

# Fallbrook Regional HEALTH DISTRICT

138 S. Brandon St. • Fallbrook CA 92028 • 760-731-9187

## BOARD OF DIRECTORS REGULAR BOARD MEETING

WEDNESDAY  
MAY 9, 2018

6:00 PM

AT

**FPUD  
FALLBROOK PUBLIC UTILITY DISTRICT  
990 EAST MISSION ROAD  
FALLBROOK, CA 92028**

# Fallbrook Regional HEALTH DISTRICT

## AGENDA FALLBROOK REGIONAL HEALTH DISTRICT REGULAR BOARD MEETING Wednesday, May 9, 2018, 6:00 p.m.

Fallbrook Public Utilities District, 990 E. Mission Rd., Fallbrook

Director Howard Salmon will join the meeting remotely by teleconference pursuant to government Code Section 54953 from the following location: 3585 South 3500 West, Driggs, Idaho 83422.

### A. CALL MEETING TO ORDER – PLEDGE OF ALLEGIANCE

### B. ADDITIONS TO AGENDA

Pursuant to the Brown Act, additions to the Agenda as posted are exceptional, and expressly limited to three specific situations, as set forth in Government Code 54954.2(b): (1) an "emergency" as determined by majority vote of the board; (2) a 2/3 vote of the board finding that an item requires immediate action – and the need for this action arose in time after the agenda was posted or (3) the item was continued from an earlier meeting (no more than 5 days earlier), at which time the item was validly posted on the agenda of the earlier meeting.

### C. BOARD MEMBER AND PUBLIC COMMENTS

Opportunity for board members and citizens to speak on items of interest within subject matter jurisdiction of the District. For the record, please state your name. "Request to speak" cards should be filled out in advance and presented to the Board President or the recording secretary. The Board has a policy limiting any speaker to not more than five minutes

### D. CONSENT ITEMS

- D1. Approval of March 2018 Financial Statements
- D2. Minutes of April 4, 2018 Finance Committee Meeting
- D3. Minutes of April 11, 2018 Regular Board Meeting

### E. REPORTS

- E1. Finance Committee – Committee of the Whole, Chair: Director Mroz
- E2. Gov't/Public Relation/Community Relations Committee – Directors Salmon and Tinker
- E3. Facilities/Strategic Planning Committee – Directors Abbott and Salmon
- E4. Chief Executive Officer – Bobbi Palmer MBA MSW
- E5. General Counsel – Blaise Jackson

### F. DISCUSSION/ACTION ITEMS

- F1. Social Media Policy
- F2. Biennial Review and Readoption of Conflict of Interest Code

### G. ITEMS FOR SUBSEQUENT MEETINGS

- G1. Other Director/Staff discussion items
  - G1a. Item(s) for future board agendas
  - G1b. Announcements of upcoming events:
    - **Community Collaborative for Health & Wellness Committee (CCH&W)** meeting – Monday, May 21, 9:00-10:30am, Fallbrook Public Utility District Board Room
    - **Finance Committee** meeting – 1<sup>st</sup> Wednesday, June 6, 5:00pm Fallbrook Regional Health District Board Room, 138 S. Brandon Rd.
    - **NCCCHI** meeting – 1<sup>st</sup> Wednesday, June 6, 2:00-3:00pm
    - **Woman of Wellness** – Thursday, June 7, 6pm, Fallbrook Library

- **Special Districts Legislative Days** – Tuesday, May 22<sup>nd</sup>-23<sup>rd</sup> Sacramento. Register with CSDA.
- **Blue Zones Project Keynote** – May 22, 6:00pm, 1636 E. Mission Rd., Fallbrook
- **Blue Zones Project Community Transformation Presentation** – May 23, 9:00-11:00am, 1636 E. Mission Rd., Fallbrook
- **Blue Zones Project Focus Groups** – May 23, 11:00am-12:30pm and 1:00pm-2:30pm, 1636 E. Mission Rd., Fallbrook
- **Blue Zones Project Wine @ 5** – May 23, 5:00pm, 1636 E. Mission Rd., Fallbrook
- **ACHD 2018 Wellness Summit** – July 26, Sacramento.
- **ACHD 66<sup>th</sup> Annual Meeting** – September 12<sup>th</sup>-14<sup>th</sup> Pismo Beach.
- **2018 CSDA Annual Conference & Exhibitor Showcase** – Monday, September 24<sup>th</sup>-27<sup>th</sup> Indian Wells.

G2. Next Regular Board meeting – Wednesday, June 13, 2018, Fallbrook Public Utility District Board Room

## H. ADJOURNMENT

**NOTE:** This agenda posted at the Fallbrook Regional Health District Administration Office on Friday, May 4, 2018. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.




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Board Secretary/Clerk

## **CONSENT ITEMS**



**AGENDA**  
**FALLBROOK REGIONAL HEALTH DISTRICT**  
**FINANCE COMMITTEE**  
**Wednesday, May 2, 2018 at 5:00 P.M.**  
**Board Conference Room, 138 South Brandon Road, Fallbrook CA 92028**

Committee Members: Finance Committee of the Whole, Barbara Mroz, Chair, & Bill Leach, Co-chair

Staff Members: Chief Executive Officer Bobbi Palmer & Administrative Assistant Linda Bannerman

Accountant: Kathy Bogle

Bookkeeper: Wendy Lyon

1. Call to Order/Roll Call
2. Public Comments
3. Review of Financial Statements for March 2018
  - 1) Balance Sheet Comparison of March 2018 to February 2018
  - 2) Income Statement for the Month Ended March 31, 2018 & Fiscal Year to Date
  - 3) Profit & Loss Actual vs Budget – July through March 2018
  - 4) Profit & Loss Budget Overview July 2017 through June 2018
  - 5) Local Agency Investment Fund (LAIF) Statement – March 2018
  - 6) CalTRUST Statement – March 2018
  - 7) Property Tax Revenue – Fiscal Year to Date
  - 8) Check Detail Report – March 2018
4. Adjournment

I certify that on April 27, 2018, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting of the Finance Committee.

  
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Board Secretary/Clerk

**FALLBROOK REGIONAL HEALTH DISTRICT  
BALANCE SHEET COMPARISON**

Comparison of March 2018 to February 2017

	Mar 31, 18	Feb 28, 18	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
102.2 · Cash in Bank - Operating	871,506.25	986,612.13	(115105.88)
102.6 · Cash in Bank -LAI	1,460,172.20	1,460,172.20	0.00
102.9 · Cal Trust Investment Account	8,505,526.25	8,492,284.01	13,242.24
<b>Total Checking/Savings</b>	<b>10,837,204.70</b>	<b>10,939,068.34</b>	<b>(101863.64)</b>
<b>Other Current Assets</b>			
104 · Prepaid Insurance	3,875.37	5,098.13	(1,222.76)
107 · Tax apportion receivable	406,107.92	0.00	406,107.92
<b>Total Other Current Assets</b>	<b>409,983.29</b>	<b>5,098.13</b>	<b>404,885.16</b>
<b>Total Current Assets</b>	<b>11,247,187.99</b>	<b>10,944,166.47</b>	<b>303,021.52</b>
<b>Fixed Assets</b>			
121 · Equipment	33,877.10	28,254.76	5,622.34
121.2 · Equipment Depreciation	(20,524.34)	(20,255.95)	(268.39)
<b>122.0 · ASSETS HELD FOR RESALE</b>			
122.01 · ALVARADO STREET	291,240.00	291,240.00	0.00
122.02 · S. BRANDON ROAD - ADMIN BLDG	291,240.00	291,240.00	0.00
122.03 · E. MISSION ROAD	40,000.00	20,000.00	20,000.00
<b>Total 122.0 · ASSETS HELD FOR RESALE</b>	<b>622,480.00</b>	<b>602,480.00</b>	<b>20,000.00</b>
<b>Total Fixed Assets</b>	<b>635,832.76</b>	<b>610,478.81</b>	<b>25,353.95</b>
<b>TOTAL ASSETS</b>	<b>11,883,020.75</b>	<b>11,554,645.28</b>	<b>328,375.47</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
140 · Accounts Payable	21,182.13	17,417.21	3,764.92
<b>Total Accounts Payable</b>	<b>21,182.13</b>	<b>17,417.21</b>	<b>3,764.92</b>
<b>Credit Cards</b>			
150. · American Express			
150.2 - American Express 42005	1,466.75	699.65	767.10
150.1 · American Express 41007	1,375.25	1,375.25	0.00
<b>Total 150. · American Express</b>	<b>2,842.00</b>	<b>2,074.90</b>	<b>767.10</b>
<b>Total Credit Cards</b>	<b>2,842.00</b>	<b>2,074.90</b>	<b>767.10</b>
<b>Other Current Liabilities</b>			
204 · Accrued Vacation & Sick Leave	30,901.38	23,080.43	7,820.95
215 · District Wellness Initiatives	23,694.68	23,694.68	0.00
<b>Total Other Current Liabilities</b>	<b>54,596.06</b>	<b>46,775.11</b>	<b>7,820.95</b>
<b>Total Current Liabilities</b>	<b>78,620.19</b>	<b>66,267.22</b>	<b>12,352.97</b>
<b>Total Liabilities</b>	<b>78,620.19</b>	<b>66,267.22</b>	<b>12,352.97</b>
<b>Equity</b>			
300 · Unrestricted Operations Fund	1,904,473.14	1,904,473.14	0.00
302.2 · Community Investment Fund	9,843,462.82	9,843,462.82	0.00
<b>Net Income</b>	<b>56,464.60</b>	<b>(259,557.90)</b>	<b>316,022.50</b>

**FALLBROOK REGIONAL HEALTH DISTRICT  
BALANCE SHEET COMPARISON  
Comparison of March 2018 to February 2017**

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	Mar 31, 18	Feb 28, 18	\$ Change
Total Equity	11,804,400.56	11,488,378.06	316,022.50
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>11,883,020.75</u>	<u>11,554,645.28</u>	<u>328,375.47</u>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Income Statement**  
**For the Month Ended March 31, 2018 & Fiscal Year to Date**

	Mar 18	Jul '17 - Mar ...
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>400. · District</b>		
402 · Property tax revenue	406,108	1,618,773
403 · Interest / Dividends	13,242	86,658
406 · Unearned Inc (Loss) - Cal Trust		(89,562)
<b>Total 400. · District</b>	<b>419,350</b>	<b>1,615,870</b>
<b>450. · Properties</b>		
450.001 · Elder Street Building Sale		4,500,000
450.01 · Elder Str. Property Cost Basis		(4,427,825)
450.02 · Cost of Elder Str Property Sale	(4,964)	(245,351)
<b>Total 450. · Properties</b>	<b>(4,964)</b>	<b>(173,176)</b>
<b>460 · Lease Income</b>		
460.01 · A+ Urgent Care	14,400	48,000
<b>Total 460 · Lease Income</b>	<b>14,400</b>	<b>48,000</b>
<b>Total Income</b>	<b>428,786</b>	<b>1,490,694</b>
<b>Gross Profit</b>	<b>428,786</b>	<b>1,490,694</b>
<b>Expense</b>		
<b>500 · Admin. Expenses &amp; Overhead</b>		
500.10 · Salaries	24,262	199,480
500.12 · Payroll Taxes	2,009	16,385
500.14 · W/C Insurance	152	1,368
500.15 · Employee Health & Welfare	2,015	9,536
500.16 · Board Stipends	2,000	15,600
500.17 · Education & Conferences	1,764	11,573
500.18 · Dues & Subscriptions	48	13,526
500.19 · Insurance - General	1,071	20,338
500.20 · Independent Accounting Services	850	7,650
500.21 · Annual Independent Audit		8,834
500.23 · General Counsel	8,960	83,725
<b>500.25 · Office Expense</b>		
01 · Communications	345	2,600
02 · I.T. and Website services	270	6,884
03 · Refreshments	138	1,801
04 · Office Expenses	758	6,123
05 · Admin fees		1,085
06 · Independent Contract Services	4,746	31,736
<b>Total 500.25 · Office Expense</b>	<b>6,257</b>	<b>50,229</b>
500.27 · Depreciation	268	799
500.29 · Dist Promotions & Publications	2,200	29,426
500.32 · Consultant Fees	5,575	87,440
500.33 · Copier Lease		7,785
500.36 · Accrued Vacation & Sick Leave	7,821	10,214
500.38 · Blue Zone Designation	603	603



**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Income Statement**  
**For the Month Ended March 31, 2018 & Fiscal Year to Date**

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	Mar 18	Jul '17 - Mar ...
<b>Total 500 · Admin. Expenses &amp; Overhead</b>	<b>65,855</b>	<b>574,511</b>
<b>550 · Mgmt./Maint. - Alvarado Street</b>		
550.14 · Appraisal Services		2,800
<b>Total 550 · Mgmt./Maint. - Alvarado Street</b>		<b>2,800</b>
<b>570 · Mgmt./Maint. - E. Mission Road</b>		
570.14 · Appraisal Services		5,650
570.25 · Office Expense		
25.06 · Independent Contract Services	2,774	2,774
<b>Total 570.25 · Office Expense</b>	<b>2,774</b>	<b>2,774</b>
<b>Total 570 · Mgmt./Maint. - E. Mission Road</b>	<b>2,774</b>	<b>8,424</b>
<b>590 · Mgmt./Maint. - S. Brandon Road</b>		
590.02 · Gas & Electric	212	15,078
590.03 · Water	51	7,631
590.04 · Waste Management		568
590.05 · Security		9,570
590.06 · Landscape - Grounds Environment	400	8,850
590.07 · Custodial Services	540	3,150
590.08 · Elevator	182	2,297
590.09 · Vehicle Expenses		88
590.10 · Maintenance Services & Repairs	374	3,259
590.11 · Medical Records Store & Service	2,376	21,058
590.12 · Fire Alarm System		495
590.13 · Renovations / Improvements		7,642
<b>Total 590 · Mgmt./Maint. - S. Brandon Road</b>	<b>4,135</b>	<b>79,685</b>
<b>600 · Community Health Contracts</b>		
600.02 · Fbk Citizens Crime Prevention		7,500
600.04 · Boys & Girls Club		40,000
600.07 · Fbk Senior Citizens Srvc Club		68,850
600.08 · Fallbrook Smiles Project		53,625
600.11 · Palomar Family Counseling Srvc		59,250
600.14 · Fbk Family Health Center		75,000
600.17 · Foundation for Senior Care		156,835
600.18 · Fallbrook Food Pantry		54,000
600.19 · Live Oak Park Coalition	(5,000)	15,000
600.33 · REINS Therapeutic Prgm		48,750
600.37 · Trauma Intervention Prgm of SD		6,750
600.46 · Mental Health Systems, Inc.		6,937
600.48 · UCSD Eye Mobile for Children		5,500
600.53 · Jeremiah's Ranch		11,063
600.54 · Healthy Adventures Foundation		6,750
600.57 · NC Fire Protection District		25,000
600.58 · Michelle's Place		18,000
600.59 · Palomar Health Foundation		(5,000)
600.999 · Foundant Technologies	15,000	15,000
<b>Total 600 · Community Health Contracts</b>	<b>10,000</b>	<b>668,810</b>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Income Statement**  
**For the Month Ended March 31, 2018 & Fiscal Year to Date**

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	<u>Mar 18</u>	<u>Jul '17 - Mar ...</u>
800 · District Direct Care Services		
800.02 · A+ Urgent Care	30,000	100,000
<b>Total 800 · District Direct Care Services</b>	<u>30,000</u>	<u>100,000</u>
<b>Total Expense</b>	<u>112,763</u>	<u>1,434,229</u>
<b>Net Ordinary Income</b>	<u>316,023</u>	<u>56,465</u>
<b>Net Income</b>	<u>316,023</u>	<u>56,465</u>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss Actual vs Budget**

July through March 2018

	Jul '17 - Mar 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
400. · District			
402 · Property tax revenue	1,618,773	1,549,762	69,011
403 · Interest / Dividends	86,658	45,000	41,658
406 · Unearned Inc (Loss) - Cal Trust	(89,562)	0	(89,562)
<b>Total 400. · District</b>	<b>1,615,870</b>	<b>1,594,762</b>	<b>21,108</b>
450. · Properties			
450.001 · Elder Street Building Sale	4,500,000	0	4,500,000
450.01 · Elder Str. Property Cost Basis	(4,427,825)	0	(4,427,825)
450.02 · Cost of Elder Str Property Sale	(245,351)	0	(245,351)
<b>Total 450. · Properties</b>	<b>(173,176)</b>	<b>0</b>	<b>(173,176)</b>
460 · Lease Income			
460.01 · A+ Urgent Care	48,000	43,200	4,800
<b>Total 460 · Lease Income</b>	<b>48,000</b>	<b>43,200</b>	<b>4,800</b>
<b>Total Income</b>	<b>1,490,694</b>	<b>1,637,962</b>	<b>(147,268)</b>
<b>Gross Profit</b>	<b>1,490,694</b>	<b>1,637,962</b>	<b>(147,268)</b>
<b>Expense</b>			
500 · Admin. Expenses & Overhead			
500.10 · Salaries	199,480	193,334	6,146
500.12 · Payroll Taxes	16,385	14,721	1,664
500.14 · W/C Insurance	1,368	1,369	(1)
500.15 · Employee Health & Welfare	9,536	9,375	161
500.16 · Board Stipends	15,600	13,500	2,100
500.17 · Education & Conferences	11,573	13,125	(1,552)
500.18 · Dues & Subscriptions	13,526	15,400	(1,874)
500.19 · Insurance - General	20,338	20,338	0
500.20 · Independent Accounting Services	7,650	7,650	0
500.21 · Annual Independent Audit	8,834	8,600	234
500.23 · General Counsel	83,725	67,500	16,225
500.25 · Office Expense			
01 · Communications	2,600	3,000	(400)
02 · I.T. and Website services	6,884	4,500	2,384
03 · Refreshments	1,801	4,875	(3,074)
04 · Office Expenses	6,123	9,750	(3,627)
05 · Admin fees	1,085	0	1,085
06 · Independent Contract Services	31,736	45,000	(13,264)
<b>Total 500.25 · Office Expense</b>	<b>50,229</b>	<b>67,125</b>	<b>(16,896)</b>
500.27 · Depreciation	799	900	(101)
500.29 · Dist Promotions & Publications	29,426	16,500	12,926
500.32 · Consultant Fees	87,440	99,563	(12,123)
500.33 · Copier Lease	7,785	7,500	285
500.36 · Accrued Vacation & Sick Leave	10,214	0	10,214
500.38 · Blue Zone Designation	603	0	603
500.45 · Community Garden	0	7,000	(7,000)
<b>Total 500 · Admin. Expenses &amp; Overhead</b>	<b>574,511</b>	<b>563,499</b>	<b>11,012</b>
550 · Mgmt./Maint. - Alvarado Street			
550.14 · Appraisal Services	2,800		

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss Actual vs Budget**

July through March 2018

	Jul '17 - Mar 18	Budget	\$ Over Budget
Total 550 · Mgmt./Maint. - Alvarado Street	2,800		
570 · Mgmt./Maint. - E. Mission Road			
570.14 · Appraisal Services	5,650		
570.25 · Office Expense			
25.06 · Independent Contract Services	2,774		
Total 570.25 · Office Expense	2,774		
Total 570 · Mgmt./Maint. - E. Mission Road	8,424		
590 · Mgmt./Maint. - S. Brandon Road			
590.02 · Gas & Electric	15,078	5,625	9,453
590.03 · Water	7,631	4,500	3,131
590.04 · Waste Management	568	356	213
590.05 · Security	9,570	12,752	(3,182)
590.06 · Landscape - Grounds Environment	8,850	9,000	(150)
590.07 · Custodial Services	3,150	5,251	(2,101)
590.08 · Elevator	2,297	1,502	795
590.09 · Vehicle Expenses	88	225	(137)
590.10 · Maintenance Services & Repairs	3,259	2,700	559
590.11 · Medical Records Store & Service	21,058	30,750	(9,692)
590.12 · Fire Alarm System	495	1,650	(1,155)
590.13 · Renovations / Improvements	7,642	50,000	(42,358)
Total 590 · Mgmt./Maint. - S. Brandon Road	79,685	124,311	(44,625)
600 · Community Health Contracts			
600.02 · Fbk Citizens Crime Prevention	7,500	7,500	0
600.04 · Boys & Girls Club	40,000	40,000	0
600.07 · Fbk Senior Citizens Srvc Club	68,850	68,850	0
600.08 · Fallbrook Smiles Project	53,625	53,625	0
600.11 · Palomar Family Counseling Srvc	59,250	59,250	0
600.14 · Fbk Family Health Center	75,000	75,000	0
600.17 · Foundation for Senior Care	156,835	156,835	0
600.18 · Fallbrook Food Pantry	54,000	54,000	0
600.19 · Live Oak Park Coalition	15,000	30,000	(15,000)
600.33 · REINS Therapeutic Prgm	48,750	48,750	0
600.37 · Trauma Intervention Prgm of SD	6,750	6,750	0
600.46 · Mental Health Systems, Inc.	6,937	6,937	0
600.48 · UCSD Eye Mobile for Children	5,500	5,500	0
600.53 · Jeremiah's Ranch	11,063	11,063	0
600.54 · Healthy Adventures Foundation	6,750	6,750	0
600.57 · NC Fire Protection District	25,000	25,000	0
600.58 · Michelle's Place	18,000	18,000	0
600.59 · Palomar Health Foundation	(5,000)	0	(5,000)
600.999 · Foundant Technologies	15,000	0	15,000
Total 600 · Community Health Contracts	668,810	673,810	(5,000)
800 · District Direct Care Services			
800.02 · A+ Urgent Care	100,000	0	100,000
Total 800 · District Direct Care Services	100,000	0	100,000
Total Expense	1,434,229	1,361,619	72,610
Net Ordinary Income	56,465	276,342	(219,878)
Net Income	56,465	276,342	(219,878)

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss Budget Overview 2017 - 2018**  
 July 2017 through June 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	TOTAL Jul '17 - Jun 18
<b>Ordinary Income/Expense</b>													
<b>Income</b>													
<b>400 · District</b>													
402 · Property tax revenue	15,065	29,617	9,576	25,343	50,132	600,620	297,496	63,789	458,124	214,331	14,470	21,437	1,800,000
403 · Interest / Dividends	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
<b>Total 400 · District</b>	20,065	34,617	14,576	30,343	55,132	605,620	302,496	68,789	463,124	219,331	19,470	26,437	1,860,000
<b>460 · Lease Income</b>													
460.01 · A+ Urgent Care	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	57,600
<b>Total 460 · Lease Income</b>	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	57,600
<b>Total Income</b>	24,865	39,417	19,376	35,143	59,932	610,420	307,296	73,589	467,924	224,131	24,270	31,237	1,917,600
<b>Gross Profit</b>	24,865	39,417	19,376	35,143	59,932	610,420	307,296	73,589	467,924	224,131	24,270	31,237	1,917,600
<b>Expense</b>													
<b>500 · Admin. Expenses &amp; Overhead</b>													
500.10 · Salaries	19,408	20,665	19,928	22,222	22,222	22,222	22,222	22,222	22,222	22,222	22,222	22,222	260,000
500.12 · Payroll Taxes	1,327	1,455	1,381	1,760	1,760	1,760	1,760	1,760	1,760	1,760	1,760	1,760	20,000
500.14 · W/C Insurance	152	152	152	152	152	152	152	152	152	152	152	152	1,825
500.15 · Employee Health & Welfare	1,042	1,042	1,042	1,042	1,042	1,042	1,042	1,042	1,042	1,042	1,042	1,042	12,500
500.16 · Board Stipends	1,300	1,700	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,000
500.17 · Education & Conferences	1,458	1,458	1,458	1,458	1,458	1,458	1,458	1,458	1,458	1,458	1,458	1,458	17,500
500.18 · Dues & Subscriptions	8,471	667	0	0	5,272	110	880	0	0	100	0	0	15,500
500.19 · Insurance - General	3,746	3,746	3,746	3,746	1,071	1,071	1,071	1,071	1,071	1,071	1,071	1,071	23,550
500.20 · Independent Accounting Services	850	850	850	850	850	850	850	850	850	850	850	850	10,200
500.21 · Annual Independent Audit	0	8,600	0	0	0	0	0	0	0	0	0	0	8,600
500.23 · General Counsel	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	90,000
500.25 · Office Expense													
01 · Communications	333	333	333	333	333	333	333	333	333	333	333	333	4,000
02 · I.T. and Website services	500	500	500	500	500	500	500	500	500	500	500	500	6,000
03 · Refreshments	542	542	542	542	542	542	542	542	542	542	542	542	6,500
04 · Office Expenses	1,083	1,083	1,083	1,083	1,083	1,083	1,083	1,083	1,083	1,083	1,083	1,083	13,000
06 · Independent Contract Services	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
<b>Total 500.25 · Office Expense</b>	7,458	7,458	7,458	7,458	7,458	7,458	7,458	7,458	7,458	7,458	7,458	7,458	89,500
500.27 · Depreciation	100	100	100	100	100	100	100	100	100	100	100	100	1,200
500.29 · Dist Promotions & Publications	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	22,000
500.32 · Consultant Fees	11,063	11,063	11,063	11,063	11,063	11,063	11,063	11,063	11,063	11,063	11,063	11,063	132,750
500.33 · Copier Lease	833	833	833	833	833	833	833	833	833	833	833	833	10,000
500.36 · Accrued Vacation & Sick Leave	0	0	0	0	0	0	0	0	0	0	0	20,700	20,700
500.45 · Community Garden	0	0	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,000
<b>Total 500 · Admin. Expenses &amp; Overhead</b>	66,542	69,123	59,845	62,517	65,114	59,952	60,722	59,842	59,842	59,942	59,842	80,542	763,825
<b>590 · Mgmt./Maint. - S. Brandon Road</b>													
590.02 · Gas & Electric	625	625	625	625	625	625	625	625	625	625	625	625	7,500
590.03 · Water	500	500	500	500	500	500	500	500	500	500	500	500	6,000
590.04 · Waste Management	71	0	71	0	71	0	71	0	72	0	70	0	425
590.05 · Security	1,424	1,416	1,416	1,416	1,416	1,416	1,416	1,416	1,416	1,416	1,416	1,416	17,000
590.06 · Landscape - Grounds Environment	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
590.07 · Custodial Services	587	583	583	583	583	583	583	583	583	583	583	583	7,000
590.08 · Elevator	174	166	166	166	166	166	166	166	166	166	166	166	2,000
590.09 · Vehicle Expenses	25	25	25	25	25	25	25	25	25	25	25	25	300
590.10 · Maintenance Services & Repairs	300	300	300	300	300	300	300	300	300	300	300	300	3,600
590.11 · Medical Records Store & Service	3,417	3,417	3,417	3,417	3,417	3,417	3,417	3,417	3,417	3,417	3,417	3,417	41,000
590.12 · Fire Alarm System	183	183	183	183	183	183	183	183	183	183	183	183	2,200
590.13 · Renovations / Improvements	0	0	0	12,500	12,500	12,500	12,500	0	0	0	0	0	50,000
<b>Total 590 · Mgmt./Maint. - S. Brandon Road</b>	8,306	8,215	8,286	20,715	20,786	20,715	20,786	8,215	8,286	8,215	8,284	8,215	149,025

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss Budget Overview 2017 - 2018**  
 July 2017 through June 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	TOTAL Jul '17 - Jun 18
<b>600 · Community Health Contracts</b>													
600.02 · Fbk Citizens Crime Prevention	2,500	0	0	0	2,500	0	0	2,500	0	0	2,500	0	10,000
600.04 · Boys & Girls Club	20,000	0	0	0	10,000	0	0	10,000	0	0	10,000	0	50,000
600.07 · Fbk Senior Citizens Srvc Club	31,350	0	0	0	18,750	0	0	18,750	0	0	18,750	0	87,600
600.08 · Fallbrook Smiles Project	17,875	0	0	0	17,875	0	0	17,875	0	0	17,875	0	71,500
600.11 · Palomar Family Counseling Srvc	19,750	0	0	0	19,750	0	0	19,750	0	0	19,750	0	79,000
600.14 · Fbk Family Health Center	25,000	0	0	0	25,000	0	0	25,000	0	0	25,000	0	100,000
600.17 · Foundation for Senior Care	52,279	0	0	0	52,278	0	0	52,278	0	0	52,278	0	209,113
600.18 · Fallbrook Food Pantry	18,000	0	0	0	18,000	0	0	18,000	0	0	18,000	0	72,000
600.19 · Live Oak Park Coalition	10,000	0	0	0	10,000	0	0	10,000	0	0	10,000	0	40,000
600.33 · REINS Therapeutic Prgm	16,250	0	0	0	16,250	0	0	16,250	0	0	16,250	0	65,000
600.37 · Trauma Intervention Prgm of SD	2,250	0	0	0	2,250	0	0	2,250	0	0	2,250	0	9,000
600.46 · Mental Health Systems, Inc.	2,312	0	0	0	2,312	0	0	2,312	0	0	2,312	0	9,249
600.48 · UCSD Eye Mobile for Children	0	0	0	0	2,500	0	0	3,000	0	0	3,000	0	8,500
600.53 · Jeremiah's Ranch	3,688	0	0	0	3,688	0	0	3,688	0	0	3,688	0	14,750
600.54 · Healthy Adventures Foundation	2,250	0	0	0	2,250	0	0	2,250	0	0	2,250	0	9,000
600.57 · NC Fire Protection District	0	0	0	0	0	0	0	25,000	0	0	0	0	25,000
600.58 · Michelle's Place	6,000	0	0	0	6,000	0	0	6,000	0	0	6,000	0	24,000
<b>Total 600 · Community Health Contracts</b>	<b>229,504</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>209,403</b>	<b>0</b>	<b>0</b>	<b>234,903</b>	<b>0</b>	<b>0</b>	<b>209,903</b>	<b>0</b>	<b>883,712</b>
<b>Total Expense</b>	<b>304,352</b>	<b>77,338</b>	<b>68,131</b>	<b>83,232</b>	<b>295,303</b>	<b>80,667</b>	<b>81,508</b>	<b>302,960</b>	<b>68,128</b>	<b>68,157</b>	<b>278,029</b>	<b>88,757</b>	<b>1,796,562</b>
<b>Net Ordinary Income</b>	<b>(279,488)</b>	<b>(37,921)</b>	<b>(48,755)</b>	<b>(48,089)</b>	<b>(235,370)</b>	<b>529,753</b>	<b>225,788</b>	<b>(229,371)</b>	<b>399,796</b>	<b>155,974</b>	<b>(253,759)</b>	<b>(57,520)</b>	<b>121,038</b>
<b>Net Income</b>	<b>(279,488)</b>	<b>(37,921)</b>	<b>(48,755)</b>	<b>(48,089)</b>	<b>(235,370)</b>	<b>529,753</b>	<b>225,788</b>	<b>(229,371)</b>	<b>399,796</b>	<b>155,974</b>	<b>(253,759)</b>	<b>(57,520)</b>	<b>121,038</b>

Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
April 24, 2018

FALLBROOK HEALTHCARE DISTRICT

ADMINISTRATOR  
P.O. BOX 2587  
FALLBROOK, CA 92088

PMIA Average Monthly Yields

**Account Number:**

Tran Type Definitions

March 2018 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	1,460,172.20
Total Withdrawal:	0.00	Ending Balance:	1,460,172.20



CalTRUST  
 c/o Gemini Fund Services LLC  
 PO Box 541150  
 Omaha, NE 68154-9150  
 www.caltrust.org  
 Email: CalTRUSTSupport@thegeminicompanies.com  
 Fax: 402-963-9094  
 Phone: 833-CALTRUST (225-8787)

## Investment Account Summary

03/01/2018 through 03/31/2018

### SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Mar 31 (\$)	Value on Mar 31 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>						
CalTRUST Medium Term Fund		857,411.920	9.92	8,505,526.25	8,600,148.46	(94,622.21)
<b>Portfolios Total value as of 03/31/2018</b>				<b>8,505,526.25</b>		

### DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>			<b>Account Number</b>			
CalTRUST Medium Term Fund								
Beginning Balance	03/01/2018			856,077.017	9.92	8,492,284.01		
Accrual Income Div Reinvestment	03/29/2018	13,242.24	1,334.903	857,411.920	9.92	8,505,526.25	0.00	0.00
Unrealized Gain/(Loss)						0.00		
Closing Balance as of	Mar 31			857,411.920	9.92	8,505,526.25		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Property Tax Revenue - Fiscal Year to Date**  
 July 2017 through June 2018

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Type	Date	Name	Amount	Balance
<b>400. · District</b>				
<b>402 · Property tax revenue</b>				
Gener...	07/31/17	County of SD...	29,432.21	29,432.21
Gener...	08/31/17	County of SD...	14,327.35	43,759.56
Gener...	09/30/17	County of SD...	22,989.72	66,749.28
Gener...	10/31/17	County of SD...	89,729.00	156,478.28
Gener...	11/30/17	County of SD...	605,700.68	762,178.96
Gener...	12/29/17	County of SD...	402,852.64	1,165,031.60
Gener...	01/31/18	County of SD...	47,633.56	1,212,665.16
Gener...	03/31/18	County of SD...	406,107.92	1,618,773.08
Total 402 · Property tax revenue			1,618,773.08	1,618,773.08
Total 400. · District			1,618,773.08	1,618,773.08
<b>TOTAL</b>			<b><u>1,618,773.08</u></b>	<b><u>1,618,773.08</u></b>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Check Detail Report - March 2018**

Type	Date	Num	Name	Memo	Amount
102.2 · Cash in Bank - Operating					
Che...	03/01/18	9614	Pamela Knox	REIMBURSEMENT-Medi...	-203.47
Bill ...	03/02/18	9611	Aztec Cleaning & Mai...	Office cleaning - Inv. 033...	-180.00
Bill ...	03/02/18	9612	Galvanized strategies...	Retainer - Community en...	-4,000.00
Bill ...	03/02/18	9613	L & M Enterprises, Inc.	February bookkeeping	-3,498.75
Bill ...	03/05/18	9615	FPUD - FHD 2 0077...	007720-001	-338.83
Bill ...	03/05/18	9616	Scott & Jackson Esq.	Professional services 201...	-6,457.50
Bill ...	03/05/18	9617	SDG&E- 623 E. Alvar...	Billing Period 1/21-2/20/1...	-14.35
Bill ...	03/05/18	9618	Touchbase	344664	-56.50
Bill ...	03/05/18	9619	Village News	1641	-135.95
Bill ...	03/05/18		SDG&E FHD - 6994	Credit applied to invoice	0.00
Che...	03/07/18	9621	Pamela Knox	Reimbursement - Dental; ...	-215.22
Bill ...	03/07/18	9622	ACHD	2018 Leadership Academ...	-150.00
Bill ...	03/07/18	9623	FPUD - FHD 1 0077...	007721-000	-46.04
Bill ...	03/07/18	9624	Glennie's Office Prod...	6493	-101.24
Bill ...	03/07/18	9625	Iron Mountain-153	CHSRM	-1,093.11
Bill ...	03/07/18	9626	Iron Mountain SX-302	SX302/Fallbrook Hosp.	-937.94
Bill ...	03/07/18	9627	Kathleen Bogle	February accounting servi...	-1,450.00
Bill ...	03/12/18	9628	American Express - ...	0-41007	-3,391.14
Bill ...	03/12/18	9629	AT&T U-Verse - com...	146524365	-70.00
Bill ...	03/12/18	9630	Palomar Mountain Pr...	45919	-25.61
Bill ...	03/12/18	9631	Ramirez Landscapin...	Landscape maintenance ...	-400.00
Bill ...	03/12/18	9632	Streamline	Website monthly fee Mar...	-200.00
Bill ...	03/12/18	9633	Termin-8 Pest Control		-250.00
Bill ...	03/14/18	9634	Fallbrook Awards	Name Badge; Inv. 26238	-9.16
Bill ...	03/14/18	9635	Foundant Technologies	CHC management softwa...	-15,000.00
Che...	03/15/18	9636	Pamela Knox	Reimburse - Medicare De...	-330.00
Bill ...	03/15/18	9637	First American Title I...	2nd Escrow Deposit for 1...	-20,000.00
Che...	03/21/18	9638	L & M Enterprises, Inc.	Reimbursment-mileage a...	-66.18
Bill ...	03/23/18	9639	Apple One Staffing	00102494-0000	-1,654.80
Bill ...	03/23/18	9640	Ascent Elevator Servi...	Elevator service - Inv. 301...	-182.00
Bill ...	03/23/18	9641	AT&T	3/14/18 invoice; Account ...	-215.93
Bill ...	03/23/18	9642	Aztec Cleaning & Mai...	VOID: Office cleaning - In...	0.00
Bill ...	03/23/18	9643	CalPERS	1559595490	-1,360.13
Bill ...	03/23/18	9644	Citrus Plaza Self Stor...	Storage Unit #322 rental f...	-214.00
Bill ...	03/23/18	9645	Ed Shobe Plumbing	Labor Charge to Fix Toilet...	-123.76
Bill ...	03/23/18	9646	Fallbrook Awards	Name Badge; Inv. 26258	-9.16
Bill ...	03/23/18	9647	Sun Realty	Property strategies/apprai...	-1,275.00
Bill ...	03/23/18	9648	Touchbase	344664	-57.56
Bill ...	03/23/18	9649	ULINE	Inv. 95568114; recycling ...	-57.72
Bill ...	03/23/18	9650	Village News	1641	-1,825.00
Che...	03/23/18	9651	Cash	Petty Cash Replenished	-250.00
Bill ...	03/26/18	9652	A+ Urgent Care, Inc.	Jan-March 2018 per MOU...	-30,000.00
Bill ...	03/26/18	9653	ACHD	2018 Leadership Academ...	-150.00
Bill ...	03/28/18	9654	Ace Party Productions		-281.45
Bill ...	03/28/18	9655	County of SD-Treasu...	219-6240037	-50.00
Bill ...	03/28/18	9656	SDG&E- 623 E. Alvar...	Billing Period 2/20-3/21/1...	-15.40
Bill ...	03/28/18	9657	SDG&E FHD - 6994	40605976994	-196.77
Bill ...	03/29/18	9658	FPUD - FHD 1 0077...	007721-000	-51.04
Bill ...	03/29/18	9659	Scott Harvey	Sidewalk project done re: ...	-4,964.47
Bill ...	03/29/18	9660	L & M Enterprises, Inc.	Bookkeeping 3/1-3/29/18	-4,680.00
Total 102.2 · Cash in Bank - Operating					-106,235.18
<b>TOTAL</b>					<b>-106,235.18</b>





**FINANCE COMMITTEE**

**Wednesday, April 4, 2018 at 5:00 P.M.**

**Board Conference Room, 138 South Brandon Road, Fallbrook CA 92028**

**MINUTES**

Committee Members Present: Gordon Tinker, Bill Leach, Steve Abbott, Howard Salmon and Barbara Mroz

Staff Members Present: Chief Executive Officer Bobbi Palmer; Administrative Assistant Linda Bannerman and Bookkeeper Wendy Lyon

1. Call to Order/Roll Call  
Chair Barbara Mroz called the meeting to order at 5:00 p.m.
2. Public Comments  
None
3. Review of Financial Statements for February 2018
  - 1) Balance Sheet Comparison of February 2018 to January 2018
  - 2) Income Statement for the Month Ended February 28, 2018 & Fiscal Year to Date
  - 3) Profit & Loss Actual vs Budget – July through February 2018  
The above financial statements through February of 2018 were reviewed noting that \$232,210.26 was paid in February to Community Health Contract recipients. Though consultant fees are high (increased due to the purchase of the property for the wellness center), the District remains under budget.
  - 4) Profit & Loss Budget Overview July 2017 through June 2018  
Report was reviewed.
  - 5) Local Agency Investment Fund (LAIF) Statement – February 2018  
The balance in this account as of February was \$1,460,172.20.
  - 6) CalTRUST Statement – February 2018  
The balance in this account in February was \$8,492,284.
  - 7) Property Tax Revenue – Fiscal Year to Date  
There was no property tax revenue received in February. Fiscal year to date the District has received \$1,212,665.16
  - 8) Check Detail Report – February 2018  
This report was reviewed and there were no concerns.

4. Discussion Items

1) Budget for 1636 East Mission Road Community Wellness Center

Discussion ensued regarding creating a budget for the new property project. Bobbi Palmer noted that the “school” building at the new property needs a new roof. She said she and staff have been working to develop the budget.

Discussion ensued regarding the meeting earlier this day with Community Health Contract recipients and prospective recipients. The meeting was called to roll out the tool they will need to use from Foundant (a grant management company) to apply for a contract. Contracts will be awarded in part on recipients being able to provide services related to the new upcoming wellness center, which will benefit the health & wellness of our residents. Lyft transportation services for non-emergency services will be incorporated as well.

Further discussion ensued regarding urgent care services. While we had hoped to have Community Health Systems, Inc. pursue their original response to the RFP, at this time it is questionable whether they will follow through. Bobbi had previously discussed the possibility of a “Fire House Clinic” as a possibility to meet the need.

5. Adjournment

There being no further business, the meeting was adjourned at 5:47 p.m.

---

Barbara Mroz, Committee Chair



# Fallbrook Regional HEALTH DISTRICT

## REGULAR BOARD MEETING

Wednesday, April 11, 2018, 6:00 p.m.

Fallbrook Public Utilities District, 990 E. Mission Rd., Fallbrook

### MINUTES

#### A. CALL MEETING TO ORDER – PLEDGE OF ALLEGIANCE

President Gordon Tinker called the meeting to order at 6:44 p.m. and led the Pledge of Allegiance.

#### B. ADDITIONS TO AGENDA

None.

#### C. BOARD MEMBER AND PUBLIC COMMENTS

None

#### D. PRESENTATIONS

- D1. Blue Zones Project presented by Michael Acker, Stephen Sachtleben and Erica Graves  
This agenda item had been included in the event members of the public were unable to attend the prior 5:00 p.m. presentation. No members of the public were present that had not already heard the presentation.

#### E. CONSENT ITEMS

- E1. Approval of February 2018 Financial Statements  
E2. Minutes of March 7, 2018 Finance Committee Meeting  
E3. Minutes of March 14, 2018 Regular Board Meeting

No member of the board requested further discussion on any of the Consent Items.

**Action:** It was moved by Director Abbott, seconded by Director Salmon to approve the Consent Items as presented. Motion carried. 5-0

#### F. REPORTS

- F1. Finance Committee – Committee of the Whole, Chair: Director Mroz  
Committee Chair Barbara Mroz reported that the Finance Committee of the Whole met on April 4th and reviewed the financial statements for February 2018. There were no concerns regarding any variances and no discrepancies were noted. Overall, the District is operating under budget. No property tax monies were received in February and the balance in the account was \$1,202,665. The CalTRUST balance was \$8,492,248 and the LAIF account balance was \$1,460,172.

F2. Gov't/Public Relation/Community Relations Committee – Directors Salmon and Tinker  
No report

F3. Facilities/Strategic Planning Committee – Directors Abbott and Salmon  
No report

F4. Chief Executive Officer – Bobbi Palmer

CEO Bobbi Palmer reviewed her status report on Phase 1 Outcome, reiterating that “Collective impact efforts are most effective when they build from what already exists” from the Collective Impact Strategy: Stanford University Model. She noted the rollout of the Foundant Software tool designed to streamline FRHD’s grant management program which took place on April 4<sup>th</sup>. Information is available on our website regarding the Community Health Contracts and Blue Zones. An integrated approach is utilized to include as criteria the following principles: 1) Future Wellness Center Concept; 2) Blue Zones Concept and 3) LYFT utilization as a strategy for developing a sustainable program beginning with a pilot to increase transportation for non-emergency use. (See packet for attachments.)

The State of California is again looking to take money from special districts and during the ACHD Legislative Days coming up, Board members and staff will meet with legislators to discourage them from doing so. Our focus on health & wellness services and activities solidifies our role and relevance in our communities. Lastly, our next LAFCO Municipal Services Review is scheduled for 2021-2022.

F5. General Counsel – Blaise Jackson

Counsel Blaise Jackson reported that AB2019 is the culmination of efforts to revisit and update the healthcare district law. Three key updates include the following, with which he noted FRHD is already in compliance.

1. Adopting a budget by September of each year at a public meeting.
2. Maintaining a website.
3. Grant policies and procedures.

He said the remainder of his comments would be confined to Discussion/Action items.

## **G. DISCUSSION/ACTION ITEMS**

G1. Social Media Policy

CEO Bobbi Palmer said she believes it is time for the District to consider a Social Media Policy. She said the policy presented is in draft form and brought to the Board for consideration. Board members requested that they have time to review the policy and its consideration for discussion/action was postponed to the May meeting of the Board.

G2. Consideration of approval of Memorandum of Understanding with Tri City Health Care District (Phasing in of Property Tax Exchange)

Legal Counsel said the Memorandum of Understanding between Fallbrook Regional Health District and Tri-City Healthcare District was brought to the Tri-City Board of Directors for approval at its meeting in late March. LAFCO originated the recommendation of the annexation of a portion of FRHD to Tri-City Healthcare District as the land to be annexed lies within the Oceanside city limit as part of Tri-City’s multi-faceted boundary adjustment application. When the dollar amount of property tax



changeover was realized (\$181,000), LAFCO approved the annexation with the condition that both healthcare Districts agree to the terms set forth in the MOU in order to phase in the transfer of property taxes over a three-year period. Discussion ensued, and it was noted that an ongoing housing development within the Fallbrook Regional Health District will help to offset the loss, which won't begin to phase in until July 2019 at the earliest.

**Action:** It was moved by Director Salmon, seconded by Director Abbott to approve the Memorandum of Understanding with Tri-City Healthcare District as presented. Motion carried. 5-0

## H. ITEMS FOR SUBSEQUENT MEETINGS

### H1. Other Director/Staff discussion items

#### H1a. Item(s) for future board agendas

Social Media Policy to be considered at a future meeting.

#### H1b. Announcements of upcoming events:

- **Community Collaborative for Health & Wellness Committee (CCH&W)** meeting – Monday, April 16, 2018, 9:00-10:30am, Fallbrook Public Utility District Board Room
- **ACHD Legislative Day** – April 16-17, Sacramento.
- **Finance Committee** meeting – 1<sup>st</sup> Wednesday, May 2, 5:00pm Fallbrook Regional Health District Board Room, 138 S. Brandon Rd.
- **NCCCHI** meeting – 1<sup>st</sup> Wednesday, May 2, 2:00-3:00pm
- **Woman of Wellness** – Thursday, May 3, 6pm – Fallbrook Library
- **Special Districts Legislative Days** – Tuesday, May 22<sup>nd</sup>-23<sup>rd</sup> Sacramento. [Register with CSDA.](#)
- **Blue Zones Project Site Visits** – May 22<sup>nd</sup>-24<sup>th</sup>
- **ACHD 2018 Wellness Summit** – July 26, Sacramento.
- **ACHD 66<sup>th</sup> Annual Meeting** – September 12<sup>th</sup>-14<sup>th</sup> Pismo Beach.
- **2018 CSDA Annual Conference & Exhibitor Showcase** – Monday, September 24<sup>th</sup>-27<sup>th</sup> Indian Wells.

### H2. Next Regular Board meeting – Wednesday, May 9, 2018, Fallbrook Public Utility District Board Room

## I. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:12 p.m.

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Gordon Tinker, President

---

Stephen Abbott, Secretary

## **REPORTS**

**REPORTS**

Chief Executive Officer – Bobbi Palmer, MBA, MSW  
Bookkeeper / Admin Oversight – Wendy Lyon

**CEO REPORT FORTHCOMING**

**BOOKKEEPER / ADMIN OVERSIGHT  
REPORT FORTHCOMING**

**REPORTS**  
Legislative Communication



HURST+BROOKS+ESPINOSA

# This Week in Sacramento

INFORMATION & INSIGHTS FROM HURST BROOKS ESPINOSA ■ WEEK OF APRIL 16, 2018

## Budget Subcommittee Deliberations Continue

Another set of budget subcommittee discussions occurred this week. Highlights in key areas of interest are provided below.

### CALWORKS

The Senate Budget and Fiscal Review Subcommittee No. 3 on health and human services (HHS) met on Thursday to discuss CalWORKs, CalFresh and immigration budget issues. The subcommittee had a robust discussion of a budget proposal tied to [SB 982](#), by Senator Holly Mitchell, which would increase CalWORKs grants in order to eliminate deep childhood poverty. Additionally, the subcommittee heard the County Welfare Directors Association (CWDA) proposal to augment the CalWORKs single allocation by approximately \$55 million. Both proposals received significant support during public testimony and were held open.

### PROPOSITION 47

On April 16, the Assembly Budget Subcommittee No. 5 on public safety heard a brief overview on Proposition 47 recidivism reduction grants administered by the Board of State and Community Corrections (BSCC). BSCC staff provided overview information on the first round of competitive grants [awarded](#), which support 23 projects statewide that are in different stages of implementation. Just over \$100 million – representing the first year of calculated state correctional savings as specified by the initiative plus estimates of the second and third years of savings – was issued to the 23 successful applicants in June 2017. Subcommittee members revisited questions – but took no action – on the methodology the Department of Finance used to make the state correctional savings calculation.

### CHILD SUPPORT AUGMENTATION

On Wednesday, the Assembly Budget Subcommittee No. 1 on HHS discussed the proposal to augment child support funding for the 14 counties with the lowest per-case average in the state. The proposal was received positively by the subcommittee members, with Assembly Members Rubio and Arambula participating in the discussion and recognizing the stakeholder process under way this week. Assembly Member Rubio asked that the Administration consider the impacts on children when funding child support. The item remains open.

### Worth Noting: Assembly Speaker Names Members to Disaster Response Committee

Assembly Speaker Anthony Rendon this week named the membership of the previously established Select Committee on Natural Disasters, Response, and Rebuilding.

In addition to co-chairs previously announced by the Assembly Speaker (Marc Levine (D-(Co-Chair), Monique Limón (Co-Chair)), members now appointed include Cecilia M. Aguiar-Curry, Dr. Joaquin Arambula, Richard Bloom, Sabrina Cervantes, James Gallagher, Jacqui Irwin, Freddie Rodriguez, Marie Waldron, and Jim Wood.

No meetings have yet been announced.

## COURTHOUSE CONSTRUCTION

Senate Budget Subcommittee No. 5 on public safety heard Department of Justice and judicial branch issues on Thursday. Of note, the subcommittee considered the Governor's proposal to renew the courthouse construction program, which has been stalled for several years given declining fine and fee revenue intended to support this function and because during the recession an accumulated \$1.4 billion in construction funds were redirected to support general trial court operations.

The proposed renewed investment in the courts' capital outlay program would allow completion of construction on 10 courthouses in the following counties over two phases: beginning in 2018-19 – Riverside (Indio), Imperial, Shasta, Siskiyou, and Tuolumne; beginning in 2019-20 – Riverside (Mid-County), Glenn, Sacramento, Sonoma, and Stanislaus. Project prioritization was determined through a Judicial Council working group process. The LAO was asked to presents its related [recommendations](#) regarding a longer-term funding approach for court construction and suggested changes to determine project priority.

Although the staff recommendation was to approve the Governor's proposal as budgeted, subcommittee members seemed to agree with the LAO that the Legislature should consider whether to reassess prioritization of projects. Ultimately, the item was left open.

## INCOMPETENT TO STAND TRIAL

This week, the Assembly Budget Subcommittee No. 1 on HHS discussed the Governor's proposal to invest approximately \$100 million over three years to support county-based diversion programs to treat the Incompetent to Stand Trial (IST) population locally. Much like last week's discussion before the Senate HHS budget subcommittee, Department of State Hospital (DSH) representatives and the Department of Finance acknowledged that the IST diversion proposal is deliberately vague, given that they want to encourage county innovation and envision that some jurisdictions could use funding to the diversion investment to expand existing programs. Under the Governor's proposal, the funds would be available on a one-time basis over a three-year period; the program is meant to identify individuals pre- or post-booking who – absent treatment – could become part of the IST population. A 20 percent county match would be required as the proposal is currently contemplated.

Committee members had several questions about programmatic details and whether the incentives for county participation are appropriately calibrated. The LAO again presented its perspective, recommending that the Legislature reject the proposal given that it does not believe county incentives are clear – in fact, the LAO recommends eliminating the state's 20 percent county match requirement contemplated as part of the Governor's proposal; that the one-time nature of funding will further inhibit county participation; that the program is too short to allow programs to take root; and that there is not a robust evaluation or other effort to identify the most effective strategies. Instead, the LAO recommends directing DSH to work directly with counties to develop alternatives that would meet the same objectives.

Subcommittee members appeared interested in finding ways to address the growing IST population, but also concurred that the Governor's diversion proposal likely needs additional refinement. No action was taken.

## SB 827, Perhaps the Year’s Most Controversial Bill, Dies In Committee

This week, the Senate Transportation and Housing Committee heard [SB 827](#), Senator Scott Weiner’s measure that would have required cities and counties to develop denser, taller housing near transit hubs, regardless of zoning. The measure may have been the most talked-about and controversial bill of 2018, receiving national media attention and outcry from uncommonly allied advocacy groups across the state.

Senator Weiner presented on the measure, describing his efforts to “change the status quo in California” by allowing more housing near transit in support of the state’s climate goals. Supporters included the Silicon Valley Leadership Group, the California Building Industry Association, and non-profit housing organizations, including Habitat for Humanity. Opposition was led by the Western Center on Law and Poverty and the State Building and Construction Trades Council; it also included cities and counties, environmental organizations, and many individuals.

SB 827 eventually failed on a vote of 4-6, with 3 abstentions. “No” votes cut across party lines, although nearly all committee members praised Senator Weiner’s ambitious efforts to address the state’s affordable housing crisis. Senator Weiner has vowed to bring the bill back. For a quick take on the reasons why the bill failed and what’s next for the conversation, check out this brief [article](#) from *CalMatters* and the accompanying *Gimme Shelter* [podcast](#).

## Update on Gravely Disabled Legislation

As covered in a previous *This Week*, several measures before the Legislature – introduced by members on both sides of the aisle representing different regions of the state – would revise the definition of “gravely disabled” under Welfare and Institutions Code 5150 or otherwise recast related provisions. The provisions of 5150 allow for involuntary holds of up to 72-hours for individuals who are deemed to be a danger to themselves or others. We continue to monitor legislative activity in this arena and have provided an update below on the measures that seek to make policy changes in this area. As expected, organizations including the American Civil Liberties Union and Disabilities Rights California have come out in opposition to efforts that expand the reach of the existing gravely disabled definition.

<a href="#">AB 1971</a> (Santiago (D-Los Angeles), Chen (R-Diamond Bar), and Friedman (D-Glendale))	Would expand the definition of gravely disabled to include individuals who, as a result of a mental health disorder or chronic alcoholism, is unable to provide for his or her medical treatment. This measure is sponsored by the County of Los Angeles. ➤ <b>Assembly Member Chen has joined AB 1971 as a co-author and will not be pursuing AB 2156.</b> <i>Passed Assembly Health Committee (15-0) on 4/10; awaiting hearing in Assembly Appropriations Committee.</i>
<a href="#">AB 2099</a> (Gloria, D-San Diego)	Would allow facilities to treat a copy of the document detailing the circumstances of a 5150 hold as an original for specified purposes and under specified circumstances. Under current law, 5150 paperwork with an original signature must accompany the patient as he or she moves through the associated referral/transfer to a 5150 facility. Some patients who are not in possession of the original paperwork have been refused services and treatment. This measure would facilitate access to treatment for those placed on a 5150 hold who have digital, faxed, or other duplicate versions of the otherwise required paperwork. This



	measure is sponsored by the American College of Emergency Physicians (California Chapter). <i>Passed Assembly Health Committee (15-0) on 3/20; awaiting action on Assembly Floor.</i>
<a href="#">AB 2156</a> (Chen, R-Diamond Bar)	Would change the definition of gravely disabled to include being incapable of making informed decisions about or providing for medical care without significant supervision and assistance from another person. <i>As noted above, measure is not moving; Assembly Member Chen has joined as co-author to AB 1971.</i>
<a href="#">SB 1045</a> (Wiener, D-San Francisco)	Would allow counties electing to opt-in to use a new category of conservatorship for a person who is chronically homeless and incapable of caring for his or her own health and well-being due to acute and severe mental illness or a severe substance abuse disorder, as evidenced by specified circumstances. The City and County of San Francisco is sponsoring this measure. <i>Passed Senate Judiciary Committee (6-1) on 4/17; set for hearing in Senate Public Safety Committee on 4/24.</i>

### Legislature Considers Community Paramedicine

Two bills before the Legislature would codify either specific elements or the entirety of the community paramedicine pilots being conducted under the Office of Statewide Health Planning and Development (OSHPD).

[AB 1795](#), by Assembly Member Mike Gipson, is co-sponsored by Los Angeles County and the California Hospital Association. It would allow paramedics to transport inebriated individuals to sobering centers or individuals with a mental health crisis to a licensed mental health facility in lieu of a hospital emergency room. AB 1795 passed out of Assembly Health Committee on April 17 and is headed to Assembly Appropriations Committee. Opposition testimony to the measure was offered by the California Nurses Association, the California American College of Emergency Physicians, and the California Medical Association.

[SB 944](#) (Hertzberg), which is sponsored by the California Professional Firefighters, would provide statutory authority for all of the community paramedicine pilots to continue. Under the OSHPD pilot, community paramedics provide: (1) short-term follow-up care after hospital discharge for people with chronic conditions; (2) case management services to frequent users of the emergency medical services (EMS) system; (3) directly observed therapy for people with tuberculosis; (4) collaboration with hospice nurses to reduce unwanted transports of hospice patients to an ED; (5) transportation for people with mental health needs to mental health crisis centers; (6) transportation for people who are acutely intoxicated to sobering centers; and (7) transportation for patients with low-acuity medical conditions to urgent care centers. UC San Francisco has evaluated the pilots, which can be reviewed [here](#). SB 944 passed out of Senate Health Committee on April 18 and heads to Senate Judiciary Committee next week. Opposition testimony to this measure included the California Nurses Association, private ambulance providers and the Hospice Association.

### Tax Revenues Come in Big

The state's big revenue month appears to be paying off, with daily revenue tracking well above projections for the month. Check out [stats](#) from the State Controller's Office and the Legislative

Analyst's Office daily [tracker](#). Additional revenues will likely allow the Department of Finance additional resources as it prepared the May Revision, expected to be released mid-May.

## LAO Budget Analyses

Reports of interest released by the Legislative Analyst's Office (LAO) include the following:

Policy Area	Issues
Forest and Watershed Management   <a href="#">link</a>	<ul style="list-style-type: none"> <li>▪ Why Forests Matter</li> <li>▪ Forest Management</li> <li>▪ Current Forest Conditions</li> <li>▪ Findings and Recommendations</li> </ul>
Earned Income Tax Credit (EITC)   <a href="#">link</a>	<ul style="list-style-type: none"> <li>▪ Overview of State EITC Education and Outreach Efforts</li> </ul>

## Upcoming Legislative and Budget Hearings

Policy and budget hearings of note taking place next week include the following:

Date	Committee	Topic
Monday, April 23	Assembly Budget Subcommittee No. 5 on Public Safety	- Open items and members' requests
		-
Tuesday, April 24	Assembly Health Committee	<a href="#">AB 3087</a> (Kalra) – California Health Care Cost, Quality, and Equity Commission
	Assembly Business and Professions Committee	<a href="#">AB 2682</a> (Burke) – Nurse-midwives
	Senate Human Services	<a href="#">SB 982</a> (Mitchell) – CalWORKs grant amount
	Senate Public Safety Committee	<a href="#">SB 1303</a> (Pan) – County Office of the Medical Examiner
	Senate Judiciary Committee	<a href="#">SB 944</a> (Hertzberg) - Community Paramedicine Act of 2018
	Senate Veterans Affairs Committee	<a href="#">SB 1043</a> (Newman) – Veterans' services
	Assembly Environmental Safety and Toxic Materials Committee	<a href="#">AB 2934</a> (Stone) – Residential lead-based paint hazard reduction program
Wednesday, April 25	Senate Governance and Finance Committee	<a href="#">SB 1260</a> (Jackson) - Fire prevention and protection
	Assembly Local Government Committee	<a href="#">AB 3037</a> (Chiu) – Community Redevelopment Law of 2018
	Senate Health Committee	<a href="#">SB 1206</a> (de León) - No Place Like Home Act of 2018
Thursday, April 26	Senate Budget and Fiscal Review Subcommittee No. 3 on HHS	Item 4260 – Department of Health Care Services <ul style="list-style-type: none"> <li>- Medi-Cal Issues</li> <li>- Family Health Programs</li> </ul> Item 4265 – Department of Public Health

**Please feel free to contact any one of us at Hurst Brooks Espinosa with questions ...**

JEAN HURST  
916-272-0010 | [jkh@hbeadvocacy.com](mailto:jkh@hbeadvocacy.com)

KELLY BROOKS  
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**REPORTS**  
Communication Only



**NOTICE OF PROPOSAL  
PRELIMINARY STAFF REPORT**

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<b>Title of Proposal:</b>	Pankey Contractual Service Agreement and Spheres of Influence Amendments   Valley Center Municipal Water District
<b>Reference Nos:</b>	OAS18-04; SA18-04a (Valley Center MWD); SA18-04b (MET) SA18-04c (San Diego County Water Authority)
<b>Affected APNs:</b>	108-122-14 and 108-122-17
<b>Date Received:</b>	January 31, 2018
<b>Applicant:</b>	Valley Center Municipal Water District
<b>Subject Agency:</b>	Valley Center Municipal Water District
<b>Zoning:</b>	County of San Diego: A-70   Fallbrook Community Plan: RL-40
<b>Sphere Amendments:</b>	Yes as modified by LAFCO staff
<b>Project Manager:</b>	Robert Barry   <a href="mailto:robert.barry@sdcounty.ca.gov">robert.barry@sdcounty.ca.gov</a>

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**I. Proposal Request**

The San Diego Local Agency Formation Commission (LAFCO) has received a request from the Valley Center Municipal Water District (VCMWD) seeking approval to provide outside wastewater services by contract to two unincorporated assessor parcels totaling 13.1 acres under common ownership (Pankey). The affected territory is presently developed with one single-family residence with a situs address of 5328 Highway 76 in the unincorporated community of Fallbrook. The residence utilizes an onsite septic tank and leach field system for wastewater disposal. Groundwater is also used. The two assessor parcel numbers are identified as 108-122-14 and -17.

**II. Proposal Purpose**

The proposal's purpose is to remedy anticipated and adverse impacts on the affected territory's existing septic system associated with an adjacent development, Meadowood. This approved but yet to be constructed development is expected to include 355 single-family homes, 164 detached condominiums, 325 townhomes, park and recreation center, elementary school, wastewater treatment plant and an area designated for agriculture. In April 2014, LAFCO approved several sphere amendments and a reorganization which established VCMWD as the agency that would provide water and wastewater service to Meadowood. Markedly, as referenced, the future grading associated with Meadowood is expected to adversely impact the existing leach field and septic tank system currently serving the Pankey residence. Accordingly, the developer of Meadowood has agreed to finance and construct a private lateral from a planned cul-de-sac to the Pankey residence. The proposed service extension is limited to the one residence.

**III. LAFCO Considerations**

An initial review of the proposal identifies the following pertinent item(s) germane to LAFCO staff's review and ahead of the Commission's deliberations:

- Applicability of Government Code Section 56133 | Sphere Conformance

This code section outlines the review and approval process required of LAFCO in consideration request from cities and special districts to provide municipal services outside their jurisdictional boundaries by contract or agreement. The code section is premised on the general legislative assumption that outside service contracts can serve as interim solutions in establishing needed and/or otherwise merited municipal services to lands within spheres in anticipation of future annexations. The code section also contemplates approving contracts outside spheres in limited circumstances in addressing existing or impending threats to public health or safety if both of the following requirements are met:

- The entity applying for approval has provided the commission with documentation of a threat to the health and safety of the public or the affected residents.
- The commission has notified any alternate service provider, including any water corporation as defined in Section 241 of the Public Utilities Code, which has filed a map and a statement of its service capabilities with the commission.

It does not appear the requirements of Government Code 56133 have been met given three distinct factors. First, the applicant – VCMWD – has not submitted a letter from County Health Department documenting a current public health or safety threat exists. Second, while the Phase I grading permit associated with the Meadowood development – which includes the affected territory – has been submitted to the County of San Diego, the application has been in review for a number of months without a definitive date for issuance. Third, the timing for the impact to the Pankey septic system is unknown rather than “impending.”

Given the preceding comments LAFCO staff believes a sphere amendment to VCMWD is warranted to acknowledge wastewater service from VCMWD to the Pankey property on a long-term basis and indicate that a later change of organization may be considered in the future. Concurrent sphere amendments for the Metropolitan Water District of Southern California (MET) and the San Diego County Water Authority (SDCWA) would be necessary as VCMWD is a member agency of SDCWA.

- Environmental Review

Valley Center MWD serves as lead agency in assessing the impacts of the “project” under the California Environmental Quality Act and has determined the activity is exempt from further review under Section 15301 of the State CEQA Guidelines, this project is not subject to the environmental impact evaluation process because it can be seen that the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination.

#### **IV. Proposal Referrals**

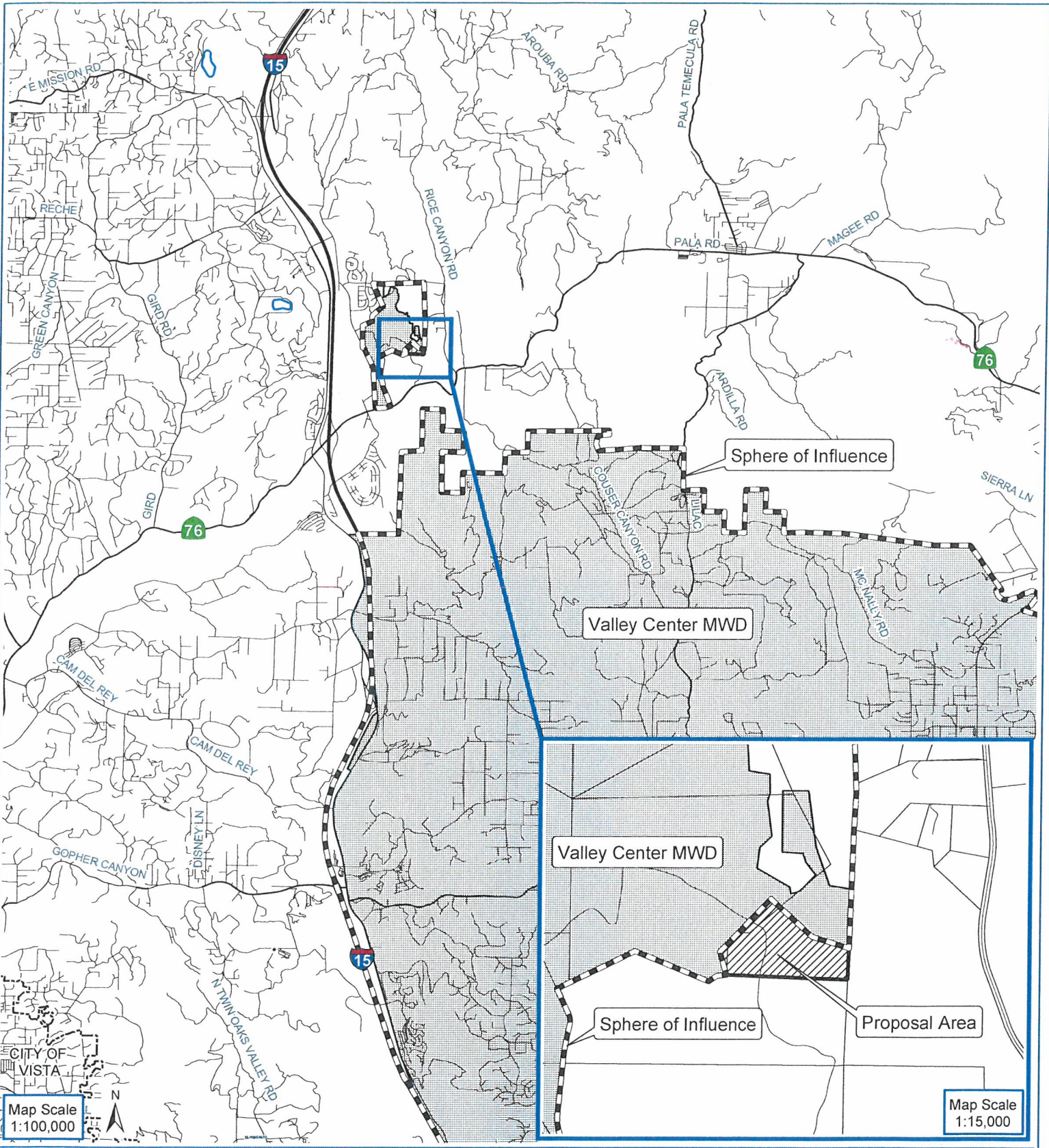
Valley Center Municipal Water District (Wally Grabbe), County of San Diego PDS, County Service Area No. 81 (Fallbrook Local Parks), San Diego County Flood Control District, County Service Area No. 135 (Regional Communications), Fallbrook Regional Health Care District, San Luis Rey Municipal Water District, MET, SDCWA, William H. Pankey and Thomas Steinke.

## V. Review and Comment

All interested agencies and related stakeholders are invited to review and submit comments on the proposal – including any requested terms and conditions – by **Friday, May 18, 2018**. Comments should be directed to Robert Barry at [robert.barry@sdcounty.ca.gov](mailto:robert.barry@sdcounty.ca.gov).




Attachment:

- 1) Vicinity Map



**OAS18-04  
SA18-04a  
SA18-04b  
SA18-04c**

**PROPOSED PANKEY CONTRACTUAL SERVICE AGREEMENT AND  
SPHERE OF INFLUENCE AMENDMENTS (VALLEY CENTER MWD;  
MET; SAN DIEGO COUNTY WATER AUTHORITY)**

-  Proposal Area
-  Valley Center MWD
-  Sphere of Influence



## CONTRACTUAL SERVICE AGREEMENT APPLICATION FORM

*In addition to the materials required for any change(s) of organization, submit the following items:*

1. One copy of either an approved Resolution of the City Council/District Board of Directors or a letter from the City Manager/District General Manager requesting approval for a contractual service agreement.
2. One copy of the contract or agreement stipulating the terms and conditions of extending service to the property signed by the property owner(s) and the agency that is to provide the service.
3. LAFCO processing fee. Contact the LAFCO office or refer to fee schedule.

Print/Type Name: Wally Grabbe, PE, Deputy General Manager / District Engineer, VCMWD

Property Address: 5328 Highway 76, Fallbrook, CA 92028

Phone #: 760-735-4558 Date: 1/19/2018

This application is used by LAFCO staff to provide supplemental information for contractual service agreement requests.

1. What type or types of public service(s) will be provided? Sewer
2. Why is the service needed? If the service agreement is in response to an emergency health and safety situation, such as a failed septic system, provide information documenting the circumstances (e.g., letter from the County Department of Environmental Health). \*
3. If a jurisdictional change, such as annexation, is not possible at this time, explain the circumstances that prevent annexation and when the jurisdictional change is anticipated. Only need sewer service and do not want to annex into SDCWA & MWD as would be required for VCMWD annexation.
4. Are there any jurisdictional issues associated with the  YES  NO proposed contractual service agreement?  
(If yes, please complete the LAFCO Policy L-107 form)

**San Diego Local Agency Formation Commission**  
9335 Hazard Way, Suite 200  
San Diego, CA 92123  
(858) 614-7755

Revised 9/7/11

\* Grading for TM 534 RYL2 comes within 100' of the septic field disposal area for APN 108-122-14 and 108-122-17. In order to allow this grading map conditions require the septic system to be abandoned and connected to public sewer.

**SAN DIEGO LOCAL AGENCY FORMATION COMMISSION  
CHANGE OF ORGANIZATION OR REORGANIZATION APPLICATION**

The following information must be submitted when filing a change of organization or reorganization proposal with the San Diego Local Agency Formation Commission (LAFCO); additional information may be requested during review of the proposal.

1. **Completed CHANGE OF ORGANIZATION OR REORGANIZATION APPLICATION.**
2. (a) A **certified resolution of application** from an affected city or district; or  
(b) A **landowner or registered voter petition** making application to San Diego LAFCO (available from LAFCO or <http://www.sdlafco.org/forms/petition.pdf>).
3. A **metes-and-bounds legal description of the proposal territory perimeter** for the proposed boundary change(s), a **reproducible parcel/plat map**, and a **vicinity map**. For information about mapping requirements, refer to: [http://www.sdlafco.org/forms/legal\\_description.pdf](http://www.sdlafco.org/forms/legal_description.pdf), and contact the County Assessor's Mapping Division at 619/531-5588. The Thomas Brother's Guide may be used for the vicinity map.
4. **Environmental documentation** to comply with the California Environmental Quality Act (CEQA); submit documents for applicable category only:
- (a) **INITIAL STUDY:** Submit completed form (available from LAFCO) if no environmental review has been conducted;
- (b) **CATEGORICAL EXEMPTION:** Submit document if an agency has certified that the project qualifies for a categorical exemption from CEQA;
- (c) **NEGATIVE DECLARATION (ND):** Submit document with certifying resolution and Initial Study\*;
- (d) **ENVIRONMENTAL IMPACT REPORT (EIR):** Submit 15 copies of the Final EIR and certifying resolution, plus one copy of the EIR Appendix\*.
- \* For an ND or EIR, a copy of the receipt for the fee paid to the California Department of Fish and Game must be submitted.
- N/A**  5. If annexation to a city is proposed, submit one copy of the **city resolution approving rezoning and general plan land-use designations** for the proposal territory.
- N/A**  6. **JURISDICTIONAL CONFLICTS:** If the response to question number 6 on page 3 is "Yes", complete and sign the Policy L-107 form at [http://www.sdlafco.org/forms/Legislative\\_Policy\\_L\\_107.pdf](http://www.sdlafco.org/forms/Legislative_Policy_L_107.pdf).
- N/A**  7. **Completed CAMPAIGN CONTRIBUTION DISCLOSURE FORM AND EVALUATION CHECKLIST for DISCLOSURE OF POLITICAL EXPENDITURES** (pages 7 and 8 of application).
8. **PROPERTY-OWNER CONSENT FORM FOR INCLUSION OF PROPERTY** (page 9 of application).
9. Completed **SUBJECT AGENCY SUPPLEMENTAL INFORMATION FORM** (pages 10-12 of application) from **each** subject agency.
10. **LAFCO processing fees.** The San Diego LAFCO FEE SCHEDULE is available at <http://www.sdlafco.org/document/feeschedule.pdf>, or contact LAFCO staff.

**SAN DIEGO LOCAL AGENCY FORMATION COMMISSION  
9335 Hazard Way · Suite 200 · San Diego, CA 92123  
(858) 614-7755 · [www.sdlafco.org](http://www.sdlafco.org)**

# CHANGE OF ORGANIZATION OR REORGANIZATION APPLICATION

The information in this application is used by LAFCO staff to evaluate proposals for changes of government organization. Please respond to **all** items in this form, indicating "NA" when an item does **not** apply.

SUBJECT AGENCY(IES) (City or Special District)	PROPOSED CHANGE OF ORGANIZATION/ACTION (Annexation, detachment, sphere amendment, etc.)
1. <u>VCMWD</u>	1. <u>Contract Service Agreement</u>
2. _____	2. _____
3. _____	3. _____
4. _____	4. _____

As part of this application, the city of N/A or the VCMWD district, \_\_\_\_\_ (the applicant), and/or the \_\_\_\_\_ (real party in interest: subject landowner and/or registered voter) agree to defend, indemnify, hold harmless, and release the San Diego LAFCO, its agents, officers, attorneys, and employees from any claim, action, or proceeding brought against any or all of them, the purpose of which is to attack, set aside, void, or annul the approval or denial of this application or adoption of or refusal to adopt the environmental document which accompanies it or any other action San Diego LAFCO takes with respect to this application. This defense and indemnification obligation shall include, but not be limited to, attorneys' fees and other costs of defense, damages, costs, and expenses, including attorney fees payable to another party. The person signing this application will be considered the proponent for the proposed action(s) and will receive all related notices and other communications. San Diego LAFCO's acceptance of this application is sufficient to make this agreement a binding, bilateral contract between us.

I acknowledge that annexation to the city of \_\_\_\_\_ or the \_\_\_\_\_ district may result in the imposition of taxes, fees and assessments **existing within the (city or district)** on the effective date of annexation. I hereby waive any rights I may have under Articles XIII C and XIII D of the State Constitution (Proposition 218) to a hearing, assessment ballot proceeding or an election on those **existing taxes, fees and assessments.**

Agreed: \_\_\_\_\_

Signature: Wally Grabbe Date: 1/19/18

Print/Type Name: Wally Grabbe, PE Deputy General Manager / District Engineer

Address: 29300 Valley Center Road, Valley Center, CA 92082

Telephone: ( ) 760-735-4558

Property Address: 5328 Highway 76, Fallbrook, CA 92028

Cross Street(s): Rice Canyon and Hwy 76

Assessor Parcel Number(s): 108-122-14 and 108-122-17 Acres: 13.1

Indicate below if anyone, in addition to the person signing this application, is to receive notices of these proceedings.

Name: Thomas F. Steinke

Address: 750 B Street, Suite 2100, San Diego, CA 92101

Telephone: ( ) 619-685-3039

2/1/18

San Diego LAFCO

RECEIVED  
JAN 31 2018  
SAN DIEGO LAFCO

**A. PROPOSAL DESCRIPTION/JUSTIFICATION**

1. Explain in detail why the proposal is necessary *at this time* (e.g., condition of an approved tentative map, an existing structure requires new services, etc.). \_\_\_\_\_  
Grading for Meadowood Development impacts Pankey's existing leach field.  
\_\_\_\_\_  
\_\_\_\_\_
2. Describe the use of *developed* property within the proposal territory, including details about existing structures. Describe anticipated development of *vacant* property, including types of buildings, number of units, supporting facilities, etc., and when development is scheduled to occur. \_\_\_\_\_  
Existing Single Family Dwelling.  
\_\_\_\_\_  
\_\_\_\_\_
3. Describe the topography and physical features of the proposal territory, as well as its general location in relation to communities, major freeways/highways, roads, etc. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. How many residents live within the proposal territory? \_\_\_\_\_ 2
5. How many of these residents are registered voters? \_\_\_\_\_ 2
6. Are there any jurisdictional issues associated with the LAFCO proposal or pending LAFCO action?  
 NO  YES (If yes, please complete the Policy L-107 form at  
[http://www.sdlafco.org/forms/Legislative\\_Policy\\_L\\_107.pdf](http://www.sdlafco.org/forms/Legislative_Policy_L_107.pdf))

**B. LAND USE INFORMATION**

**GENERAL PLAN AND ZONING:**

If the proposal territory is *not* within an incorporated city, San Diego County General Plan and zoning information may be obtained by calling (858) 565-5981 or toll-free (888) 267-8770 with the Assessor Parcel Number(s) of the subject property. If the proposal territory is within a city, please call the appropriate city's planning department for General Plan and zoning information.

1. COUNTY:
  - (a) The territory is within the Fallbrook \_\_\_\_\_ community plan.
  - (b) The County General Plan or community plan designation and allowed density: \_\_\_\_\_  
RL-20
  - (c) Current County zoning and allowed density: \_\_\_\_\_  
A-70

2. CITY:

(a) The territory is within the general plan area for the City of N/A

(b) The City General Plan land use designation and allowed density: N/A

(c) Current City zoning and allowed density: N/A

(d) Current City rezoning and allowed density: N/A

3. Indicate below *all* permits or approvals that will be needed by the County or any city to complete the project. If already granted, please note the date of approval and attach a copy of each resolution of approval. If approval is pending, please note the anticipated approval date.

Type of Approval or Permit	File No.	Approval Date	Is Resolution Attached?
Tentative Subdivision Map			<input type="checkbox"/> YES <input type="checkbox"/> NO
Tentative Parcel Map			<input type="checkbox"/> YES <input type="checkbox"/> NO
Major Use Permit			<input type="checkbox"/> YES <input type="checkbox"/> NO
City/County General Plan Amendment			<input type="checkbox"/> YES <input type="checkbox"/> NO
City Rezoning			<input type="checkbox"/> YES <input type="checkbox"/> NO
County Rezone			<input type="checkbox"/> YES <input type="checkbox"/> NO
(Other)			<input type="checkbox"/> YES <input type="checkbox"/> NO

4. Describe the land uses surrounding the proposal territory (e.g., residential, commercial, agricultural, industrial, open space, etc.).

North: Open Space East: Residential  
 South: Open Space West: Residential

5. Indicate with a  if any portion of the proposal territory contains the following:

- Agricultural land uses       Agricultural Preserve
- Open Space Easement       Slopes greater than 25%
- Sewer moratorium area       Coastal Permit Zone
- Unusual features such as: \_\_\_\_\_

6. For city annexation proposals: Is any part of the proposal territory under a Williamson Act contract? If yes, please contact the LAFCO office for special instructions regarding petition/resolution of application requirements.  YES  NO

C. PUBLIC SERVICES INFORMATION

SEWER SERVICE:

- 1. (a) Is the proposal territory within a district or city that provides public sewer service?  YES  NO  
 (b) *If yes*, which agency? \_\_\_\_\_
- 2. (a) Is a developed parcel in need of annexation due to failed septic system?  YES  NO  
 (b) *If yes*, include a copy of any letters from the San Diego County Department of Environmental Health or private septic-system company.  
 (c) *If no*, is annexation for sewer service part of this application?  YES  NO
- 3. If annexation for sewer service is proposed, which district or city would serve the territory if this jurisdictional change is approved? \_\_\_\_\_
- 4. (a) Has the agency that will be providing service issued a letter of sewer availability?  YES  NO  
 (b) *If yes*, please provide a copy of the letter with this application. (This documentation should be completed by the agency no longer than 6 months prior to submittal to LAFCO.)
- 5. (a) Will the agency be prepared to furnish sewer service upon annexation?  YES  NO  
 (b) *If no*, please explain: \_\_\_\_\_

WATER SERVICE: **Water Service will NOT be provided.**

- 1. (a) Is the proposal territory within a district or city that provides public water service?  YES  NO  
 (b) *If yes*, which agency? \_\_\_\_\_
- 2. Is a well or other on-site water system currently used on the property?  YES  NO
- 3. Is an on-site system proposed to be used when the property is developed?  YES  NO
- 4. (a) Is annexation for water service part of this application?  YES  NO  
 (b) *If yes*, which district or city would serve the territory if this jurisdictional change is approved? \_\_\_\_\_  
 (c) Will the agency that will be providing service be prepared to furnish water service upon annexation?  YES  NO
- 5. (a) Has the agency that will be providing service issued a letter of water availability?  YES  NO  
 (b) *If yes*, please provide a copy of the letter with this application. (This documentation should be completed by the agency no longer than 6 months prior to submittal to LAFCO.)

**FIRE PROTECTION SERVICES:** NOTE: Complete the following section *only* if annexation to a fire protection service provider is proposed—or if the current fire protection service provider is proposed to change.

**N/A**

1. (a) Is the proposal territory *currently* within an agency that provides fire protection?  YES  NO  
(b) *If yes*, provide name and address/location of current fire service provider

\_\_\_\_\_  
\_\_\_\_\_

(c) Provide estimated response times to the proposal territory:  
priority \_\_\_\_\_ minutes; non-priority \_\_\_\_\_ minutes

2. Is annexation for fire protection service part of this application?  YES  NO  
3. Which city or district would serve the proposal territory if this jurisdictional change is approved?

(a) Location/address of the proposed fire service provider: \_\_\_\_\_  
\_\_\_\_\_

(b) Estimated response times to the proposal territory:  
Priority \_\_\_\_\_ minutes; non-priority \_\_\_\_\_ minutes

**POLICE PROTECTION SERVICES:** NOTE: Complete the following section *only* if the police protection provider is proposed to change.

**N/A**

1. Which police agency *currently* serves the proposal territory?

\_\_\_\_\_  
(a) Location/address of nearest police station: \_\_\_\_\_  
\_\_\_\_\_

(b) Estimated response times to the proposal territory: priority \_\_\_\_\_ minutes; non-priority \_\_\_\_\_ minutes

2. Which police agency would serve the proposal territory if this jurisdictional change is approved?

\_\_\_\_\_  
(a) Location/address of nearest police station: \_\_\_\_\_  
\_\_\_\_\_

(b) Estimated response times to the proposal territory:  
Priority \_\_\_\_\_ minutes; non-priority \_\_\_\_\_ minutes



## CAMPAIGN CONTRIBUTION DISCLOSURE PROVISIONS

LAFCOs are subject to the campaign disclosure provisions detailed in Government Code Section 84308, and the Regulations of the Fair Political Practices Commission (FPPC), Section 18438.

**Please carefully read the following information to determine if the provisions apply to you. If you determine that the provisions are applicable, the Campaign Disclosure Form must be completed and returned to San Diego LAFCO with your application.**

1. No LAFCO commissioner shall accept, solicit, or direct a contribution of more than \$250 from any party<sup>1</sup> or agent<sup>2</sup> while a change of organization proceeding is pending, and for three months subsequent to the date a final decision is rendered by LAFCO. This prohibition commences when your application has been filed, or the proceeding is otherwise initiated.

2. A party to a LAFCO proceeding shall disclose on the record of the proceeding any contribution of more than \$250 made to any commissioner by the party, or agent, during the preceding 12 months. No party to a LAFCO proceeding, or agent, shall make a contribution to a commissioner during the proceeding and for three months following the date a final decision is rendered by LAFCO.

3. Prior to rendering a decision on a LAFCO proceeding, any commissioner who received contribution of more than \$250 within the preceding 12 months from any party, or agent, to a proceeding shall disclose that fact on the record of the proceeding, and shall be disqualified from participating in the proceeding. However, if any commissioner receives a contribution that otherwise would require disqualification, and returns the contribution within 30 days of knowing about the contribution and the relevant proceeding, that commissioner shall be permitted to participate in the proceeding.

<sup>1</sup> "Party" is defined as any person who files an application for, or is the subject of, a proceeding.

<sup>2</sup> "Agent" is defined as a person who represents a party in connection with a proceeding. If an individual acting as an agent also is acting as an employee or member of a law, architectural, engineering, or consulting firm, or a similar entity or corporation, both the individual and the entity or corporation are agents. When a closed corporation is a party to a proceeding, the majority shareholder is subject to these provisions.

To determine whether a campaign contribution of more than \$250 has been made by you or your agent to a commissioner within the preceding 12 months, all contributions made by you or your agent during that period must be aggregated.

Names of current LAFCO commissioners are available at <http://www.sdlafco.org/document/CommRoster.pdf>. If you have questions about Government Code Section 84308, FPPC regulations, or the Campaign Disclosure Form, please contact San Diego LAFCO at 9335 Hazard Way, Suite 200, San Diego, CA 92123, (858) 614-7755.

## CAMPAIGN CONTRIBUTION DISCLOSURE FORM N/A

(a) Proposed change(s) of organization: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(b) Name and address of any party, or agent, who has contributed more than \$250 to any commissioner within the preceding 12 months:

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(c) Date and amount of contribution:

Date \_\_\_\_\_ Amount \$ \_\_\_\_\_

Date \_\_\_\_\_ Amount \$ \_\_\_\_\_

(d) Name of commissioner to whom contribution was made:

1. \_\_\_\_\_

2. \_\_\_\_\_

(e) I certify that the above information is provided to the best of my knowledge.

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_ Phone \_\_\_\_\_

To be completed by LAFCO:

Proposal:

Ref. No.

## DISCLOSURE OF POLITICAL EXPENDITURES

Effective January 1, 2008, expenditures for political purposes, which are related to a change of organization or reorganization proposal that will be or has been submitted to LAFCO, are subject to the reporting and disclosure requirements of the Political Reform Act of 1974 and the Cortese-Knox-Hertzberg Act of 2000.

*Please carefully read the following information to determine if reporting and disclosure provisions apply to you.*

- Any person or combination of persons who, for political purposes, directly or indirectly contributes \$1,000 or more, or expend \$1,000 or more in support of, or in opposition to a proposal for a change of organization or reorganization that will be submitted to the Commission, shall disclose and report to the Commission to the same extent and subject to the same requirements of the Political Reform Act of 1974 (Government Code Section 81000 et seq.) as provided for local initiative measures, and Section 56700.1 of the Cortese-Knox-Hertzberg Act of 2000.
- Pursuant to Government Code Section 57009, any person or combination of persons who directly or indirectly contributes \$1,000 or more, or expends \$1,000 or in support of, or in opposition to, the conducting authority proceedings for a change of organization or reorganization, must comply with the disclosure requirements of the Political Reform Act of 1974, (Government Code section 81000 et seq.). Applicable reports must be filed with the Secretary of State and the appropriate city or county clerk. Copies of the report must also be filed with the Executive Officer of San Diego LAFCO.
- A roster of current San Diego LAFCO commissioners is available from the LAFCO office: 9335 Hazard Way, Suite 200, San Diego, CA 92123, (858) 614-7755, or from <http://www.sdlafco.org/document/CommRoster.pdf>

## EVALUATION CHECKLIST FOR DISCLOSURE OF POLITICAL EXPENDITURES

The following checklist is provided to assist you in determining if the requirements of Government Code Sections 81000 et seq. apply to you. For further assistance contact the Fair Political Practices Commission at 428 J Street, Suite 450, Sacramento, CA 95814, (866) 275-3772 or at <http://www.fppc.ca.gov>.

1. Have you directly or indirectly made a contribution or expenditure of \$1,000 or more related to the support or opposition of a proposal that has been or will be submitted to LAFCO?

Yes

No

Date of contribution \_\_\_\_\_ Amount \$ \_\_\_\_\_

Name/Ref. No. of LAFCO proposal \_\_\_\_\_  
\_\_\_\_\_

Date proposal submitted to LAFCO \_\_\_\_\_

2. Have you, in combination with other person(s), directly or indirectly contributed or expended \$1,000 or more related to the support or opposition of a proposal that has been or will be submitted to LAFCO?

Yes

No

Date of contribution \_\_\_\_\_ Amount \$ \_\_\_\_\_

Name/Ref. No. of LAFCO proposal \_\_\_\_\_  
\_\_\_\_\_

Date proposal submitted to LAFCO \_\_\_\_\_

3. If you have filed a report in accordance with FPPC requirements, has a copy of the report been filed with San Diego LAFCO?

Yes

No

## PROPERTY-OWNER CONSENT FORM FOR INCLUSION OF PROPERTY

Note: Processing of jurisdictional boundary change proposals, which involve *uninhabited*<sup>1</sup> territory, can be expedited by approximately 60 days if all affected landowners consent to the proposal. If you wish to take advantage of this option, please return the completed PROPERTY-OWNER CONSENT FORM FOR INCLUSION OF PROPERTY to San Diego LAFCO with your application for a jurisdictional boundary change. If consenting signatures of 100% of the affected property owners are affixed and LAFCO does not receive any opposition from subject agencies, the Commission may consider the proposal without public notice, public hearing and/or an election.

<sup>1</sup> Territory included within a proposed boundary change that includes less-than 12 registered voters is considered *uninhabited* (Government Code 56045).

The undersigned owner(s) of property hereby consent(s) to inclusion of that property within a proposed change of organization or reorganization consisting of:

(Please list all proposed actions)

Annexation to: 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

Detachment from: 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

<u>Date</u>	<u>Signature</u>	<u>Assessor's Parcel Number(s)</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

Attach additional sheets if necessary



**B. SEWER SERVICE:**

1. What is the agency's current wastewater treatment capacity (expressed in million gallons per day and equivalent dwelling units)? New service area with new capacity constructed by the Developer and dedicated to VCMWD.
  
2. What is the average volume of influent currently being treated by the agency (expressed in million gallons per day and equivalent dwelling units)? \_\_\_\_\_
  
3. (a) What is the agency's peak flow volume (expressed in million gallons per day)? \_\_\_\_\_  
(b) What is the agency's peak flow capacity (expressed in million gallons per day)? \_\_\_\_\_  
(c) Has the agency exceeded the flow (peak) capacity within the past two years?  YES  NO  
(d) *If yes*, please describe the frequency and volume of incidents that exceeded the agency's peak capacity: \_\_\_\_\_
  
4. (a) Has the agency issued a letter of sewer availability for the proposal territory?  YES  NO  
(b) *If yes*, please provide a copy of the letter. (This documentation should be completed by the agency no longer than 6 months prior to submittal to LAFCO.)
  
5. (a) How many future equivalent dwelling units have been reserved or committed for proposed projects? 1 EDU  
(b) Can all projects that have received commitments of sewer availability (e.g., "will serve letters") be accommodated with planned capacity?  YES  NO
  
6. (a) Does the agency have the necessary contractual and/or operational treatment capacity to provide sewer service to the proposal territory?  YES  NO  
(b) *If yes*, please specify the proposal territory's estimated sewer demand and the agency's available sewer capacity (expressed in million gallons per day and equivalent dwelling units):  
Developer will construct the required additional capacity.  
(c) *If no*, please describe the agency's plans to upgrade capacity to resolve any capacity related issues: \_\_\_\_\_
  
7. Will the proposal territory be annexed to a sewer improvement district?  YES  NO
  
8. (a) The distance for connection of the proposal territory to the agency's existing sewer system is \_\_\_\_\_ feet.  
(b) Describe the location of the connection to the agency's existing sewer system:  
Developer constructing new sewer collection system for dedication to VCMWD.

**C. WATER SERVICE: (N/A - Only sewer service is being requested)**

1. (a) Does the subject agency have adequate water supply and sufficient contractual and/or operational capacity available to serve the proposal territory?  YES  NO
- (b) *If yes*, describe the proposal territory's estimated water demand and the agency's available water supply and capacity (expressed in acre-feet or million gallons per day):  
\_\_\_\_\_
- (c) *If no*, what plans does the agency have to increase its water capacity?  
\_\_\_\_\_
2. Specify any improvements (on and off-site) that will be necessary to connect and serve the anticipated development. Indicate the total cost of these improvements and method of financing (e.g., general property tax, assessment district, landowner or developer fees): \_\_\_\_\_  
\_\_\_\_\_
3. (a) Has the agency issued a letter of water availability for the proposal territory?  YES  NO
- (b) *If yes*, please provide a copy of the letter. (This documentation should be completed by the agency no longer than 6 months prior to submittal to LAFCO.)
4. (a) The distance for connection of the proposal territory to the agency's existing water system is \_\_\_\_\_ feet.
- (b) Describe the location of the connection to the agency's existing water system:  
\_\_\_\_\_
5. (a) Is the agency currently under any drought-related conditions and/or restrictions?  YES  NO
- (b) *If yes*, describe the conditions and specify any related restrictions:  
\_\_\_\_\_
6. (a) Will the proposal territory utilize reclaimed water?  YES  NO
- (b) *If yes*, describe the proposal territory's reclaimed water use and the agency's available reclaimed water supply and capacity (expressed in acre-feet or million gallons per day):  
\_\_\_\_\_
- (c) The distance for connection of the proposal territory to the agency's existing reclaimed water system is \_\_\_\_\_ feet.
- (d) Describe the location of the connection to the agency's existing reclaimed water system: \_\_\_\_\_
- (e) *If no*, has the agency considered availability of reclaimed water to the proposal territory?  YES  NO
- (f) What restrictions prevent use of reclaimed water? \_\_\_\_\_  
\_\_\_\_\_
7. Will the proposal territory be annexed to an improvement district?  YES  NO

**RECORDING REQUESTED BY AND  
WHEN RECORDED MAIL TO:**

Valley Center Municipal Water District  
29300 Valley Center Road  
Valley Center, CA 92082

EXEMPT FROM FEES PURSUANT TO  
GOVERNMENT CODE § 27383, 6103

APNs: 108-122-14, 108-122-17

Space above this line for Recorder's use.

**OUT-OF-AREA SERVICE AGREEMENT FOR PROVISION OF SANITARY SEWER SERVICE**

This Out-of-Area Service Agreement for Provision of Sanitary Sewer Service (this "**Agreement**") is entered into by and among the Valley Center Municipal Water District, a California municipal water district ("**District**"), Pankey Ranch LP, a California limited partnership ("**Owner**"), and Pardee Homes, a California corporation ("**Developer**"). District, Owner, and Developer may each be individually referred to herein as a "**Party**" and collectively as the "**Parties**."

**RECITALS**

A. Owner is the fee title holder of two parcels in the County of San Diego, State of California ("**County**") with Assessor's Parcel Numbers 108-122-14 and 108-122-17 ("**Owner's Parcels**"). Owner's Parcels are located outside the District's boundaries and sphere of influence, and are more particularly described in Exhibit A attached hereto and incorporated herein.

B. Owner's Parcels currently include a single existing residential structure approximately 4,000 square feet in size and located on Owner's Parcels ("**Residence**"). The sewage and wastewater needs of Owner's Parcels are presently served by septic tank systems.

C. Developer is developing properties near Owner's Parcels as part of Developer's Meadowood project ("**Meadowood Development**"), and grading related to the Meadowood Development may adversely impact the leach field and septic tank system serving the Residence.

D. The District's Engineer has determined that grading of the nearby parcels of the Meadowood Development, and the potential adverse impact to the leach field and septic tank system serving the Residence, poses an impending threat to the health and safety of the public and residents of the Residence.

E. In light of the above, Owner has requested to receive from the District sanitary sewer services to the Residence ("**Services**") pursuant to Section 56133 of the California Government Code and the policies and procedures of the San Diego Local Agency Formation Commission ("**SDLAFCO**").

F. As part of the Meadowood Development, which is within the District's boundaries, Developer will construct or install sewer treatment facilities, collection lines and other public improvements to be dedicated to the District ("**Public Facilities**"). The District anticipates that the Public Facilities will, once accepted by the District, be of sufficient capacity to provide Services to the Residence, and that the District will be able to provide Services to the Residence subject to the terms and conditions of this Agreement.

G. Owner and Developer desire to have the District consent to providing Services to the Residence by the installation and connection, at Developer's and Owner's sole cost and expense, of a private sewer lateral from the Public Facilities in the vicinity of the Residence across Developer's proposed open space parcel and on Owner's Parcels as necessary to connect the Residence to the Public Facilities ("**Private Lateral**"). The Public Facilities and Private Lateral shall collectively be known as the "**Improvements**" for purposes of this Agreement.

H. The provision of Services by the District to the Residence pursuant to the terms and conditions of this Agreement will not adversely impact sewer services to other District customers or result in a significant loss of revenue to the District.

I. Owner, Developer, and the District wish to set forth the circumstances and terms and conditions under which the District will provide Services to the Residence.

J. Pursuant to California Government Code Section 56133, an out-of-area service agreement must be approved by SDLAFCO. Under California Government Code Section 56133, SDLAFCO may authorize a district to provide new or extended services outside its jurisdictional boundary and outside its sphere of influence to respond to an existing or impending threat to the health or safety of the public or residents of the affected territory.

K. The District will submit this Agreement to SDLAFCO for approval.

## **AGREEMENT**

**NOW, THEREFORE**, in consideration of the above recitals and of the mutual covenants as well as for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

### **1. PROVISION OF SERVICES**

1.1. District Provision of Service. The District hereby agrees to furnish, and Owner hereby agrees to accept, Service to the Residence in accordance with the terms and conditions in this Agreement, subject to the Developer completing the Public Facilities in accordance with the District's ordinances, rules, regulations, orders, and Administrative Code ("**Rules and Regulations**").

1.2. Construction, Ownership and Responsibility for Private Lateral. Developer shall install and connect the Private Lateral in accordance with all applicable federal, state, and local statutes and regulations and all of the terms and conditions of this Agreement, including, but not limited to, review and approval of the planning materials for the Private Lateral, obtaining all inspections, County permits, or other authorizations required to install and connect the Private Lateral. Owner specifically agrees that ownership and maintenance of the Private Lateral shall be and remain Owner's responsibility. Developer shall grant to Owner an easement for the



operation, maintenance, repair, and replacement of those portions of the Private Lateral located on Developer's land.

1.3. Service Limited to Existing Residence. The Parties agree that District's Service under this Agreement is exclusively limited to sewer service to the existing Residence on the Owner's Parcels. Owner understands and agrees that no new construction, development, or subdivision of Owner's Parcels shall receive sewer service from the District under this Agreement. Any sewer service to structures or facilities on Owner's Parcels other than the Residence shall require SDLAFCO review and approval prior to the addition/extension of any such services.

## **2. PAYMENT FOR CONNECTION AND SERVICES**

Owner hereby agrees to and shall timely pay to the District any monthly or yearly charges for the Services, a sewer connection fee, plan check fee, inspection fee, capacity charge, and any other applicable one-time or recurring fees and charges in effect and paid by the owners of similarly situated real property at the rate(s) established therefor by the District (subject to any adjustments provided for by the District from time to time), including any applicable penalties or interest lawfully imposed by the District ("**Fees and Charges**"). The District reserves the right to collect the Fees and Charges (or any delinquencies thereof) in any lawful manner, including, but not limited to, having them collected on the property tax bill for Owner's Parcels. Developer and Owner may separately contract for Developer to pay any or all of the Fees and Charges due under this section; provided, however, that Owner shall remain liable to the District for payment of Fees and Charges if not timely paid.

## **3. CONDITIONS AND COVENANTS**

3.1. Conditions Prior to Services. Prior to and as a condition of providing Services to the Residence, the Developer shall complete the Public Facilities, which shall be subject to acceptance by the District under its Rules and Regulations.

3.2. Compliance with Applicable Law. Developer will comply with all applicable laws, ordinances, statutes, codes, rules, regulations, orders, and decrees of the United States, the State of California, the County of San Diego, the District, or any other political subdivision with jurisdiction over the Meadowood Development or Owner's Parcels, and of any other political subdivision, agency, or instrumentality exercising jurisdiction over the District, Owner, the Meadowood Development, or the Owner's Parcels, including all applicable federal, state, and local occupation, safety and health laws, rules, regulations and standards, applicable state and labor standards, zoning and development standards, District or County permits and approvals, building, plumbing, mechanical and electrical codes, as they apply to work undertaken pursuant to this Agreement, and all other provisions of the District and its Rules and Regulations. Without limiting the generality or applicability of the foregoing, neither Developer nor Owner shall discharge into the Improvements any waste oil, acid, stormwater, ground water, or any other matter detrimental to the District's sanitary sewer system or treatment processes, and shall otherwise comply with District requirements related thereto. Further, if Developer or Owner makes any such non-permitted discharge, the District may perform repairs, mitigation, or maintenance work at the expense of the responsible Party, and such Party agrees to pay for such repair, mitigation, or maintenance work.

3.3. Failure to Construct Public Facilities and Connect.

3.3.1. Failure to Construct. Developer and Owner understand and agree that this Agreement and the District's obligations, duties and responsibilities hereunder shall be null and void and of no further force or effect in the event that Developer fails, neglects, or refuses to construct the Public Facilities to the satisfaction of the District Engineer and actually connect the Private Lateral to the Public Facilities.

3.3.2. Interim Services. Should Developer commence grading operations and adversely affect Owner's septic system prior to completion and acceptance of the Public Facilities and completion of the Private Lateral, Developer shall provide interim sanitary sewer services acceptable to the County, until such time as the Public Facilities and Private Lateral have been completed and accepted.

3.4. Submission of Plans; Notification of Construction and Connection. Before Developer may submit its plans for the Private Lateral to the County for the County's approval, Developer shall submit such plans to the District Engineer, which he or she may review and reasonably approve or deny within 15 days. Developer shall provide at least 48-hours written notice to the District prior to commencing any construction activity and prior to making connection to the District's sewer system.

3.5. Indemnification.

3.5.1. Indemnification of District. Developer and Owner covenant to indemnify, defend and hold the District and its officers, employees, contractors and agents ("Indemnitees") harmless from and against any and all liability, loss, damage, costs, or expenses (including reasonable attorneys' fees and court costs) (collectively, "Claims") arising from or as a result of Developer's or Owner's failure to comply with any provision of this Agreement, or occasioned wholly or in part by any act or omission of Developer, Owner, or their respective officers, employees, contractors and agents arising out of or in connection with this Agreement or the design, construction or installation of the Improvements. In case the District shall, without fault, be made a party to any litigation commenced by or against Developer, Owner, or any other person, or if the District shall, in its sole and reasonable discretion, determine that it must intervene in such litigation to protect its interest hereunder, including, without limitation, the incurring of costs, expenses, and attorneys' fees, then Developer and Owner shall protect and hold the District harmless by attorneys satisfactory to the District and shall pay all costs, expenses and reasonable attorneys' fees incurred or paid by the District in connection with such litigation.

3.5.2. District's Right to Engage Attorneys. The District shall have the right to engage its own attorneys in connection with any of the provisions of this section or any other provision of this Agreement, including, without limitation, any defense of the District or intervention by the District, notwithstanding any contrary provisions of the laws or court decisions of the state.

3.5.3. Survival. Developer's and Owner's obligations under this Section 3.5 (Indemnification) shall survive the termination of this Agreement.

3.6. Further Construction and Dedication Requirements. District and Developer anticipate that they will enter into a District Facilities Agreement or other separate agreement(s)

regarding development or services for the Meadowood Development and construction of the Public Facilities. Any such agreement shall not limit or abrogate District's or Developer's obligations under this Agreement.

#### **4. NO OBLIGATION TO ANNEX OR PROVIDE OTHER SERVICES**

Notwithstanding any other provision of this Agreement, the District shall not have any obligation to annex the Owner's Parcels to the District, or to provide water or any other service to the Owner's Parcels except as expressly set forth in this Agreement.

#### **5. SDLAFCO APPROVAL; EFFECTIVE DATE OF AGREEMENT**

Because this Agreement is an out-of-area service agreement, California Government Code Section 56133 requires that Agreement be submitted for approval by SDLAFCO. The effective date of this Agreement is the date on which SDLAFCO approves this Agreement ("**Effective Date**").

#### **6. DEFAULT; REMEDIES.**

Developer or Owner will be in default under this Agreement if either Party fails to comply with any obligation hereunder, has been given a written notice specifying the failure, and: (a) with respect to a default involving the payment of money, fails to cure it within the period of ten (10) days, or (b) with respect to any other type of default, (i) fails to cure it within the period of thirty (30) days, or (ii) commences to cure the default within such period of time, and if the default cannot be cured within the time specified above in (i), thereafter does not diligently proceed to complete the curing of the default. In addition to any other available rights in law or equity, in the event Developer or Owner defaults under this Agreement, the District shall have the right to seek damages, terminate this Agreement, or enjoin such violation or threatened violation in a court of competent jurisdiction.

#### **7. RECORDATION**

This Agreement shall be recorded in the Official Records of the County of San Diego, State of California at Developer's sole cost.

#### **8. MISCELLANEOUS PROVISIONS**

8.1. Recitals. The above Recitals are true and correct and fully incorporated in this Agreement.

8.2. Scope of Agreement. Nothing contained in this Agreement shall be construed as representing the establishment of any precedent or the formation of any policy by the District to supply Services or any other District service in the future to any unincorporated territory on the terms and conditions contained herein or on any terms and conditions whatsoever.

8.3. No Third Party Beneficiaries. This Agreement is intended to benefit only the parties hereto and no other person or entity has or shall acquire any rights hereunder. This Agreement does not create any third party beneficiary rights.

8.4. Binding Effect; Assignment. All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto and their respective

successors and assigns. No assignment of this Agreement shall be made without the prior written consent of the parties to the Agreement, which consent may not be unreasonably withheld.

8.5. Covenants Running with the Land. All of the benefits and obligations described herein, including any and all covenants, conditions, and restrictions set forth in this Agreement shall be binding on the Parties and their heirs, successors, grantees, transferees and permissible assigns and shall run with the land comprising the Owner's Parcels.

8.6. Performance. Whenever performance is required of any party hereunder, that party shall use all due diligence to perform and take all necessary measures in good faith to perform; provided, however, that if performance shall be delayed at any time by reason of acts of God, war, civil commotion, riots, strikes, picketing, or other labor disputes, or damage to work in progress by reason of fire or other casualty or cause beyond the reasonable control of a party (acts by the performing party causing the situation to be beyond reasonable control excepted), then the time for performance as herein specified shall be appropriately extended by the amount of the delay actually so caused.

8.7. Severability. Invalidation of any of the provisions contained in this Agreement, or of the application thereof to any person or circumstance, by judgment or court order, shall in no way affect any of the other provisions hereof or the application thereof to any other person or circumstance and the same shall remain in full force and effect, unless enforcement of this Agreement as so invalidated would be unreasonable or grossly inequitable under all the circumstances or would frustrate the purposes of this Agreement.

8.8. Notice.

8.8.1. Form of Notice. Any notice to any party shall be in writing and given by delivering the same to such party in person or by sending the same by certified mail, return receipt requested, with postage prepaid to the party's mailing address. The respective mailing addresses of the parties thereto are, until changed as hereinafter provided, the following:

To the District: Valley Center Municipal Water District  
29300 Valley Center Road  
Valley Center, CA 92082  
Attn: General Manager

To Owner: William H. Pankey  
5328 Highway 76 (Pala Road)  
Fallbrook, CA 92028

To Developer: Pardee Homes  
Attn: Jimmy Ayala, Division President  
13400 Sabre Springs Parkway, Suite 200  
San Diego, CA 92128

8.8.2. Change of Address. Any party may change its mailing address at any time by giving written notice of such change to the other parties in the manner provided herein at least ten days prior to the date such change is effective.

8.8.3. Effective Date of Notice. All notices under this Agreement shall be deemed given, received, made or communicated on the date personal delivery is effected or, if mailed, on the delivery date or attempted delivery date shown on the return receipt.

8.9. Entire Agreement. This writing constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all oral or written representations or written agreements which may have been entered into between the parties. This Agreement may be cancelled, changed, modified or amended in whole or in part only by a written and recorded instrument executed by the Parties (or their respective successors and assigns).

8.10. Time is of the Essence. Time is of the essence of this Agreement and each and every provision hereof.

8.11. Term of Agreement. The term of this Agreement shall commence on the Effective Date and shall remain in full force and effect unless terminated (i) by the mutual agreement of the Parties or (ii) as otherwise specified herein.

8.12. Governing Law; Venue. This Agreement shall be governed by the laws of the State of California. Any legal action concerning or arising out of this Agreement shall be filed in a court of the State of California having jurisdiction of the subject matter, and venue shall be in the County of San Diego, California.

8.13. Section Headings. All section headings and subheadings are inserted for convenience only and will not affect any construction or interpretation of this Agreement.

8.14. Attorney Fees. The prevailing party in any action or proceeding to enforce or interpret this Agreement or otherwise arising out of or in connection with the subject matter hereof (including, but not limited to, any suit, arbitration, entry of judgment, post-judgment motion or enforcement, appeal, bankruptcy litigation, attachment, or levy) shall be entitled to recover its costs and expenses, including, but not limited to, reasonable attorneys', experts', and consultants' fees and costs.

8.15. Non-Waiver. No waiver by any Party of any default in performance on the part of the another Party, or of any breach or series of breaches of the terms, covenants, or conditions of this Agreement, will constitute a waiver of any subsequent breach or a waiver of any term, covenant, or condition.

8.16. Counterparts. This Agreement may be executed in one or more counterparts, each of which counterparts shall, for all purposes, be deemed an original and all of which counterparts, when taken together, shall constitute one and the same instrument.

SIGNATURES AND APPROVAL ON THE FOLLOWING PAGES

**IN WITNESS WHEREOF**, this Out-of-Area Service Agreement for the Provision of Sanitary Sewer Services by and among the Valley Center Municipal Water District, Pankey LP, and Pardee Homes, has been executed and delivered by District, Owner and Developer as of \_\_\_\_\_, 2018.

**DISTRICT**

VALLEY CENTER MUNICIPAL WATER DISTRICT,  
a California Municipal Water District

Date: \_\_\_\_\_

By: \_\_\_\_\_

Name: Gary T. Arant  
Its: General Manager

Approved as to Form:

By: \_\_\_\_\_

Name: Paula C.P. de Sousa Mills  
Its: General Counsel

**OWNER**

Pankey Ranch LP, a California limited partnership

By: Pankey LLC, a California limited liability company,  
General Partner

Date: \_\_\_\_\_

\_\_\_\_\_  
William H. Pankey, Managing Member

**DEVELOPER**

PARDEE HOMES  
A California corporation

Date: \_\_\_\_\_

By: \_\_\_\_\_

Jimmy Ayala, Division President

**SAN DIEGO LAFCO APPROVAL**

This Out-of-Area Service Agreement for Provision of Sanitary Sewer Service is hereby approved by SDLAFCO pursuant to California Government Code section 56133 and SDLAFCO's policies and procedures on \_\_\_\_\_.

**SAN DIEGO LOCAL AGENCY FORMATION COMMISSION**

By: \_\_\_\_\_

Name: Keene Simonds

Its: Executive Officer

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Approved as to Form:

By: \_\_\_\_\_

Name: Michael Colantuono

Its: Legal Counsel

**EXHIBIT 'A'**

**LEGAL DESCRIPTION OF OWNER'S PARCELS  
APN 108-122-14 and 17**

THAT PORTION OF FRACTIONAL SECTION 36, TOWNSHIP 9 SOUTH, RANGE 3 WEST, SAN BERNARDINO MERIDIAN, IN THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO OFFICIAL PLAT THEREOF, BEING DESCRIBED AS EXCEPTION PARCEL 'B' OF EXHIBIT 'B' IN GRANT DEED RECORDED OCTOBER 19, 2007, DOCUMENT NO. 2007-0673087 OF OFFICIAL RECORDS OF SAID SAN DIEGO COUNTY.

SAID PARCEL CONTAINS 13.1 ACRES, MORE OR LESS.



*David W. Ambler 1/18/2018*  
DAVID W. AMBLER  
L.S. 7322



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO )

On \_\_\_\_\_, 201\_\_ before me, \_\_\_\_\_,  
Notary Public, personally appeared \_\_\_\_\_,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose  
name(s) is/are subscribed to the within instrument and acknowledged to me that  
he/she/they executed the same in his/her/their authorized capacity(ies), and that by  
his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of  
which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the  
foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: \_\_\_\_\_ (seal)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

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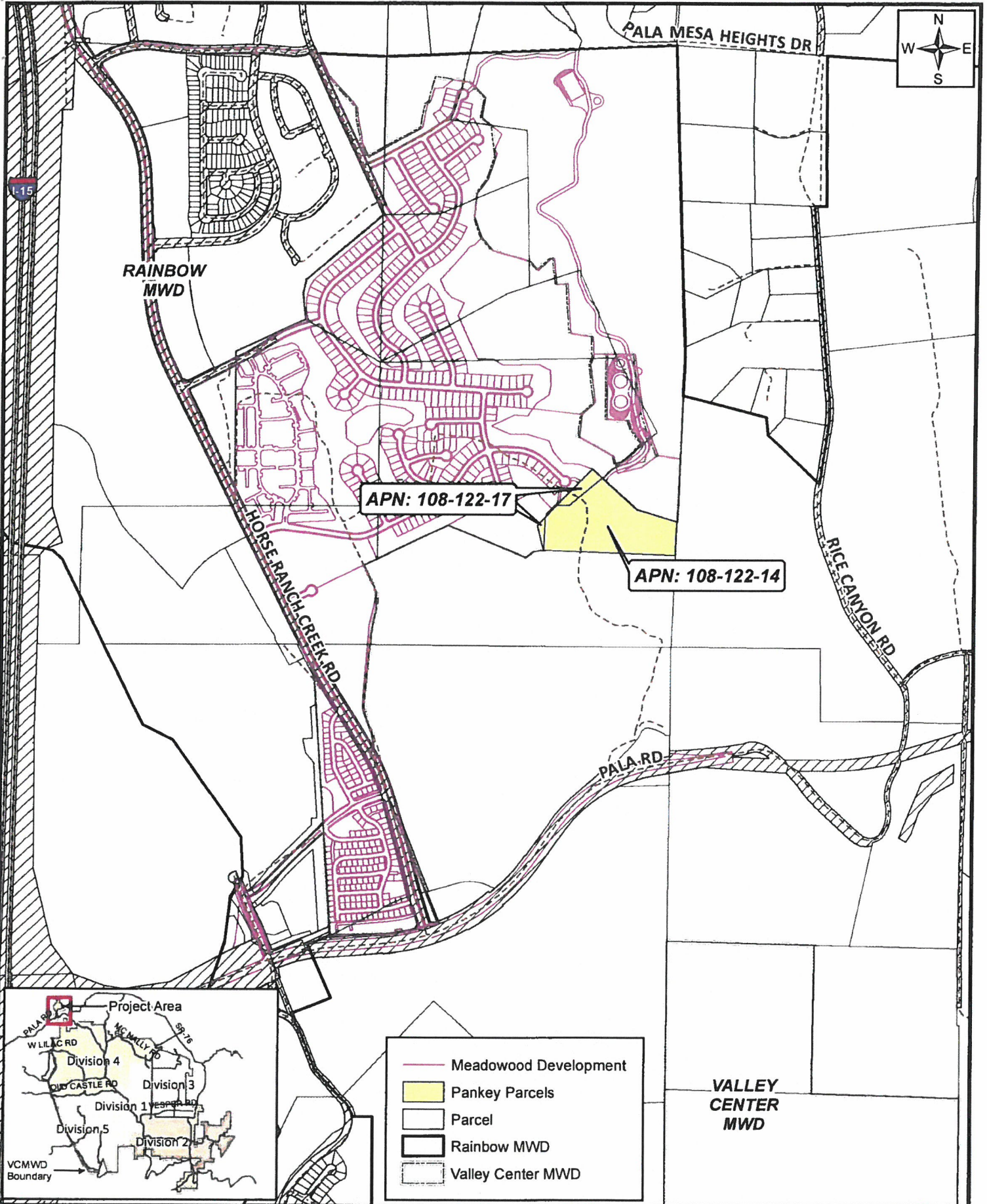
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**Chairwoman**

Jo MacKenzie, Director  
Vista Irrigation District

April 26, 2018



**Vice Chairman**

Ed Sprague, Director  
Olivenhain Municipal  
Water District

TO: Distribution

**Members**

Catherine Blakespear, Mayor  
City of Encinitas

FROM: Local Agency Formation Commission

Bill Horn, Supervisor  
County of San Diego

SUBJECT: "Tri-City Healthcare District Reorganization"  
Tri-City Healthcare District (RO17-09; SA17-09a; SA17-09b)

Dianne Jacob, Supervisor  
County of San Diego

The above-referenced change of organization was recorded on April 25, 2018, as Document Number 2018-0164441.

Bill Wells, Mayor  
City of El Cajon

Copies of the recorded documents will be sent to you after all required filings have been made.

Andrew Vanderlaan  
Public Member

Lorie Zapf, Councilmember  
City of San Diego

Please call Tamaron Luckett at (858) 614-7755 if you have any questions.

Keene Simonds  
Executive Officer

**Alternate Members**

Lorie Bragg, Mayor Pro Tem  
City of Imperial Beach

Distribution:

- District Clerk, Tri-City Healthcare District
- Steve Dietlin, CEO, Tri-City Healthcare District
- District Clerk, Fallbrook Regional Health District
- Bobbi Palmer, CEO, Fallbrook Regional Health District
- Gordon Tinker, Board President, Fallbrook Regional Health District
- District Clerk, Palomar Healthcare District

Chris Cate, Councilmember  
City of San Diego

Greg Cox, Supervisor  
County of San Diego

Judy Hanson, Director  
Leucadia Wastewater District

Harry Mathis  
Public Member

**Executive Officer**

Keene Simonds

**Counsel**

Michael G. Colantuono

## Chairwoman

Jo MacKenzie, Director  
Vista Irrigation District

April 26, 2018

RECEIVED  
5/1/18

## Vice Chairman

Ed Sprague, Director  
Olivenhain Municipal  
Water District

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Leucadia Wastewater District

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✓ Gordon Tinker, Board President, Fallbrook Regional Health District

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## Executive Officer

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Harry Mathis  
Public Member

## Executive Officer

Keene Simonds

## Counsel

Michael G. Colantuono

## MESSAGE FROM THE CEO

Dear Friends,

As we embark on a new year, we have much to be thankful for and celebrate! Supporters like you have helped us reach more youth than ever in our Fallbrook community with our life changing Boys & Girls Club programs.

Because of your generosity over the last five years, we have increased our operating budget by nearly 40%. This has led to almost doubling our daily attendance at our Ingold Clubhouse and increasing the number of members we serve to over 2,000 each year. In addition, thanks to overwhelming community support, we were able to purchase our own school bus, which has allowed us to provide after school transportation to our

Ingold Club and eliminate our waiting list. The investments made by members of the Fallbrook community are truly changing the lives of our youth! I am proud to be part of this organization and to work side by side with our dedicated staff, board and volunteers, bringing our mission to life every single day. We hope you continue to keep the Boys & Girls Clubs of North County in your giving priorities this year and for many years to come!

Allison Barclay



Chief Executive Officer

Boys & Girls Clubs of North County



**YOUNG PEOPLE WHO NEED US MOST**



**GREAT FUTURES START HERE**  
**FORMULA FOR IMPACT**

+

**OUTCOME-DRIVEN CLUB EXPERIENCE**

=

**PRIORITY OUTCOMES**

**FIVE KEY ELEMENTS FOR POSITIVE YOUTH DEVELOPMENT**

• **HIGH-YIELD ACTIVITIES**

• **TARGETED PROGRAMS**

• **REGULAR ATTENDANCE**



**ACADEMIC SUCCESS**

Graduate from high school ready for college, trade school, military or employment



**GOOD CHARACTER & CITIZENSHIP**

Be an engaged citizen involved in the community, register to vote and model strong character



**HEALTHY LIFESTYLES**

Adopt a healthy diet, practice healthy lifestyle choices and make a lifelong commitment to fitness

## PROGRAM

*highlights*



**506,656**

hours of after-school enrichment



**126,664**

hours of physical activity



**8 sites**

New site opened at La Paloma Elementary School



**2,048**

Youth Served



**\$23,000**

in Program Scholarships

# ACADEMIC SUCCESS

## BY THE NUMBERS

Research confirms that children who participate in engaging after-school programs are:

**43%** ↓

less likely to drop out of school

**51%** ↓

less likely to use drugs

**63%** ↓

less likely to become a teen parent

**26%** ↑

more likely to graduate college

Students who attend high-quality after-school programs attend school more often, behave more appropriately and earn higher grades compared to peers who don't participate in a similar program.

**Every 26 seconds** ⌚

a child drops out of high school.

**95%** 🎓

of our **Club members** expect to graduate high school

**3 out of 4** 🎓

**Club members** plan to graduate from college



## OUR PROGRAM

- Provides daily homework help
- Fosters lifelong learning through high-yield learning activities
- Inspires our members to keep on track to graduate from high school with a plan for the future

# HEALTHY LIFESTYLES

## BY THE NUMBERS

**3 out of 10**



children and adolescents are obese or overweight



**195,491**

nutritional snacks were served at our Clubs

**460**

**Club members** participated in our SMART Moves Prevention program



## OUR PROGRAM

- Encourages our members to practice healthy lifestyle choices
- Helps our members to adopt a healthy diet
- Inspires a lifelong commitment to fitness



## OUR PROGRAM

- Models strong leadership skills through programs like Jr. Staff
- Celebrates good character through our Youth of the Year program
- Inspires members to be active in their community with programs like Torch Club

# GOOD CHARACTER & CITIZENSHIP

## BY THE NUMBERS



**Club members** provided over

**1,000 hours**

of service to our community



**76%**

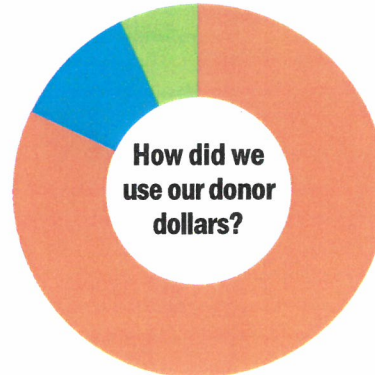
of our **Club members** say they are learning how to become good leaders in our program.

# OUR FINANCIAL *highlights*



69% Grants  
18% Fundraising  
11% Program Fees  
2% Contributions

**Total Income:**  
**\$1,477,502**

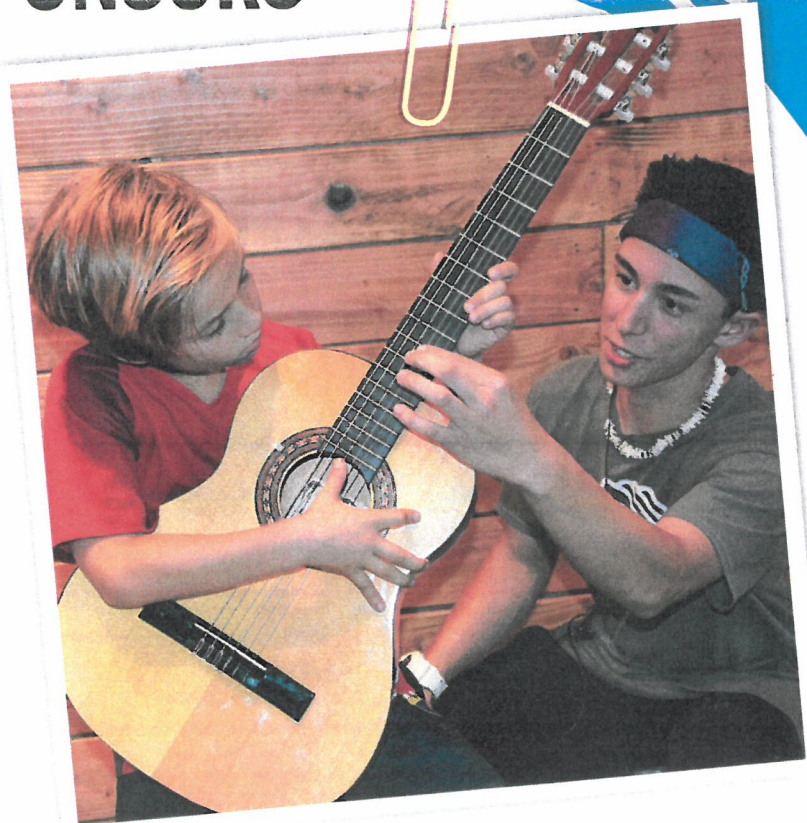


82% Program Services  
11% General & Admin  
7% Development

**Total Expenses:**  
**\$1,402,086**

## *Thank you to our* **COMMUNITY, FOUNDATION, & CORPORATE SPONSORS**

Allstate Foundation  
Amazon Smile  
Bonsall Rotary  
Boys & Girls Club of Fallbrook Foundation  
Cushman Foundation  
David C. Copley Foundation  
Fallbrook Chamber of Commerce  
Fallbrook Women's Golf Club  
Jersey Mike's Subs  
Kiwanis Club of Fallbrook  
LA84 Foundation  
Major Market  
McCarthy Family Foundation  
National Charity League  
Nordson Corporation Foundation  
Allstate Insurance - Ross Curtis  
Rotary Club of Fallbrook  
SDG&E Sempra Energy  
Touchstone Golf Foundation  
US Bank  
Walmart  
Walter J. & Betty C. Zable Foundation



[www.bgcNorthCounty.org](http://www.bgcNorthCounty.org)  
445 E. Ivy Street Fallbrook, CA 92028  
(760) 728-5871

# SAVE THE DATE

— APRIL 21, 2018 —

BOYS & GIRLS CLUBS OF NORTH COUNTY

# CASINO DINNER AUCTION ROYALE

[WWW.BGCNORTHCOUNTY.ORG](http://WWW.BGCNORTHCOUNTY.ORG)

*All Proceeds Benefit*



BOYS & GIRLS CLUBS OF NORTH COUNTY

# LICENSE TO GIVE



## BOARD OF DIRECTORS

### OFFICERS

Donna Reisbeck-Stoewer  
**President**

Mike Edelstein  
**1st Vice-President**

Siegrid Stillman  
**Secretary**

Paul Norberg  
**Treasurer**

### GOVERNING BOARD

Chet Bierbrauer

Rex Bright

Janine Hall

Dale Mitchell

Jim Short

Louise Small

Dale Tattersall

Michelle Verdugo

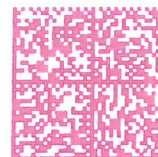
Deborah Zoller

Allison Barclay  
**Chief Executive Officer**



BOYS & GIRLS CLUBS OF NORTH COUNTY

Boys & Girls Clubs of North County  
445 E Ivy St, Fallbrook, CA 92028



UNITED STATES POSTAGE



02 1P \$ 000.46<sup>0</sup>  
0001797513 APR 05 2018  
MAILED FROM ZIP CODE 92028

Fallbrook Regional Health District  
Bobbi Palmer  
138 S. Brandon Rd.  
Fallbrook, CA 92028

5202832205 0007





# Fallbrook Food Pantry

1042 South Mission Road PO Box 3008 Fallbrook, CA 92088  
(760) 728-7608 www.fallbrookfoodpantry.org

## Quarterly Newsletter, April-June 2018

*Thank You!*

### THANK YOU!

On behalf of our clients,  
On behalf of our community,  
On behalf of the Food Pantry Board

Dale J. Mitchell  
Board President



**Welcome Donna Mills-Honarvar** Donna joined the FFP staff in January as our new Programs Manager.

Murphy & Murphy Southern California Realty PRESENTS OUR 4TH ANNUAL

## Charity Dinner & Golf Tournament

BENEFITTING Fallbrook Food Pantry

**MAY 25 2018**

Because when you're hungry, nothing else matters.

**PALA MESA RESORT**  
2001 Old Hwy 395, Fallbrook, CA 92028

**Fallbrook Food Pantry**  
Tel: 760-728-7608

### Dance on Over to "The Bushwood Country Club"

Cocktail Hour/Silent Auction Begins at 5:00pm  
Dinner/Live Auction 6:30-10:00pm

In the Beautiful Pala Mesa Cliff Terrace • Caddyshack Themed Attire Suggested  
Call today to book your table! Ask about corporate sponsor package!

**760.310.9292**

**Golf Tournament**  
12:00noon Check-In | 1:00pm Shotgun Tee Time  
• Prizes for Mens and Womens Longest Drive & Closest to the Pin  
• Gifts & Prizes for 1st, 2nd & 3rd Lowest Team Scores  
• Mulligan Packages Available

**WIN A CAR With a Hole-In-One!**

Chris, Kim & Sam Murphy  
www.Murphy-Realty.com  
CHRE 001146589

Murphy & Murphy Southern California Realty

**Friday, May 25, 2018 Murphy & Murphy 4th Annual Charity Dinner & Golf Tournament at Pala Mesa.** Please save the date for this fun (and tax-deductible) event! For more information or to register, please contact Chris Murphy at (760)310-9292 or visit [www.fallbrookfoodpantry.org](http://www.fallbrookfoodpantry.org).

### April 15-21 Volunteer Appreciation Week



This year marks the 44th anniversary of National Volunteer Week. This demonstrates the enduring importance of recognizing our country's volunteers for their

vital contributions. We encourage you to come make a difference in our community by sharing your time and talents. Not only will you be helping others, you will find there are benefits to volunteering that might surprise you. Come find out! Visit the Volunteer Hub on our website to register for your next volunteer event.

### Sunday, April 29 Arts in the Park

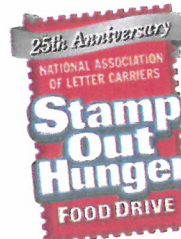


Rally for Children and the Fallbrook Elementary Union School District's annual Arts in the Park children's festival will be held Sunday April 29<sup>th</sup> from 11 a.m. – 4 p.m. Stop by the Fallbrook Food Pantry booth to say hello.

### Saturday, May 12, 2018 Letter Carriers

#### Food Drive

You can help! Please place non-perishable food items in a bag and place it by your mailbox. Your letter carrier will pick it up and deliver it to the Pantry.



In 2017, with your support we distributed:

## 2017 Distribution Statistics

Program Name	Number of Households Served	Pounds of Food Distributed
Pantry	18,216	700,083
Neighborhood Distribution	2,993	171,965
Food for Thought	1,770	10,413
Senior Emergency Food Assistance Program	560	13,768
Senior Food Box Program	1,128	39,750
Victory Outreach	280	3,442
<b>Grand Total</b>	<b>24,947</b>	<b>939,421</b>



**Our thanks to Pacific Western Bank** for once again fighting hunger through your annual food and funds drive. The results are in from the Bonsall branch collecting 35 pounds of food and \$135. Fallbrook branch collected 146 pounds of food and \$259.81. An additional \$1,000 was donated by the corporate office.



### Monthly Neighborhood Food Distribution

The primary mission of the Fallbrook Food Pantry is to aid those in the community in need of food. To best accomplish this mission, the Pantry relies upon the generous donations of community members and numerous programs and services. Donations may be monetary, of food items, or of time preparing for and/or distributing food items.

Distribution at the Food Pantry is distinct in that food recipients must meet eligibility requirements with income below federal poverty levels in order to be served. Participants visiting the pantry receive grocery items donated by the community. Volunteers are not eligible to receive food from this program.

Neighborhood Distribution, held the last Wednesday of each month, is also a unique program. Produce is provided by San Diego Food Bank to be distributed to anyone needing nutritional assistance. All community members are eligible, regardless of income status. This includes those who volunteer to serve. Without these volunteers, Neighborhood Distribution would not exist. Volunteers have the same access to food as any other community member.

Should you have questions or comments about these or any other Food Pantry programs, please call 760-728-7608.

## HEALTH

# Fallbrook area to become a Blue Zone®

**Lucette Moramarco**  
Staff Writer

Fallbrook Regional Health District held a community forum on April 11 so residents could hear a presentation about the Blue Zone Project® led by its market president, Michael Acker.

According to Acker, author Dan Buettner discovered that people were living 12 years longer than Americans and were three times more likely to live to 100 in certain areas of the world. The first area that he named a Blue Zone®

is Sardinia, Italy where the culture is geared toward aging and older people are expected to contribute.

The second place was Okinawa,



A crowd of almost 60 people listen to a Blue Zone presentation by Michael Acker (standing right), with FRHD April 11. Lucette Moramarco photo

Japan which has the longest living women on the planet, living seven years longer than Americans. Okinawa also has five times as many centenarians, one-fifth the rate of breast cancer and one-sixth the rate of cardiovascular problems. They have a committed social network with groups of six to eight individuals who have a sense of purpose and no word for retirement, just “a reason why I get up in the morning.”

The third Blue Zone® Buettner found is Loma Linda, California which has a concentration of Seventh Day Adventists. They eat a diet from the Bible, plant-based with legumes and beans, Acker said. For a social network they get together regularly. One 103-year-old resident there is Marge; she has lived there all her life, lifts weights, drinks prune juice shooters and volunteers for eight different organizations.

Buettner found that these Blue Zone® communities have common characteristics which he called “The Power 9: Lessons for Living Life Longer, Better”.

Move naturally with low intensity physical activity. The two most dangerous years for a person are “the year you are born and the year you retire,” Acker said. Having the right outlook on life includes reducing stress and having a sense of purpose. Eating wisely includes “wine @ 5”, plant slant (a plant-based diet) and eating until one is 80 percent full. Connecting with people includes putting loved ones first, belonging to groups and finding the right tribe.

Acker said that over the last eight years, 42 communities in nine states across the United States have become Blue Zone® projects.

### New vision

Be it resolved that the Vision of the Fallbrook Regional Health District effective this 14th day of February:

Fallbrook Regional Health District will work with residents and organizations to become a designated Blue Zone by the year of 2022.

Senior operations manager Erica Graves told about the Beach Cities case study and how the process has worked for Hermosa/Manhattan/Redondo Beach area over the last 10 years.

Six months of strategic planning take place with focus groups and working with leaders in the community. The process will be guided first by a citizen-led committee and then by “a team hired from the community, residents that have lived here quite a while with deep relationships here,” Graves said.

The transformation blueprint indicates a three-year timeline for the Fallbrook area, with the process being completed in 2022.

The Blue Zone Project® people will conduct a site visit here May 22 – 24 as the first step. The project will be funded by FRHD which will be providing more information about it in the coming weeks.

For more information on Blue Zones® can be found at [www.fallbrookhealth.org](http://www.fallbrookhealth.org), [www.bluezones.com/](http://www.bluezones.com/) and in books by Dan Buettner at bookstores or ordered online.



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## FRHD and Fallbrook Land Conservancy announce Wellness Walk

FALLBROOK – Fallbrook Regional Health District is again sponsoring a Wellness Walk. It is co-sponsored by the Fallbrook Land Conservancy, Thursday, April 26, at the Dinwiddie Preserve on South Stagecoach Lane, across from the Palomares House, 1815 S. Stagecoach Lane. Registration will begin 10:30 a.m., and the walk is scheduled for 11 a.m. Participants should wear comfortable clothing and good walking shoes.

Participants should park at the

Dinwiddie Preserve parking lot and not at the Palomares House parking lot. The trail is well marked with no hills. Since the trail is dirt, it is not recommended for anyone needing to use a walker and likely not good for strollers either. At a leisurely pace, the walk takes approximately 20 minutes. FRHD will provide water and pedometers to participants. All participants are required to sign a waiver before the walk.

FRHD is sponsoring these walks

once a month with a goal of seeing walking groups formed to meet more often, perhaps within specific neighborhoods or at one of the many hiking trails provided by the Fallbrook Land Conservancy. The district reminds residents that “exercise is medicine, food is medicine, helping us to prevent the preventable.”

For more information, visit [www.fallbrookhealth.org/wellness-walk](http://www.fallbrookhealth.org/wellness-walk).



*Community Health Together*

## **Fallbrook Regional Health District Closes on \$1.8M Wellness Center**

Health District Inviting Residents to Tour New Property May 22-24 to Learn About Programs

**FALLBROOK, Calif. (April 23, 2018)** ---- The [Fallbrook Regional Health District](#) learned it closed on a new \$1.8 million facility which will be renovated to deliver quality wellness services and programs to improve the lives of residents throughout the district.

Residents are invited to tour the new property during three days of open houses from May 22 to May 24 from 5 p.m. to 6 p.m. Along with viewing the 8,000 square foot former church facility across 4.6 acres at 1636 E. Mission Road, residents will get to meet officials with the progressive lifestyle concept called "[Blue Zones](#)." At a recent board meeting, the organization explained how "Blue Zones" helps communities create longevity hot spots.

**"The Fallbrook Regional Wellness Center will offer the community a place to expand upon their healthy living options through diet, exercise and other prevention opportunities,"** said CEO Bobbi Palmer of the Fallbrook Regional Health District. **"Part of those opportunities now includes creating a Blue Zone in Fallbrook to live longer, healthier lives."**

The new wellness center was purchased as a result of selling the former Fallbrook Hospital, an acute-care facility which had failed to profit past healthcare management companies.

Born of site visits to the Olivewood Gardens and Learning Center in National City, Palmer and the district board envision a interactive, indoor-outdoor classroom to build health families and a healthy environment through science-based approaches including organic gardening and cooking classes.

**"We dream of a time when area residents can come to the Fallbrook Wellness Center to grow and pick their own food, then prepare and eat it,"** Palmer said. **"We're working with the Boys and Girls Club of North County, partnerships with the Fallbrook Senior Center as well as local schools and veteran organizations. We want this to be the community's wellness center."**

On April 23, the Fallbrook Regional Health District began issuing Requests for Proposals to assist in the demolition and renovation of the property. The district is actively pursuing proposals from more than three dozen architects, contractors and engineers in and around San Diego County.

**"Our project is an opportunity to support the local economy and we intend to involve as much area talent as possible,"** Palmer said. **"We encourage local firms to submit packages."**

Learn more about the construction Requests for Proposals at [www.fallbrookhealth.org](http://www.fallbrookhealth.org).

The Fallbrook Regional Health District is a special district covering affordable community health needs for the low- and fixed-income residents of Bonsall, De Luz, Fallbrook and Rainbow. The roughly \$1.6 million collected in voter-approved taxes supports more than \$850,000 annually in full spectrum community health services addressing top health disparities, including behavioral health, cancer, diabetes, heart disease and stroke.

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## ABOUT Fallbrook Regional Health District

Fallbrook Regional Health District is a special district covering affordable community health needs for the low- and fixed-income residents of Bonsall, De Luz, Fallbrook and Rainbow. The roughly \$1.6 million collected in voter-approved taxes supports more than \$850,000 annually in full spectrum community health services addressing top health disparities, including behavioral health, cancer, diabetes, heart disease and stroke. Learn more about community health services provided by the district at [www.fallbrookhealth.org](http://www.fallbrookhealth.org).

Contact:

Erica Holloway

Galvanized Strategies, on behalf of Fallbrook Healthcare District

(619) 796-1651

[Erica@galvanizedstrategies.com](mailto:Erica@galvanizedstrategies.com)

# Fallbrook Regional HEALTH DISTRICT

For further information  
call 760-731-9187  
www.fallbrookhealth.org



The property for the planned wellness center is located at 1636 N Mission Road in Fallbrook.

## REQUEST FOR QUALIFICATIONS (RFQ) ARCHITECTURAL SERVICES

Fallbrook Regional Health District ("FRHD") is a government entity under the Local Health Care District Law (Statutes 1945, Chapter 932; Health and Safety Code, Division 23, Sections 32000 et seq., of the State of California). The FRHD serves residents of the Fallbrook, Bonsall, Rainbow and De Luz areas of northern San Diego County. Fallbrook is located approximately four miles west of Interstate 15, accessible from Mission Road, which traverses the center of downtown Fallbrook and terminates at California State Highway 76 near the community of Bonsall.

FRHD purchased a property located at 1636 N Mission Rd., Fallbrook, CA 92028 with the purpose of transforming the existing property to a Wellness Center and a Blue Zones® District.

### Details and Description

The Mission of FRHD is: **Promoting health for the people of the District.** FRHD plans to offer a range of health and wellness programs that promote healthy lifestyles, physical health and fitness, and emotional balance. To support this mission, the FRHD has determined that opening and operating a Wellness Center for the residents of the district will be a crucial element to achieve this goal.

The Vision of FRHD is to become a designated Blue Zone by the year 2022. FRHD will work with its residents and organizations to achieve this goal. This objective will require adding some infrastructure to the new Wellness Center in support of the Blue Zones initiative.

The intent of this Request for Qualifications (RFQ) is to identify an Architectural Firm (Consultant) that can provide services consistent with the scope of work included in this document, to FRHD.

This document will provide Consultants with the information necessary to prepare and submit responses for consideration of this service. Consultants responding to this RFQ are expected to provide FRHD with information and evidence which will enable the evaluation of the information in expectation of awarding a contract in a manner which best serves FRHD. FRHD has the right to use any and all ideas presented in any response to this RFQ. FRHD reserves the right to award a contract based solely on what it considers to provide the greatest long-term benefit to FRHD and the best quality of service to the community.

### Location

The property for the planned Wellness Center is located at 1636 N Mission Rd., Fallbrook, CA 92028. It is a ±12,060 sq. ft. religious/educational facility that includes an A-frame church, an office building, a free-standing 8,000 sq. ft. school building with 6 classrooms, a 4 BR, 2 BA house, 2 small play yards, 2 basketball courts, a pavilion, and a parking lot with 66 parking spaces.

Zoning has been approved for converting the property to a Wellness Center.

### Scope of Work

FRHD is seeking the services of an Architectural Firm to provide full Design Services, from Conceptual through Construction Documents and Construction Administration services, to create a state of the art Wellness Center by renovating the property located at 1636 N Mission Rd., Fallbrook, CA. The Wellness Center needs to be designed to offer some of the following services and/or features. This is not a comprehensive list of services as we are engaging with the Architectural Firm to provide innovative and creative ideas of creating the Wellness Center.

- Adequate spaces for fitness classes (more than one fitness room)
- Aquaponics
- Café
- Commercial kitchen
- Community meeting space
- Conform to ADA requirements
- Interactive indoor/outdoor classroom for children and adults
- Private rooms for service providers
- Quiet rooms for meditation
- Security System
- Vegetable Garden
- Walking Path/Trails

### Mandatory Requirements

- Letter of Response which includes the principal of the firm authorized contractually to complete the work.
- Consultant's or firms name and address along with sufficient information regarding qualifications and abilities to complete this project; which includes an email address and the physical location of business. Proposals by a joint team or a prime/subcontractor team shall list the full names and addresses of all team members and the proposed relationship/role of each.
- The Consultant shall designate a project team comprised of experienced professional and technical staff to competently and efficiently perform the work with their own personnel, Subcontractors, or commitment to hire additional staff. The response shall identify the project team composition, project leadership (i.e., principle, project manager), reporting responsibilities, and address how Subcontractors will fit into the management structure. As a minimum, the principle in charge and manger shall be designated. Other key personnel may also be designated. The manager must have adequate experience in managing services of similar nature and scope.
- A certificate of insurance providing the following coverages:
  - Comprehensive Public/General Liability \$1,000,000 per occurrence
  - Worker's Compensation per California Requirements
  - Comprehensive Automobile Liability \$1,000,000 per occurrence
  - Professional Liability Insurance \$1,000,000 per occurrence
  - Fallbrook Regional Health District to be named as additional insured on Comprehensive General Liability insurance.
- Proof of Licenses/Certificates in the State of California.
- A statement of similar projects, staff experience and abilities which includes pertinent details to describe work experience.
- RFQs must describe at a minimum three (3) projects of similar size, scope and complexity completed within the last five (5) years. Information needs to be provided as a physical portfolio with seven (7) hard copies.

### Project Key Dates

The following dates are shown for informational and planning purposes only. FRHD reserves the right to change any of the dates.

Public Notice – RFQ issued on April 30, 2018  
RFQ responses due by 3:00 P.M. on May 31, 2018  
Responses reviewed June – July 2018  
Interviews conducted by the Board of Directors – TBD 2018  
Board Approval; commence services – TBD 2018

### Evaluation Criteria & Award Notice

FRHD staff will review the responses. Responses will be received and evaluated on the understanding that the Consultant accepts full responsibility for, and will be contractually bound by, all statements made within the proposal and by sales and/or technical representatives. This responsibility extends to verbal sales commitments, vendor literature and claims of the capacity and ability of the proposed Consultant and its representatives to meet the specified scope of service requirements contained in this RFQ.

The evaluation of Responses will include, but may not be limited to, the items listed in this RFQ. Additional significant consideration will be given to the quality and comprehensiveness of each consultants response to this RFQ and to the fee schedule submitted.

FRHD reserves the right to accept responses in whole or in part, and to negotiate with any Consultant in any manner necessary to serve the best interests of FRHD. Consultants may be strictly held to the terms submitted in their responses as maximums, but may be required to reduce costs depending upon aspects of the services which may be determined by FRHD to be unnecessary, or aspects for which FRHD decides to assume the responsibility. The response submitted by any successful Consultant and accepted by FRHD whether in whole or in part, will become part of the contract awarded as a result of this RFQ and the Consultant will be expected to sign a contract with FRHD, consistent with the RFQ, and such contract may include additional terms and conditions.

FRHD reserves the right to withdraw or cancel this RFQ at its own discretion. FRHD also reserves the right to reject any and all responses resulting from this solicitation.

FRHD reserves the right to obtain any information from any lawful source regarding past business history and practices and the ability of Consultant to supply Architectural services that FRHD has a right to expect from a Consultant with a good reputation. Such information may be taken into consideration in evaluating the responses.

All notices and communications regarding this RFQ will solely be conducted through the Consultants point of contact listed in the response and the FRHD contact identified in this document. Awards will follow the timeline outlined in the "Project Key Dates" Section.

## REQUEST FOR QUALIFICATIONS (RFQ) CONSTRUCTION ENGINEERING SERVICES

Fallbrook Regional Health District ("FRHD") is a government entity under the Local Health Care District Law (Statutes 1945, Chapter 932; Health and Safety Code, Division 23, Sections 32000 et seq., of the State of California). The FRHD serves residents of the Fallbrook, Bonsall, Rainbow and De Luz areas of northern San Diego County. Fallbrook is located approximately four miles west of Interstate 15, accessible from Mission Road, which traverses the center of downtown Fallbrook and terminates at California State Highway 76 near the community of Bonsall.

FRHD purchased a property located at 1636 N Mission Rd., Fallbrook, CA 92028 with the purpose of transforming the existing property to a Wellness Center and a Blue Zones® District.

### Details and Description

The Mission of FRHD is: **Promoting health for the people of the District.** FRHD plans to offer a range of innovative health and wellness programs that promote healthy lifestyles, physical health and fitness, and emotional balance. To support this mission, the FRHD has determined that opening and operating a Wellness Center for the residents of the district will be a crucial element to achieve this goal.

The Vision of FRHD is to become a designated Blue Zone by the year 2022. FRHD will work with its residents and organizations to achieve this goal. This objective will require adding some infrastructure to the new Wellness Center in support of the Blue Zones initiative.

The intent of this Request for Qualifications (RFQ) is to identify an Engineering Firm (Consultants) that can provide services consistent with the scope of work included in this document, to FRHD.

This document will provide Consultants with the information necessary to prepare and submit responses for consideration of this service. Consultants responding to this RFQ are expected to provide FRHD with information and evidence which will enable the evaluation of the information in expectation of awarding a contract in a manner which best serves FRHD. FRHD has the right to use any and all ideas presented in any response to this RFQ. FRHD reserves the right to award a contract based solely on what it considers to provide the greatest long-term benefit to FRHD and the best quality of service to the community and customers.

### Location

The property for the planned Wellness Center is located at 1636 N Mission Rd., Fallbrook, CA 92028. It is a ±12,060 sq. ft. religious/educational facility that includes an A-frame church, an office building, a free-standing 8,000 sq. ft. school building with 6 classrooms, a 4 BR, 2 BA house, 2 small play yards, 2 basketball courts, a pavilion, and a parking lot with 66 parking spaces.

Zoning has been approved for converting the property to a Wellness Center.

### Scope of Work

The Consultant will provide engineering services to create a state of the art Wellness Center by renovating the property located at 1636 N Mission Rd., Fallbrook, CA. The new Wellness Center needs to be designed to offer some of the following services and/or features. This is not a comprehensive list of services as we will be engaging with an Architectural Firm to provide additional ideas of creating a state of the art Wellness Center.

- Adequate spaces for fitness classes (more than one fitness room)
- Aquaponics
- Café
- Commercial kitchen
- Community meeting space
- Conform to ADA requirements
- Interactive indoor/outdoor classroom for children and adults
- Private rooms for service providers
- Quiet rooms for meditation
- Security System
- Vegetable Garden
- Walking Path/Trails

### Mandatory Requirements/Qualifications

- Letter of Response which includes the principal of the firm authorized contractually to complete the work.
- Consultant's or firms name and address along with sufficient information regarding qualifications and abilities to complete this project; which includes an email address and the physical location of business. Proposals by a joint team or a prime/subcontractor team shall list the full names and addresses of all team members and the proposed relationship/role of each.
- The Consultant shall designate a project team comprised of experienced professional and technical staff to competently and efficiently perform the work with their own personnel, Subcontractors, or commitment to hire additional staff. The response shall identify the project team composition, project leadership (i.e., principle, project manager), reporting responsibilities, and address how Subcontractors will fit into the management structure. As a minimum, the principle in charge and manger shall be designated. Other key personnel may also be designated. The manager must have adequate experience in managing services of similar nature and scope.
- A certificate of insurance providing the following coverages:
  - Comprehensive Public/General Liability \$1,000,000 per occurrence
  - Worker's Compensation per California Requirements
  - Comprehensive Automobile Liability \$1,000,000 per occurrence
  - Professional Liability Insurance \$1,000,000 per occurrence
  - Fallbrook Regional Health District to be named as additional insured on Comprehensive General Liability insurance.
- Proof of Licenses/Certificates in the State of California.
- A statement of similar projects, staff experience and abilities which includes pertinent details to describe work experience.
- Proposals must describe at a minimum three (3) projects of similar size, scope and complexity completed within the last five (5) years.

### Project Key Dates

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Responses reviewed June – July 2018  
Interviews conducted by the Board of Directors – TBD 2018  
Board Approval; commence services TBD 2018

### Evaluation Criteria & Award Notice

FRHD staff will review the responses. Responses will be received and evaluated on the understanding that the Consultant accepts full responsibility for, and will be contractually bound by, all statements made within the proposal and by sales and/or technical representatives. This responsibility extends to verbal sales commitments, vendor literature and claims of the capacity and ability of the proposed Consultant and its representatives to meet the specified scope of service requirements contained in this RFQ.

The evaluation of Responses will include, but may not be limited to, the items listed in this RFQ. Additional significant consideration will be given to the quality and comprehensiveness of each Consultants response to this RFQ and to the fee schedule submitted.

FRHD reserves the right to accept responses in whole or in part, and to negotiate with any Consultant in any manner necessary to serve the best interests of FRHD. Consultants may be strictly held to the terms submitted in their responses as maximums, but may be required to reduce costs depending upon aspects of the services which may be determined by FRHD to be unnecessary, or aspects for which FRHD decides to assume the responsibility. The response submitted by any successful Consultant and accepted by FRHD whether in whole or in part, will become part of the contract awarded as a result of this RFQ and the Consultant will be expected to sign a contract with FRHD, consistent with the RFQ, and such contract may include additional terms and conditions.

FRHD reserves the right to withdraw or cancel this RFQ at its own discretion. FRHD also reserves the right to reject any and all responses resulting from this solicitation.

FRHD reserves the right to obtain any information from any lawful source regarding past business history and practices and the ability of Consultant to supply Engineering services that FRHD has a right to expect from a Consultant with a good reputation. Such information may be taken into consideration in evaluating the responses.

All notices and communications regarding this RFQ will solely be conducted through the Consultants point of contact listed in the response and the FRHD contact identified in this document. Awards will follow the timeline outlined in the "Project Key Dates" Section.

## SUBMISSION OF RFQ

All responses to these RFQs must be delivered to the point of contacts shown below. All questions and requests for additional information must be in writing and received through the point of contacts shown below (email is acceptable). Qualified firms are required to submit seven (7) hard copies of the RFQ letter of response to:

Bobbi Palmer, MBA, MSW, CEO, Fallbrook Regional Health District, 138 S Brandon Rd, Fallbrook, CA 92028 | (760) 731-9187 | bpalmer@fallbrookhealth.org | projectadmin@fallbrookhealth.org

# Fallbrook Regional HEALTH DISTRICT

For further information  
call 760-731-9187  
www.fallbrookhealth.org

## REQUEST FOR QUALIFICATIONS (RFQ) GENERAL CONTRACTOR SERVICES

Fallbrook Regional Health District ("FRHD") is a government entity under the Local Health Care District Law (Statutes 1945, Chapter 932; Health and Safety Code, Division 23, Sections 32000 et seq., of the State of California). The FRHD serves residents of the Fallbrook, Bonsall, Rainbow and De Luz areas of northern San Diego County. Fallbrook is located approximately four miles west of Interstate 15, accessible from Mission Road, which traverses the center of downtown Fallbrook and terminates at California State Highway 76 near the community of Bonsall.

FRHD purchased a property located at 1636 N Mission Rd., Fallbrook, CA 92028 with the purpose of transforming the existing property to a Wellness Center and a Blue Zones® District.

### Details and Description

The Mission of FRHD is: **Promoting health for the people of the District.** FRHD plans to offer a range of health and wellness programs that promote healthy lifestyles, physical health and fitness, and emotional balance. To support this mission, the FRHD has determined that opening and operating a Wellness Center for the residents of the district will be a crucial element to achieve this goal.

The Vision of FRHD is to become a designated Blue Zone by the year 2022. FRHD will work with its residents and organizations to achieve this goal. This objective will require adding some infrastructure to the new Wellness Center in support of the Blue Zones initiative.

The intent of this Request for Qualifications (RFQ) is to identify a General Contractor Firm (Consultant) that can provide services consistent with the scope of work included in this document.

This document will provide Consultants with the information necessary to prepare and submit responses for consideration of this service. Consultants responding to this RFQ are expected to provide FRHD with information and evidence which will enable the evaluation of the information in expectation of awarding a contract in a manner which best serves FRHD. FRHD has the right to use any and all ideas presented in any response to this RFQ. FRHD reserves the right to award a contract based solely on what it considers to provide the greatest long-term benefit to FRHD and the best quality of service to the community.

### Location

The property for the planned Wellness Center is located at 1636 N Mission Rd., Fallbrook, CA 92028. It is a ±12,060 sq. ft. religious/educational facility that includes an A-frame church, an office building, a free-standing 8,000 sq. ft. school building with 6 classrooms, a 4 BR, 2 BA house, 2 small play yards, 2 basketball courts, a pavilion, and a parking lot with 66 parking spaces.

Zoning has been approved for converting the property to a Wellness Center.

### Scope of Work

The Consultant will provide full Contractor services to create a state of the art Wellness Center by renovating the property located at 1636 N Mission Rd., Fallbrook, CA. The new Wellness Center needs to be designed to offer some of the following services and/or features. This is not a comprehensive list of services as we will be engaging with an Architectural Firm to provide additional ideas of creating the Wellness Center.

- Adequate spaces for fitness classes (more than one fitness room)
- Aquaponics
- Café
- Commercial kitchen
- Community meeting space
- Conform to ADA requirements
- Interactive indoor/outdoor classroom for children and adults
- Private rooms for service providers
- Quiet rooms for meditation
- Security System
- Vegetable Garden
- Walking Path/Trails

### Mandatory Requirements/Qualifications

- Letter of Response which includes the principal of the firm authorized contractually to complete the work.
- Consultant's or firms name and address along with sufficient information regarding qualifications and abilities to complete this project; which includes an email address and the physical location of business. Proposals by a joint team or a prime/subcontractor team shall list the full names and addresses of all team members and the proposed relationship/role of each.
- The Consultant shall designate a project team comprised of experienced professional and technical staff to competently and efficiently perform the work with their own personnel, Subcontractors, or commitment to hire additional staff. The response shall identify the project team composition, project leadership (i.e., principle, project manager), reporting responsibilities, and address how Subcontractors will fit into the management structure. As a minimum, the principle in charge and manager shall be designated. Other key personnel may also be designated. The manager must have adequate experience in managing services of similar nature and scope.
- A certificate of insurance providing the following coverages:
  - Comprehensive Public/General Liability \$1,000,000 per occurrence
  - Worker's Compensation per California Requirements
  - Comprehensive Automobile Liability \$1,000,000 per occurrence
  - Professional Liability Insurance \$1,000,000 per occurrence
  - Fallbrook Regional Health District to be named as additional insured on Comprehensive General Liability insurance.
- Proof of Licenses/Certificates in the State of California.
- A statement of similar projects, staff experience and abilities which includes pertinent details to describe work experience.
- Proposals must describe at a minimum three (3) projects of similar size, scope and complexity completed within the last five (5) years.

### Project Key Dates

The following dates are shown for informational and planning purposes only. FRHD reserves the right to change any of the dates.

Public Notice – RFQ issued on April 30, 2018

RFQ responses due by 3:00 P.M. on May 31, 2018

Responses reviewed June – July 2018

Interviews conducted by the Board of Directors – TBD 2018

Board Approval; commence services TBD 2018

### Evaluation Criteria & Award Notice

FRHD staff will review the responses. Responses will be received and evaluated on the understanding that the Consultant accepts full responsibility for, and will be contractually bound by, all statements made within the proposal and by sales and/or technical representatives. This responsibility extends to verbal sales commitments, vendor literature and claims of the capacity and ability of the proposed Consultant and its representatives to meet the specified scope of service requirements contained in this RFQ.

The evaluation of Responses will include, but may not be limited to, the items listed in this RFQ. Additional significant consideration will be given to the quality and comprehensiveness of each Consultants response to this RFQ and to the fee schedule submitted.

FRHD reserves the right to accept responses in whole or in part, and to negotiate with any Consultant in any manner necessary to serve the best interests of FRHD. Consultants may be strictly held to the terms submitted in their responses as maximums, but may be required to reduce costs depending upon aspects of the services which may be determined by FRHD to be unnecessary, or aspects for which FRHD decides to assume the responsibility. The response submitted by any successful Consultant and accepted by FRHD whether in whole or in part, will become part of the contract awarded as a result of this RFQ and the Consultant will be expected to sign a contract with FRHD, consistent with the RFQ, and such contract may include additional terms and conditions.

FRHD reserves the right to withdraw or cancel this RFQ at its own discretion. FRHD also reserves the right to reject any and all responses resulting from this solicitation.

FRHD reserves the right to obtain any information from any lawful source regarding past business history and practices and the ability of Consultant to supply Contractor services that FRHD has a right to expect from a Consultant with a good reputation. Such information may be taken into consideration in evaluating the responses.

All notices and communications regarding this RFQ will solely be conducted through the Consultants point of contact listed in the response and the FRHD contact identified in this document. Awards will follow the timeline outlined in the "Project Key Dates" Section.



It is a ±12,060 sq. ft. religious/educational facility that includes an A-frame church, an office building, a free-standing 8,000 sq. ft. school building with 6 classrooms, a 4 BR, 2 BA house, 2 small play yards, 2 basketball courts, a pavilion, and a parking lot with 66 parking spaces.

## REQUEST FOR PROPOSAL (RFP) SECURITY FENCE SERVICES

Fallbrook Regional Health District ("FRHD") is a government entity under the Local Health Care District Law (Statutes 1945, Chapter 932; Health and Safety Code, Division 23, Sections 32000 et seq., of the State of California). The FRHD serves residents of the Fallbrook, Bonsall, Rainbow and De Luz areas of northern San Diego County. Fallbrook is located approximately four miles west of Interstate 15, accessible from Mission Road, which traverses the center of downtown Fallbrook and terminates at California State Highway 76 near the community of Bonsall.

### Location

The property for the planned Wellness Center is located at 1636 N Mission Rd., Fallbrook, CA 92028. It is a ±12,060 sq. ft. religious/educational facility that includes an A-frame church, an office building, a free-standing 8,000 sq. ft. school building with 6 classrooms, a 4 BR, 2 BA house, 2 small play yards, 2 basketball courts, a pavilion, and a parking lot with 66 parking spaces.

FRHD purchased this property with the purpose of transforming the existing property to a Wellness Center and a Blue Zones® District.

FRHD requires to have a security fence installed around the entire property perimeter.

Interested and qualified firms will be asked to submit the following:

- Letter of Response which includes the principal of the firm authorized contractually to complete the work.
- Consultant's or firms name and address along with sufficient information regarding qualifications and abilities to complete this project; which includes an email address and the physical location of business.
- A certificate of insurance
- Sufficient Worker's Compensation coverage for all workers and obligations imposed by state/county law.
- Proof of Licenses/Certificates in the State of California.
- A statement of similar projects, staff experience and abilities which includes pertinent details to describe work experience.
- Proposals must describe at a minimum three (3) projects of similar size, scope and complexity completed within the last five (5) years.

## REQUEST FOR PROPOSAL (RFP) ROOFING SERVICES

Fallbrook Regional Health District ("FRHD") is a government entity under the Local Health Care District Law (Statutes 1945, Chapter 932; Health and Safety Code, Division 23, Sections 32000 et seq., of the State of California). The FRHD serves residents of the Fallbrook, Bonsall, Rainbow and De Luz areas of northern San Diego County. Fallbrook is located approximately four miles west of Interstate 15, accessible from Mission Road, which traverses the center of downtown Fallbrook and terminates at California State Highway 76 near the community of Bonsall.

### Location

The property for the planned Wellness Center is located at 1636 N Mission Rd., Fallbrook, CA 92028. It is a ±12,060 sq. ft. religious/educational facility that includes an A-frame church, an office building, a free-standing 8,000 sq. ft. school building with 6 classrooms, a 4 BR, 2 BA house, 2 small play yards, 2 basketball courts, a pavilion, and a parking lot with 66 parking spaces.

FRHD purchased this property with the purpose of transforming the existing property to a Wellness Center and a Blue Zones® District.

FRHD requires to have a new roof installed on the free-standing 8,000 sq. ft. school building.

Interested and qualified firms will be asked to submit the following:

- Letter of Response which includes the principal of the firm authorized contractually to complete the work.
- Consultant's or firms name and address along with sufficient information regarding qualifications and abilities to complete this project; which includes an email address and the physical location of business.
- A certificate of insurance.
- Sufficient Worker's Compensation coverage for all workers and obligations imposed by state/county law.
- Proof of Licenses/Certificates in the State of California.
- A statement of similar projects, staff experience and abilities which includes pertinent details to describe work experience.
- Proposals must describe at a minimum three (3) projects of similar size, scope and complexity completed within the last five (5) years.



Aerial view of the property for the planned wellness center.



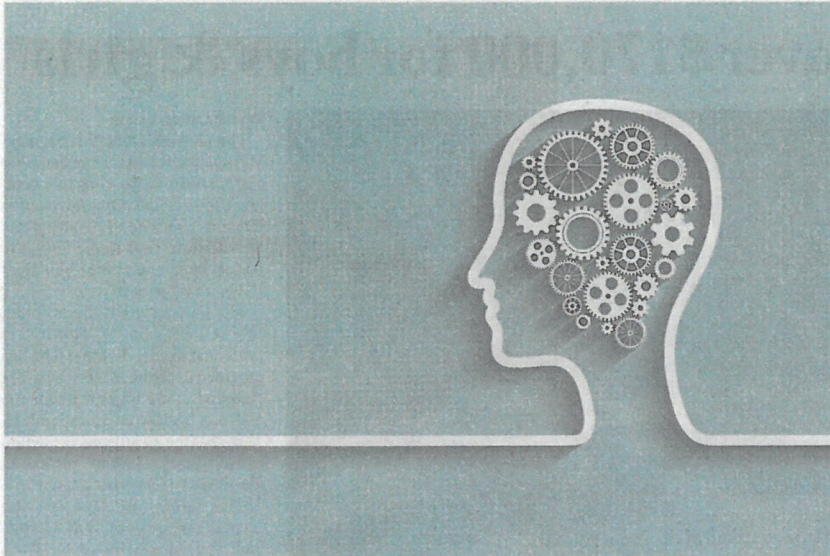
## SUBMISSION OF RFQ/RFP

All responses to these RFQs/RFPs must be delivered to the point of contacts shown below. All questions and requests for additional information must be in writing and received through the point of contacts shown below (email is acceptable). Qualified firms are required to submit seven (7) hard copies of the RFQ/RFP letter of response to.

Bobbi Palmer, MBA, MSW, CEO, Fallbrook Regional Health District, 138 S Brandon Rd, Fallbrook, CA 92028 | (760) 731-9187 | bpalmer@fallbrookhealth.org | projectadmin@fallbrookhealth.org

## HEALTH

## WOW provides activities for the brain and heart



**Lucette Moramarco**  
Staff Writer

Fallbrook Regional Health District offers its monthly Woman of Wellness (WOW) program as part of its mission to help area residents (women and men) get and stay healthy. The topic for the April 5 event was "The brain changing benefits of exercise."

Instead of having a speaker from the area, a video was shown of a TED talk by neuroscientist Wendy Suzuki in November 2017. [Note: TED stands for technology, entertainment and design and is a nonpartisan nonprofit devoted to spreading ideas, usually in the form of short, powerful talks.]

In her talk, Suzuki said that the effects of exercise can be long-lasting protection against depression, Alzheimer's and other neurological diseases, as "exercise is the most transformative thing you can do for your brain."

To explain how she discovered those effects, she said that as a researcher she spent many hours in her lab by herself. She was not exercising or socializing. After she realized she had gained 25 pounds, was out of shape and miserable, she started exercising.

Being a "focused A-type personality", she took all of the exercise classes that were available and, after each workout, she felt an energy boost. She also lost those

25 pounds and noticed that she was now able to focus and maintain her attention and her long-term memory was better. She realized it was the exercise that put her in a better mood, gave her energy as well as better attention and focus.

At that point she shifted her research focus on exercise's effect on the brain. The immediate effects on the brain include the release of dopamine, a neurotransmitter that elevates one's mood for over two hours. It also temporarily improves reaction times.

Routine exercise can produce long-lasting effects, Suzuki said. It helps produce brand new brain cells in the hippocampus, improving long-term memory. Protective effects of exercise include a bigger and stronger prefrontal cortex and hippocampus which means it will take longer for diseases to take effect. Exercise creates a "super charged 401K for your brain," Suzuki said.

She recommended a minimum amount of exercise as three to four times a week, 30 minutes at a time, especially aerobic exercise. Taking an extra walk around the block, taking the stairs when possible and power vacuuming will all help toward that goal.

Suzuki "wants to understand the optimum exercise level to have a happier, more productive life and protect from incurable diseases." The 15 minute video

ended with a brief exercise routine that everyone joined in—pumping and swinging their arms in a dopamine-producing exercise.

Since FRHD is planning a wellness center and intends community gardens to be included in its services as well as part of its Blue Zone Project®, the speaker for the next WOW program Thursday, May 3, will be Pam Meisner, aka Ms. Smarty-Plants™, education director at The Water Conservation Garden in Rancho San Diego.

Meisner gained national recognition with the American Public Garden Association's Program Excellence Award (APGA 2015) and the Governor's Award for Environmental Excellence (GEELA 2013). She will provide vital information about the county's ecological system, the importance of smart water usage and gardening, and the value of butterflies and bees.

Her topic will be "Butterfly Gardening is Good for the Heart". Women and men are invited to join her at the Fallbrook Library Community Room, 6 p.m. for social time and 6:30 p.m. for the presentation.

This is a free event with light refreshments and door prizes. Donations of non-perishable food items are collected for the Fallbrook Food Pantry. The library is located at 124 S. Mission Road.

## B1 Project works to prevent youth suicide

HENDERSONVILLE, Tenn. — Rascal Flatts and The Jason Foundation created the B1 Project in 2010 as a new program to aid in the prevention of youth suicide. B1 is designed to be quick, informative and target the most important aspects of youth suicide prevention.

Participating in the B1 pledge is a proactive step toward taking some of the silence out of the "Silent Epidemic," according to the organizers. B1 works to help people recognize warning signs and develop a plan of action to help someone who may be struggling. The theme of the program is, "Someone you know may need a friend, B1."

An informed friend can make all the difference for someone

who is experiencing a difficult time, according to the foundation. For more information on the B1 program or to take the pledge, visit the B1 website at <http://www.rascalflatts1.com>.

The Jason Foundation is a nationally recognized leader in youth suicide prevention and awareness and has been providing programs and resources to help identify and assist young people who may be struggling with thoughts of suicide for over 20 years. The Jason Foundation's national network spans over 100 affiliate offices located in 32 states. The theme of the program is, "Someone you know may need a friend, B1." To find a local Jason Foundation office, visit <http://jasonfoundation.com/about-us/locations>.

## Second hottest year on record slowed California's air pollution progress

SACRAMENTO—The American Lung Association's State of the Air 2018 report showed that once again California has some of the worst air quality in the nation.

This year's report revealed that the state's ozone levels rose significantly due to some of the warmest temperatures on record in 2016. Extreme heat and other climate-driven events have a direct impact on air quality.

"Federal and state policies like the Clean Air Act and strong California clean car standards are working. We are improving air quality, but the impacts of climate change are interfering with progress," Bonnie Holmes-Gen, senior director of Air Quality and Climate Change for the American Lung Association in California, said. "The reality is California still has unhealthy levels of air pollution in large areas of the state, which puts Californians at risk for premature death and other serious health effects such as asthma, COPD and lung cancer. We must continue the life-saving work of cutting air pollution and slowing climate change."

The State of the Air 2018 report found that 90 percent of Californians live in areas with unhealthy air at some point during the year. California's most populous metro area, Los Angeles, led the nation for ozone pollution, faring worse than it did in the 2017 report. The San

the cleanest cities in the U.S. thanks to zero unhealthy ground-level ozone days and one of the lowest year-round particle pollution levels. Santa Maria-Santa Barbara was also recognized as the cleanest region for short-term particle pollution.

The State of the Air 2018 report is based on air quality monitoring data collected in 2014-2016 and is the most recent years of quality assured data available. It is important to note that the wildfires of 2017 were not captured in this year's report. The report focuses on ground-level ozone and particle pollution, as they are the most widespread forms of air pollution threatening public health.

"I was diagnosed with lung cancer in 2014, and it came as a complete shock to me. I now realize that living and working in Los Angeles meant I was exposed to dangerous levels of air pollution for decades," Victoria Dresbach, a lung cancer survivor, said. "I don't want future generations to go through what I have had to experience. I hope that we can continue to reduce vehicle emissions in Los Angeles and all of California to further improve air quality and allow everyone to breathe easier."

Climate change is worsening air pollution problems, as the report showed. Warmer temperatures linked to climate change increase the frequency and severity of ozone days and make it harder to reach

**Fallbrook Regional**  
HEALTH  DISTRICT



**PREVENT THE PREVENTABLE**

FOOD IS MEDICINE · EXERCISE IS MEDICINE

# Wellness Walk Dinwiddie Preserve

S. Stagecoach Lane

Call 760-731-9187 if questions

Thursday, April 26th

10:30 a.m. Registration

Park only in Preserve parking lot

Walk led by Elizabeth Quezada

Anytime Fitness General Manager

Free water and pedometer



Proud to be a partner of:



# Prescription Drug Take Back Day

Drop Off Your Unused Prescription Drugs

Saturday, April 28, 2018 10:00 AM to 2:00 PM

## SAN DIEGO COUNTY LOCATIONS:

(For the location nearest you, visit [www.DEA.gov](http://www.DEA.gov))

### SOUTHERN

- ◆ Camarena Elementary School  
1650 Exploration Falls Dr.,  
Chula Vista
- ◆ Coronado Police Station  
700 Orange Avenue, Coronado
- ◆ Imperial Beach Sheriff's Station  
845 Imperial Beach Blvd.,  
Imperial Beach
- ◆ Kaiser Permanente Otay Mesa  
4650 Palm Ave., San Diego
- ◆ National City Police Department  
1200 National City Blvd.,  
National City
- ◆ Sharp Chula Vista Medical Center  
751 Medical Center Ct.,  
Chula Vista

### NORTHERN

- ◆ Scripps Encinitas Hospital  
354 Santa Fe Drive, Encinitas
- ◆ Scripps Coastal Medical Center  
2176 Salk Ave., Carlsbad
- ◆ Scripps Rancho Bernardo Clinic  
15004 Innovation Drive, San Diego
- ◆ Tri-City Medical Center  
4002 Vista Way, Oceanside
- ◆ Fallbrook Sheriff's Station  
388 E. Alvarado St., Fallbrook
- ◆ Escondido Police Station  
1163 N. Centre City Pkwy.,  
Escondido
- ◆ Albertson's Parking Lot  
1459 Main St., Ramona
- ◆ Poway Sheriff's Station  
13100 Bowron Road, Poway
- ◆ Walgreens Parking Lot  
310 Sycamore Ave., Vista
- ◆ Kaiser Permanente San Marcos  
400 Craven Road, San Marcos

### CENTRAL

- ◆ Scripps Green Hospital  
10666 N. Torrey Pines Rd., La Jolla
- ◆ Sharp Health Care Corp. Office  
8695 Spectrum Center Blvd., San Diego
- ◆ SDPD Eastern Division  
9225 Aero Drive, San Diego
- ◆ SDPD Central Division  
2501 Imperial Ave., 92102
- ◆ SDPD Northwestern Division  
12592 El Camino Real, San Diego
- ◆ San Diego County Juvenile Hall  
2801 Meadow Lark Dr., San Diego
- ◆ SDPD Mid-City Division  
4310 Landis Street, San Diego
- ◆ Mesa College Police Sub-Station  
7250 Mesa College Dr., San Diego
- ◆ Veteran's Administration Hospital  
3350 La Jolla Village Dr., San Diego
- ◆ San Diego District Attorney's Office  
(Hall of Justice)  
330 W Broadway, San Diego

### CENTRAL Continued

- ◆ SDPD Southeastern Division  
7222 Skyline Drive, San Diego
- ◆ SDPD Western Division  
5215 Gaines St., San Diego
- ◆ SDPD Northern Division  
4275 Eastgate Mall, La Jolla

### EASTERN

- ◆ Walgreens Parking Lot  
9305 Mission Gorge Rd., Santee
- ◆ Alpine Sheriff's Station  
2751 Alpine Blvd., Alpine
- ◆ El Cajon Police Department  
100 Civic Center Way, El Cajon
- ◆ La Mesa Police Department  
8085 University Ave., La Mesa
- ◆ SDSU – Parking Info Booth  
6095 Canyon Crest Dr., via College
- ◆ Lemon Grove Sheriff's Station  
3240 Main Street, Lemon Grove
- ◆ Walgreens Parking Lot  
9728 Winter Gardens Blvd., Lakeside
- ◆ Rancho San Diego Sheriff's Station  
11486 Campo Road, Spring Valley

### MILITARY

- (Military, Retirees, Beneficiaries, & Staff Only)
- ◆ Naval Medical Center San Diego  
(Balboa) Baxter Circle Between  
Bldg. 2 & 3
- ◆ Navy Exchange 32<sup>nd</sup> St., in the  
NEX Lot @ Callagan Hwy gate
- ◆ MCAS Miramar Exchange  
Building #2660 Elrod Avenue
- ◆ Camp Pendleton San Onofre  
MCX Parking Lot



To find the collection site nearest you,  
visit: <http://www.deadiversion.usdoj.gov>



Rx Abuse Hotline: (877) 662-6384  
[www.SanDiegoRxAbuseTaskForce.org](http://www.SanDiegoRxAbuseTaskForce.org)





**Thursday, May 3, 2018**

**Fallbrook Library**

**124 S. Mission Rd.**

**6:00 p.m. – Social & Refreshments**

**6:30 p.m.—7:30 p.m. Presentation/Door Prizes**

Sponsored by



**Fallbrook Regional**  
HEALTH  **DISTRICT**



*Featured Presentation:*

***“Butterfly Gardening is Good for the Heart”***

*You won't want to miss this fun, enlightening presentation on gardening and the importance of water*

***Presenter:***

***Pam Meisner, a.k.a.  
Ms. Smarty Plants from  
The Water Conservation Garden***



**Free Event including Refreshments • Door Prizes**

**Please Note: No need for Reservations at this time**

**Please plan to attend and bring a friend!**

**Questions? Contact Pam Knox at [pknox@fallbrookhealth.org](mailto:pknox@fallbrookhealth.org)**

**Or call 760-731-9187**

**Please bring non-perishable food items for the Fallbrook Food Pantry**

## IHOT North

Invites you to join us for the

# *IHOT North Summit*

## *The Challenge of Engagement: Providing Hope*

*If you live or work in North County  
this is an amazing FREE opportunity  
to learn about how to support those  
with severe mental illness!*

**Thursday, May 24, 2018**  
**9 a.m. – 4 p.m.**

*The IHOT North Summit will provide  
inspiring speakers and informative  
breakout sessions.*

**Register early to reserve your spot!**

<https://www.eventbrite.com/o/mhs-ihot-north-17082586880>

### Presenters

Dr. Nick Yphantides, Chief Medical Officer County of San Diego	NAMI San Diego
Neil Besse: Public Defender	UPAC
Psychiatric Emergency Response Team (PERT)	Recovery Innovations
Oceanside and Carlsbad HOT Teams	MHS North County Providers
Telecare AOT	CRF Esperanza Crisis Center
	NAMI North Coastal
	JFS Patient Advocacy
	Conservator's Office



Funded by the County of San Diego, Health and Human Services Agency, Behavioural Health Services. MHS is a 501(c)(3) non-profit corporation.



*Join us for our  
North County  
Provider  
Resource Fair.*

*Lunch will be  
served.*



*California Center  
for the Arts,  
Escondido*

*340 N. Escondido  
Blvd.  
Escondido, CA  
92025*

*(760) 967-4475*

**mhsinc.org**

## **DISCUSSION/ACTION ITEMS**

**DISCUSSION/ACTION ITEMS**  
Social Media Policy

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	Title: Social Media Policy	
Policies and Procedures Manual	Latest Revision Date: 4/11/2018	

**SOCIAL MEDIA POLICY**

D R A F T

Fallbrook Regional Health District (the “District”) has a need to augment traditional communication methods with the use of social media channels. The use of social media presents opportunity and risk to the District. In general, the District supports the use of social media to further District missions and goals. The District endorses the secure use of social media technology to enhance communication, collaboration, and the exchange of information; streamline processes; and to foster productivity improvements. However, their application must not compromise data confidentiality and integrity. The same standards of conduct, principles and guidelines that apply to the District employees in the performance of their assigned duties apply to employee social media technology use. This policy establishes District social media use policies, protocols, and procedures intended to mitigate associated risks from use of this technology where possible.

**Definitions:**

Social Media. The U.S. Government defines social media as the various activities that integrate technology, social interaction, and content creation. Through social media, individuals or groups can create, organize, edit or comment on, combine, and share content. Social media uses many technologies and forms, including social networking, blogs, wikis, photo-sharing, video sharing, podcasts, social bookmarking mash ups, widgets, virtual worlds, microblogs, Really Simple Syndication (RSS), and more. Not all forms of social media may be appropriate for use by the District.

Office District Email Account. Email account provided by the District mail system or approved external mailbox that is used for official District business.

Approved District Social Networking Site. Approved District Social Networking Site refers to social networks that the CEO and the District’s Information Services and Technology (IST) Provider have assessed and approved for use by the District.

Post. An administrator submitted message/blog in the form of, but may not be limited to, text, videos, photographs, graphics, links (hyperlinks), documents, computer applications, etc.

Comment. A user submitted response to an administrator post.

**Responsibility:**

The CEO or their designee are responsible for facilitating this policy, in compliance with established Board policies and procedures. This includes responsibility to audit the District’s use of social media and to enforce policy compliance.

Social Media Coordinator. A Social Media Coordinator may be appointed by the CEO, with authority to use social media on behalf of the District and to be responsible to ensure the appropriateness of the content.

Procedures:

District Social Media Technology Use. District use of social media technology shall conform to the policies, protocols, and procedures contained or referenced herein.

Comply with all applicable federal, state, and District laws, regulations, and policies. This includes adherence to, but may not be limited to, established laws and policies regarding copyright, records retention, Freedom of Information Act (FOIA), California Public Records Act, First Amendment, Americans with Disabilities Act (ADA), Health Insurance Portability and Accountability Act (HIPAA), Hatch Act of 1939, privacy laws, employment-related laws, plus District established Policies and Procedures.

Requirements for District's Use of Social Media:

Establish a well thought out social media work plan that complements District-wide policies and considers the District's mission and goals, audience, legal risks, technical capabilities, security issues, emergency response procedures, etc.

The CEO shall be the Social Media Coordinator or shall appoint one that is responsible for overseeing the District's social media activity, policy compliance, and security protection.

Authorized Use: The CEO or designee is responsible for designating appropriate levels of use.

Social media network usage shall be limited only those with a clear business purpose to use the forum.

Appropriate usage levels include identifying what sites the individual is approved to use, as well as defining capability: publish, edit, comment, or view only.

Only the CEO or appointed Social Media Coordinator(s) shall be considered authorized users and have permission to post and to respond.

Authorized users shall review the District's social media policies and procedures and are required to acknowledge their understanding and acceptance of their scope of responsibility via signing an Acknowledgement Form.

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User Behavior. The same standards, principles, and guidelines that apply to District employees and Board members in the performance of their assigned duties apply to employee social media technology use.

Authorized users shall do so only within the scope defined by the CEO or Social Media Coordinator(s) and in compliance with all District policies, practices, and user agreements and guidelines.

Authorized social media spokespersons participating in social networking discussions related to District business matters in off-District time shall indicate that viewpoints are personal and do not necessarily reflect District opinion.

Violations of this policy shall be reviewed on a case-by-case basis and may result in appropriate disciplinary actions.

Approved Social Media Networks. The District shall only utilize District-approved social media networks for hosting official District social media sites.

New social media networks under consideration will be reviewed and approved by the CEO with consultation from the District's IST Provider when appropriate.

For each approved social media network, usage standards will be developed to optimize government use of the site.

The Social Media Coordinator may request review and approval of additional social media networks to the CEO as needed.

Authenticity Establishment. District social media sites shall be created and maintained with identifiable characteristics of an official District site that distinguishes them from non-professional or personal uses.

District social media network accounts shall be created using an official District email account.

Contact information should display an official District email address, include a statement saying it is the "official account," and provide a link to the District's website.

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The name “Fallbrook Regional Health District” and/or the official District logo must be displayed.

Link (hyperlink) to the District’s Social Media Policy must be displayed.

Site Content. The CEO and/or Social Media Coordinator(s) are responsible for establishing and maintaining content posted to the District’s social media site(s).

The CEO and/or Social Media Coordinator(s) shall review site activity daily for exploitation or misuse.

Social media content shall fully comply with all of the District’s Personnel Policies.

Contents posted on District social media sites may be considered public records subject to disclosure under California’s Public Record Act (“PRA” – Government Code §§ 6250 et. Seq.). PRA requests for the production of posts on a District social media site may be referred to District Counsel for review and response.

Sites shall provide a link to the District’s Social Media policy and, if needed, consult with District Counsel to develop specific disclaimers to meet the District’s legal needs.

The following forms of content posted by external and authorized users may be subject to removal if they contain:

- Profane language or content;
- Content that promotes, fosters, or perpetuates discrimination of protected classes;
- Sexual harassment content;
- Solicitations of commerce or advertisements, including promotion or endorsement;
- Promotion or endorsement of political issues, groups, or individuals;
- Conduct or encouragement of illegal activity;
- Information that may tend to compromise the safety or security of the public or public systems;
- Content intended to defame any person, group, or organization;
- Content that violates a legal ownership interest of any other party, such as trademark or copyright infringement;
- Making or publishing of false, vicious, or malicious statements, concerning any employee, the District, or its operations;

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- Violent or threatening content;
- Disclosure of confidential, sensitive or proprietary information;
- Advocating for alteration of hours, wages, and/or terms and conditions of employment (applies to District employees only).

Unacceptable content and repeat individual violators shall be removed. Contact District Counsel on any legal issues.

The District shall have preventative measures in place against potential destructive technical incidents.

Records Management. The District’s use of social media shall be documented and maintained in an easily accessible format that tracks account information.

The CEO and/or Social Media Coordinator(s) are responsible for the creation, administration, and deactivation of social media accounts.

All content is to be fully accessible to any person requesting documents from the social media site.

Content deemed inappropriate or technically destructive shall be promptly documented (screenshot/printout), saved pursuant to District policies and procedures regarding record retention, and then be removed immediately. Contact District Counsel on any legal issues.

Individuals (e.g., friends, fans, or followers) who continue to post inappropriate content shall be removed.

Network Security. The District shall have security controls in place to protect District information and technology assets against potential destructive technical incidents.

Perceived or known compromises to the District’s internal network shall be promptly reported to the District’s IST Provider.

Computers, laptops, and mobile devices used to administer District social media sites shall have up-to-date software to protect against destructive technical incidents, including, but not limited to, cyber, virus, malware, and spyware/adware attacks.

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## **DISCUSSION/ACTION ITEMS**

Biennial Review and Readoption of the Conflict of Interest Code

## **CONFLICT OF INTEREST CODE OF FALLBROOK REGIONAL HEALTH DISTRICT**

### 1. Standard Code of FPPC

The Political Reform Act of 1974 (Gov. Code, § 81000 et seq.) requires each state and local government agency to adopt and promulgate a conflict of interest code. Fallbrook Regional Health District has adopted such a code that should be revised and updated. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 Cal. Code of Regs., § 18730), which contains the terms of a standard conflict of interest code that can be incorporated by reference as a district's code. After public notice and hearing, the regulation may be amended by the FPPC to conform to amendments in the Political Reform Act.

### 2. Adoption of Standard Code of FPPC

The terms of Title 2, California Code of Regulations, section 18730 and any future amendments to it duly adopted by the FPPC are hereby incorporated by reference. A copy of Section 18730 currently in effect (June, 2016) is appended to this Code for reference purposes. This regulation and the Appendix attached hereto designating officials and employees and establishing disclosure categories shall constitute the Conflict of Interest Code of the Fallbrook Regional Health District. This Conflict of Interest Code shall take effect when approved by the Fallbrook Regional Health District Board of Directors and shall thereupon supersede all prior codes adopted by the Fallbrook Regional Health District.

### 3. Filing of Statements of Economic Interests

Pursuant to the standard conflict of interest code, designated employees set forth in the appendix shall file statements of economic interests with the Secretary of the Fallbrook Regional Health District. Upon receipt of the statements of the members of the Board of Directors, the District Administrator shall make and retain copies and forward the originals of these statements to the Clerk of the San Diego County Board of Supervisors. Statements for all other designated employees shall be retained by the Fallbrook Regional Health District.

APPENDIX  
EXHIBIT "A"

General Provisions

4. Designated employees listed in Column 1 must disclose investments in business entities and source of income which manufacture, distribute, sell or supply the goods or services listed in Column II. Active Board Members are not listed as they are mandatory reporters under Government Code Section 87200, as they manage public investments.

5. Investments in any business entity or sources of income which are entities or persons engaged in the following health care facilities, services, equipment, instruments, materials, supplies or businesses listed in the categories.

<u>I.</u> <u>Designated Employees</u>	<u>II</u> <u>Disclosure Categories</u>
Candidates Running for the Office of Board of Directors	ALL
General Counsel	ALL
Chief Executive Officer	ALL
Bookkeeper	ALL
Consultants	*

\*Consultants shall disclose all sources of income, interests in real property and investments, and business positions in business entities.

The General Counsel of the District may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

**EXHIBIT "B"**  
**CATEGORIES**

- a. Real property
- b. Medical laboratories
- c. Ambulance
- d. Insurance
- e. Financial audit
- f. Maintenance or janitorial
- g. Collection agencies
- h. Temporary health agencies or services
- i. Healthcare organizations

DRAFT

**Regulations of the Fair Political Practices Commission,  
Title 2, Division 6, California Code of Regulations**

**§ 18730 Provisions of Conflict of Interest Codes**

(a) Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a conflict of interest code within the meaning of Section [87300 or the amendment of a conflict of interest code within the meaning of Section 87306](#) if the terms of this regulation are substituted for terms of a conflict of interest code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of Article 2 of Chapter 7 of the Political Reform Act, Sections 81000, et seq. The requirements of a conflict of interest code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Section 87100, and to other state or local laws pertaining to conflicts of interest.

(b) The terms of a conflict of interest code amended or adopted and promulgated pursuant to this regulation are as follows:

(1) Definitions.

The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (Regulations, §§ 18110, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict of interest code.

(2) Designated Employees.

The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may foreseeably have a material effect on economic interests.

(3) Disclosure Categories.

This code does not establish any disclosure obligation for those designated employees who are also specified in Section 87200 if they are designated in this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their economic interests pursuant to article 2 of chapter 7 of the Political Reform Act, Sections 87200, et seq.

In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict of interest code for another agency, if all of the following apply:

(A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;

(B) The disclosure assigned in the code of the other agency is the same as that required under article 2 of chapter 7 of the Political Reform Act, Section 87200; and

(C) The filing officer is the same for both agencies.<sup>(1)</sup>

Such persons are covered by this code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of economic interests are reportable. Such a designated employee shall disclose in his or her statement of economic interests those economic interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in the Appendix. It has been determined that the economic interests set forth in a designated employee's disclosure categories are the kinds of economic interests which he or she foreseeably can affect materially through the conduct of his or her office.

(4) Statements of Economic Interests: Place of Filing.

The code reviewing body shall instruct all designated employees within its code to file statements of economic interests with the agency or with the code reviewing body, as provided by the code reviewing body in the agency's conflict of interest code.<sup>(2)</sup>

(5) Statements of Economic Interests: Time of Filing.

(A) Initial Statements. All designated employees employed by the agency on the effective date of this code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within 30 days after the effective date of this code. Thereafter, each person already in a position when it is designated by an amendment to this code shall file an initial statement within 30 days after the effective date of the amendment.

(B) Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

(C) Annual Statements. All designated employees shall file statements no later than April 1. If a person reports for military service as defined in the Servicemember's Civil Relief Act, the deadline for the annual statement of economic interests is 30 days following his or her return to office, provided the person, or someone authorized to represent the person's interests, notifies the filing officer in writing prior to the applicable filing deadline that he or she is subject to that federal statute and is unable to meet the applicable deadline, and provides the filing officer verification of his or her military status.

(D) Leaving Office Statements. All persons who leave designated positions shall file statements within 30 days after leaving office.

(5.5) Statements for Persons Who Resign Prior to Assuming Office.

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

(A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

- (1) File a written resignation with the appointing power; and
- (2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

(6) Contents of and Period Covered by Statements of Economic Interests.

(A) Contents of Initial Statements. Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the code and income received during the 12 months prior to the effective date of the code.

(B) Contents of Assuming Office Statements. Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office or the date of being appointed or nominated, respectively.

(C) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later, or for a board or commission member subject to Section 87302.6, the day after the closing date of the most recent statement filed by the member pursuant to Regulation 18754.

(D) Contents of Leaving Office Statements. Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.



(7) Manner of Reporting.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

(A) Investment and Real Property Disclosure. When an investment or an interest in real property<sup>(3)</sup> is required to be reported,<sup>(4)</sup> the statement shall contain the following:

1. A statement of the nature of the investment or interest;
2. The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;
3. The address or other precise location of the real property;
4. A statement whether the fair market value of the investment or interest in real property equals or exceeds \$2,000, exceeds \$10,000, exceeds \$100,000, or exceeds \$1,000,000.

(B) Personal Income Disclosure. When personal income is required to be reported,<sup>(5)</sup> the statement shall contain:

1. The name and address of each source of income aggregating \$500 or more in value, or \$50 or more in value if the income was a gift, and a general description of the business activity, if any, of each source;
2. A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was \$1,000 or less, greater than \$1,000, greater than \$10,000, or greater than \$100,000;
3. A description of the consideration, if any, for which the income was received;
4. In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;
5. In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.

(C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported,<sup>(6)</sup> the statement shall contain:

1. The name, address, and a general description of the business activity of the business entity;
2. The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than \$10,000.

(D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and

address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

(E) Acquisition or Disposal During Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

(8) Prohibition on Receipt of Honoraria.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept any honorarium from any source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (a), (b), and (c) of Section 89501 shall apply to the prohibitions in this section.

(D) This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Section 89506.

(8.1) Prohibition on Receipt of Gifts in Excess of \$4670.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept gifts with a total value of more than \$4670 in a calendar year from any single source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (e), (f), and (g) of Section 89503 shall apply to the prohibitions in this section.

(8.2) Loans to Public Officials.

(A) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any officer, employee, member, or

consultant of the state or local government agency in which the elected officer holds office or over which the elected officer's agency has direction and control.

(B) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the public official holds office or over which the public official's agency has direction and control. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(C) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status.

(D) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(E) This section shall not apply to the following:

1. Loans made to the campaign committee of an elected officer or candidate for elective office.
2. Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.
3. Loans from a person which, in the aggregate, do not exceed \$500 at any given time.
4. Loans made, or offered in writing, before January 1, 1998.

### (8.3) Loan Terms.

(A) Except as set forth in subdivision (B), no elected officer of a state or local government agency shall, from the date of his or her election to office through the date he or she vacates office, receive a personal loan of \$500 or more, except when the loan is in writing and clearly states the terms of the loan, including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.

(B) This section shall not apply to the following types of loans:

1. Loans made to the campaign committee of the elected officer.
2. Loans made to the elected officer by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.
3. Loans made, or offered in writing, before January 1, 1998.

(C) Nothing in this section shall exempt any person from any other provision of Title 9 of the Government Code.

#### (8.4) Personal Loans.

(A) Except as set forth in subdivision (B), a personal loan received by any designated employee shall become a gift to the designated employee for the purposes of this section in the following circumstances:

1. If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.
2. If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:
  - a. The date the loan was made.
  - b. The date the last payment of \$100 or more was made on the loan.
  - c. The date upon which the debtor has made payments on the loan aggregating to less than \$250 during the previous 12 months.

(B) This section shall not apply to the following types of loans:

1. A loan made to the campaign committee of an elected officer or a candidate for elective office.
2. A loan that would otherwise not be a gift as defined in this title.
3. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor has taken reasonable action to collect the balance due.
4. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal

action, a creditor who claims that a loan is not a gift on the basis of this paragraph has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.

5. A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.

(C) Nothing in this section shall exempt any person from any other provisions of Title 9 of the Government Code.

(9) Disqualification.

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

(A) Any business entity in which the designated employee has a direct or indirect investment worth \$2,000 or more;

(B) Any real property in which the designated employee has a direct or indirect interest worth \$2,000 or more;

(C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating \$500 or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;

(D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or

(E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating \$470 or more provided to, received by, or promised to the designated employee within 12 months prior to the time when the decision is made.

(9.3) Legally Required Participation.

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.

(9.5) Disqualification of State Officers and Employees.

In addition to the general disqualification provisions of section 9, no state administrative official shall make, participate in making, or use his or her official position

to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state administrative official, or any member of his or her immediate family has, within 12 months prior to the time when the official action is to be taken:

(A) Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or,

(B) Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services totaling in value \$1,000 or more.

(10) Disclosure of Disqualifying Interest.

When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act may be accompanied by disclosure of the disqualifying interest.

(11) Assistance of the Commission and Counsel.

Any designated employee who is unsure of his or her duties under this code may request assistance from the Fair Political Practices Commission pursuant to Section 83114 and Regulations 18329 and 18329.5 or from the attorney for his or her agency, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

(12) Violations.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Sections 81000-91014. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Section 87100 or 87450 has occurred may be set aside as void pursuant to Section 91003.

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**(1)** Designated employees who are required to file statements of economic interests under any other agency's conflict of interest code, or under article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original. See Government Code Section 81004.

**(2)** See ~~Government Code~~ Section 81010 and Regulation 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

**(3)** For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

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(4) Investments and interests in real property which have a fair market value of less than \$2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

(5) A designated employee's income includes his or her community property interest in the income of his or her spouse but does not include salary or reimbursement for expenses received from a state, local or federal government agency.

(6) Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

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