

Fallbrook Regional HEALTH DISTRICT

138 S. Brandon St. • Fallbrook CA 92028 • 760-731-9187

BOARD OF DIRECTORS REGULAR BOARD MEETING

WEDNESDAY
APRIL 13, 2022

6:00 PM

AT

MEETING LOCATIONS:
ZOOM, TELECONFERENCE AND
FALLBROOK REGIONAL HEALTH DISTRICT
COMMUNITY HEALTH & WELLNESS CENTER
1636 EAST MISSION ROAD
FALLBROOK, CA 92028



AGENDA
REGULAR BOARD MEETING
Wednesday April 13, 2022, 6:00 p.m.
Virtual and In-Person Meeting

Community Health & Wellness Center, Community Room #2, 1636 E. Mission Rd., Fallbrook

In accordance with California Government Code Section 54953 teleconferencing will be used for this meeting. Board members, staff and members of the public will be able to participate by webinar by using the following link: <https://us02web.zoom.us/j/83035733374>
Meeting ID: **830 3573 3374**. Participants will need to download the Zoom app on their mobile device. Members of the public will also be able to participate by telephone using the following dial in information: **Dial in #: (310) 372-7549, Passcode 660448.**

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENTS

Opportunity for citizens to speak on items of interest within subject matter jurisdiction of the District. Please note that, for comments made on items not appearing on the current agenda, the Board may take no action as to the comment at the current meeting (Gov't Code 54954.3[a]), and the Board is allowed only a brief response to the speaker's comment. For the record, please state your name. "Request to speak" cards should be filled out in advance and presented to the Board Chair or the recording secretary. The Board has a policy limiting any speaker to not more than five minutes

D. CONSENT ITEMS

D1.	Approval of January 2022 Financial Statements	2
D2.	Minutes of March 2, 2022 Finance Committee Meeting	17
D3.	Minutes of March 5, 2022 Special Board Meeting/Public Hearing #2	19
D4.	Minutes of March 9, 2022 Regular Board Meeting/ Public Hearing #3	21
D5.	Minutes of March 11, 2022 Special Board Meeting	25
D6.	Minutes of March 16, 2022 Strategic Planning Committee Meeting	27
D7.	Minutes of March 22, 2022 Special Board Meeting	29
D8.	Minutes of March 23, 2022 Gov't & Public Engagement Committee Meeting	30
D9.	Consideration of Resolution 445 – Re-Ratifying the State of Emergency and Re-Authorizing Remote Teleconference Meetings	32

E. REPORTS/POSSIBLE ACTION

E1.	Finance Committee – Directors Jeffries and Mroz.....	35
E2.	Strategic Planning Committee – Directors Jeffries and Salmon	
E3.	Gov't and Public Engagement Committee – Directors Schwartz-Frates and Salmon	51
E4.	Facilities Committee – Directors Mroz and Salmon	
E5.	Chief Executive Officer – Rachel Mason	58
E6.	General Counsel – Jeffrey Scott	
E6a.	Board Vacancy Process and Options	60

F. DISCUSSION/POSSIBLE ACTION ITEMS

- F1. Consideration of Taylor Design Proposal for Community Health & Wellness Center Development – Mason 64
- F2. Consideration of Fiscal Year 2022-2023 Budget – Mason..... 123

G. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

- G1. Other Director/Staff discussion items
 - G1a. Item(s) for future board agendas
 - G1b. Announcements of upcoming events:
 - See the District website event calendar at <https://www.fallbrookhealth.org/community-health-wellness-center>
 - **Strategic Planning Committee meeting** – 3rd Wednesday, **April 20**, 2:00pm, Virtual Meeting
 - **Facilities Committee meeting** – 3rd Wednesday, **April 20**, 5:00pm, Virtual Meeting
 - **Special meeting (CHC/Grants Scoring & Awarding Determination)** – Saturday, **April 23**, 10:00am, Virtual and In-Person Meeting at Community Health & Wellness Center, Community Room #2, 1636 E. Mission Rd., Fallbrook
 - **Gov’t and Public Engagement Committee meeting** – 4th Wednesday, **April 27**, 5:30pm, Virtual Meeting
 - **Finance Committee meeting** – 1st Wednesday, **May 4**, 4:30pm, Virtual Meeting
- G2. **Next Regular Board meeting** – 2nd Wednesday, **May 11**, 6:00pm, Virtual and In-Person Meeting at Community Health & Wellness Center, Community Room #2, 1636 E. Mission Rd., Fallbrook


H. CLOSED SESSION

- H1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
PURSUANT TO GOVERNMENT CODE SECTION 54956.8:
Property: Located at 617 East Alvarado Street, Fallbrook, California 92028
Parties: District and Dr. Graydon Skeoch
Under Negotiation: Price and Terms

I. RETURN TO OPEN SESSION

J. ADJOURNMENT

NOTE: I certify that on Friday, April 8, 2022 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.



Board Secretary/Clerk

CONSENT ITEMS

Fallbrook Regional Health District
REPORT 1 - BALANCE SHEET COMPARISON
Comparison of January 2022 to December 2021

	Jan 31, 22	Dec 31, 21	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
102.3 · Cash in Bank - Pacific Western	991,118.07	802,920.95	188,197.12
102.6 · Cash in Bank - LAIF	1,946,666.31	1,945,546.27	1,120.04
102.9 · Cash in Bank - CalTRUST	5,736,034.20	5,773,389.23	-37,355.03
102.10 · Petty Cash	168.84	168.84	0.00
Total Checking/Savings	8,673,987.42	8,522,025.29	151,962.13
Other Current Assets			
104 · Prepaid Insurance	11,208.37	13,891.77	-2,683.40
107 · Tax Apportionment Receivable	88,000.51	349,223.80	-261,223.29
110 · Reimbursement Rec'ble - CIF	21,387.98	-118.45	21,506.43
Total Other Current Assets	120,596.86	362,997.12	-242,400.26
Total Current Assets	8,794,584.28	8,885,022.41	-90,438.13
Fixed Assets			
121 · Equipment	64,986.31	64,986.31	0.00
121.2 · Equipment Depreciation	-41,860.96	-41,196.64	-664.32
122.0 · Assets			
122.01 · S. Brandon Road	161,578.00	161,578.00	0.00
122.011 · S. Brandon Road Improvements	223,424.76	223,424.76	0.00
122.012 · S. Brandon Road Land	129,662.00	129,662.00	0.00
122.02 · E. Mission Road	1,441,539.86	1,441,539.86	0.00
122.021 · E. Mission Road Improvements	269,087.20	269,087.20	0.00
122.022 · E. Mission Road Land	360,629.00	360,629.00	0.00
122.04 · Accum Depr - All Buildings	-170,883.22	-166,749.63	-4,133.59
Total 122.0 · Assets	2,415,037.60	2,419,171.19	-4,133.59
Total Fixed Assets	2,438,162.95	2,442,960.86	-4,797.91
Other Assets			
130 · Note Receivable - East Alvarado	487,500.00	487,500.00	0.00
Total Other Assets	487,500.00	487,500.00	0.00
TOTAL ASSETS	<u>11,720,247.23</u>	<u>11,815,483.27</u>	<u>-95,236.04</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
140 · Accounts Payable	2,851.19	9,977.32	-7,126.13
Total Accounts Payable	2,851.19	9,977.32	-7,126.13
Other Current Liabilities			
203 - Accrued Payroll	13,248.99	14,203.56	-954.57
204 · Accrued Vacation & Sick Leave	29,647.51	29,647.51	0.00
211 · Payroll Taxes Payable	5,108.95	5,492.45	-383.50
213 · Simple Plan Payable	3,635.76	0.00	3,635.76
Total Other Current Liabilities	51,641.21	49,343.52	2,297.69
Total Current Liabilities	54,492.40	59,320.84	-4,828.44
Total Liabilities	54,492.40	59,320.84	-4,828.44
Equity			
302.2 · Community Investment Funds	9,202,578.12	9,202,578.12	0.00
300 · Unrestricted Operations Fund	2,386,975.78	2,386,975.78	0.00
32000 · Retained Earnings	-110,517.37	-110,517.37	0.00
Net Income	186,718.30	277,125.90	-90,407.60
Total Equity	11,665,754.83	11,756,162.43	-90,407.60

Fallbrook Regional Health District
REPORT 1 - BALANCE SHEET COMPARISON

Comparison of January 2022 to December 2021

	<u>Jan 31, 22</u>	<u>Dec 31, 21</u>	<u>\$ Change</u>
TOTAL LIABILITIES & EQUITY	<u>11,720,247.23</u>	<u>11,815,483.27</u>	<u>-95,236.04</u>

Fallbrook Regional Health District
REPORT 2 - INCOME STATEMENT
For the Month Ended January 31, 2022 & Fiscal Year to Date

	Jan 22	Jul '21 - Ja...
Ordinary Income/Expense		
Income		
400 · District Income		
402 · Property Tax Revenue	88,053.51	1,281,626.14
403 · Interest / Dividends	3,425.18	16,072.54
	91,478.69	1,297,698.68
460 · Lease Income		
460.03 · Lease Income	0.00	3,500.00
	0.00	3,500.00
Total Income	91,478.69	1,301,198.68
Expense		
500 · Administrative Expenses		
500.01 · Communications	831.81	5,510.20
500.02 · IT Services	380.00	2,850.00
500.03 · Refreshments	175.62	2,739.16
500.04 · Office Expenses	2,472.49	7,652.57
500.05 · Utilities	961.54	8,240.10
500.06 · Independent Contract Services	1,757.25	6,748.01
500.07 · Maintenance Services & Repairs	2,040.08	16,779.08
500.08 · Vehicle Expenses	0.00	296.89
500.10 · Salaries	25,790.08	226,432.71
500.12 · Payroll Taxes	6,401.15	21,925.53
500.14 · W/C Insurance	200.75	1,257.50
500.15 · Employee Health & Welfare	3,496.75	26,286.58
500.16 · Board Stipends	1,785.00	10,500.00
500.17 · Education & Conferences	0.00	3,793.33
500.18 · Dues & Subscriptions	706.96	23,937.08
500.19 · Insurance - General	1,833.36	12,883.52
500.20 · Independent Accounting Services	2,860.00	13,390.00
500.21 · Annual Independent Audit	0.00	12,684.27
500.22 · Medical Records Store & Service	3,066.23	16,034.30
500.23 · General Counsel	0.00	13,702.50
500.29 · Dist Promotions & Publications	661.67	2,336.21
500.30 · Simple IRA Expense	775.68	4,596.08
500.33 · Copier Lease	886.76	6,055.32
500.40 · Office Equipment	0.00	2,370.41
	57,083.18	449,001.35
570 · Comm. Health & Wellness Center		
570.01 · Communications	212.94	1,144.34
570.04 · Office Expenses	98.72	2,457.75
570.05 · Utilities	1,222.87	8,060.84
570.06 · Independent Contract Services	1,299.69	2,949.69
570.07 · Maintenance Services & Repairs	1,675.00	28,094.87
570.10 · Salaries	6,250.00	27,556.80
570.12 · Payroll Taxes	501.37	2,192.08
570.19 · Insurance - General	649.29	4,544.87
570.23 · General Counsel	0.00	857.50
570.29 · Dist Promotions & Publications	743.08	1,876.76
570.30 · Simple IRA Expense	187.50	187.50
570.40 · Office Equipment	0.00	300.00
	12,840.46	80,223.00
600 · Community Health Contracts		
600.01 · Be Well Therapy	0.00	4,110.86
600.02 · Boys & Girls Clubs of North Cty	0.00	33,051.18
600.03 · Champions for Health	0.00	16,000.00
600.04 · D'Vine Path	0.00	10,950.00
600.05 · Fallbrook Food Pantry	0.00	38,750.00
600.06 · Fallbrook Land Conservancy	0.00	14,856.26
600.07 · Fallbrook Senior Citizens Serv	0.00	66,592.88

Fallbrook Regional Health District
REPORT 2 - INCOME STATEMENT
For the Month Ended January 31, 2022 & Fiscal Year to Date

	<u>Jan 22</u>	<u>Jul '21 - Ja...</u>
600.10 · Foundation for Senior Care	0.00	122,480.44
600.11 · Hospice of the Valleys	0.00	5,609.40
600.12 · Michelle's Place Cancer Res Ctr	0.00	20,954.00
600.14 · Palomar Family Counseling Svc	0.00	29,905.12
600.15 · REINS	0.00	40,226.88
600.50 · NC Fire JPA (Ambulance)	82,973.50	82,973.50
600.51 · NC Fire JPA (EMSO)	0.00	37,014.39
600.52 · NC Fire JPA (Public Comms)	0.00	8,479.67
Total 600 · Community Health Contracts	<u>82,973.50</u>	<u>531,954.58</u>
800 · District Direct Care Services		
800.01 · Health Services and Clinics	10,100.00	10,114.07
Total 800 · District Direct Care Services	<u>10,100.00</u>	<u>10,114.07</u>
Total Expense	<u>162,997.14</u>	<u>1,071,293.00</u>
Net Ordinary Income	-71,518.45	229,905.68
Other Income/Expense		
Other Income		
406 · Unearned Gain/Loss - CalTRUST	-39,660.17	-79,295.01
810 · Interest Income - Alvarado Str.	4,062.50	16,250.00
Total Other Income	<u>-35,597.67</u>	<u>-63,045.01</u>
Other Expense		
825 · Depreciation		
500.27 · Depreciation - Brandon Rd.	4,303.73	30,670.93
570.27 · Depreciation - Mission Rd.	494.18	3,459.26
Total 825 · Depreciation	<u>4,797.91</u>	<u>34,130.19</u>
835 · FRHD Foundation		
580 · FRHD Foundation Support		
580.04 · Office Expenses	0.00	25.00
580.23 · General Counsel	0.00	402.50
Total 580 · FRHD Foundation Support	<u>0.00</u>	<u>427.50</u>
Total 835 · FRHD Foundation	0.00	427.50
900 · Community Investment Fund Reimb	-21,506.43	-54,415.32
Total Other Expense	<u>-16,708.52</u>	<u>-19,857.63</u>
Net Other Income	<u>-18,889.15</u>	<u>-43,187.38</u>
Net Income	<u><u>-90,407.60</u></u>	<u><u>186,718.30</u></u>

Fallbrook Regional Health District
REPORT 3 - PROFIT & LOSS ACTUAL vs. YTD BUDGET
 July through January 2022

	Jul '21 - Jan 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
400 · District Income				
402 · Property Tax Revenue	1,281,626.14	1,218,950.34	62,675.80	105.1%
403 · Interest / Dividends	16,072.54	41,909.27	(25,836.73)	38.4%
Total 400 · District Income	1,297,698.68	1,260,859.61	36,839.07	102.9%
460 · Lease Income				
460.03 · Lease Income	3,500.00	0.00	3,500.00	100.0%
570.00 · Wellness Center Income	0.00	7,000.00	(7,000.00)	0.0%
Total 460 · Lease Income	3,500.00	7,000.00	(3,500.00)	50.0%
Total Income	1,301,198.68	1,267,859.61	33,339.07	102.6%
Expense				
500 · Administrative Expenses				
500.01 · Communications	5,510.20	6,300.00	(789.80)	87.5%
500.02 · IT Services	2,850.00	2,394.00	456.00	119.0%
500.03 · Refreshments	2,739.16	175.00	2,564.16	1,565.2%
500.04 · Office Expenses	7,652.57	3,500.00	4,152.57	218.6%
500.05 · Utilities	8,240.10	8,608.97	(368.87)	95.7%
500.06 · Independent Contract Services	6,748.01	1,125.00	5,623.01	599.8%
500.07 · Maintenance Services & Repairs	16,779.08	10,024.00	6,755.08	167.4%
500.08 · Vehicle Expenses	296.89	975.00	(678.11)	30.5%
500.10 · Salaries	226,432.71	209,446.16	16,986.55	108.1%
500.12 · Payroll Taxes	21,925.53	18,850.16	3,075.37	116.3%
500.14 · W/C Insurance	1,257.50	1,875.00	(617.50)	67.1%
500.15 · Employee Health & Welfare	26,286.58	32,949.00	(6,662.42)	79.8%
500.16 · Board Stipends	10,500.00	14,840.00	(4,340.00)	70.8%
500.17 · Education & Confernces	3,793.33	4,750.00	(956.67)	79.9%
500.18 · Dues & Subscriptions	23,937.08	21,140.48	2,796.60	113.2%
500.19 · Insurance - General	12,883.52	15,082.20	(2,198.68)	85.4%
500.20 · Independent Accounting Services	13,390.00	7,000.00	6,390.00	191.3%
500.21 · Annual Independent Audit	12,684.27	9,000.00	3,684.27	140.9%
500.22 · Medical Records Store & Service	16,034.30	13,250.00	2,784.30	121.0%
500.23 · General Counsel	13,702.50	17,500.00	(3,797.50)	78.3%
500.29 · Dist Promotions & Publications	2,336.21	9,491.00	(7,154.79)	24.6%
500.30 · Simple IRA Expense	4,596.08	6,283.41	(1,687.33)	73.1%
500.33 · Copier Lease	6,055.32	5,369.70	685.62	112.8%
500.40 · Office Equipment	2,370.41	1,500.00	870.41	158.0%
Total 500 · Administrative Expenses	449,001.35	421,429.08	27,572.27	106.5%
570 · Comm. Health & Wellness Center				
570.01 · Communications	1,144.34	6,300.00	(5,155.66)	18.2%
570.02 · IT Services	0.00	266.00	(266.00)	0.0%
570.03 · Refreshments	0.00	175.00	(175.00)	0.0%
570.04 · Office Expenses	2,457.75	1,150.00	1,307.75	213.7%
570.05 · Utilities	8,060.84	7,585.50	475.34	106.3%
570.06 · Independent Contract Services	2,949.69	2,400.00	549.69	122.9%
570.07 · Maintenance Services & Repairs	28,094.87	10,690.00	17,404.87	262.8%
570.10 · Salaries	27,556.80	28,492.20	(935.40)	96.7%
570.12 · Payroll Taxes	2,192.08	2,279.40	(87.32)	96.2%
570.14 · W/C Insurance	0.00	427.40	(427.40)	0.0%
570.15 · Employee Health & Welfare	0.00	5,985.00	(5,985.00)	0.0%
570.18 · Dues & Subscriptions	0.00	250.00	(250.00)	0.0%
570.19 · Insurance - General	4,544.87	4,435.97	108.90	102.5%
570.23 · General Counsel	857.50	3,500.00	(2,642.50)	24.5%
570.29 · Dist Promotions & Publications	1,876.76	2,550.00	(673.24)	73.6%
570.30 · Simple IRA Expense	187.50	4,900.00	(4,712.50)	3.8%
570.33 · Copier Lease	0.00	490.15	(490.15)	0.0%
570.40 · Office Equipment	300.00	2,200.00	(1,900.00)	13.6%
Total 570 · Comm. Health & Wellness Center	80,223.00	84,076.62	(3,853.62)	95.4%
600 · Community Health Contracts				
600.01 · Be Well Therapy	4,110.86	4,110.86	0.00	100.0%
600.02 · Boys & Girls Clubs of North Cty	33,051.18	33,051.88	(0.70)	100.0%
600.03 · Champions for Health	16,000.00	16,000.00	0.00	100.0%
600.04 · D'Vine Path	10,950.00	10,950.00	0.00	100.0%
600.05 · Fallbrook Food Pantry	38,750.00	38,750.00	0.00	100.0%
600.06 · Fallbrook Land Conservancy	14,856.26	14,856.26	0.00	100.0%
600.07 · Fallbrook Senior Citizens Serv	66,592.88	66,592.88	0.00	100.0%
600.10 · Foundation for Senior Care	122,480.44	122,480.44	0.00	100.0%
600.11 · Hospice of the Valleys	5,609.40	5,609.40	0.00	100.0%
600.12 · Michelle's Place Cancer Res Ctr	20,954.00	20,954.00	0.00	100.0%
600.14 · Palomar Family Counseling Svc	29,905.12	29,905.12	0.00	100.0%
600.15 · REINS	40,226.88	40,226.88	0.00	100.0%
600.50 · NC Fire JPA (Ambulance)	82,973.50	49,583.31	33,390.19	167.3%
600.51 · NC Fire JPA (EMSO)	37,014.39	46,666.69	(9,652.30)	79.3%
600.52 · NC Fire JPA (Public Comms)	8,479.67	20,416.69	(11,937.02)	41.5%
Total 600 · Community Health Contracts	531,954.58	520,154.41	11,800.17	102.3%
800 · District Direct Care Services				
800.01 · Health Services and Clinics	10,114.07	3,025.00	7,089.07	334.3%
800.03 · Women of Wellness	0.00	350.00	(350.00)	0.0%

Fallbrook Regional Health District
REPORT 3 - PROFIT & LOSS ACTUAL vs. YTD BUDGET
 July through January 2022

	Jul '21 - Jan 22	Budget	\$ Over Budget	% of Budget
Total 800 · District Direct Care Services	10,114.07	3,375.00	6,739.07	299.7%
Total Expense	1,071,293.00	1,029,035.11	42,257.89	104.1%
Net Ordinary Income	229,905.68	238,824.50	(8,918.82)	96.3%
Other Income/Expense				
Other Income				
406 · Unearned Gain/Loss - CalTRUST	(79,295.01)	0.00	(79,295.01)	100.0%
810 · Interest Income - Alvarado Str.	16,250.00	0.00	16,250.00	100.0%
Total Other Income	(63,045.01)	0.00	(63,045.01)	100.0%
Other Expense				
825 · Depreciation				
500.27 · Depreciation - Brandon Rd.	30,670.93	0.00	30,670.93	100.0%
570.27 · Depreciation - Mission Rd.	3,459.26	0.00	3,459.26	100.0%
Total 825 · Depreciation	34,130.19	0.00	34,130.19	100.0%
835 · FRHD Foundation				
580 · FRHD Foundation Support				
580.01 · Communications	0.00	300.00	(300.00)	0.0%
580.04 · Office Expenses	25.00	125.00	(100.00)	20.0%
580.10 · Salaries	0.00	12,500.00	(12,500.00)	0.0%
580.12 · Payroll Taxes	0.00	1,000.00	(1,000.00)	0.0%
580.14 · W/C Insurance	0.00	187.50	(187.50)	0.0%
580.17 · Education & Conferences	0.00	225.00	(225.00)	0.0%
580.20 · Independent Accounting Services	0.00	1,750.00	(1,750.00)	0.0%
580.23 · General Counsel	402.50	1,750.00	(1,347.50)	23.0%
580.33 · Copier Lease	0.00	207.25	(207.25)	0.0%
580.40 · Office Equipment	0.00	1,750.00	(1,750.00)	0.0%
Total 580 · FRHD Foundation Support	427.50	19,794.75	(19,367.25)	2.2%
Total 835 · FRHD Foundation	427.50	19,794.75	(19,367.25)	2.2%
900 · Community Investment Fund Reimb	(54,415.32)	0.00	(54,415.32)	100.0%
Total Other Expense	(19,857.63)	19,794.75	(39,652.38)	(100.3)%
Net Other Income	(43,187.38)	(19,794.75)	(23,392.63)	218.2%
Net Income	186,718.30	219,029.75	(32,311.45)	85.2%

Fallbrook Regional Health District
REPORT 4 - APPROVED ANNUAL BUDGET
 July 2021 through June 2022

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL Jul '21 - Ju...
Ordinary Income/Expense													
Income													
400 · District Income													
402 · Property Tax Revenue	29,045.24	31,645.26	44,865.50	117,226.56	620,763.95	298,628.77	76,775.06	65,908.86	65,908.86	261,024.69	37,414.74	30,881.02	1,680,088.51
403 · Interest / Dividends	6,338.06	6,173.56	5,584.36	10,084.15	3,927.89	3,619.87	6,181.38	2,810.05	2,779.18	3,964.92	3,964.92	3,964.93	59,393.27
Total 400 · District Income	35,383.30	37,818.82	50,449.86	127,310.71	624,691.84	302,248.64	82,956.44	68,718.91	68,688.04	264,989.61	41,379.66	34,845.95	1,739,481.78
460 · Lease Income													
460.03 · Lease Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570.00 · Wellness Center Income	3,500.00	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00	500.00	9,000.00
571.00 · Program Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460 · Lease Income - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 460 · Lease Income	3,500.00	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00	500.00	9,000.00
Total Income	38,883.30	41,318.82	50,449.86	127,310.71	624,691.84	302,248.64	82,956.44	68,718.91	69,188.04	265,489.61	41,879.66	35,345.95	1,748,481.78
Expense													
500 · Administrative Expenses													
500.01 · Communications	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	10,800.00
500.02 · IT Services	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	4,104.00
500.03 · Refreshments	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	300.00
500.04 · Office Expenses	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
500.05 · Utilities	1,011.06	1,678.65	1,601.60	1,304.40	855.42	1,161.42	996.42	940.42	909.42	1,557.42	663.42	913.42	13,593.07
500.06 · Independent Contract Services	150.00	150.00	150.00	150.00	225.00	150.00	150.00	225.00	225.00	150.00	150.00	225.00	2,100.00
500.07 · Maintenance Services & Repairs	1,908.00	1,405.00	1,405.00	1,908.00	85.00	1,405.00	1,908.00	1,405.00	1,405.00	1,908.00	1,405.00	1,405.00	17,552.00
500.08 · Vehicle Expenses	550.00	300.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	1,100.00
500.10 · Salaries	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	359,050.54
500.12 · Payroll Taxes	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.87	32,314.55
500.14 · W/C Insurance	1,875.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,875.00
500.15 · Employee Health & Welfare	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	56,484.00
500.16 · Board Stipends	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	25,440.00
500.17 · Education & Conferences	250.00	250.00	3,250.00	250.00	250.00	250.00	250.00	250.00	4,600.00	250.00	250.00	250.00	10,350.00
500.18 · Dues & Subscriptions	1,439.64	2,064.64	579.64	15,014.64	579.64	882.64	579.64	464.64	579.64	464.64	579.64	464.64	23,693.68
500.19 · Insurance - General	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.57	25,855.17
500.20 · Independent Accounting Services	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	12,000.00
500.21 · Annual Independent Audit	0.00	3,500.00	3,000.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,000.00
500.22 · Medical Records Store & Service	2,000.00	2,000.00	2,000.00	1,850.00	1,850.00	1,850.00	1,700.00	1,700.00	1,700.00	1,550.00	1,550.00	1,550.00	21,300.00
500.23 · General Counsel	5,500.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	27,500.00
500.29 · Dist Promotions & Publications	3,150.00	3,150.00	516.00	325.00	1,200.00	825.00	325.00	325.00	2,825.00	325.00	325.00	325.00	13,616.00
500.30 · Simple IRA Expense	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	10,771.52
500.33 · Copier Lease	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	9,205.20
500.36 · Accrued Vacation & Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500.40 · Office Equipment	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
500.50 · General Election	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 500 · Administrative Expenses	65,360.79	62,525.38	60,554.33	71,354.13	53,097.15	54,576.15	53,961.15	53,362.15	60,296.15	54,257.15	52,975.15	53,185.05	695,504.73
570 · Comm. Health & Wellness Center													
570.01 · Communications	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	10,800.00
570.02 · IT Services	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	456.00
570.03 · Refreshments	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	300.00
570.04 · Office Expenses	150.00	150.00	150.00	175.00	175.00	175.00	175.00	175.00	200.00	200.00	200.00	200.00	2,125.00
570.05 · Utilities	1,100.00	1,178.50	1,100.00	1,178.50	950.00	1,028.50	1,050.00	1,028.50	1,050.00	1,028.50	950.00	1,178.50	12,821.00
570.06 · Independent Contract Services	400.00	400.00	400.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	3,900.00
570.07 · Maintenance Services & Repairs	1,670.00	1,420.00	1,420.00	1,670.00	1,420.00	1,420.00	1,670.00	1,420.00	1,420.00	1,670.00	1,420.00	1,420.00	18,040.00
570.10 · Salaries	0.00	0.00	3,778.44	6,178.44	6,178.44	6,178.44	6,178.44	6,178.44	8,578.44	8,578.44	8,578.44	8,578.48	68,984.44
570.12 · Payroll Taxes	0.00	0.00	302.28	494.28	494.28	494.28	494.28	494.28	686.28	686.28	686.28	686.24	5,518.76
570.14 · W/C Insurance	0.00	0.00	56.68	92.68	92.68	92.68	92.68	92.68	128.68	128.68	128.68	128.65	1,034.77
570.15 · Employee Health & Welfare	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	10,260.00
570.18 · Dues & Subscriptions	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
570.19 · Insurance - General	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.65	7,604.46
570.23 · General Counsel	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00

Fallbrook Regional Health District
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 July 2021 through June 2022

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL Jul '21 - Ju...
570.29 · Dist Promotions & Publications	350.00	350.00	350.00	375.00	375.00	375.00	375.00	375.00	400.00	400.00	400.00	400.00	4,525.00
570.30 · Simple IRA Expense	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	8,400.00
570.33 · Copier Lease	41.45	41.45	41.45	91.45	91.45	91.45	91.45	91.45	141.45	141.45	141.45	141.44	1,147.39
570.40 · Office Equipment	1,250.00	0.00	0.00	950.00	0.00	0.00	0.00	0.00	950.00	0.00	0.00	0.00	3,150.00
Total 570 · Comm. Health & Wellness Center	8,863.16	7,191.66	11,250.56	15,157.06	13,728.56	13,807.06	14,078.56	13,807.06	17,506.56	16,785.06	16,456.56	16,684.96	165,316.82
600 · Community Health Contracts													
600.01 · Be Well Therapy	2,055.43	0.00	0.00	0.00	2,055.43	0.00	0.00	2,055.43	0.00	0.00	2,055.42	0.00	8,221.71
600.02 · Boys & Girls Clubs of North Cty	24,025.94	0.00	0.00	0.00	9,025.94	0.00	0.00	9,025.94	0.00	0.00	9,025.93	0.00	51,103.75
600.03 · Champions for Health	8,000.00	0.00	0.00	0.00	8,000.00	0.00	0.00	8,000.00	0.00	0.00	8,000.00	0.00	32,000.00
600.04 · D'Vine Path	5,475.00	0.00	0.00	0.00	5,475.00	0.00	0.00	5,475.00	0.00	0.00	5,475.00	0.00	21,900.00
600.05 · Fallbrook Food Pantry	19,375.00	0.00	0.00	0.00	19,375.00	0.00	0.00	19,375.00	0.00	0.00	19,375.00	0.00	77,500.00
600.06 · Fallbrook Land Conservancy	7,428.13	0.00	0.00	0.00	7,428.13	0.00	0.00	7,428.13	0.00	0.00	7,428.11	0.00	29,712.50
600.07 · Fallbrook Senior Citizens Serv	33,296.44	0.00	0.00	0.00	33,296.44	0.00	0.00	33,296.44	0.00	0.00	33,296.43	0.00	133,185.75
600.08 · Fallbrook Smiles Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.09 · Fallbrook Union High School	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.10 · Foundation for Senior Care	61,240.22	0.00	0.00	0.00	61,240.22	0.00	0.00	61,240.22	0.00	0.00	61,240.24	0.00	244,960.90
600.11 · Hospice of the Valleys	2,804.70	0.00	0.00	0.00	2,804.70	0.00	0.00	2,804.70	0.00	0.00	2,804.71	0.00	11,218.81
600.12 · Michelle's Place Cancer Res Ctr	10,477.00	0.00	0.00	0.00	10,477.00	0.00	0.00	10,477.00	0.00	0.00	10,477.00	0.00	41,908.00
600.13 · Neighborhood Healthcare	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.14 · Palomar Family Counseling Svc	14,952.56	0.00	0.00	0.00	14,952.56	0.00	0.00	14,952.56	0.00	0.00	14,952.52	0.00	59,810.20
600.15 · REINS	20,113.44	0.00	0.00	0.00	20,113.44	0.00	0.00	20,113.44	0.00	0.00	20,113.43	0.00	80,453.75
600.16 · SSNAPE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.17 · Trauma Intervention Prog of SD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600.50 · NC Fire JPA (Ambulance)	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.33	7,083.37	85,000.00
600.51 · NC Fire JPA (EMSO)	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.63	80,000.00
600.52 · NC Fire JPA (Public Comms)	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.67	2,916.63	35,000.00
Total 600 · Community Health Contracts	225,910.53	16,666.67	16,666.67	16,666.67	210,910.53	16,666.67	16,666.67	210,910.53	16,666.67	16,666.67	210,910.46	16,666.63	991,975.37
800 · District Direct Care Services													
800.01 · Health Services and Clinics	350.00	375.00	375.00	875.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	4,775.00
800.02 · Urgent Care	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
800.03 · Women of Wellness	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	600.00
Total 800 · District Direct Care Services	400.00	425.00	425.00	925.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	5,375.00
Total Expense	300,534.48	86,808.71	88,896.56	104,102.86	278,136.24	85,449.88	85,106.38	278,479.74	94,869.38	88,108.88	280,742.17	86,936.64	1,858,171.92
Net Ordinary Income	-261,651.18	-45,489.89	-38,446.70	23,207.85	346,555.60	216,798.76	-2,149.94	-209,760.83	-25,681.34	177,380.73	-238,862.51	-51,590.69	-109,690.14
Other Income/Expense													
Other Income													
406 · Unearned Gain/Loss - CalTRUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
810 · Interest Income - Alvarado Str.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
820 · Gain on Sale of Assets													
820.01 · Gain on Sale of Assets - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 820 · Gain on Sale of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Expense													
825 · Depreciation													
500.27 · Depreciation - Brandon Rd.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570.27 · Depreciation - Mission Rd.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 825 · Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
830 · Community Investment Funds Used													
830.01 · Consultants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
830.02 · Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 830 · Community Investment Funds U...	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fallbrook Regional Health District
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	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL Jul '21 - Ju...
835 · FRHD Foundation													
580 · FRHD Foundation Support													
580.01 · Communications	0.00	0.00	50.00	50.00	50.00	50.00	100.00	100.00	100.00	100.00	100.00	100.00	800.00
580.02 · I.T. Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.03 · Refreshments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.04 · Office Expenses	0.00	0.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	250.00
580.05 · Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.07 · Maintenance Services & Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.10 · Salaries	0.00	0.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	25,000.00
580.12 · Payroll Taxes	0.00	0.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	2,000.00
580.14 · W/C Insurance	0.00	0.00	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	375.00
580.17 · Education & Conferences	0.00	0.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	450.00
580.18 · Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	2,500.00
580.19 · Insurance - General	0.00	0.00	0.00	0.00	0.00	0.00	0.00	365.00	0.00	0.00	0.00	0.00	365.00
580.20 · Independent Accounting Servic...	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3,000.00
580.21 · Annual Independent Audit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.23 · General Counsel	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3,000.00
580.33 · Copier Lease	0.00	0.00	41.45	41.45	41.45	41.45	41.45	41.45	41.45	41.45	41.45	41.45	414.50
580.40 · Office Equipment	1,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,750.00
580 · FRHD Foundation Support - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 580 · FRHD Foundation Support	2,250.00	500.00	3,398.95	3,398.95	3,398.95	3,398.95	3,448.95	3,813.95	5,948.95	3,448.95	3,448.95	3,448.95	39,904.50
Total 835 · FRHD Foundation	2,250.00	500.00	3,398.95	3,398.95	3,398.95	3,398.95	3,448.95	3,813.95	5,948.95	3,448.95	3,448.95	3,448.95	39,904.50
900 · Community Investment Fund Reimb							0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expense	2,250.00	500.00	3,398.95	3,398.95	3,398.95	3,398.95	3,448.95	3,813.95	5,948.95	3,448.95	3,448.95	3,448.95	39,904.50
Net Other Income	-2,250.00	-500.00	-3,398.95	-3,398.95	-3,398.95	-3,398.95	-3,448.95	-3,813.95	-5,948.95	-3,448.95	-3,448.95	-3,448.95	-39,904.50
Net Income	-263,901.18	-45,989.89	-41,845.65	19,808.90	343,156.65	213,399.81	-5,598.89	-213,574.78	-31,630.29	173,931.78	-242,311.46	-55,039.64	-149,594.64

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

February 16, 2022

[LAIF Home](#)
[PMIA Average](#)
[Monthly Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT

[Tran Type](#)
[Definitions](#)

DISTRICT ADMINISTRATOR
 138 SOUTH BRANDON ROAD
 FALLBROOK, CA 92028

Account Number: XXXXXXXXXX

January 2022 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
1/14/2022	1/13/2022	QRD	1694089	N/A	SYSTEM	1,120.04

Account Summary

Total Deposit:	1,120.04	Beginning Balance:	1,945,546.27
Total Withdrawal:	0.00	Ending Balance:	1,946,666.31



CalTRUST
 c/o Ultimus Fund Solutions
 PO Box 541150
 Omaha, NE 68154-9150
 www.caltrust.org
 Email: CalTRUSTSupport@ultimusfundsolutions.com
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

01/01/2022 through 01/31/2022

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Jan 31 (\$)	Value on Jan 31 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
FALLBROOK REGIONAL HEALTH DISTRICT						
CalTRUST Medium Term Fund		566,801.798	10.12	5,736,034.20	5,686,476.30	49,557.90
Portfolios Total value as of 01/31/2022				5,736,034.20		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		FALLBROOK REGIONAL HEALTH DISTRICT						
Beginning Balance	01/01/2022			566,574.017	10.19	5,773,389.23		
Accrual Income Div Reinvestment	01/31/2022	2,305.14	227.781	566,801.798	10.12	5,736,034.20	0.00	0.00
Unrealized Gain/(Loss)						(39,660.17)		
Closing Balance as of	Jan 31			566,801.798	10.12	5,736,034.20		

Fallbrook Regional Health District
REPORT 7 - PROPERTY TAX REVENUE

December 2021

Type	Date	Name	Amount	Balance
400 · District Income				
402 · Property Tax Revenue				
General Journal	07/31/2021		22,748.41	22,748.41
General Journal	08/31/2021		18,774.22	41,522.63
General Journal	09/30/2021		25,661.42	67,184.05
General Journal	10/31/2021		115,433.44	182,617.49
General Journal	11/30/2021		661,731.34	844,348.83
General Journal	12/31/2021		349,223.80	1,193,572.63
General Journal	01/31/2022		88,053.51	1,281,626.14
Total 402 · Property Tax Revenue			1,281,626.14	1,281,626.14
Total 400 · District Income			1,281,626.14	1,281,626.14
TOTAL			1,281,626.14	1,281,626.14

Fallbrook Regional Health District
REPORT 8 - CHECK DETAIL REPORT
January 2022

Date	Num	Name	Memo	Amount
102.3 - Cash in Bank - Pacific Western				
01/01/2022	12456	Amazon Capital Servi...		-134.47
01/01/2022	12457	Aztec Cleaning & Mai...		-640.00
01/01/2022	12458	Fallbrook Waste & Re...		-143.19
01/01/2022	12459	Glennie's Office Produ...		-125.39
01/01/2022	12460	Portero Services		-1,470.00
01/01/2022	12461	SDG&E - 5971 - E. Mi...	Acct # # 0051 8261 3597 1	-317.56
01/01/2022	12462	SDG&E - 6994 - Bran...	Acct # 0040 6059 7699 4	-604.26
01/01/2022	12463	Springston Design LLC		-380.00
01/01/2022	12464	Streamline		-200.00
01/01/2022	12474	24 Hour Elevator Inc.		-227.58
01/01/2022	12475	Aztec Cleaning & Mai...		-320.00
01/01/2022	12476	Low Voltage		-504.75
01/01/2022	12477	Pamela L. Knox		-492.03
01/01/2022	12478	Roberta Kym Heisler		-500.00
01/01/2022	12479	Sun Realty		-1,393.75
01/05/2022	2022....		-MULTIPLE-	-19,696.01
01/10/2022		USA Rapid Test		-7,425.00
01/12/2022	12465	Aztec Cleaning & Mai...		-320.00
01/12/2022	12466	Impact Marketing & D...		-823.35
01/12/2022	12467	Ramirez Landscape &...		-950.00
01/12/2022	12468	Scott, Jeffrey G., Esq...		-3,902.50
01/12/2022	12469	SDRMA		-62.55
01/12/2022	12470	Spectrum Business-T...		-222.93
01/12/2022	12471	Uline		-398.37
01/12/2022	12472	Woodward, Susan		-1,000.00
01/12/2022	12473	UMPQUA Bank		-1,491.20
01/14/2022	2022.1		Book ADP Payroll Fees	-113.14
01/18/2022	2022....		Book Go Daddy order	-191.88
01/19/2022			Deposit	2,031.25
01/19/2022			Deposit	2,031.25
01/19/2022			Received for December 2021	349,276.80
01/20/2022	2022....		01/15/2022 Payroll Disbursements	-15,738.05
01/26/2022	12480	Aztec Cleaning & Mai...	Inv 261589	-320.00
01/26/2022	12481	CalPERS	ID 1559595490	-3,434.20
01/26/2022	12482	Costco	Member # 000111805482591	-120.00
01/26/2022	12483	Glennie's Office Produ...	Inv 2211580-0	-131.89
01/26/2022	12484	Low Voltage		-165.00
01/26/2022	12485	Pamela L. Knox	Week of 01/19/22 - 01/25/2022	-773.19
01/26/2022	12486	Spectrum Business-T...		-77.27
01/26/2022	12487	Tracy Rosalee	Reimbursement - Office Supplies	-13.57
01/26/2022	2022....		Book ADP fees	-146.25
01/27/2022	2022....		Book Adj for FUTA tax ADP w/d	-4,209.03
01/28/2022	2022....		Book ADP Fees	-96.26
01/31/2022	12489	Amazon Capital Servi...		-836.91
01/31/2022	12490	Aztec Cleaning & Mai...	Inv 261588	-420.00
01/31/2022	12491	First Impulse		-337.50
01/31/2022	12492	FPUD - 7720-001	7720-001	-169.29
01/31/2022	12493	FPUD - 7721-000	Acct 007721-000	-64.00
01/31/2022	12494	Glennie's Office Produ...	VOID: Ref 2211580-0	0.00
01/31/2022	12495	Iron Mountain	Inv GGXP885	-3,066.23
01/31/2022	12496	Key, Darren		-110.00
01/31/2022	12497	Konica Minolta	Inv 39271541	-886.76
01/31/2022	12498	North County Fire Prot...	Inv 22-001	-82,973.50
01/31/2022	12499	Pamela L. Knox		-492.03
01/31/2022	12500	Portero Services	Inv 2972	-1,560.00
01/31/2022	12501	Rotary Club of Fallbrook		-344.00
01/31/2022	12502	SDG&E - 5971 - E. Mi...	#0051 8261 3597 1	-413.93
01/31/2022	12503	SDG&E - 6994 - Bran...		-728.25
01/31/2022	12504	Spectrum Business-T...		-77.97
01/31/2022	12505	Streamline	Inv CA0D951F-0015	-200.00
01/31/2022	12506	Sun Realty		-587.50
01/31/2022	12507	Whalen, J. Associates...	Inv 10000719	-1,299.69
01/31/2022	12508	Woodward, Susan		-1,300.00
Total 102.3 - Cash in Bank - Pacific Western				188,197.12
TOTAL				188,197.12



UMPQUA BANK

BL ACCT 00002840-20000001
FALLBROOK REG HEALTH DIST
Account Number: ####-####-####-7117
Page 1 of 2



Account Summary

Table with 3 columns: Description, Sign, Amount. Includes Billing Cycle, Days In Billing Cycle, Previous Balance, Purchases, Cash, Balance Transfers, Special, Credits, Payments, Other Charges, Finance Charges.

NEW BALANCE \$3,082.25

Credit Summary

Table with 2 columns: Description, Amount. Includes Total Credit Line, Available Credit Line, Available Cash, Amount Over Credit Line, Amount Past Due, Disputed Amount.

Account Inquiries

- Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485
Go to www.umpquabank.com
Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

Table with 2 columns: Description, Amount. Includes NEW BALANCE \$3,082.25, MINIMUM PAYMENT \$3,082.25, PAYMENT DUE DATE 02/25/2022

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement

Corporate Activity

Table with 5 columns: Trans Date, Post Date, Reference Number, Transaction Description, Amount. Includes TOTAL CORPORATE ACTIVITY \$1,650.16

Cardholder Account Summary

Table with 5 columns: Cardholder Name, Payments & Other Credits, Purchases & Other Charges, Cash Advances, Total Activity. Includes LINDA BANNERMAN

Cardholder Account Detail

Table with 6 columns: Trans Date, Post Date, Plan Name, Reference Number, Description, Amount. Includes VAST CONFERENCE, COSTCO WHSE, ADOBE ACROPRO SUBS

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 35142 LB1181
SEATTLE WA 98124 5142



Account Number
####-####-####-7117

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Table with 4 columns: Closing Date, New Balance, Total Minimum Payment Due, Payment Due Date. Includes 01/31/22, \$3,082.25, \$3,082.25, 02/25/22



BL ACCT 00002840-20000001
FALLBROOK REG HEALTH DIST
138 SOUTH BRANDON ROAD
FALLBROOK CA 92028

MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

BL ACCT 00002840-20000001
 FALLBROOK REG HEALTH DIST
 Account Number: ##### 7117

Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/06	01/07	PPLN01	24943002007898002060370	COSTCO WHSE #0491 TEMECULA CA	\$19.56
01/13	01/14	PPLN01	74766682013201983619225	BLS*TOMEDES LTD 8777748914	\$70.00
01/13	01/14	PPLN01	74766682013201983619225	INTERNATIONAL TRANS FEE	\$1.40
01/27	01/28	PPLN01	24906412027139390841135	EIG*CONSTANTCONTACT.COM 855-2295506 MA	\$95.00

Cardholder Account Summary					
RACHEL MASON ##### 2600		Payments & Other Credits \$0.00	Purchases & Other Charges \$2,930.74	Cash Advances \$0.00	Total Activity \$2,930.74

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/07	01/09	PPLN01	24055222007207171400094	SQUARE PEG ENTERPRISES 305-204-2223 FL	\$2,575.00
01/13	01/16	PPLN01	24692162014100355023873	STARBUCKS STORE 25590 FALLBROOK CA	\$81.40
01/15	01/17	PPLN01	24744552017240000149157	127 West Social House Fallbrook CA	\$175.62
01/21	01/21	PPLN01	24692162021100154339091	AMZN Mktp US*0Y1MA3DN3 Amzn.com/bill WA	\$28.00
01/28	01/30	PPLN01	24692162028100634889080	AMZN Mktp US*4B9ZX4JH3 Amzn.com/bill WA	\$70.72

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$3,082.25
Cash									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



**MINUTES
FINANCE COMMITTEE**

Wednesday, March 2, 2022 at 4:30 P.M.

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

Committee Members: Jennifer Jeffries & Barbara Mroz

Staff: CEO Rachel Mason, Executive Assistant Linda Bannerman, Administrative Officer Judith Oswald and Accountant Susan Woodward

1. Call to Order/Roll Call

Committee Chair Jennifer Jeffries called the meeting to order at 4:30 p.m.

In attendance: Committee Members Jennifer Jeffries and Barbara Mroz. CEO Rachel Mason, Executive Assistant Linda Bannerman, Administrative Officer Judith Oswald, and Accountant Susan Woodward.

2. Public Comments

None.

3. Review of Financial Statements for January 2022

Report 1 – Balance Sheet Comparison of January to prior December

Report 2 – Income Statement for the Month Ended January & Fiscal Year to Date

Report 3 – Profit & Loss Actual vs Budget – January 2022

Report 4 – Approved Annual Budget July 2021 – June 2022

Report 5 – Local Agency Investment Fund (LAIF) Statement – January 2022

Report 6 – CalTrust Statement – January 2022

Report 7 – Property Tax Revenue – July 2021 – January 2022

Report 8 – Check Detail Report as of January 2022

Report 9 – VISA Credit Card Statement – January 2022

Committee Chair Jeffries reviewed the above January 2022 financial reports.

Disclosures: The investments of the District are in compliance with the District's 2021-22 Investment Policy. The balances in the District's investment accounts give the District the ability to meet its expenditure requirements for the next eighteen (18) months.

4. Discussion Items

CEO Mason briefed the committee on the procedures to ensure the timely issuance of checks. Relative to the transfer of investment funds to the operating account, she indicated that the CEO and the Treasurer will make the transfer together at a specific time based on Board action directing the transfer. Chair Jeffries and Member Mroz voiced their support for the procedures.

5. Board Member Comments and Future Agenda Items

None.

6. Adjournment

There being no further business, the meeting was adjourned at 4:44 p.m.

Jennifer Jeffries, Committee Chair

Board Secretary/Clerk

DRAFT



AGENDA
SPECIAL BOARD MEETING/PUBLIC HEARING
Saturday, March 5, 2022, 10:00 a.m.

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

In attendance: Directors Howard Salmon, Jennifer Jeffries, and Barbara Mroz. CEO Rachel Mason, Executive Assistant Linda Bannerman, and Legal Counsel Jeffrey Scott, Tomedes translator, Jenn Millman. NDC President Douglas Johnson and NDC Consultant Kay Vinson as well as members of the public were also in attendance. (Note: Directors Kate Schwartz & Stephanie Ortiz were absent.)

B. APPROVAL OF THE AGENDA

Action: It was moved by Director Jeffries, seconded by Director Mroz to approve the agenda as presented.

Motion carried by the following roll call vote (3-2 Absent)

Table with 2 columns: Name and Vote. Rows include Director Salmon (Aye), Director Mroz (Aye), Director Jeffries (Aye), Director Ortiz (Absent), and Director Schwartz (Absent).

C. COMMENTS

None.

D. PUBLIC HEARING

D1. Presentation relating to the 2020 Redistricting process by National Demographics Corporation.

NDC President Douglas Johnson provided in-depth overview of how the demographic information is compiled.

NDC Consultant Kay Vinson presented the history of Zone Formation from 2018-19 and displayed the demographics data and map that was adopted in 2019. Redistricting timeline for 2022 along with current demographic information was presented; total population as well as desired size of the zones was shown. Revised draft maps for consideration are tan and purple maps, their respective deviations were reviewed.

D2. Public Hearing to receive input relating to the proposed Maps and Zone Boundaries and Board discussion.

Members of the public shared their opinion for consideration and indicated that the Tan map best serves the public as it keeps community interest together. Directors concur Tan map may provide best option but would like to provide the community with additional opportunity to provide input.

Action: It was moved by Director Mroz, seconded by Director Jeffries to add a public hearing to the March 9th Regular Board Meeting.

Motion carried by the following roll call vote (3-2 Absent)

Director Salmon	Aye
Director Mroz	Aye
Director Jeffries	Aye
Director Ortiz	Absent
Director Schwartz	Absent

D3. Consideration of Resolution No. 443 of the Board of Directors in compliance with the Decennial Redistricting Requirements.

No action.

E. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:59 a.m.

Howard Salmon, Chair

Board Secretary/Clerk

Fallbrook Regional HEALTH DISTRICT

AGENDA REGULAR BOARD MEETING/PUBLIC HEARING Wednesday, March 9, 2022, 6:00 p.m. Virtual and In-Person Meeting at Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

In accordance with California Government Code Section 54953 teleconferencing will be used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 6:00 pm and led the Pledge of Allegiance. In attendance: Directors Howard Salmon, Barbara Mroz, Kate Schwartz, Jennifer Jeffries CEO Rachel Mason, Accountant Susan Woodward, and Legal Counsel Jeffrey Scott. Staff members and associates: Linda Bannerman, Judith Oswald, Theresa Geracitano, Tracy Rosalee, Tomedes translator, Property Manager Roy Moosa. Multiple members of the public were also in attendance (Note: Director Stephanie Ortiz was absent)

B. APPROVAL OF THE AGENDA

Action: It was moved by Director Jeffries seconded by Director Schwartz to approve the agenda as presented.

Motion carried by the following roll call vote (4-1 Absent)

Director Salmon	Aye
Director Mroz	Aye
Director Schwartz.....	Aye
Director Jeffries	Aye
Director Ortiz	Absent

C. PUBLIC COMMENTS

None

D. CONSENT ITEMS

- D1. Approval of December 2021 Financial Statements
- D2. Minutes of February 2, 2022 Finance Committee Meeting
- D3. Minutes of February 9, 2022 Regular Board Meeting
- D4. Minutes of February 14, 2022 Special Board Meeting/Public Hearing
- D5. Minutes of February 16, 2022 Facilities Committee Meeting
- D6. Minutes of February 23, 2022 Gov't & Public Engagement Committee Meeting
- D7. Consideration of Resolution 444 – Re-Ratifying the State of Emergency and Re-Authorizing Remote Teleconference Meetings

Action: It was moved by Director Mroz, seconded by Director Schwartz to approve the Consent Items as presented.

Motion carried by the following roll call vote (4-1 Absent)

Director Salmon	Aye
Director Mroz	Aye
Director Schwartz.....	Aye
Director Jeffries	Aye
Director Ortiz	Absent

E. PUBLIC HEARING RELATING TO REDISTRICTING

- E1. Report on the March 5, 2022 Public Hearing and presentation and update of proposed new Maps and Zone Boundaries.
 Kay Vinson from NDC summarized the map and how populations are represented. Zone 2 maintains majority minority of Hispanics, while Zone 4 experienced the largest population growth. Two maps were considered, the Tan Map and the Purple Map. The demographic summaries of both were compared and discussed.
- E2. Public Hearing to receive input from the public on the proposed new Maps and Zone Boundaries. Members of the public provided input on the Maps and how they preserve the majority Hispanic population in Zone 2 for both maps. There were discussions over requested revisions of Tan map which did not adhere to the required deviations, therefore only Tan and Purple were options.
- E3. Board discussion on the proposed new Maps and Zone Boundaries and Consideration of Resolution No. 443 in compliance with the Decennial Redistricting Requirements.
Action: It was moved by Director Schwartz, seconded by Director Jeffries to approve the Tan Map to remain in compliance with the Decennial Redistricting Requirements.
Motion carried by the following roll call vote (4-1 Absent)
 Director Salmon Aye
 Director Mroz Aye
 Director Schwartz..... Aye
 Director Jeffries Aye
 Director Ortiz Absent

F. REPORTS/POSSIBLE ACTION

- F1. Finance Committee – Directors Jeffries and Mroz
 Committee Chair Jeffries reviewed the financial statements for January 2022.
 Disclosures: The investments of the District are in compliance with the District's 2020-21 Investment Policy. The balances in the District's investment accounts give the District the ability to meet its expenditure requirements for the next eighteen (18) months.
- F2. Strategic Planning Committee – Directors Jeffries and Salmon
 Committee Chair Jeffries noted there was no meeting held for this committee.
- F3. Gov't and Public Engagement Committee – Directors Schwartz-Frates and Salmon
 Committee Chair Schwartz reviewed the Government report including the international government crisis in Ukraine; provided information on agencies assisting the humanitarian response. Summarized State and County/Live Well information. Public engagement efforts were summarized by Community Health & Wellness Center Administrator Theresa Geracitano. She covered Social Media outreach and engagement and highlighted the Mental Health First Aid program. The calendar of events can be located on the website.
- F4. Facilities Committee – Directors Mroz and Salmon
 Committee Chair Mroz reviewed the committee's discussion of the parking lot paving proposals for the Administration office parking lot. Reviewed the information provided by Property manager Roy Moosa about the monument sign also at the Administration office.
- F5. Chief Executive Officer – Rachel Mason
 CEO Rachel Mason thanked Community Health Systems for their partnership on the PCR Testing. PCR testing will continue at the Community Health & Wellness Center (CHCW), via self-administered tests. The board members will convene for a Special Board meeting to discuss Taylor Design proposals, district priorities, and budget. Patty Taylor is joining our team at the CHWC, she will be assisting Theresa and welcoming visitors to the center. The district had 23 Community Health Contract - Grant submissions, and these will be reviewed by the Board after interrater reliability training. There was a final cleanup of district paper records and records were disposed of according to the district record retention policy.
- F6. General Counsel – Jeffrey Scott
 Legal Counsel Jeffrey Scott provided summary of current bills. AB1859 for Mental Health Services; AB1894 require establishment of advisory board for public hospital financing; AB1993 would require employers to obtain proof of vaccination for those employees or independent contractors eligible to receive COVID-19 vaccine.; AB2449 would allow for teleconferences when certain requirements are followed. Lastly, ACHD is requesting healthcare districts to oppose the Fairness for Injured Patients Act which will be on ballots in November 2022 elections.

G. DISCUSSION/POSSIBLE ACTION ITEMS

- G1. Consideration of Paving Proposals for Parking Lot at 138 S. Brandon Rd.– Mason
Recommendation from the Facilities Committee: That the board approve the proposal from Eagle Paving.
Action: It was moved by Director Mroz seconded by Director Schwartz to approve the proposal from Eagle Paving.
Motion carried by the following roll call vote (4-1 Absent)
- | | |
|-------------------------|--------|
| Director Salmon | Aye |
| Director Mroz | Aye |
| Director Schwartz..... | Aye |
| Director Jeffries | Aye |
| Director Ortiz | Absent |

H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

- H1. Other Director/Staff discussion items
H1a. Item(s) for future board agendas
H1b. Announcements of upcoming events:
- **COVID-19 PCR Testing – a collaboration of the Fallbrook Regional Health District and the Fallbrook Family Health Center, Thursday, March 3 & Thursday, March 10** from 8:30am-11:30am, Community Health & Wellness Center, 1636 E. Mission Rd., Fallbrook.
 - **Special meeting** (CHWC Development Workshop) – Tuesday, **March 11**, 9:00am, Virtual Meeting
 - **Hands Only CPR Training (2 hours) – Tuesday, March 15** 1:30pm-3:30pm. Community Health & Wellness Center, 1636 E. Mission Rd., Fallbrook
 - **Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3rd Wednesday, March 16**, 10:30am-noon, FRHD Wellness Center, 1636 E. Mission Rd., Fallbrook
 - **Strategic Planning Committee meeting – 3rd Wednesday, March 16**, 2:00pm, Virtual Meeting
 - **Facilities Committee meeting – 3rd Wednesday, March 16**, 5:00pm, Virtual Meeting
 - **Mental Health First Aid training for staff & board members, Thursday & Friday, March 17 & 18**, 1:00pm-5:00pm, Community Health & Wellness Center, 1636 E. Mission Rd., Fallbrook
 - **Special meeting** (Interrater Reliability Training) – Tuesday, **March 22**, 5:00pm, Hybrid Meeting
 - **Gov’t and Public Engagement Committee meeting – 4th Wednesday, March 23**, 5:30pm, Virtual Meeting
 - **Finance Committee meeting – 1st Wednesday, April 6**, 4:30pm, Virtual Meeting
 - **Woman of Wellness – Postponed.**
 - **Adult Mental Health First Aid training for community members, Monday & Tuesday, April 18 & 19** 10:00am-2:30pm, Community Health & Wellness Center, 1636 E. Mission Rd., Fallbrook
 - **Blood Drive – a San Diego Blood Bank, Thursday, April 21** 11:00am-4:00pm, Community Health & Wellness Center, 1636 E. Mission Rd., Fallbrook
 - **Special meeting** (CHC/Grants Scoring & Awarding Determination) – Saturday, **April 23**, 10:00am, Hybrid Meeting
- H2. **Next Regular Board meeting – 2nd Wednesday, April 13**, 6:00pm, Virtual and In-Person Meeting at Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

I. CLOSED SESSION

- The Board adjourned to Closed Session at 7:49 p.m.
- I1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
PURSUANT TO GOVERNMENT CODE SECTION 54956.8:
Property: Located at 617 East Alvarado Street, Fallbrook, California 92028
Parties: District and Dr. Graydon Skeoch
Under Negotiation: Price and Terms

J. RETURN TO OPEN SESSION

The Board returned from Closed Session and reconvened to Open Session at 7:49 p.m. In closed session, Counsel was directed to take appropriate action concerning the real estate matter.

K. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:51 p.m.

Howard Salmon, Chair

Board Secretary/Clerk

DRAFT



**MINUTES
SPECIAL BOARD MEETING/WORKSHOP**

Friday, March 11, 2022, 9:00 a.m.

Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 9:01 a.m. and led the Pledge of Allegiance.

In attendance: Directors Howard Salmon, Barbara Mroz, Jennifer Jeffries, Kate Schwartz CEO Rachel Mason, Executive Assistant Linda Bannerman, Wellness Center Administrator Theresa Geracitano, Legal Counsel Jeffrey Scott, and Architect from Taylor Design Joe Lowe (Note: Director Stephanie Ortiz was absent)

B. APPROVAL OF THE AGENDA

Action: It was moved by Director Mroz, seconded by Director Jeffries to approve the agenda as presented.

Motion carried by the following roll call vote (4-1 absent)

Director Salmon	Aye
Director Mroz	Aye
Director Schwartz	Aye
Director Jeffries	Aye
Director Ortiz	Absent

C. PUBLIC COMMENTS

None.

D. DISCUSSION/POSSIBLE ACTION ITEMS

D1. Community Health & Wellness Center Development – Joe Lowe, Taylor Design
Mr. Lowe reviewed the steps that have been taken to provide the estimate for development of the Site Plan and proposed improvements. Taylor Design originally provided a top-down approach cost estimate, broken out by tasks of the project. The tasks listed were : Design Development, Construction Document, Agency, Bidding, and Construction Administration. Discussion ensued from Board members on the priorities for the district as they pertain to creating a welcoming and health-oriented campus. Establishing a budget was discussed as a pertinent step to set correct expectations and subsequently set priorities. The prevailing thought was to focus our efforts on a phased approach. The priority being the chapel as building one, community room labeled building two, and the grounds.

Action: It was moved by Director Jeffries, seconded by Director Mroz for Taylor Design to create predesign phase for buildings one, two, and site development.

Motion carried by the following roll call vote (4-0 absent)

Director Salmon	Aye
Director Mroz	Aye
Director Schwartz	Aye
Director Jeffries	Aye
Director Ortiz	Absent

E. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:04 a.m.

Howard Salmon, Chair

Board Secretary/Clerk

DRAFT



**MINUTES
STRATEGIC PLANNING COMMITTEE**

Wednesday, March 16, 2022 at 2:00 P.M.

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Jennifer Jeffries called the meeting to order at 2:11pm

In attendance: Committee Members Jennifer Jeffries and Howard Salmon, CEO Rachel Mason, Wellness Center Administrator Theresa Geracitano, Administrative Officer Judith Oswald,

Skinny Genes Executive Director and Staff: Marlayna Bollinger, Alyssa Marquez and Aya Morihana.

2. Public Comments

None.

3. Discussion Items

a. Proposed Fallbrook Diabetes Prevention Program Presentation by Skinny Genes Project Executive Director for Skinny Genes Project, Marlayna Bollinger, presented on their program dedicated to combat pre-diabetes. This Diabetes Prevention Program is a CDC-recognized lifestyle change program which can reduce the risk of developing Type II Diabetes. They provide the Unite Us platform to coordinate care and measure impact. The program is developed in three phases:

Plant: Build Infrastructure - Physician Referrals

Water: Strengthen - Grow Network, integrate into other programs, demonstrate success

Grow: Sustain - Reinvest in the community

b. Community Health Contracts—Grant Impact Reports

- Project Access San Diego – Champions for Health
- Grandparents Raising Grandchildren – Palomar Family Counseling Services, Inc.
- Healthy Bodies, Healthy Minds – Palomar Family Counseling Services, Inc.
- Therapeutic Horsemanship Program – REINS

Grant impact reports may be located on website.

4. Board Member Comments and Future Agenda Items
CEO Rachel Mason reviewed the grant scoring worksheet.

5. Adjournment
There being no further business, the meeting was adjourned at 3:25 p.m.

Jennifer Jeffries, Committee Chair

Board Secretary/Clerk

DRAFT



**MINUTES
SPECIAL BOARD MEETING/WORKSHOP**

Tuesday, March 22, 2022, 5:00 p.m.

Community Health & Wellness Center, Community Room #2, 1636 E. Mission Rd., Fallbrook

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 5:00 pm and led the Pledge of Allegiance.

In attendance: Directors Howard Salmon, Jennifer Jeffries, Stephanie Ortiz. CEO Rachel Mason, Members of the public were also in attendance (Note: Director Kate Schwartz and Barbara Mroz were absent.)

B. APPROVAL OF THE AGENDA

Action: It was moved by Director Jeffries seconded by Director Ortiz to approve the agenda as presented.

Motion carried by the following roll call vote (3-2 Absent)

Director Salmon	Aye
Director Ortiz	Aye
Director Jeffries	Aye
Director Schwartz.....	Absent
Director Mroz	Absent

C. PUBLIC COMMENTS

Member of public requested copies of grant applications, was referred to the district’s website where these applications will be posted.

D. DISCUSSION

D1. Community Health Contract – Grants: Interrater Reliability Training
 Director Jennifer Jeffries led the training on Interrater Reliability to be used when scoring the FY22.23 CHC-Grant applications. Provided history of the awarded amounts for last two years. The scoring rubric was explained, and previous year’s grant applications were utilized as samples. For FY22-23 there are 23 applicants, and a new feature to the scoring rubric is a section indicating which Social Determinants of Health and District health priority the grantee organization addresses with their proposed program.

E. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:30pm

 Howard Salmon, Chair

 Board Secretary/Clerk



**MINUTES
GOVERNMENT/PUBLIC ENGAGEMENT COMMITTEE**

Wednesday, March 23, 2022 at 5:30 P.M.

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Kate Schwartz called the meeting to order at 5:36 p.m.

In attendance: Committee Members Kate Schwartz, CEO Rachel Mason, Executive Assistant Linda Bannerman, Wellness Center Administrator Theresa Geracitano, Administrative Officer Judith Oswald, and Public Outreach/Communications Specialist Dani Vargas.

2. Public Comments

None.

3. Discussion Items

a. Government

i. National

ii. State

iii. San Diego County & Live Well Updates

Committee Chair Schwartz summarized National information regarding the humanitarian efforts in Ukraine. Provided State updates on school mask mandates, and shared overview of county Mobile Crisis response teams and COVID information.

b. Public Engagement

i. FRHD and Community Event Updates

1. Wellness Center Administrator

Theresa Geracitano shared a list of organizations currently using the Community Health & Wellness Center (CHCW), noted an increase in inquires for use of the facility. Presented methods utilized to engage the community along with metrics on email and social media marketing. The Open rate for our emails exceeds industry average.

2. Public Outreach/Communications Specialist

Dani Vargas informed the committee on existing user base numbers for social media. Audience growth is lingering in the negative in both Facebook and Instagram, but engagement is over 100%. The high engagement rate signifies a captive audience that we can market the variety of programming now occurring at the CHWC.

4. Board Comments and Future Agenda Items

Committee Chair Schwartz thanks the community for providing her the opportunity to serve as she relocates to new area.

5. Adjournment

There being no further business, the meeting was adjourned at 5:53 p.m.

Kate Schwartz, Committee Chair

Board Secretary/Clerk

DRAFT

RESOLUTION NO. 445

**RESOLUTION OF THE BOARD OF DIRECTORS OF
FALLBROOK REGIONAL HEALTH DISTRICT RE-RATIFYING
THE STATE OF EMERGENCY AND RE-AUTHORIZING
REMOTE TELECONFERENCE MEETINGS**

WHEREAS, Fallbrook Regional Health District (“District”) is committed to preserving and fostering access and participation in meetings of its Board of Directors; and

WHEREAS, Government Code section 54953(e) makes provisions for remote teleconferencing participation in meetings by members of a legislative body without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain emergency conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote vaccines, masking, and social distancing, and that meeting in person at the hospital would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted Resolution No. 437 on October 13, 2021, finding that the requisite conditions exist for the Board of Directors of the District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in Government Code section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District and vaccine compliance, masking, and social distancing measures are required to be followed for the continued health and safety of the staff, Board, and public; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the District shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by Government Code section 54953(e), and that such meetings shall comply with the requirements to provide the public with access to the meetings as prescribed in Government Code section 54953(e);

THEREFORE, BE IT RESOLVED by the Fallbrook Regional Health District Board of Directors as follows:

Section 1: Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2: Affirmation that a Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District.

Section 3: Re-Ratification of the Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor’s Proclamation of a State of Emergency.

Section 4. Remote Teleconference Meetings. The District’s Chief Executive Officer is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this resolution, including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Ralph M. Brown Act.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Fallbrook Regional Health District held on April 13, 2022, by the following roll call vote:

AYES: Directors _____
NOES: Directors _____
ABSTAIN: Directors _____
ABSENT: Directors _____

Howard Salmon, Chairman
Board of Directors

ATTEST:

Kate Schwartz-Frates, Secretary
Board of Directors

REPORTS/POSSIBLE ACTION

REPORTS/POSSIBLE ACTION
Finance Committee

Fallbrook Regional Health District
REPORT 1 - BALANCE SHEET COMPARISON
Comparison of February 2022 to January 2022

	Feb 28, 22	Jan 31, 22	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
102.3 · Cash in Bank - Pacific Western	957,493.85	991,118.07	-33,624.22
102.6 · Cash in Bank - LAIF	1,797,666.31	1,946,666.31	-149,000.00
102.9 · Cash in Bank - CalTRUST	5,710,045.41	5,736,034.20	-25,988.79
102.10 · Petty Cash	168.84	168.84	0.00
Total Checking/Savings	8,465,374.41	8,673,987.42	-208,613.01
Other Current Assets			
104 · Prepaid Insurance	8,524.97	11,208.37	-2,683.40
107 · Tax Apportionment Receivable	61,627.45	88,000.51	-26,373.06
110 · Reimbursement Rec'ble - CIF	-1,343.91	21,387.98	-22,731.89
Total Other Current Assets	68,808.51	120,596.86	-51,788.35
Total Current Assets	8,534,182.92	8,794,584.28	-260,401.36
Fixed Assets			
121 · Equipment	64,986.31	64,986.31	0.00
121.2 · Equipment Depreciation	-42,525.28	-41,860.96	-664.32
122.0 · Assets			
122.01 · S. Brandon Road	161,578.00	161,578.00	0.00
122.011 · S. Brandon Road Improvements	223,424.76	223,424.76	0.00
122.012 · S. Brandon Road Land	129,662.00	129,662.00	0.00
122.02 · E. Mission Road	1,441,539.86	1,441,539.86	0.00
122.021 · E. Mission Road Improvements	269,087.20	269,087.20	0.00
122.022 · E. Mission Road Land	360,629.00	360,629.00	0.00
122.04 · Accum Depr - All Buildings	-175,016.81	-170,883.22	-4,133.59
Total 122.0 · Assets	2,410,904.01	2,415,037.60	-4,133.59
Total Fixed Assets	2,433,365.04	2,438,162.95	-4,797.91
Other Assets			
130 · Note Receivable - East Alvarado	487,500.00	487,500.00	0.00
Total Other Assets	487,500.00	487,500.00	0.00
TOTAL ASSETS	11,455,047.96	11,720,247.23	-265,199.27
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
140 · Accounts Payable	3,523.47	2,851.19	672.28
Total Accounts Payable	3,523.47	2,851.19	672.28
Other Current Liabilities			
203 - Accrued Payroll	12,475.61	13,248.99	-773.38
204 · Accrued Vacation & Sick Leave	29,647.51	29,647.51	0.00
211 · Payroll Taxes Payable	4,478.00	5,108.95	-630.95
213 · Simple Plan Payable	3,670.10	3,635.76	34.34
Total Other Current Liabilities	50,271.22	51,641.21	-1,369.99
Total Current Liabilities	53,794.69	54,492.40	-697.71
Total Liabilities	53,794.69	54,492.40	-697.71
Equity			
302.2 · Community Investment Funds	9,053,578.12	9,202,578.12	-149,000.00
300 · Unrestricted Operations Fund	2,276,458.41	2,276,458.41	0.00
Net Income	71,216.74	186,718.30	-115,501.56
Total Equity	11,401,253.27	11,665,754.83	-264,501.56
TOTAL LIABILITIES & EQUITY	11,455,047.96	11,720,247.23	-265,199.27

Fallbrook Regional Health District
REPORT 2 - INCOME STATEMENT
For the Month Ended February 2022 & Fiscal Year to Date

	Feb 22	Jul '21 - Feb 22
Ordinary Income/Expense		
Income		
400 · District Income		
402 · Property Tax Revenue	61,680.45	1,343,306.59
403 · Interest / Dividends	2,351.30	18,423.84
Total 400 · District Income	64,031.75	1,361,730.43
460 · Lease Income		
460.03 · Lease Income	0.00	3,500.00
Total 460 · Lease Income	0.00	3,500.00
Total Income	64,031.75	1,365,230.43
Expense		
500 · Administrative Expenses		
500.01 · Communications	676.96	6,187.16
500.02 · IT Services	380.00	3,230.00
500.03 · Refreshments	0.00	2,739.16
500.04 · Office Expenses	479.77	8,132.34
500.05 · Utilities	1,004.35	9,244.45
500.06 · Independent Contract Services	1,382.37	8,130.38
500.07 · Maintenance Services & Repairs	4,191.28	20,970.36
500.08 · Vehicle Expenses	0.00	296.89
500.10 · Salaries	27,616.56	254,049.27
500.12 · Payroll Taxes	4,356.77	26,282.30
500.14 · W/C Insurance	200.75	1,458.25
500.15 · Employee Health & Welfare	3,482.80	29,769.38
500.16 · Board Stipends	2,100.00	12,600.00
500.17 · Education & Conferences	2,592.18	6,385.51
500.18 · Dues & Subscriptions	2,047.77	25,984.85
500.19 · Insurance - General	1,833.36	14,716.88
500.20 · Independent Accounting Services	2,440.00	15,830.00
500.21 · Annual Independent Audit	0.00	12,684.27
500.22 · Medical Records Store & Service	2,609.61	18,643.91
500.23 · General Counsel	2,327.50	16,030.00
500.29 · Dist Promotions & Publications	1,948.98	4,285.19
500.30 · Simple IRA Expense	790.40	5,386.48
500.33 · Copier Lease	846.76	6,902.08
500.40 · Office Equipment	0.00	2,370.41
Total 500 · Administrative Expenses	63,308.17	512,309.52
570 · Comm. Health & Wellness Center		
570.01 · Communications	368.88	1,513.22
570.04 · Office Expenses	607.97	3,065.72
570.05 · Utilities	1,142.77	9,203.61
570.06 · Independent Contract Services	0.00	2,949.69
570.07 · Maintenance Services & Repairs	4,460.92	32,555.79
570.10 · Salaries	6,250.00	33,806.80
570.12 · Payroll Taxes	478.12	2,670.20
570.19 · Insurance - General	649.29	5,194.16
570.23 · General Counsel	0.00	857.50
570.29 · Dist Promotions & Publications	965.94	2,842.70
570.30 · Simple IRA Expense	187.50	375.00
570.40 · Office Equipment	0.00	300.00
Total 570 · Comm. Health & Wellness Center	15,111.39	95,334.39

Fallbrook Regional Health District
REPORT 2 - INCOME STATEMENT
For the Month Ended February 2022 & Fiscal Year to Date

	Feb 22	Jul '21 - Feb 22
600 · Community Health Contracts		
600.01 · Be Well Therapy	2,055.43	6,166.29
600.02 · Boys & Girls Clubs of North Cty	9,025.94	42,077.12
600.03 · Champions for Health	8,000.00	24,000.00
600.04 · D'Vine Path	5,475.00	16,425.00
600.05 · Fallbrook Food Pantry	19,375.00	58,125.00
600.06 · Fallbrook Land Conservancy	7,428.13	22,284.39
600.07 · Fallbrook Senior Citizens Serv	33,296.44	99,889.32
600.10 · Foundation for Senior Care	61,240.22	183,720.66
600.11 · Hospice of the Valleys	2,804.70	8,414.10
600.12 · Michelle's Place Cancer Res Ctr	10,477.00	31,431.00
600.14 · Palomar Family Counseling Svc	14,952.56	44,857.68
600.15 · REINS	20,113.44	60,340.32
600.50 · NC Fire JPA (Ambulance)	0.00	82,973.50
600.51 · NC Fire JPA (EMSO)	0.00	37,014.39
600.52 · NC Fire JPA (Public Comms)	0.00	8,479.67
Total 600 · Community Health Contracts	194,243.86	726,198.44
800 · District Direct Care Services		
800.01 · Health Services and Clinics	0.00	10,114.07
Total 800 · District Direct Care Services	0.00	10,114.07
Total Expense	272,663.42	1,343,956.42
Net Ordinary Income	-208,631.67	21,274.01
Other Income/Expense		
Other Income		
406 · Unearned Gain/Loss - CalTRUST	-28,340.09	-107,635.10
810 · Interest Income - Alvarado Str.	0.00	16,250.00
Total Other Income	-28,340.09	-91,385.10
Other Expense		
825 · Depreciation		
500.27 · Depreciation - Brandon Rd.	4,303.73	34,974.66
570.27 · Depreciation - Mission Rd.	494.18	3,953.44
Total 825 · Depreciation	4,797.91	38,928.10
835 · FRHD Foundation		
580 · FRHD Foundation Support		
580.04 · Office Expenses	0.00	25.00
580.23 · General Counsel	0.00	402.50
Total 580 · FRHD Foundation Support	0.00	427.50
Total 835 · FRHD Foundation	0.00	427.50
900 · Community Investment Fund Reimb	-126,268.11	-180,683.43
Total Other Expense	-121,470.20	-141,327.83
Net Other Income	93,130.11	49,942.73
Net Income	-115,501.56	71,216.74

Fallbrook Regional Health District
REPORT 3 - PROFIT & LOSS ACTUAL vs. YTD BUDGET
 July through February 2022

	Jul '21 - Feb 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
400 · District Income				
402 · Property Tax Revenue	1,343,306.59	1,284,859.20	58,447.39	104.5%
403 · Interest / Dividends	18,423.84	44,719.32	(26,295.48)	41.2%
Total 400 · District Income	1,361,730.43	1,329,578.52	32,151.91	102.4%
460 · Lease Income				
460.03 · Lease Income	3,500.00	0.00	3,500.00	100.0%
570.00 · Wellness Center Income	0.00	7,000.00	(7,000.00)	0.0%
Total 460 · Lease Income	3,500.00	7,000.00	(3,500.00)	50.0%
Total Income	1,365,230.43	1,336,578.52	28,651.91	102.1%
Expense				
500 · Administrative Expenses				
500.01 · Communications	6,187.16	7,200.00	(1,012.84)	85.9%
500.02 · IT Services	3,230.00	2,736.00	494.00	118.1%
500.03 · Refreshments	2,739.16	200.00	2,539.16	1,369.6%
500.04 · Office Expenses	8,132.34	4,000.00	4,132.34	203.3%
500.05 · Utilities	9,244.45	9,549.39	(304.94)	96.8%
500.06 · Independent Contract Services	8,130.38	1,350.00	6,780.38	602.3%
500.07 · Maintenance Services & Repairs	20,970.36	11,429.00	9,541.36	183.5%
500.08 · Vehicle Expenses	296.89	1,000.00	(703.11)	29.7%
500.10 · Salaries	254,049.27	239,367.04	14,682.23	106.1%
500.12 · Payroll Taxes	26,282.30	21,543.04	4,739.26	122.0%
500.14 · W/C Insurance	1,458.25	1,875.00	(416.75)	77.8%
500.15 · Employee Health & Welfare	29,769.38	37,656.00	(7,886.62)	79.1%
500.16 · Board Stipends	12,600.00	16,960.00	(4,360.00)	74.3%
500.17 · Education & Conferences	6,385.51	5,000.00	1,385.51	127.7%
500.18 · Dues & Subscriptions	25,984.85	21,605.12	4,379.73	120.3%
500.19 · Insurance - General	14,716.88	17,236.80	(2,519.92)	85.4%
500.20 · Independent Accounting Services	15,830.00	8,000.00	7,830.00	197.9%
500.21 · Annual Independent Audit	12,684.27	9,000.00	3,684.27	140.9%
500.22 · Medical Records Store & Service	18,643.91	14,950.00	3,693.91	124.7%
500.23 · General Counsel	16,030.00	19,500.00	(3,470.00)	82.2%
500.29 · Dist Promotions & Publications	4,285.19	9,816.00	(5,530.81)	43.7%
500.30 · Simple IRA Expense	5,386.48	7,181.04	(1,794.56)	75.0%
500.33 · Copier Lease	6,902.08	6,136.80	765.28	112.5%
500.40 · Office Equipment	2,370.41	1,500.00	870.41	158.0%
Total 500 · Administrative Expenses	512,309.52	474,791.23	37,518.29	107.9%
570 · Comm. Health & Wellness Center				
570.01 · Communications	1,513.22	7,200.00	(5,686.78)	21.0%
570.02 · IT Services	0.00	304.00	(304.00)	0.0%
570.03 · Refreshments	0.00	200.00	(200.00)	0.0%
570.04 · Office Expenses	3,065.72	1,325.00	1,740.72	231.4%
570.05 · Utilities	9,203.61	8,614.00	589.61	106.8%
570.06 · Independent Contract Services	2,949.69	2,700.00	249.69	109.2%
570.07 · Maintenance Services & Repairs	32,555.79	12,110.00	20,445.79	268.8%
570.10 · Salaries	33,806.80	34,670.64	(863.84)	97.5%
570.12 · Payroll Taxes	2,670.20	2,773.68	(103.48)	96.3%
570.14 · W/C Insurance	0.00	520.08	(520.08)	0.0%
570.15 · Employee Health & Welfare	0.00	6,840.00	(6,840.00)	0.0%
570.18 · Dues & Subscriptions	0.00	250.00	(250.00)	0.0%
570.19 · Insurance - General	5,194.16	5,069.68	124.48	102.5%
570.23 · General Counsel	857.50	4,000.00	(3,142.50)	21.4%
570.29 · Dist Promotions & Publications	2,842.70	2,925.00	(82.30)	97.2%
570.30 · Simple IRA Expense	375.00	5,600.00	(5,225.00)	6.7%
570.33 · Copier Lease	0.00	581.60	(581.60)	0.0%
570.40 · Office Equipment	300.00	2,200.00	(1,900.00)	13.6%
Total 570 · Comm. Health & Wellness Center	95,334.39	97,883.68	(2,549.29)	97.4%
600 · Community Health Contracts				
600.01 · Be Well Therapy	6,166.29	6,166.29	0.00	100.0%
600.02 · Boys & Girls Clubs of North Cty	42,077.12	42,077.82	(0.70)	100.0%
600.03 · Champions for Health	24,000.00	24,000.00	0.00	100.0%
600.04 · D'Vine Path	16,425.00	16,425.00	0.00	100.0%
600.05 · Fallbrook Food Pantry	58,125.00	58,125.00	0.00	100.0%
600.06 · Fallbrook Land Conservancy	22,284.39	22,284.39	0.00	100.0%
600.07 · Fallbrook Senior Citizens Serv	99,889.32	99,889.32	0.00	100.0%
600.10 · Foundation for Senior Care	183,720.66	183,720.66	0.00	100.0%
600.11 · Hospice of the Valleys	8,414.10	8,414.10	0.00	100.0%
600.12 · Michelle's Place Cancer Res Ctr	31,431.00	31,431.00	0.00	100.0%
600.14 · Palomar Family Counseling Svc	44,857.68	44,857.68	0.00	100.0%
600.15 · REINS	60,340.32	60,340.32	0.00	100.0%
600.50 · NC Fire JPA (Ambulance)	82,973.50	56,666.64	26,306.86	146.4%
600.51 · NC Fire JPA (EMSO)	37,014.39	53,333.36	(16,318.97)	69.4%
600.52 · NC Fire JPA (Public Comms)	8,479.67	23,333.36	(14,853.69)	36.3%
Total 600 · Community Health Contracts	726,198.44	731,064.94	(4,866.50)	99.3%

Fallbrook Regional Health District
REPORT 3 - PROFIT & LOSS ACTUAL vs. YTD BUDGET
 July through February 2022

	Jul '21 - Feb 22	Budget	\$ Over Budget	% of Budget
800 · District Direct Care Services				
800.01 · Health Services and Clinics	10,114.07	3,375.00	6,739.07	299.7%
800.03 · Women of Wellness	0.00	400.00	(400.00)	0.0%
Total 800 · District Direct Care Services	10,114.07	3,775.00	6,339.07	267.9%
Total Expense	1,343,956.42	1,307,514.85	36,441.57	102.8%
Net Ordinary Income	21,274.01	29,063.67	(7,789.66)	73.2%
Other Income/Expense				
Other Income				
406 · Unearned Gain/Loss - CalTRUST	(107,635.10)	0.00	(107,635.10)	100.0%
810 · Interest Income - Alvarado Str.	16,250.00	0.00	16,250.00	100.0%
Total Other Income	(91,385.10)	0.00	(91,385.10)	100.0%
Other Expense				
825 · Depreciation				
500.27 · Depreciation - Brandon Rd.	34,974.66	0.00	34,974.66	100.0%
570.27 · Depreciation - Mission Rd.	3,953.44	0.00	3,953.44	100.0%
Total 825 · Depreciation	38,928.10	0.00	38,928.10	100.0%
835 · FRHD Foundation				
580 · FRHD Foundation Support				
580.01 · Communications	0.00	400.00	(400.00)	0.0%
580.04 · Office Expenses	25.00	150.00	(125.00)	16.7%
580.10 · Salaries	0.00	15,000.00	(15,000.00)	0.0%
580.12 · Payroll Taxes	0.00	1,200.00	(1,200.00)	0.0%
580.14 · W/C Insurance	0.00	225.00	(225.00)	0.0%
580.17 · Education & Conferences	0.00	270.00	(270.00)	0.0%
580.19 · Insurance - General	0.00	365.00	(365.00)	0.0%
580.20 · Independent Accounting Services	0.00	2,000.00	(2,000.00)	0.0%
580.23 · General Counsel	402.50	2,000.00	(1,597.50)	20.1%
580.33 · Copier Lease	0.00	248.70	(248.70)	0.0%
580.40 · Office Equipment	0.00	1,750.00	(1,750.00)	0.0%
Total 580 · FRHD Foundation Support	427.50	23,608.70	(23,181.20)	1.8%
Total 835 · FRHD Foundation	427.50	23,608.70	(23,181.20)	1.8%
900 · Community Investment Fund Reimb	(180,683.43)	0.00	(180,683.43)	100.0%
Total Other Expense	(141,327.83)	23,608.70	(164,936.53)	(598.6)%
Net Other Income	49,942.73	(23,608.70)	73,551.43	(211.5)%
Net Income	71,216.74	5,454.97	65,761.77	1,305.5%

Fallbrook Regional Health District
REPORT 4 - APPROVED ANNUAL BUDGET

July 2021 through June 2022

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL Jul '21 - Jun '22
Ordinary Income/Expense													
Income													
400 - District Income													
402 - Property Tax Revenue	29,045.24	31,645.26	44,865.50	117,226.56	620,763.95	298,628.77	76,775.06	65,908.86	65,908.86	261,024.69	37,414.74	30,881.02	1,680,088.51
403 - Interest / Dividends	6,338.06	6,173.56	5,584.36	10,084.15	3,927.89	3,619.87	6,181.38	2,810.05	2,779.18	3,964.92	3,964.92	3,964.93	59,932.27
Total 400 - District Income	35,383.30	37,818.82	50,449.86	127,310.71	624,691.84	302,248.64	82,956.44	68,718.91	68,688.04	264,989.61	41,379.66	34,845.95	1,739,481.78
460 - Lease Income													
460.03 - Lease Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570.00 - Wellness Center Income	3,500.00	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00	500.00	9,000.00
571.00 - Program Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460 - Lease Income - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 460 - Lease Income	3,500.00	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00	500.00	9,000.00
Total Income	38,883.30	41,318.82	50,449.86	127,310.71	624,691.84	302,248.64	82,956.44	68,718.91	69,188.04	265,489.61	41,879.66	35,345.95	1,748,481.78
Expense													
500 - Administrative Expenses													
500.01 - Communications	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	10,800.00
500.02 - IT Services	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	342.00	4,104.00
500.03 - Refreshments	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	300.00
500.04 - Office Expenses	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
500.05 - Utilities	1,011.06	1,678.65	1,601.60	1,304.40	855.42	1,161.42	996.42	940.42	909.42	1,557.42	663.42	913.42	13,593.07
500.06 - Independent Contract Services	150.00	150.00	150.00	150.00	225.00	150.00	150.00	225.00	225.00	150.00	150.00	225.00	2,100.00
500.07 - Maintenance Services & Repairs	1,908.00	1,405.00	1,405.00	1,908.00	85.00	1,405.00	1,908.00	1,405.00	1,405.00	1,908.00	1,405.00	1,405.00	17,552.00
500.08 - Vehicle Expenses	550.00	300.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	1,100.00
500.10 - Salaries	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	29,920.88	359,050.54
500.12 - Payroll Taxes	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	2,692.88	32,314.55
500.14 - W/C Insurance	1,875.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,875.00
500.15 - Employee Health & Welfare	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	4,707.00	56,484.00
500.16 - Board Stipends	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	2,120.00	25,440.00
500.17 - Education & Conferences	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	4,600.00	250.00	250.00	250.00	10,350.00
500.18 - Dues & Subscriptions	1,439.64	2,064.64	579.64	15,014.64	579.64	882.64	579.64	464.64	579.64	464.64	579.64	464.64	23,693.68
500.19 - Insurance - General	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	2,154.60	25,855.17
500.20 - Independent Accounting Services	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	12,000.00
500.21 - Annual Independent Audit	0.00	3,500.00	3,000.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,000.00
500.22 - Medical Records Store & Service	2,000.00	2,000.00	2,000.00	1,850.00	1,850.00	1,850.00	1,700.00	1,700.00	1,700.00	1,550.00	1,550.00	1,550.00	21,300.00
500.23 - General Counsel	5,500.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	27,500.00
500.29 - Dist Promotions & Publications	3,150.00	3,150.00	3,150.00	3,150.00	3,150.00	3,150.00	3,150.00	3,150.00	3,150.00	3,150.00	3,150.00	3,150.00	37,800.00
500.30 - Simple IRA Expense	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	897.63	10,771.52
500.33 - Copier Lease	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	767.10	9,205.20
500.36 - Accrued Vacation & Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
500.40 - Office Equipment	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
500.50 - General Election	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 500 - Administrative Expenses	65,360.79	62,525.38	60,554.33	71,354.13	53,097.15	54,576.15	53,961.15	53,362.15	60,296.15	54,257.15	52,975.15	53,185.05	695,504.73
570 - Comm. Health & Wellness Center													
570.01 - Communications	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	10,800.00
570.02 - IT Services	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	456.00
570.03 - Refreshments	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	300.00
570.04 - Office Expenses	150.00	150.00	150.00	150.00	175.00	175.00	175.00	175.00	200.00	200.00	200.00	200.00	2,125.00
570.05 - Utilities	1,100.00	1,178.50	1,100.00	1,178.50	950.00	1,028.50	1,050.00	1,028.50	1,050.00	1,028.50	950.00	1,178.50	12,821.00
570.06 - Independent Contract Services	400.00	400.00	400.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	3,900.00
570.07 - Maintenance Services & Repairs	1,670.00	1,420.00	1,420.00	1,670.00	1,420.00	1,420.00	1,670.00	1,420.00	1,420.00	1,670.00	1,420.00	1,420.00	18,040.00
570.10 - Salaries	0.00	0.00	3,778.44	6,178.44	0.00	6,178.44	0.00	6,178.44	0.00	6,178.44	8,578.44	8,578.44	88,984.44
570.12 - Payroll Taxes	0.00	0.00	302.28	494.28	0.00	494.28	0.00	494.28	0.00	686.28	686.28	686.24	5,518.76
570.14 - W/C Insurance	0.00	0.00	56.68	92.68	0.00	92.68	0.00	92.68	0.00	128.68	128.68	128.65	1,034.77
570.15 - Employee Health & Welfare	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	855.00	10,260.00
570.18 - Dues & Subscriptions	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
570.19 - Insurance - General	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.71	633.65	7,604.46
570.23 - General Counsel	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
570.29 - Dist Promotions & Publications	350.00	350.00	350.00	375.00	375.00	375.00	375.00	375.00	400.00	400.00	400.00	400.00	4,525.00
570.30 - Simple IRA Expense	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	8,400.00
570.33 - Copier Lease	414.45	414.45	414.45	414.45	914.45	914.45	914.45	914.45	141.45	141.45	141.45	141.44	1,147.39
570.40 - Office Equipment	1,250.00	0.00	0.00	950.00	0.00	0.00	0.00	0.00	0.00	950.00	0.00	0.00	3,150.00
Total 570 - Comm. Health & Wellness Center	8,863.16	7,191.66	11,250.56	15,157.06	13,728.56	13,807.06	14,078.56	13,807.06	17,506.56	16,785.06	16,456.56	16,684.96	165,316.82
600 - Community Health Contracts													
600.01 - Be Well Therapy	2,055.43	0.00	0.00	0.00	2,055.43	0.00	0.00	2,055.43	0.00	0.00	2,055.42	0.00	8,221.71
600.02 - Boys & Girls Clubs of North Cty	24,025.94	0.00	0.00	0.00	9,025.94	0.00	0.00	9,025.94	0.00	0.00	9,025.93	0.00	51,103.75
600.03 - Champions for Health	8,000.00	0.00	0.00	0.00	8,000.00	0.00	0.00	8,000.00	0.00	0.00	8,000.00	0.00	32,000.00
600.04 - D'Vine Path	5,475.00	0.00	0.00	0.00	5,475.00	0.00	0.00	5,475.00	0.00	0.00	5,475.00	0.00	21,900.00
600.05 - Fallbrook Food Pantry	19,375.00	0.00	0.00	0.00	19,375.00	0.00	0.00	19,375.00	0.00	0.00	19,375.00	0.00	77,500.00
600.06 - Fallbrook Land Conservancy													

**Fallbrook Regional Health District
REPORT 4 - APPROVED ANNUAL BUDGET**

July 2021 through June 2022

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL Jul '21 - Jun 22
835 - FRHD Foundation													
580 - FRHD Foundation Support													
580.01 - Communications	0.00	0.00	50.00	50.00	50.00	50.00	100.00	100.00	100.00	100.00	100.00	100.00	800.00
580.02 - IT Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.03 - Refreshments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.04 - Office Expenses	0.00	0.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	250.00
580.05 - Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.07 - Maintenance Services & Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.10 - Salaries	0.00	0.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	25,000.00
580.12 - Payroll Taxes	0.00	0.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	2,000.00
580.14 - W/C Insurance	0.00	0.00	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	37.50	375.00
580.17 - Education & Conferences	0.00	0.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	45.00	450.00
580.18 - Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	2,500.00
580.19 - Insurance - General	0.00	0.00	0.00	0.00	0.00	0.00	0.00	365.00	0.00	0.00	0.00	0.00	365.00
580.20 - Independent Accounting Services	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3,000.00
580.21 - Annual Independent Audit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580.23 - General Counsel	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3,000.00
580.33 - Copier Lease	0.00	0.00	41.45	41.45	41.45	41.45	41.45	41.45	41.45	41.45	41.45	41.45	414.50
580.40 - Office Equipment	1,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,750.00
580 - FRHD Foundation Support - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 580 - FRHD Foundation Support	2,250.00	500.00	3,398.95	3,398.95	3,398.95	3,398.95	3,448.95	3,813.95	5,948.95	3,448.95	3,448.95	3,448.95	39,904.50
Total 835 - FRHD Foundation	2,250.00	500.00	3,398.95	3,398.95	3,398.95	3,398.95	3,448.95	3,813.95	5,948.95	3,448.95	3,448.95	3,448.95	39,904.50
900 - Community Investment Fund Reimb							0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expense	2,250.00	500.00	3,398.95	3,398.95	3,398.95	3,398.95	3,448.95	3,813.95	5,948.95	3,448.95	3,448.95	3,448.95	39,904.50
Net Other Income	-2,250.00	-500.00	-3,398.95	-3,398.95	-3,398.95	-3,398.95	-3,448.95	-3,813.95	-5,948.95	-3,448.95	-3,448.95	-3,448.95	-39,904.50
Net Income	-263,901.18	-45,989.89	-41,845.65	19,808.90	343,156.65	213,399.81	-5,698.89	-213,574.78	-31,630.29	173,931.78	-242,311.46	-55,039.64	-149,594.64

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT

[Tran Type Definitions](#)

DISTRICT ADMINISTRATOR
 138 SOUTH BRANDON ROAD
 FALLBROOK, CA 92028

Account Number:

February 2022 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
2/24/2022	2/23/2022	RW	1698050	N/A	BARBARA MROZ	127,000.00
2/28/2022	2/25/2022	RW	1698248	N/A	RACHEL MASON	-22,000.00

Account Summary

Total Deposit	0.00	Beginning Balance	1,946,666.31
Total Withdrawal:	-149,000.00	Ending Balance:	1,797,666.31



CalTRUST
 c/o Ultimus Fund Solutions
 PO Box 541150
 Omaha, NE 68154-9150
 www.caltrust.org
 Email: CalTRUSTSupport@ultimusfundsolutions.com
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

02/01/2022 through 02/28/2022

SUMMARY OF INVESTMENTS

Fund	Total Shares Owned	Net Asset Value per Share on Feb 28 (\$)	Value on Feb 28 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
FALLBROOK REGIONAL HEALTH DISTRICT					
CalTRUST Medium Term Fund	567,035.294	10.07	5,710,045.41	5,688,827.60	21,217.81
Portfolios Total value as of 02/28/2022			5,710,045.41		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		FALLBROOK REGIONAL HEALTH DISTRICT					Account Number: [REDACTED]	
Beginning Balance	02/01/2022			566,801.798	10.12	5,736,034.20		
Accrual Income Div Reinvestment	02/28/2022	2,351.30	233.496	567,035.294	10.07	5,710,045.41	0.00	0.00
Unrealized Gain/(Loss)						(28,340.09)		
Closing Balance as of	Feb 28			567,035.294	10.07	5,710,045.41		

LOCAL AGENCY INVESTMENT FUND (LAIF)

Through the Pooled Money Investment Account (PMIA), the State Treasurer invests taxpayers' money to manage the State's cash flow and strengthen the financial security of local governmental entities. PMIA policy sets as primary investment objectives safety, liquidity and yield. Total assets under LAIF Management at month-end was \$36.7 billion.

As of February 28, 2022, the PMIA's holdings included US Treasury Bills and Notes (65.86% of portfolio), Federal Agency Debentures and Discount Notes (18.33% of portfolio), CDs and Commercial Paper (7.03% of portfolio).

As of February 28, 2022, the District's balance was \$1,797,666.31. This represents 23.94% of the District's investment portfolio. The Performance Rate for the month of February was 0.278%.

In February, 2022, the District reported \$0.00 in earnings.

CalTRUST

The CalTRUST Board works closely with the investment manager, BlackRock, to ensure that public dollars are managed securely and efficiently and are in full compliance with California Law. The primary objective is to safeguard the preservation of principal.

The District is invested in the CalTRUST Medium Term Fund which held, in part, the following sectors at February 28, 2022: Corporate Bonds (30.64% of portfolio), US Government and Agencies (43.59% of portfolio) and CDs (8.00% of portfolio). Total assets under CalTRUST Management at month-end was over \$2.4 billion.

As of February 28, 2022, the District's closing Net Asset Value was \$5,710,045.41. This represents 76.06% of the District's investment portfolio.

In February, 2022, the District earned \$2,351.30 in dividend income and reported an unrealized loss of \$28,340.09. The One Year Yield on the Medium-Term Fund was .38%

The investments of the District are in compliance with the District's 2021-2022 Investment Policy. The balances in the District's investment accounts give the District the ability to meet its expenditure requirements for the next eighteen (18) months.

Fallbrook Regional Health District
REPORT 7 - PROPERTY TAX REVENUE
February 2022

Type	Date	Name	Amount	Balance
400 · District Income				
402 · Property Tax Revenue				
General Journal	07/31/2021		22,748.41	22,748.41
General Journal	08/31/2021		18,774.22	41,522.63
General Journal	09/30/2021		25,661.42	67,184.05
General Journal	10/31/2021		115,433.44	182,617.49
General Journal	11/30/2021		661,731.34	844,348.83
General Journal	12/31/2021		349,223.80	1,193,572.63
General Journal	01/31/2022		88,053.51	1,281,626.14
General Journal	02/01/2022		53.00	1,281,679.14
General Journal	02/28/2022		61,627.45	1,343,306.59
Total 402 · Property Tax Revenue			1,343,306.59	1,343,306.59
Total 400 · District Income			1,343,306.59	1,343,306.59
TOTAL			1,343,306.59	1,343,306.59

Fallbrook Regional Health District
REPORT 8 - CHECK DETAIL REPORT
February 2022

Date	Num	Name	Memo	Amount
102.3 - Cash in Bank - Pacific Western				
02/01/2022	12544	Aztec Cleaning & Mai...		-380.00
02/01/2022	12545	Brand Assassins		-299.98
02/01/2022	12546	Fallbrook Chamber of ...		-60.00
02/01/2022	12547	Pamela L. Knox		-656.04
02/01/2022	12548	Reeder Media		-50.00
02/01/2022	12549	SDRMA		-293.35
02/01/2022	12550	Spectrum Business-T...		-139.96
02/01/2022	12551	Tomedes Ltd.	VOID:	0.00
02/01/2022	12552	Uline		-371.56
02/01/2022	12553	UMPQUA Bank		-3,082.25
02/01/2022	12554	Village News		-1,953.00
02/04/2022	2022...		Book 02/04/2022 Payroll Disbursement	-18,357.94
02/04/2022	12555	Amazon Capital Servi...		-140.51
02/04/2022	12556	Aztec Cleaning & Mai...		-380.00
02/04/2022	12557	Employment Develop...	925-0023-0	-2,054.99
02/04/2022	12558	Konica Minolta		-846.76
02/04/2022	12559	Spectrum Business-T...		-84.97
02/07/2022		GoDaddy		-42.34
02/07/2022		GoDaddy		-751.94
02/07/2022		American Funds Inves...		-3,635.76
02/09/2022	12509	24 Hour Elevator Inc.	Inv 115584	-227.58
02/09/2022	12510	Aztec Cleaning & Mai...		-380.00
02/09/2022	12511	Be Well Therapy	Be Well Yoga & Mind/Body Wellness for Cancer Re...	-2,055.43
02/09/2022	12512	Boys & Girls Club of N...	Triple Play	-9,025.94
02/09/2022	12513	Champions for Health	Project Access San Diego	-8,000.00
02/09/2022	12514	D'Vine Path	Life I Can Healthy Lifestyle	-5,475.00
02/09/2022	12515	Fallbrook Food Pantry	Alleviating Hunger in Fallbrook Area	-19,375.00
02/09/2022	12516	Fallbrook Land Conse...	VOID:	0.00
02/09/2022	12517	Fallbrook Senior Citize...	VOID:	0.00
02/09/2022	12518	Fallbrook Waste & Re...		-143.19
02/09/2022	12519	Fallbrook Waste & Re...		-84.00
02/09/2022	12520	Foundation for Senior ...	VOID:	0.00
02/09/2022	12521	Fowler Pest Control, I...		-85.00
02/09/2022	12522	FPUD - 7720-002 - E. ...		-64.00
02/09/2022	12523	FPUD - 7720-003 - E. ...		-601.75
02/09/2022	12524	Hospice of the Valleys	Fallbrook Senior Assistance Program/Butterfly Mem...	-2,804.70
02/09/2022	12525	Key, Darren		-94.70
02/09/2022	12526	Michelle's Place Canc...	Cancer Support Services	-10,477.00
02/09/2022	12527	Palomar Family Coun...	VOID:	0.00
02/09/2022	12528	Pamela L. Knox	Week 2/02 - 2/08	-726.33
02/09/2022	12529	Profile Display, Inc.		-99.00
02/09/2022	12530	Ramirez Landscape &...		-950.00
02/09/2022	12531	REINS Therapeutic H...	Therapeutic Horsemanship Program	-20,113.44
02/09/2022	12532	Springston Design LLC		-380.00
02/09/2022	12533	Fallbrook Land Conse...	Preserve and Trail Walkability Enhancement	-4,490.63
02/09/2022	12534	Fallbrook Land Conse...	Save our Forest Environmental Education Program ...	-2,937.50
02/09/2022	12535	Fallbrook Senior Citize...	Congregate Meals Program	-11,963.98
02/09/2022	12536	Fallbrook Senior Citize...	Home Delivered Meals	-21,332.46

Fallbrook Regional Health District
REPORT 8 - CHECK DETAIL REPORT
February 2022

Date	Num	Name	Memo	Amount
02/09/2022	12537	Foundation for Senior ...	Adult Day Care	-12,042.22
02/09/2022	12538	Foundation for Senior ...	Door-Through-Door	-7,421.21
02/09/2022	12539	Foundation for Senior ...	Senior Care Advocacy	-16,735.38
02/09/2022	12540	Foundation for Senior ...	Senior Transportation Services	-18,268.85
02/09/2022	12541	Foundation for Senior ...		-6,772.56
02/09/2022	12542	Palomar Family Coun...	Grandparents Raising Grandchildren	-3,796.38
02/09/2022	12543	Palomar Family Coun...	Healthy Bodies/Healthy Minds	-11,156.18
02/11/2022		ADP, LLC		-153.64
02/15/2022	101		Book Tax Apportionment for Month	88,053.51
02/16/2022			Deposit	31.02
02/18/2022	2022....		-MULTIPLE-	-19,105.90
02/23/2022	12560	Tracy Rosalee	Reimburse - Office Supplies	-25.00
02/23/2022	12561	Linda Bannerman	Reimburse - office supplies	-39.42
02/24/2022		GoDaddy	Deposit	751.94
02/25/2022		ADP, LLC		-99.64
02/28/2022	12562	Amazon Capital Servi...		-64.20
02/28/2022	12563	Aztec Cleaning & Mai...		-380.00
02/28/2022	12564	Culligan of Escondido		-117.00
02/28/2022	12565	Fallbrook Chamber of ...		-75.00
02/28/2022	12566	Fowler Pest Control, I...		-240.00
02/28/2022	12567	FPUD - 7720-001	7720-001	-171.97
02/28/2022	12568	FPUD - 7720-002 - E. ...		-65.03
02/28/2022	12569	FPUD - 7720-003 - E. ...		-492.89
02/28/2022	12570	FPUD - 7721-000		-65.03
02/28/2022	12571	Glennie's Office Produ...		-269.78
02/28/2022	12572	Iron Mountain		-2,640.63
02/28/2022	12573	Kent Bandy		-2,900.00
02/28/2022	12574	Portero Services		-1,440.00
02/28/2022	12575	SDG&E - 5971 - E. Mi...		-441.66
02/28/2022	12576	SDG&E - 6994 - Bran...		-683.35
02/28/2022	12577	Spectrum Business-T...		-383.86
02/28/2022	12578	Sun Realty		-1,588.70
02/28/2022	12579	Village News		-259.00
02/28/2022	12580	Woodward, Susan		-1,000.00
02/28/2022	12581	24 Hour Elevator Inc.		-227.58
02/28/2022	12582	Aztec Cleaning & Mai...		-380.00
02/28/2022	12583	Culligan of Escondido		-58.50
02/28/2022	12584	Fallbrook Waste & Re...		-143.19
02/28/2022	12585	Holmes, Rob		-1,500.00
02/28/2022	12586	Judith Oswald		-126.19
02/28/2022	12587	Spectrum Business-T...		-140.96
02/28/2022	12588	UMPQUA Bank		-4,521.81
02/28/2022	102		Transfer to Pac Western	149,000.00
Total 102.3 · Cash in Bank - Pacific Western				-33,624.22
TOTAL				-33,624.22



UMPQUA BANK

BL ACCT 00002840-20000001
FALLBROOK REG HEALTH DIST
Account Number: ####-####-####-7117
Page 1 of 3



Account Summary

Table with 3 columns: Description, Sign, Amount. Includes Billing Cycle, Days In Billing Cycle, Previous Balance, Purchases, Cash, Balance Transfers, Special, Credits, Payments, Other Charges, Finance Charges.

NEW BALANCE \$4,521.81

Credit Summary

Table with 2 columns: Description, Amount. Includes Total Credit Line, Available Credit Line, Available Cash, Amount Over Credit Line, Amount Past Due, Disputed Amount.

Account Inquiries

- Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485
Go to www.umpquabank.com
Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

Table with 2 columns: Description, Amount. Includes NEW BALANCE \$4,521.81, MINIMUM PAYMENT \$4,521.81, PAYMENT DUE DATE 03/25/2022

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

Table with 5 columns: Trans Date, Post Date, Reference Number, Transaction Description, Amount. Includes TOTAL CORPORATE ACTIVITY \$3,082.25-

Cardholder Account Summary

Table with 5 columns: Cardholder Name, Payments & Other Credits, Purchases & Other Charges, Cash Advances, Total Activity. Includes LINDA BANNERMAN, \$0.00, \$350.01, \$0.00, \$350.01

Cardholder Account Detail

Table with 6 columns: Trans Date, Post Date, Plan Name, Reference Number, Description, Amount. Includes VAST CONFERENCE, ADOBE ACROPRO SUBS, BLS*TOMEDES LTD, INTERNATIONAL TRANS FEE.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142



Account Number
####-####-#### 7117

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Table with 4 columns: Closing Date, New Balance, Total Minimum Payment Due, Payment Due Date. Includes 02/28/22, \$4,521.81, \$4,521.81, 03/25/22



BL ACCT 00002840-20000001
FALLBROOK REG HEALTH DIST
138 SOUTH BRANDON ROAD
FALLBROOK CA 92028

MAKE CHECK PAYABLE TO:
UMPQUA BANK COMMERCIAL CARD OPS
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/15	02/17	PPLN01	74579162047380855703224	BLS*TOMEDES LTD8777748914 LONDON	\$70.00
02/15	02/17	PPLN01	74579162047380855703224	INTERNATIONAL TRANS FEE	\$1.40
02/27	02/28	PPLN01	24906412058141546857371	EIG*CONSTANTCONTACT.COM 855-2295506 MA	\$95.00

Cardholder Account Summary					
RACHEL MASON ##### 2600		Payments & Other Credits \$19.38-	Purchases & Other Charges \$4,161.07	Cash Advances \$0.00	Total Activity \$4,141.69

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/04	02/04	PPLN01	24692162035100780336838	AMZN Mktp US*126FM9843 Amzn.com/bill WA	\$15.07
02/03	02/06	PPLN01	24231682035837000903377	ALBERTSONS #4786 FALLBROOK CA	\$23.94
02/07	02/08		74692162038100637304494	CREDIT VOUCHER AMZN Mktp US Amzn.com/bill WA	\$19.38-
02/08	02/09	PPLN01	24692162040100598255041	MICHAELS STORES 9974 TEMECULA CA	\$11.22
02/15	02/17	PPLN01	24202982047030031149039	International Fundraising 800-310-7554 MD	\$1,199.00
02/17	02/18	PPLN01	24692162048100163279782	MARRIOTT CORONADO CORONADO CA	\$743.18
02/17	02/18	PPLN01	24692162048100149373733	AMZN Mktp US*8B2LR1ZM3 Amzn.com/bill WA	\$34.47
02/16	02/18	PPLN01	24202982048030032541449	CALIFORNIA SPECIAL DISTRI 916-442-7887 CA	\$650.00
02/24	02/25	PPLN01	24011342056000002548861	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$1,484.19

Cardholder Account Summary					
THERESA GERACITANO ##### 9073		Payments & Other Credits \$0.00	Purchases & Other Charges \$30.11	Cash Advances \$0.00	Total Activity \$30.11

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/24	02/25	PPLN01	24692162055100440598368	AMZN Mktp US*1B3UO7942 Amzn.com/bill WA	\$11.80
02/25	02/27	PPLN01	24164072056091007713186	TARGET 00028027 ESCONDIDO CA	\$18.31

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$4,521.81
Cash									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 28		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

REPORTS/POSSIBLE ACTION
Government/Public Engagement Committee

GOVERNMENT/PUBLIC ENGAGEMENT REPORT – April 2022

Government

International: UKRAINE CRISIS

- **If you would like to contribute/donate to organizations currently addressing the needs of the Ukrainian population, or to provide resources for families requiring disaster relief:**

US AID: The U.S. Agency for International Development (USAID) has deployed a Disaster Assistance Response Team (DART) to respond to growing humanitarian needs stemming from Russia's unprovoked and unjustified further invasion of Ukraine. USAID's DART, which is currently based in Krakow, Poland, is working closely with European allies and partners who will be on the front lines of the response. The team will lead the U.S. Government's humanitarian response to help address critical needs caused by Russia's invasion of Ukraine, including responding to the needs of those internally displaced. USAID will coordinate closely with the Department of State as they also support international organization partners responding to the needs of those internally displaced. The State Department will lead the U.S. Government's response on any resulting refugee situation.

US Embassy in Ukraine: +380 044 521 5000, Emergency Assistance: 044-521-5566 Email: kyivacs@state.gov Just announced: Provision of nearly \$54 million in humanitarian assistance to those affected by Russia's invasion. \$26 million from Dept of State, and \$28 million from the US Agency for International Development. The latest humanitarian assistance will flow through independent humanitarian organizations that deliver needs-based assistance, (including emergency medical care). (ua.usembassy.gov) <https://ua.usembassy.gov/the-united-states-announces-additional-humanitarian-assistance-for-the-people-of-ukraine/>

Resources:

<http://www.savethechildren.org>

- International Rescue Committee: help.rescue.org/Ukraine
- www.unicefusa.org/, 1-855-9Rescue
- International Medical Corps: enationalmedicalcorps.org
- Project Hope: (On the ground medical support to countries in crisis) projecthope.org
- Doctors Without Borders: doctorswithoutborders.org
- Sen. Alex Padilla: (619) 239-3884 and (202) 224-3553 and (202) 224-2200.
- Sen. Diane Feinstein: (202) 224-3841

National

- **CDC Public Health Determination and Termination of Title 42 Order – Friday, April, 2022**
The CDC Director is issuing a Public Health Determination and terminating [an Order](#) under 42 U.S.C. §§ 265, 268 and 42 C.F.R. § 71.40 (i.e., "Title 42"), suspending the right to introduce migrants into the United States. In consultation with the Department of Homeland Security (DHS), this termination will be implemented on May 23, 2022, to enable DHS time to implement appropriate COVID-19 mitigation protocols, such as scaling up a program to provide COVID-19

vaccinations to migrants and prepare for resumption of regular migration under Title 8. After considering current public health conditions and an increased availability of tools to fight COVID-19 (such as highly effective vaccines and therapeutics), the CDC Director has determined that an Order suspending the right to introduce migrants into the United States is no longer necessary. With CDC's assistance and guidance, DHS has and will implement additional COVID-19 mitigation procedures. These measures, along with the current public health landscape where 97.1% of the U.S. population lives in a county identified as having "low" COVID-19 Community Level, will sufficiently mitigate the COVID-19 risk for U.S. communities. New CDC data illuminate youth mental health threats during the COVID-19 pandemic CDC's first nationally representative survey of high school students during the pandemic can inform effective programs "These data echo a cry for help," said CDC Acting Principal Deputy Director Debra Houry, M.D., M.P.H. "The COVID-19 pandemic has created traumatic stressors that have the potential to further erode students' mental wellbeing. Our research shows that surrounding youth with the proper support can reverse these trends and help our youth now and in the future."

<https://www.cdc.gov/media/releases/2022/p0331-youth-mental-health-covid-19.html>

Additional Information on current CDC recommendations for children and teens:

<https://www.cdc.gov/coronavirus/2019-ncov/vaccines/recommendations/children-teens.html>

- **Total US Cases:** 80,111,065 **Total Deaths in US:** 981,197 **Full Vaccinated:** 218.1 Million
77.1% of US Population Vaccinated w/one dose, 65.7% Fully Vaccinated (As of 04-07-22)
<https://www.cdc.gov/coronavirus/2019-ncov/covid-data/covidview/index.html>

State

- **Joint Statement on Western States Support for Expanded Eligibility of Second Booster Doses – March 30, 2022**

SACRAMENTO - Today, California Health and Human Services Agency Secretary Dr. Mark Ghaly, and Director of the California Department of Public Health and State Public Health Officer Dr. Tomás J. Aragón, issued a joint statement on the [Western States Scientific Safety Review Workgroup's support](#) for expanded eligibility of second booster doses of the Moderna and Pfizer-BioNTech mRNA COVID-19 vaccines for individuals 50 years of age and older, as well as booster doses of the Pfizer-BioNTech COVID-19 vaccine for individuals 12 years of age and older or the Moderna vaccine for individuals 18 years and older with moderate and severe immunosuppression. CDPHpress@cdph.ca.gov

- ACHD needs your help to generate support on **our sponsored state budget proposal!**
As you know, broadband infrastructure is critically needed throughout California. As the state invests in building a more robust broadband network, ACHD is requesting \$2,000,000 to support Insure the Uninsured Project (ITUP) to comprehensively gather and report back to the Legislature data on the impacts of expanded broadband access on health outcomes. A full outline of ACHD's Budget Ask can be found [here](#). To support our proposal, contact your representatives in the Assembly and Senate to encourage their support on this. Find your [legislators here](#) and [use this email template](#) which includes the [legislator support sign-on letter](#), to request their support. For more information [visit our take action page](#).
- Kate attended the Zoom ACHD Behavioral Health Ad Hoc Committee Meeting on Mar 25th. Review of current upcoming BH legislation, committee members asked questions for clarification and made suggestions, prior to decision making on ACHD Support for various legislation.

- **COVID-19**

- Stats (Apr 5, 2022)

- 73,068,231 total vaccines administered.
- 83.9% of the eligible population (5+) has been vaccinated with at least one dose.
- California has 8,503,930 confirmed cases to date.
- There have been 88,355 COVID-19 deaths since the start of the pandemic.
- COVID-19 claims the lives of 37 Californians each day (average daily death count over 7 days).

- Frequently Asked Questions

- CA Dept of Public Health K-12 Schools Guidance/FAQs: [Click here.](#)
- Vaccination and Booster Shot appointments: <https://myturn.ca.gov/>
- Vaccination record in digital form is available at: <https://myvaccinerecord.cdph.ca.gov/>
- How long to quarantine or isolate: <https://covid19.ca.gov/>

San Diego County & Live Well Updates

- **The County is modifying its COVID-19 testing and vaccination efforts** to better reach San Diegans who struggle with accessing these services. The focus will include providing its resources at public health centers and through mobile services, including two Live Well on Wheels buses and a bookmobile, which has been repurposed as a mobile vaccine clinic. This shift comes as the majority of COVID vaccinations and tests in the region are now administered through pharmacies, medical offices and hospitals. About 10% of COVID-19 vaccines and boosters are being administered through the county. <https://www.countynewscenter.com/county-modifies-vaccine-and-testing-efforts-to-vulnerable-populations/>
- **COVID-19** For San Diego County COVID Info: visit <https://www.fallbrookhealth.org> and https://www.sandiegocounty.gov/content/sdc/hhsa/programs/phs/community_epidemiology/dc/2019-nCoV/status.html

Public Engagement

Fallbrook Regional Health District

- **Mar 14th – Final Redistricting Public Meeting & Adoption of Maps**
- **COVID-19 Testing** – visit <https://www.fallbrookhealth.org/covid-19-testing>
PCR Testing – At the Community Health & Wellness Center
- **Government/Public Engagement Committee Meeting:** Held 3/23/22. Discussed Public engagement efforts thru the Wellness Center, Social Media as well as events/activities/programs currently offered at the Wellness Center and future planned programs. Discussed current COVID testing provided at the Wellness Center weekly. Committee Chair Schwartz summarized National information regarding the humanitarian efforts in Ukraine. Provided State updates on school mask mandates, and shared overview of county Mobile Crisis response teams and COVID information.

**Government & Public Engagement Committee
Wellness Center Administrator Report- March**

Community Health & Wellness Center Use:

Facility Users:

ORGANIZATION	USE
Chair Yoga (Sandra Buckingham)	Yoga class
CSUSM Nursing Students	Diabetes & Blood Pressure Screenings, Meetings, storage of materials
North County Parkinson Support Group	Monthly meetings
Fallbrook Food Pantry	Storage of van
Michelle's Place	Office hours 2 days a week; Open House/Cancer Prevention event 2/24
Blood Bank	Blood Drive – every other month
VOCES de Fallbrook	Meetings
Angel Society	Coffee meetings
Shady Grove Home Owners Association	Homeowners association meetings
CERT	CPR class
Boys & Girls Club	Jr. Chef Club

District Events at CHWC:

- COVID testing – District led, weekly
- Blood drive
- CPR Training
- CCHW Meeting

Wellness Center Use Inquiries:

- PEO Group PF
- Gang prevention presentation- Local resident & high school board member
- Bonsall Chamber of Commerce

Press (Village News):

- District events appeared in calendar section
- Article-2/10 "COVID-19 tests offered at Wellness Center"

North County Fire- Senior Medical Services Officer:

- COVID testing- 3 tests at North County F
- Hands-Only CPR class at Health & Wellness Center

Programming in the works: Mental Health First Aid (MHFA), monthly health screenings, Alzheimer's support group, hospice and/or caregiver support group, CPR Spanish training, MHFA Spanish training

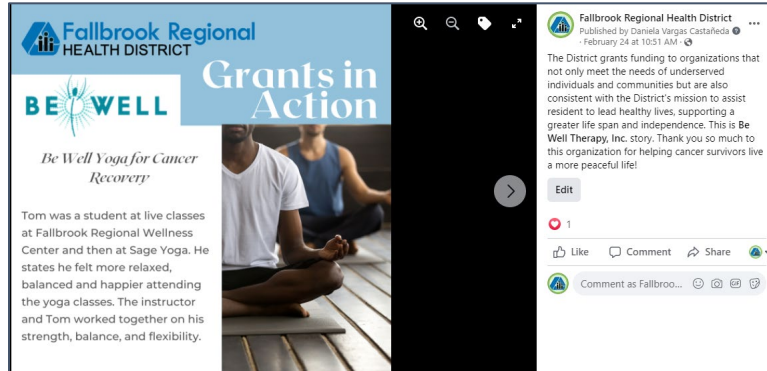
Social Media:

Social Media Metrics	Feb
Total number of posts (Instagram & Facebook)	58
Instagram Followers	399
Facebook Likes	831
Post Reach Instagram	0.22%
Post Reach Facebook	-0.07%
Audience Growth Instagram	-43.70%
Audience Growth Facebook	-36.80%
Engagement rate Instagram	120.00%
Engagement rate Facebook	6.32%
Website Views	45,118

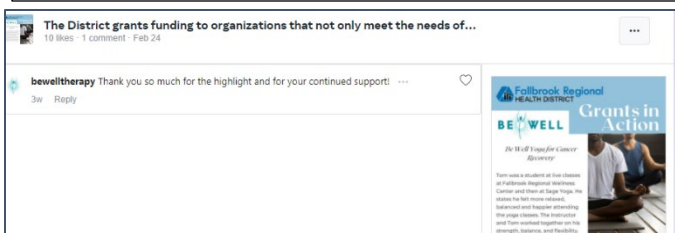
Social Media Takeaways:

- Audience growth has decreased due in part to COVID fatigue leading to less people have a need to test and seek us out. We need to pivot and refocus our efforts on the benefits of existing programming.
- Engagement rate is up meaning more people are interacting with our social media, due to our partnerships, with Michelle’s Place, North County Parkinson’s Support Group and grantees.
- North County Parkinson’s Support Group is highly favored among followers and private groups on Facebook

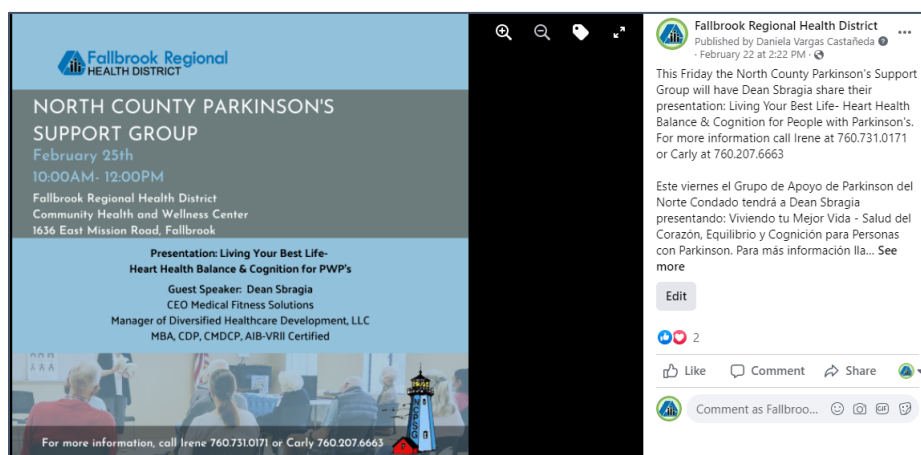
Example of the Grants in Action Posts



Comments from Grantees on our posts increase the reach of our posts and help expand our audience.



Requirements of Grantees to thank us on social media also help us attract new followers and gets our impact shared with new audiences.



Example of a North County Parkinsons Support Group post that is highly favored on Facebook and in the private groups we share to.

Email Marketing & Constant Contact Overview:

Email Marketing	FEB	
Total Contacts	3,009	
New Contacts	130	
Number of emails sent	6,014	
Number of emails opened	2,948	
Open rate	51%	
Open rate over industry average	22%	Industry average is 29%
# of Clicks	125%	
Click rate	2%	
Click rate over industry average	1%	Industry average is 1%

Wellness Center Attendance:

- This data is per visit NOT per person, actual visits are higher as we do not have numbers for Michelle's Place and individual tours & meetings are not included.

<u>Wellness Center Events</u>	FEB	Notes
Wed & Fri- Chair yoga	96	
Wed & Thurs- Michelle's Place office hours & Events	?	
Feb 3 Wellness Center Tour- Fallbrook Chamber of Commerce	23	
Feb 16 CCHW	24	
COVID-19 PCR Testing	27	with Fallbrook Family Health Center
Blood Drive with San Diego Blood Bank	32	Goal was 20 appt
Feb 25 North County Parkinsons Support Group	16	
Feb 28 Hands Only CPR Training with North County Fire	18	
Total Wellness Center Visits (approximate)	236	

REPORTS/POSSIBLE ACTION
Chief Executive Officer – Rachel Mason

CHIEF EXECUTIVE OFFICER'S REPORT - APRIL

COVID-19 Updates:

- We are continuing to offer COVID - PCR tests on Thursday mornings at the Community Health & Wellness Center.
- We are actively encouraging people to connect with the local pharmacies to gain their boosters, especially now that the second booster (4th shot) is available for those over age 50 or with health concerns.

Community Health & Wellness Center:

- Taylor Design has been provided with Jeff Scott's amended copy of their contract proposal. I'm awaiting an update from Joe Lowe and will bring any changes to the 4.13 meeting.

Community Health Contracts-Grants:

- Thank you all for attending the Inter-rater Reliability training we held on March 22nd. Hopefully, each of the Board members are well into the grant application review process. As a reminder, please have any questions for the applicants to me as quickly as possible, or by April 15th at the latest.
- We will hold a Special Board Meeting for the scoring and awarding of the grants on Saturday, April 23rd at 10:00am. This hybrid meeting will be held at the Community Health & Wellness Center.

Finance & Audit:

- I presented the first, rough draft of the upcoming FY22.23 budget to Finance on April 6th. I plan to present it again during our May meetings, with an expectation that could be approved at the June Board meeting.

Staff & Operations:

- We are still pending a start date for the flood repairs at the Brandon property. Judith is the point person between American Response (the remediation and restoration vendor) and our insurance adjustor. This is a fairly standardized process, and we don't expect any challenges to the process.
- Ron Homes is again assisting us with consulting support for the refurbishment of the Brandon property's parking lot. The start date is being coordinated.
- The new signs for the Brandon building were approved by the Fallbrook Planning group, we are working with Jim's Sign Shop to have them installed.

REPORTS/POSSIBLE ACTION
General Counsel – Jeffrey Scott

LAW OFFICES OF
JEFFREY G. SCOTT

16935 WEST BERNARDO DRIVE, SUITE 170
SAN DIEGO, CA 92127

=====
(858) 675-9896
FAX (858) 675-9897

JEFFREY G. SCOTT

Of Counsel
JAMES R. DODSON

DATE: April 8, 2022

TO: Board of Directors
Rachel Mason, CEO

FROM: Jeffery G. Scott, General Counsel

RE: **Board Member Vacancy Process and Options**

Director Schwartz-Frates has submitted her resignation as a director effective April 14, 2022.

Government Code section 1780 provides the method for filling a vacancy of Healthcare District Board members. The District Board will have up to 60 days (until Monday June, 13,) to appoint or call an election to fill the vacant seat.

In accordance with Health & Safety Code §32100.1, a new appointee will be required to be a resident from Director Schwartz Zone 3 area. If the District Board decides not to fill the vacancy or does not call for an election within 60 days, the San Diego County Board of Supervisors has the authority to fill the vacancy within the subsequent 30 days (until July 13, 2022) or direct the District to call an election to fill the vacancy. Because the November 2022 election will be 117 days after July 13, 2022 it is likely that the Board will not appoint a Director and let the office be part of the November election. If the District Board or the County Board of Supervisors appoints an individual to fill the vacancy, the newly appointed Board member will serve until the November 2022 election.

If the Board decides to fill the vacancy, the Government Code requires that the District post a Notice of Vacancy (Sample copy attached) in three conspicuous places within the District for at least 15 days prior to the meeting in which the applicants will be interviewed. The District may also want to post the notice on the District's website and advertise the notice in a local newspaper. Staff can coordinate with the Board President, scheduling a convenient date and time for a Special meeting. The interview process and vote of the Board will be done in open session at that Special meeting.

NOTICE OF APPOINTMENT

**ON THE BOARD OF DIRECTORS OF
THE FALLBROOK REGIONAL HEALTH DISTRICT**

NOTICE IS HEREBY GIVEN that Board of Directors of the Fallbrook Regional Health District (District) will be considering **the appointment of a new board members to represent Zone 3 of the District.**

The Board of Directors will consider the appointment of the new directors at a Special meeting of the board scheduled for ____:00 ____m. on _____, 2022, at the Fallbrook Regional Health District Administrative Office, 1st Floor Community Room located at 138 South Brandon Road, Fallbrook, California 92028.

Persons interested in being appointed must submit an application by letter to the Fallbrook Regional Health District, 138 South Brandon Road, Fallbrook, California 92028. Attention: Rachel Mason CEO, no later than 5:00 p.m. on _____, 2022.

Applications must state the applicant’s qualifications and their reasons for wanting to serve on the board.

All applicants must be registered voters residing within the boundaries of Zone 3 which generally includes (a General Description of Zone 3 Boundaries). Please contact the San Diego County Registrar of Voters for more details of the actual boundary location.

Applicants must file a Fair Political Practices Act Disclosure Statement in accordance with the provisions of that Act and implementing regulations of the Fair Political Practices Commission. The Disclosure Statement must be filed at the District office prior to the appointment.

In accordance with Government Code section 1780(d)(1), this notice shall be posted in at least three conspicuous places within the District. In addition this notice will be posted on the District website and published in a local newspaper.

Persons desiring additional information should contact Rachel Mason, CEO at (760) 731-9187.

DATED: _____, 2022

Howard Salmon, Board President

DISCUSSION/POSSIBLE ACTION

DISCUSSION/POSSIBLE ACTION

Consideration of Taylor Design Proposal for Community Health &
Wellness Center Development

Fallbrook Regional Health District

**PROFESSIONAL SERVICES AGREEMENT
TO PROVIDE PRE-DESIGN AND SCHEMATIC DESIGN
ARCHITECTURAL SERVICES FOR THE
FALLBROOK HEALTH & WELLNESS CENTER
FALLBROOK, CALIFORNIA**

Rachel Mason
Chief Executive Officer

138 S. Brandon Road
Fallbrook, California 92028

PROFESSIONAL SERVICES AGREEMENT
TO PROVIDE PRE-DESIGN AND SCHEMATIC DESIGN
ARCHITECTURAL SERVICES FOR THE
FALLBROOK HEALTH & WELLNESS CENTER
FALLBROOK, CALIFORNIA

This Professional Services Agreement to Provide Pre-Design and Schematic Design Architectural Services for the Fallbrook Health & Wellness Center (“Agreement”), located at 1636 E. Mission Road, Fallbrook, California, is made and entered into by and between the Fallbrook Regional Health District (“District”), a Healthcare District organized and operating pursuant California Health and Safety Code Sections 32000 et seq., having its principal office at 138 S. Brandon Road Fallbrook, California 92028, and Taylor & Associates Architects, Inc. dba Taylor Design (“Architect”), a California corporation, with its corporate offices at 17850 Fitch, Irvine, California 92614.

R-E-C-I-T-A-L-S

A. District requires the professional services of a licensed architect to provide District with the professional services described in the Proposed Services section of the attached Exhibit “1” Taylor Design proposal revised March 14, 2022, and as more specifically set forth in Exhibit “1” (“Services”).

B. Architect is a professional architectural firm lawfully authorized to provide architectural services in the State of California, has the knowledge, skill, expertise, experience, and other resources necessary to perform the Services required by this Agreement, and is fully acquainted with the Proposed Services required for the Project.

C. District now desires to retain Architect to provide such Services and Architect desires to provide District with such Services, in accordance with the terms and conditions of this Agreement.

C-O-V-E-N-A-N-T-S

1. Definitions and Usage The following terms and phrases shall have the following meanings for purposes of this Agreement:

(a) “Additional Services” means those additional professional architectural services for the Project which are not described as a part of the Services and which are requested by District in writing.

(b) Architect’s “Standard of Care” means that the Architect shall perform the Services in a diligent, skillful, competent and thorough manner, in accordance with the standards with that degree of skill and care ordinarily exercised by practicing and licensed architectural and engineering professionals performing services of a scope, purpose, magnitude, and location comparable with the Services to be provided under this Agreement.

(c) “Day” means calendar day, unless otherwise indicated. The phrase "business day" or “working day” refers to Monday through Friday, except for national holidays.

(d) “Deliverables” means the documents, instruments, pictures, drawings, graphs, studies, reports, schematics, data, computations, programs, or other writings in any format Architect is required to provide District under this Agreement.

(e) “District Designated Representative” means the District’s Chief Executive Officer (“CEO”). The District Designated Representative, by direction of the District, shall have full authority to act for the District for all purposes under this Agreement.

(f) “Services” means the professional services that Architect will perform as described in the Proposed Services attached to this Agreement as Exhibit “1” and incorporated herein by this reference.

(g) “Subconsultant” means any person or entity directly or indirectly hired or engaged by the Architect to provide any part of the Services. Subconsultant includes all sub-Subconsultants of every tier.

(h) The following language and format conventions apply to this Agreement: Captions and headings are used solely for reference purposes and shall not be deemed or used to construe, interpret, limit, or extend the meaning or scope of any word, clause, paragraph, or provision of this Agreement; the term “include,” in all its forms, means “include, without limitation” unless stated otherwise; the use of one gender shall imply the other gender unless the context clearly indicates otherwise; use of the singular includes the plural and vice versa, unless the context clearly indicates otherwise.

2. ARCHITECT’S SERVICES AND SCHEDULE

2.1 Services. Architect shall provide all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately provide District with the Services in accordance with the terms and conditions of this Agreement and more specifically described in the attached Exhibit “1” Taylor Design proposal revised March 14, 2022. All Services shall be subject to the acceptance and approval of District and performed by or under the responsible control of an architect licensed by the California Architects Board (“CAB”). From time to time during the progress of the Services, Architect and District shall agree upon reasonable submittal dates for Deliverables which are calculated to maintain the reasonable progression of the Services.

2.2 Key Personnel. In executing this Agreement, District has relied on the knowledge, skill, expertise, experience of Architect's principal architect in charge, Joseph Lowe, who shall not be replaced without the prior written consent of the District, which consent shall not be unreasonably withheld. The Principal Architect In Charge, shall:

- (a) Maintain oversight of the Services at all times;
- (b) Have full authority to represent and act on behalf of Architect for all purposes under this Agreement;
- (c) Supervise and direct the Services in accordance with his and Architect's standard of skill, competence, and care;
- (d) Be responsible for the means, methods, techniques, sequences, and procedures used for the Architectural Services;
- (e) Adequately coordinate all aspects of the Services; and,
- (f) Act as the principal contact with District regarding the the Project.

2.3 Adequate Staffing, Good Order. Upon receiving a fully executed copy of this Agreement, Architect shall assign, procure, and maintain the availability of an adequate staff of competent personnel as necessary and appropriate for the skillful, competent, and diligent performance of the Services during the term of this Agreement.

2.4 Nondiscrimination. In performing under this Agreement, Architect will not discriminate against any worker, employee, applicant for employment, or any member of the public, because of race, religion, national origin, ancestry, sex, age, sexual orientation, disability, marital status, domestic partner status, or medical condition, or otherwise commit an unfair labor practice. All subcontracts entered into by Architect, and subcontracts of every tier, shall contain a like nondiscrimination clause.

2.5 Record Retention. Architect shall maintain and retain copies of Project submittals and Project accounting records, in accordance with recognized commercial accounting practices, for a period of not less than three (3) calendar years after termination of the Agreement. District may audit, at its expense, such records at Architect's office upon reasonable notice during normal business hours. The provisions of this Paragraph 2.5 shall survive any termination of this Agreement.

2.6 Compliance with Laws. In performing the Services, Architect shall use reasonable efforts to comply, and reasonably require its Subconsultants to comply, with applicable laws, rules, regulations, codes, ordinances, and orders of every kind whatsoever issued, adopted, or enacted by any federal, state, or local governmental body having jurisdiction over the Project in accordance with standard of care.

2.7 Meetings. Architect shall attend meetings with District, governmental agencies having jurisdiction, including San Diego County and others, as necessary to perform the Services and as reasonably requested by District. A reasonable time prior to each meeting, Architect shall transmit copies of the agenda and, as appropriate, such data, documents, and/or other information within its control to be discussed at the meeting.

2.8 Correction of Professional Services. This Agreement does not require Architect to perform the Services perfectly or that the Services be free from errors or omissions. However, the Agreement does require Architect to perform the Services in accordance with Architect's professional Standard of Care as set forth in Paragraph 1(b) of this Agreement. Without in any way affecting Architect's professional Standard of Care, Architect agrees, at its expense, to correct deficiencies in the Services identified by Architect and District. Any District review, approval, acceptance or payment for any of the Services does not relieve the Architect of its obligation to perform the Services in accordance with the terms and conditions of this Agreement. The provisions of this Paragraph 2.8 shall survive any termination of this Agreement.

2.9 Subconsultant Performance. Architect remains responsible for the professional and technical accuracy of all Services furnished and for the performance of the Services required by this Agreement, whether the Services are performed by Architect or by its Subconsultants.

2.10 Disqualification, Debarment. Architect represents that neither it nor any of its Subconsultants are disqualified by District or debarred by any other governmental agency from performing the Services under the Agreement.

3. DISTRICT REVIEW COMMITTEE.

District may designate a Review Committee to review the Services performed by Architect for accuracy and completeness, deviations from the requirements of this Agreement, and alleged errors and/or omissions.

4. ADDITIONAL SERVICES

Architect shall not perform, and District will not pay compensation for, Additional Services without the prior written authorization of District.

5. AMENDMENTS TO THIS AGREEMENT.

This Agreement may only be amended by such terms and conditions as are agreed upon by the parties in a written document executed by both parties.

6. TERM OF AGREEMENT.

6.1 Duration. The term of this Agreement begins upon the full execution of the Agreement and, subject to the provisions in Paragraph 13 of this Agreement, expires upon the completion of the Services.

6.2 Termination for Convenience by District. District may at any time, in the exercise of its sole discretion, terminate this Agreement in whole or in part, with or without cause, by providing notice to Architect of its intention to terminate the Agreement for convenience at least thirty (30) days before the effective date of termination. So long as the Architect is not in default under this Agreement at the time of

such termination, District shall make an equitable adjustment to the compensation due Architect taking into account the following:

(a) All compensation and Reimbursable Expenses due to Architect for Services and any Additional Services performed up to the effective date of termination.

(b) Architect's actual and reasonable costs of termination including the actual and reasonable costs of termination settlements paid to Subconsultants and properly chargeable to the terminated portion of the Agreement.

(c) The amount of any advance payments made by District to Architect.

(d) Any amounts owing by Architect to District under the terms of this Agreement, including any amounts that may be withheld by District pursuant to Paragraph 8.5.

(e) No amount shall be payable by District for Services for Architect's anticipated profit on the value of the Services or any authorized Additional Services not performed by the Architect, or for any loss, cost, damage, or consequential damages which Architect or any other party may sustain by reason of or in connection with District's termination of this Agreement.

Architect hereby expressly waives any and all claims for damages and compensation arising under this Paragraph 6.2, except as set forth herein, in the event of such termination. District's right to terminate this Agreement for cause is described in Paragraph 14 of this Agreement. Architect shall include comparable provisions giving effect to this Paragraph 6.2 in its contracts with its Subconsultants, if any.

6.3 Suspension by District. District may at any time, in its sole discretion, with or without cause, suspend the performance of Architect hereunder with respect to all or any part of the Services, upon notice to Architect at least ten (10) days before the effective date of suspension. During the 10-day notice period, Architect must wind down its Services and diligently act to minimize any additional costs chargeable to District. So long as Architect is not in default under this Agreement at the time of suspension, District will pay Architect, in accordance with the terms of this Agreement, all compensation and Reimbursable Expenses due for the performance of Services and any Additional Services prior to the effective date of suspension, together with Architect's actual and reasonable costs of demobilization. By written notice, District shall either resume or terminate the suspended portion of the Services within ninety (90) days of the effective date of the suspension. If Architect is required to resume the suspended Services, Architect may invoice District for its reasonable costs of remobilization. In the event District elects to terminate the suspended portion of the Services and Architect is not then in default of this Agreement, Architect shall be compensated in the manner provided in Paragraph 6.2 above, and Architect hereby expressly waives any and all claims for damages and compensation arising under this Paragraph 6.3, except as set forth herein. Architect shall include comparable provisions giving effect to this subparagraph in its contracts with Subconsultants.

6.4 Continuing Responsibility. Termination or suspension of this Agreement, in whole or in part, as provided in Paragraphs 6.2, 6.3, or 6.5 or in any other manner provided under this Agreement, does not relieve Architect from liability for its performance of any obligation or Services under this Agreement that was performed or was to have been performed by Architect on or before the effective date of such termination or suspension. In no event will District be liable to Architect in any amount for Services or any Additional Services not performed by Architect, for the Architect's anticipated profit on the value of the Services or any authorized Additional Services not performed by the Architect, or for any loss, cost, or damage, including consequential damages which Architect, its subcontractor, or any other party may sustain by reason of or in connection with District's termination or suspension of this Agreement.

6.5 Termination or Suspension by Architect. If District fails to make undisputed payments to Architect in accordance with this Agreement for more than forty-five (45) days after the same are due, such failure shall be considered substantial nonperformance and cause for termination of the Agreement or, at Architect's option, cause for suspension of performance of Services and any Additional Services under this Agreement. The withholding of payments by District in accordance with Paragraph 7.5 of this Agreement shall not be cause for Architect to terminate or suspend the Services. Architect shall give fourteen (14) days' written notice to District prior to any suspension or termination, describing the basis for such action, specifying the undisputed amounts due, and a statement that if such payment is not made within the notice period, Architect may terminate or suspend performance under the Agreement. In the event Architect elects to terminate the Agreement, District shall compensate Architect in the same manner provided in Paragraph 6.2. Architect hereby expressly waives any and all claims for damages and compensation arising under this Paragraph 6.5, except as set forth herein, in the event of such termination or suspension.

7. COMPENSATION AND REIMBURSABLE EXPENSES

7.1 Compensation. For Architect's satisfactory performance of the components of the Services of Pre-Design and Schematic Design including structural mechanical, electrical, and plumbing, civil and landscape architecture design, and processing the Project through public agencies for permits and approvals, local jurisdictions, District shall compensate Architect in accordance with the fixed fee set forth in the Fees section of the attached Exhibit "1," provided, however, that the aggregate amount of such compensation including reimbursable expenses shall not exceed the sum of One Hundred Seventy-Nine Thousand Six Hundred Ninety Dollars (\$179,690) ("Total Compensation") without the prior written consent of District. Architect shall notify District when the compensation due Architect for performance of the Services causes the amount of compensation invoiced to equal seventy-five percent (75%) of the Total Compensation.

7.2 Invoice. Architect shall deliver an invoice to District no later than the 20th day of each month for Services and any authorized Additional Services provided and

Reimbursable Expenses incurred for the prior calendar month. The invoice shall correctly specify the percentage, describe the method of calculation of such percentage, and state the amount to be paid for each component of the Services completed during the prior calendar month. The invoice shall also state the amount to be paid and contain a detailed breakdown of Services and Additional Services performed and Reimbursable Expenses incurred by Architect and any Subconsultant, and a breakdown of the type, purpose, date, and amount of Reimbursable Expenses incurred. Invoices shall be fully supported by written documentation. If District reasonably determines that Architect's invoice lacks sufficient information, it shall be returned to Architect within seven (7) days after receipt and accompanied by a written statement setting forth the basis for District's determination.

7.3 Payment. District shall remit payments to Architect within thirty (30) days of its receipt of Architect's invoices. However, in the event District disputes all or any portion of Architect's invoice, it shall timely pay any undisputed amounts invoiced and notify Architect of the reasons any invoiced amounts are disputed. Whenever feasible, District shall notify Architect of any disputed amounts in time to enable the parties to meet to attempt resolve of such dispute prior to the date for payment of the disputed invoice. Otherwise, the parties shall resolve any disputed amounts, in accordance with Paragraph 16 hereof. Any such dispute shall not relieve Architect of its obligation to continue performing the Services and Additional Services in accordance with this Agreement. All payments to Architect shall be made by check or, at the Architect's written request, by wire transfer to an account designated in writing by Architect. Payment to the Architect for the Services, authorized Additional Services, and Reimbursable Expenses shall not be contingent on the construction, completion, or ultimate success of the Project. No payment by District for any of the Services or authorized Additional Services shall in any way be deemed to constitute District's approval or acceptance of such Service or Additional Service and shall not relieve Architect of its obligation to perform the Services and Additional Services in accordance with the terms and conditions of this Agreement.

7.4 Reimbursable Expenses. District shall reimburse Architect for Reimbursable Expenses actually, reasonably, and necessarily incurred in the performance of the Services or any Additional Services, in addition to compensation due Architect under Paragraph 7.1. Reimbursable Expenses shall not in the aggregate exceed the sum of Eight Thousand Five Hundred Sixty Dollars (\$8,560) unless a higher amount shall have first been agreed upon by District and Architect in writing.

7.5 Payments Withheld. No deduction shall be made from the charges set forth on Architect's invoice except for amounts disputed by District in a timely manner as provided in Paragraph 7.3. District shall be entitled to dispute amounts and withhold payment from an invoice and/or final invoice for this purpose, even if such dispute or objection was not made with respect to one or more earlier monthly invoices. Payment to Architect shall not be withheld or made contingent upon receipt by District of offsetting reimbursement or credit from parties not within Architect's reasonable control.

7.6 Compensation for Additional Services. Compensation for authorized Additional Services shall be in addition to the compensation due Architect under Paragraph 7.1.

8. OBLIGATIONS OF DISTRICT

District has the rights and obligations set forth below in addition to those provided elsewhere in this Agreement:

8.1 Site Information.

(a) To the extent reasonably required for Architect to perform the Services, District shall furnish Architect with surveys, assessments, and reports describing the physical characteristics, legal limitations, and utility locations for the site. The surveys and legal information shall include, as applicable and reasonably necessary, boundaries and contours of the site and of adjacent streets, alleys, pavements, property and structures, drainage, rights-of-way, easements, encroachments, deed restrictions and other legal constraints. Also, District shall provide, when reasonably requested by Architect, structural, civil, chemical, mechanical, hazardous materials, environmental, geotechnical investigation and laboratory tests, inspections, or reports and analysis required by law. Alternatively, District may authorize the Architect, at District's expense, to procure such surveys, tests, and reports from Subconsultants of Architect approved in writing by District. If Architect does procure these or any other services at the request of District, Architect shall not be liable for the substantive accuracy of such Subconsultant services, nor shall Architect be vicariously liable therefore.

(b) Architect shall be entitled to rely upon the accuracy and completeness of information provided by District and any of District's consultants; provided, however, Architect shall employ its reasonable standard of professional skill and care in acquiring and using such information and provide prompt notice to District if Architect becomes aware of any errors, omissions or inconsistencies in such information or services.

8.2 District Review of Documents. District reserves the right to examine all documents submitted by Architect, including supplemental service agreements and other matters requiring approval by District and render decisions pertaining to them within a reasonable time.

8.3 Notice of Fault or Defect. District shall provide prompt notice to Architect if District becomes aware of any fault or defect in the Project, including any deficiencies or delinquencies in the Architect's Services.

8.4 California Environmental Quality Act. District shall be responsible for meeting the requirements of the California Environmental Quality Act ("CEQA") for the Project. District may employ the services of a third party, as a District Consultant, to assist District in completing any required environmental documents under CEQA. To the extent District directs Architect to perform any services to enable District to comply with

CEQA for the Project and which services are beyond the scope of this Agreement, Architect shall perform such services as Additional Services.

9. AUDITS.

Architect shall keep, and shall require its Subconsultants to keep, detailed accounts and records upon which billings for Services, Additional Services, and Reimbursable Expenses are based. Such accounts and records shall be kept in accordance with generally accepted accounting practices and retained by the Architect for a period of not less than three (3) years after the expiration of the term or termination of this Agreement. Such records shall be made available to District's Designated Representative at reasonable times and with reasonable notice for the purposes of auditing such accounts and records.

10. OWNERSHIP OF DOCUMENTS.

10.1 Ownership and Use of Documents. All Deliverables, including all designs, drawings, documents, data, computations, studies and reports prepared by Architect or any Subconsultant, as a part of the Services or Additional Services shall remain the property of Architect (collectively, "Instruments of Service"). Subject to Paragraph 11.3 hereof, all copies of Instruments of Service submitted to and retained by District under this Agreement may be utilized by District, and third parties authorized by District, only with respect to the Project, including any Project architectural/engineering design, repair, renovation, modernization, replacement, reconstruction, or expansion of the Project, and not for the construction of any other project. District shall have no obligation to employ Architect in the event such documents are used and reused by District for such purposes. District's right to use the Instruments of Service for the Project shall survive any termination of this Agreement. In the event this Agreement is terminated, in whole or in part as provided herein, District may procure, upon such terms as it determines appropriate, architectural services from another party to complete the Services and any authorized Additional Services for the Project, using the Instruments of Service.

10.2 Architect's Use. Subject to Paragraph 10.3 hereof, and notwithstanding that Instruments of Service shall remain the property of Architect as provided in Paragraph 10.1 hereof, Architect may reuse, or permit third parties to utilize, at its discretion, any and all aspects of the Instruments of Service, provided it shall first obtain the written consent of District. However, Architect reserves the right to re-use its standard details without consent of District. Any use of the Instruments of Service by Architect or third parties authorized by Architect shall remain subject to Architect's obligations set forth in Paragraph 17 of this Agreement.

10.3 District's Use and Architect's Copyright. When Architect has been paid all amounts due under this Agreement for the Services, any authorized Additional

Services, and Reimbursable Expenses, Architect hereby grants to District the right to use, and permit third parties to use, any aspect of the Instruments of Service for any District project. Whenever the District utilizes or permits a third party to utilize any aspect of the Instruments of Service for any non-Project use, Architect shall have no liability or responsibility for such use and District hereby agrees to defend, indemnify and hold Architect harmless from all claims, losses, costs and expenses (including reasonable attorney's fees) Architect may incur or suffer arising out of or in connection with such use. Architect shall not be liable or responsible for any revisions to the documents made by any party other than the Architect, a party for which Architect is legally responsible or liable, or anyone approved by Architect. Notwithstanding the foregoing, Architect shall retain the right to copyright all or any aspect of the Instruments of Service and the right to file a claim against any person whose use of the same is unauthorized either by Architect or by District under the terms of this Agreement. In the event of a termination or suspension of this Agreement, Architect shall provide District with all complete and in process studies, sketches, drawings, works in progress, specifications, computations, and all other documents described in Exhibit "1", Proposed Services, to which District would have been entitled at the completion of Services. Upon District's payment of the amount required to be paid to Architect under the termination provisions of this Agreement, District shall have the rights to use such documents as prescribed in this Paragraph 10.3. In the event of a dispute of the amount due Architect under the termination provisions of this Agreement, Architect shall provide all such documents to District upon District's payment of the undisputed amount. Architect shall have no right or need to keep records or fail to provide District any of such documents pending the resolution of the dispute. However, District shall be obligated to pay Architect its reasonable Reimbursable Expenses for making such documents available to District.

10.4 Submission to Agencies Having Jurisdiction. Nothing in this Agreement shall preclude District or Architect from submitting copies of any aspect of the Instruments of Service to any federal, state, or local agency having jurisdiction over the Project as may be required or requested by such agency, and any such submittal shall not be construed as a violation of this Agreement or the rights of District or Architect.

10.5 Promotional Material. Subject to Paragraph 17, and District's written consent, which shall not be unreasonably withheld, Architect may photograph the exterior and interior of the completed Project and include such photographs and other representations of the Project design in its promotional materials.

10.6 Survival of Provisions. The provisions of Paragraph 10 shall survive any termination of this Agreement.

10.7 Submittal of Final Architect Deliverables. Architect represents that the plans, specifications, designs and other aspects of the Architect Deliverables for the Project will be consistent with the typical practices and performance standards set forth in Paragraph 2.12 of this Agreement. Architect will provide District with the final plans, specifications, designs, and other aspects of the Architect Deliverables.

11. INDEMNIFICATION

11.1 Indemnification by Architect.

(a) To the fullest extent permitted by law, Architect agrees to indemnify, defend, and hold harmless District, its governing body and directors, officers, employees, contractors, representatives, agents, successors, and assigns (collectively, "District Indemnitees") from and against any and all losses, liabilities, claims, demands, causes of action or proceedings in any judicial or administrative forum, judgments, fines and penalties, costs and expenses (including reasonable fees and expenses of attorneys, defense costs, and reasonable expert's fees) of whatever kind or nature, in law or equity ("Indemnity Claims"), that District Indemnitees, or any of them, may suffer or incur, including Indemnity Claims arising by reason of the personal injury of any person or property damage, to the extent the same arise out of or in connection with the negligent acts or omissions, recklessness, or willfull misconduct of Architect, its officers, employees, contractors, Subconsultants of any tier, representatives, agents, successors or assigns on the Project site or in the performance of the Services or any authorized Additional Services under this Agreement.

(b) Architect shall defend, indemnify and hold District Indemnitees harmless from and against any and all claims, demands, causes of action in any judicial or administrative forum, liabilities, losses, judgments, fines and penalties, costs and expenses of whatever nature (including reasonable defense costs, attorneys' fees, and experts' fees and court costs) that District Indemnitees, or any of them, may incur or suffer arising out of or in connection with the infringement of any third party's intellectual property rights, patent, trademark, copyright, license, right of privacy, or any other tangible or intangible personal or property right, or the misappropriation of third party confidential information, by Architect, its officers, employees, contractors, Subconsultants of any tier, vendors, representatives, agents, successors, or assigns in the performance of this Agreement.

11.2 Indemnification by District.

(a) District agrees to indemnify, defend, keep and save harmless Architect, its officers, employees, representatives, agents, successors and assigns (collectively, "Architect Indemnitees") from and against any and all losses, liabilities, claims, demands, causes of action in any judicial or administrative forum, judgments, fines and penalties, costs and expenses (including reasonable fees and expenses of attorneys, defense costs, and reasonable expert's fees) of whatever kind or nature, in law or equity ("Indemnity Claims"), that Architect Indemnitees, or any of them, may suffer or incur, including Indemnity Claims arising by reason of the personal injury of any person or property damage, to the extent the same arise out of or in connection with the negligent acts or omissions, recklessness, or willfull misconduct of District, its officers, employees, contractors, representatives, agents, successors, or assigns on the Project site or in the performance of this Agreement.

(b) District shall defend, indemnify and hold Architect Indemnitees harmless from and against any and all claims, demands, causes of action in any judicial or administrative forum, liabilities, losses, judgments, fines and penalties, costs and expenses of whatever nature (including reasonable defense costs, attorneys' fees, and experts' fees and court costs) that Architect Indemnitees, or any of them, may incur or suffer arising out of or in connection with the infringement of any third party's intellectual property rights, patent, trademark, copyright, license, right of privacy, or any other tangible or intangible personal or property right or the misappropriation of third party confidential information by District, its officers, employees, contractors, vendors, representatives, agents, successors, or assigns during the performance of this Agreement.

11.3 Survival of Provisions. The provisions of Paragraph 12 shall survive any termination of this Agreement.

12. ARCHITECT'S INSURANCE

Architect shall procure and maintain, at its sole cost and expense, and at all times during the performance of the Services, policies of insurance providing coverage in the amounts and types set forth in Exhibit "2" Insurance Requirements, attached hereto and incorporated herein by this reference, insuring against claims for professional liability, injuries to persons and/or damages to property which may arise out of or in connection with Architect's negligent performance of the Services. Architect shall not commence conducting the Services until it has provided District with satisfactory evidence that such policies have been procured and are in effect. The policies of insurance shall be obtained from an insurer admitted in the State of California having a rating of at least A:VII or better as listed in Best's Insurance Guide. Proof of renewal shall be provided to District two weeks before any such policy of insurance expires during the term of the Agreement. Architect's insurance policies shall be primary to any insurance or other coverage available to District, which shall be deemed excess to Architect's policies of insurance and non-contributing. All deductible amounts under Consultant's policies of insurance are payable by Architect and shall be in amounts approved by District. Each insurance policy required hereunder shall provide that coverage shall not be cancelled except on ten (10) days notice of cancellation due to non-payment of premium by mail, return receipt requested, to District. The Comprehensive General Liability and Automobile policies of insurance shall name District as an additional insured. The policies of insurance shall not preclude Architect from waiving the right of subrogation prior to a loss, and Architect hereby waives all rights of subrogation against District. To the extent Architect cannot procure occurrence policies of insurance, it shall procure insurance covering claims made as a result of the performance of this Agreement for not less than three years following the completion of performance of this Agreement. Architect's agreements with Subconsultants shall each contain provisions making such Subconsultant subject to the same insurance requirements as required of Architect under this Paragraph, including the requirement for professional liability insurance coverage, unless other requirements are approved by District in writing. The provisions of this Paragraph 12 shall survive any termination of this Agreement.

13. TERMINATION FOR CAUSE BY DISTRICT

13.1 Events of Default. Each of the following occurrences constitutes an Event of Default by Architect under this Agreement:

(a) Any representation of Architect set forth in this Agreement, or otherwise delivered to District pursuant to this Agreement, which is false in any material respect within the knowledge, information, or belief of the declarant when so made or furnished;

(b) Architect becomes insolvent or ceases doing business as a going concern, or makes an assignment for the benefit of creditors, or generally fails to pay, or admits in writing its inability to pay, its debts as they become due;

(c) Any proceeding is commenced voluntarily by, or involuntarily against, Architect, seeking reorganization, arrangement, readjustment, liquidation, or dissolution of Architect or similar relief under any present or future statute, law or regulation relating to insolvency or bankruptcy, including the United States Bankruptcy Code, which is not vacated, stayed, discharged, bonded or dismissed within sixty (60) days following commencement of the proceeding, or the appointment of, with or without the Architect's consent or acquiescence, any trustee, receiver, liquidator or other custodian of all or any substantial part of Architect's assets and properties, and such appointment will not have been vacated, stayed, discharged, bonded or otherwise dismissed within sixty (60) days of the appointment;

(d) Architect's material failure to perform any of its obligations under this Agreement after notice from District and a reasonable opportunity to correct the failure to perform.

13.2 District's Remedies. Except as provided in Paragraph 18.11, should Architect fail to perform any of its obligations under this Agreement, and fail to cure an Event of Default within the time prescribed in District's notice, the District shall be entitled to exercise any and all rights, powers, and remedies available to it under this Agreement, by law, or in equity. In particular, without in any way waiving or limiting the generality of the foregoing, the District shall have the right to terminate this Agreement upon ten (10) days written notice to Architect. Architect shall have ten (10) days to take corrective action. In the event corrective action has not been taken to the reasonable satisfaction of District, this Agreement shall terminate. In such event, the District shall have no further obligations hereunder or liability to Architect except as to payment for Services actually received and accepted by District through the effective date of termination, subject to set off of any claims of District against Architect for failure to perform the Services. Notwithstanding the foregoing, District agrees that Architect is not responsible for any delay the cause of which is beyond the control of Architect, or its officers, employees, Subconsultants of any tier, agents, and representatives. No courses of dealing on the part of District or delay or failure on the part of District to exercise any right will operate as a waiver of such right or otherwise prejudice District's rights, powers

or remedies. District's decision to terminate this Agreement is not subject to claim or dispute under Paragraph 16; provided, however, that the amounts due Architect under this Agreement for such termination may be subject to a claim or dispute under Paragraph 16 hereof.

13.3 Flow Down to Architect's Subconsultants. Architect shall include comparable provisions giving effect to this paragraph in its contracts with Subconsultants.

14. REMEDIES NOT EXCLUSIVE.

No right or remedy in this Agreement conferred upon or reserved to District is exclusive of any other right or remedy provided or permitted under this Agreement or by law or in equity, but each is cumulative of every other right or remedy given in this Agreement or now or hereafter existing at law or in equity or by statute or otherwise, and may be enforced concurrently or from time to time.

15. CLAIMS AND DISPUTES

15.1 Dispute Resolution Procedure. All claims arising under, related to or in connection with the terms of this Agreement or its interpretation, whether involving law or fact or both, including questions concerning interpretation of this Agreement, allowability of compensation, disputed amounts invoiced, and all claims for alleged breach of contract will first be presented to the District's Designated Representative. All claims and disputes which can not be resolved, by discussion with the District's Designated Representative shall be resolved in accordance with same process set forth in California Public Contract Code Sections 20104-20104.6 which shall include mediation. Whenever such code sections refer to "contractor" it shall mean Architect and whenever such code sections refer to "public agency" it shall mean District.

15.2 Architect Self-Help Prohibited. Architect shall not withhold Services to gain potential leverage in negotiating or settling any claims Architect may have against District. Doing so shall be deemed bad faith on Architect's part. This provision is not intended to prohibit Architect from exercising its professional judgment, however, in carrying out its duties and responsibilities under this Agreement.

16. ASSIGNMENT

Architect acknowledges that District is induced to enter into this Agreement by the personal qualifications of the principals, staff and employees of Architect, its subcontractors and Subconsultants, and, therefore, that neither this Agreement nor any right or obligation in this Agreement shall be assigned by Architect, in whole or in part, without the prior written approval of District. In the event of an assignment by Architect without the prior written approval of District, District shall have the right to immediately

terminate this Agreement in accordance with Paragraph 6 without fault or responsibility.

17. RELATIONSHIP OF PARTIES

Under this Agreement, the relationship of Architect to District is that of an independent contractor, and Architect will have no right or authority to make contracts or commitments for or on behalf of District, to sign or endorse on behalf of District any instruments of any nature or to enter into any obligation binding upon District. This Agreement will not be construed as an agreement of partnership, joint venture, or agency between District and Architect.

18. GENERAL

18.1 District's and Architect's Authority. Architect and District represent that their execution of this Agreement is authorized by their respective governing body and under applicable law, and that the signatures(s) of each person signing on behalf of Architect and District have been made with complete and full authority to commit Architect and District, respectively, to all terms and conditions of this Agreement, including each and every representation, certification and warranty contained or incorporated by reference in it.

18.2 Entire Agreement. This Agreement constitutes the entire understanding and agreement between the parties to this Agreement and supersedes any and all prior or contemporaneous oral or written representations or communications with respect to the subject matter hereof, all of which communications are merged in this Agreement. This Agreement may only be modified, amended or in any way altered by an instrument in writing signed by both of the parties.

18.3 Governing Law. This Agreement has been negotiated and executed in the State of California and will be construed under and in accordance with the laws of the State of California.

18.4 Venue. Venue for any state legal or equitable action commenced under this Agreement shall lie in the Superior Court for the County of San Diego, North County Judicial District, and for any federal legal or equitable action in the Federal District Court for the Southern District of California.

18.5 No Waiver. The waiver by either party of any breach of this Agreement will not constitute a waiver as to any succeeding breach. None of the provisions of this Agreement shall be considered waived by either party, unless such waiver is expressly made in writing. No waiver of any right pursuant to this Agreement or waiver of any breach hereof shall be effective unless in writing and signed by the party waiving such right or breach.

18.6 Notices. All notices required to be given under this Agreement must be given in writing and shall be hand delivered or mailed in the United States certified or registered mail, postage prepaid, return receipt requested, addressed to the parties as follows:

To District:

Fallbrook Regional Health District
Attn: Rachel Mason, Chief Executive Officer
138 S. Brandon Road
Fallbrook, California 92028

To Architect:

Taylor Design
Attn: Joseph Lowe, AIA, LEED, AP, DBIA (#C30454)
17850 Fitch
Irvine, California 92614

If notice is given as provided in this Agreement, such notice is deemed to have been given on the date of delivery, if delivered by hand, and on the second business day after mailing, if given by mail. District or Architect may, from time to time, change the address to which notices will be sent by giving notice to the other party in the manner provided in this subparagraph.

18.8 Severability. If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, such provision will be severed from this Agreement and such invalidity or unenforceability will not affect any other provision of this Agreement, the balance of which will remain in full force and effect; provided, however, that if such provision is deemed invalid or unenforceable as a matter of law, such provision will be deemed to have been modified so as to be valid and enforceable to the maximum extent permitted by law.

18.9 Successors and Assigns. Subject to the provisions of this Agreement affecting assignment, this Agreement is binding upon and inures to the benefit of each of the parties to this Agreement and their respective successors and assigns.

18.10 Non-Appropriation of Funds. If funds have not been appropriated in full or in part, District has the right to terminate this Agreement. District will not authorize Architect to provide Services under this Agreement unless sufficient funds are appropriated to pay for the services.

18.11 Consequential Damages. In no event shall either party, its officers, officials, employees, contractors, Subconsultants of any tier, vendors, or representatives be liable in contract, tort, strict liability, warranty, or otherwise, for any special, indirect, incidental, or consequential damages arising out of or in connection with the parties' performance of this Agreement, including either party's termination of this Agreement.

18.12 Third Party Claims. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the District or Architect.

18.13 Construction of Agreement, Order of Precedence. The provisions of the Agreement shall not be construed in favor of or against either party but shall be construed as if both parties prepared this Agreement. Unless expressly stated otherwise in this Agreement, any inconsistency between or among the documents comprising this Agreement shall be resolved by giving precedence in the following order: (a) this Agreement, (b) the Exhibit "1" Taylor Design proposal revised March 14, 2022.

This Agreement is made and entered into by the parties in the County of San Diego as follows:

District:

Dated: April __, 2022

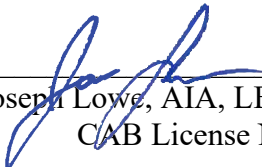
FALLBROOK REGIONAL HEALTH DISTRICT

By _____
Rachel Mason, CEO

Architect:

Dated: April __, 2022

TAYLOR & ASSOCIATES ARCHITECTS, INC.,
dba TAYLOR DESIGN

By  _____
Joseph Lowe, AIA, LEED AP, DBIA
CAB License No. C30454

January 13, 2022

Revised March 14, 2022

Rachel Mason
Chief Executive Officer
Fallbrook Regional Health District
138 S. Brandon Road
Fallbrook, CA 92028

Via email:
rmason@fallbrookhealth.org

Re: Fallbrook Health & Wellness Center: Pre-Design and Schematic Design Phases Only
1636 E. Mission Road
Fallbrook, CA 92028
Taylor Design Project Number: 5460.100

Dear Rachel:

Thank you for the opportunity to submit this proposal for Architectural Design, Engineering and Strategy Design services in support of the Fallbrook Health & Wellness Center project in Fallbrook, CA.

PROJECT DESCRIPTION

This proposal is based on conversations and site visits with the Fallbrook Regional Health District (FRHCD). The project area includes the renovation of four (4) existing buildings and redesign of the existing parcel to include a new outdoor event space, overflow parking, meditation garden, children's play area, walking and exercise trails, new covered walkway to connect Buildings 1 and 2 with Building 3, landscaped areas and two (2) parking lots.

At this time, it is our understanding that we are to proceed with Pre-Design and Schematic Design phases only. This will allow FRHD to obtain a construction cost estimate prior to proceeding with the subsequent design and construction phases. Furthermore, it is understood that the preferred focus is to be on Buildings 1 and 2 and the project site design, and that Buildings 4 and 5 are "on-hold" until further notice. See attached Exhibit A delineating the Project Area of Work.

PROPOSED SERVICES

PRE-DESIGN PHASE

1. Conduct kickoff meeting with the Owner and selected User Group to discuss project objectives, stakeholder values, project team expectations, review project schedule, discuss deliverables, clarify field research, and coordinate engineer site investigations (1 meeting).
2. Obtain and review any expected growth projection information from the Owner for the areas of work.
3. Obtain and review copies of geotechnical, civil, landscape, structural, mechanical, plumbing, fire protection, electrical, low-voltage, fire alarm, kitchen, materials management, façade maintenance, hazardous materials, and architectural record drawings for the areas of work from the Owner in CAD or PDF format. If architectural record drawings are not available from the Owner, perform preliminary field survey to take rough measurements (length x width) and photographs of each room within Project Area of Work (1 site visit). The purpose of these rough measurements will be to calculate approximate overall square footage of spaces. A detailed building survey is not included and may be necessary in a later design phase to verify existing conditions with a higher degree of accuracy.
4. Conduct Design and Visioning Workshop with the Owner (1 meeting).
5. Perform field research.
6. Perform a site investigation with Engineering Consultants to determine existing infrastructure conditions and obtain general project information.

7. Synthesize research into themes, insights, early opportunity areas, and key ideas to define the project design strategy and experience characteristics.
8. Prepare preliminary space program information summarizing the quantitative and qualitative requirements for the project. Prepare programming questions and recommended changes for discussion with stakeholders
9. Meet with Owner and selected User Group to review design concepts, project narrative, workplace strategy, and preliminary space program information (1 meeting).
10. Revise space program information and develop diagrams for blocking, stacking, and adjacencies.
11. Revise space program, update visualizations, and develop conceptual test-fit plans showing room by room layout based on Owner input.
12. Coordinate with Design Team Engineers and Owner CM for additional input.
13. Revise conceptual test-fit plans based on Owner input.
14. Prepare draft Pre-Design submittal package including space program, blocking/stacking/adjacency diagrams, and conceptual plans.
15. Coordinate to finalize Basis of Design reports with Engineers.
16. Coordinate with Third Party for estimate of probable construction cost.
17. Meet with the Owner and selected User Group to review and approve Pre-Design submittal and discuss preliminary construction costs, schedule, and next steps (1 meeting).

SCHEMATIC DESIGN PHASE

1. Perform additional site visit with Engineers to confirm design consistency with existing conditions (1 site visit).
2. Obtain and review preliminary equipment information from the Owner for the areas of work.
3. Perform a code analysis of the areas of work to provide recommendations based on project specific requirements.
4. Prepare one (1) high-level finish palette option to provide a general sense of the project's proposed "look and feel" rather than selections for every type of necessary material.
5. Develop one (1) floor plan based on concept/test-fit plan.
6. Meet with the Owner and selected User Group to review finish palette and floor plan and confirm approval before further development (1 meeting).
7. Prepare interior design model with one (1) design option.
8. Meet with the Owner and selected User Group to review design (1 meeting).
9. Refine floor plan, finish palette, and design option. Prepare preliminary food service equipment plan.
10. Meet with the Owner and selected User Group to review and signoff on final floor plan, finish palette, and design option. Review preliminary food service equipment plan (1 meeting).
11. Prepare Schematic Design drawings including revised floor plan, ceiling plan, food service equipment plan as well as coordinate with engineers to develop geotechnical, civil, landscape, structural, mechanical, plumbing, fire protection, electrical, low-voltage, fire alarm, kitchen, materials management, and architectural basis of design narratives/sketches.
12. Prepare a preliminary table of contents for specifications.
13. Coordinate with Third Party for estimate of probable construction cost.
14. Meet with the Owner and selected User Group to review and approve Schematic Design set and review construction costs (1 meeting).

CONDITIONS

1. Areas of work included in the scope are only those described herein. Should any subsequent spaces, occupants, or building systems require modification to accommodate the work described, additional scope and fees may need to be added to the Contract.
2. Services required due to significant changes in the project size, quality, complexity, schedule, or method of delivery/bidding may require additional scope and fees be added to the Contract.
3. The total numbers of meetings and/or site visits are only those described herein.
4. The Architect assumes the rendering of professional services continuously throughout the duration of the project. Should the Owner suspend development of the Project for longer than three (3) months and elect to resume progress, Architect and Consultants shall be compensated for reasonable resumption costs.
5. The Architect and Engineers will make a reasonable attempt to verify the above-ceiling conditions which can be observed based on the access points provided by the Owner. If visibility is limited due to ceiling plenum obstructions and/or the location of access points is insufficient for testing, inspections or observations, the Owner will provide additional access points or a safe means of accessing the above-ceiling space for observation. If these provisions are not provided, Owner shall consider these areas existing unforeseen conditions and shall assume their risk.
6. The Owner will provide a building maintenance representative to admit access to all portions of the building required for the work, answer questions on site, and provide any known updates to the systems' record drawings.
7. The Owner will forward the completed drawings sets to the necessary stakeholders (Admin, IT, Materials Management/Housekeeping, Interiors, Infection Control, Safety, Engineering, Environmental Health & Safety, etc.) for input and approval prior to start of the subsequent phase to efficiently incorporate comments. Individual meetings with each department are not included.
8. Owner requested change requests, substitutions, and/or value engineering after completion of the Construction Document phase are not included in this fee proposal.
9. The Architect and Engineers are not responsible for issues related to hazardous materials as defined by the Environmental Protection Agency or any other public authority. Hazardous materials surveys and procedures provided by the Owner for inclusion in the contract documents are not reviewed by the Architect or its Consultants. Similarly, submittals that include Material Safety Data Sheets (MSDS) are also not reviewed by the Architect or its Consultants. The Owner will provide services for testing and mitigation.
10. The Owner will contract directly with a licensed Geotechnical Engineer for soil analysis and detection of hazardous materials and will report its findings to the Design Team for their use. The Civil and Structural Engineers shall have access to coordinate with the Geotechnical Engineer for basis of design parameters associated with site preparation or structural systems.
11. A site topographic survey is included in the consultant scope of services. Sub-surface investigation to identify existing utilities is not included. It is assumed that the utilities necessary are readily available on the project site. The Owner will identify preferred points of connection for utilities, as necessary.
12. The Architect assumes that all accessible items along the path of travel to the project area are currently compliant. Should site investigations, agency interpretation, or the Owner's information be provided which require these items be upgraded with the project, an Amendment to the Contract will be required.
13. Furniture Dealer(s) will be contracted directly with the Owner.
14. It is assumed that Systems Furniture Drawings, if needed, will be provided by the selected furniture dealer.
15. It is assumed that selected Furniture Dealer(s) will coordinate with the Owner directly for all logistics, including but not limited to dates and times for trial delivery, trial pick-up, final order, payment, shipment, and installation.
16. Inventory, assessment, or relocation of existing furniture is included.

17. Coordination of sample chair 'shows' for furniture trials, or organization of furniture showroom visits, are not included.
18. Signage design is limited to room identification signs, regulatory signs, and code required signs based on Owner's provided signage design criteria package.
19. The drawings will be assembled by the Design Team in Revit format.
20. Telecommunication, Fire Alarm, Security, and other low-voltage systems design includes pathways and backboxes only. The Owner will provide equipment specification, design, and installation of all cabling, devices, and equipment.
21. Owner will provide a Commissioning Agent who will provide commissioning in accordance with CalGreen and Title 24.
22. Fire alarm and fire sprinkler design, documentation, agency approval, and installation to be provided by the selected Contractor. Engineering services include design-build performance specifications, peer review of the design-build drawings, and submittal review.
23. Services related to unfavorable entitlement negotiations, appeals, and submission to the City Council or Planning Commission are not included.
24. It is assumed that one (1) bid package will be distributed for the project. Subsequent bid packages will require an Amendment to the Contract.
25. The Contractor will coordinate RFI's, submittals, and shop drawings with trades prior to submission to Architect. More than one resubmittal due to lack of Contractor's preparation will be considered excessive and may require an Amendment to the Contract.
26. The selected Contractor will prepare and distribute construction phase meeting minutes.
27. Contractor requested deviations from the requirements of the approved construction documents will be considered a substitution request.
28. Providing details for the repair of defective construction is not included in this fee proposal.

OPTIONAL SERVICES

The following services are not included for the project but can be provided as an additional service:

1. Additional meetings, site visits, field verification or punch lists exceeding those described herein.
2. Site development work including, soil engineering, arborist, building demolition, and environmental documentation and/or approvals not included in the scope of work.
3. Investigative surveys or detailed drawings of existing structures on the project site to be razed.
4. Geotechnical engineering, soil analyses, hazardous materials investigation, traffic engineering, or sub-surface investigation to identify existing utilities.
5. Consultation with regulatory agencies other than those described herein such as CDPH, CEQA, NEPA, BCDC, SHPO, etc.
6. Creation and use of a multi-disciplinary integrated Building Information Model (BIM) and electronic clash detection services.
7. Development of construction documents using the Owner's proprietary CAD or BIM standards or coordination with the Owner's BIM or CAFM implementation program.
8. Creation of Edge of Slab drawings for the Contractor's use in coordinating with subcontractors.
9. The design of sustainable elements to meet the certification requirements of programs such as LEED, Green Globes, Energy Star, or other rebate programs.
10. Commissioning services.

11. Vibration testing, 3D laser scanning, concrete slab rebar scanning of the existing conditions.
12. Specialty lighting design or design of custom light fixtures.
13. Exterior building signage, site wayfinding, electronic signs, temporary signs, donor elements, and original sign designs.
14. Furniture bidding submittal, review and negotiations.
15. Submittals for Alternate Methods of Compliance with AHJ.
16. Historical studies of the building or site.
17. Accessibility study or upgrades to the building, site or parking beyond the project boundaries.
18. Production of renderings, virtual 3D models, animations, videos, or physical scale models.

CONSULTANTS

The following Consultants have been selected to assist the Architect on the project:

<p>Structural: Aark Engineers 1870 Cordell Court, Suite 202 El Cajon, CA 92020 619.312.6336 Aaron Steele</p>	<p>Mechanical, Electrical & Plumbing: PBS Engineers 2100 E. Route 66, Suite 210 Glendora, CA 91740 626.650.0350 Ramon Camacho</p>
<p>Landscape: In-Site Landscape Architecture, Inc. 2907 Shelter Island Drive #105-417 San Diego, CA 92106 619.795.7603 Tim Jachlewski</p>	<p>Civil: Kettler Leweck Engineering 1620 5th Avenue, Suite 675 San Diego, CA 92101 619.269.3444 ext. 3 Armando Urquidez</p>

FEES

- A. Based on the Scope of Work and Conditions described above, the fee for Professional Services is proposed on a fixed fee basis as follows:

	Pre-Design	Schematic Design	TOTAL
Taylor Design (AOR)	\$38,250	\$65,900	\$104,150
Kettler (CE)	19,200	7,000	26,200
In-Site (LSA)	0	11,960	11,960
Aark (SE)	0	2,500	2,500
PBS (MEP)	0	26,320	26,320
SUBTOTAL	\$57,450	\$113,680	\$171,130
Estimated Reimbursable Expenses, NTE			8,560
		TOTAL	\$179,690

- B. Reimbursable expenses are charges in addition to the fee for Professional Services and will be billed monthly at cost plus 10% administrative mark-up. Reimbursable expenses include costs for travel (rental car or transportation, mileage, hotel, parking, gas, meals), reproduction and photographic services, large format plotting, delivery and mail services, and the like, as permissible by the Owner's Master Agreement, if provided.
- C. Hourly rates for architectural services are included as Exhibit B.
- D. This proposal remains valid 60 days from issuance.

Thank you for the opportunity to be a part of this project. Please feel free to call should you like to discuss any portion of this proposal. If it is acceptable to you, please issue your standard Professional Services Consulting Agreement for our signature via email to Contracts@WeAreTaylor.com. Should DocuSign be the preferred distribution option, please send directly to: John Gresko, Principal email: jgresko@wearetaylor.com



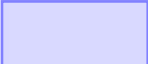



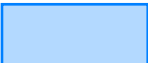



Sincerely,

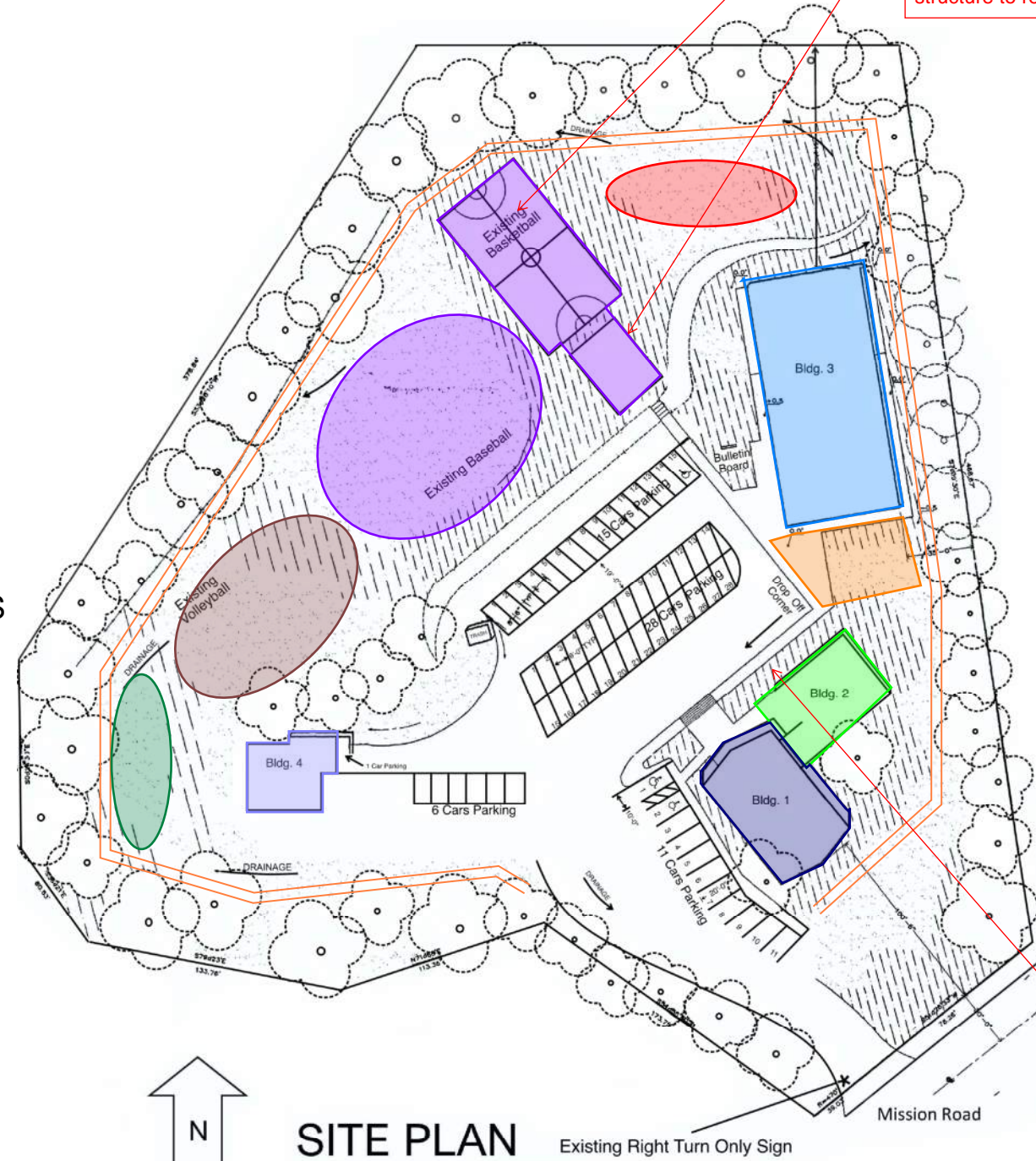


Joseph Lowe, AIA, LEED AP, DBIA
Project Director
License #C30454
jlowe@WeAreTaylor.com

Attachments:	Exhibit A	Project Area of Work
	Exhibit B	Taylor Design 2022 Billing Rates
	Exhibit C	Kettler Leweck Engineering Proposal-Rev1, 10/20/2021 (ref only)
	Exhibit D	In-Site Landscape Architecture, Inc. Proposal-Rev1, 10/15/2021 (ref only)
	Exhibit E	Aark Engineers Proposal-Rev1, 10/20/2021 (ref only)
	Exhibit F	PBS Engineers Proposal-Rev1, 10/21/2021 (ref only)

LEGEND
CONCEPTUAL SITE IMPROVEMENTS:

-  - EXERCISE WALKING PATH
-  - MEDITATION GARDEN
-  - BUILDING 4
- CLINICAL SCREENING
- PHYSICAL THERAPY TRAINING ADL
-  - OVERFLOW EVENT PARKING
- LANDSCAPE PAVERS
-  - OUTDOOR COMMUNITY EVENT SPACE
-  - YOUTH PLAY AREA/ GARDEN
-  - BUILDING 3 TEACHING ENVIRONMENTS
- FLEXIBLE SPACES
- FINANCIAL LITERACY
- DIABETES PREVENTION/SELF MANAGEMENT
- MENTAL HEALTH ADVOCACY
- HEALTHY FOR LIFE
- FIT & B STRONG
- SUPPORT GROUPS
- EXERCISE/ARTS & CRAFTS
- YOUTH SOCIAL PROGRAM
-  - CAFE / RETAIL CART
-  - BUILDING 2 HEALTHY HEART
- DEMO KITCHEN
-  - BUILDING 1 INDOOR COMMUNITY EVENT SPACE
- LARGE EDUCATION PROGRAMS
- MULTI-PURPOSE ROOM



SITE PLAN

Community Event Space:
Existing basketball hoops and pavement striping to be removed. Concrete to remain.

Community Event Space:
Steel structure to remain. Will function as serving area for adjacent event space. Planting area near structure to remain.

PROJECT DATA

OWNER: FALLBROOK REGIONAL HEALTH DISTRICT
1636 E. MISSION RD.
FALLBROOK, CA 92026

A.P.N.: 105-092-22

ACRES: 4.813

RECORD ID: PDS2019-MUP-76-141W2

DRAWING INDEX

- 1 SITE PLAN / OUTLINE SPECIFICATION / PROJECT DATA
- 2 EASEMENTS

PROJECT SUMMARY

ZONING:	RURAL RESIDENTIAL
SITE AREA:	209,654 S.F.
BUILDING 1 SEATING:	200
BUILDING 1 NON-SEATING:	1620 S.F.
PARKING PROVIDED:	61 CARS
STALL SIZE:	8'6 X 18'
BUILDING AREA:	BLDG 1: 3150 S.F.
	BLDG 2: 2110 S.F.
	BLDG 3: 7529 S.F.
	BLDG 4: 27601 S.F.
GROSS BUILDING AREA:	15549 S.F.
BUILDING COVERAGE:	15569 S.F.
LANDSCAPE AREA REQUIRED:	52414 S.F.
LANDSCAPE AREA PROVIDED:	172868 S.F.
COMMON OPEN SPACE:	12472 S.F.
USEABLE OPEN SPACE:	19482 S.F.
HARDSCAPE (DRIVES/SIDEWALKS):	4823 S.F.

Overhead structure and new exterior pathway connecting Buildings 1 & 2 to Building 3



2022 Professional Services Rate Schedule

<u>Title/Job Classification</u>	<u>2022</u>
Principal	\$ 275.00
Project Director	\$ 240.00
Senior Project Manager	\$ 215.00
Project Manager	\$ 190.00
Senior Project Architect	\$ 225.00
Project Architect	\$ 205.00
Architect	\$ 170.00
Senior Construction Specialist	\$ 225.00
Construction Specialist	\$ 205.00
Senior Job Captain	\$ 170.00
Senior Project Designer	\$ 215.00
Project Designer	\$ 185.00
Designer	\$ 170.00
Senior Interior Designer	\$ 200.00
Lead Interior Designer	\$ 180.00
Interior Designer	\$ 160.00
Interior Design Assistant	\$ 135.00
Senior Strategist	\$ 185.00
Strategist	\$ 170.00
Job Captain	\$ 160.00
Design Assistant	\$ 135.00
Intern	\$ 100.00
Project Administrator	\$ 155.00
Project Assistant II	\$ 125.00
Project Assistant I	\$ 100.00

Rates change annually at January 1

Reimbursable expenses billed at 1.10 times Taylor Design's cost.

KETTLER  LEWECK
ENGINEERING

File: P052-2021

October 19, 2021

Gabe Legaspi
Taylor Design
2825 Dewey Road, Suite 200
San Diego, CA 92106

RE: Proposal for Civil Engineering and Survey Services – Fallbrook Wellness Center

Dear Mr. Legaspi,

Please find enclosed our proposal for civil engineering and survey services to assist Taylor Design (TD) with the proposed project. We have based our scope of work and fixed fee and time-and-materials, not-to-exceed budgets on the information we received via e-mail and our experience on other projects.

Our attached scope of work describes our services in more detail. Please do not hesitate to contact us if you have any questions or if you need additional information.

Sincerely,



Steven Kettler, P.E.
Principal



SCOPE OF WORK
CIVIL ENGINEERING AND SURVEYING SERVICES
FALLBROOK WELLNESS CENTER
(4.8 Acres – Gross)
FALLBROOK, CALIFORNIA

The following scope of work based on information provided by Taylor Design (TD) on October 13, 2021. KLE will assist TD and their consultant team thru the design, permitting, and construction of the project.

In general, our services are proposed to assist TD and their consultant team with the Base Mapping Phase, Schematic Design (SD) Phase, Design Development (DD) Phase, Construction Document (CD) Phase, and Bid and Construction Administration (CA) Phase. KLE will specifically assist with the following:

I. BASE MAPPING SERVICES PRE-DESIGN PHASE

A. Aerial Topographic Survey

Perform aerial control survey setting six (6) aerial targets. Aerial targets will be tied to the boundary survey. Basis of Elevations for this survey will be County of San Diego Vertical Datum. Survey data will be analyzed and transmitted to Photo Geodetic for processing and preparation of aerial topo. Topographic survey will be prepared at a scale of 1" = 20' with one-foot contour intervals. The topographic survey will also include collecting survey data along the perimeter of the site along 12th and 13th streets. Survey will locate existing sewer and storm drain manholes, fire hydrants, above ground water appurtenances, and dry utilities. Includes invert elevations.

FIXED FEE \$ 7,200

B. Partial Boundary Survey

Perform a Partial Boundary Survey of the project site. The survey will locate record and non- record monumentation to determine boundary survey from record data only. The Basis of Bearings for this survey will be the California Coordinate System NAD 83, Zone 6. The survey will include only one lot (APN 108-092-22). The boundary survey will be analyzed, and a survey plat prepared for future use. No monumentation will be set as part of this survey. Includes plotting record easements identified in a title report provided by the client.

FIXED FEE \$ 2,500

- C. Supplemental Topographic Survey
 Perform supplemental topographic survey within the limits of the site as needed to support the design. A maximum of two days of field surveying and office support is included.

This survey is on a time and materials basis.

TIME-AND-MATERIALS \$ 5,000

- D. Existing Utility Research
 Research the County of San Diego and Water District records to obtain as-built information for the site (including private wet utilities and storm drain) improvements, if any. Also includes review of site drawings provided by TD and/or the owner.

FIXED FEE \$ 2,000

- E. Base Plan Preparation
 Utilizing the information from above, prepare a base file including the topographic survey, project's partial/record boundary, easements from the Client provided title report, record utility information obtained from the County of San Diego, the Water District, and TD/owner. The Base Plan will be utilized in the design efforts.

FIXED FEE \$ 2,500

ITEM I FIXED FEE	\$ 14,200
<u>ITEM I TIME-AND-MATERIALS</u>	<u>\$ 5,000</u>
ITEM I TOTAL	\$ 19,200

Deliverables:

1. One existing condition base map/plan and file.

II. SCHEMATIC DESIGN (SD) PHASE

Provide miscellaneous civil engineering design services to assist TD and the consultant team during the Schematic Design (SD) Phase of the project. The scope will include miscellaneous services focused on grading, drainage, and stormwater input. Excluded are services to prepare any calculations, design, or plans.

Included is a budget of 40-hours of labor.

TIME-AND-MATERIALS \$ 7,000

ITEM II FIXED FEE	\$ 0,000
<u>ITEM II TIME-AND-MATERIALS</u>	<u>\$ 7,000</u>
ITEM II TOTAL	\$ 7,000

Deliverables:

1. No deliverables.

III. **DESIGN DEVELOPMENT (DD) PHASE**

Provide civil engineering design services to assist TD and the consultant team with the DD Phase of the project. The scope will include the proposed minor site design improvements and amenities including storm drain improvements and post-construction BMPs. The services included are more specifically described below. Services do not include significant alternative site plan options and/or designs. The services included are more specifically described below:

A. Preliminary Grading, Drainage, Wet Utility, and Post-Construction BMP Plan

Provide services to prepare a preliminary grading, drainage, wet utility, and post-construction design and DD plan set. The civil plan sheets anticipated include:

- Existing Condition Plan Sheet.
- Precise Grading and Private Drainage Plan Sheet(s).
- Private Wet Utility Plan Sheet.
- Drainage Management Area (DMA) Plan Sheet.

Included is a budget of 60-hours of labor.

TIME-AND-MATERIALS \$ 10,000

- B. Preliminary Hydrology Calculations: Prepare Preliminary Hydrology Calculations ONLY to assist with the preliminary grading and drainage design. These calculations will be limited to documenting the existing and proposed drainage basins, as well as the existing and developed peak flows. This information will help confirm the approximate size of the required onsite detention for the increase in the larger storm runoff due to development of the site, if any. Excludes any drainage analysis to existing offsite facilities. Included is a budget of 16-hours of labor.

TIME-AND-MATERIALS \$ 2,400

- C. Preliminary Stormwater Calculations: Prepare a Preliminary Stormwater Quality Management Plan (SWQMP), Calculations ONLY, in accordance with the County of San Diego's current stormwater requirements to support the schematic design. Included are services to coordinate the harvest & use and infiltration requirements with the landscape architect, geotechnical consultant, and TD if the Priority Development Project definition is triggered. Included is a budget of 16-hours of labor.

TIME-AND-MATERIALS \$ 2,400

<p>D. <u>Meetings and Consultant Coordination</u> Attend meetings and coordinate with TD and the design team during the Design Development Phase. Also included is the coordination of the required dry utility and gas design by others. Included is a budget of 12-hours of labor to attend meetings.</p>	
TIME-AND-MATERIALS	\$ 2,100
ITEM III FIXED FEE	\$ 0,000
<u>ITEM III TIME-AND-MATERIALS</u>	<u>\$ 16,900</u>
ITEM III TOTAL	\$ 16,900
<p><u>Deliverables:</u></p> <ol style="list-style-type: none"> One Civil Engineering DD plan sheets with grading, storm drain, wet utilities, surface improvements, and post-construction BMPs. 	

<p>IV. CONSTRUCTION DOCUMENT (CD) PHASE</p>	
<p>A. <u>Supplemental Field Survey</u> Provide services to collect supplemental survey as may be needed to support the final engineering design effort, a budget of one (1) day of field survey and office calculations is included.</p>	
TIME-AND-MATERIALS	\$ 2,400
<p>B. <u>Rough Grading Plans (to support the County of San Diego's Grading Permit Process/Application Requirements)</u> KLE proposes to prepare and process one set of Grading Plans to show the precise grading of the onsite private improvements. This plan set would be utilized to obtain the County of San Diego required Grading Permit and can be included in the TD's building department plan set as reference. KLE will prepare the following:</p>	
<ol style="list-style-type: none"> <u>Demolition Plan Sheet</u> Prepare a demolition plan sheet. This plan will identify the civil related items only to be demolished. This plan will also identify existing "civil" improvements to remain <u>Public Grading Plan Sheets</u> Prepare 1" = 20' scale (24" x 36") Public Grading Plan sheets for the precise grading of the on-grade improvements, the private back bone storm drain facilities, and the post construction BMPs. The grading plan sheets can include the location and elevation of the retaining walls, (for approval and permit to be included in the Building Permit application by others). Structural design of the retaining wall and wall permitting is <u>excluded</u> from this scope as it is assumed these services will be provided by others. Included is one earthwork takeoff. 	

3. Erosion Control Plan Sheets

Prepare 1" = 40' scale Erosion Control Plan sheets. The scope of the erosion control will be mechanical devices (i.e., gravel bags) and temporary hydroseeding. Permanent landscape and irrigation are assumed to be prepared by others and included in the building department plan set.

4. County of San Diego Bond Estimate

Prepare one bond estimate associated with the rough grading plan.

5. Encroachment Permit in the City Right-of-Way

Coordinate with the County of San Diego, the Encroachment Right-of-Way Permit for work within the easement and/or right-of-way, if any.

6. Grading Permit Applications

Prepare all necessary documents required for the first County of San Diego Grading Permit submittal.

FIXED FEE \$ 20,000

C. Technical Studies

1. Final Drainage Study

Prepare one Final Drainage Study to include hydraulic calculations and to support the design of the proposed private storm drain facilities. The scope of this study assumes that existing drainage facilities have adequate capacity to support the project. Services exclude all offsite drainage calculations, studies, and improvements.

2. Final Stormwater Quality Management Plan (SWQMP-SDP)

Prepare one Final Stormwater Quality Management Plan (SWQMP) based on the current County of San Diego stormwater manual and template for a Standard Development Project (SDP). Excludes the preparation of one Storm Water Management & Facilities Maintenance Agreement. Refer to the Optional Services section for the scope and cost associated with a Priority Development Project (PDP) stormwater report.

3. Storm Water Pollution Prevention Plan (SWPPP)

It is assumed that the total disturbed area will be more than one (1) acres and that a SWPPP will be required. Therefore, the services include preparing one Notice of Intent (NOI) for the project. Also included is the preparation of one SWPPP for the project as a Qualified WSPPP Developer (QSD). Finally, the services include assisting the Owner with their responsibility to upload the NOI and SWPPP onto the State's SMARTS system.

All fees to be paid to the State of California are not included.

All Qualified SWPPP Practitioner QSP services to implement and maintain the construction BMPs including the preparation of rain event action plans, quarterly reports, and annual reports are excluded.

FIXED FEE \$ 18,000

D. Grading Plan and Technical Report Processing

Process the public grading plan and technical reports with the County of San Diego. It is assumed that the County of San Diego will require their typical three plan check cycle process. Included is a maximum of 100-hours of labor to address County of San Diego plan check comments. Excluded are services to incorporate significant redesign of the project.

TIME-AND-MATERIALS \$15,000

E. Meetings and Consultant Coordination

Meetings and Consultant Coordination noted below is based on an assumed schedule (i.e., assumed 12 months for Grading Permit design and permitting).

1. Meetings

Provide services to attend meetings with TD and the consultant team. Included is a budget of 36-hours of labor (12 meetings maximum at 1 hours/per meeting) to attend meetings.

TIME-AND-MATERIALS \$ 2,100

2. Consultant Coordination

Provide services to coordinate with the various design consultants involved with the production of the construction documents. The services include coordination with the dry utility consultant for their efforts related to the design of the gas, electric, and communication facilities, the landscape architect to coordinate the hardscape and landscape design, the geotechnical consultant, the MEP, and project architect. Included is a budget of 30-hours of labor to attend meetings.

TIME-AND-MATERIALS \$ 5,000

ITEM IV FIXED FEE	\$ 38,000
<u>ITEM IV TIME-AND-MATERIALS</u>	<u>\$ 24,500</u>
ITEM IV TOTAL	\$ 62,500

Deliverables:

1. Copy of the County Grading Plan at each Agency submittal.

2. Copy of the Bond Estimates at each Agency submittal.
3. Copy of the Drainage Study and SWQMP at each Agency submittal.
4. Copy of the EMRA at each Agency submittal.
5. Copy of the SWMDCMA at each Agency submittal.
6. Copy of the SWPPP.

V. BID & CONSTRUCTION ADMINISTRATION (CA) PHASE

KLE will provide the following services relative to the construction of the grading and improvements shown on the civil engineering drawings (i.e., the County Grading Plan).

A. Bid RFI's

Provide services during the bid phase to clarify requests for information and to attend a pre-bid conference. Included is a budget of 4-hours of labor.

TIME-AND-MATERIALS \$ 700

B. Construction Meetings

Attend construction meetings, as requested. Included is a maximum of 3 meetings at 4 hours per meeting (a total of 13-hours of labor) to attend meetings.

TIME-AND-MATERIALS \$ 2,100

C. Construction Coordination/Support and Minor Plan Changes

Provide clarification of the civil drawings, as needed. Also included are services to visit the site, coordinate and implement minor plan changes to the civil engineering drawings (as requested by the Client and Client's contractor), review submittals, and assist with RFIs. Included is a maximum of 40-hours of labor to coordinate plan changes.

TIME-AND-MATERIALS \$ 6,600

Note: Services exclude the preparation and processing of formal construction changes with the County of San Diego and/or the Ramona Water District. If a construction change process is required, KLE will provide a separate scope and fee for this effort.

D. As-Builts

Provide services to prepare and process the as-built drawings for the County Grading Plan with the County of San Diego and the Water District. These services are based on redline as-builts being provided by the contractor.

FIXED FEE \$ 5,000

ITEM V FIXED FEE \$ 5,000

ITEM V TIME-AND-MATERIALS \$ 9,400

ITEM V TOTAL **\$ 14,400**

<p><u>Deliverables:</u></p> <ol style="list-style-type: none">1. Copies of the revised drawings.2. Copy of the as built "redlines" for the County Grading Plan as obtained from the contractor and as submitted to the Agencies for processing.3. Copy of the final as-builts for the County Grading Plan.
--

TOTAL FIXED FEE (FFE)	\$ 57,200
TOTAL TIME-AND-MATERIALS (T&M)	\$ 62,800
TOTAL	\$120,000

VI. REIMBURSABLES

Reimbursable costs associated with computer plotting of submittal drawings, bond copies, delivery services, and other miscellaneous direct costs will be billed on a time and materials basis at cost plus 10-percent.

OPTIONAL SERVICES

- A. Priority Development Project SWQMP Template Report (\$7,500)
Prepare one Final Stormwater Quality Management Plan (SWQMP) based on the current County of San Diego stormwater manual and template for a Priority Development Project (PDP). Includes the preparation of one Storm Water Management & Facilities Maintenance Agreement.

CLARIFICATIONS AND EXCLUSIONS

1. The scope of work was developed based on the preliminary site information provided by Taylor Design.
2. KLE understands that they will receive a hard copy and digital copy (AutoCAD) of the following:
 - Building footprint and project architect's site plan tied to the survey control and CAD base file.
 - Location of all landscaping, minor drainage systems, accessible routes of travel, and decorative flat work design from project architect or the project's Landscape Architect. This includes horizontal control of all sidewalks, special paving bands, benches, brick pavers and miscellaneous ornamental improvements.
 - Location of all building and parking structure wet utility connections and inverts.
3. All standard details for the civil site improvements will be identified with reference to the San Diego County Regional Standard Drawings (SDRSD), Water District Drawings and Specifications, and the Green Book Specifications. KLE will provide details only for items not covered in the SDRSD.
4. Processing of the County grading plan is based upon the Agency's typical (3) plan check review cycle.
5. It is understood that all water, sewer, and storm drain facilities exist within or very near the site area and have enough capacity to service the proposed project and that all the onsite wet utilities will be private.
6. It is understood that a separate demolition permit is not required at this time.
7. It is understood that Taylor Design has a cost estimator or will have a contractor responsible for all cost estimating efforts.
8. The services associated with the County grading plan, including the preparation, and processing of the plans, assume a single-phase construction for the grading and private backbone storm drain facilities.
9. It is understood that all on-site improvements (i.e., sewer, water, and storm drain facilities) will be private except for the fire water main to the proposed fire hydrant.
10. It is assumed that the entire site will be designed as one phase but permitted in one grading plan set.
11. Title reports, processing fees, permit fees, and/or inspection fees are assumed to be provided by the Client.

12. All County of San Diego fees are excluded.
13. The proposed fire lane and truck access is assumed to be provided by Taylor Design.
14. This proposal excludes a Downstream Channel Assessment and Report.
15. Services exclude the following:
 - County entitlement application.
 - Public improvement plans.
 - Civil engineering building department plan sheets.
 - Water and sewer studies.
 - Traffic studies.
 - Traffic Signal Modification Plans.
 - Bike lane design and striping.
 - Structural design and permitting of all retaining walls.
 - Landscape Architectural services.
 - Dry Utility services, plans and permits and associated easement design and processing.
 - Geotechnical Engineering services.
 - Formal boundary survey and final mapping not specifically included in the scope of work.
 - Services exclude 3D modeling.
 - Construction staking services. A proposal for these services can be provided once the final design services are substantially complete.
 - Design of all “offsite” improvements.
 - Preparation of formal on-site and offsite water and sewer studies.
 - Preparation of separate cost estimates (other than the Agency required bond estimates).
 - All QSP services.



**SCOPE OF WORK
 CIVIL ENGINEERING AND SURVEYING SERVICES
 FALLBROOK WELLNESS CENTER
 (4.8 Acres – Gross)
 FALLBROOK, CALIFORNIA**

FEE AND T&M BUDGET

I.	Base Mapping Phase (T&M)	
A.	Aerial Topographic Survey	\$ 7,200
B.	Partial Boundary Survey	\$ 2,500
C.	Supplemental Topographic Survey	\$ 5,000
D.	Existing Utility Research	\$ 2,000
E.	Base Map Preparation	<u>\$ 2,500</u>
		\$ 19,200
II.	Schematic Design (SD) Phase (T&M)	
A.	Pre-Design/Schematic Design Services	<u>\$ 7,000</u>
		\$ 7,000

III.	Design Development (DD) Phase (T&M)	
A.	Design Development Plans/Updated MUP Plans	\$ 8,000
B.	Preliminary Drainage Calculations	\$ 2,400
C.	Preliminary SWQMP Calculations	\$ 2,400
D.	Meetings and Consultant Coordination	<u>\$ 2,100</u>
		\$ 16,900
IV.	Construction Document (CD) Phase	
A.	Supplemental Topography (T&M)	\$ 2,500
B.	Public Grading Plans	\$ 20,000
	1. Demolition Plan Sheet	
	2. Public Grading Plan Sheet	
	3. Erosion Control Plan Sheet	
	4. Bond Estimate	
	5. EMRA	
	6. Grading Permit Applications	
C.	Final Technical Studies	\$18,000
	1. Final Drainage Study	
	2. Final SWQMP	

3. Final SWPPP & NOI		
D.	Grading Plan and Technical Report Processing (T&M)	\$15,000
E.	Meetings and Consultant Coordination	
	1. Meetings (T&M)	\$ 2,100
	2. Consultant Coordination (T&M)	\$ 5,000
		\$ 62,500
V.	Construction Administration (CA) Phase	
A.	Bid RFI's (T&M)	\$ 700
B.	Construction Meetings (T&M)	\$ 2,100
C.	Minor Plan Changes and Coordination (T&M)	\$ 6,600
D.	As-Builts (2 sets)	\$ 5,000
		\$ 14,400

TOTAL **\$120,000**

VI. Reimbursable Expenses Cost Plus 10%

NOTE: The individual scope sections, listed in Items I – V, are based on a fixed fee and time and materials not-to-exceed amount for the Scope of Work described. Reimbursable expenses will be provided at cost plus 10%.



LABOR RATE SCHEDULE

Effective January 1, 2021, through December 31, 2021

ENGINEERING SERVICES

Principal Engineer	\$ 185 Per Hour
Senior Project Manager	\$ 165
Project Manager	\$ 150
Senior Project Engineer	\$ 140
Project Engineer	\$ 135
Sr. Civil Engineer	\$ 125
Civil Engineer/Senior Civil Designer	\$ 115
Civil Designer	\$ 100
Clerical	\$ 55

SURVEY SERVICES

(Services provided by subconsultant)

Principal Licensed Surveyor	\$ 200 Per Hour
Two (2) Person Field Crew	\$ 230
Three (3) Person Field Crew	\$ 350
Mapping Manager	\$ 140
Mapping Coordinator	\$ 135
Survey/Map Technician II	\$ 120

REIMBURSABLE EXPENSES

Direct expenses paid by Kettler Leweck Engineering for reproduction services (bond and mylars), photocopying, delivery services, mileage expenses, computerized plotting, and other direct project charges on behalf of the client/owner will be invoiced at vendors cost.



Tim Jachlewski, President, PLA, ASLA
 Licensed Landscape Architect CA #4547, RLA NY#001646
 tim@insitelandarch.com

EXHIBIT A - PROJECT ASSIGNMENT
FALLBROOK REGIONAL WELLNESS CENTER
 LANDSCAPE ARCHITECTURAL CONSULTING
 Fallbrook, CA

Dated: October 15, 2021

Project Understanding:

The following is a summary of the on-site meeting held on 10/13/21 and is the basis for the scope and fee proposal:

General Notes:

- Most of the trees will remain and should be noted for selective pruning
- The existing landscape and old hedges will be replaced; lawn to be kept to a minimum.
- New plantings will include edible landscape / fruit trees / avocado trees
- Fire hazard is a concern on this project with the Riparian area that surrounds it.
- Reuse or replace existing perimeter chainlink Fencing. Some areas need privacy fencing.
- Fallbrook "theme" (neighbor community)
- Engage the Veteran population

Irrigation System:

- There are no original irrigation plans or as-builts.
- The owner is going to perform an audit of the existing irrigation system.
- There is one water meter for the whole property, (same meter as buildings).

Scope of Service Program Elements:

- Vehicular Entry:
 - Vehicular Entry to be Gated (retain the existing gate)
 - Enhance the existing planting where needed
- Exercise walking path
 - ADA accessible
 - Exercise stations
 - Distance Markers
 - Inspirational art areas along the trail - (I.E. COVID 19 Memorial, Veterans Tribute)
- Lighting / visibility
 - Encourage people to go outside, safe place to walk at night
- Building 1 and 2:
 - Architectural footprints to expand with demonstration kitchen
 - Preserve existing Heritage Landscaping including Hong Kong Orchid Tree
 - Enhance planting design

CALIFORNIA
 2907 Shelter Island Drive #105-417
 San Diego, CA 92106 / 619-795-7603

NEW YORK (P.C.)
 P.O. Box 356
 Orchard Park, NY 14127 / 716-508-8341

www.insitelandarch.com

EXHIBIT A – PROJECT ASSIGNMENT

- Building 3:
 - Demonstration educational garden spaces to teach the community how to implement the concept at home (not a community garden)
 - Preserve existing Heritage Landscaping as much as possible including Crape Myrtle and other trees & shrubs
 - Retain the existing low chainlink fence
 - Add pots & raised planters
 - The plants on the slope between shade structure and Building 3 were planted by the community and they need to remain (especially the tree planted by people in the preschool).
 - Classes / educational

 - Building 4
 - Patio / Dining / Gathering space directly off the building
 - Lower-level Retreat / Escape with seating.
 - House of wellness (real home “feeling”)
 - Design for aging in place / accessible space
 - Create a sense of privacy from the trail including privacy fencing to screen from neighbor
 - “Pretty shrubs”

 - Meditation Garden
 - Lawn or groundcover
 - Quiet / Relaxing / Meditation / privacy from neighbors
 - Relocation of existing windmill to a different location on site

 - Overflow parking lot
 - Alternative paving
 - Number of cars to be determined by Planning Department
 - Multi use space for weddings and events
 - Transition from parking lot with a retaining wall / terrace
 - Remove existing fence between parking lot and overflow space

 - Event Space
 - Existing shade structure to remain
 - Remove basketball hoops and keep concrete
 - Remove childrens’ playset
 - Flexible Community Event Space for private weddings, Quinceneras
 - Create a beautiful backdrop at the end of the basketball court for photos and selfies

 - Children’s play area:
 - New play equipment
 - Address the large grade change that would need to be addressed here.
 - Increase visibility (maybe omit some of the Cypress)
-

EXHIBIT A – PROJECT ASSIGNMENT

Description of Services:

Phase I. – Schematic Design

Task 1 – General Services and Coordination

- a) Consultant shall attend a kickoff meeting with the Client to discuss the goals and objectives for the project.
- b) Consultant shall review Client’s existing data, reports, record drawings and studies concerning the project.
- c) Consultant shall conduct one site visit and assess the project’s opportunities and challenges.
- d) Consultant shall attend periodic meetings with the Client to coordinate the project. (A total of four meetings are budgeted for this project.)

Task 2- Site Master Plan

- a) Consultant shall prepare a site master plan that shall serve as the guideline for construction documents. It shall be based on the Client goals and objectives in combination with the proposed programming and the results of the site opportunities and constraints assessment. It shall include the site design of the elements listed in the Project Understanding.
- b) Consultant shall coordinate design with Client (Taylor Design) and owner.
- c) Consultant shall coordinate grading design and storm water treatment with project civil engineer.
- d) Consultant shall coordinate lighting design with electrical engineer.

Task 3 - Design Development

- a) Consultant shall prepare site design development documents based on the schematic design. Design development documents shall serve as the guideline for construction documents. They shall include further refinement of the schematic plans and additional information regarding landscape construction items, planting design, and irrigation methods.
- b) Consultant shall coordinate design with Client (Taylor Design) and owner.
- c) Consultant shall coordinate grading design and storm water treatment with project civil engineer.
- d) Consultant shall coordinate lighting design with electrical engineer.

Task 4 –Computer Modeling

- a) Consultant shall prepare a computer model of the proposed site plan and prepare at least ten still frame views of the proposed design. Consultant shall also prepare one animation of the completed 3D model. (Note: Architect shall provide 3D building models to Consultant.) Consultant shall make one round of revisions to the model based on Client comments.

Phase II. - Construction Documents

Task 5 – Site Demolition Plan

- a) Consultant shall prepare a site demolition plan that identifies items to be removed and disposed of or removed and salvaged.

Task 6 – Site Construction Plans

- b) Consultant shall prepare landscape construction plans at a scale suitable to communicate design intent that identifies proposed construction elements listed in the Project Understanding.

EXHIBIT A – PROJECT ASSIGNMENT

- c) Consultant shall prepare applicable landscape construction notes, details and specifications.
- e) Consultant shall coordinate design with Client (Taylor Design) and owner.
- f) Consultant shall coordinate grading design and storm water treatment with project civil engineer.
- g) Consultant shall coordinate lighting design with electrical engineer.
- d) Consultant shall revise plans and respond to comments from the permitting municipality as required for plan check and final permitting for areas concerning landscape architecture.

Task 7 –Planting Plans

- a) Consultant shall prepare planting plans at a scale suitable to communicate design intent that identifies proposed trees, shrubs, groundcovers, and mulch. Plans shall conform to the State of California Model Water Efficient Landscape Ordinance or locally adopted ordinance.
- b) Consultant shall prepare a landscape planting legend (schedule) including plant genus, species, common name, quantity, size, water use, and remarks.
- c) Consultant shall prepare applicable planting notes, details and specifications.
- d) Consultant shall revise plans and respond to comments from the permitting municipality as required for plan check and final permitting for areas concerning landscape architecture.

Task 8 -Irrigation Plans

- a) Consultant shall prepare irrigation plans at a scale suitable to communicate design intent that identifies proposed irrigation equipment. Plans shall conform to the State of California Model Water Efficient Landscape Ordinance or locally adopted ordinance.
- b) Consultant shall prepare an irrigation legend including manufacturer and model numbers of proposed equipment.
- c) Consultant shall prepare applicable irrigation notes, details and specifications.
- d) Consultant shall prepare irrigation Water Use Calculations.
- e) Consultant shall revise plans and respond to comments from the permitting municipality as required for plan check and final permitting for areas concerning landscape architecture.

Phase III. - Construction Support

Task 9 – Construction Support

- a) Consultant shall respond to requests for information and prepare addendums and clarifications for landscape related work.
- b) Consultant shall review landscape related submittals and shop drawings.
- c) Consultant shall provide field observation for the landscape related work at the appropriate stages of construction (two site visits are budgeted).
- d) Consultant shall review completed project and prepare a punch list of outstanding items related to landscape (one site visit).
- e) Consultant shall review the completed punch list items and provide a letter of substantial completion (one site visit).
- f) Consultant shall provide record drawings based on general contractors redlines.

Although the Consultant may observe and discuss potential problems with the Client/ Owner or the Client/ Owner's contractor(s), the site visits are not construction inspections or a guarantee that there will not be construction deficiencies. Contractor submittals, such as shop drawings and samples are reviewed by the Consultant only to determine if they conform to the Consultant's design intent. Consultant's review of submittals shall not constitute approval of safety

EXHIBIT A – PROJECT ASSIGNMENT

precautions or construction means, methods, techniques, sequences or procedures. Consultant’s review of Contractor’s payment applications to determine if the amount of work represented as complete is generally consistent with the Consultant’s observations during its site visits shall be subject to any noted qualifications by the Consultant. Client understands that the frequency of the Consultant’s site visits may limit Consultant’s ability to review certain payment applications. Consultant’s review shall not be a representation that Consultant has supervised the work, or that Consultant has reviewed how or for what purpose Contractor has used or intends to use Owner’s payments.

Compensation:

Task 1 – General Services and Coordination	\$2,760	SD ONLY
Task 2 – Site Master Plan	\$9,200	
Task 3 – Design Development	\$9,200	DD
Task 4 – 3D Computer Modeling	\$3,680	
Task 5 – Site Demolition Plan	\$2,760	CD
Task 6 – Site Construction Plans	\$11,500	
Task 7 – Planting Plans	\$6,900	
Task 8 – Irrigation Plans	\$6,900	
Task 9 – Construction Support	\$5,520	CA/CO
TOTAL:	\$58,420	

Additional fees - Reimbursable Expenses:

Printing, Shipping, Delivery:	at Cost
Subconsultants service (if requested by Client):	Cost plus 10%
Mileage Reimbursement:	\$0.56 per mile (or current Federal Rate)

Supplemental Services - Supplemental Services when requested by Client, shall be compensated on an hourly basis at the rates provided below or on the basis of a negotiated fee provided in an amendment to this Agreement.

Supplemental Plan Revisions - Reasonable (limited) revisions are included in this scope of work due to civil engineer changes, architect changes, Client changes, and Municipal plan check comments per phase of work. Excessive revisions due to civil engineer changes, architect changes, Client changes, or excessive Municipal comments (major plan changes) after landscape architectural drawings are complete per phase of work, are not included and will be billed as additional services based on mutual agreement with Client.

Hourly Consulting:

Principal Landscape Architect:	\$140.00 per hour
Landscape Architect:	\$115.00 per hour
Director of Irrigation:	\$115.00 per hour
Landscape Designer:	\$90.00 per hour

EXHIBIT A – PROJECT ASSIGNMENT

Exclusions:

- a) Topographic Survey
- b) Architectural plans
- c) Grading and drainage plans
- d) Lighting and electrical plans
- e) Structural engineering and calculations
- f) Geotechnical studies and pavement recommendations
- g) Pool and spa mechanical, electrical, and plumbing plans
- h) Construction Cost Estimates
- i) Permitting
- j) Agencies fees
- k) Agency submittals
- l) Phase 2 or Phase 3 Environmental Audits
- m) For projects on structure, Consultant is NOT responsible for liner, waterproofing, drainage from roof, weight load bearing issues, maintenance, safety, and means and/or methods of the contractor installing Consultant’s work.
- n) Consultant does not make decisions for the client at the construction site other than for Consultant’s design/plan without their approval.

Schedule:

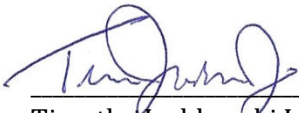
To be determined with Client.

Contract Provisions:

Refer to CONSULTANT AGREEMENT.

**CONSULTANT:
IN-SITE LANDSCAPE ARCHITECTURE, INC.**

CLIENT:

By: 
Timothy Jachlewski Jr

By: _____

Its: President
Licensed Landscape Architect CA #4547
Registered Landscape Architect NY #006146

October 20, 2021

Taylor Design
2770 Historic Decatur Road, Suite 206
San Diego, CA 92106

Attention: Joe Lowe

Subject: Structural Engineering Services for
Fallbrook Wellness Center

Dear Mr. Lowe:

In response to your request, **aark engineering inc.** (AARK) proposes to provide **Taylor Design** (Client) structural engineering services for the subject Project.

PROJECT DESCRIPTION

The subject project is understood to include structural and non-structural remodeling of several existing buildings and a building addition. Structural project elements are understood to include:

1. Building 1: structural modifications to existing building resulting from removal of existing balcony
2. Building 1: structural modifications to existing building resulting from removal of existing building end walls to accommodate new glass curtain walls, including new shear walls or frame elements and foundations; curtain wall design is excluded
3. Building 2: supports and structural upgrades as required to support new operable partition wall
4. Building addition: single-story wood-frame addition of approximately 1,000 square feet or less to be constructed adjacent to Buildings 1 and 2, including new exterior wall openings in Building 2
5. Building 3: new openings in existing non-structural exterior walls and supports and structural upgrades as required to support new operable partition wall
6. Building 4: modifications to existing roof and ceiling framing and foundations as required to accommodate removal of fireplace
7. Covered walkway connecting Buildings 1, 2 and 3
8. Site retaining walls up to 6 feet in height (wall sections only – wall profiles are excluded)
9. Exterior slab, screen walls, and seismic anchorage for on-grade emergency electrical generator

The project is understood to fall under local jurisdiction for structural plan review.

SCOPE OF SERVICES

The structural scope is understood to include the following:

- Two site visits during design to review existing conditions

- Ten coordination meetings during design (web-based)
- Structural notes, plans, and equipment support/anchorage details
- Structural calculations
- Structural specifications (on drawings)
- Response to local agency structural plan review comments
- Construction support services, including structural submittal review, response to structural RFI's, up to five field visits, and generation of as-built structural drawings per contractor markups

DELIVERABLES

Design Development:

- Design development structural drawings

Construction Documents:

- Structural drawings
- Structural calculations
- OSHPD TIO markup indicating structural items

Construction Support / Closeout:

- As-built structural drawings based on contractor markups
- OSHPD final verified report

ASSUMPTIONS AND EXCLUSIONS

The following assumptions have been made by AARK in the preparation of this proposal. Should any of these assumptions prove invalid, AARK shall be entitled to Additional Services, as defined in this proposal.

- Supports and seismic restraints for ceiling-supported mechanical, plumbing or electrical equipment and distribution system elements, including ducts, pipes and raceways, are excluded unless otherwise noted
- Supports, attachments, and braces for equipment and architectural appurtenances not explicitly outlined in the Project Elements are excluded
- Cost estimating services are excluded
- Construction support services resulting from design changes made during construction and unforeseeable circumstances are excluded

SCHEDULE OF VALUES

We propose to provide the above Scope of Services in accordance with the Schedule of Values provided below. All costs are lump sum unless otherwise indicated.

Project Element	DD	CD	Permit	CA	Total
General project admin	\$ 600	\$ 1,650	\$ 150	\$ 600	\$ 3,000
1. Bldg 1 balcony	\$ 600	\$ 1,650	\$ 150	\$ 600	\$ 3,000
2. Bldg 1 glass walls	\$ 2,000	\$ 5,500	\$ 500	\$ 2,000	\$ 10,000
3. Bldg 2 modifications	\$ 600	\$ 1,650	\$ 150	\$ 600	\$ 3,000
4. Bldg addition	\$ 2,000	\$ 5,500	\$ 500	\$ 2,000	\$ 10,000
5. Bldg 3 modifications	\$ 800	\$ 2,200	\$ 200	\$ 800	\$ 4,000
6. Bldg 4 modifications	\$ 800	\$ 2,200	\$ 200	\$ 800	\$ 4,000
7. Covered walkway	\$ 1,000	\$ 2,750	\$ 250	\$ 1,000	\$ 5,000
8. Site retaining walls	\$ 1,000	\$ 2,750	\$ 250	\$ 1,000	\$ 5,000
9. Emergency generator	\$ 1,000	\$ 2,750	\$ 250	\$ 1,000	\$ 5,000
Totals	\$ 10,400	\$ 28,600	\$ 2,600	\$ 10,400	\$ 52,000

ONLY SD \$2,500 // Pending DD \$7,900 + CD-CA

TERMS AND CONDITIONS

REFERENCE PURPOSES ONLY: THIS IS NOT A CONTRACT/ AGREEMENT AND WILL NOT BE SIGNED BY THE ARCHITECT. THIS IS THE CONSULTANT'S PROPOSED SCOPE OF WORK AND RELATED FEES. ONLY THE TERMS & CONDITIONS AND/OR PROVISIONS OF THE CLIENT'S PRIME AGREEMENT PREVAIL AND/OR AS PROVIDED FOR IN THE CONSULTANT AGREEMENT, WHICH SHALL BE ISSUED UPON RECEIPT OF CLIENT'S EXECUTED AGREEMENT.

Additional Services

Engineering services beyond the scope of this proposal, if required, will be provided on a time and material basis in accordance with the attached fee schedule, which is adjusted annually. Additional services will be subject to the Client's prior written approval.

Expiration of Proposal

This fee proposal is valid for sixteen weeks from the proposal date. If this proposal is not accepted as indicated below within sixteen weeks, the fee proposal will be considered void.

Ownership of Documents

All documents produced by AARK under this agreement shall remain the property of AARK and may not be used by the Client for any other endeavor without the prior written consent of AARK.

Payment

Invoices will be rendered monthly based upon the Schedule of Values provided above, and shall be payable no later than 30 days after the invoice date. If an invoice is not paid within 90 days of its issue, AARK may terminate this agreement.

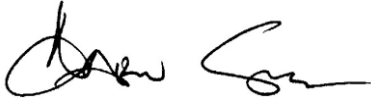
Termination of Agreement

This agreement may be terminated at any time by either party by providing a written letter of termination to the other party. Upon termination of this agreement, we will invoice for the time and material costs accumulated up to the date of termination, not to exceed the total fee proposed above. Retainers shall be credited to the final invoice. This final invoice shall be payable as indicated above.

SIGNATURES

If this proposal and its Terms and Conditions are acceptable, please sign below and return one copy to AARK. This opportunity to be of service is appreciated.

Sincerely,



Aaron Steele, SE 4948
Principal Structural Engineer

Proposal accepted by Client or
authorized representative of Client:

Signature Date

Name and Title (please print)

Enclosures: Fee Schedule for Professional Structural Engineering Services
File: P:\TAYLOR - Taylor Design\TAYLOR Proposals\Fallbrook Wellness Center\Fallbrook Wellness Center EFP.docx

FEE SCHEDULE

for Professional Engineering Services

Year 2021 Hourly Rates

Personnel Classification	Hourly Rate
Principal Structural Engineer	\$ 178
Senior Managing Engineer	\$ 156
Senior Project Manager	\$ 144
Project Manager	\$ 138
Senior Project Engineer	\$ 132
Project Engineer	\$ 127
Assistant Engineer (EIT)	\$ 103
Senior Designer	\$ 103
Designer	\$ 86
Administrative/Clerical	\$ 64
Registered Structural Engineer Expert Witness Testimony	\$ 319

Fee Schedule Notes:

1. Hourly rates shown are current rates effective January 1, 2021 and are subject to change.
2. Personnel classifications may be amended based on technological and staff changes. Any new classification will be subject to prior approval by the Client.
3. All Other Direct Costs (ODC), including subcontractor costs, will be billed at actual cost with a 10% markup, unless otherwise indicated in the Fee Proposal. Mileage will be billed at approved IRS rate, unless otherwise indicated in the Fee Proposal.



October 20, 2021

Gabe Legaspi, AIA
Senior Project Manager
Taylor Design

2825 Dewey Road, Suite 200
San Diego, California 92106

glegaspi@wearetaylor.com
Telephone: (619) 398-0440

Project: Fallbrook Regional Health District
Fallbrook Wellness Center Modernization
1636 East Mission Road
Fallbrook, California 92026
PBS No: 2021-886PBS

Reference: FEE PROPOSAL
Mechanical, Electrical, Plumbing, and Fire Protection Engineering Services

Dear Mr. Legaspi,

Thank you for the opportunity to provide this fee proposal for the subject project. This fee proposal is based on the Request for Proposal received via email on October 8, 2021.

BASIS OF PROPOSAL

PBS Engineers will provide customary basic Mechanical, Electrical, Plumbing, and Fire Protection (MEP/FP) Engineering Services as outlined in Article No. 4 of AIA Document No. C401 (2017 edition). Any services not customarily furnished in accordance with generally accepted engineering practice will be considered additional services.

Project Description: Provide Mechanical, Electrical, Plumbing, and Fire Protection Engineering Services for Fallbrook Wellness Center Modernization, located at Fallbrook, California.

ENGINEERING SCOPE OF WORK

The following is the list of tasks that we (PBS) envision to be in our scope of work:

MECHANICAL, ELECTRICAL, PLUMBING, AND FIRE PROTECTION ENGINEERING TASKS

1. Provide thorough field investigation of the four (4) existing buildings to determine existing Mechanical, Electrical, Plumbing and Fire Protection (MEP/FP) site conditions, project scope, point of connections, proposed requirements, and special considerations.
2. PBS will require access above the ceilings to identify the existing utilities.
3. Obtain all available As-Built documents from the Client.
4. Obtain all electronic backgrounds from Taylor Design.
5. Preparation of Construction Documents including Book Specifications in Word, Demolition Plans, and Construction Plans in Revit, and PDF format, as required.
6. Prepare a Basis for Design (BOD) for the project outlining the MEP/FP/IT Systems and the intended designs.
7. Note on plans for Contractor to coordinate any shutdowns with end-users.
8. PBS will coordinate with Taylor Design and other project Consultants, the work required to enable the installation of the new systems; Floor Penetrations, Ceiling Removal and Reinstallation, Ceiling Removal and Replacing, Wall Penetrations, Supplemental Structural Members for Supports.
9. Meetings to verify information with Facility Key Stakeholders, Operations, and Maintenance Staff to be coordinated through Taylor Design.
10. PBS will assemble catalog data sheets for coordination, review, and approval.
11. PBS will deliver its design and construction drawings via e-mail, using the same software as used by Taylor Design on the project.
12. Taylor Design will submit all MEP drawings to the local Authorities Having Jurisdiction (AHJ) for plan check and approval.
13. Assist with obtaining approval from the AHJ and Facility Key Stakeholders, implement all comments and provide responses.
14. Attend Bid Walk and provide electronic copies of Bid Package for distribution to Contractors.
15. During bidding, respond to Bid questions and prepare Addendum, as required.
16. During construction, attend site meetings as necessary, review shop drawings and other submittals and provide recommendations. Answer Contractor's questions on the Construction Documents and Change Order requests.
17. Provide Punch List at project completion and verify completion by Contractor.
18. Review Contractor's as-built drawings/redlines and reconcile information to prepare record drawings to be submitted to Fallbrook.
19. All coordination of the project documents through design, construction and close out shall be conducted through Taylor Design.



20. The services described in this Agreement will cover the following systems:
- a. **Mechanical Engineering**
- 1) Review existing Heating, Ventilation and Air Conditioning (HVAC) System type, size, and equipment life expectancy to validate the reuse.
 - 2) Provide new HVAC Systems and equipment, as required.
 - 3) Reconfigure existing duct work with demolition and remodel design per thermal zoning requirements.
 - 4) Provide new supply air, return air, and exhaust air distribution design and coordinate with all other disciplines, including Reflected Ceiling Plan (RCP).
 - 5) Preparation of all energy calculations and documentation per City requirements.
 - 6) Coordination with Structural and Architect for equipment locations and anchorage.
 - 7) Designs for all HVAC ductwork, grilles, registers, diffusers, and thermostats as required for the renovation spaces.
- b. **Electrical Engineering**
- 1) Upgrade existing lighting, switches, and outlets, as required for the modernization.
 - 2) Power distribution to renovated areas and associated systems.
 - 3) Lighting Photometric Analysis for outdoor spaces based on selection of fixtures by Taylor Design. PBS will support the Architect in the selection of the fixtures.
 - 4) Coordinate the design of the LED Lighting System within building spaces as per the reflected ceiling plan. Lighting fixtures will be selected in conjunction with Taylor Design's requirements, and PBS will provide power to the lighting fixtures interior and exterior.
 - 5) Upgrade the existing site lighting and provide new site lighting along the exercise walking path.
 - 6) Power for interior lighting and controls to comply with the latest Title 24 requirements.
 - 7) Interior power branch circuit distribution.
 - 8) Egress and exit lighting branch circuit design.
 - 9) Modify the existing Fire Alarm System as required for the modernization.
 - 10) Provide basic solar design in the parking area.
 - 11) Power for systems designed by Others, including Telcom Systems, Security, Audio/Video (A/V), decorative and public area lighting, signage. Location of all outlets and point utility requirements to be detailed on drawings by Others, these drawings being provided to the Engineer will allow the Engineer to transfer/incorporate these requirements into the electrical contract documents and to provide the needed electrical infrastructure.
- Electrical Utility Service Upgrade Study**
- 1) Evaluate the existing power utility service and its ability to support the program.
 - 2) Coordinate with the utility company to determine the peak demand values to understand current loads.
 - 3) Evaluate the condition of the electrical distribution equipment to ensure it can support the future plans.
 - 4) Provide a report outlining the existing conditions and the ability for the system to support the renovations, with recommendations for upgrade.
- Information Technology (IT) Engineering**
- 1) Provide layout and infrastructure distribution design associated with the IT designs.
 - 2) System riser diagrams to outline the distribution and connectivity.
 - 3) Coordination with the Facility Key Stakeholders to ensure the program meets the standards and expectations for this program.
 - 4) Provide cutsheets of all major equipment to aid in selection and specification of the IT components.
 - 5) Coordinate with the design team for all distribution infrastructures.



- c. **Plumbing**
- 1) Provide Plumbing Design for all new fixtures, appliances, and equipment.
 - 2) Connection to existing utilities including cold water, sanitary waste, and vent.
 - 3) Coordinate with Civil Engineer for all point of connections.
 - 4) Review existing hot water system and provide hot water design, as required.
 - 5) Plumbing fixtures and faucets shall be of water conservation and in compliance with Local and State Codes.
 - 6) Plumbing designs to support the HVAC System designs.
 - 7) Coordination with Structural Engineer for pipe support and anchorage.
- d. **Fire Protection**
- 1) Provide performance-based drawings and specifications.
 - 2) Coordinate with Civil Engineer for all point of connections.
 - 3) Coordinate sprinkler head locations with Reflected Ceiling Plan (RCP), lighting and mechanical diffusers.
 - 4) PBS will require access above the ceilings to identify the potential piping layout, piping supports, and seismic anchorage.
 - 5) Provide preliminary hydraulic calculations.
 - 6) Coordinate the location of the new fire riser rooms.
 - 7) Coordination with Structural Engineer for pipe support and anchorage.

FEE ARRANGEMENT

1. For Basic Mechanical, Electrical, Plumbing, and Fire Protection Engineering Services, the compensation shall be **\$149,500.00 (One Hundred Forty-Nine Thousand Five Hundred Dollars)**, including reimbursable expenses, with a breakdown of fees by phase as follows:

BREAKDOWN OF FEES BY PHASE			
Discipline	Construction Documents	Construction Administration	Total
Mechanical, Electrical, Plumbing, and Fire Protection	\$127,075.00	\$22,425.00	\$149,500.00
SD \$26,320 Only // Pending DD \$46,755 / CD \$54,000 / CA \$22,425			TOTAL FEE: \$149,500.00
(One Hundred Forty-Nine Thousand Five Hundred Dollars)			

2. The Payment and Invoice Schedule, including a breakdown by Phase and Percentage, is as follows:

PAYMENT AND INVOICE SCHEDULE	
Phase	Percentage
Schematic	10%
Design Development	15%
Construction Document 50%	25%
Construction Document 100%	28%
Authorities Having Jurisdiction (AHJ) Approval	2%
Construction Administration	17%
Project Close-Out	3%
TOTAL:	100%

3. For Additional Services, the compensation shall be negotiated with the Client prior to proceeding with the Work.
4. All Plan Check Fees will be billed at cost.
5. This fee proposal is valid for a period of ninety (90) days from the date of this proposal and will be adjusted if the total project square footage or project construction cost increases.

~~The below-listed Schedule of Charges and Terms and Conditions are a part of this Agreement.~~

INTENTIONALLY OMITTED: THIS IS NOT A CONTRACT/AGREEMENT AND WILL NOT BE SIGNED BY THE ARCHITECT. THIS IS THE CONSULTANT'S PROPOSED SCOPE OF WORK AND RELATED FEES. ONLY THE TERMS & CONDITIONS AND/OR PROVISIONS OF THE CLIENT'S PRIME AGREEMENT PREVAIL AND/OR AS PROVIDED FOR IN THE CONSULTANT AGREEMENT, WHICH SHALL BE ISSUED UPON RECEIPT OF CLIENT'S EXECUTED AGREEMENT.



ASSUMPTIONS | EXCLUSIONS

1. Equipment anchorage calculations are excluded.
2. Site investigation is limited to non-destructive verification of existing conditions. Temporary relocation of furniture, equipment, and casework to verify site conditions is not included in this scope of work or fee. The surveys performed during the Pre-Design Phase will be all based on visual observations.
3. Natural gas design is not included in the scope of work and fee.
4. Structural Engineering design is not included in the scope of work and fee.
5. Fire Protection and Fire Alarm approval and permits shall be provided by the Contractor.
6. Active data network equipment and Audio/Visual designs are not included in the scope of work and fee.
7. Telephone system equipment design is not included in the scope of work and fee.
8. Acoustic system design or acoustical requirements (i.e., acceptable mechanical noise, the required level of sound isolation, etc.) is excluded.
9. Any costs of recording for power, water, and sewer is not included in the scope of work or fee.
10. Complete coordination with Landscape Architect, Structural Engineer, and all Specialty Consultants is included. Site work and street development (electrical) infrastructure is not included in the scope of work and fee.
11. Any design changes by the Owner after plan check, will be considered Additional Services, and the fee will be based on a time and material basis.
12. Plan Check fees are not included in this fee and will be submitted for reimbursement.

Please review this information and let us know if you have any questions. Thank you very much for the opportunity to provide this fee proposal for your consideration.

Offered by:

Accepted by:



 Signature Date
 Ramon Camacho 10/20/2021
 Senior Plumbing & Fire Protection Design Engineer | Senior Associate
 PBS Engineers, Inc.

 Signature Date
 Gabe Legaspi, AIA
 Senior Project Manager
 Taylor Design



**2021
 SCHEDULE OF CHARGES**

The fee for our services will be based on the charges listed below. All fee quotations are applicable for a period of ninety (90) days from the date of the proposal to which this schedule is attached. We reserve the right to modify these rates upon thirty (30) days advance notice.

PERSONNEL/HOURLY RATE

Principal Engineer_____	\$185	Senior CADD/Revit Operator_____	\$117
Project Manager_____	\$160	CADD/Revit Operator/Drafting_____	\$97
Project/Senior Engineer_____	\$140	Senior Field Representative_____	\$122
Senior Designer_____	\$127	Field Representative_____	\$112
Designer_____	\$122	Word Processor/Clerical_____	\$94

These rates apply to regular time and travel time in the continental United States. A maximum travel time of eight (8) hours will be charged on any day. If required in the interest of the project, Overtime will be charged at the above rates for professional personnel and at 1.5 times the above rates for other personnel. Overtime will apply to the time in excess of eight (8) hours per weekday and all-time on Saturdays, Sundays, and holidays. In the event of adverse weather conditions or other factors beyond our control, a standby charge of four (4) hours per weekday will be made for field personnel. Reimbursable expenses are in addition to personnel rates. Reimbursable expenses will be billed at cost except as noted below.

MISCELLANEOUS CHARGES

Passenger Car_____	\$0.58/mile
Plotting_____	\$5.00/sheet
Photocopy_____	\$0.07/page

INSURANCE

PBS Engineers maintains Professional Liability, General Liability Insurance for bodily injury and property damage with a limit of \$10,000,000 per occurrence for its own account and will furnish certificates of such insurance upon request. In the event the Client desires additional coverage, we will, upon the Client's written request, obtain additional insurance at the Client's expense.

EXHIBIT “2”

Insurance Requirements

(a) Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000.00) per occurrence and an aggregate of Two Million Dollars (\$2,000,000.00) for products and operation hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.

(b) Professional Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000.00) covering acts, errors, and omissions and contractual liability. Such policy of insurance shall be maintained for a period of three years following the completion of the Services.

(c) Automobile Liability Insurance providing coverage for vehicles used in connection with the performance of this Agreement, whether owned, hired, leased, or borrowed with limits not less than One Million Dollars (\$1,000,000.00) per claimant and One Million Dollars (\$1,000,000.00) per accident, for bodily injury and property damage.

(d) Worker’s Compensation Insurance as required by the laws of the State of California. In addition, Consultant agrees to maintain bodily injury and property damage insurance, for injury to employees or damage to employee property, in a minimum amount of One Million Dollars (\$1,000,000.00) each for bodily injury and property damage.

DISCUSSION/POSSIBLE ACTION

Consideration of Fiscal Year 2021-2022 Budget

**Fallbrook Regional Health District
FY22.23 DRAFT Budget
July 2022 through June 2023**

Green and yellow columns are actuals, blue is projected

	Jul 22	Jul 21	Jul 20	Aug 22	Aug 21	Aug 20	Sep 22	Sep 21	Sep 20	Oct 22	Oct 21	Oct 20	Nov 21	Nov 21	Nov 20
Ordinary Income/Expense															
Income															
400 · District Income															
402 · Property Tax Revenue	25,753.04	22,748.41	28,757.66	24,975.91	18,774.22	31,177.60	35,041.36	25,661.42	44,421.29	115,749.67	115,433.44	116,065.90	638,174.56	661,731.34	614,617.77
403 · Interest / Dividends	1,611.97	3,223.93	6,183.47	751.65	1,503.29	6,022.99	1,464.55	1,428.83	5,474.86	2,789.91	2,721.86	9,886.42	1,822.64	1,778.19	3,850.87
xx Wellness Center Income	100.00	3,500.00	3,500.00	100.00	0.00	3,500.00	100.00	0.00	3,500.00	100.00	0.00	3,500.00	100.00	0.00	3,500.00
Total Income	27,465.00	29,472.34	38,441.13	25,827.56	20,277.51	40,700.59	36,605.91	27,090.25	53,396.15	118,639.58	118,155.30	129,452.32	640,097.20	663,509.53	621,968.64
Expense															
500 · Administrative Expenses															
500.01 · Communications	813.00	519.87	371.53	813.00	1,258.99	487.54	813.00	515.70	773.29	813.00	733.29	865.29	813.00	974.20	786.80
500.02 · IT Services	285.00	570.00	190.00	285.00	380.00	190.00	285.00	380.00	190.00	285.00	380.00	190.00	285.00	760.00	380.00
500.03 · Refreshments	40.00	85.12	0.00	40.00	25.00	0.00	40.00	0.00	0.00	40.00	0.00	0.00	40.00	2,351.33	76.34
500.04 · Office Expenses	950.00	251.21	3,053.70	950.00	809.09	591.43	950.00	813.71	-53.58	950.00	764.74	718.41	950.00	418.06	352.31
500.05 · Utilities	1,435.60	1,367.24	1,589.96	1,568.40	1,493.71	1,511.67	1,442.30	1,373.62	1,428.92	1,217.91	1,159.91	1,304.71	1,105.39	1,052.75	872.03
500.06 · Independent Contract Services	1,417.00	1,318.65	525.00	1,417.00	60.45	0.00	1,417.00	458.20	0.00	1,417.00	0.00	3,631.25	1,417.00	3,232.25	132.25
500.07 · Maintenance Services & Repairs	1,420.00	2,894.45	2,123.00	1,420.00	1,755.58	1,475.55	1,420.00	1,786.36	2,705.55	1,420.00	1,166.04	1,673.55	1,420.00	5,184.88	1,965.80
500.08 · Vehicle Expenses	20.00	0.00	382.17	225.00	215.00	278.00	20.00	0.00	0.00	20.00	0.00	49.35	20.00	81.89	0.00
500.10 · Salaries	27,620.84	31,759.19	31,421.36	27,620.84	28,128.10	29,966.03	27,620.84	23,715.61	29,165.00	27,620.84	43,376.23	30,885.42	27,620.84	46,498.44	30,688.98
500.12 · Payroll Taxes	2,209.67	2,568.18	2,557.86	2,209.67	2,255.77	2,377.24	2,209.67	2,260.60	2,551.46	2,209.67	2,531.78	2,470.51	2,209.67	3,676.69	2,460.33
500.14 · W/C Insurance	210.00	0.00	296.66	210.00	200.75	148.33	210.00	200.75	-376.67	210.00	253.75	406.33	210.00	200.75	148.33
500.15 · Employee Health & Welfare	3,626.70	4,114.17	3,572.58	3,626.70	3,112.20	4,265.51	3,626.70	2,990.88	4,339.43	3,626.70	3,112.20	3,964.40	3,626.70	4,261.19	3,917.18
500.16 · Board Stipends	1,575.00	1,680.00	2,100.00	1,575.00	1,260.00	1,260.00	1,575.00	1,785.00	1,785.00	1,575.00	1,260.00	1,260.00	1,575.00	1,260.00	1,365.00
500.17 · Education & Conferences	1,000.00	951.37	0.00	3,800.00	3,740.59	150.00		-898.63	0.00		0.00	125.00		0.00	700.00
500.18 · Dues & Subscriptions	10,250.00	10,217.03	582.46	2,100.00	2,027.19	1,811.24	675.00	671.24	878.51	8,700.00	8,632.52	15,010.11	850.00	827.49	740.99
500.19 · Insurance - General	2,238.08	1,833.36	2,293.98	2,238.08	1,833.36	2,294.03	2,238.08	1,833.36	2,294.03	2,238.08	1,883.36	2,294.03	2,238.08	1,833.36	2,294.03
500.20 · Independent Accounting Services	1,400.00	1,000.00	1,000.00	1,400.00	1,000.00	1,000.00	1,400.00	1,000.00	1,000.00	1,400.00	1,000.00	1,000.00	1,400.00	4,060.00	1,000.00
500.21 · Annual Independent Audit	0.00	0.00	0.00	5,000.00	4,850.00	3,500.00	1,000.00	0.00	3,000.00	3,500.00	5,434.27	0.00	2,500.00	2,400.00	1,750.00
500.22 · Medical Records Store & Service	2,218.01	2,103.46	3,770.95	2,218.01	1,998.56	1,816.43	2,218.01	2,070.75	1,827.19	2,218.01	0.00	1,917.74	2,218.01	4,144.20	1,720.94
500.23 · General Counsel	4,611.25	1,312.50	7,910.00	3,333.75	2,677.50	3,990.00	2,178.75	2,117.50	2,240.00	717.50	0.00	1,435.00	3,123.75	3,692.50	2,555.00
500.29 · Dist Promotions & Publications	625.00	135.63	38.50	625.00	38.00	1,893.34	625.00	131.53	637.69	3,125.00	0.00	1,520.80	625.00	1,369.38	1,002.64
500.30 · Simple IRA Expense	828.63	766.90	712.50	828.63	695.58	726.90	828.63	695.58	726.90	828.63	411.18	726.90	828.63	695.58	726.90
500.33 · Copier Lease	846.34	858.76	828.98	846.34	858.76	828.98	846.34	858.76	828.98	846.34	858.76	828.98	846.34	866.76	828.98
500.40 · Office Equipment	3,100.00	1,459.96	0.00	500.00	0.00	0.00		0.00	0.00		101.66	0.00		808.79	0.00
Total 500 · Administrative Expenses	68,740.12	67,767.05	65,321.19	64,850.41	60,674.18	60,562.22	53,639.31	44,760.52	55,941.70	64,978.67	73,059.69	72,277.78	55,922.40	90,650.49	56,464.83
570 · Comm. Health & Wellness Center															
570.01 · Communications	220.00	-7.41	88.87	220.00	283.70	0.00	220.00	213.96	98.12	220.00	169.94	89.02	220.00	84.97	89.02
570.02 · IT Services	110.00	0.00	0.00	110.00	0.00	0.00	110.00	0.00	0.00	110.00	0.00	0.00	110.00	0.00	0.00
570.04 · Office Expenses	500.00	0.00	0.00	500.00	190.45	0.00	500.00	0.00	0.00	500.00	130.25	35.00	500.00	1,292.40	0.00
570.05 · Utilities	1,690.34	1,352.27	-262.99	1,252.36	911.24	1,139.82	1,160.47	867.11	1,233.16	1,167.64	873.94	1,322.28	1,538.17	1,464.92	1,033.97
570.06 · Independent Contract Services	115.50	375.00	331.50	115.50	0.00	1,387.50	115.50	525.00	0.00	115.50	0.00	281.25	115.50	450.00	1,012.50
570.07 · Maintenance Services & Repairs	2,035.00	1,439.00	2,550.00	2,035.00	4,185.25	820.00	2,035.00	2,451.41	1,530.00	2,035.00	2,110.00	526.24	2,035.00	14,589.87	1,904.25
570.10 · Salaries	12,677.20	0.00	0.00	12,677.20	0.00	0.00	12,677.20	2,019.36	0.00	12,989.70	4,038.72	0.00	12,989.70	9,566.92	0.00
570.12 · Payroll Taxes	1,014.18	0.00	0.00	1,014.18	0.00	0.00	1,014.18	166.60	0.00	1,039.18	333.20	0.00	1,039.18	737.51	0.00
XXXX · Employee Health & Welfare	2,847.82			2,847.82			2,847.82			2,847.82			2,847.82		

**Fallbrook Regional Health District
FY22.23 DRAFT Budget
July 2022 through June 2023**

Green and yellow columns are actuals, blue is projected

	Jul 22	Jul 21	Jul 20	Aug 22	Aug 21	Aug 20	Sep 22	Sep 21	Sep 20	Oct 22	Oct 21	Oct 20	Nov 21	Nov 21	Nov 20
570.19 · Insurance - General	750.00	649.25	272.56	750.00	649.25	272.50	750.00	649.25	272.50	750.00	649.25	272.50	750.00	649.29	272.50
570.23 · General Counsel	2,000.00	0.00	0.00	2,000.00	787.50	0.00	2,000.00	70.00	0.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
570.29 · Dist Promotions & Publications	2,666.67	0.00	0.00	1,016.67	0.00	0.00	1,016.67	0.00	0.00	3,666.67	749.69	0.00	1,266.67	360.00	0.00
570.30 · Simple IRA Expense	388.82	0.00	0.00	388.82	0.00	0.00	388.82	0.00	0.00	388.82	0.00	0.00	388.82	0.00	0.00
XXXX · Copier Lease	846.34			846.34			846.34			846.34			846.34		
570.40 · Office Equipment	3,000.00	0.00	0.00		0.00	0.00		0.00	0.00	1,000.00	0.00	0.00		0.00	0.00
Total 570 · Comm. Health & Wellness Center	30,861.86	3,808.11	2,979.94	25,773.88	7,007.39	3,619.82	25,681.98	6,962.69	3,133.78	29,676.66	9,054.99	2,526.29	26,647.18	29,195.88	4,312.24
600 · Community Health Contracts															
Grantees for FY 22.23 (estimated)	125,000.00	209,243.86											125,000.00	194,243.16	
600.50 · NC Fire JPA (Ambulance)	105,000.00	0.00	0.00		0.00	0.00		0.00	0.00		0.00	0.00		0.00	0.00
600.51 · NC Fire JPA (EMSO)		0.00	0.00	20,000.00	17,972.31	17,227.23		0.00	0.00		0.00	0.00		19,042.08	17,227.23
600.52 · NC Fire JPA (Public Comms)		0.00	0.00	7,500.00	0.00	0.00		0.00	5,731.90		0.00	0.00		0.00	0.00
Total 600 · Community Health Contracts	230,000.00	209,243.86	0.00	27,500.00	17,972.31	17,227.23	0.00	0.00	5,731.90	0.00	0.00	0.00	125,000.00	213,285.24	17,227.23
800 · District Direct Care Services															
800.01 · Health Services and Clinics	16,916.67	0.00	9.70	16,916.67	14.07	25.00	21,916.67	0.00	5.00	16,916.67	0.00	385.80	16,916.67	0.00	154.32
Total 800 · District Direct Care Services	16,916.67	0.00	9.70	16,916.67	14.07	25.00	21,916.67	0.00	5.00	16,916.67	0.00	385.80	16,916.67	0.00	154.32
Total Expense	346,518.64	280,819.02	68,310.83	135,040.96	85,667.95	81,434.27	101,237.97	51,723.21	64,812.38	111,571.99	82,114.68	75,189.87	224,486.25	333,131.61	78,158.62
Net Ordinary Income	\$ (319,053.64)	\$ (251,346.68)	\$ (29,869.70)	\$ (109,213.40)	\$ (65,390.44)	\$ (40,733.68)	\$ (64,632.06)	\$ (24,632.96)	\$ (11,416.23)	\$ 7,067.58	\$ 36,040.62	\$ 54,262.45	\$ 415,610.95	\$ 330,377.92	\$ 543,810.02

**Fallbrook Regional Health District
FY22.23 DRAFT Budget
July 2022 through June 2023**

Green and yellow columns are actuals, blue is projected

	Dec 21	Dec 21	Dec 20	Jan 23	Jan 22	Jan 21	Feb 23	Feb 22	Feb 21	Mar 23	Mar 22 (projected)	Mar 21	Apr 23	Apr 22 (projected)	Apr 21
Ordinary Income/Expense															
Income															
400 · District Income															
402 · Property Tax Revenue	322,447.93	349,223.80	295,672.05	81,478.01	88,053.51	74,902.50	62,990.89	61,680.45	64,301.33	435,413.06	422,532.04	448,294.08	269,885.67	285,113.12	254,658.23
403 · Interest / Dividends	2,041.04	1,991.26	3,548.89	3,510.81	3,425.18	6,060.18	2,410.08	2,351.30	2,754.95	2,792.81	1,362.35	2,724.69	3,984.36	1,943.59	3,887.18
xx Wellness Center Income	100.00	0.00	3,500.00	100.00	0.00	3,500.00	100.00	0.00	3,500.00	100.00	0.00	3,500.00	100.00	0.00	3,500.00
Total Income	324,588.97	351,215.06	302,720.94	85,088.81	91,478.69	84,462.68	65,500.97	64,031.75	70,556.28	438,305.87	423,894.39	454,518.77	273,970.03	287,056.71	262,045.41
Expense															
500 · Administrative Expenses															
500.01 · Communications	813.00	676.34	784.61	813.00	831.81	1,035.72	813.00	676.96	1,039.00	813.00	773.40	1,838.22	813.00	805.09	1,565.63
500.02 · IT Services	285.00	0.00	380.00	285.00	380.00	380.00	285.00	380.00	380.00	285.00	403.75	380.00	285.00	382.97	380.00
500.03 · Refreshments	190.00	102.09	131.00	40.00	175.62	0.00	40.00	0.00	0.00	40.00	342.40	22.10	40.00	40.00	345.56
500.04 · Office Expenses	950.00	2,123.27	1,772.37	950.00	2,472.49	1,219.69	950.00	479.77	840.26	950.00	1,016.54	649.28	950.00	1,112.21	570.10
500.05 · Utilities	872.90	831.33	1,162.24	1,009.62	961.54	1,029.50	1,054.57	1,004.35	1,244.67	1,213.33	1,155.56	1,059.01	1,185.55	1,129.10	1,015.67
500.06 · Independent Contract Services	1,417.00	-78.79	550.00	1,417.00	1,757.25	0.00	1,417.00	1,382.37	375.00	1,417.00	1,016.30	1,580.18	1,417.00	978.50	3,892.83
500.07 · Maintenance Services & Repairs	1,420.00	1,951.69	1,213.05	1,420.00	2,040.08	2,543.55	1,420.00	4,191.28	1,456.10	1,420.00	2,621.30	2,498.05	1,920.00	2,587.15	3,714.46
500.08 · Vehicle Expenses	20.00	0.00	0.00	20.00	0.00	197.64	20.00	0.00	0.00	20.00	37.11	0.00	20.00	41.75	74.34
500.10 · Salaries	27,620.84	27,165.06	33,023.06	27,620.84	25,790.08	30,754.01	27,620.84	27,616.56	29,053.43	27,620.84	31,756.16	32,085.25	27,620.84	31,755.78	30,814.91
500.12 · Payroll Taxes	2,209.67	2,231.36	2,648.91	2,209.67	6,401.15	2,687.69	2,209.67	4,356.77	5,697.64	2,209.67	3,285.29	2,636.44	2,209.67	3,374.93	2,565.24
500.14 · W/C Insurance	210.00	200.75	148.33	210.00	200.75	296.66	210.00	200.75	148.33	210.00	200.75	148.33	210.00	200.75	148.33
500.15 · Employee Health & Welfare	3,626.70	5,199.19	4,115.41	3,735.50	3,496.75	4,693.81	3,735.50	3,482.80	4,112.69	3,735.50	3,721.17	4,113.80	3,735.50	3,672.05	3,843.30
500.16 · Board Stipends	1,575.00	1,470.00	1,365.00	2,100.00	1,785.00	2,625.00	1,575.00	2,100.00	1,575.00	1,575.00	1,575.00	2,205.00	2,100.00	1,561.88	2,520.00
500.17 · Education & Conferences		0.00	0.00		0.00	0.00	3,500.00	2,592.15	0.00		798.19	0.00	2,500.00	779.04	0.00
500.18 · Dues & Subscriptions	850.00	854.65	1,169.99	720.00	709.96	1,060.92	2,100.00	2,047.77	894.11	750.00	750.00	745.99	750.00	600.00	559.11
500.19 · Insurance - General	2,238.08	1,833.36	2,294.03	2,238.08	1,833.36	2,294.03	2,238.08	1,833.36	2,294.03	2,238.08	1,839.61	2,294.03	2,238.08	1,840.39	1,103.98
500.20 · Independent Accounting Services	2,600.00	2,470.00	1,000.00	1,400.00	2,860.00	1,000.00	1,400.00	2,440.00	1,000.00	1,400.00	1,978.75	1,000.00	1,400.00	1,700.00	1,000.00
500.21 · Annual Independent Audit	2,500.00	0.00	0.00	1,000.00	0.00	1,250.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00
500.22 · Medical Records Store & Service	2,218.01	2,651.10	1,769.50	2,218.01	3,066.23	1,839.43	2,218.01	2,609.61	1,885.54	2,218.01	2,330.49	2,067.94	2,218.01	2,358.87	2,096.46
500.23 · General Counsel	1,951.25	3,902.50	0.00	2,581.25	0.00	5,162.50	4,730.25	2,327.50	7,133.00	3,091.38	2,003.75	4,179.00	3,075.08	2,090.16	4,060.00
500.29 · Dist Promotions & Publications	3,125.00	0.00	825.00	625.00	661.67	311.10	625.00	1,948.98	8,249.65	625.00	535.65	9,502.34	625.00	585.65	1,956.55
500.30 · Simple IRA Expense	828.63	555.58	726.90	828.63	775.68	726.90	828.63	790.40	726.90	828.63	790.00	766.90	828.63	790.00	766.90
500.33 · Copier Lease	846.34	866.76	828.98	846.34	886.76	777.35	846.34	846.76	828.98	846.34	862.76	828.98	846.34	863.26	828.98
500.40 · Office Equipment	2,100.00	0.00	0.00		0.00	0.00		0.00	0.00		296.30	0.00		150.84	0.00
Total 500 · Administrative Expenses	60,467.41	55,006.24	55,908.38	54,287.93	57,086.18	61,885.50	59,836.88	63,308.14	69,434.33	53,506.77	60,090.21	73,208.22	56,987.69	59,400.35	63,822.35
570 · Comm. Health & Wellness Center															
570.01 · Communications	220.00	186.24	89.12	220.00	212.94	118.17	220.00	368.88	122.37	220.00	189.15	90.27	220.00	213.72	219.65
570.02 · IT Services	110.00	0.00	0.00	110.00	0.00	0.00	110.00	0.00	0.00	110.00	0.00	380.00	110.00	0.00	0.00
570.04 · Office Expenses	500.00	745.93	0.00	500.00	98.72	0.00	500.00	607.97	0.00	500.00	383.22	841.54	500.00	431.12	352.13
570.05 · Utilities	1,436.91	1,368.49	913.63	1,284.01	1,222.87	839.22	1,199.91	1,142.77	1,071.33	1,207.97	1,150.45	995.33	1,181.49	1,125.22	1,007.88
570.06 · Independent Contract Services	115.50	300.00	0.00	115.50	1,299.69	0.00	115.50	0.00	337.50	115.50	1,400.00	75.00	115.50	1,400.00	0.00
570.07 · Maintenance Services & Repairs	2,035.00	1,644.34	-5,269.00	2,035.00	1,675.00	7,320.00	2,035.00	4,460.92	1,447.00	2,035.00	4,069.47	1,317.50	2,035.00	4,398.28	1,529.75
570.10 · Salaries	12,989.70	5,681.80	0.00	12,989.70	6,250.00	0.00	12,989.70	6,250.00	0.00	13,150.38	4,225.85	0.00	13,150.38	4,754.08	0.00
570.12 · Payroll Taxes	1,039.18	453.40	0.00	1,039.18	501.37	0.00	1,039.18	478.12	0.00	1,052.03	333.78	0.00	1,052.03	375.50	0.00
XXXX · Employee Health & Welfare	2,847.82			2,933.25			2,933.25			2,933.25			2,933.25		

**Fallbrook Regional Health District
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July 2022 through June 2023**

Green and yellow columns are actuals, blue is projected

	Dec 21	Dec 21	Dec 20	Jan 23	Jan 22	Jan 21	Feb 23	Feb 22	Feb 21	Mar 23	Mar 22 (projected)	Mar 21	Apr 23	Apr 22 (projected)	Apr 21
570.19 · Insurance - General	750.00	649.29	272.50	750.00	649.29	272.50	750.00	649.29	272.50	750.00	649.27	272.50	750.00	649.27	272.50
570.23 · General Counsel	2,000.00	0.00	0.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	2,000.00	107.19	0.00	2,000.00	120.59	0.00
570.29 · Dist Promotions & Publications	1,016.67	23.99	0.00	1,416.67	743.08	1,300.00	3,516.67	965.94	0.00	1,266.67	355.34	150.00	1,166.67	399.75	339.10
570.30 · Simple IRA Expense	388.82	0.00	0.00	388.82	187.50	0.00	388.82	187.50	0.00	388.82	46.88	0.00	388.82	52.73	0.00
XXXX · Copier Lease	846.34			846.34			846.34			846.34			846.34		
570.40 · Office Equipment		300.00	0.00	1,000.00	0.00	0.00		0.00	0.00		37.50	0.00	1,000.00	42.19	0.00
Total 570 · Comm. Health & Wellness Center	26,295.93	11,353.48	-3,993.75	27,628.47	12,840.46	9,849.89	28,644.36	15,111.39	3,250.70	26,575.96	12,948.09	4,122.14	27,449.47	13,962.46	3,721.01
600 · Community Health Contracts															
Grantees for FY 22.23 (estimated)							125,000.00	194,243.86							
600.50 · NC Fire JPA (Ambulance)		0.00	0.00		82,973.50	0.00		0.00	0.00		0.00	0.00		0.00	0.00
600.51 · NC Fire JPA (EMSO)	20,000.00	0.00	0.00		0.00	0.00		0.00	17,227.23	20,000.00	19,042.08	0.00		0.00	0.00
600.52 · NC Fire JPA (Public Comms)	7,500.00	8,479.67	5,731.90		0.00	0.00		0.00	0.00	7,500.00	8,479.67	5,993.18		0.00	0.00
Total 600 · Community Health Contracts	27,500.00	8,479.67	5,731.90	0.00	82,973.50	0.00	125,000.00	194,243.86	17,227.23	27,500.00	27,521.75	5,993.18	0.00	0.00	0.00
800 · District Direct Care Services															
800.01 · Health Services and Clinics	16,916.67	0.00	360.00	16,916.67	10,100.00	100.00	21,916.67	0.00	0.00	16,916.67	0.00	0.00	16,916.67	0.00	1,899.22
Total 800 · District Direct Care Services	16,916.67	0.00	360.00	16,916.67	10,100.00	100.00	21,916.67	0.00	0.00	16,916.67	0.00	0.00	16,916.67	0.00	1,899.22
Total Expense	131,180.01	74,839.39	58,006.53	98,833.07	163,000.14	71,835.39	235,397.91	272,663.39	89,912.26	124,499.40	100,560.04	83,323.54	101,353.83	73,362.81	69,442.58
Net Ordinary Income	\$ 193,408.96	\$ 276,375.67	\$ 244,714.41	\$ (13,744.25)	\$ (71,521.45)	\$ 12,627.29	\$ (169,896.94)	\$ (208,631.64)	\$ (19,355.98)	\$ 313,806.47	\$ 323,334.34	\$ 371,195.23	\$ 172,616.20	\$ 213,693.90	\$ 192,602.83

**Fallbrook Regional Health District
FY22.23 DRAFT Budget
July 2022 through June 2023**

Green and yellow columns are actuals, blue is projected

	May 23	May 22 (projected)	May 21	Jun 23	Jun 22 (projected)	Jun 21	Jul '22 - Jun 23	Jul '21 - Jun 22 (projected)	Jul '20 - Jun 21
Ordinary Income/Expense									
Income									
400 · District Income									
402 · Property Tax Revenue	29,301.03	31,701.36	26,900.71	18,016.39	22,053.59	13,979.18	2,059,227.50	2,104,706.69	2,013,748.30
403 · Interest / Dividends	1,681.01	820.01	1,640.01	1,872.49	913.41	1,826.82	26,733.31	23,463.19	53,861.33
xx Wellness Center Income	100.00	0.00	3,500.00	100.00	0.00	4,300.00	1,200.00	3,500.00	42,800.00
Total Income	31,082.04	32,521.36	32,040.72	19,988.88	22,967.00	20,106.00	2,087,160.81	2,131,669.88	2,110,409.63
Expense									
500 · Administrative Expenses									
500.01 · Communications	813.00	748.35	612.93	813.00	777.43	-110.60	9,755.99	9,291.42	10,049.96
500.02 · IT Services	285.00	383.34	380.00	285.00	383.76	380.00	3,420.00	4,783.82	3,800.00
500.03 · Refreshments	40.00	40.00	0.00	40.00	40.00	116.38	630.00	3,201.56	691.38
500.04 · Office Expenses	950.00	1,150.10	895.00	950.00	1,192.15	383.40	11,400.00	12,603.34	10,992.37
500.05 · Utilities	1,137.69	1,083.52	882.12	1,099.62	1,047.26	1,214.13	14,342.87	13,659.88	14,314.63
500.06 · Independent Contract Services	1,417.00	1,093.26	4,491.00	1,417.00	1,172.64	5,047.20	17,004.00	12,391.08	20,224.71
500.07 · Maintenance Services & Repairs	1,420.00	2,691.10	2,060.55	1,420.00	2,804.19	2,631.79	28,867.55	31,674.09	26,061.00
500.08 · Vehicle Expenses	20.00	20.09	0.00	20.00	22.61	0.00	445.00	418.45	981.50
500.10 · Salaries	27,620.84	32,209.24	30,358.30	27,620.84	33,270.94	29,473.39	331,450.07	383,041.39	367,689.14
500.12 · Payroll Taxes	2,209.67	3,514.82	2,530.29	2,209.67	3,671.60	2,502.48	26,516.01	40,128.93	33,686.09
500.14 · W/C Insurance	210.00	200.75	148.33	2,200.00	2,100.00	2,260.80	4,510.00	4,160.50	3,922.09
500.15 · Employee Health & Welfare	3,735.50	3,742.03	4,707.80	3,735.50	3,835.92	4,113.80	44,173.21	44,740.55	49,759.71
500.16 · Board Stipends	1,575.00	1,599.61	2,520.00	1,575.00	1,576.44	1,890.00	19,950.00	18,912.92	22,470.00
500.17 · Education & Conferences	2,500.00	408.84	0.00		572.28	45.00	13,300.00	8,943.82	1,020.00
500.18 · Dues & Subscriptions	1,200.00	1,200.00	1,128.11	850.00	850.00	798.51	29,795.00	29,387.85	25,380.05
500.19 · Insurance - General	2,238.08	1,841.27	2,294.03	2,238.08	1,842.26	2,294.03	26,857.00	22,080.41	26,338.26
500.20 · Independent Accounting Services	1,400.00	1,700.00	1,000.00	1,400.00	2,100.00	1,000.00	18,000.00	23,308.75	12,000.00
500.21 · Annual Independent Audit	0.00	0.00	0.00	0.00	0.00	0.00	15,500.00	12,684.27	10,000.00
500.22 · Medical Records Store & Service	2,218.01	2,403.91	2,036.72	2,218.01	2,445.55	2,300.77	26,616.17	28,182.72	25,049.61
500.23 · General Counsel	3,120.77	2,016.74	4,224.80	3,854.57	2,004.14	5,705.00	36,369.54	24,144.79	48,594.30
500.29 · Dist Promotions & Publications	625.00	654.11	98.00	625.00	719.43	642.90	7,500.00	6,780.03	26,678.51
500.30 · Simple IRA Expense	828.63	790.00	766.90	828.63	790.00	766.90	9,943.50	8,546.48	8,868.40
500.33 · Copier Lease	846.34	863.82	858.76	846.34	864.46	858.76	10,156.03	10,356.38	9,955.69
500.40 · Office Equipment		169.70	0.00		190.91	0.00	5,700.00	3,178.17	0.00
Total 500 · Administrative Expenses	56,410.53	60,524.59	61,993.64	56,246.26	64,273.95	64,314.64	705,874.38	756,601.59	761,134.78
570 · Comm. Health & Wellness Center									
570.01 · Communications	220.00	204.98	29.99	220.00	203.85	29.99	2,640.00	2,324.92	1,064.59
570.02 · IT Services	110.00	0.00	0.00	110.00	0.00	0.00	1,320.00	0.00	380.00
570.04 · Office Expenses	500.00	461.20	0.00	500.00	518.85	0.00	500.00	4,860.10	1,228.67
570.05 · Utilities	1,209.57	1,151.97	1,119.85	1,246.96	1,187.58	1,369.09	15,575.79	13,818.84	11,782.57
570.06 · Independent Contract Services	115.50	1,400.00	0.00	115.50	781.21	0.00	1,386.00	7,930.90	3,425.25
570.07 · Maintenance Services & Repairs	2,035.00	4,424.91	1,296.50	2,035.00	4,671.60	1,504.30	23,805.00	50,120.06	16,476.54
570.10 · Salaries	13,150.38	5,348.34	0.00	13,150.38	5,764.46	0.00	155,581.62	53,899.54	0.00
570.12 · Payroll Taxes	1,052.03	422.43	0.00	1,052.03	454.41	0.00	12,446.53	4,256.32	0.00
XXXX · Employee Health & Welfare	2,933.25			2,933.25			34,686.45		

**Fallbrook Regional Health District
FY22.23 DRAFT Budget
July 2022 through June 2023**

Green and yellow columns are actuals, blue is projected

	May 23	May 22 (projected)	May 21	Jun 23	Jun 22 (projected)	Jun 21	Jul '22 - Jun 23	Jul '21 - Jun 22 (projected)	Jul '20 - Jun 21
570.19 · Insurance - General	750.00	649.28	272.50	750.00	649.28	272.50	9,000.00	7,791.26	3,270.06
570.23 · General Counsel	2,000.00	37.22	227.50	2,000.00	33.12	0.00	24,000.00	1,155.62	227.50
570.29 · Dist Promotions & Publications	1,266.67	449.72	0.00	766.67	505.94	0.00	20,050.00	4,553.46	1,789.10
570.30 · Simple IRA Expense	388.82	59.33	0.00	388.82	66.74	0.00	4,665.84	600.68	0.00
XXXX · Copier Lease	846.34			846.34			10,156.03	0.00	0.00
570.40 · Office Equipment		47.46	0.00		53.39	0.00	6,000.00	480.54	0.00
Total 570 · Comm. Health & Wellness Center	26,577.56	14,656.84	2,946.34	26,114.95	14,890.45	3,175.88	327,928.27	151,792.23	39,644.28
600 · Community Health Contracts									
Grantees for FY 22.23 (estimated)	125,000.00	194,243.86					500,000.00	791,975.37	1,227,824.10
600.50 · NC Fire JPA (Ambulance)		0.00	0.00		0.00	0.00	105,000.00	82,973.50	0.00
600.51 · NC Fire JPA (EMSO)		0.00	17,972.31	20,000.00	0.00	0.00	80,000.00	56,056.47	69,654.00
600.52 · NC Fire JPA (Public Comms)		0.00	0.00	7,500.00	0.00	5,993.18	30,000.00	16,959.34	23,450.16
Total 600 · Community Health Contracts	125,000.00	194,243.86	17,972.31	27,500.00	0.00	5,993.18	715,000.00	947,964.68	1,320,928.26
800 · District Direct Care Services									
800.01 · Health Services and Clinics	16,916.67	0.00	72.44	16,916.67	0.00	0.00	213,000.00	10,114.07	3,011.48
Total 800 · District Direct Care Services	16,916.67	0.00	72.44	16,916.67	0.00	0.00	213,000.00	10,114.07	3,011.48
Total Expense	224,904.75	269,425.29	82,984.73	126,777.87	79,164.40	73,483.70	1,961,802.65	1,866,472.57	2,124,718.80
Net Ordinary Income	\$ (193,822.71)	\$ (236,903.93)	\$ (50,944.01)	\$ (106,788.99)	\$ (56,197.40)	\$ (53,377.70)	\$ 125,358.16	\$ 265,197.31	\$ (14,309.17)

Fallbrook Regional Health District

FY22.23 DRAFT Budget

July 2022 through June 2023

<u>Line Item</u>	<u>Assumption Note</u>
402 · Property Tax Revenue	avg of the previous 2 year actual
403 · Interest / Dividends	took FY22.22 divide by 2 through Aug, then used previous +.25% growth
500.02 · IT Services	5% to Admin, 25% to WC
500.15 · Employee Health & Welfare	using existng policy (employee only)
500.22 · Medical Records Store & Service	avg of the previous 2 year actual
500.23 · General Counsel	avg of the previous 2 year actual
570 · Comm. Health & Wellness Center	Operations only, not the development costs
XXXX · Employee Health & Welfare	new line item
XXXX · Copier Lease	new line item
570.29 · Dist Promotions & Publications	includes advertising for 2 Community Health Events
800.01 · Health Services and Clinics	Includes funding for Diabetes Prevention Program, 2 Community Health Events