



MINUTES
REGULAR BOARD MEETING
 Wednesday, August 10, 2022, 6:00 p.m.
 Virtual and In-Person Meeting at Administrative Office,
 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

In attendance: Directors Howard Salmon, Barbara Mroz, Bill Leach, Jennifer Jeffries, Stephanie Ortiz. CEO Rachel Mason, Accountant Susan Woodward, Legal Counsel Jeffrey Scott, and Property Manager Roy Moosa. Staff members and associates: Linda Bannerman, Theresa Geracitano, Tracy Rosalee, Tomedes translator.

B. APPROVAL OF THE AGENDA

Action: It was moved by Director Mroz seconded by Director Ortiz to approve the agenda as presented.

Motion carried by the following roll call vote (5-0)

Director Leach	Aye
Director Mroz.....	Aye
Director Ortiz	Aye
Director Jeffries	Aye
Director Salmon.....	Aye

C. PUBLIC COMMENTS - ANNOUNCEMENT

None.

D. CONSENT ITEMS

- D1. Approval of June 2022 Financial Statements
- D2. Minutes of July 6, 2022 Finance Committee Meeting
- D3. Minutes of July 13, 2022 Regular Board Meeting
- D4. Minutes of July 20, 2022 Strategic Planning Committee Meeting
- D5. Minutes of July 27, 2022 Gov't & Public Engagement Committee Meeting
- D6. Minutes of July 29, 2022 Special Board Meeting
- D7. Consideration of Resolution 452 – Re-Ratifying the State of Emergency and Re-Authorizing Remote Teleconference Meetings

No member of the Board asked to pull a consent item for further discussion.

Action: It was moved by Director Leach, seconded by Director Jeffries to approve the Consent Items as presented.

Motion carried by the following roll call vote (5-0)

Director Jeffries.....	Aye
Director Leach	Aye
Director Mroz	Aye
Director Ortiz.....	Aye
Director Salmon	Aye

E. REPORTS/POSSIBLE ACTION

- E1. Finance Committee – Directors Jeffries and Mroz
 Committee Chair Jeffries reviewed the Financials for June 2022.
Recommendation: That the board approve the transfer of \$95,000 from the LAIF (Community Investment Fund) account to reimburse the Operating account for \$96,803.96 in funds used for the Community Health & Wellness Center.
 Committee Chair Jeffries noted the budget for FY '21-'22 was well within acceptable variances.
- E2. Strategic Planning Committee – Directors Jeffries and Salmon
 Committee Chair Jeffries noted that this committee reviewed the goals for FY'21-'22 and the progress made towards those goals. A summary of that report will be provided in the draft of FY '22-'23 goals.
- E3. Facilities Committee – Directors Mroz and Ortiz
 Committee Chair Mroz indicated there was no Facilities Committee meeting for this month.
- E4. Gov't and Public Engagement Committee – Directors Salmon and Ortiz
 Director Ortiz provided summary discussed the Community Events discussed as well as engagement reports. Noted the slight increase in engagement of the Spanish speaking members of community; and brainstormed ideas to further engage the Public. Community Health & Wellness Center (CHWC) Administrator Theresa Geracitano noted she has great candidates for the Programs Coordinator position and noted where she is on the Interview Process. Provided highlights of events and the number of visitors to the CHWC.
- E5. Chief Executive Officer – Rachel Mason
 CEO Rachel Mason provided overview of COVID Updates. Noted that vaccination event was held on Saturday in partnership with Champions for Health. CEO Rachel Mason and Board Chair Howard Salmon attended the Fallbrook Planning Group to present the Taylor Design plans; the Fallbrook Planning Group is pleased with the plans. Taylor Designs will now begin to assist in obtaining the potential costs of construction estimated from general contracting firms. These firms will then be on our list of bidders when we get to that phase. Regarding Community Health Contracts, CEO Mason is working with grantees to set up site visits. Board members will then be able to visit the members' preferred groups to view the grants in action. Fallbrook Regional Health District had the opportunity to assist the Sheriff with their 1st National Night Out event, we provided the meals for the First Responders. This partnership also allowed us to support the Sheriff's station on their development of a gym for their health and wellness. CEO Mason provided brief overview of conversation with Mission Resource Conservation District on subletting of office space at our Administration Office. Discussed resources for Monkeypox and the county cases. Lastly CEO Mason thanked the Board for their positive comments on her annual performance.

- E6. General Counsel – Jeffrey Scott
 Legal Counsel Jeff Scott provided summary of SB 938 which was signed into law, this Bill allows CALAFCO to improve oversight. Most importantly, SB938 allows a LAFCO-initiated dissolution of a special district if certain criteria are met; they can proceed with a 25% rather than a 10% protest threshold if certain criteria are met. This was supported by CSDA. Details are enclosed in board packet.

F. DISCUSSION/POSSIBLE ACTION ITEMS

- F1. Consideration of Biennial Review and Readoption of Conflict of Interest Code – Scott
Action: It was moved by Director Jeffries, seconded by Director Leach to approve the Biennial Review and Readoption of Conflict-of-Interest Code.
Motion carried by the following roll call vote (5-0)
 Director Jeffries..... Aye
 Director Leach Aye
 Director Mroz Aye
 Director Ortiz..... Aye
 Director Salmon Aye

- F2. Consideration of RFP for Construction Management Services – Mason
 CEO Rachel Mason presented the RFP on the Construction Management Services
Action: It was moved by Director Leach, seconded by Director Mroz to approve the Form of Construction Management RFP.
Motion carried by the following roll call vote (5-0)
 Director Jeffries..... Aye
 Director Leach Aye
 Director Mroz Aye
 Director Ortiz..... Aye
 Director Salmon Aye

- F3. Discussion and consideration of hiring a consultant to review the District’s Investment strategies and provide recommendations – Scott
 Legal Counsel Jeffrey Scott summarized the concern that was expressed in Finance Committee related to the district’s investment portfolio. The thought is to provide the Board opportunity to retain a consultant who could offer unbiased review and possible recommendations of the district’s portfolio with a caveat that the firm would not be eligible to act as an investment advisor.
 Director Jennifer Jeffries noted that Dan McCallister, County Tax Collector, may be of assistance on this matter. We may be able to ask for his perspective in October and keep the consultant idea in the background.

- F4. Consideration of Amendment to CEO Employment Agreement, adjusting the annual base salary and extending the Agreement to June 30, 2024 – Scott and Salmon
Action: It was moved by Director Leach, seconded by Director Jeffries to approve the amendment to CEO Employment Agreement, adjusting the annual base salary and extending the Agreement to June 30, 2024
Motion carried by the following roll call vote (5-0)
 Director Jeffries..... Aye
 Director Leach Aye
 Director Mroz Aye
 Director Ortiz..... Aye
 Director Salmon Aye

G. COMMENTS BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA

None.

H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

H1. Other Director/Staff discussion items

H1a. Item(s) for future board agendas

H1b. Announcements of upcoming events:

- See the District website event calendar at <https://www.fallbrookhealth.org/community-health-wellness-center>
- **Strategic Planning Committee meeting** – 3rd Wednesday, **August 17** 2:00pm, Hybrid Meeting
- **Facilities Committee meeting** – 3rd Wednesday, **August 17** 5:00pm, Hybrid Meeting
- **Gov't and Public Engagement Committee meeting** – 4th Wednesday, **August 24**, 5:30pm, Hybrid Meeting
- **Finance Committee meeting** – 1st Wednesday, **September 7** 4:30pm, Hybrid Meeting

H2. **Next Regular Board meeting** – There will be no meeting in September. The next meeting will be Wednesday, **October 12**, 6:00pm, Virtual and In-Person Meeting at Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

I. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:01 p.m.

Howard Salmon, Board Chair

Board Secretary/Clerk