



MINUTES

BOARD OF DIRECTORS MEETING

Wednesday, August 14, 2024, 6:00 pm

138 S. Brandon Rd., Fallbrook, CA 92028
Administrative Office, 1st Floor Community Room

**All meetings are hybrid unless otherwise noted.*

***Please contact the Board clerk for language translation services 48 hours in advance of the meeting.**

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate in the webinar.

A. CALL MEETING TO ORDER | ROLL CALL | ESTABLISH A QUORUM | PLEDGE OF ALLEGIANCE-

Chair Bill Leach called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

In attendance: Chair Bill Leach, Directors Jennifer Jeffries, Howard Salmon, CEO Rachel Mason, Accountant Susan Woodward, Legal Counsel Jeffrey Scott

Staff members: Chief Administrative Officer Judith Oswald, Community Health & Wellness Center Administrator Theresa Geracitano, Programs Coordinator Bianca Heyming, Community Resource Navigator Katia Elizondo Marquez, Outreach & Communications Coordinator Jasmine Thomas, and member of the public.

Director Barbara Mroz was absent.

B. APPROVAL OF THE AGENDA-

Action: It was moved by Director Salmon seconded by Director Jeffries to approve the agenda as presented.

Motion carried (3-0)

Director Leach...Aye

Director Jeffries...Aye

Director Salmon...Aye

C. PUBLIC COMMENTS - ANNOUNCEMENT

None

D. CONSENT ITEMS -

D1. Minutes of July 3, 2024, Finance Meeting

D2. Minutes of July 10, 2024, Board of Directors Meeting

D3. Finance Committee Report – Recommendation from the Finance Committee to transfer \$245,000.00 from the LAIF fund to the Operating account.

D4. Community Health & Wellness Center Administrator Report- Theresa Geracitano

D5. Chief Executive Officer Report – Rachel Mason

D6. General Counsel Report– Jeffrey Scott

D7. Approval of 2024 CEO Contract Amendment477

D8. Consideration of Resolution 464– San Diego County Community Enhancement Grant Application

D9. 2024 Biennial Review of District’s Conflict of Interest Code

Action: It was moved by Director Jeffries seconded by Director Mroz to approve the consent items as presented, except D3.

Motion carried (3-0)

Director Leach...Aye
Director Jeffries...Aye
Director Salmon...Aye

Action: It was moved by Director Salmon seconded by Director Jeffries to approve the Finance Report as presented.

Motion carried (3-0)

Director Leach...Aye
Director Jeffries...Aye
Director Salmon...Aye

E. DISCUSSION POSSIBLE ACTION ITEMS-

E1. Appointment of Director Howard Salmon as Secretary

Action: It was moved by Director Salmon seconded by Director Jeffries to appoint Director Howard Salmon as Secretary

Motion carried (3-0)

Director Leach...Aye
Director Jeffries...Aye
Director Salmon...Aye

E2. Year End Review by Theresa, Bianca, Katia, Jasmine- Community Health & Wellness Center Administrator Theresa Geracitano shared some of the preliminary highlights of the one pager the word is out, and the community is showing up at the Wellness Center in droves. Programs Coordinator Bianca Heyming shared the latest numbers on the Lifestyle Change Program, Narcan and CPR Trainings, Palomar Family Counseling. Community Resource Navigator Katia Elizondo Marquez also shared her roles highlights and housing has been one of the greatest needs for senior community members. Outreach & Communications Coordinator Jasmine Thomas shared the social media numbers which are rising by the day. CEO Rachel Mason shared that the District is in the process of changing the email website address from a .org to a .ca.gov to show that we are a trusted resource. The .org address will remain and will become the Foundation email address. Chair Leach commended the Team and the Stats Page. CEO Mason also shared that she had a meeting with Local Agency Formation Commission LAFCO they perform the Municipal Service Review every five years and they will be coming to do a site visit. Discussion ensued. End of Year Stats Page attached to the minutes.

E3. Employee Handbook Review and Adoption – CEO Rachel Mason

The recommendation from Director Jeffries regarding employment law will be added to this version. Director Leach would like some of the verbiage revised regarding workplace violence. Discussion ensued.

Action: It was moved by Director Salmon seconded by Director Jeffries to approve the Employee Handbook except the Safety & Security piece that has been tabled.

Motion carried (3-0)

Director Leach...Aye
Director Jeffries...Aye
Director Salmon...Aye

E4. Fiscal Year End Review of Districts Financial Investments- Director Jennifer Jeffries

Action: It was moved by Director Jeffries seconded by Director Salmon to approve the Recommendation from the Finance Committee to transfer \$245,000.00 from the LAIF fund to the Operating account.

Motion carried (3-0)

Director Leach...Aye
Director Jeffries...Aye
Director Salmon...Aye

E5. FY 23/24 Q4 Grant Impact Reports from Michelle's Place and Fallbrook Senior Center- CEO Mason shared the impact reports with the Board.

F. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS -

Director Jeffries gave praise to Grantee Voices for Children CASA program and CEO Jessica Munoz she got to see what the CASA program does in action, and it is truly commendable. And she attended the National Night Out, it was a fantastic event, the community engagement was amazing. Director Salmon heard that the Fallbrook Food Pantry is in dire straits and hopes that the District can reach out to them. Chair Leach congratulated the candidates that will be coming on to the Board in November.

G. ADJOURNMENT-

There being no further business the meeting was adjourned at 6:55 pm.



Executive Assistant / Board Clerk