



# MINUTES

## BOARD OF DIRECTORS MEETING

Wednesday, October 9, 2024, 6:00 pm  
138 S. Brandon Rd., Fallbrook, CA 92028  
Administrative Office, 1<sup>st</sup> Floor Community Room  
*\*All meetings are hybrid unless otherwise noted.*

\*Please contact the Board clerk for language translation services 48 hours in advance of the meeting.  
In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar

- A. CALL MEETING TO ORDER | ROLL CALL | ESTABLISH A QUORUM | PLEDGE OF ALLEGIANCE-** Chair Bill Leach called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.  
In attendance: Chair Bill Leach, Directors Howard Salmon and Barbara Mroz, CEO Rachel Mason, Accountant Susan Woodward, Legal Counsel Jeffrey Scott  
Staff members: Chief Administrative Officer Judith Oswald, Community Health & Wellness Center Administrator Theresa Geracitano, Programs Coordinator Bianca Heyming, EA/Board Clerk Raquel Williams .  
Director Jennifer Jeffries was absent.
- B. APPROVAL OF THE AGENDA-**  
**Action:** It was moved by Director Mroz seconded by Director Salmon to approve the agenda as presented.  
**Motion carried (3-0)**  
Director Leach...Aye  
Director Mroz...Aye  
Director Salmon...Aye
- C. PUBLIC COMMENTS – ANNOUNCEMENT –**Jackie Arditti of San Diego Children’s Discovery Museum stopped by to say thank you for the grant and to share about the great start that they have had at the Fallbrook, Bonsall Schools, the program has already served more than 800 students. Dr. Frank Winton spoke on the impending closure of the Fallbrook Graybill Medical Offices due to a separation from the Palomar Health Medical Group. He is hopeful that the medical groups will come to an agreement and keep the much-needed medical offices open to the community.
- D. PRESENTATION- ENCINITAS DESIGN GROUP | DEMONSTRATION KITCHEN**  
Todd Pullman from Encinitas Design Group gave a brief presentation of the design concept plans that have been created for the Demonstration Kitchen going into building B of the Community Health & Wellness Center. The exterior of the building has been modified to accommodate for another entrance and the roof will also be modified to screen the HVAC equipment and match the style of the metal building. Interior of the building will be completely redone with new restrooms, storage closets, and the Demonstration kitchen will be able to accommodate more than 15 persons.
- E. CONSENT ITEMS -**
- E1. Minutes of August 14, 2024, Board of Directors Meeting
  - E2. Minutes of August 21, 2024, September 18, 2024, Facilities Meeting
  - E3. Community Health & Wellness Center Administrator Report- Theresa Geracitano

- E4. Chief Executive Officer Report – Rachel Mason
- E5. General Counsel Report– Jeffrey Scott

**Action:** It was moved by Director Salmon seconded by Director Mroz to approve the consent items as presented.

**Motion carried (3-0)**

Director Leach...Aye  
Director Mroz...Aye  
Director Salmon...Aye

**F. DISCUSSION POSSIBLE ACTION ITEMS-**

F1. Review & Award 24/25 Youth Fitness Grants

**Action:** It was moved by Director Salmon seconded by Director Mroz to approve the Boys & Girls Clubs Basketball, Fallbrook Band Boosters, Boys Warriors Soccer, Fallbrook Bonsall Little League.

**Motion carried (3-0)**

Director Leach...Aye  
Director Mroz...Aye  
Director Salmon...Aye

F2. SitemogIQ Admin Parking Lot Update- CEO Rachel Mason updated the Board on the issues that have arisen with the Admin parking lot, it appears that much of the admin parking lot was sold to the MedPlus Urgent Care site. The land must be resurveyed to have the boundaries adjusted. General Counsel Jeff Scott informed the Board that at the time of the sale of the Hospital unfortunately the boundary lines did not exist at the time, but he believes that this issue will be resolved without too much effort.

F3. 24/25 Community Health Contracts Grantee Site Visit- Directors Mroz and Salmon have agreed to join us for the Vista Community Clinic site visit on October 30.

F4. Resolution to Authorize CEO to sign on District Operating Account-

**Action:** It was moved by Director Leach seconded by Director Salmon to approve Resolution to Authorize CEO to sign on District Operating Account.

**Motion carried (3-0)**

Director Leach...Aye  
Director Mroz...Aye  
Director Salmon...Aye

F5. Conduct a Compensation Study to ensure the District is consistent with Market and Benefits- CAO Judith Oswald shared with the Board that it is time to do a study since the District has never had one done before, it is recommended to do a study every 5-8 years and before the District takes on more benefits for the staff.

Director Salmon asked about the cost estimate, CAO Judith Oswald informed the Board that preliminary estimates for this service are \$3,000.00 - \$5,000.00.

**Action:** It was moved by Director Salmon, seconded by Director Leach to approve the Conduct a Compensation Study to ensure the District is consistent with Market and Benefits.

**Motion carried (3-0)**

Director Leach...Aye  
Director Mroz...Aye  
Director Salmon...Aye

F6. Revision of Employee Handbook Section Workplace Privacy - Audio/Video Recording  
General Counsel Jeff Scott gave his opinion on the revision saying that it is best that employees do not get involved in matters out of their scope and gave Chair Leach kudos for catching the section and ask for a revision. General Counsel Jeff Scott says the proper authorities must be always contacted for the safety of all.

**Action:** It was moved by Director Leach seconded by Director Salmon to approve the Revision of Employee Handbook Section Workplace Privacy - Audio/Video Recording

**Motion carried (3-0)**

Director Leach...Aye

Director Mroz...Aye

Director Salmon...Aye

**F. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS –**

Chair Leach shared his congratulations to the staff for all the great things happening in the District Winning ACHD Health District of the Year 2024, Chair Leach also shared his appreciation to Director Mroz for her 14 years of service to the District.

**H. CLOSED SESSION**

Consultation with Legal Counsel pursuant to potential litigation pursuant to Government Code Section 54956.9(d)(2) (one case)

**I. REPORT AFTER CLOSED SESSION**

The Board discussed a potential litigator matter and took no action.

**J. ADJOURNMENT-**

There being no further business the meeting was adjourned at 7:30 PM.



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Executive Assistant / Board Clerk