



**MINUTES  
FALLBROOK HEALTHCARE DISTRICT  
REGULAR BOARD MEETING**

Wednesday, January 11, 2017, 6:00 p.m.  
Fallbrook Public Utilities District, 990 E. Mission Rd., Fallbrook

**A. CALL MEETING TO ORDER – PLEDGE OF ALLEGIANCE**

President Gordon Tinker called the meeting to order at 6:02 p.m.

Board members present: Gordon Tinker, Barbara Mroz and William Leach.

Board members absent: Howard Salmon and Stephen Abbott.

Also present: Executive Director Bobbi Palmer, Legal Counsel Blaise Jackson and Accountant Kathy Bogle.

President Tinker led the Pledge of Allegiance.

**B. ADDITIONS TO AGENDA**

There were no additions to the agenda.

**C. BOARD MEMBER AND PUBLIC COMMENTS**

None

**D. CONSENT ITEMS**

D1. Minutes of December 14, 2016 Regular Board Meeting

D2. Approval of November 2016 Financial Statements

D3. Minutes of January 4, 2017 Finance Committee Meeting

**Discussion:** There was no request by any Director to pull an item for discussion.

**Action:** It was moved by Director Mroz, seconded by Director Leach to approve the consent items as presented. Motion carried (3-0)

**E. REPORTS**

E1. Finance Committee – Committee of the Whole, Chair: Director Mroz

Chairwoman Barbara Mroz reported that the Finance Committee met on January 4<sup>th</sup> and reviewed the financial statements through November 2016. Two outstanding variances were noted with the LAIF and Cal Trust accounts, due to fluctuation of the market regarding the Cal Trust account and a transfer of funds from LAIF to make payments for the Community Health Contracts. In reviewing the Cal Trust fund, now renamed the Lease Termination Contingency Fund, it was determined that an RFP for a financial advisor be brought to the full board's attention to initiate the process.

**Recommendation:** The Finance Committee recommended a request for proposal be initiated for investment broker services.

E2. Gov't/Public Relations/Community Relations Committee – Directors Salmon and Tinker  
There was no report.

E3. Facilities/Strategic Planning Committee – Directors Abbott and Salmon  
There was no report.

E4. Executive Director – Bobbi Palmer

Executive Director Bobbi Palmer reported that two main focuses for the District are Exercise is Medicine and Food is Medicine. She said that in preparation for helping to establish community gardens, she and Director Mroz will be visiting the Olivewood Gardens and Learning Center in National City. She said effective February 1, our District

will be known as Fallbrook Regional Health District. We will be celebrating our new name with the 1<sup>st</sup> Wellness Walk at the Community Center on February 1, 2017 at 10:00 a.m. A review of what happened in 2016 was included in the board packet along with multiple press releases sent out by Erica Holloway, a consultant facilitating the Advisory Committee meetings.

- E5. General Counsel – Blaise Jackson  
Legal Counsel Blaise Jackson reported that anti-harassment training is now required for elected officials as well as ethics training. He said the remainder of his comments would be confined to Discussion/Action Items and Closed Session.

#### F. DISCUSSION/ACTION ITEMS

- F1. RFP for Investment Broker Services  
Discussion: Director Mroz said the Finance Committee had made this recommendation due to the recent loss in the Cal Trust fund. Accountant Kathy Bogle said fluctuations in the market can influence investments accounts as well and an investment broker can review what has happened with the Cal Trust account and perhaps would recommend another fund.  
**Action:** On motion duly made by Director Mroz, seconded by Director Leach, the Board approved a request for proposal for investment broker services. Motion carried. (3-0)
- F2. Draft for Electronic Mail Policy  
**Discussion:** President Tinker said legal counsel developed a draft policy for electronic mail communication. He said his only concern is that retention is not addressed in the draft policy. Legal Counsel said he will add that language and bring back the draft policy.  
**Action:** None

#### G. ITEMS FOR SUBSEQUENT MEETINGS

- G1. Other Director/Staff discussion items  
G1a. Item(s) for future board agendas  
No recommendations  
G1b. Announcements of upcoming events:
- Fallbrook Chamber of Commerce “Chamber Member Expo” – January 18, 2017
  - Community Collaborative for Health & Wellness Committee (CCHW) meeting – Tuesday, January 17, 2017, 9:00am Olivewood Community Gardens
  - NCCCHI meeting – 1<sup>st</sup> Wednesday, February 1 2:00-3:00pm Fallbrook Healthcare District Board Room, 138 S. Brandon Rd.
  - Walk For Good Health at Live Oak Park – February 1, 9-10am, Live Oak Park, Fallbrook, Sponsored by the District
  - Woman of Wellness – Thursday, February 2, 2017, 6pm – Fallbrook Library
  - ACHD Leadership Conference – February 2-3, 2017, Sacramento
  - CSDA Special District Leadership – February 26 to March 1, 2017, La Jolla
- G2. Next Regular Board meeting – Wednesday, February 8, 2017, Fallbrook Public Utility District Board Room

#### H. CLOSED SESSION

- H1. CONFERENCE WITH REAL ESTATE NEGOTIATOR REGARDING SALE OF REAL PROPERTY PER GOVT CODE 54956.8 -Conference shall include Price and Terms.  
District Negotiator: Travis Ives  
APN #s 105-811-01 and 103-246-51. (Former Hospital Property – 624 Elder Street/138 Brandon Road)”

The Board adjourned to Closed Session at 6:25 p.m.

**I. RETURN TO OPEN SESSION**

The Board reconvened into Open Session at 7:05p.m.

**J. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:06 p.m.



\_\_\_\_\_  
Gordon Tinker, President



\_\_\_\_\_  
Stephen Abbott, Secretary