



## MINUTES

### **FACILITIES COMMITTEE MEETING**

**Wednesday, May 15, 2024, at 10:00 A.M.**

**Administrative Office, 1<sup>st</sup> Floor Community Room**

**138 S. Brandon Rd., Fallbrook CA 92028**

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar by using the following link:

#### **1. CALL MEETING TO ORDER/ROLL CALL**

In attendance- Director Jeffries and Director Mroz, CEO Rachel Mason, Community Health & Wellness Center Administrator Theresa Geracitano, Administrative Officer, Judith Oswald, Executive Assistant Raquel Williams, Property Manager Roy Moosa.

#### **2. PUBLIC COMMENTS – ANNOUNCEMENT –**

NONE

#### **3. DISCUSSION ITEMS**

##### Ongoing/Completed Projects at the Community Health & Wellness Center

- a) Building A: Room 2- Encinitas Design Group- CEO Mason shared with the committee that the existing footprint of Building A will increase, and Encinitas Design Group will be utilizing the Taylor Design Concept designs.
- b) SiteLogiQ update- CEO Mason informed the committee that the Administration parking lot is not level and will be requiring platforms for the ADA accessible parking spaces. The removal of the Ficus trees will be necessary to accommodate for the construction phase. Minimal changes to the Center parking lot will be required to meet the ADA standards. Mr. Roy Moosa asked if the new lighting will adhere to the Dark Sky Ordinance. CEO Mason will gather more information for the committee.
- c) Building B: Education Rooms 3-6 Conversion and Exterior Restrooms- arch 5 design; Director Jeffries started the discussion and asked about the Release and Limited Indemnify and Limitation of Liability. CEO Mason informed the committee that Legal Counsel Jeff Scott has seen the contract, and it has been revised accordingly. The committee shook hands and agreed to give their recommendation to hire arch 5 design. .
- d) Zoom Rooms – Admin and Community Health & Wellness Center: Building B: Room 4-

The committee concurred with CEO Mason about the need and upgrade of Zoom rooms for the Admin and Community Health & Wellness Center. It will be a great benefit for the District and the community.

**BOARD MEMBER COMMENTS AND FUTURE AGENDA ITEMS-** None

**5. ADJOURNMENT –**

There being no further business the meeting was adjourned at 10:34am.

A handwritten signature in blue ink, reading "August Wilkins". The signature is written in a cursive style with a large initial "A".

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Executive Assistant/Board Clerk