



MINUTES
BOARD OF DIRECTORS MEETING
Wednesday, March 13, 2024, 6:00 pm
1st floor Community Room, Administrative Office
138 S. Brandon Road., Fallbrook, CA 92028
**All meetings are hybrid unless otherwise noted.*

***Please contact the Board clerk for language translation services 48 hours in advance of the meeting. In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate in the webinar.**

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE-

Chair Bill Leach called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. In attendance: Directors Barbara Mroz, Jennifer Jeffries, Mike Stanicek, CEO Rachel Mason, Accountant Susan Woodward, Legal Counsel Jeffrey Scott
Staff members: Executive Assistant Raquel Williams, Administrative Officer Judith Oswald, Bianca Heyming Programs Coordinator.
Members of the public: Roy Moosa, Sally Devito, Tom Frew,

B. APPROVAL OF THE AGENDA-

Action: It was moved by Director Jeffries seconded by Director Mroz to approve the agenda as presented.

Motion carried (4-0)

Director Leach...Aye
Director Jeffries...Aye
Director Stanicek...Aye
Director Mroz...Aye

C. PUBLIC COMMENTS - ANNOUNCEMENT

None

D. CONSENT ITEMS -

- D1. Minutes of February 7, 2024, Finance Meeting
- D2. Minutes of February 14, 2024, Board of Directors Meeting
- D3. Minutes of February 21, 2024, Facilities Committee Meeting
- D4. Finance Committee Report – Directors Jeffries and Stanicek
- D5. Facilities Committee Report – Directors Jeffries and Mroz
- D6. Community Health & Wellness Center Administrator Report- Theresa Geracitano
- D7. Chief Executive Officer Report – Rachel Mason
- D8. General Counsel Report– Jeffrey Scott
- D9. Destruction of records at Iron Mountain:
 - Purchasing (323 boxes) – (Accts payable: shred disposal as of 2021)
 - Risk Management (354 boxes) - (Accident reports/logs: shred disposal as of 2017)
 - Business Office (343 boxes) – (shred disposal as of 2021)

Action: It was moved by Director Jeffries seconded by Director Stanicek to approve consent items D1-D9 as presented. D7 to be held for discussion.

Motion carried (4-0)

Director Leach...Aye
Director Jeffries...Aye
Director Stanicek...Aye
Director Mroz...Aye

CEO Mason shared her report with the Board, upgrades are continuing at the CH&WC. Designs for the ADA ramps and meetings with SiteLogiQ parking lot project have commenced. A potential partnership with SESAME-Costco tele-healthcare through a portal to be provided by the district at the Admin office. It would entail setting up a camera with monitor and staff assisting the public with logging in to be able to receive care through the portal. Payment is made by the patient through the portal and the provider can also send the prescription to any pharmacy. Director Jeffries is excited about the potential partnership.

Legal Counsel Jeff Scott asked CEO Mason to share the information about the Board vacancy, since Director Brown resigned before July 8, 2024, his term will expire in November. The new candidate will fulfill the term and potentially run for a new two-year term. If the candidate runs unopposed the Board of Supervisors will appoint them. CPR/AED training courses for the Grantees had a great response and many are interested, two training courses have been scheduled for March. After reviewing the data from the program, this may become a program offered to the public. Research is being conducted to see if a staff member may facilitate these training courses.

The administrative office is working on an updated policy manual and employee handbook.

Action: It was moved by Director Leach seconded by Director Stanicek to approve D7 as presented.

Motion carried (4-0)

Director Leach...Aye
Director Jeffries...Aye
Director Stanicek...Aye
Director Mroz...Aye

F. DISCUSSION POSSIBLE ACTION ITEMS-

F1. Michelle's Place Cancer Resource Center Agreement | MOU

CEO Mason shared that the Grant/MOU with Michelle's Place has been updated to better reflect the process of the services provided by Michelle's Place. Directors had a consensus.

Action: It was moved by Director Leach seconded by Director Jeffries to approve the Michelle's Place MOU as presented.

Motion carried (4-0)

Director Leach...Aye
Director Jeffries...Aye
Director Stanicek...Aye
Director Mroz...Aye

F2. Review of Draft Strategic Plan

CEO Mason shared with the Board that this is a draft for the Board to see and will go back to Strategic Planning committee to clarify and reformat. Discussion ensued.

G. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS -

None

Government & Public Engagement Committee Meeting Wed., March 27, 2024, at 6:00 pm

Next Board of Directors Meeting Wednesday, April 10, 2024, at 6:00 pm

H. ADJOURNMENT-

There being no further business the meeting was adjourned at 6:50pm.

A handwritten signature in blue ink, reading "Rachel Kilbi". The signature is written in a cursive style with a large initial "R".

Executive Assistant / Board Clerk