



## **AGENDA**

### **BOARD OF DIRECTORS MEETING**

**Wednesday, December 11, 2024, 6:00 pm**  
**138 S. Brandon Rd., Fallbrook, CA 92028**  
**Administrative Office, 1<sup>st</sup> Floor Community Room**  
*\*All meetings are hybrid unless otherwise noted.*

**\*Please contact the Board clerk for language translation services 48 hours in advance of the meeting. In accordance with California Government Code Section 54953 teleconferencing will be used for this meeting. Board members, staff and members of the public will be able to participate by webinar by using the following link: <https://us02web.zoom.us/j/87661597281?pwd=ufvqcyZHbMr4UhnNnbASdja5LtFzRw.1> Meeting ID: 876 6159 7281. Passcode: 217669 Participants will need to download the Zoom app on their mobile device. Members of the public will also be able to participate by telephone using the following number: +1-669-900-6833 Meeting ID: 876 6159 7281. Passcode: 217669**

- A. CALL MEETING TO ORDER | ROLL CALL | ESTABLISH A QUORUM | PLEDGE OF ALLEGIANCE-**
- B. OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED DIRECTORS SALLY DEVITO, ANABEL CANSECO, HOWARD SALMON – GENERAL COUNSEL JEFF SCOTT**
- C. ANNUAL ORGANIZATION MEETING-**
  - C1. Nomination and Election of Officers of the Board
    - Counsel Scott will conduct the process for the election of officers – the Board Chair who is elected, will then chair the meeting.
  - C2. Appointment of the Treasurer (Chair)
  - C3. Committee Assignment(s)
    - Finance Committee
    - Facilities Committee
    - Strategic Planning
    - Government and Public Engagement Committee

**D. APPROVAL OF THE AGENDA**

**E. PUBLIC COMMENTS - ANNOUNCEMENT**

Members of the public may address the Board regarding any item listed on the Agenda at the time the item is being considered. Members of the public may also speak on any item not listed on the Agenda which falls within the subject matter jurisdiction of the District immediately prior to Board Comments & Items for Subsequent Meetings section below. Members of the public attending in-person need to fill-out a "Request to Speak" card and those attending by webinar need to raise their hand at this time and identify the Agenda item they would like to speak on. The Board has a policy limiting any speaker to not more than five minutes.

**F. CONSENT ITEMS -**

- F1. Minutes of November 6, 2024, Finance Committee Meeting
- F2. Minutes of November 13, 2024, Board of Directors Meeting
- F3. Minutes of November 20, 2024, Facilities Committee Meeting
- F4. Finance Committee Report- Director Jeffries
- F5. Facilities Committee Report- Director Jeffries
- F6. Community Health & Wellness Center Administrator Report- Theresa Geracitano

- F7. Chief Executive Officer Report – Rachel Mason
- F8. General Counsel Report– Jeffrey Scott
- F9. Approve FY25.26 Community Health Contracts/Grant Policy & Procedures

**G. DISCUSSION POSSIBLE ACTION ITEMS-**

- G1. Review of the Local Area Formation Commission (LAFCO) Municipal Service Review (MSR) site visit

**H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS -**

**Announcements of upcoming events:**

See the District website event calendar at <https://www.fallbrookhealth.org/community-health-wellness-center>

**Board of Directors Strategic Planning Retreat- Saturday, December 14 at 9:30 am – 12:00 pm.**

**Facilities Committee Meeting Wednesday, December 18, 2024 at 10:00 am**

**Strategic Planning Meeting Wednesday, December 18, 2024 at 6:00 pm**

**Offices CLOSED for Christmas Holiday December 24 & 25, 2024**

**Offices CLOSED for New Years Day Wednesday, January 1, 2025**

**I. ADJOURNMENT**

**NOTE: I certify that on Friday, December 6, 2024 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.**

**\*Please contact the Board clerk for language translation services 48 hours before the meeting.**



Executive Assistant / Board Clerk



## MINUTES FINANCE COMMITTEE

Wednesday, November 6, 2024, at 10:00 A.M.  
138 S. Brandon Rd., Fallbrook, CA 92028

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar.

### 1. Call to Order/Roll Call-

In Attendance- Chair Jennifer Jeffries, Director Howard Salmon, Chief Administrative Officer Judith Oswald, Community Health & Wellness Center Administrator Theresa Geracitano, Executive Assistant Raquel Williams, CPA Susan Woodward.  
CEO Rachel Mason was absent

### 2. Public Comments – Announcement- NONE

### 3. Review of Financial Statements for September 2024

Report 1 – Balance Sheet of **September 2024**

Report 2 – Income Statement for the Month Ended **September 2024 & Fiscal Year to Date**

Report 3 – Profit & Loss Actual vs YTD Budget – **September 2024**

Report 4 – Local Agency Investment Fund (LAIF) Statement **September 2024**

Report 5 – CalTrust Statement – **September 2024**

Report 6 – California CLASS Statement- **September 2024**

FRHD Compliance Report

Report 7 - Check Detail Report as of **September 2024**

Report 8 – VISA Credit Card Statement – **September 2024**

Report 9 – Community Development Disbursement as of **September 2024**

### 4. Discussion Items-

- a. Forward from Facilities Committee: Vivify Painting Quote for Brandon Building- CEO Mason and Chair Jeffries requested that this quote be placed on the agenda for more information and approval from the Finance Committee. The committee approved the quote.
- b. Transfer \$150,000 from the Five Star support account to the Banc of California Operating Account.- This was added to the agenda for memorialization purposes.

5. **Board Member Comments and Future Agenda Item-**

**Next Finance Committee Meeting Wednesday, December 4, 2024, at 10:00 am.**

6. **Adjournment-** There being no further business the meeting was adjourned at 10:32 am.

A handwritten signature in blue ink, appearing to read "August Kilbi". The signature is written in a cursive style and is positioned above a horizontal line.

Executive Assistant/Board Clerk

DRAFT



## MINUTES BOARD OF DIRECTORS MEETING

Wednesday, November 13, 2024, 6:00 pm  
138 S. Brandon Rd., Fallbrook, CA 92028  
Administrative Office, 1<sup>st</sup> Floor Community Room  
*\*All meetings are hybrid unless otherwise noted.*

\*Please contact the Board clerk for language translation services 48 hours in advance of the meeting.  
In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar.

### A. CALL MEETING TO ORDER | ROLL CALL | ESTABLISH A QUORUM | PLEDGE OF ALLEGIANCE-

Chair Bill Leach called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.  
In attendance: Chair Bill Leach, Directors Howard Salmon and Barbara Mroz, Jennifer Jeffries, Accountant Susan Woodward  
Staff members: Chief Administrative Officer Judith Oswald, Community Health & Wellness Center Administrator Theresa Geracitano, EA/Board Clerk Raquel Williams  
CEO Rachel Mason was absent  
Members of the public: Roy Moosa, Tom Frew, Jessica Munoz, Mark Weaver, Maureen Sullivan, Allison Barclay, Angela Leonardo, Daniela Ramirez.

### B. APPROVAL OF THE AGENDA-

**Action:** It was moved by Director Salmon seconded by Director Jeffries to approve the agenda as presented.

#### Motion carried (4-0)

Director Leach...Aye  
Director Jeffries...Aye  
Director Mroz...Aye  
Director Salmon...Aye

### C. PUBLIC COMMENTS - ANNOUNCEMENT

None

### D. PRESENTATION- Community Health Contracts Youth Fitness BIG CHECK Presentation-

\$5,000 was awarded to Boys & Girls Clubs of North County Basketball, Bonsall Fallbrook Little League, Fallbrook Band Boosters, Boys Warriors Soccer Boosters.

### E. CONSENT ITEMS -

- E1. Minutes of October 9, 2024, Board of Directors Meeting
- E2. Minutes of October 16, 2024, Strategic Planning Committee Meeting
- E3. Finance Committee Report- Director Jeffries & Director Salmon
- E4. Facilities Committee Report- Director Jeffries & Director Mroz
- E5. Strategic Planning Committee Report- Director/Chair Leach & Director Mroz
- E6. Community Health & Wellness Center Administrator Report- Theresa Geracitano
- E7. Chief Executive Officer Report – Rachel Mason
- E8. General Counsel Report– Jeffrey Scott

- E9. Records Retention Destruction of 2015-2016 Accounts Payable
- E10. Financial Statements and Independent Auditors Report for the Fiscal Year Ended June 30, 2024

**Action:** It was moved by Director Jeffries, seconded by Director Salmon to approve the consent items except items E6 & E10.

**Motion carried (4-0)**

Director Leach...Aye  
Director Jeffries...Aye  
Director Mroz...Aye  
Director Salmon...Aye

Directors Leach and Jeffries both commended the social media progress that the district is making. They enjoy seeing all the upcoming events and are excited about the future of the Community Health & Wellness Center. Director Jeffries also commended the Finance team for their amazing work on the Audit well done.

**Action:** It was moved by Director Mroz, seconded by Director Jeffries to approve the consent items E6 & E10.

**Motion carried (4-0)**

Director Leach...Aye  
Director Jeffries...Aye  
Director Mroz...Aye  
Director Salmon...Aye

**F. DISCUSSION POSSIBLE ACTION ITEMS-**

F1. Q1 Community Health Contracts Grant Impact Reports- Boys & Girls Clubs, Palomar Family Counseling Service, San Diego Children's Discovery Museum-  
Chair Leach is pleased with the sharing of the grant impact reports. Directors Jeffries and Mroz echoed the sentiments.

**G. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS -**

None

**H. ADJOURNMENT-**

There being no further business, the meeting was adjourned at 6:20 pm



Executive Assistant / Board Clerk



## MINUTES

### FACILITIES COMMITTEE MEETING

Wednesday, November 20, 2024, at 10:00 A.M.  
Administrative Office, 1<sup>st</sup> Floor Community Room  
138 S. Brandon Rd., Fallbrook CA 92028

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar.

#### 1. CALL MEETING TO ORDER/ROLL CALL-

In attendance: Director Jennifer Jeffries, Barbara Mroz, CEO Rachel Mason, CAO Judith Oswald, Executive Assistant/Board Clerk Raquel Williams

#### 2. PUBLIC COMMENTS – ANNOUNCEMENT- None

#### 3. DISCUSSION ITEMS

##### Ongoing/Completed Projects at the Community Health & Wellness Center

- a.) SiteLogiQ Update – Groundbreaking ceremony has been scheduled for November 26, 2024, at 11:00 am. RSVPs are coming in and SiteLogiQ will be providing the refreshments.
- b.) Building A: Room 2 - Encinitas Design Group Update- Demonstration kitchen and design concept drawings have been reviewed and accepted by the Fallbrook Planning Group.
- c.) Building B: Education Rooms 3-6 Conversion and Exterior Restrooms- arch 5 design. Arch 5 walkthrough was done on November 19, 2024, Legal Counsel Jeff Scott will review the bidding process.
- d.) Zoom Rooms Update – Installation of Zoom Rooms at the Community Health & Wellness Center is being postponed until after construction is completed in 2025.
- e.) Capital Improvement Budget
  - Painting the Admin Building has been scheduled for the week of December 9-13, 2024- colors have been chosen. They are crestline and rhino, agreeable gray tones.
- f.) Admin Elevator Update- The brain has been replaced and it is running well. Elevator pit needs to be sealed CAO Judith Oswald is looking for a vendor.

#### 4. BOARD MEMBER COMMENTS AND FUTURE AGENDA ITEMS- Director Mroz thanked the committee and staff for their hard work. She is thankful for her time at the District.

**5. ADJOURNMENT –**

There being no further business and the meeting was adjourned at 10:17 am

A handwritten signature in blue ink, appearing to read "August Wilkins", written in a cursive style.

Executive Assistant/Board Clerk

DRAFT



# Fallbrook Regional Health District

## Report #1 - Balance Sheet Comparison

As of October 31, 2024

	TOTAL		
	AS OF OCT 31, 2024	AS OF SEP 30, 2024 (PP)	% CHANGE
<b>ASSETS</b>			
Current Assets			
Bank Accounts			
Banc of California - Checking	435,703.23	289,577.96	50.46 %
Five Star Bank Account	192,412.46	442,412.46	(56.51 %)
Petty Cash	138.47	138.47	0.00 %
<b>Total Bank Accounts</b>	<b>\$628,254.16</b>	<b>\$732,128.89</b>	<b>(14.19 %)</b>
Other Current Assets			
Interest Receivable - LAIF	0.00	0.00	
Loan Receivable - FRHD Foundation	25,025.00	25,000.00	0.10 %
Prepaid Expenses	18,000.00	18,000.00	0.00 %
Prepaid Insurance	23,152.45	26,512.89	(12.67 %)
Reimbursement Receivable - CDD	(476.08)	(476.08)	0.00 %
Tax Apportionment Receivable	215,979.90	47,160.71	357.97 %
<b>Total Other Current Assets</b>	<b>\$281,681.27</b>	<b>\$116,197.52</b>	<b>142.42 %</b>
<b>Total Current Assets</b>	<b>\$909,935.43</b>	<b>\$848,326.41</b>	<b>7.26 %</b>
Fixed Assets			
Accumulated Depreciation - All Buildings	(321,723.40)	(317,130.40)	(1.45 %)
Construction in Progress	362,599.45	362,599.45	0.00 %
E. Mission Road	1,441,539.86	1,441,539.86	0.00 %
E. Mission Road - Improvements	714,009.26	710,684.26	0.47 %
E. Mission Road - Land	360,629.00	360,629.00	0.00 %
<b>Total E. Mission Road</b>	<b>2,516,178.12</b>	<b>2,512,853.12</b>	<b>0.13 %</b>
Equipment	85,471.17	85,471.17	0.00 %
Equipment - Depreciation	(68,103.72)	(67,212.30)	(1.33 %)
S. Brandon Road	161,578.00	161,578.00	0.00 %
S. Brandon Road - Improvements	248,355.76	233,355.76	6.43 %
S. Brandon Road - Land	129,662.00	129,662.00	0.00 %
<b>Total S. Brandon Road</b>	<b>539,595.76</b>	<b>524,595.76</b>	<b>2.86 %</b>
<b>Total Fixed Assets</b>	<b>\$3,114,017.38</b>	<b>\$3,101,176.80</b>	<b>0.41 %</b>
Other Assets			
California Class	1,070,909.95	1,066,390.27	0.42 %
CalTrust - Liquidity Fund	1,052,095.43	1,047,663.64	0.42 %
CalTrust - Medium Term Fund	4,992,723.32	5,030,607.74	(0.75 %)
LAIF	1,123,926.53	1,108,729.25	1.37 %
Note Receivable - East Alvarado Street	0.00	0.00	
<b>Total Other Assets</b>	<b>\$8,239,655.23</b>	<b>\$8,253,390.90</b>	<b>(0.17 %)</b>
<b>TOTAL ASSETS</b>	<b>\$12,263,608.04</b>	<b>\$12,202,894.11</b>	<b>0.50 %</b>

# Fallbrook Regional Health District

## Report #1 - Balance Sheet Comparison

As of October 31, 2024

	TOTAL		
	AS OF OCT 31, 2024	AS OF SEP 30, 2024 (PP)	% CHANGE
<b>LIABILITIES AND EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable (A/P)	41,338.02	38,803.72	6.53 %
<b>Total Accounts Payable</b>	<b>\$41,338.02</b>	<b>\$38,803.72</b>	<b>6.53 %</b>
Credit Cards			
Five Star Bank - CC			
Five Star Bank - CC	0.00	0.00	
Umpqua Bank - Credit Card			
Umpqua Bank - Credit Card	0.00	0.00	
<b>Total Credit Cards</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
Other Current Liabilities			
Payroll - Tax Payable			
Payroll - Tax Payable	10,006.26	9,788.25	2.23 %
Payroll - Vacation & Sick Payable			
Payroll - Vacation & Sick Payable	44,791.60	44,791.60	0.00 %
Payroll - Wages Payable			
Payroll - Wages Payable	23,710.96	23,559.51	0.64 %
Refundable Deposits - Rental Security			
Refundable Deposits - Rental Security	480.00	480.00	0.00 %
Simple IRA Plan - Payable			
Simple IRA Plan - Payable	6,030.42	5,751.98	4.84 %
<b>Total Other Current Liabilities</b>	<b>\$85,019.24</b>	<b>\$84,371.34</b>	<b>0.77 %</b>
<b>Total Current Liabilities</b>	<b>\$126,357.26</b>	<b>\$123,175.06</b>	<b>2.58 %</b>
<b>Total Liabilities</b>	<b>\$126,357.26</b>	<b>\$123,175.06</b>	<b>2.58 %</b>
Equity			
Community Development Disbursement			
Community Development Disbursement	9,140,943.70	9,140,943.70	0.00 %
Opening balance equity			
Opening balance equity	0.00	0.00	
Retained Earnings			
Retained Earnings	0.00	0.00	
Unrestricted Operations Fund			
Unrestricted Operations Fund	2,871,722.00	2,871,722.00	0.00 %
Net Income			
Net Income	124,585.08	67,053.35	85.80 %
<b>Total Equity</b>	<b>\$12,137,250.78</b>	<b>\$12,079,719.05</b>	<b>0.48 %</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$12,263,608.04</b>	<b>\$12,202,894.11</b>	<b>0.50 %</b>

# Fallbrook Regional Health District

## Report #2 - Profit and Loss & Fiscal YTD

October 2024

	TOTAL	
	OCT 2024	JUL - OCT, 2024 (YTD)
<b>Income</b>		
Property Tax Revenue	215,979.90	329,880.46
Rental Income	680.00	3,120.00
Wellness Center Income - Event/Space Rental	475.00	775.00
<b>Total Income</b>	<b>\$217,134.90</b>	<b>\$333,775.46</b>
<b>GROSS PROFIT</b>	<b>\$217,134.90</b>	<b>\$333,775.46</b>
<b>Expenses</b>		
Advertising & Promotions	2,154.77	4,848.51
Auto Expenses	272.69	1,290.18
Community Health Contracts		
Boys & Girls Club of North County		31,832.39
D'Vine Path		12,750.00
Fallbrook Food Pantry		21,250.00
Fallbrook Senior Citizens		12,500.00
Foundation for Senior Care		24,862.50
Michelle's Place Cancer Ctr	3,541.66	10,624.98
Palomar Family Counseling		12,207.00
Reins Therapeutic Horsemanship Program		6,250.00
San Diego Children's Discovery Museum		5,000.00
Vista Community Clinic		10,000.00
Voices for Children		3,750.00
<b>Total Community Health Contracts</b>	<b>3,541.66</b>	<b>151,026.87</b>
District Direct Care Services		
District Sponsored Events	30.75	30.75
Health Services & Clinics	9,742.50	44,592.91
<b>Total District Direct Care Services</b>	<b>9,773.25</b>	<b>44,623.66</b>
Dues & Subscriptions	8,854.00	17,808.07
Education & Conferences	5,325.27	30,982.70
Equipment Lease	1,592.55	6,447.49
General Insurance	381.16	1,524.64
IT Services	600.00	2,400.00
Legal & Accounting services		
Accounting	3,500.00	14,000.00
Independent Audit		11,000.00
Legal		(2,002.50)
<b>Total Legal &amp; Accounting services</b>	<b>3,500.00</b>	<b>22,997.50</b>
Medical Records Expense	2,978.02	17,798.63
Meeting Expenses	922.26	1,302.70
Office Expenses		
General Office Expenses	315.97	1,315.97

# Fallbrook Regional Health District

## Report #2 - Profit and Loss & Fiscal YTD

October 2024

	TOTAL	
	OCT 2024	JUL - OCT, 2024 (YTD)
Maintenance & Repairs	7,885.33	30,665.12
Office Equipment & Fixtures		895.99
Office Supplies	754.39	2,425.21
Postage & Shipping	22.41	400.57
Software & Website	2,989.92	7,333.81
<b>Total Office Expenses</b>	<b>11,968.02</b>	<b>43,036.67</b>
Payroll Expenses		
Board Stipends	1,323.00	5,843.25
Employee Benefits	9,173.15	38,059.93
Payroll Processing Fees	268.49	1,093.71
Payroll Taxes	4,998.57	19,697.10
Salaries	64,139.69	252,065.03
Simple IRA Match	1,844.42	5,533.26
Vacation & Sick Leave		4,583.99
Workers Compensation	2,334.78	11,520.62
<b>Total Payroll Expenses</b>	<b>84,082.10</b>	<b>338,396.89</b>
Utilities		
Cell Phones	350.00	1,400.00
General Utilities	3,257.26	15,256.67
Internet/Telephone	830.07	5,583.92
<b>Total Utilities</b>	<b>4,437.33</b>	<b>22,240.59</b>
<b>Total Expenses</b>	<b>\$140,383.08</b>	<b>\$706,725.10</b>
NET OPERATING INCOME	<b>\$76,751.82</b>	<b>\$ (372,949.64)</b>
Other Income		
Interest/Dividend Income	41,935.04	123,764.15
Other Income		1,080.90
Unrealized Gain/Loss - LAIF		4,987.03
Unrealized Gain/Loss CalTrust - Medium Term	(55,670.71)	44,780.83
<b>Total Other Income</b>	<b>\$ (13,735.67)</b>	<b>\$174,612.91</b>
Other Expenses		
Community Development Disbursements Expense		(344,859.49)
Depreciation Expense		
Depreciation Expense - Brandon Road	1,480.92	5,923.68
Depreciation Expense - Mission Road	4,003.50	16,014.00
<b>Total Depreciation Expense</b>	<b>5,484.42</b>	<b>21,937.68</b>
<b>Total Other Expenses</b>	<b>\$5,484.42</b>	<b>\$ (322,921.81)</b>
NET OTHER INCOME	<b>\$ (19,220.09)</b>	<b>\$497,534.72</b>
NET INCOME	<b>\$57,531.73</b>	<b>\$124,585.08</b>

**Fallbrook Regional Health District**  
**Budget vs. Actuals: Budget FY 24-25 - FY25 P&L Classes**  
 July - October, 2024

	Administrative			
	Actual	Budget	over Budget	% of Budget
<b>Income</b>				
Property Tax Revenue	329,880.46	211,246.93	118,633.53	156.16%
Rental Income	2,720.00	3,636.00	(916.00)	74.81%
<b>Total Income</b>	<b>\$ 332,600.46</b>	<b>\$ 214,882.93</b>	<b>\$ 117,717.53</b>	<b>154.78%</b>
<b>Gross Profit</b>	<b>\$ 332,600.46</b>	<b>\$ 214,882.93</b>	<b>\$ 117,717.53</b>	<b>154.78%</b>
<b>Expenses</b>				
Advertising & Promotions	1,877.45	650.00	1,227.45	288.84%
Auto Expenses	766.56	682.07	84.49	112.39%
Community Health Contracts			0.00	
Bonsall/Fallbrook Little League		5,000.00	(5,000.00)	0.00%
Boys & Girls Club No County - Fitness Grant		5,000.00	(5,000.00)	0.00%
Boys & Girls Club of North County	31,832.39	31,832.39	0.00	100.00%
Boys Warriors Soccer Booster, Inc.		5,000.00	(5,000.00)	0.00%
D'Vine Path	12,750.00	12,750.00	0.00	100.00%
Fallbrook Band Boosters		5,000.00	(5,000.00)	0.00%
Fallbrook Food Pantry	21,250.00	21,250.00	0.00	100.00%
Fallbrook Senior Citizens	12,500.00	12,500.00	0.00	100.00%
Foundation for Senior Care	24,862.50	24,862.50	0.00	100.00%
NC Fire JPA (Ambulance)		100,000.00	(100,000.00)	0.00%
Palomar Family Counseling	12,207.00	12,207.00	0.00	100.00%
Reins Therapeutic Horsemanship Program	6,250.00	6,250.00	0.00	100.00%
San Diego Children's Discovery Museum	5,000.00	5,000.00	0.00	100.00%
Vista Community Clinic	10,000.00	10,000.00	0.00	100.00%
Voices for Children	3,750.00	3,750.00	0.00	100.00%
<b>Total Community Health Contracts</b>	<b>\$ 140,401.89</b>	<b>\$ 260,401.89</b>	<b>\$ (120,000.00)</b>	<b>53.92%</b>
District Direct Care Services			0.00	
District Sponsored Events		1,000.00	(1,000.00)	0.00%
<b>Total District Direct Care Services</b>	<b>\$ -</b>	<b>\$ 1,000.00</b>	<b>\$ (1,000.00)</b>	<b>0.00%</b>
Dues & Subscriptions	17,626.07	17,627.16	(1.09)	99.99%
Education & Conferences	19,619.53	12,493.20	7,126.33	157.04%
Equipment Lease	3,262.41	3,320.00	(57.59)	98.27%
General Election		0.00	0.00	
General Insurance	762.32	6,124.00	(5,361.68)	12.45%
IT Services	1,200.00	1,400.00	(200.00)	85.71%
Legal & Accounting services			0.00	
Accounting	14,000.00	14,000.00	0.00	100.00%
Independent Audit	11,000.00	8,000.00	3,000.00	137.50%
Legal	(2,002.50)	6,000.00	(8,002.50)	-33.38%
<b>Total Legal &amp; Accounting services</b>	<b>\$ 22,997.50</b>	<b>\$ 28,000.00</b>	<b>\$ (5,002.50)</b>	<b>82.13%</b>

Medical Records Expense	17,798.63	14,953.36	2,845.27	119.03%
Meeting Expenses	1,166.45	210.88	955.57	553.13%
Office Expenses			0.00	
General Office Expenses	832.31	3,343.37	(2,511.06)	24.89%
Maintenance & Repairs	21,087.12	32,250.00	(11,162.88)	65.39%
Office Supplies	1,210.77	1,175.00	35.77	103.04%
Postage & Shipping	378.16	200.00	178.16	189.08%
Software & Website	5,865.94	2,199.98	3,665.96	266.64%
<b>Total Office Expenses</b>	<b>\$ 29,374.30</b>	<b>\$ 39,168.35</b>	<b>\$ (9,794.05)</b>	<b>74.99%</b>
Payroll Expenses			0.00	
Board Stipends	5,843.25	15,000.00	(9,156.75)	38.96%
Employee Benefits	16,555.03	29,140.00	(12,584.97)	56.81%
Payroll Processing Fees	1,093.71	576.00	517.71	189.88%
Payroll Taxes	13,005.99	12,135.44	870.55	107.17%
Salaries	163,906.68	151,692.80	12,213.88	108.05%
Simple IRA Match	3,593.22	4,550.80	(957.58)	78.96%
Workers Compensation	5,562.06	924.00	4,638.06	601.95%
<b>Total Payroll Expenses</b>	<b>\$ 209,559.94</b>	<b>\$ 214,019.04</b>	<b>\$ (4,459.10)</b>	<b>97.92%</b>
Property Management Fees		800.00	(800.00)	0.00%
Utilities			0.00	
Cell Phones	800.00	800.00	0.00	100.00%
General Utilities	5,548.14	5,676.76	(128.62)	97.73%
Internet/Telephone	2,930.96	2,060.00	870.96	142.28%
<b>Total Utilities</b>	<b>\$ 9,279.10</b>	<b>\$ 8,536.76</b>	<b>\$ 742.34</b>	<b>108.70%</b>
<b>Total Expenses</b>	<b>\$ 475,692.15</b>	<b>\$ 609,386.71</b>	<b>\$ (133,694.56)</b>	<b>78.06%</b>
<b>Net Operating Income</b>	<b>\$ (143,091.69)</b>	<b>\$ (394,503.78)</b>	<b>\$ 251,412.09</b>	<b>36.27%</b>
Other Income				
Interest/Dividend Income	123,764.15	46,261.49	77,502.66	267.53%
<b>Total Other Income</b>	<b>\$ 123,764.15</b>	<b>\$ 46,261.49</b>	<b>\$ 77,502.66</b>	<b>267.53%</b>
<b>Net Other Income</b>	<b>\$ 123,764.15</b>	<b>\$ 46,261.49</b>	<b>\$ 77,502.66</b>	<b>267.53%</b>
<b>Net Income</b>	<b>\$ (19,327.54)</b>	<b>\$ (348,242.29)</b>	<b>\$ 328,914.75</b>	<b>5.55%</b>

Monday, Nov 25, 2024 12:20:38 PM GMT-8 - Accrual Basis

**Fallbrook Regional Health District**  
**Budget vs. Actuals: Budget FY 24-25 - FY25 P&L Classes**  
July - October, 2024

	Wellness Center			
	Actual	Budget	over Budget	% of Budget
<b>Income</b>				
Program Fees		0.00	0.00	
Wellness Center Income - Event/Space Rental	675.00	250.00	425.00	270.00%
<b>Total Income</b>	<b>\$ 675.00</b>	<b>\$ 250.00</b>	<b>\$ 425.00</b>	<b>270.00%</b>
<b>Gross Profit</b>	<b>\$ 675.00</b>	<b>\$ 250.00</b>	<b>\$ 425.00</b>	<b>270.00%</b>
<b>Expenses</b>				
Advertising & Promotions	2,971.06	3,333.32	(362.26)	89.13%
Auto Expenses	523.62	260.00	263.62	201.39%
District Direct Care Services			0.00	
District Sponsored Events	30.75	0.00	30.75	
Health Services & Clinics	39,912.91	59,913.32	(20,000.41)	66.62%
<b>Total District Direct Care Services</b>	<b>\$ 39,943.66</b>	<b>\$ 59,913.32</b>	<b>\$ (19,969.66)</b>	<b>66.67%</b>
Dues & Subscriptions	182.00	780.00	(598.00)	23.33%
Education & Conferences	11,363.17	21,900.00	(10,536.83)	51.89%
Equipment Lease	3,185.08	3,188.00	(2.92)	99.91%
General Insurance	762.32	6,000.00	(5,237.68)	12.71%
IT Services	1,200.00	1,400.00	(200.00)	85.71%
Legal & Accounting services			0.00	
Legal		8,000.00	(8,000.00)	0.00%
<b>Total Legal &amp; Accounting services</b>	<b>\$ -</b>	<b>\$ 8,000.00</b>	<b>\$ (8,000.00)</b>	<b>0.00%</b>
Meeting Expenses	136.25	200.00	(63.75)	68.13%
Office Expenses			0.00	
General Office Expenses	483.66	13,100.00	(12,616.34)	3.69%
Maintenance & Repairs	9,578.00	22,000.00	(12,422.00)	43.54%
Office Equipment & Fixtures		5,000.00	(5,000.00)	0.00%
Office Supplies	1,214.44	2,000.00	(785.56)	60.72%
Postage & Shipping	22.41	100.00	(77.59)	22.41%
Software & Website	1,467.87	1,284.32	183.55	114.29%
<b>Total Office Expenses</b>	<b>\$ 12,766.38</b>	<b>\$ 43,484.32</b>	<b>\$ (30,717.94)</b>	<b>29.36%</b>
Payroll Expenses			0.00	
Employee Benefits	21,504.90	23,312.00	(1,807.10)	92.25%
Payroll Processing Fees		480.00	(480.00)	0.00%
Payroll Taxes	6,691.11	6,876.00	(184.89)	97.31%
Salaries	88,158.35	85,949.88	2,208.47	102.57%
Simple IRA Match	1,940.04	2,588.00	(647.96)	74.96%
Workers Compensation	5,958.56	756.00	5,202.56	788.17%
<b>Total Payroll Expenses</b>	<b>\$ 124,252.96</b>	<b>\$ 119,961.88</b>	<b>\$ 4,291.08</b>	<b>103.58%</b>
Utilities			0.00	

<b>Cell Phones</b>	600.00	600.00	0.00	100.00%
<b>General Utilities</b>	9,708.53	7,346.24	2,362.29	132.16%
<b>Internet/Telephone</b>	2,652.96	2,059.32	593.64	128.83%
<b>Total Utilities</b>	<b>\$ 12,961.49</b>	<b>\$ 10,005.56</b>	<b>\$ 2,955.93</b>	<b>129.54%</b>
<b>Total Expenses</b>	<b>\$ 210,247.99</b>	<b>\$ 278,426.40</b>	<b>\$ (68,178.41)</b>	<b>75.51%</b>
<b>Net Operating Income</b>	<b>\$ (209,572.99)</b>	<b>\$ (278,176.40)</b>	<b>\$ 68,603.41</b>	<b>75.34%</b>
<b>Net Income</b>	<b>\$ (209,572.99)</b>	<b>\$ (278,176.40)</b>	<b>\$ 68,603.41</b>	<b>75.34%</b>

Monday, Nov 25, 2024 12:22:55 PM GMT-8 - Accrual Basis



# California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

November 04, 2024

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT

DISTRICT ADMINISTRATOR  
138 SOUTH BRANDON ROAD  
FALLBROOK, CA 92028

[Tran Type Definitions](#)



Account Number: XXXXXXXXXX

October 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
10/15/2024	10/14/2024	QRD	1760782	N/A	SYSTEM	15,197.28

### Account Summary

Total Deposit:	15,197.28	Beginning Balance:	1,108,729.25
Total Withdrawal:	0.00	Ending Balance:	1,123,926.53



CaITRUST  
 PO Box 2709  
 Granite Bay, CA 95746  
 www.caltrust.org  
 Email: admin@caltrust.org  
 Fax: 402-963-9094  
 Phone: 833-CALTRUST (225-8787)

## Investment Account Summary

10/01/2024 through 10/31/2024

### SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Oct 31 (\$)	Value on Oct 31 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>						
CalTRUST Medium Term Fund	[REDACTED]	507,906.747	9.83	4,992,723.32	5,084,651.61	(91,928.29)
CalTRUST Liquidity Fund	[REDACTED]	1,052,095.430	1.00	1,052,095.43	1,052,095.43	0.00
<b>Portfolios Total value as of 10/31/2024</b>				<b>6,044,818.75</b>		

### DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>					Account Number: [REDACTED]	
CalTRUST Medium Term Fund								
Beginning Balance	10/01/2024			506,097.358	9.94	5,030,607.74		
Accrual Income Div Reinvestment	10/31/2024	17,786.29	1,809.389	507,906.747	9.83	4,992,723.32	0.00	0.00
Change in Value						(55,670.71)		
<b>Closing Balance as of</b>	<b>Oct 31</b>			<b>507,906.747</b>	<b>9.83</b>	<b>4,992,723.32</b>		
		<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>					Account Number: [REDACTED]	
CalTRUST Liquidity Fund								
Beginning Balance	10/01/2024			1,047,663.640	1.00	1,047,663.64		
Accrual Income Div Reinvestment	10/31/2024	4,431.79	4,431.790	1,052,095.430	1.00	1,052,095.43	0.00	0.00
Change in Value						0.00		
<b>Closing Balance as of</b>	<b>Oct 31</b>			<b>1,052,095.430</b>	<b>1.00</b>	<b>1,052,095.43</b>		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



# Summary Statement

October 31, 2024

Page 1 of 3

Investor ID: [REDACTED]

0000078-0000324 PDF 708953

**Fallbrook Regional Health District**  
**138 South Brandon Road**  
**Fallbrook, CA 92028**

## California CLASS

### California CLASS

Average Monthly Yield: 5.0039%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
[REDACTED] FRHD_CLASS_Prime	1,066,390.27	0.00	0.00	4,519.68	46,713.78	1,066,536.07	1,070,909.95
<b>TOTAL</b>	<b>1,066,390.27</b>	<b>0.00</b>	<b>0.00</b>	<b>4,519.68</b>	<b>46,713.78</b>	<b>1,066,536.07</b>	<b>1,070,909.95</b>



# Account Statement

October 31, 2024

Page 2 of 3

Account Number: [REDACTED]

FRHD\_CLASS\_Prime

## Account Summary

Average Monthly Yield: 5.0039%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	1,066,390.27	0.00	0.00	4,519.68	46,713.78	1,066,536.07	1,070,909.95

## Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
10/01/2024	Beginning Balance			1,066,390.27	
10/31/2024	Income Dividend Reinvestment	4,519.68			
10/31/2024	Ending Balance			1,070,909.95	



California CLASS

California CLASS

Date	Dividend Rate	Daily Yield
10/01/2024	0.000138678	5.0756%
10/02/2024	0.000139380	5.1013%
10/03/2024	0.000138137	5.0558%
10/04/2024	0.000411603	5.0216%
10/05/2024	0.000000000	5.0216%
10/06/2024	0.000000000	5.0216%
10/07/2024	0.000136858	5.0090%
10/08/2024	0.000136838	5.0083%
10/09/2024	0.000136889	5.0101%
10/10/2024	0.000136658	5.0017%
10/11/2024	0.000545556	4.9919%
10/12/2024	0.000000000	4.9919%
10/13/2024	0.000000000	4.9919%
10/14/2024	0.000000000	4.9919%
10/15/2024	0.000136312	4.9890%
10/16/2024	0.000136701	5.0033%
10/17/2024	0.000136971	5.0131%
10/18/2024	0.000410037	5.0025%
10/19/2024	0.000000000	5.0025%
10/20/2024	0.000000000	5.0025%
10/21/2024	0.000136508	4.9962%
10/22/2024	0.000136214	4.9855%
10/23/2024	0.000136301	4.9886%
10/24/2024	0.000136188	4.9845%
10/25/2024	0.000408363	4.9820%
10/26/2024	0.000000000	4.9820%
10/27/2024	0.000000000	4.9820%
10/28/2024	0.000136133	4.9825%
10/29/2024	0.000136054	4.9796%
10/30/2024	0.000136022	4.9784%
10/31/2024	0.000135894	4.9737%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

### **LOCAL AGENCY INVESTMENT FUND (LAIF)**

Through the Pooled Money Investment Account (PMIA), the State Treasurer invests taxpayers' money to manage the State's cash flow and strengthen the financial security of local governmental entities. PMIA policy sets as primary investment objectives safety, liquidity and yield.

As of October 31, 2024, the District's balance was \$1,123,926.53. This represents 13.64% of the District's investment portfolio. The Average Monthly Effective Yield for the month of October, 2024 was 4.518%. In October, 2024, the District reported \$15,197.28 in quarterly earnings.

### **CalTRUST**

The CalTRUST Board works closely with the investment manager, State Street Global Advisors, to ensure that public dollars are managed securely and efficiently and are in full compliance with California Law. The primary objective is to safeguard the preservation of principal.

The District is invested in two CalTRUST Funds: Medium Term Fund and Liquidity Fund. As of October 31, 2024, the District's closing Net Asset Value was \$6,044,818.75. This represents 73.36% of the District's investment portfolio.

In October, 2024, the District earned \$22,218.08 in dividend income and reported \$55,670.71 in unrealized losses. The One Year Yield on the Medium-Term Fund was 4.15% and the One Year Yield on the Liquidity Fund was 5.53%.

### **California CLASS**

The California Cooperative Liquid Assets Securities System (California CLASS) is a pooled investment option that invests in high-quality, short-to-medium-term securities that prioritizes principal preservation. The California CLASS management has appointed Public Trust Advisors, LLC to serve as the Investment Advisor and Administrator. As of October 31, 2024, the District's balance was \$1,070,909.95. This represents 13.0% of the District's investment portfolio. In October, 2024, the District reported \$4,519.68 in earnings. The 30-day average yield was 5.0039%.

The investments of the District are in compliance with the District's 2023-2024 Investment Policy. The balances in the District's investment accounts give the District the ability to meet its expenditure requirements for the next eighteen (18) months.

# Fallbrook Regional Health District

## Report #7 - Check Detail

October 2024

DATE	TRANSACTION TYPE	NUM	AMOUNT	SPLIT
<b>24 Hour Elevator Inc.</b>				
10/08/2024	Bill Payment (Check)	14521	(260.78)	Banc of California - Checking
10/01/2024	Bill	176183	260.78	Office Expenses:Maintenance & Repairs
10/15/2024	Bill Payment (Check)	14543	(3,201.55)	Banc of California - Checking
10/09/2024	Bill	177125	3,201.55	Office Expenses:Maintenance & Repairs
<b>Active Power Solutions</b>				
10/08/2024	Bill Payment (Check)	14522	(350.00)	Banc of California - Checking
10/04/2024	Bill	1117	350.00	Office Expenses:Maintenance & Repairs
<b>Amazon Capital Services</b>				
10/01/2024	Bill Payment (Check)	14495	(10.79)	Banc of California - Checking
09/24/2024	Bill	16M4-C9XJ-9RM7	10.79	Office Expenses:Office Supplies
10/08/2024	Bill Payment (Check)	14523	(106.66)	Banc of California - Checking
10/02/2024	Bill	1FXP-3VXJ-9GJ7	106.66	Office Expenses:Office Supplies
10/22/2024	Bill Payment (Check)	14555	(357.85)	Banc of California - Checking
10/16/2024	Bill	14D9-G739-DM9F	22.33	Office Expenses:Office Supplies
10/17/2024	Bill	1M9G-N9LC-PC7T	159.76	Office Expenses:Office Supplies
10/18/2024	Bill	1W4M-TCDD-YGVM	67.55	-Split-
10/15/2024	Bill	1PYR-FRLF-1LCQ	108.21	Office Expenses:Office Supplies
10/29/2024	Bill Payment (Check)	14562	(50.63)	Banc of California - Checking
10/24/2024	Bill	1XRG-XW73-YYQP	50.63	Office Expenses:Office Supplies
<b>Arch 5 Design</b>				
10/29/2024	Bill Payment (Check)	14573	(2,700.00)	Banc of California - Checking
10/25/2024	Bill	792	2,700.00	E. Mission Road:E. Mission Road - Improvements
<b>BETA Healthcare Group</b>				
10/15/2024	Bill Payment (Check)	14544	(248.00)	Banc of California - Checking
09/06/2024	Bill	BW-231054017	248.00	Payroll Expenses:Workers Compensation
<b>Bill Leach</b>				
10/15/2024	Bill Payment (Check)	14554	(1,006.58)	Banc of California - Checking
09/30/2024	Bill	09302024	1,006.58	Education & Conferences
<b>California Special Districts Association</b>				
10/22/2024	Bill Payment (Check)	14556	(8,637.00)	Banc of California - Checking
10/01/2024	Bill	Member ID 1589	8,637.00	Dues & Subscriptions
<b>CalPERS</b>				
10/22/2024	Bill Payment (Check)	14557	(8,696.91)	Banc of California - Checking
10/14/2024	Bill	CalPers ID 1559595490	8,696.91	-Split-
<b>Culligan of Escondido</b>				
10/15/2024	Bill Payment (Check)	14545	(63.28)	Banc of California - Checking

# Fallbrook Regional Health District

## Report #7 - Check Detail

October 2024

DATE	TRANSACTION TYPE	NUM	AMOUNT	SPLIT
09/30/2024	Bill	1095967	63.28	Office Expenses:General Office Expenses
Culligan of San Diego				
10/08/2024	Bill Payment (Check)	14524	(67.96)	Banc of California - Checking
09/30/2024	Bill	1435864	67.96	Office Expenses:General Office Expenses
Darren Key				
10/08/2024	Bill Payment (Check)	14525	(80.00)	Banc of California - Checking
10/04/2024	Bill	10042024	80.00	Office Expenses:Maintenance & Repairs
10/29/2024	Bill Payment (Check)	14563	(70.00)	Banc of California - Checking
10/26/2024	Bill		70.00	Office Expenses:Maintenance & Repairs
Department of Justice				
10/08/2024	Bill Payment (Check)	14526	(25.00)	Banc of California - Checking
10/07/2024	Bill	Reg # CT0287104	25.00	Loan Receivable - FRHD Foundation
Fallbrook Printing Corporation				
10/29/2024	Bill Payment (Check)	14564	(113.14)	Banc of California - Checking
10/22/2024	Bill	25863	113.14	Office Expenses:General Office Expenses
Fallbrook Waste & Recycling - E. Mission				
10/08/2024	Bill Payment (Check)	14527	(295.03)	Banc of California - Checking
09/30/2024	Bill	Acct 20-T3 452088	295.03	Utilities:General Utilities
Fallbrook Waste & Recycling - S. Brandon				
10/08/2024	Bill Payment (Check)	14528	(99.00)	Banc of California - Checking
10/01/2024	Bill	20-T1 441078	99.00	Utilities:General Utilities
Five Star Bank - CC				
10/08/2024	Bill Payment (Check)	14541	(3,500.00)	Banc of California - Checking
09/30/2024	Bill	09302024	5,236.02	-Split-
10/08/2024	Bill Payment (Check)	14542	(3,682.90)	Banc of California - Checking
09/30/2024	Bill	09302024	5,236.02	-Split-
09/30/2024	Bill	09302024-2	1,946.88	E. Mission Road:E. Mission Road - Improvements
Fowler Pest Control, Inc.				
10/01/2024	Bill Payment (Check)	14520	(158.00)	Banc of California - Checking
09/13/2024	Bill	269333	158.00	Office Expenses:Maintenance & Repairs
10/08/2024	Bill Payment (Check)	14530	(158.00)	Banc of California - Checking
10/03/2024	Bill	270414	158.00	Office Expenses:Maintenance & Repairs
10/22/2024	Bill Payment (Check)	14558	(88.00)	Banc of California - Checking
10/17/2024	Bill	271164	88.00	Office Expenses:Maintenance & Repairs
10/29/2024	Bill Payment (Check)	14565	(88.00)	Banc of California - Checking
10/01/2024	Bill	268743	88.00	Office Expenses:Maintenance & Repairs



# Fallbrook Regional Health District

## Report #7 - Check Detail

October 2024

DATE	TRANSACTION TYPE	NUM	AMOUNT	SPLIT
FPUD - 7720-001				
10/01/2024	Bill Payment (Check)	14496	(378.50)	Banc of California - Checking
09/23/2024	Bill	007720-001	378.50	Utilities:General Utilities
10/29/2024	Bill Payment (Check)	14566	(360.31)	Banc of California - Checking
10/23/2024	Bill	007720-001	360.31	Utilities:General Utilities
FPUD - 7720-002 - E. Mission Rd.				
10/01/2024	Bill Payment (Check)	14497	(52.09)	Banc of California - Checking
09/23/2024	Bill	007720-002	52.09	Utilities:General Utilities
FPUD - 7720-003 - E. Mission Rd.				
10/01/2024	Bill Payment (Check)	14498	(429.56)	Banc of California - Checking
09/23/2024	Bill	007720-003	429.56	Utilities:General Utilities
FPUD - 7721-000				
10/01/2024	Bill Payment (Check)	14499	(52.09)	Banc of California - Checking
09/23/2024	Bill	007721-000	52.09	Utilities:General Utilities
10/29/2024	Bill Payment (Check)	14567	(52.09)	Banc of California - Checking
10/23/2024	Bill	007721-00	52.09	Utilities:General Utilities
Howard Salmon - Reimburse				
10/08/2024	Bill Payment (Check)	14531	(1,069.11)	Banc of California - Checking
10/03/2024	Bill	Reimbursement	1,069.11	Education & Conferences
Impact Marketing & Design, Inc.				
10/29/2024	Bill Payment (Check)	14568	(481.72)	Banc of California - Checking
10/28/2024	Bill	IN24-03448	481.72	-Split-
Iron Mountain				
10/01/2024	Bill Payment (Check)	14500	(2,711.26)	Banc of California - Checking
09/30/2024	Bill	JTZH695	2,711.26	Medical Records Expense
10/29/2024	Bill Payment (Check)	14569	(2,978.02)	Banc of California - Checking
10/31/2024	Bill	JWTR076	2,978.02	Medical Records Expense
Jasmine Thomas				
10/01/2024	Bill Payment (Check)	14501	(69.01)	Banc of California - Checking
09/30/2024	Bill	09302024 - Reimburse	69.01	Auto Expenses
JK Drywall and Construction				
10/08/2024	Bill Payment (Check)	14540	(4,375.00)	Banc of California - Checking
09/23/2024	Bill	EST268	8,750.00	E. Mission Road:E. Mission Road - Improvements
Juana Diaz				
10/01/2024	Bill Payment (Check)	14502	(180.00)	Banc of California - Checking
09/25/2024	Bill	379486	180.00	Office Expenses:Maintenance & Repairs

# Fallbrook Regional Health District

## Report #7 - Check Detail

October 2024

DATE	TRANSACTION TYPE	NUM	AMOUNT	SPLIT
10/08/2024	Bill Payment (Check)	14532	(180.00)	Banc of California - Checking
10/02/2024	Bill	165044	180.00	Office Expenses:Maintenance & Repairs
10/15/2024	Bill Payment (Check)	14547	(180.00)	Banc of California - Checking
10/09/2024	Bill	165045	180.00	Office Expenses:Maintenance & Repairs
10/22/2024	Bill Payment (Check)	14559	(180.00)	Banc of California - Checking
10/16/2024	Bill	311161	180.00	Office Expenses:Maintenance & Repairs
10/29/2024	Bill Payment (Check)	14570	(180.00)	Banc of California - Checking
10/23/2024	Bill	311162	180.00	Office Expenses:Maintenance & Repairs
<b>JW Mechanical</b>				
10/01/2024	Bill Payment (Check)	14503	(207.00)	Banc of California - Checking
09/24/2024	Bill	1636EMission	207.00	Office Expenses:Maintenance & Repairs
<b>Katia Elizondo Marquez</b>				
10/01/2024	Bill Payment (Check)	14504	(34.91)	Banc of California - Checking
09/30/2024	Bill	09302024 - Reimburse	34.91	Auto Expenses
<b>Knight Security &amp; Fire Systems</b>				
10/08/2024	Bill Payment (Check)	14533	(44.00)	Banc of California - Checking
10/01/2024	Bill	201375	44.00	Office Expenses:Maintenance & Repairs
<b>Konica Minolta</b>				
10/08/2024	Bill Payment (Check)	14534	(1,592.55)	Banc of California - Checking
10/05/2024	Bill	45706720	1,592.55	-Split-
<b>LDC Always Green Landscape</b>				
10/15/2024	Bill Payment (Check)	14548	(1,440.00)	Banc of California - Checking
09/30/2024	Bill	1572	360.00	Office Expenses:Maintenance & Repairs
09/30/2024	Bill	1571	1,080.00	Office Expenses:Maintenance & Repairs
<b>Leslie Salmon</b>				
10/01/2024	Bill Payment (Check)	14505	(712.50)	Banc of California - Checking
09/30/2024	Bill	006	712.50	District Direct Care Services:Health Services & Clinics
<b>Low Voltage</b>				
10/15/2024	Bill Payment (Check)	14549	(435.38)	Banc of California - Checking
10/07/2024	Bill	54670	435.38	Office Expenses:Maintenance & Repairs
10/22/2024	Bill Payment (Check)	14560	(693.75)	Banc of California - Checking
10/05/2024	Bill	54747	340.75	Office Expenses:Maintenance & Repairs
10/05/2024	Bill	54746	353.00	Office Expenses:Maintenance & Repairs
<b>Michelle's Place Cancer Resource Center</b>				
10/15/2024	Bill Payment (Check)	14550	(3,541.66)	Banc of California - Checking
10/15/2024	Bill		3,541.66	Community Health Contracts:Michelle's Place Cancer Ctr

# Fallbrook Regional Health District

## Report #7 - Check Detail

October 2024

DATE	TRANSACTION TYPE	NUM	AMOUNT	SPLIT
Palomar Family Counseling Service Inc.				
10/22/2024	Bill Payment (Check)	14561	(4,680.00)	Banc of California - Checking
09/30/2024	Bill	13079	4,680.00	District Direct Care Services:Health Services & Clinics
Pitney Bowes - Lease				
10/01/2024	Bill Payment (Check)	14506	(77.29)	Banc of California - Checking
09/25/2024	Bill	3106859801	77.29	Equipment Lease
Portero Services				
10/01/2024	Bill Payment (Check)	14507	(2,000.00)	Banc of California - Checking
09/30/2024	Bill	3431	2,000.00	Legal & Accounting services:Accounting
10/29/2024	Bill Payment (Check)	14571	(2,000.00)	Banc of California - Checking
10/29/2024	Bill	3453	2,000.00	Legal & Accounting services:Accounting
Rotary Club of Fallbrook				
10/08/2024	Bill Payment (Check)	14535	(182.00)	Banc of California - Checking
10/01/2024	Bill	Sept/Oct Dues	182.00	Dues & Subscriptions
Rotary Club of Fallbrook Village				
10/08/2024	Bill Payment (Check)	14536	(35.00)	Banc of California - Checking
10/01/2024	Bill	3202	35.00	Dues & Subscriptions
Safe and Sound Security				
10/01/2024	Bill Payment (Check)	14508	(75.87)	Banc of California - Checking
10/01/2024	Bill	29771	75.87	Office Expenses:Maintenance & Repairs
10/15/2024	Bill Payment (Check)	14551	(75.87)	Banc of California - Checking
09/08/2024	Bill	29061	75.87	Office Expenses:Software & Website
10/29/2024	Bill Payment (Check)	14572	(75.87)	Banc of California - Checking
11/08/2024	Bill	30422	75.87	Office Expenses:Software & Website
SDG&E - 5971 - E. Mission				
10/01/2024	Bill Payment (Check)	14509	(1,409.40)	Banc of California - Checking
09/26/2024	Bill	09262024	1,409.40	Utilities:General Utilities
SDG&E - 6994 - Brandon				
10/01/2024	Bill Payment (Check)	14510	(1,020.29)	Banc of California - Checking
09/26/2024	Bill	09262024	1,020.29	Utilities:General Utilities
SDRMA				
10/08/2024	Bill Payment (Check)	14537	(697.27)	Banc of California - Checking
10/05/2024	Bill	H46549	697.27	-Split-
10/15/2024	Bill Payment (Check)	14552	(697.27)	Banc of California - Checking
09/01/2024	Bill	H44665	697.27	-Split-

Spectrum - Mission

# Fallbrook Regional Health District

## Report #7 - Check Detail

October 2024

DATE	TRANSACTION TYPE	NUM	AMOUNT	SPLIT
10/01/2024	Bill Payment (Check)	14511	(1,046.31)	Banc of California - Checking
09/22/2024	Bill	60354092224	1,046.31	Utilities:Internet/Telephone
Spectrum Business-Brandon				
10/01/2024	Bill Payment (Check)	14512	(661.33)	Banc of California - Checking
09/21/2024	Bill	60321092124	661.33	Utilities:Internet/Telephone
Springston Design LLC				
10/01/2024	Bill Payment (Check)	14513	(600.00)	Banc of California - Checking
10/01/2024	Bill	INV-0156	600.00	-Split-
Susan Woodward				
10/01/2024	Bill Payment (Check)	14514	(1,500.00)	Banc of California - Checking
09/30/2024	Bill	09302024	1,500.00	Legal & Accounting services:Accounting
T-Mobile				
10/01/2024	Bill Payment (Check)	14515	(79.88)	Banc of California - Checking
09/30/2024	Bill	09302024	79.88	-Split-
Theresa Geracitano-reimburse				
10/08/2024	Bill Payment (Check)	14538	(50.56)	Banc of California - Checking
10/08/2024	Bill	10082024	50.56	-Split-
Tracy Rosalee				
10/01/2024	Bill Payment (Check)	14516	(24.12)	Banc of California - Checking
09/30/2024	Bill	09302024-Reimburse	24.12	Auto Expenses
UMPQUA Bank				
10/08/2024	Bill Payment (Check)	14539	(1,124.50)	Banc of California - Checking
09/30/2024	Bill	09302024	1,124.50	-Split-
Village News				
10/01/2024	Bill Payment (Check)	14517	(358.00)	Banc of California - Checking
09/30/2024	Bill	30640	358.00	Advertising & Promotions

**Account Summary**




Billing Cycle		10/31/2024
Days In Billing Cycle		31
Previous Balance		\$1,124.50
Purchases	+	\$3,119.99
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$1,124.50-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE** **\$3,119.99**

**Credit Summary**

Total Credit Line	\$12,000.00
Available Credit Line	\$8,880.01
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Account Inquiries**

-  Call us at: (866) 777-9013  
Lost or Stolen Card: (866) 839-3485
-  Go to [www.umpquabank.com](http://www.umpquabank.com)
-  Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

**Payment Summary**

<b>NEW BALANCE</b>	<b>\$3,119.99</b>
<b>MINIMUM PAYMENT</b>	<b>\$3,119.99</b>
<b>PAYMENT DUE DATE</b>	<b>11/25/2024</b>

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

**Corporate Activity**

				<b>TOTAL CORPORATE ACTIVITY</b>	<b>\$1,124.50-</b>
Trans Date	Post Date	Reference Number	Transaction Description	<b>Amount</b>	
10/21	10/21	0000000LBX2410213801007	PAYMENT - THANK YOU	\$1,124.50-	

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK  
 PO BOX 35142 - LB1181  
 SEATTLE WA 98124-5142



**Account Number**  
 ####-####-####-7117

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
10/31/24	\$3,119.99	\$3,119.99	11/25/24

\$



BL ACCT 00002840-20000001  
 FALLBROOK REG HEALTH DIST  
 138 SOUTH BRANDON ROAD  
 FALLBROOK CA 92028

MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS  
 PO BOX 35142 - LB1181  
 SEATTLE WA 98124-5142

Cardholder Account Summary				
RACHEL MASON ##### 2600	Payments & Other Credits \$0.00	Purchases & Other Charges \$3,119.99	Cash Advances \$0.00	Total Activity \$3,119.99

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/15	10/15	PPLN01	24011344289000027925461	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$3,000.00
10/30	10/31	PPLN01	24011344305000006256326	CANVA* 104320-87699308 HTTPSCANVA.CO DE	\$119.99

Finance Charge Summary / Plan Level Information										
Plan Name	Plan Description	FCM <sup>1</sup>	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance	
<b>Purchases</b>										
PPLN01 001	PURCHASE	E	\$0.00	0.06008%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$3,119.99	
<b>Cash</b>										
CPLN01 001	CASH	A	\$0.00	0.06554%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00	
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31			
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate			
<sup>1</sup> FCM = Finance Charge Method										
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.										



ACCOUNTS PAYABLE

Account Number: XXXX XXXX XXXX 0944

ACCOUNT SUMMARY	
Credit Limit	\$15,000.00
Credit Available	\$9,600.00
Statement Closing Date	October 31, 2024
Days in Billing Cycle	31
Previous Balance	\$7,182.90
- Payments & Credits	\$7,858.90
+ Purchases & Other Charges	\$5,545.70
+ Cash Advances	\$0.00
+ Finance Charges	\$0.00
= New Balance	\$4,869.70
Questions?	Call Cardmember Services 1-855-401-4743
Or Write:	PO Box 332509 Murfreesboro, TN 37133-2509
Or visit:	MyApexCard.com

PAYMENT INFORMATION	
New Balance	\$4,869.70
Minimum Payment Due	\$4,869.70
Payment Due Date	November 25, 2024

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

TRANSACTIONS

Tran Date	Post Date	Reference Number	Transaction Description	Amount
<b>TOTAL XXXXXXXXXXXX 0944</b>				<b>\$7,182.90-</b>
10/16	10/16	8559325MJ00XVFMNA	PAYMENT - THANK YOU	7,182.90-
<b>JUDITH OSWALD</b>				<b>TOTAL XXXXXXXXXXXX 2307 \$3,161.09</b>
09/30	10/01	5543286M25Y53ZHJ5	VBS*VONAGE BUSINESS 866-901-0242 GA	374.25
10/03	10/03	0541019M52LR7JEN6	TARGET 00021659 VISTA CA	25.97
10/03	10/03	5754024M5LT967WGX	ADOBE *ADOBE 4085366000 CA	149.93
10/10	10/10	0230096MQ8PKW004Y	GOVERNMENT FINANCE OFF CHICAGO IL	1,200.00
10/11	10/11	0230096MD8PLR87M5	GOVERNMENT FINANCE OFF CHICAGO IL	1,200.00
10/13	10/13	7541823MF64XLOSL2	BAMBOOHR HRIS LINDON UT	277.00
10/21	10/21	7541823MP65HX08EP	BAMBOOHR HRIS LINDON UT CREDIT	676.00-
10/24	10/24	0230096MS8PL51JTX	GOVERNMENT FINANCE OFF CHICAGO IL	199.00
10/28	10/28	5543687MY87JMWPNN	TOWN AND COUNTRY SAN SAN DIEGO CA	35.00
10/30	10/30	5543286N05Y6NHMPV	VBS*VONAGE BUSINESS 866-901-0242 GA	375.94

Transactions continued on next page

Please detach bottom portion and submit with payment using enclosed envelope



Cardmember Services  
PO BOX 332509  
Murfreesboro TN 37133

Payment Information

Account Number: XXXX XXXX XXXX 0944  
Payment Due Date: November 25, 2024  
New Balance: \$4,869.70  
Minimum Payment Due: \$4,869.70  
Past Due Amount: \$0.00

Make Check  
Payable to:

Amount Enclosed:

\$

ACCOUNTS PAYABLE  
FALLBROOK REGIONAL HD  
138 S BRANDON RD  
FALLBROOK CA 92028-2205



Cardmember Services  
PO BOX 306005  
Nashville TN 37230-6005



553312031005094400486970004869705

**TRANSACTIONS (continued)**

Tran Date	Post Date	Reference Number	Transaction Description	Amount
		<b>JASMINE THOMAS</b>	<b>TOTAL XXXXXXXXXXXX 8726</b>	<b>\$210.32</b>
10/14	10/14	1230202MG00LWTREY	FACEBK *T2JHXALH42 MENLO PARK CA	75.00
10/22	10/22	1230202MR00EYHJ85	FACEBK *PEBHUBUH42 MENLO PARK CA	75.00
10/30	10/30	5543286N05Y46T49K	FACEBK *2B8ZSBCH42 FB.ME/ADS CA	4.71
10/30	10/30	5754024N0LPHK95RE	FACEBK *K6WBRB4H42 6505434800 CA	55.61
		<b>RACHEL MASON-RUNNELLS</b>	<b>TOTAL XXXXXXXXXXXX 6849</b>	<b>\$430.36</b>
10/03	10/03	5554650MB3ABGEZNH	SMARTSIGN BROOKLYN NY	63.85
10/19	10/19	5554650MN3L7N8WPQ	LAZ PARKING M14580 SAN DIEGO CA	3.00
10/22	10/22	5543286MR5VPADKJW	SQ *PAINTED EARTH TEMECULA CA	50.00
10/23	10/23	8271116MT0004G4H7	VOICEOFSDIEGO.ORG SAN DIEGO CA	10.53
10/26	10/26	5543286MX5X2E48MT	MICHAELS STORES 9974 TEMECULA CA	183.98
10/27	10/27	7541823MX65Z19Z9Q	EIG*CONSTANTCONTACT.CO WALTHAM MA	119.00
		<b>RAQUEL WILLIAMS</b>	<b>TOTAL XXXXXXXXXXXX 2761</b>	<b>\$756.60</b>
10/08	10/08	5543286MB60S1Z9RZ	TRUPIANO'S ITALIAN BIS FALLBROOK CA	371.74
10/09	10/09	0541601MB447YK11E	SAMSClub #4822 MURRIETA CA	151.95
10/09	10/09	0514048MBMH5Q7JA	GROCERY OUTLET OF FA FALLBROOK CA	9.91
10/10	10/10	5543286MD61Q83DP6	127 WEST SOCIAL HOUSE FALLBROOK CA	100.44
10/19	10/19	5550080MN3L9N3XFF	EL TORO MARKET FALLBROOK CA	22.89
10/19	10/19	7270069MNS66HNPJA	EL TORO MARKET FALLBROOK CA	99.67
		<b>THERESA GERACITANO</b>	<b>TOTAL XXXXXXXXXXXX 9242</b>	<b>\$311.33</b>
10/01	10/01	0543684M400QKHQ68	DOLLAR TREE FALLBROOK CA	22.90
10/03	10/03	8535335M8QT0059H6	PAYPAL *INTERFAITHC IN 4029357733 CA	130.00
10/16	10/16	5526352MK3HHNS120	ALBERTSONS #4786 FALLBROOK CA	11.99
10/16	10/16	0514048MJMHE91G7H	GROCERY OUTLET OF FA FALLBROOK CA	29.26
10/25	10/25	5543687MWMAM5XHDG	YAMA RESTAURANT FALLBROOK CA	27.79
10/30	10/30	5543286N05Y6BAKZ0	WWW COSTCO COM 800-955-2292 WA	89.39

**INTEREST CHARGE CALCULATION**

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	ANNUAL PERCENTAGE RATE (APR)	Expiration Date	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	23.99% (v)	-	\$0.00	31	\$0.00
Cash Advances	21.00% (f)	-	\$0.00	31	\$0.00

(v) = variable (f) = fixed



**Fallbrook Regional Health District**  
**Report #9 - Community Development Disbursements**  
 July - October, 2024

	Date	Num	Name	Memo/Description	Split	Amount
<b>Administration</b>						
	10/07/2024	Quote #2201	Vivify Painting		S. Brandon Road:S. Brandon Road - Improvements	15,000.00
<b>Total for Administration</b>						<b>\$ 15,000.00</b>
<b>Wellness Center</b>						
	07/08/2024	726	Arch 5 Design	CDD - SF Studios as-built measure	E. Mission Road:E. Mission Road - Improvements	1,800.00
	07/11/2024		County of San Diego Planning Services	CDD	E. Mission Road:E. Mission Road - Improvements	2,671.71
	07/11/2024		County of San Diego Planning Services	CDD	E. Mission Road:E. Mission Road - Improvements	2,667.48
	07/30/2024		SitelogIQ		E. Mission Road:E. Mission Road - Improvements	49,000.00
<b>July</b>						<b>\$ 56,139.19</b>
	08/26/2024	754	Arch 5 Design		E. Mission Road:E. Mission Road - Improvements	2,500.00
	08/29/2024	7116	KARN Engineering & Surveying		E. Mission Road:E. Mission Road - Improvements	400.00
<b>August</b>						<b>\$ 2,900.00</b>
	09/01/2024	1755	Kuhlman Scott Architecture		E. Mission Road:E. Mission Road - Improvements	6,032.52
	09/24/2024		SitelogIQ		E. Mission Road:E. Mission Road - Improvements	164,138.62
	09/30/2024	09302024-2	Five Star Bank - CC		E. Mission Road:E. Mission Road - Improvements	1,946.88
<b>September</b>						<b>\$ 172,118.02</b>
	10/25/2024	792	Arch 5 Design		E. Mission Road:E. Mission Road - Improvements	2,700.00
	10/31/2024	340764908	Dodge Construction Network	CDD - CHWC Bldg B Construction Notice	E. Mission Road:E. Mission Road - Improvements	625.00
<b>October</b>						<b>\$ 3,325.00</b>
<b>Total for Wellness Center</b>						<b>\$ 234,482.21</b>
<b>Grand Total</b>						<b>\$ 249,482.21</b>

<b>Vendor</b>	<b>Purpose</b>	<b>Number of Accounts</b>	<b>Notes</b>
SDGE	Electricity	2	
FPUD	Water	4	
Fallbrook Waste & Recycling	Waste	2	
Spectrum	Internet	2	Only 2 will show on ACH, but there are 8 subaccounts
T-Mobile	Cell Phone	1	
Konica Minolta	Copier Machine Lease	1	
Pitney Bowes	Postage Machine Lease	1	
Pitney Bowes Power	Postage	1	
CalPERS	Employee Medical Benefits	1	
SDRMA	Employee Dental & Vision Benefits	1	

### Wellness Center Administrator Report – December 2024

- Vaccine clinic was rescheduled to ensure residents were covered with flu and COVID vaccinations before the holidays. The clinic was conducted in two parts, one clinic for those with insurance provided by Albertsons and one for those without insurance which was provided by San Diego County. Scheduling confines dictated it being held over two days.
- Parking lot construction is underway, with the fencing installed and mobilization under way. Communication regarding the center's closure appears to be successful, as we have not had anyone come to the Center looking for a class and few calls, to date.
- November program highlights:
  - Center educators and users were invited to a Thanksgiving Coffee to say thank you for their support during the year and gather feedback.
  - North County Fire conducted hiring interviews utilizing multiple spaces at the Center.
  - Interfaith Mobile Unit providing case management services onsite, supporting Katia's clients and the community.
  - Blood Drive
  - Planning for the Holidays workshop provided by Alzheimer's Association
  - Veterans Mental Health First Aid
- 20 clubs and organizations used space at the Center in 2024, supporting the community overall wellness by fostering connections, nurturing the mind and spirit, and allowing many groups to grow beyond the limitations of a home environment.
  - Angel Society, CSUSM School of Nursing, Encore board meeting & 5 card game groups, Fallbrook Chamber of Commerce, Fallbrook Democratic Club, Fallbrook Newcomers Club, Lions Club Meeting, Miss Teen Fallbrook Contestant, Music Society, National Conflict Resolution Center, Planning Group, Fallbrook Quilt Guild board meetings and quilting times, Republican Women of California Fallbrook meetings & card games, Shady Grove Home Owners Association, Sheriff Senior Volunteer Program, Tumble Creek Estates, Village Rotary, Yana (You Are Not Alone), California Retired Teachers Fallbrook Division, Fallbrook Library (ESL tutoring, yoga, Insight book club)
- 5 new County programs were offered at the Center in 2024: Healthier Living with Diabetes, Tai Chi for Better Balance, Food Smarts, Love Your Heart, and QBR (Suicide Prevention) Training.

Wellness Center Events 2024	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV
Mental Health First Aid	9	22	0	22	0	8	0	13	21	12	7
CCHW	10	16	10	12	14	0	15	14	11	17	14
Wellness Wednesday- Health Screening, workshop, resources	10	17	29	34	30	35	24	9	19	19	0
Disease Specific Education (including Lifestyle Change)	28	108	364	397	97	132	202	75	106	107	59
Partner Health & Wellness activities	108	203	178	206	314	264	134	313	159	191	147
Support Groups	117	95	107	95	92	67	66	89	70	52	81
FRHD Yoga	0	0	9	54	84	93	85	110	106	120	118
Community Safety	28	49	20	2	0	21	50	17	0	0	0
Club/ Organizational meetings	268	227	199	170	164	234	184	205	230	281	242

By directing resources to community nonprofits and engaging highly skilled staff, partners and passionate volunteers the Fallbrook Regional Health District endeavors to offer health and wellness services to our served communities of Bonsall, De Luz, Fallbrook and Rainbow.

District Special Events	25	0	0	0	0	0	0	0	0	0	17
Affiliate Classes (rental)	286	291	333	300	284	218	0	198	109	233	185
Private Party/ Event					150	0	0	0	0	0	0
Total Wellness Center Visits (approximate)	889	1028	1249	1292	1229	1072	760	1043	831	1032	870

Number of Events 2024	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV
Affiliate Events	18	16	17	18	17	14	0	16	8	16	13
Private Events	22	21	21	22	17	20	22	17	14	22	18
Public Events	38	44	64	78	82	74	64	78	61	74	57
Total Events	78	81	102	118	116	108	86	111	83	112	88
Events held by Grantees	18	17	17	12	16	12	5	10	12	21	11
Private Rental Event	0	0	0	0	1	0	0	0		0	0
Youth Activity	PFCS	PFCS	PFCS	PFCS	PFCS	PFCS	PFCS	PFCS	PFCS	PFCS	PFCS
Off-campus events											
Wellness Walks							21	0	20	0	20

### **Flyer Distribution:**

- We continue to distribute flyers throughout the community, same as referenced in past reports.

### **Community Outreach:**

District staff attended the following events/meetings:

- North County Leadership Team Meeting (County of San Diego)
- Meeting with Ivy High School regarding resources for parents on drug awareness and the potential development of a Drug-Free Community Coalition.

### **Press- Village News:**

- Mention 11/7/24: "FPUD allocates \$821,166 of Community Benefits Program funding"
- Article 10/16/24: "Fallbrook Wellness Walk Invites Community to Connect with Nature and Health"
- Worker of the Week 11/16/24: "Worker of the Week serves at health & wellness center"
- Press release 11/22/24: "Health district presents grants for Youth Fitness programs"

### **Email Marketing & Constant Contact Overview:**

- Website traffic for November was higher than the past 2 months even with the holidays and a slow down in activities due to construction.
- Past 2 months have shown a growing audience in Rainbow on Instagram.

EMAIL MARKETING 2024	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV
Total Contacts	4320	4381	4452	4458	4491	4,548	4,580	4,639	4,679	4,752	4,767

By directing resources to community nonprofits and engaging highly skilled staff, partners and passionate volunteers the Fallbrook Regional Health District endeavors to offer health and wellness services to our served communities of Bonsall, De Luz, Fallbrook and Rainbow.

<b>New Contacts Added</b>	69	121	107	63	78	107	59	103	59	105	52
<b>Net New Contacts</b>	-52	61	71	31	30	48	24	74	51	65	12
<b>Number of emails sent</b>	30,776	21,727	23,123	18,352	31,776	23,538	23,095	23,466	9,266	32,508	27,716
<b>Number of emails opened</b>	15,015	10,169	10,531	7,918	13,040	11,204	9,940	11,225	4,511	14,042	13,241
<b>Open rate</b>	54%	52%	50%	47%	45%	53%	47%	52%	53%	47%	52%
<b>Open rate over industry average</b>	18%	14%	12%	9%	6%	18%	12%	17%	19%	11%	16%
<b># of Clicks</b>	412	300	481	410	637	730	547	767	247	623	487
<b>Click rate</b>	3%	3%	5%	2%	2%	3%	3%	4%	3%	2%	2%
<b>Click rate over industry average</b>	-1%	-2%	1%	0%	0%	1%	1%	1%	1%	0%	0%

### Social Media:

	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV
<b>Website Views</b>	<b>71,329</b>	<b>73,727</b>	<b>82,880</b>	<b>117,145</b>	<b>82,743</b>	<b>81,832</b>	<b>87,592</b>
Facebook	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV
<b>Overall Reach</b>	16,571	20,127	16,218	20,230	13,121	28,523	11,315
<b>Organic</b>	9,021	8,378	8,970	10,833	6,919	9,998	10,798
<b>Ads</b>	8,765	11,283	7,975	11,014	7,758	21,103	573
Content Interactions	342	370	287	336	301	362	390
Followers	1,218	1,229	1,235	1,245	1,251	1,262	1,267
<b>Added Followers</b>	11	10	10	14	7	12	4
Profile Visits	518	529	701	556	464	641	499
Overall Post Link Clicks	117	209	125	297	187	451	9
Audience:							
<b>Age Women</b>	1) 35-44: 20.1% 2) 65+: 19.1% 3) 55-64: 17.2%	1) 35-44: 19.8% 2) 65+: 19.2% 3) 55-64: 17.2%	1) 35-44: 19.9% 2) 65+: 19.3% 3) 55-64: 17.3%	1) 35-44: 19.7% 2) 65+: 19.4% 3) 55-64: 17.3%	1) 35-44: 19.7% 2) 65+: 19.7% 3) 55-64: 17.2%	1) 35-44: 19.7% 2) 65+: 19.7% 3) 55-64: 17.4%	1) 35-44: 19.7% 2) 65+: 19.7% 3) 55-64: 17.1%

By directing resources to community nonprofits and engaging highly skilled staff, partners and passionate volunteers the Fallbrook Regional Health District endeavors to offer health and wellness services to our served communities of Bonsall, De Luz, Fallbrook and Rainbow.

Age Men	1) 55-64:6%; 2) 65+: 4%; 3) 35-44: 3.1%	1) 55-64: 6% 2) 65+: 4% 3) 35-44: 3.4%	1) 55-64: 5.9% 2) 65+: 4% 3) 35-44: 3.5%	1) 55-64: 5.9% 2) 65+: 4% 3) 35-44: 3.5%	1) 55-64: 5.8% 2) 65+: 4.1% 3) 35-44: 3.5%	1) 55-64: 5.7% 2) 65+: 4.1% 3) 35-44: 3.4%	1) 55-64: 5.7% 2) 65+: 4.1% 3) 35-44: 3.5%
Gender	Women: 83.1% Men: 16.9%	Women: 82.8% Men: 17.2%	Women: 83% Men: 17%	Women: 83% Men: 17%	Women: 82.9% Men: 17.1%	Women: 83% Men: 17%	Women: 82.9% Men: 17.1%
Fallbrook Residents	48.90%	48%	47.70%	47.30%	47.10%	43.70%	42.80%
Bonsall Residents	3.30%	3.40%	3.70%	3.90%	3.90%	2.50%	2.20%
Rainbow Residents	0%	0%	0%	0%	0%	0%	0%
De Luz Residents	0%	0%	0%	0%	0%	0%	0%

Instagram	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV
Overall Reach	420	363	479	878	869	1,311	1,182
Organic	391	363	455	789	852	1,220	1,175
Ads	37	1	27	92	29	114	6
Content Interactions	193	167	254	205	211	260	316
Followers	665	671	680	693	695	700	699
Added Followers	10	8	16	15	11	9	6
Profile Visits	47	46	61	38	54	58	40
Overall Post Link Clicks	4	0	3	5	1	6	0
Audience:							
Age Women	1) 35-44: 23.7% 2) 45-54: 19.7% 3) 55-64: 14.7%	1) 35-44: 23.5% 2) 45-54: 19.8% 3) 55-64: 14.7%	1) 35-44: 23.6% 2) 45-54: 19.8% 3) 55-64: 15%	1) 35- 44: 23.6% 2) 45-54: 19.8% 3) 55-64: 14.7%	1) 35-44: 23.7% 2) 45-54: 19.6% 3) 55-64: 15%	1) 35-44: 23.1% 2) 45-54: 20.3% 3) 55-64: 15.3%	1) 35-44: 23.2% 2) 45-54: 20.5% 3) 55-64: 15.6%
Age Men	1) 35-44: 6.7% 2) 45-54: 4.4% 3) 25-34: 3.6%	1) 35-44: 6.6% 2) 45-54: 4.4% 3) 25-34: 3.6%	1) 35-44: 6.8% 2) 45-54: 4.4% 3) 35-44: 3.6%	1) 35-44: 6.6% 2) 45-54: 4.7% 3) 25-34: 3.9%	1) 35-44: 6.4% 2) 45-54: 4.8% 3) 25-34: 4.1%	1) 35-44: 6.5% 2) 45-54: 4.6% 3) 25-34: 3.8%	1) 35-44: 6.5% 2) 45-54: 4.6% 3) 25-34: 3.8%
Gender	Women: 79.9% Men: 20.1%	Women: 80% Men: 20%	Women: 80% Men: 20%	Women: 79.6% Men: 20.4%	Women: 79.7% Men: 20.3%	Women: 80.1% Men: 19.9%	Women: 80.1% Men: 19.9%
Fallbrook Residents	43.90%	44.30%	43.10%	42.40%	42.30%	42.10%	42.90%
Bonsall Residents	6.90%	6%	7.10%	6.20%	6.80%	6.60%	6%
Rainbow Residents	0%	0%	0%	0%	0%	3.10%	3.10%
De Luz Residents	0%	0%	0%	0%	0%	0%	0%

By directing resources to community nonprofits and engaging highly skilled staff, partners and passionate volunteers the Fallbrook Regional Health District endeavors to offer health and wellness services to our served communities of Bonsall, De Luz, Fallbrook and Rainbow.

**Top Posts & Ads:**



**Instagram Top Post:**

**NCFD Interview Day at Wellness Center**

- Published: Date: Thursday, Nov. 14th
- Likes: 29
- Comments: 0
- Shares: 1



**Facebook Top Post:**

**Youth Fitness Grants**

- Published Date: Wednesday, Nov. 20th
- Likes: 12
- Comments: 1
- Shares: 2

By directing resources to community nonprofits and engaging highly skilled staff, partners and passionate volunteers the Fallbrook Regional Health District endeavors to offer health and wellness services to our served communities of Bonsall, De Luz, Fallbrook and Rainbow.

## CHIEF EXECUTIVE OFFICER'S REPORT - DECEMBER

### Community Health & Wellness Center:

- Facility construction updates
  - Arch5 – Bldg B – multipurpose rooms, interior and exterior restrooms. RFP was announced on Oct. 31, Bidders Conference is Nov 19, Bids due Dec. 11
  - EDG – Demonstration Kitchen – the architect and team presented the building concept to the Fallbrook Planning Group – Design Review Board on Nov. 13<sup>th</sup> and had no concerns or revisions. We have already finished the overall kitchen layout design and have begun work on the architectural drawings that will be used for the construction RFP.
  - SiteLogIQ – The Groundbreaking was held on Nov 26 at the CHWC. Construction started on December 2, so we've shutdown the CHWC until January 13<sup>th</sup>-ish.
    - Admin. – The surveyor will be onsite soon and will be providing us with the proposed boundary adjustment documents. I have informed Dr Skeoch of the situation and will confer with him once we have the final boundary adjustment documents. - Awaiting the surveyor's final report.
- Still awaiting word from the County regarding our grant request for water bottle refilling stations at the CHWC. Looking to have three stations: one on either side of Bldg. B and one inside Bldg A.

### Clinical Care Option – Pending additional info

- SESAME-Costco telehealth care option. Judith has made contact and we are awaiting additional information to launch the portal. – NO CHANGE
- Judith and I are in conversation with a potential partner regarding expansion of clinical services – Urgent care. We will discuss this in more detail at the Dec. 14<sup>th</sup> Strategic Planning workshop on Dec 14<sup>th</sup>.

### Administrative Projects:

- Judith and I are working with Jeff, consultants at CSDA and CalPERS to better understand the District's current contract for employee health benefits. Our current contract was written in 2000 and has vague language and terms that will need to be updated. Additionally, we are researching better employee retirement plans. We have a Simple IRA plan in place now, but it is extremely limited and may not serve a younger workforce. – Still being reviewed
- Website name change – pending, but we have applied for and are awaiting confirmation of our new domain fallbrookhealth.ca.gov. This new domain will allow us more credibility and is in the pipeline of requirements for special districts anyway.

### Associations:

- We are still basking in the glow of our ACHD District of the Year for 2024 award.
- In 2025 I will serve as the Vice Chair for the CSDA San Diego Chapter.

### Staff:

- Congratulations to Katia for achieving a certification of education as a Community Health Worker.
- For 2025 the following employees will celebrate their work anniversaries: Tracy 5 years, Katia 2 years, Patty 3 years, me 6 years, Jasmine 2 years, Bianca 3 years, Theresa 4 years, Judith 4 years and Raquel 3 years.



<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>	Policy #: OP-03	Page 1 of 7
	Title: COMMUNITY HEALTH CONTRACTS/ GRANT POLICY & PROCEDURES	
Policies and Procedures Manual	<b>DRAFT FY25-26</b>	

The District is a government entity under the Local Health Care District Law (Statutes 1945, Chapter 932; Health and Safety Code, Division 23, Sections 32000 et seq., of the State of California). The District serves residents of the Fallbrook, Bonsall, Rainbow and De Luz areas of northern San Diego County.

Created by residents for residents, Healthcare Districts throughout California provide vital services for the community members who create and oversee them. As the most responsive form of local government, Healthcare Districts are established, operated, and controlled by local voters who understand each community's concerns and ensure that each District is effectively meeting their local health care needs.

## **GUIDELINES**

**PROGRAMS:** The District provides grant funding through our Community Health Contract Grant process to organizations that meet the health and wellness needs of our community and are consistent with the District's mission.

The Health Care District Act (Health & Safety Code section 32121) has evolved over the years to provide very broad authority to Health Care Districts. Currently, Health Care Districts have numerous powers, which include the establishment, maintenance, and operation, or the providing of assistance in the operation of, one or more health facilities or health services, including but not limited to, outpatient programs, services and facilities; retirement programs, services, and facilities; chemical dependency programs, services, and facilities; or other health care programs, services, and facilities for the benefit of the people served by the District.

Moreover, among other powers, the District may establish, maintain, and operate, or provide assistance in the operation of, free clinics, diagnostic and testing centers; health education, wellness, and prevention programs; rehabilitation, aftercare, and any other healthcare services; provider groups; and organizations that are necessary for the maintenance of good physical and mental health in the communities served by the District.

**POPULATION SERVED:** The District provides grant funding through the Community Health Contracts (CHC) program. Community Health Contract funds must benefit the residents of the communities served by the Fallbrook Regional Health District. The District's service area and sphere of influence area covers 110.57 square miles. This includes Bonsall, De Luz, Fallbrook, and Rainbow. Estimated population of the District is 50,985 (US Census, 2020).

**APPLICANT ELIGIBILITY:** To be eligible for consideration, the applicant must meet the following requirements:

1. The agency must be an incorporated nonprofit organization with a tax-exempt

<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>	Policy #: OP-03	Page <b>2</b> of 7
	Title: COMMUNITY HEALTH CONTRACTS/ GRANT POLICY & PROCEDURES	
Policies and Procedures Manual	<b>DRAFT FY25-26</b>	

status under California state law and Section 501(c)(3) of the Internal Revenue Code or be a public/governmental agency, program, or institution.

Newly established agencies must:

- a. Demonstrate, through written agreement with a 501(c)(3) qualified agency that, for the one-year period of the CHC, they will fall under the auspices of that qualified agency. The agency providing the umbrella status must meet the District requirement of being an established provider of healthcare related preventive or intervention services to the public in the District community.
  - b. Secure 501(c)(3) status within the CHC funded year. If they fail to secure 501(c)(3) status, they will be ineligible for subsequent application for Fallbrook Regional Health District funding until such time as proof of 501(c)(3) status has been attained and presented.
2. For-profit (commercial) organizations are eligible to apply but will only be considered if providing services that are not available by a nonprofit provider. All policies and requirements apply equally to for-profit and non-profit recipients. Including, but not limited to the inclusion of financial information, budgets and reporting or results.
  3. The agency must demonstrate the ability to provide services and/or programs that will benefit the residents of the District.
  4. Funded services must be provided within the District and demonstrate the ability to make services and/or programs easily accessible to District residents.
  5. Awarding contracts to underserved individuals will be taken under consideration; however, support for this application would likely be referred to a nonprofit partner to coordinate services.

**MULTIPLE APPLICATION SUBMISSIONS:** An agency may submit multiple grant applications per fiscal year for multiple programs. For example: If an agency operates two distinct programs, one dental clinic and one mental health clinic, the agency would be eligible to receive two District CHCs.

**PRIOR GRANT RECIPIENTS:** Noncompliant or inefficient use of funds may render organizations ineligible for future funding. The District reserves the right to consider extenuating circumstances under which grants may be provided to prior grant recipients, and exceptions to these circumstances.

**INELIGIBLE FOR FUNDING:** The District will not fund:

- Endowments
- Awarding grants to, and limiting funds for, foundations that are sponsored or controlled by, or associated with, a separate grant recipient.

<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>	Policy #: OP-03	Page <b>3</b> of 7
	Title: COMMUNITY HEALTH CONTRACTS/ GRANT POLICY & PROCEDURES	
Policies and Procedures Manual	<b>DRAFT FY25-26</b>	

- Expenses related to fundraising or lobbying of public officials or other political purposes
- Organizations intending to "pass-through" or re-grant District funds to other organizations; unless serving as the fiscal agent or umbrella for a designated local nonprofit. Funds must be clearly used to support District residents.
- Basic research, defined herein as the pursuit of knowledge without immediate practical program or human applications
- Sectarian purposes
- Programs related solely to the provision of housing, or for employment opportunity and/or educational pursuits for the purpose of employment.
- All other restricted uses contained herein.

**REVIEW PROCESS:** All CHC funding requests are reviewed by the District Chief Executive Officer and Board Directors. During the review process, the District may require additional information from applicants. This information may include oral or written clarification of CHC request detail. The District may include a panel of community stakeholders to review the completeness and merit of the applicants and provide feedback to the Chief Executive Officer. Final funding decisions will be made by the District Board of Directors at a public meeting. See application and review schedule for specific dates. Certain rights are reserved to Board discretion and action.

**RIGHTS RESERVED BY THE BOARD OF DIRECTORS:** The Fallbrook Regional Health District Board of Directors reserves the right to decline or accept application(s) upon fair consideration in accord with CHC guidelines established and provided to all applicants. On applications accepted and approved, the Board reserves the right to determine the amount of funding to be awarded. The Board also reserves the right to adjust category designation in accord with its established criteria.

**APPLICATION CRITERIA:** All CHC Grant applications must be able to demonstrate that health and /or wellness activities will meet the following criteria:

1. Proposed program addresses the Social Determinant of Health paradigm, and must demonstrate how it positively addresses better health and/or wellness outcomes:
  - Economic Stability (Employment, Food Insecurity, Housing Instability, Poverty)
  - Education Access & Quality (Early Childhood Education and Development, Enrollment in Higher Education, High School Graduation, Language and Literacy)
  - Social & Community Context (Civic Participation, Discrimination, Incarceration, Social Cohesion)

<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>	Policy #: OP-03	Page 4 of 7
	Title: COMMUNITY HEALTH CONTRACTS/ GRANT POLICY & PROCEDURES	
Policies and Procedures Manual	<b>DRAFT FY25-26</b>	

- Healthcare Access & Quality (Access to Health Care, Access to Primary Care, Health Literacy)
  - Neighborhood & Built Environment (Access to Foods that Support Healthy Eating Patterns, Crime and Violence, Environmental Conditions, Quality of Housing)
2. At least 80% of FRHD funded program participants are District residents.
  3. At least 20% of proposed program's budget is funded by another funding source/ in-kind support.
  4. Program has fully developed program goal(s) with corresponding SMART (Specific, Measurable, Achievable/Attainable, Realistic, Time-Bound) Objectives to demonstrate how those goals will be achieved.
    - a. Quarterly reports demonstrating progress of goal(s) and objective(s) will be required. If your program is a one-time event, only one report will be required by the next quarterly report due date.
  5. Programs or services should be able to demonstrate that they are developed from evidence-based program(s)/best practices.
    - a. New programs, services or initiatives, should be able to demonstrate the need for this service, that there is no existing organization working toward the same goal, and/or that collaboration with an existing organization is anticipated.
  6. The application will list how and where acknowledgement of Fallbrook Regional Health District funding support will be included. This includes all print and electronic materials, press releases, website references, and any other form of written and verbal publicity that relates to the funded program. Acknowledgment should include an official sponsor line, as well as the FRHD logo. Examples of these acknowledgments are to be included in the quarterly report.
  7. While not a required element of proposals, programs that demonstrate collaborations with other agencies in the provision of the services will be viewed favorably in the reviewing process.

**APPLICATION AND EVALUATION SCHEDULE**

**COMMUNITY HEALTH CONTRACT WORKSHOPS:** Informational session, Q&A, and collaborative brainstorming will occur in January where applicants will meet with District staff to understand how the application portal operates, clarify eligibility criteria and other technical aspects of the application.

**APPLICATION WINDOW:** Open, first business day in February at 10:00am, and closes on the last business day of the month at 4:00pm. Applications are accepted via

<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>	Policy #: OP-03	Page 5 of 7
	Title: COMMUNITY HEALTH CONTRACTS/ GRANT POLICY & PROCEDURES	
Policies and Procedures Manual	<b>DRAFT FY25-26</b>	

an online portal accessible through the District's website;  
<https://www.fallbrookhealth.org/community-health-contracts>.

*Technical assistance from District staff is available upon request during the application window.*

**APPLICATION EVALUATION PERIOD:** The Chief Executive Officer and staff will review each application for completeness before submitting copies to the Board of Directors. All applications are evaluated by each Board Director. Site visits may be scheduled.

**ANNOUNCEMENT OF AWARDS:** The Board of Directors may call a special meeting or announce the awards sometime within the month of April. The date and location for this meeting will be announced publicly and all applicants will be notified.

**DISTRIBUTION OF CHC GRANT AGREEMENT:** Signed agreements must be returned to the District by the 1st Wednesday of July to complete execution prior to scheduling Quarter 1 payments and/or site visits.

**QUARTER 1 PAYMENT AND SITE VISITS:** Board of Directors and staff will begin making disbursements and or may conduct site visits during the month of July.

Exact dates will be updated and posted on <https://www.fallbrookhealth.org/calendar> annually.

**REPORTING & PAYMENT DISTRIBUTION GUIDELINES:** By accepting the contract, the recipient agrees to periodic monitoring of their contracted program by District staff members. Recipient agrees to submit timely periodic written and/or oral reports to the Board as defined in the executed agreement and to participate in District Community Health Program events and attend, representatively, District Board meetings when requested.

Reports must be submitted by the following due dates:

- 1<sup>st</sup> Quarter: 2<sup>nd</sup> Wednesday of October
- 2<sup>nd</sup> Quarter: 2<sup>nd</sup> Wednesday of January
- 3<sup>rd</sup> Quarter: 2<sup>nd</sup> Wednesday of April
- 4<sup>th</sup> Quarter: 2<sup>nd</sup> Wednesday of July

Contract holders must contact the District if these deadlines cannot be met before the due date. Reports that are more than one month late may cause the contract to be cancelled.

Payment Distribution will be on or after the following payment dates:

- 1<sup>st</sup> Quarter Check: 1<sup>st</sup> Wednesday of July (may vary depending on July 4 holiday)

<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>	Policy #: OP-03	Page <b>6</b> of 7
	Title: COMMUNITY HEALTH CONTRACTS/ GRANT POLICY & PROCEDURES	
Policies and Procedures Manual	<b>DRAFT FY25-26</b>	

2<sup>nd</sup> Quarter Check: 1<sup>st</sup> Wednesday of November

3<sup>rd</sup> Quarter Check: 1<sup>st</sup> Wednesday of February

4<sup>th</sup> Quarter Check: 1<sup>st</sup> Wednesday of May

A District staff member will contact recipients to schedule a site visit when payment distributions will be made. Payment is contingent upon receipt of quarterly reports. Board Member(s), the Chief Executive Officer and/or other District staff may be present at site visit.

**SPONSORSHIP OF CHARITABLE EVENTS:** The District does not currently provide sponsorships of charitable events. However, support for these events may be considered at a future time, which would be publicly announced and would follow the below guidelines:

1. Organizations requesting the District to sponsor a charitable event shall solicit in the form of a letter or in combination with a grant request application, as well as any appropriate back-up materials, including a list of sponsorship levels, if applicable.
2. The request shall clearly indicate the amount requested, the sponsorship opportunity levels, and how the event will benefit a community health care program that provides services in the District.
3. The request shall include the price per individual ticket/pass to attend, as well as the portion of the amount attributed to the purchase of goods and services.
4. The request shall include a final accounting of the prior year's event, if applicable, as well as a budget for the event being requested, so the District can clearly determine the cost of holding the event in comparison to the funds benefitting community health care programs. No less than eighty percent (80%) of the revenue shall be applied to the organization's programs and not to event expenses.
5. Events advertised in brochures and/or fliers that give the appearance of being sent by the District as part of a mass mailing shall not be consider