

# Fallbrook Regional HEALTH DISTRICT

138 S. Brandon St. • Fallbrook CA 92028 • 760-731-9187

## BOARD OF DIRECTORS REGULAR BOARD MEETING

WEDNESDAY  
JUNE 10, 2020

6:00 PM

AT

**VIRTUAL MEETING LOCATION:  
TELECONFERENCE**

# Fallbrook Regional HEALTH DISTRICT

## AGENDA REGULAR BOARD MEETING Wednesday, June 10, 2020, 6:00 p.m.

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing will be used for this meeting. Board members, staff and members of the public will be able to participate by webinar by using the following link:

<https://us02web.zoom.us/j/86826328564?pwd=b0NIZEw1YmhFMW5lQU5oc0U0MU1KZz09>

Meeting ID: 868 2632 8564, Password: 6zw9nj. Participants will need to download the Zoom app on their mobile device. Members of the public will also be able to participate by telephone using the following dial in information: Dial in #: (310) 372-7549 Passcode 660448.

**A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE**

**B. APPROVAL OF THE AGENDA**

**C. PUBLIC COMMENTS**

Opportunity for board members and citizens to speak on items of interest within subject matter jurisdiction of the District. Please note that, for comments made on items not appearing on the current agenda, the Board may take no action as to the comment at the current meeting (Gov’t Code 54954.3[a]), and the Board is allowed only a brief response to the speaker’s comment. For the record, please state your name. “Request to speak” cards should be filled out in advance and presented to the Board Chair or the recording secretary. The Board has a policy limiting any speaker to not more than five minutes

**D. PRESENTATIONS**

D1. Supervisor Desmond and other elected officials

**E. CONSENT ITEMS**

E1.	Approval of April 2020 Financial Statements.....	2
E2.	Minutes of May 6, 2020 Finance Committee Meeting.....	19
E3.	Minutes of May 13, 2020 Regular Board Meeting .....	22
E4.	Minutes of May 15, 2020 Facilities Committee Meeting .....	27
E5.	Minutes of May 20, 2020 Strategic Planning Committee Meeting.....	30
E6.	Minutes of May 29, 2020 Gov’t & Public Engagement Committee Meeting .....	33

**F. REPORTS/POSSIBLE ACTION**

F1.	Finance Committee – Directors Jeffries and Mroz	
F2.	Gov’t and Public Engagement Committee – Directors Schwartz-Frates and Mroz .....	36
F3.	Facilities Committee – Directors Leach and Mroz	
F4.	Strategic Planning Committee – Directors Salmon and Jeffries	
F5.	Executive Director – Rachel Mason .....	48
F6.	General Counsel – Jeffrey Scott .....	51

**G. DISCUSSION/POSSIBLE ACTION ITEMS**


- G1. Review of Applicants and Determination of Community Health Contract Awards Fiscal Year 2020-2021 Funding ..... 56
- G2. Consideration of Fiscal Year 2020-2021 Budget  
*Recommendation from the 6/5/2020 Special Finance Meeting:* That the board approve Fiscal Year 2020-2021 Budget. That the projected loss be funded by either proceeds from sale of urgent care property or investment fund account..... 59
- G3. Consideration of Catalyst Approach to Development of Wellness Center and Board direction to pursue a contract with Catalyst ..... 63
- G4. Consideration of Community Business Reopening Support Plan  
*Recommendation from the 6/5/2020 Special Board Meeting:* That the board approve Community Business Reopening Support Plan
- G5. Consideration of Resolution No. 433 and Adoption of Memorandum of Understanding (MOU) with SDRMA for Ancillary Health Benefits ..... 66

**H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS**

- H1. Other Director/Staff discussion items
  - H1a. Item(s) for future board agendas
  - H1b. Announcements of upcoming events:
    - Fallbrook Regional Health District's 70<sup>th</sup> Anniversary Celebratory Week June 8-12
    - **COVID-19 Testing – Monday, June 15 and Tuesday, June 30 at FRHD Wellness Center, 1636 E. Mission Rd., Fallbrook**
    - **POSTPONED Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3<sup>rd</sup> Wednesday, June 17**
    - **Strategic Planning Committee meeting – Quarterly – June 17, 5:00pm, Virtual Meeting**
    - **Facilities Committee meeting – Quarterly – June 26, 10:30am, Virtual Meeting**
    - **Finance Committee meeting – 1<sup>st</sup> Wednesday, July 1, 4:30pm, Virtual Meeting**
    - **POSTPONED Woman of Wellness – 1<sup>st</sup> Thursday, July 2**
    - **Independence Day, July 4 – District Holiday**
    - **Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3<sup>rd</sup> Wednesday, July 15, 10:30am-noon, Virtual Meeting (See fallbrookhealth.org/calendar)**
- H2. **Next Regular Board meeting – 2<sup>nd</sup> Wednesday, July 8, 6:00pm, Virtual Meeting FRHD**

**I. ADJOURNMENT**

**NOTE:** I certify that on Friday, June 5, 2020 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.



Board Secretary/Clerk

# CONSENT ITEMS



**FALLBROOK REGIONAL HEALTH DISTRICT**  
**BALANCE SHEET COMPARISON**  
Comparison of April 2020 to March 2020

	Apr 30, 20	Mar 31, 20	\$ Change
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
102.3 · Cash in Bank-P.W. Oper. Acct.	940,052	346,230	593,821
102.6 · Cash in Bank -LAIF	1,303,309	1,296,735	6,574
102.9 · CalTRUST Investment Account	7,235,992	7,183,188	52,804
102.91 · Petty Cash	142	250	(108)
<b>Total Checking/Savings</b>	<b>9,479,495</b>	<b>8,826,404</b>	<b>653,091</b>
Other Current Assets			
103.1 · Receivable from Escrow-Alvarado		158,000	(158,000)
104 · Prepaid Insurance	5,211	7,408	(2,197)
107 · Tax apportion receivable		396,770	(396,770)
110 · Reimbursmnt Rec'ble - Comm Inv	173	173	
<b>Total Other Current Assets</b>	<b>5,383</b>	<b>562,351</b>	<b>(556,968)</b>
<b>Total Current Assets</b>	<b>9,484,878</b>	<b>9,388,755</b>	<b>96,124</b>
Fixed Assets			
121 · Equipment	65,649	65,649	
121.2 · Equipment Depreciation	(45,611)	(44,572)	(1,039)
122.0 · Assets			
122.02 · S. Brandon Road	161,578	161,578	
122.022 · S. Brandon Road Improvements	97,153	95,573	1,580
122.023 · Brandon Road Land	129,662	129,662	
122.03 · E. Mission Road	1,440,790	1,440,790	
122.032 · E. Mission Road Improvements	237,488	76,308	161,181
122.033 · E Mission Rd Land	360,629	360,629	
122.039 · Accum Depr - E. Mission Improv.	(2,712)	(2,543)	(170)
122.07 · Accum Depr - ALL BUILDINGS	(33,824)	(33,774)	(50)
<b>Total 122.0 · Assets</b>	<b>2,390,764</b>	<b>2,228,223</b>	<b>162,541</b>
<b>Total Fixed Assets</b>	<b>2,410,802</b>	<b>2,249,300</b>	<b>161,502</b>
Other Assets			
130 · Note Receivable - Alvarado Prop	487,500	487,500	
<b>Total Other Assets</b>	<b>487,500</b>	<b>487,500</b>	
<b>TOTAL ASSETS</b>	<b>12,383,181</b>	<b>12,125,554</b>	<b>257,626</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
140 · Accounts Payable	101,228	20,095	81,133
<b>Total Accounts Payable</b>	<b>101,228</b>	<b>20,095</b>	<b>81,133</b>
Credit Cards			
150.4 · CSDA - Visa		1,284	(1,284)
<b>Total Credit Cards</b>		<b>1,284</b>	<b>(1,284)</b>
Other Current Liabilities			
204 · Accrued Vacation & Sick Leave	17,702	17,702	

**FALLBROOK REGIONAL HEALTH DISTRICT  
BALANCE SHEET COMPARISON**

Comparison of April 2020 to March 2020

	Apr 30, 20	Mar 31, 20	\$ Change
<b>215 · District Wellness Initiatives</b>			
215.23 · Health Fair	610	610	
215.39 · PSA Screening	703	703	
215.43 · Mahjong	1,007	1,007	
215.46 · FHD Promotional Float	100	100	
215.50 · Woman of Wellness ( WOW)	(100)	(100)	
215.51 · Blood Drive	(518)	(518)	
<b>Total 215 · District Wellness Initiatives</b>	<b>1,803</b>	<b>1,803</b>	
<b>220 · Refundable Deposit Payable</b>	<b>5,250</b>	<b>5,250</b>	
<b>Total Other Current Liabilities</b>	<b>24,754</b>	<b>24,754</b>	
<b>Total Current Liabilities</b>	<b>125,982</b>	<b>46,134</b>	<b>79,848</b>
<b>Total Liabilities</b>	<b>125,982</b>	<b>46,134</b>	<b>79,848</b>
<b>Equity</b>			
300 · Unrestricted Operations Fund	2,147,896	2,147,896	
302.2 · Community Investment Fund	9,506,578	9,506,578	
Net Income	602,724	424,946	177,778
<b>Total Equity</b>	<b>12,257,198</b>	<b>12,079,420</b>	<b>177,778</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>12,383,181</b>	<b>12,125,554</b>	<b>257,626</b>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Income Statement**  
For the Month Ended April 30, 2020 & Fiscal Year to Date

	Apr 20	Jul '19 - A...
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>400. · District</b>		
402 · Property tax revenue	315,568	1,831,894
403 · Interest / Dividends	17,083	142,418
406 · Unearned Inc (Loss) - Cal Trust	42,296	119,462
<b>Total 400. · District</b>	<b>374,946</b>	<b>2,093,775</b>
<b>450. · Properties</b>		
450.02 · Cost of Elder Str Property Sale	(53)	(157,328)
<b>Total 450. · Properties</b>	<b>(53)</b>	<b>(157,328)</b>
<b>460 · Lease Income</b>		
460.01 · Med+ Urgent Care (formerly A+)		25,200
460.03 · Rock Rose School	3,500	35,000
<b>Total 460 · Lease Income</b>	<b>3,500</b>	<b>60,200</b>
<b>Total Income</b>	<b>378,393</b>	<b>1,996,647</b>
<b>Gross Profit</b>	<b>378,393</b>	<b>1,996,647</b>
<b>Expense</b>		
<b>500 · Admin. Expenses &amp; Overhead</b>		
500.10 · Salaries	30,822	235,536
500.12 · Payroll Taxes	2,471	21,404
500.14 · W/C Insurance	(80)	1,007
500.15 · Employee Health & Welfare	3,789	32,868
500.16 · Board Stipends	1,365	17,975
500.17 · Education & Conferences	691	11,757
500.18 · Dues & Subscriptions	100	18,619
500.19 · Insurance - General	2,052	20,516
500.20 · Independent Accounting Services	1,000	10,550
500.21 · Annual Independent Audit		9,200
500.23 · General Counsel	14,525	48,510
500.25 · Office Expense		
01 · Communications	726	4,405
02 · I.T. and Website services	507	7,076
03 · Refreshments		70
04 · Office Expenses	968	9,710
05 · LAFCO Admin fees		1,210
06 · Independent Contract Services		37,417
<b>Total 500.25 · Office Expense</b>	<b>2,201</b>	<b>59,888</b>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Income Statement**  
**For the Month Ended April 30, 2020 & Fiscal Year to Date**

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	Apr 20	Jul '19 - A...
500.27 · Depreciation	1,258	11,601
500.29 · Dist Promotions & Publications	5,451	15,815
500.30 · Simple IRA Expense	713	5,719
500.32 · Consultant Fees		4,461
500.33 · Copier Lease	802	8,021
500.36 · Accrued Vacation & Sick Leave		3,775
500.40 · Video/AV Equipment		12,070
<b>Total 500 · Admin. Expenses &amp; Overhead</b>	<b>67,160</b>	<b>549,292</b>
<b>550 · Mgmt./Maint. - Alvarado Street</b>		
550.10 · Maintenance Services & Repairs		728
550.22 · Property Manager		300
550.23 · General Counsel		3,605
550.29 · Dist. Promotions & Publications		123
550.32 · Consultant Fees		1,461
<b>Total 550 · Mgmt./Maint. - Alvarado Street</b>		<b>6,217</b>
<b>570 · Mgmt./Maint. - E. Mission Road</b>		
570.02 · Gas & Electric	264	3,545
570.03 · Water	(185)	(2,617)
570.04 · Waste Management	72	357
570.06 · Landscape - Grounds Environment	700	7,000
570.07 · Custodial Services		1,800
570.09 · Land Use - Permitting		3,414
570.10 · Maintenance Services & Repairs	241	4,551
570.11 · Contractor Expense		330
570.12 · Fire Alarm System		1,186
570.22 · Property Manager	975	4,556
570.23 · General Counsel		1,470
570.25 · Office Expense		
25.01 · Communications	96	691
25.04 · Office Expenses		76
25.06 · Independent Contract Services		204
<b>Total 570.25 · Office Expense</b>	<b>96</b>	<b>971</b>
570.32 · Consultant Fees		3,815
<b>Total 570 · Mgmt./Maint. - E. Mission Road</b>	<b>2,163</b>	<b>30,378</b>
<b>590 · Mgmt./Maint. - S. Brandon Road</b>		
590.01 · Property Manager	75	1,744
590.02 · Gas & Electric	509	7,002
590.03 · Water	233	2,271
590.04 · Waste Management	79	390
590.06 · Landscape - Grounds Environment	400	4,350
590.07 · Custodial Services	720	7,920
590.08 · Elevator	201	1,948
590.09 · Vehicle Expenses	108	2,275
590.10 · Maintenance Services & Repairs	2,098	9,422

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Income Statement**  
**For the Month Ended April 30, 2020 & Fiscal Year to Date**

	Apr 20	Jul '19 - A...
590.11 · Medical Records Store & Service	1,770	25,363
590.12 · Fire Alarm System		640
<b>Total 590 · Mgmt./Maint. - S. Brandon Road</b>	<b>6,192</b>	<b>63,325</b>
<b>600 · Community Health Contracts</b>		
600.02 · Fbk Citizens Crime Prevention		8,475
600.03 · Be Well Therapy, Inc.		17,786
600.04 · Boys & Girls Club	3,558	42,798
600.05 · Community Health Systems, Inc.		90,000
600.07 · Fbk Senior Citizens Srvc Club	3,149	96,899
600.08 · Fallbrook Smiles Project		67,635
600.11 · Palomar Family Counseling Srvc		50,567
600.17 · Foundation for Senior Care	9,449	224,970
600.18 · Fallbrook Food Pantry	6,250	103,750
600.33 · REINS Therapeutic Prgm		74,149
600.37 · Trauma Intervention Prgm of SD		7,500
600.46 · Mental Health Systems, Inc.		7,603
600.51 · North County C.E.R.T. Inc.		3,915
600.53 · Jeremiah's Ranch		(3,872)
600.57 · NC Fire Protection District	80,962	80,962
600.58 · Michelle's Place	7,734	31,856
600.60 · D'Vine Path, Inc.		5,730
600.61 · San Diego North County Lions		3,607
600.62 · Neighborhood Healthcare		11,250
<b>Total 600 · Community Health Contracts</b>	<b>111,101</b>	<b>925,578</b>
<b>800 · District Direct Care Services</b>		
800.02 · Med+ Urgent Care	8,000	90,000
800.03 · North County Fire JPA EMSO		34,454
800.04 · NC Fire JPA Public Comm.		5,732
<b>Total 800 · District Direct Care Services</b>	<b>8,000</b>	<b>130,186</b>
<b>Total Expense</b>	<b>194,616</b>	<b>1,704,976</b>
<b>Net Ordinary Income</b>	<b>183,778</b>	<b>291,671</b>
<b>Other Income/Expense</b>		
Other Income		
705 · Gain on Sale of Assets		269,242
<b>Total Other Income</b>		<b>269,242</b>
<b>Other Expense</b>		
911 · E. Mission Rd. Development	6,000	6,000
900 · Community Invest Fd Reimbursmnt		(47,811)
<b>Total Other Expense</b>	<b>6,000</b>	<b>(41,811)</b>
<b>Net Other Income</b>	<b>(6,000)</b>	<b>311,053</b>
<b>Net Income</b>	<b>177,778</b>	<b>602,724</b>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss YTD Actual vs Budget**

July 2019 through April 2020

	Jul '19 - A...	Budget	\$ Over Bu...	% of Budg...
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
400. · District				
402 · Property tax revenue	1,831,894	1,976,000	(144,106)	93%
403 · Interest / Dividends	142,418	167,000	(24,582)	85%
406 · Unearned Inc (Loss) - Cal Trust	119,462	29,000	90,462	412%
<b>Total 400. · District</b>	<b>2,093,775</b>	<b>2,172,000</b>	<b>(78,225)</b>	<b>96%</b>
450. · Properties				
450.02 · Cost of Elder Str Property Sale	(157,328)	0	(157,328)	100%
<b>Total 450. · Properties</b>	<b>(157,328)</b>	<b>0</b>	<b>(157,328)</b>	<b>100%</b>
460 · Lease Income				
460.01 · Med+ Urgent Care (formerly A+)	25,200	28,000	(2,800)	90%
460.03 · Rock Rose School	35,000	21,000	14,000	167%
<b>Total 460 · Lease Income</b>	<b>60,200</b>	<b>49,000</b>	<b>11,200</b>	<b>123%</b>
<b>Total Income</b>	<b>1,996,647</b>	<b>2,221,000</b>	<b>(224,353)</b>	<b>90%</b>
<b>Gross Profit</b>	<b>1,996,647</b>	<b>2,221,000</b>	<b>(224,353)</b>	<b>90%</b>
<b>Expense</b>				
500 · Admin. Expenses & Overhead				
500.10 · Salaries	235,536	213,367	22,169	110%
500.12 · Payroll Taxes	21,404	17,500	3,904	122%
500.14 · W/C Insurance	1,007	1,458	(451)	69%
500.15 · Employee Health & Welfare	32,868	26,667	6,202	123%
500.16 · Board Stipends	17,975	25,000	(7,025)	72%
500.17 · Education & Conferences	11,757	10,000	1,757	118%
500.18 · Dues & Subscriptions	18,619	16,150	2,469	115%
500.19 · Insurance - General	20,516	20,517	(1)	100%
500.20 · Independent Accounting Services	10,550	6,667	3,883	158%
500.21 · Annual Independent Audit	9,200	9,000	200	102%
500.23 · General Counsel	48,510	41,667	6,843	116%
500.25 · Office Expense				
01 · Communications	4,405	5,167	(762)	85%
02 · I.T. and Website services	7,076	5,000	2,076	142%
03 · Refreshments	70	1,250	(1,180)	6%
04 · Office Expenses	9,710	10,000	(290)	97%
05 · LAFCO Admin fees	1,210	1,367	(157)	89%
06 · Independent Contract Services	37,417	50,000	(12,583)	75%
<b>Total 500.25 · Office Expense</b>	<b>59,888</b>	<b>72,784</b>	<b>(12,896)</b>	<b>82%</b>
500.27 · Depreciation	11,601	8,167	3,434	142%
500.29 · Dist Promotions & Publications	15,815	10,000	5,815	158%
500.30 · Simple IRA Expense	5,719			
500.32 · Consultant Fees	4,461	12,500	(8,039)	36%
500.33 · Copier Lease	8,021	7,833	188	102%
500.36 · Accrued Vacation & Sick Leave	3,775	5,833	(2,059)	65%
500.40 · Video/AV Equipment	12,070	10,000	2,070	121%
<b>Total 500 · Admin. Expenses &amp; Overhead</b>	<b>549,292</b>	<b>515,109</b>	<b>34,183</b>	<b>107%</b>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss YTD Actual vs Budget**

July 2019 through April 2020

	Jul '19 - A...	Budget	\$ Over Bu...	% of Budg...
<b>550 · Mgmt./Maint. - Alvarado Street</b>				
550.10 · Maintenance Services & Repairs	728			
550.22 · Property Manager	300			
550.23 · General Counsel	3,605			
550.29 · Dist. Promotions & Publications	123			
550.32 · Consultant Fees	1,461			
<b>Total 550 · Mgmt./Maint. - Alvarado Street</b>	<b>6,217</b>			
<b>570 · Mgmt./Maint. - E. Mission Road</b>				
570.02 · Gas & Electric	3,545	6,250	(2,705)	57%
570.03 · Water	(2,617)	2,083	(4,701)	(126)%
570.04 · Waste Management	357	375	(18)	95%
570.06 · Landscape - Grounds Environment	7,000	10,000	(3,000)	70%
570.07 · Custodial Services	1,800	3,900	(2,100)	46%
570.08 · Architect Expense	0	13,000	(13,000)	0%
570.09 · Land Use - Permitting	3,414	13,000	(9,586)	26%
570.10 · Maintenance Services & Repairs	4,551	12,500	(7,949)	36%
570.11 · Contractor Expense	330	0	330	100%
570.12 · Fire Alarm System	1,186	2,500	(1,314)	47%
570.22 · Property Manager	4,556			
570.23 · General Counsel	1,470	50,000	(48,530)	3%
570.25 · Office Expense				
25.01 · Communications	691			
25.02 · I.T. & Website Services	0	1,250	(1,250)	0%
25.04 · Office Expenses	76	7,500	(7,424)	1%
25.06 · Independent Contract Services	204	4,167	(3,963)	5%
<b>Total 570.25 · Office Expense</b>	<b>971</b>	<b>12,917</b>	<b>(11,946)</b>	<b>8%</b>
570.29 · Dist. Promotions & Publications	0	10,000	(10,000)	0%
570.32 · Consultant Fees	3,815	25,000	(21,185)	15%
<b>Total 570 · Mgmt./Maint. - E. Mission Road</b>	<b>30,378</b>	<b>161,525</b>	<b>(131,147)</b>	<b>19%</b>
<b>590 · Mgmt./Maint. - S. Brandon Road</b>				
590.01 · Property Manager	1,744	12,500	(10,756)	14%
590.02 · Gas & Electric	7,002	8,333	(1,331)	84%
590.03 · Water	2,271	2,500	(229)	91%
590.04 · Waste Management	390	375	15	104%
590.06 · Landscape - Grounds Environment	4,350	9,167	(4,817)	47%
590.07 · Custodial Services	7,920	6,667	1,253	119%
590.08 · Elevator	1,948	2,083	(135)	94%
590.09 · Vehicle Expenses	2,275	600	1,675	379%
590.10 · Maintenance Services & Repairs	9,422	4,167	5,255	226%
590.11 · Medical Records Store & Service	25,363	18,333	7,030	138%
590.12 · Fire Alarm System	640	833	(193)	77%
590.13 · Renovations / Improvements				
.13.01 · Architect Expense	0	8,333	(8,333)	0%
<b>Total 590.13 · Renovations / Improvements</b>	<b>0</b>	<b>8,333</b>	<b>(8,333)</b>	<b>0%</b>
<b>Total 590 · Mgmt./Maint. - S. Brandon Road</b>	<b>63,325</b>	<b>73,892</b>	<b>(10,567)</b>	<b>86%</b>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss YTD Actual vs Budget**

July 2019 through April 2020

	Jul '19 - A...	Budget	\$ Over Bu...	% of Budg...
<b>600 · Community Health Contracts</b>				
600.02 · Fbk Citizens Crime Prevention	8,475	8,475	0	100%
600.03 · Be Well Therapy, Inc.	17,786	17,786	0	100%
600.04 · Boys & Girls Club	42,798	39,240	3,558	109%
600.05 · Community Health Systems, Inc.	90,000	90,000	0	100%
600.07 · Fbk Senior Citizens Srvc Club	96,899	93,750	3,149	103%
600.08 · Fallbrook Smiles Project	67,635	67,635	0	100%
600.11 · Palomar Family Counseling Srvc	50,567	50,567	0	100%
600.17 · Foundation for Senior Care	224,970	215,521	9,449	104%
600.18 · Fallbrook Food Pantry	103,750	97,500	6,250	106%
600.33 · REINS Therapeutic Prgm	74,149	74,149	0	100%
600.37 · Trauma Intervention Prgm of SD	7,500	7,500	0	100%
600.46 · Mental Health Systems, Inc.	7,603	7,603	0	100%
600.51 · North County C.E.R.T. Inc.	3,915	3,915	0	100%
600.53 · Jeremiah's Ranch	(3,872)	0	(3,872)	100%
600.57 · NC Fire Protection District	80,962	78,750	2,212	103%
600.58 · Michelle's Place	31,856	24,122	7,734	132%
600.60 · D'Vine Path, Inc.	5,730	5,730	0	100%
600.61 · San Diego North County Lions	3,607	5,000	(1,393)	72%
600.62 · Neighborhood Healthcare	11,250	11,250	0	100%
<b>Total 600 · Community Health Contracts</b>	<b>925,578</b>	<b>898,492</b>	<b>27,086</b>	<b>103%</b>
<b>800 · District Direct Care Services</b>				
800.02 · Med+ Urgent Care	90,000	80,000	10,000	113%
800.03 · North County Fire JPA EMSO	34,454	62,222	(27,768)	55%
800.04 · NC Fire JPA Public Comm.	5,732	23,333	(17,601)	25%
<b>Total 800 · District Direct Care Services</b>	<b>130,186</b>	<b>165,556</b>	<b>(35,369)</b>	<b>79%</b>
<b>Total Expense</b>	<b>1,704,976</b>	<b>1,814,573</b>	<b>(109,597)</b>	<b>94%</b>
<b>Net Ordinary Income</b>	<b>291,671</b>	<b>406,427</b>	<b>(114,756)</b>	<b>72%</b>
<b>Other Income/Expense</b>				
Other Income				
705 · Gain on Sale of Assets	269,242			
<b>Total Other Income</b>	<b>269,242</b>			
Other Expense				
911 · E. Mission Rd. Development	6,000			
900 · Community Invest Fd Reimbursmnt	(47,811)			
<b>Total Other Expense</b>	<b>(41,811)</b>			
<b>Net Other Income</b>	<b>311,053</b>			
<b>Net Income</b>	<b>602,724</b>	<b>406,427</b>	<b>196,297</b>	<b>148%</b>



**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Profit & Loss - Approved Annual Budget Overview**  
 July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 -...
<b>Ordinary Income/Expense</b>													
<b>Income</b>													
<b>400. · District</b>													
402 · Property tax revenue	26,000	15,000	68,000	152,000	635,000	350,000	50,000	50,000	430,000	200,000	40,000	30,000	2,046,000
403 · Interest / Dividends	17,500	17,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	200,000
406 · Unearned Inc (Loss) -...	2,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	35,000
<b>Total 400. · District</b>	<b>45,500</b>	<b>35,500</b>	<b>87,500</b>	<b>171,500</b>	<b>654,500</b>	<b>369,500</b>	<b>69,500</b>	<b>69,500</b>	<b>449,500</b>	<b>219,500</b>	<b>59,500</b>	<b>49,500</b>	<b>2,281,000</b>
<b>460 · Lease Income</b>													
460.01 · Med+ Urgent Care ...	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	33,600
460.03 · Rock Rose School	3,500	3,500	3,500	3,500	3,500	3,500	0	0	0	0	0	0	21,000
<b>Total 460 · Lease Income</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>	<b>54,600</b>
<b>Total Income</b>	<b>51,800</b>	<b>41,800</b>	<b>93,800</b>	<b>177,800</b>	<b>660,800</b>	<b>375,800</b>	<b>72,300</b>	<b>72,300</b>	<b>452,300</b>	<b>222,300</b>	<b>62,300</b>	<b>52,300</b>	<b>2,335,600</b>
<b>Gross Profit</b>	<b>51,800</b>	<b>41,800</b>	<b>93,800</b>	<b>177,800</b>	<b>660,800</b>	<b>375,800</b>	<b>72,300</b>	<b>72,300</b>	<b>452,300</b>	<b>222,300</b>	<b>62,300</b>	<b>52,300</b>	<b>2,335,600</b>
<b>Expense</b>													
<b>500 · Admin. Expenses &amp; Ov...</b>													
500.10 · Salaries	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	256,040
500.12 · Payroll Taxes	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	21,000
500.14 · W/C Insurance	146	146	146	146	146	146	146	146	146	146	146	146	1,750
500.15 · Employee Health ...	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	32,000
500.16 · Board Stipends	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
500.17 · Education & Confe...	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
500.18 · Dues & Subscripti...	8,811	199	100	6,000	110	50	180	100	300	300	300	150	16,600
500.19 · Insurance - General	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	24,620
500.20 · Independent Acco...	667	667	667	667	667	667	667	667	667	667	667	667	8,000
500.21 · Annual Independe...	0	9,000	0	0	0	0	0	0	0	0	0	0	9,000
500.23 · General Counsel	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	50,000
<b>500.25 · Office Expense</b>													
01 · Communications	517	517	517	517	517	517	517	517	517	517	517	517	6,200
02 · I.T. and Website ser...	500	500	500	500	500	500	500	500	500	500	500	500	6,000
03 · Refreshments	125	125	125	125	125	125	125	125	125	125	125	125	1,500
04 · Office Expenses	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
05 · LAFCO Admin fees	1,367	0	0	0	0	0	0	0	0	0	0	0	1,367
06 · Independent Contra...	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
<b>Total 500.25 · Office Expen...</b>	<b>8,509</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>7,142</b>	<b>87,067</b>

**FALLBROOK REGIONAL HEALTH DISTRICT**  
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	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 -...
500.27 · Depreciation	817	817	817	817	817	817	817	817	817	817	817	817	9,800
500.29 · Dist Promotions &...	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
500.32 · Consultant Fees	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
500.33 · Copier Lease	783	783	783	783	783	783	783	783	783	783	783	783	9,400
500.36 · Accrued Vacation ...	583	583	583	583	583	583	583	583	583	583	583	583	7,000
500.40 · Video/AV Equipme...	0	0	0	10,000	0	0	0	0	0	0	0	0	10,000
<b>Total 500 · Admin. Expenses ...</b>	<b>58,038</b>	<b>57,058</b>	<b>47,959</b>	<b>63,859</b>	<b>47,969</b>	<b>47,909</b>	<b>48,039</b>	<b>47,959</b>	<b>48,159</b>	<b>48,159</b>	<b>48,159</b>	<b>48,009</b>	<b>611,277</b>
<b>570 · Mgmt./Maint. - E. Missi...</b>													
570.02 · Gas & Electric	625	625	625	625	625	625	625	625	625	625	625	625	7,500
570.03 · Water	208	208	208	208	208	208	208	208	208	208	208	208	2,500
570.04 · Waste Management	0	75	0	75	0	75	0	75	0	75	0	75	450
570.06 · Landscape - Grou...	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
570.07 · Custodial Services	390	390	390	390	390	390	390	390	390	390	390	390	4,680
570.08 · Architect Expense	0	0	0	0	0	5,000	0	4,000	0	4,000	0	0	13,000
570.09 · Land Use - Permitt...	0	0	0	0	0	5,000	0	4,000	0	4,000	0	0	13,000
570.10 · Maintenance Servi...	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
570.12 · Fire Alarm System	250	250	250	250	250	250	250	250	250	250	250	250	3,000
570.23 · General Counsel	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
570.25 · Office Expense													
25.02 · I.T. & Website Se...	125	125	125	125	125	125	125	125	125	125	125	125	1,500
25.04 · Office Expenses	750	750	750	750	750	750	750	750	750	750	750	750	9,000
25.06 · Independent Con...	417	417	417	417	417	417	417	417	417	417	417	417	5,000
<b>Total 570.25 · Office Expen...</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>1,292</b>	<b>15,500</b>
570.29 · Dist. Promotions ...	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
570.32 · Consultant Fees	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
<b>Total 570 · Mgmt./Maint. - E. ...</b>	<b>13,515</b>	<b>13,590</b>	<b>13,515</b>	<b>13,590</b>	<b>13,515</b>	<b>23,590</b>	<b>13,515</b>	<b>21,590</b>	<b>13,515</b>	<b>21,590</b>	<b>13,515</b>	<b>13,590</b>	<b>188,630</b>
<b>590 · Mgmt./Maint. - S. Brand...</b>													
590.01 · Property Manager	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
590.02 · Gas & Electric	833	833	833	833	833	833	833	833	833	833	833	833	10,000
590.03 · Water	250	250	250	250	250	250	250	250	250	250	250	250	3,000
590.04 · Waste Management	0	75	0	75	0	75	0	75	0	75	0	75	450
590.06 · Landscape - Grou...	917	917	917	917	917	917	917	917	917	917	917	917	11,000
590.07 · Custodial Services	667	667	667	667	667	667	667	667	667	667	667	667	8,000
590.08 · Elevator	208	208	208	208	208	208	208	208	208	208	208	208	2,500
590.09 · Vehicle Expenses	0	222	0	0	378	0	0	0	0	0	0	0	600
590.10 · Maintenance Servi...	417	417	417	417	417	417	417	417	417	417	417	417	5,000
590.11 · Medical Records S...	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	22,000
590.12 · Fire Alarm System	83	83	83	83	83	83	83	83	83	83	83	83	1,000

**FALLBROOK REGIONAL HEALTH DISTRICT**  
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	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 -...
590.13 · Renovations / Imp...													
.13.01 · Architect Expense	833	833	833	833	833	833	833	833	833	833	833	833	10,000
<b>Total 590.13 · Renovations ...</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>833</b>	<b>10,000</b>
<b>Total 590 · Mgmt./Maint. - S. ...</b>	<b>7,292</b>	<b>7,589</b>	<b>7,292</b>	<b>7,367</b>	<b>7,670</b>	<b>7,367</b>	<b>7,292</b>	<b>7,367</b>	<b>7,292</b>	<b>7,367</b>	<b>7,292</b>	<b>7,367</b>	<b>88,550</b>
600 · Community Health Cont...													
600.02 · Fbk Citizens Crim...	2,825	0	0	0	2,825	0	0	2,825	0	0	2,825	0	11,300
600.03 · Be Well Therapy, I...	5,929	0	0	0	5,929	0	0	5,929	0	0	5,929	0	23,714
600.04 · Boys & Girls Club	19,240	0	0	0	10,000	0	0	10,000	0	0	10,000	0	49,240
600.05 · Community Health...	30,000	0	0	0	30,000	0	0	30,000	0	0	30,000	0	120,000
600.07 · Fbk Senior Citizen...	31,250	0	0	0	31,250	0	0	31,250	0	0	31,250	0	125,000
600.08 · Fallbrook Smiles ...	22,545	0	0	0	22,545	0	0	22,545	0	0	22,545	0	90,180
600.11 · Palomar Family C...	16,856	0	0	0	16,856	0	0	16,856	0	0	16,856	0	67,423
600.17 · Foundation for Se...	71,840	0	0	0	71,840	0	0	71,840	0	0	71,840	0	287,362
600.18 · Fallbrook Food Pa...	32,500	0	0	0	32,500	0	0	32,500	0	0	32,500	0	130,000
600.33 · REINS Therapeuti...	24,716	0	0	0	24,716	0	0	24,716	0	0	24,716	0	98,865
600.37 · Trauma Interventi...	2,500	0	0	0	2,500	0	0	2,500	0	0	2,500	0	10,000
600.46 · Mental Health Syst...	2,534	0	0	0	2,534	0	0	2,534	0	0	2,534	0	10,137
600.51 · North County C.E....	1,305	0	0	0	1,305	0	0	1,305	0	0	1,305	0	5,220
600.57 · NC Fire Protection...	26,250	0	0	0	26,250	0	0	26,250	0	0	26,250	0	105,000
600.58 · Michelle's Place	8,041	0	0	0	8,041	0	0	8,041	0	0	8,041	0	32,162
600.60 · D'Vine Path, Inc.	1,910	0	0	0	1,910	0	0	1,910	0	0	1,910	0	7,640
600.61 · San Diego North C...	5,000	0	0	0	0	0	0	0	0	0	0	0	5,000
600.62 · Neighborhood Hea...	3,750	0	0	0	3,750	0	0	3,750	0	0	3,750	0	15,000
<b>Total 600 · Community Healt...</b>	<b>308,991</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>294,751</b>	<b>0</b>	<b>0</b>	<b>294,751</b>	<b>0</b>	<b>0</b>	<b>294,751</b>	<b>0</b>	<b>1,193,243</b>
800 · District Direct Care Ser...													
800.02 · Med+ Urgent Care	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	96,000
800.03 · North County Fire ...	0	0	0	8,889	8,889	8,889	8,889	8,889	8,889	8,889	8,889	8,889	80,000
800.04 · NC Fire JPA Publi...	0	0	0	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	30,000
<b>Total 800 · District Direct Car...</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>20,222</b>	<b>206,000</b>
<b>Total Expense</b>	<b>395,835</b>	<b>86,237</b>	<b>76,766</b>	<b>105,038</b>	<b>384,127</b>	<b>99,088</b>	<b>89,068</b>	<b>391,889</b>	<b>89,188</b>	<b>97,338</b>	<b>383,939</b>	<b>89,188</b>	<b>2,287,700</b>
<b>Net Ordinary Income</b>	<b>(344,035)</b>	<b>(44,437)</b>	<b>17,034</b>	<b>72,762</b>	<b>276,673</b>	<b>276,712</b>	<b>(16,768)</b>	<b>(319,589)</b>	<b>363,112</b>	<b>124,962</b>	<b>(321,639)</b>	<b>(36,888)</b>	<b>47,900</b>
<b>Net Income</b>	<b>(344,035)</b>	<b>(44,437)</b>	<b>17,034</b>	<b>72,762</b>	<b>276,673</b>	<b>276,712</b>	<b>(16,768)</b>	<b>(319,589)</b>	<b>363,112</b>	<b>124,962</b>	<b>(321,639)</b>	<b>(36,888)</b>	<b>47,900</b>

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

May 04, 2020

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT

ADMINISTRATOR  
 P.O. BOX 2587  
 FALLBROOK, CA 92088

Tran Type Definitions

**Account Number:**

\* April 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
4/15/2020	4/14/2020	QRD	1636356	N/A	SYSTEM	6,573.94

Account Summary

Total Deposit:	6,573.94	Beginning Balance:	1,296,735.21
Total Withdrawal:	0.00	Ending Balance:	1,303,309.15

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

May 04, 2020 May 04,  
 2020

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT

ADMINISTRATOR  
 P.O. BOX 2587  
 FALLBROOK, CA 92088

[Tran Type Definitions](#)

**Account Number:**

\* March 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
3/25/2020	4/23/2020	QRDA	1639136	N/A	SYSTEM	-0.02

**Account Summary**

Total Deposit:	-0.02	Beginning Balance:	1,296,735.23
Total Withdrawal:	0.00	Ending Balance:	1,296,735.21



CalTRUST  
 c/o Ultimus Fund Solutions  
 PO Box 541150  
 Omaha, NE 68154-9150  
 www.caltrust.org  
 Email: CalTRUSTSupport@ultimusfundsolutions.com  
 Fax: 402-963-9094  
 Phone: 833-CALTRUST (225-8787)

## Investment Account Summary

04/01/2020 through 04/30/2020

### SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Apr 30 (\$)	Value on Apr 30 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>						
CalTRUST Medium Term Fund		705,950.480	10.25	7,235,992.42	7,080,413.75	155,578.67
Portfolios Total value as of 04/30/2020				7,235,992.42		

### DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)	
<b>CalTRUST Medium Term Fund</b>		<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>						<b>Account Number</b>	
Beginning Balance	04/01/2020			704,925.220	10.19	7,183,187.99			
Accrual Income Div Reinvestment	04/30/2020	10,508.91	1,025.260	705,950.480	10.25	7,235,992.42	0.00	0.00	
Unrealized Gain/(Loss)						42,295.52			
Closing Balance as of	Apr 30			705,950.480	10.25	7,235,992.42			

**FALLBROOK REGIONAL HEALTH DISTRICT**  
**Property Tax Revenue - Fiscal Year to Date**  
 July 2019 through April 2020

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<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Amount</u>	<u>Balance</u>
<b>400. · District</b>				
<b>402 · Property tax revenue</b>				
Gener...	07/31/19		30,918.85	30,918.85
Gener...	08/31/19		13,012.42	43,931.27
Gener...	09/30/19		27,118.51	71,049.78
Gener...	10/31/19		74,890.12	145,939.90
Gener...	11/30/19		690,741.30	836,681.20
Gener...	12/31/19		235,934.69	1,072,615.89
Gener...	01/31/20		46,940.34	1,119,556.23
Gener...	03/31/20		396,770.21	1,516,326.44
Gener...	04/30/20		315,567.64	1,831,894.08
Total 402 · Property tax revenue			<u>1,831,894.08</u>	<u>1,831,894.08</u>
Total 400. · District			<u>1,831,894.08</u>	<u>1,831,894.08</u>
<b>TOTAL</b>			<b><u>1,831,894.08</u></b>	<b><u>1,831,894.08</u></b>

FALLBROOK REGIONAL HEALTH DISTRICT  
Check Detail Report - April 2020

Date	Num	Name	Memo	Amount
04/01/2020	11216	Aztec Cleaning & Maintenance	Office cleaning; inv. 448012	\$ (180.00)
04/01/2020	11217	Chisholm, John	E. Mission Rd.: painting and drain cleared	\$ (160.00)
04/01/2020	11218	Fallbrook Chamber of Commerce	Inv. 2020-0561: Annual Membership Fee	\$ (100.00)
04/01/2020	11219	Pitney Bowes - Lease	Inv. 3103857447	\$ (77.32)
04/01/2020	11220	Rotary Club of Fallbrook	Inv. 1924: Annual Membership Dues	\$ (115.00)
04/01/2020	11221	SDG&E - East Mission Road	3/25/20 inv.	\$ (373.03)
04/01/2020	11222	Springston Design, LLC	Inv. 3981	\$ (190.00)
04/02/2020	EFT	Microsoft Office	Microsoft Office monthly subscription fee	\$ (49.50)
04/03/2020	EFT	ADP, LLC	ADP Fees: 4/3/2020 PR	\$ (116.51)
04/10/2020	11223	Foundation for Senior Care	COVID-19 Funding	\$ (9,449.00)
04/10/2020	11224	Boys & Girls Club	COVID-19 Funding	\$ (3,558.00)
04/10/2020	11225	Fallbrook Food Pantry	COVID-19 Funding	\$ (6,250.00)
04/10/2020	11226	Michelle's Place	COVID-19 Funding	\$ (7,734.00)
04/10/2020	11227	Fallbrook Senior Citizens Service Club	COVID-19 Funding	\$ (3,148.65)
04/10/2020	11228	AT&T U-Verse - computer	3/27/20 inv.	\$ (68.55)
04/10/2020	11229	Aztec Cleaning & Maintenance	Office cleaning; inv. 448017	\$ (180.00)
04/10/2020	11230	Culligan of Escondido	Inv. 1079402	\$ (50.00)
04/10/2020	11231	Fallbrook Directory	4/1/20 stmt.	\$ (191.66)
04/10/2020	11232	Fallbrook Waste - Wellness Ctr.	4/1/20 inv.	\$ (72.00)
04/10/2020	11233	Fallbrook Waste	4/1/20 inv.	\$ (78.50)
04/10/2020	11234	Iron Mountain	Inv. CMT558	\$ (1,796.10)
04/10/2020	11235	Key, Darren	Labor to install paper towel holders, etc.	\$ (70.00)
04/10/2020	11236	Ramirez Landscaping & Tree Service	Inv. 3427 and 4521a	\$ (1,100.00)
04/10/2020	11237	Specialized Elevator Services	April Elevator Maintenance; Inv. 10784	\$ (200.55)
04/10/2020	11238	Village News	Inv. 39607	\$ (259.00)
04/10/2020	11239	Whalen, J. & Associates	Inv. 10000111; E. Mission Road zoning/permit	\$ (1,784.64)
04/10/2020	11240	Woodward, Susan	March accounting services	\$ (1,000.00)
04/10/2020	11241	Master Flow Heating & Air Conditioning	Inv 3341 aand 3343	\$ (750.00)
04/10/2020	11242	UMPQUA Bank-CSDA VISA	3/31/20 stmt.	\$ (1,662.43)
04/15/2020	11243	Howard Salmon	Reimbursement: Expenses ACHD-February 2020	\$ (691.47)
04/15/2020	11244	A Good Roofer	Inv. M19512; new roof on Mission Rd. classroom bldg.	\$ (155,108.00)
04/15/2020	11245	Aztec Cleaning & Maintenance	Office cleaning; inv. 448050	\$ (180.00)
04/15/2020	11246	Chisholm, John	E. Mission Rd.: painting eves on community center bldg.	\$ (80.00)
04/15/2020	11247	Edward Jones	April contributions	\$ (200.00)
04/15/2020	11248	Low Voltage	Inv. 37134; Brandon Rd. fire alarm monitoring, etc.	\$ (503.00)
04/15/2020	11249	Schwab, Charles & Co., Inc.	April contributions	\$ (1,225.00)
04/15/2020	11250	Streamline	Website monthly fee - April 2020 - Inv. 104570	\$ (200.00)
04/15/2020	11251	Village News	Inv. 39863	\$ (5,000.00)
04/16/2020	EFT	Scott & Jackson Esq.	Professional Services March 2020	\$ (9,362.50)
04/24/2020	11252	Pamela Knox	Reimburse - Dental	\$ (215.22)
04/24/2020	11253	AT&T 1636 E. Mission Rd.	4/24/20 inv.	\$ (96.45)
04/24/2020	11254	Aztec Cleaning & Maintenance	Office cleaning; inv. 448013	\$ (180.00)
04/24/2020	11255	Bannerman Security	Alarm system/Motion Detectors	\$ (1,580.00)
04/24/2020	11256	CalPERS	ID: 16015645	\$ (3,573.65)
04/24/2020	11257	Chisholm, John	E. Mission Rd.: repair rain gutters and sign removal	\$ (40.00)
04/24/2020	11258	FreemanWhite - Catalyst	Inv. 14729; Consultant Fees Phase 1	\$ (6,000.00)
04/24/2020	11259	Konica Minolta Leasing - qds	Inv. 35332522	\$ (810.14)
04/24/2020	11260	Rincon Consultants, Inc.	Inv. 20800; Project No. 19-08947	\$ (4,288.03)
04/24/2020	11261	SDG&E FHD - 6994	4/23/20 inv.	\$ (509.20)
04/24/2020	11262	Termin-8 Pest Control	138 S. Brandon Extermination Services; Inv. 118589	\$ (125.00)
04/24/2020	11263	Village News	Inv. 39863	\$ (259.00)
04/29/2020	11285	Aztec Cleaning & Maintenance	Office cleaning; inv. 448049	\$ (180.00)
04/29/2020	11286	Bannerman Security	Inv. 1752; security & video monitoring	\$ (720.00)
04/29/2020	11287	FPUD	4/23/20 inv.	\$ (174.22)
04/29/2020	11288	FPUD	4/23/20 inv.	\$ (58.42)
04/29/2020	11289	FPUD - Wellness Center	4/23/20 inv.	\$ (58.42)



FALLBROOK REGIONAL HEALTH DISTRICT  
Check Detail Report - April 2020

04/29/2020	11290	Magellan, A.D.	Inv. 1654; Progress invoice for February 2020	\$ (4,125.00)
04/29/2020	11291	SDG&E - East Mission Road	4/24/20 inv.	\$ (264.17)
04/29/2020	11292	AT&T - phone lines	4/14/20 inv.	\$ (258.04)
04/29/2020	11294	Sun Realty	3/18-4/21/20 Property Management	\$ (1,170.60)
04/30/2020	11264	Med+ Urgent Care, Inc.	April 2020 subsidy per 7/2019-6/2020 MOU	\$ (8,000.00)
				<u>\$ (245,999.97)</u>

# Fallbrook Regional HEALTH DISTRICT

## MINUTES FINANCE COMMITTEE Wednesday, May 6, 2020 at 4:30 P.M. Virtual Meeting Locations: Webinar & Teleconference

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call  
Committee Chair Jennifer Jeffries called the meeting to order at 4:30 p.m.  
In attendance: Committee Members: Jennifer Jeffries; Executive Director Rachel Mason; Administrative Assistant Linda Bannerman; Accountant Susan Woodward and Bookkeeper Wendy Lyon
2. Public Comments  
None
3. Review of Financial Statements for March 2020
  - 1) Balance Sheet Comparison of March to February
  - 2) Income Statement for the Month Ended March 31, 2020 & Fiscal Year to Date
  - 3) Profit & Loss Actual vs Budget July 2019 to March 2020
  - 4) Profit & Loss Approved Annual Budget Overview July 2019 – June 2020
  - 5) Local Agency Investment Fund (LAIF) Statement – March
  - 6) CalTrust Statement – March
  - 7) Property Tax Revenue – fiscal year to date
  - 8) Check Detail as of March  
Committee Chair Jennifer Jeffries reviewed the above listed financial reports for March of 2020. She said included in the March financial statements is the sale of the building at 617 E. Alvarado Street. Escrow closed on March 30, 2020. The sale resulted in a gain of \$269,242. The down payment was received from escrow on April 1, 2020, so that amount of \$158,000 is reported as a Receivable from Escrow. The Note Receivable for \$487,500 bears interest at 4% for the first year. The interest only payments begin May 1, 2020 and will be reflected in that month. Additionally, the CyberGrant software purchased in January for \$10,915 was moved from the Community Health Contract account to Dues and Subscriptions. (See attached report for the financial report details)
  - 9) Med+ Urgent Care Utilization Data Report  
In the month of March, 228 patients were seen during regular business hours and 148 during extended hours. Of the 376 patients seen, 61.7% were covered by Medical-Cal HMO insurance.
  - 10) Checkbook Report - January to March  
This report shows the funds invested in the community and specifically at the Mission Road property for maintenance, repairs, and for the Major Use Permit. For the period of January through March 2020, \$47,388.81 has been spent.  
It also details what transactions have taken place operationally for the first quarter of this year, which totals \$551,146.69, largely due to the Community Health Contract checks distributed in February.

**Recommendation:** The Finance Committee recommends that the Board of Directors approve a transfer of funds in the amount of \$48,000 from the Community Investment Fund to the Operations Account at the May 2020 regular board meeting.

4. Discussion Items

a. Consideration of Fiscal Year 2020-2021 Budget

Discussion ensued regarding the process in use to develop the 2020-21 budget, taking into consideration the anticipated use of the E. Mission Road property. A budget narrative and comparison prior costs were recommended additions prior to taking to the full board.

5. Board Member Comments and Future Agenda Items

Committee Chair Jeffries said her take away thoughts from recent LAIF webinars include the following:

- Stay the Course
- Be alert
- If liquidity is needed soon for a specific purpose, it would be good to have a conversation with a LAIF advisor and the Finance Committee or Strategic Planning or full board and staff.

6. Adjournment

There being no further business, the meeting was adjourned at 5:07 p.m.

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Jennifer Jeffries, Committee Chair

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Board Secretary/Clerk



# Fallbrook Regional HEALTH DISTRICT

## MINUTES REGULAR BOARD MEETING Wednesday, May 13, 2020, 6:00 p.m.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

### A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 6:03 p.m. and led the Pledge of Allegiance.

In attendance: Directors Howard Salmon, Bill Leach, Barbara Mroz, Kate Schwartz-Frates, and Jennifer Jeffries.

Executive Director Rachel Mason; Legal Counsel Jeffrey Scott; Accountant Susan Woodward and staff members Linda Bannerman, Mireya Banuelos, Wendy Lyon, and Pamela Knox

### B. APPROVAL OF THE AGENDA

**Action:** It was moved by Director Mroz, seconded by Director Schwartz-Frates to approve the agenda as presented.

**Motion carried:** By unanimous roll call vote. 5-0

### C. PUBLIC COMMENTS

None

### D. CONSENT ITEMS

D1. Approval of March 2020 Financial Statements

D2. Minutes of April 1, 2020 Finance Committee Meeting

D3. Minutes of April 8, 2020 Regular Board Meeting

D4. Minutes of April 15, 2020 Strategic Planning Committee Meeting

D5. Minutes of April 17, 2020 Facilities Committee Meeting

**Action:** It was moved by Director Jeffries, seconded by Director Mroz to approve the Consent Items as presented.

**Motion approved:** By unanimous roll call vote. 5-0

### E. REPORTS/POSSIBLE ACTION

E1. Finance Committee – Directors Jeffries and Mroz

Finance Committee Chair Jeffries presented the Finance Committee report and reviewed the financial statements through March 2020 noting that the sale of the building at 617 E. Alvarado is included in that month. The sale resulted in a gain of \$269,242. The down payment was received from escrow on April 1, so that amount of \$158,000 is reported as a Receivable from Escrow. The Note Receivable for \$487,500 bears interest at 4% the first year. Interest only payments begin May 1, 2020 and will be reflected in that month. Additionally, the CyberGrant software purchased in January for \$10,915 was moved from the Community Health Contract account to Dues and Subscriptions. (See attached report for detailed financial data.)

Recommendation: That the board approve the transfer of \$48,000.00 from the Community Investment Fund account to reimburse the Operating account.

Action- It was moved by Director Mroz, seconded by Director Leach to approve the transfer of \$48,000 from the Community Investment Fund to the Operating account.

Motion carried by roll call vote as follows: 4-0

Director Jeffries Aye

Director Salmon Aye

Director Leach Aye

Director Mroz Aye

Director Schwartz-Frates Not available due to lost connection

- E2. Gov't and Public Engagement Committee – Directors Schwartz-Frates and Mroz  
Committee member Mroz commented that our website is updated daily with the latest COVID-19 updates.

Committee Chair Schwartz-Frates recognized that FRHD had received the Public Health Champion award from S.D. County's Live Well program in April. She reviewed the many updates available on the District's website. To assist the Food Pantry, FRHD processed more than 20,000 lbs. of produce from large and small local growers. The Food Pantry is now asking that donations be provided directly to them as they are now able to process the donations. As of May 1, the County is requiring face coverings in public. As of Friday, May 8, San Diego is moving into Stage 2 of Reopening. Approximately 70% of food businesses are open for takeout only. The District has received face shield masks from Carbon, funded by a grant through Adidas. The District is distributing face shields and masks to non-profit organizations we help to fund and offering these to the community as well. (190 masks and 266 face shields have been donated to date to our community partners and healthcare providers.) The District is also supporting Census efforts in the community. Lastly, Director Schwartz-Frates said May is Mental Health Month. See attached report.

- E3. Facilities Committee – Directors Leach and Mroz

Committee Chair Leach reported there had been discussion regarding potential uses for the E. Mission Road property. At the E. Mission property, trees fell due to rain and other trees are at risk. An assessment is in process to dispose of trees that fell and to consider appropriate action for those at risk. There was also discussion regarding a security system at the E. Mission Rd. property.

Director Mroz said when considering the amount of money to be issued to CHC grant recipients, it is important to keep in mind funds needed to develop and open the E. Mission Rd. property.

- E4. Strategic Planning Committee – Directors Salmon and Jeffries

Recommendation: That the board use the document "Strategic Plan Development for Use of FRHD Resources" as a guide for designing a timeline and process for board conversations and decisions relative to a framework for use of District funds.

Committee member Jeffries was asked to provide the report. She said a Special Meeting of the Board of Directors is scheduled for June 5, 2020 to consider the findings from Catalyst regarding the use of the property on E. Mission Road and discuss decisions relative to a framework for use of District funds. A Finance Committee meeting is also scheduled in the afternoon on June 5<sup>th</sup>.

**Action:** It was moved by Director Jeffries, seconded by Director Mroz to approve the use of the "Strategic Plan Development for Use of FRHD Resources" as a guide for designing a timeline and process for board conversations and decisions relative to a framework for use of District funds.

**Motion carried** by unanimous roll call vote. 5-0 (Director Schwartz-Frates was reconnected to the meeting)

- E5. Executive Director – Rachel Mason  
Rachel Mason provided an update regarding the Community Health Contract grant applications. She said 23 organizations submitted a total of 34 grant applications. Board members are currently scoring the applications which are due to Rachel on Friday. She noted that staff member Tracy Rosalee worked daily each work week to process the produce donations (more than 20,000 lbs.) for the Fallbrook Food Panty. In addition, FRHD received an award for Winter 2020 from Streamline (provider of the District website) for the most “image-inary in a crisis” (most images posted during the pandemic). Linda Bannerman and Mireya Banuelos are responsible for the District’s website. See attached for the remainder of the Executive Director’s report.
- E6. General Counsel – Jeffrey Scott  
Counsel Jeffrey Scott said the state legislature is just returning to the Capitol and experiencing the restrictions resulting from the pandemic. Social distancing presents a real challenge for the legislators and the legislative process. New bills will be related to COVID-19 issues. Committee rooms are too small to accomplish the work needing to be done, with some restrictions on the public attending hearings. There is discussion of use of the Memorial Auditorium for Assembly meetings. The State of California budget prior to the pandemic had a \$6 billion surplus, and now has a \$54 billion deficit. See attached General Counsel report.

## F. DISCUSSION/POSSIBLE ACTION ITEMS

- F1. Consideration of Resolution No. 432 – Annual Statement of Investment Policy for Fiscal Year 2020-2021  
Counsel Scott said every year this type of resolution is considered by the Board of Directors as it sets forth the current investment standards, ethics, credit risks and permissible investments determined by the Board. It is an annual requirement and counsel recommended approval by the Board.  
**Action:** It was moved by Director Jeffries, seconded by Director Mroz to approve Resolution No. 432 as presented.  
**Motion carried** by unanimous roll call vote. (5-0)
- F2. Consideration of continued FRHD financial support (\$30,140) to essential nonprofit service partners to assist with COVID-19 efforts.  
Executive Director Rachel Mason said last month the Board had approved additional funding for five Community Health Contract recipients providing essential services during the pandemic. Each organization was asked to provide a report on how the funding was used. There was coordination of effort among the organizations providing, among other services, food security, mental health support and personal protective equipment. Each organization said the need continues and Ms. Mason recommended approval of the support for an additional month.  
**Action:** It was moved by Director Schwartz-Frates, seconded by Director Leach to approve financial support in the amount of \$30,140 to essential nonprofit services partners to assist with COVID-19 efforts for an additional month.  
**Motion carried** by unanimous roll call vote. (5-0)
- F3. Update on MedPlus Urgent Care Clinic  
Chairman Salmon said Dr. Skeoch had a schedule conflict and could not join the meeting tonight. Executive Director Mason reviewed what Dr. Skeoch had provided as follows:
- Telemedicine services are in use (approximately 10% of patients)
  - Advertising telemedicine services (banners, flyers, social media, and ads) in English and Spanish
  - Open 10am – 6:00 pm weekdays and 10 am – 2:00 pm weekends/holidays

- Applied to CMS and received \$3,800.00 and the SBA Treasury stimulus receiving \$5,000. Not deemed eligible for the paycheck protection program. Dr. Skeoch is researching the pros and cons of creating a non-profit status for the Urgent Care.
- In process of updating the building.

Discussion ensued. Board members were pleased he pursued and received alternative funding. Counsel said it is encouraging he is exploring a non-profit status. In addition, Chairman Salmon asked the Executive Director to encourage Dr. Skeoch to attend next month's meeting.

**G. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS**

- G1. Other Director/Staff discussion items
  - G1a. Item(s) for future board agendas
    - MedPlus Urgent Care
    - Budget Considerations for 2020-21
    - Further discussion regarding use of volunteers and the need for childcare services
  - G1b. Announcements of upcoming events:
    - **Facilities Committee meeting – May 15**, 10:30am, Virtual Meeting
    - **POSTPONED Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3<sup>rd</sup> Wednesday, May 20**, 10:30am-noon, FRHD Administrative Office, Community Room (downstairs) 138 S. Brandon Rd., Fallbrook
    - **Strategic Planning Committee meeting – May 20**, 5:00pm, Virtual Meeting
    - **Memorial Day, May 25 – District Holiday**
    - **Gov't and Public Engagement Committee meeting – May 29**, 10:30am, Virtual Meeting
    - **Finance Committee meeting – 1<sup>st</sup> Wednesday, June 3**, 4:30pm, FRHD Administrative Office, Board Conference Room, 138 S. Brandon Rd., Fallbrook
    - **POSTPONED Woman of Wellness – 1<sup>st</sup> Thursday, June 4**, 6:00 – 7:30pm, Fallbrook Library
- G2. **Next Regular Board meeting – 2<sup>nd</sup> Wednesday, June 10**, 6:00pm, Virtual Meeting

The Board adjourned to Closed Session at 7:34 p.m.

**H. CLOSED SESSION**

- H1. Personnel Matters Pursuant to Government Code Section 54957 – Executive Director
- H2. Personnel Matters Pursuant to Government Code Section 54957 – Board Self-Evaluation

**I. RETURN TO OPEN SESSION**

The Board reconvened into Open Session at 8:11 p.m.  
 Counsel was directed to take appropriate action concerning the Executive Director evaluation.  
 The Board took no action regarding the Board evaluation.

**J. ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:12 p.m.

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Howard Salmon, Chairman

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Board Secretary/Clerk







**AGENDA  
FACILITIES COMMITTEE**

**Friday, May 15, 2020 at 10:30 A.M.**

**In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.**

1. Call to Order/Roll Call

Committee Chair Bill Leach called the meeting to order at 10:30 a.m.

In attendance: Committee Members: Bill Leach and Barbara Mroz; Executive Director Rachel Mason; Staff Member Linda Bannerman and Property Manager Roy Moosa

2. Public Comments

None

3. Discussion Items

a. Update on Major Use Permit

Executive Director (ED) Rachel Mason said the traffic study and noise study remain in process and were delayed by the rain and the pandemic. Depending on the results of the studies, the Major Use Permit will be placed on the docket for the County to approve. Director Mroz said it would be ideal to have the presentation of CHC grant awards at the East Mission Road property, depending on when public gatherings are again permitted.

b. Update on Lease with Rock Rose School

ED Rachel Mason said the school closed in April due to the pandemic. Their lease with the District remains on a month-to-month basis. Director Leach asked the Executive Director to have a discussion with the school’s leaders regarding their plans. Their new school requires County approval as well and has been delayed due to the pandemic.

c. Update on Food Collection Efforts at East Mission Road Property

The Food Pantry said they can now handle the produce donations directly. May 13<sup>th</sup> was the last day FRHD was needed to accept produce drop-off donations for them. FRHD processed more than 20 thousand pounds of produce donated for the Food Pantry.

- d. Update on Damage from Two Fallen Trees and Other Precarious Trees at Mission Road Property.  
SDRMA, the District's insurance carrier, has been consulted regarding fallen trees. Ramirez Landscaping, our local landscaper, will cut the fallen trees into firewood size pieces. We can then offer it to the community by donation, the Boy Scouts can help load the wood, and we can donate the proceeds to a local non-profit/foundation. Property Manager Roy Moosa said he has requested bids from Ramirez and another landscaper for removal of the unstable trees on the East Mission Road property. He also requested a bid for maintenance of the property. Lastly, he is consulting with a company to trim the palm trees on the property as they have not been trimmed for a long while and present a fire hazard. Rachel Mason said the cost of removing the falling trees will be covered by our insurance.
- e. Update of Possible Use of East Mission Road Property as Community Resource During COVID-19 Situation.  
Rachel Mason said she reached out to North County Fire Protection District to offer the East Mission Road property as a community resource during pandemic. At the present time, they identified no need. If the situation changes, they would appreciate being able to revisit the offer. In addition, the County was notified of our property for possible use. She has not yet received a response.

- 4. Update from Property Manager  
Mr. Moosa said his first priority is tree removal as needed. He is seeking bids for maintenance from at least three landscapers for maintenance of all our properties. The maintenance required will be specifically identified to assure the property always looks good. Another priority is to assure sprinklers are maintained and in good working order.
- 5. Board comments and future agenda items  
Director Mroz asked the District to check with the San Diego Blood Bank regarding the need for blood, and perhaps scheduling another blood drive at the East Mission Road property. Chair Leach commended staff for their added efforts during this time. The next committee meeting will take place June 19<sup>th</sup>.
- 6. Adjournment  
There being no further business, the meeting was adjourned at 11:13 a.m.

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Bill Leach, Committee Chair

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Board Secretary/Clerk





**MINUTES  
STRATEGIC PLANNING COMMITTEE**

**Wednesday, May 20, 2020 at 5:00 P.M.**

**In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.**

1. Call to Order/Roll Call

Committee Chair Howard Salmon called the meeting to order at 5:06 p.m.

In attendance: Committee Members: Howard Salmon, Chair and Jennifer Jeffries.

Executive Director Rachel Mason; Staff Members Linda Bannerman and Mireya Banuelos and Catalyst representatives Debbie Jacobs and Sharon Conklin.

2. Public Comments

None

3. Discussion Items

a. Catalyst – Summary of Findings of Pre-Phase/Activities

The representatives from Catalyst provided a presentation of their activities, findings, and next steps in the process of identifying and prioritizing community needs to determine optimal programming for the future Health & Wellness Center on East Mission Road. Discussion ensued during which there were some recommended changes to the presentation. It was noted that prior data provided averages that did not represent different populations with different needs and did not consider root causes driving many community needs. (See attached presentation.)

**Recommendation:** The Strategic Planning Committee recommended changes to some portions of the presentation and recommended the modified presentation be presented to the full board at a Special Meeting on June 5<sup>th</sup>.

b. Community Health Contracts/Grants Fiscal Year 2020-2021

Discussion ensued regarding the applications received for the Community Health Contract grants for Fiscal Year 2020-2021. Board members reviewed and scored each application. Director Jeffries suggested that the District not fund applications/organizations scoring below 70. In addition, some budget revisions were recommended for many of the applicants. Lastly, there was further discussion regarding communication with applicants as to the following:

- Why applications were denied and what could have been done better
- Why budget revisions were recommended
- Information as to what types of applications will be considered moving forward as the Health & Wellness Center is developed and opened.

4. Board Member Comments and Future Agenda Items

Director Jeffries requested an agenda item for the Special Meeting of the Board on June 5<sup>th</sup>. She recommended consideration of FRHD partnering with the Chamber of Commerce as businesses begin to open and FRHD offering a touchless thermometer, masks and/or face shields. A maximum cost per offering to each business and a time limit of the offering need to be determined.

5. Adjournment

There being no further business, the meeting was adjourned at 6:19 p.m.

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Howard Salmon, Committee Chair

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Board Secretary/Clerk





**MINUTES  
GOVERNMENT/PUBLIC ENGAGEMENT COMMITTEE**

**Friday, May 29, 2020 at 10:00 A.M.**

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Schwartz-Frates called the meeting to order at 10:04 a.m.

In attendance: Committee Members: Kate Schwartz-Frates and Barbara Mroz

Executive Director: Rachel Mason and Staff Members Linda Bannerman and Mireya Banuelos

2. Public Comments

None

3. Discussion Items

a. FRHD 70<sup>th</sup> Anniversary Celebration Week

Committee Chair Schwartz-Frates reviewed the activities planned for the week of June 7<sup>th</sup> celebrating the 70<sup>th</sup> Anniversary of the District. Due to the pandemic, the public is unable to gather, so activities were planned around that fact. (See attached.)

b. COVID-19 Situation Updates

i. Federal

ii. State

iii. County

iv. Local

Director Schwartz-Frates discussed updates to the pandemic situation. She noted we post daily updates on our website. The District is offering masks to the public which can be picked up after calling the office to set a time; one mask per person while they last.

Escondido and Oceanside have the nearest COVID-19 testing sites and appointments are required.

c. Legislative Updates

d. San Diego County & Live Well Updates

e. FRHD and Community Event Updates



f. Education and Training Opportunities

Director Schwartz-Frates noted that a balanced state budget is due by June 15<sup>th</sup> in Sacramento. The governor asked that only necessary bills be brought forward as there will be budget cuts due to the pandemic. The state is seeking federal assistance. She noted a lot of pandemic information is available on our website and the public is welcome to contact the District with any questions. Discussion ensued regarding May being Mental Health Month, and resources available during this surreal time with COVID-19. The district is also providing updates via social media. Lastly, the re-opening plan is also available on the District website.

4. Board Comments and Future Agenda Items

None

5. Adjournment

There being no further business, the meeting was adjourned at 10:33 a.m.

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Kate Schwartz-Frates, Committee Chair

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Board Secretary/Clerk

## **REPORTS/POSSIBLE ACTION**

**REPORTS/POSSIBLE ACTION**  
Government/Public Engagement Committee

## GOVERNMENT & PUBLIC ENGAGEMENT COMMITTEE JUNE 2020 REPORT

- a. [COVID-19 Information & Updates](#)
  - i. Federal
  - ii. State
  - iii. County
  - iv. Local
- b. Legislative
  - i. [Hurst+Brooks+Espinosa](#) “This Week in Sacramento” May 24<sup>th</sup> & 27<sup>th</sup> Reports (Attached)
- c. San Diego County & Live Well Updates
  - i. [County News Center](#)
  - ii. [Live Well @Home](#): Free resource to help community residents find tips and strategies to stay healthy in both mind and body while staying at home.
- d. FRHD and Community Event Updates (See *Community Engagement Report Attached*)

# This Week in Sacramento

INFORMATION & INSIGHTS FROM HURST BROOKS ESPINOSA ■ SPECIAL UPDATE: MAY 24, 2020

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## Assembly and Senate Consider May Revision Budget Proposals in Truncated Hearings

### Budget Oversight

Assembly Budget Subcommittee No. 6 met Friday and focused on the Administration's proposals to maintain expenditure authority via budget control section language that allows the Administration to notify the Joint Legislative Budget Committee (JLBC) before expending about \$2.9 billion in funding related to the COVID-19 pandemic, as well as additional resources from the CARES Act, including \$1.75 billion in CARES Act funds allocated to counties and cities and \$750 million in CARES Act funds to Project Roomkey.

While the Administration suggests that the additional allocation would allow the state to react quickly to a potential COVID-19 uptick during the fall while the Legislature is adjourned, the Legislature had a strong response to the proposal, noting that the Governor could call the Legislature into a special session if quick action were needed. (For more information, check out this [letter](#) from the Department of Finance and this [handout](#) from the Legislative Analyst's Office.) Senate Budget Subcommittee No. 4, which heard the control section item, struck a similar tone, with members questioning the Administration's proposal and challenging the assertion that they needed the authority to respond quickly. While the Governor has publicly welcomed a dialogue with legislators, it has become clear that this issue will be a significant matter in negotiations over the 2020-21 state budget.

### Health and Human Services

Assembly Budget Subcommittee No. 1 held two hearings last week to discuss the health and human services items in the May Revision. Both hearings were formatted similarly, with an overview presentation from the Legislative Analyst's Office (LAO) – see their [health](#) and [human services](#) handouts – brief remarks from a representative of the Health and Human Services Agency and Department of Finance. Members then asked questions, leaving the majority of the remaining time for public comment (approximately four hours each meeting).

Assembly Members raised issues with program eliminations and cuts impacting seniors and person disabilities, such as the elimination of the Community Based Adult Services (CBAS) program and Multipurpose Senior Services Program (MSSP). Chair Arambula specifically mentioned concerns with public health infrastructure, behavioral health, the proposed elimination of the Family Urgent Response System, cuts to CalWORKs subsidized employment, cuts to Song-Brown workforce funding and the decision to withdraw the Medi-Cal expansion to undocumented seniors. Assembly Member Wood asked the Newsom Administration why policy decisions that were enacted last year through Legislation signed by the Governor were being eliminated instead of paused.

The LAO and Assembly are looking critically at the Administration's estimated caseload increases in CalWORKs and Medi-Cal, concerned that if estimates are inflated the Legislature will be cutting programs unnecessarily. Cuts to CalWORKs caseload estimates could further affect funding for employment services and other activities designed to get people back to work. The Administration's May Revision already cuts CalWORKs employment services and child care by \$650 million.

It does not appear that the Assembly budget process will include votes on individual budget items via subcommittees, as is the historical practice. Senate Budget Subcommittee No. 3 will be meeting in what is expected to be a marathon hearing today (Sunday, May 24) to discuss their budget items. Based on actions in other Senate subcommittees, it is expected that they will be taking votes on January and May budget proposals. The health agenda can be viewed [here](#); the human services agenda can be viewed [here](#) and [here](#).

### **State Administration**

Assembly Budget Subcommittee No. 4 also met this week and briefly discussed the Administration's proposal on Project Roomkey and elections, but took no actions. Senate Budget Subcommittee No. 4 also meet to discuss Project Roomkey, elections, and control section language proposed for allocation of federal funds, including CARES Act funds, currently proposed to be shared in part with counties and cities; these items, for the most part, were held open. The Administration proposed new [trailer bill language](#) associated with land use issues surrounding Project Roomkey late Friday evening.

### **Public Safety and Corrections**

Finally, both Senate and Assembly Budget Subcommittees No. 5 on public safety issues met this past week. The LAO's handout on the major corrections and public safety proposals is [here](#). The Senate took a set of very specific [actions](#) on a range of items, including voting to accept various May Revision proposals and withdraw of various January budget proposals, while the Assembly had more general discussions about May Revision proposals.

Here is what is notable. Both subcommittees generally – with a few limited exceptions – indicated broad support for the Governor's May proposal to fully realign the juvenile justice system to counties. Dozens and dozens of reform advocates spoke in favor of the proposal to shutter the remaining Division of Juvenile Justice (DJJ) facilities; called for increased oversight of the transition and implementation of the regionalized approach at the county level; and advocated for permitting community-based organizations to have an increased role in local service delivery – including access to funding. While the Assembly took no specific actions, the Senate subcommittee deliberately “left open” the proposal to execute the shift of responsibility to allow for more time to design a framework for the realignment. Notably, however, the Senate also affirmatively adopted provisions to reverse the 2019 changes in law that moved DJJ from the state corrections agency to a new entity within the health and human services agency. In so doing, DJJ effectively has no home – making evident that the only realistic outcome is a shift of this population to the county jurisdiction. Discussions among the Senate subcommittee members began to explore the complexities of this proposed transition, while making clear that their overall policy preference and perspective is that these youth are better served in smaller, more responsive programs closer to home.

### **Committee of the Whole and Other Procedural Plans**

The Assembly has indicated it intends to employ the “Committee of the Whole” process – a deliberative assembly of the entire house using modified procedural rules – to discuss and consider

the state budget. This process has not been used for many decades. The full Assembly will gather as a Committee of the Whole on Tuesday, May 26, first hearing presentations from the Legislative Analyst's Office and the Administration. Individual members will then have an opportunity to make statements, propose budget alternatives, and ask questions during the afternoon session.

Based on our conversations, it also does *not* appear that a Budget Conference Committee will be convened to hash out differences between the two houses in their approaches to adopting a state budget – perhaps a sign that the two houses expect little difference in their budget approaches.

## **DHCS Announces New Long Term Care at Home Benefit**

The Department of Health Care Services (DHCS) informed stakeholders late last week that it will begin development of a potential new “Long Term Care at Home” benefit in Medi-Cal. This new model of care is intended to help address the coronavirus pandemic, and provide eligible consumers with a coordinated and bundled set of home and community services to help vulnerable adults statewide stay healthy at home.

The Long Term Care at Home benefit will include: 1) individual, person centered assessment; 2) transition services; 3) care management; and 4) home and community based services. This benefit will be bundled with existing Medi-Cal benefits offered through Medi-Cal managed care and fee-for-service delivery systems. It's not clear whether the new benefit is related in any way to the Administration's proposals to eliminate CBAS and the MSSP.

This benefit is intended to support home care for individuals transferring from hospitals to home, from skilled nursing facilities to home or to prevent a skilled nursing facility stay. This benefit would also allow skilled nursing facilities and residential care facilities to decompress, so fewer people are exposed to the demonstrably-higher risks of viral infection in communal settings.

DHCS will develop this model in coordination with the Master Plan for Aging Stakeholder Advisory Committee. The proposal will require approval from the federal Centers for Medicare & Medicaid Services; DHCS is intending to implement this model by early 2021 and believes the benefit will be cost-neutral for the state General Fund. DHCS will be posting more information as it becomes available on their website.

Governor Newsom Update on Stage Two Progress, New Contact Tracing Awareness Program  
The Governor noted that over 40 counties had submitted attestations and demonstrated readiness to move further into Stage 2 of re-opening. As of 8 a.m. today (May 24), 46 of the 58 counties have submitted attestations and demonstrated readiness. (The state updates the county variance process in real-time at this [link](#).) The Governor also warned that as the state reopens, transmissions may increase. The county attestation plans include the ability to toggle back to address disease spread.

The Governor specifically mentioned the concerns in Imperial County where hospitals are stretched due to an increase in the number of COVID-19 related patients. The state sent out a field medical station of 125 beds to decompress the system. Last week, 75% of the ventilators in the county were in use; as of Friday 52% of ventilators in the county are in use.

The Administration is working closely with the faith community and expect to release guidance for churches no later than Monday (May 25). He also said additional information will be forthcoming

about casinos (on or near June 8). He also mentioned day camps and summer camps as an item that will be addressed in guidance in the next couple of weeks.

The Governor also talked about contact tracing during the press conference. The goal in Phase 1 of the efforts to ramp up contact tracing is to have 10,000 contact tracers working. Five hundred people have completed the state's training academy, and an additional 300 individuals are in the next cohort of training. The Administration also announced California Connected, a public awareness campaign about the contact tracing program.

As part of California Connected, public health workers from communities across the state will connect with individuals who test positive for COVID-19 and work with them, and people they have been in close contact with, to ensure they have access to confidential testing, as well as medical care and other services to help prevent the spread of the virus.

The public awareness campaign is being supported by multiple private partners who have committed a total of \$5.1 million in funding and in-kind resources to help educate all Californians, and underserved communities in particular. These partners include Jeff Skoll and his organizations (The Skoll Foundation, Participant, and Ending Pandemics), The California Health Care Foundation, The California Endowment, Twitter and Facebook, in addition to existing media partners engaged in the larger public awareness effort. The campaign will include radio ads, billboards, social media posts and videos in multiple languages. For more information, visit [this site](#).

## **Senate Democrats Unveil Housing Production Package, Assembly Advances its own Housing Legislation**

After [SB 50](#) by Senator Scott Weiner failed passage on the Senate Floor in late January and the pro Tem Toni Atkins' subsequent commitment to pass a housing production bill by the end of the 2020 legislative session, Senate Democrats released its [housing production plan](#) this past Thursday. The package of bills is intended to remove barriers and streamline the development process at the local level and bolster the production of new housing. With exception of a new CEQA streamlining proposal for affordable housing development, the plan includes amended versions of bills that have been moving through the legislative process since the start of the year, including:

- [SB 902](#) (Wiener), which would authorize a local government to pass an ordinance to zone any parcel for up to 10 units of residential density per parcel, at a height specified by the local government in the ordinance, if the parcel is located in a transit-rich area, a jobs-rich area, or an urban infill site.
- [SB 995](#) (Atkins), which would provide California Environmental Quality Act (CEQA) relief by expanding the existing AB 900 process for Environmental Leadership Development Projects for housing projects, particularly affordable housing.
- [SB 1085](#) (Skinner), which would revise state density bonus law and, among other things, require a city or county to grant a density bonus and certain incentives or concessions if the developer agrees to construct a housing development that will contain a specified percentage of units for households of low or moderate incomes.
- [SB 1120](#) (Atkins), which would require a proposed housing development containing two residential units to be considered ministerially in zones where allowable uses are limited to



single-family residential development if the proposed housing development meets certain requirements. This bill would also require a city or county to ministerially approve a parcel map for an urban lot split that meets certain requirements.

- [SB 1385](#) (Caballero), which would permit housing development to be proposed for a site zoned for office or retail commercial use if the site has no existing commercial or residential tenants on 50% or more of its total square footage for a period of at least 3 years prior to the submission of the application.

The Assembly Housing and Community Development Committee also met this week and passed several affordable housing and planning and land use related measures onto Appropriations Committee on similar subjects as the Senate production package. Moving forward for a fiscal hearing is [AB 2345](#) by Assembly Member Lorena Gonzalez which would also increase the waivers and concessions provided under state density bonus law, [AB 3107](#) by Assembly Member Richard Bloom which would provide for the development of housing with certain percentages set-aside for lower-income households on commercial zones, and [AB 3155](#) by Assembly Member Robert Rivas which would provide for a streamlined, ministerial approval process for small lot subdivisions.

The Senate's package of production bills is up for policy committee hearings in Senate Housing Committee (SB 902, SB 1085), Senate Governance and Finance Committee (SB 1120, SB 1385), and Senate Environmental Quality Committee (SB 995) next week.

## **Public Safety Bills Worth Noting**

- **[SB 1290](#) (Durazo) – Collection of Juvenile Fees**

By way of background, SB 190 (Mitchell, 2017) eliminated counties' authority to charge and collect fees from the families of youth in the juvenile delinquency system. The measure was, however, silent with respect to vacating existing debt associated with fees levied prior to the effective date of the measure; some jurisdictions continue to pursue debt collection on these past obligations. SB 1290 would expressly prohibit the collection of outstanding balances associated with specified county-assessed or court-ordered fees. The measure is supported by a variety of justice reform and civil rights advocates. In its hearing this week in the Senate Public Safety Committee, it passed on a 5 to 1 vote. It will be heard in the Senate Appropriations Committee on June 1.

- **[AB 2483](#) (Bauer-Kahan) – Reporting of County Recidivism Data**

This measure would, beginning on January 1, 2023, require each county sheriff to compile and submit recidivism – as defined – data to the Board of State and Community Corrections (BSCC) on an annual basis. Specific elements include data on antirecidivism programs offered in county jail facilities and associated success rates in reducing recidivism in each of those programs. The measure was approved unanimously in the Assembly Public Safety Committee on May 19. The state sheriffs' association raised opposition to the measure on the basis that the data collection requirements are vague and likely to produce disparate information across jurisdictions. Additionally, they indicate that given the broad nature of recidivism in the measure, AB 2483 contemplates requiring jails to seek relevant data from other agencies – jails and courts in other jurisdictions as well as the state and federal corrections system. This aspect of the measure would be operationally challenging and costly, particularly given that there is no funding provided to support the new workload. The bill now goes to the Assembly Appropriations Committee for review.

## **Gig Worker Initiative Eligible for November Ballot**

On Friday, the Secretary of State announced that the initiative sponsored by Uber, Lyft, and other transportation network companies (think DoorDash, GrubHub, etc.) is eligible for the November ballot. The language of the initiative is what the companies unsuccessfully sought during negotiations on last year's AB 5 (Gonzalez) and establishes a hybrid classification between employee and independent contractor. Opponents of the measure, of course, suggest that the benefits offered to employees under this model fall short of those that could be achieved if drivers were categorized as employees (and were unionized).

Proponents have until June 25 to determine whether to remove the measure from the ballot.

## **LAO Report: Updated Information on Federal Assistance to Businesses**

The LAO, in this [post](#) from last week, updates information regarding federal assistance available to assist business in the context of the COVID-19 pandemic.

**Please feel free to contact any one of us at Hurst Brooks Espinosa with questions ...**

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# This Week in Sacramento

INFORMATION & INSIGHTS FROM HURST BROOKS ESPINOSA ■ SPECIAL UPDATE: MAY 27, 2020

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## Assembly Meets as “Committee of the Whole”

Using a committee procedure last employed when Assembly Speaker Willie Brown was at the helm, the entire Assembly met yesterday as a Committee of the Whole on the State Budget. As described by the Assembly parliamentarian, the Committee of the Whole is essentially a floor session, but with invited speakers. The format allows the entire body to hear from and then engage in questions and answers with the witnesses. Evidently, the use of the Committee of the Whole was more common in the past; it last was used in March 1995 on the topic of the Orange County bankruptcy.

The Assembly budget chair and vice-chair offered opening remarks, then the body heard from Finance Director Keely Bosler and Legislative Analyst Gabriel Petek. (See their respective presentations/handouts here: [DOF](#) | [LAO](#).) Following the presentations, all members on the floor were given four minutes to speak on any budget-related item or priority. The session went on for more than five hours. It is our understanding that no further convenings of the Committee of the Whole are expected.

As for future steps in the state budget process, the full Senate budget committee will meet tomorrow to close out the maximum possible items. Best we can glean, the reconciliation process between the houses will not take place through the normal Budget Conference Committee process. Getting to a final, compromise budget among the Governor and legislative leaders presumably will take place via closed door negotiations. More to come ...

## Governor Newsom Announces New Reopening Guidance

In back-to-back announcements, Governor Gavin Newsom issued new reopening guidance for counties that have been approved for a Stage 2 variance to begin to move into Stage 3 with hair salons and barbershops with modifications to their operations; only limited services may be offered at this time. On Monday, the Governor announced that in-store retail could resume statewide under county stay-at-home order guidance and houses of worship could open with limited capacity.

The Administration is also expected to release guidance on summer camps, child care facilities, and schools; entertainment industry guidance will be available later this week to allow production to resume. Also, the Governor met today with fitness industry officials to discuss ways to approach re-opening gyms and various fitness studios.

To date, 47 of 58 California counties meet the state’s regional standards. A complete listing of [industry guidance](#) can be found on the state’s COVID-19 website. A complete [list of counties](#) that have attested to variance criteria can also be found there.

## Senate Budget Subcommittee Discusses and Takes Action on HHS Issues

Senate Budget and Fiscal Subcommittee No. 3 met on Sunday to discuss the health and human services state budget proposals. The subcommittee adopted several January and May budget items proposed by the Newsom Administration. They engaged in more substantive discussion on several budget items, including:

- Creation of a state generic drug label. Senator Pan is authoring a bill ([SB 852](#)) related to this issue, which would establish the Office of Drug Contracting and Manufacturing. The Administration indicated that they would have more information about their plan by the end of the summer.
- Discussion with the Department of Managed Health Care about potential ways to ensure health plans are supporting their provider networks during the pandemic.
- Elimination of funding for the Song-Brown Health Care Workforce training program, which support primary care physicians.
- Medi-Cal caseload estimate. The Legislative Analyst's Office talked about their analysis of the Administration's caseload estimate. They questioned the Administration's assumption about General Fund costs and the distribution of caseload across various Medi-Cal eligibility categories, which assumes a significant share of seniors and persons with disabilities as opposed to childless adults, which have a lower state General Fund match requirement.
- Impacts to community clinics, which was brought up by Senator Hurtado.
- Impacts to seniors, which was mentioned by Senator Hurtado.
- Impacts to family planning services. Please note that 72 members of the Legislature sent a letter to legislative leadership and the Governor asking that the cuts to Family Pact Program (\$100 million Proposition 56 funds, \$1 billion total funds) be rejected.
- Proposition 56 funding.
- Impacts to hospitals.
- Public health: Senator Pan said the California Department of Public Health is perhaps the "most important department we should be talking to..." Senator Pan also asked why funding was not included in the state budget for contact tracing. CDPH responses that they are waiting to determine an allocation for the most recent federal funding.
- Mental Health: Senator Pan is interested in examining recommendations from the Mental Health Services Oversight and Accountability Commission to better adapt to declining MHSA revenues later this summer (later than the June budget adoption).

Items of interest that were held open or rejected, include:

### Health Items

- Medi-Cal caseload estimate – held open
- Withdrawal of the Medi-Cal expansion to undocumented seniors – held open
- Adjust managed care capitation payments, including 1) an inpatient maximum fee schedule for private and district hospitals, 2) an adjustment based on the potential to avoid emergency room visits by low acuity patients, 3) reduction in contracting levels through coding changes, and 4) reduced managed care underwriting gain from 2 percent to 1.5 percent – held open
- Elimination of the 340B Supplemental Payment Pool for non-hospital providers – held open
- Medi-Cal Rx state operations funding – held open
- Elimination of Medi-Cal optional benefits – held open
- Eliminate rate carve outs for pharmacy and dental for community clinics – held open

- Eliminate Proposition 56 supplemental payments, value-based payments, loan repayments and staffing — held open
- Elimination of Song-Brown Healthcare Workforce Training program — held open
- Withdrawal of implementation of AB 1088 (Wood), which would allow individuals in the Aged and Disabled program to remain eligible for Medi-Cal regardless of the state’s payment of Medicare Part B premiums — held open
- Eliminate Martin Luther King Jr. Community Hospital Supplemental Payments — held open
- Freeze County Administration funding for Medi-Cal eligibility — held open
- Restore the “senior penalty” in the Aged and Disabled program — held open
- Eliminate Aged and Disabled Medicare Part B disregard — held open
- Eliminate extension of Medi-Cal for post-partum mental health — held open
- Eliminate Screening, Brief Intervention, Referral to Treatment (SBIRT) for opioids and other drugs — held open
- Eliminate EPSDT case management allocation to counties — held open
- Reduction in funding to Black Infant Health — held open
- Healthcare Payments Database Program implementation trailer bill — held open
- Administrative resources for prescription drug proposals, including creation of state generic drug label – deny without prejudice because the Administration does not intend to propose trailer bill language

### **Social Services**

- 1991 Realignment revenue estimate — held open
- CalWORKs: eliminate funding for Expanded Subsidized Employment; revised CalWORKs Employment Services and Child Care assumptions; reduction in CalWORKs Home Visiting; suspension of CalWORKs Outcomes and Accountability Review; CalWORKs Child Care Regional market Rate reduction — held open
- Child Welfare Services: eliminate Foster Family Agency social worker rate increase; reduce Short-term Residential Treatment Program (STRTP) rates by 5 percent; suspension of the Family Urgent Response System; suspend Level of Care rates two through four; Continuum of Care Reform reconciliation — held open
- In-Home Supportive Services 7% cut — held open
- Supplemental Security Income/State Supplemental Payment (SSI/SSP): withhold the SSI COLA — held open

### **Aging/Senior Items**

- \$2 million reduction to the Long-Term Care Ombudsman – held open
- Elimination of the Multipurpose Senior Services Program (MSSP) – held open
- Elimination of the Community Based Adult Services (CBAS) program — held open
- Reduction of \$8.5 million GF to senior nutrition programs – reject May Revision and restore funding
- Reduction of \$3 million for Aging and Disability Resource Centers — reject May Revision and restore funding

**Please feel free to contact any one of us at Hurst Brooks Espinosa with questions ...**

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## COMMUNITY ENGAGEMENT JUNE 2020

### DISTRICT EVENTS/COMMUNITY ENGAGEMENT EFFORTS:

**Woman of Wellness—June 4<sup>th</sup> postponed**

#### **70th Anniversary Celebrations—June 8<sup>th</sup> through June 12<sup>th</sup>**

**Monday-Friday:** Frozen Yogurt Giveaway at our local favorite, the Yogurt Palace  
**Tuesday:** Delivering flowers, a token of gratitude to our past, current, and new grantees, board members, and past Fallbrook Hospital auxiliary volunteers, and Healthcare Heroes that live or have offices in the area.  
**Wednesday:** Board Meeting: Announcement by Board Chair, Supervisor Jim Desmond, and other Elected Officials, and Announcement of 2020-2021 Grant Recipients  
**Thursday:** Special Article in the local Village News, and delivering flowers  
**Friday:** Delivering flowers

#### **Community Collaborative for Health & Wellness—June 17<sup>th</sup> postponed**

*Community Resource Directory is being updated and facilitators will meet virtually to discuss the strategic focus of the committee from feedback collected. Committee will plan to meet next month on July 15<sup>th</sup> via zoom.*

### WEBSITE:

#### [COVID-19 Information & Updates](#)

- [Daily “Health District COVID-19 AM Briefing”](#)
- [COVID-19 Resources](#)
- [Social Determinants of Mental Health](#): Information & Resources

### SOCIAL MEDIA

#### Content

- 70<sup>th</sup> Anniversary Celebrations
- “Health District COVID-19 AM Briefing”
- COVID-19 Resources
- Census 2020
- National Health Observances:
  - Alzheimer’s Disease
  - National Safety Month
  - World Sickle Cell Day
  - National HIV Testing Day

#### Facebook Insights: May 7- June 3

New Page Likes: 26 ▼28%      Post Reach: 5,141 ▲ 14%      Post Engagements: 1,214 ▲ 4%

**REPORTS/POSSIBLE ACTION**  
Executive Director – Rachel Mason

## EXECUTIVE DIRECTOR'S REPORT - JUNE

### Community Presentations:

The District Staff and Board will continue recognizing our 70<sup>th</sup> Anniversary this week with the delivery of flowers to our past, current and likely grantees.

Special thanks to Yogurt Palace for partnering with the District to provide 70 free junior sized treats this week. We'd also like to thank Mike's flowers for helping us attain the lovely bouquets we've been delivering this week.

To our community representatives for their presence and support of the District.

### COVID-19 Updates:

- COVID Testing – The Health District, in partnership with NC Fire and SD County will be hosting a drive through testing site at the Wellness Center – by appointment only, on June 15 and June 30.
  - The information will be on our website and promoted via social media and flyers once the County releases the information – not available as of 6.8.20. Details regarding how to sign up for testing can be found here: [https://www.sandiegocounty.gov/content/sdc/hhsa/programs/phs/community\\_epidemiology/dc/2019-nCoV/testing.html](https://www.sandiegocounty.gov/content/sdc/hhsa/programs/phs/community_epidemiology/dc/2019-nCoV/testing.html) or by calling 211.
  - FRHD staff will be on hand as facility support personnel to NC Fire and SD County staff.
- Each of the five non-profits who were awarded grants to address their special needs during the pandemic were grateful for the support in May.
  - The Foundation for Senior Care and Michelle's Place no longer need the additional funding support.
  - Requesting additional support for June: Senior Center, Boys & Girls Club and Food Pantry: (\$12,957).
- We will resume offering the use of the Wellness Center for community support groups and trainings on June 22.
  - All SD County Safe Reopening protocols will be in place.

### Staff:

- Annual Staff performance reviews are scheduled to be completed by the end of the month. Currently, cost of living allowances and any potential merit raises are addressed in the FY20.21 budget.



- I have asked legal to assist us with a revised Employee Handbook, while we have many current employee policies, the Handbook is in need of revision to address current and future needs.
- Dental and vision benefits are being proposed through our association with SDRMA. Folding these benefits into SDRMA will provide a better plan and is overall less expensive than reimbursing staff's purchase from the open market.
  - An MOU and Resolution are included in the consideration.

**Facilities:**

- Continuing to catch up on much of the deferred maintenance of the Admin. Building.
  - Security cameras were installed with live monitoring and a security gate was added to the front entrance.
  - Bids for painting and carpet for the upstairs will be presented at the next Facilities meeting on 6.26.20.
  - I will also be introducing the need for a Property Condition Assessment to be done to begin planning for future maintenance expenses on the Brandon bldg.

**REPORTS/POSSIBLE ACTION**  
General Counsel – Jeffrey Scott

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*Of Counsel*  
JAMES R. DODSON

Date: June 5, 2020

To: Board of Directors – Fallbrook Regional Health District  
Rachel Mason, Executive Director

From: Jeffrey G. Scott, General Counsel

Re: **Sacramento Update**

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On May 14<sup>th</sup> the Governor released the May revisions to the budget. Although tax revenues normally collected on April 15<sup>th</sup> are delayed until July 15<sup>th</sup>, the Governor is planning for a \$54 billion deficit. This is a huge change from the budget he proposed in January which included a budget surplus of more than \$5 billion. The massive deficit consists of \$41 billion in lower revenues and the other \$13 billion comprising of increased costs associated with fighting the COVID-19 pandemic and increased numbers of people moving into the Medi-Cal program.

The Governor is estimating the unemployment rate will peak around 18% in July of this year which will result in an additional two million people needing Medic-Cal. Total Medi-Cal enrollment is expected to jump to 14.5 million. The state will benefit from the \$16.5 billion reserves they have accumulated through the last economic recovery but those are expected to be expended over the next three budget years.

To account for the deficit the Governor is proposing a number of actions including:

- Leverage monies sent to state through CARES Act.
- Cancelling program expansions and spending increases including cancelling a number of spending programs from the 2019-2020 budget.
- Reduce state employee salaries by 10%. This would still need to be negotiated with unions.
- Draw funds from reserve funds. \$8.3 billion would be drawn this year.
- Reduce state operating costs by five percent by implementing efficiencies.
- Borrow and transfer funds from other special funds from various departments and boards.

- Temporarily suspend net operating losses and temporarily limit to \$5 million the amount of credits a taxpayer can use in any given tax year.
- Assumes funds from the HEROES Act currently being negotiated in Congress.

There are additional actions being proposed but these are the major ones. A significant portion of Governor Newsom's focus was on the importance of the federal government providing monetary assistance. A number of the cuts are contingent on whether the federal government provides money through the HEROES Act.

Looking more closely at the health-related budget actions, there were a few actions worth highlighting including:

- In the January budget the Governor made one of his main priorities to reshape the Medi-Cal program to focus on treating the "whole person". This proposal, called Cal-AIM, would have expanded the types of services offered under the Medi-Cal program to address some of the social determinants of health. **This plan is put on hold.**
- The proposal to expand Medi-Cal to cover adult undocumented individuals will not be pursued.
- Proposition 56 was passed in 2016 to increase tobacco taxes. A significant portion of the funds have been used to supplement Medi-Cal reimbursement for physicians. \$1.2 billion of these funds will be repurposed to pay for the growth in the Medi-Cal program thus eliminating the supplemental provider reimbursement.
- Medi-Cal Managed Care capitated rates will be reduced by 1.5%.
- Program approved in the 2019-2020 budget for \$20 million to place alcohol and drug counselors in emergency departments was reversed and those funds will be moved into the Medi-Cal budget.

The proposal to assist with the cost of hearing aids and related services for children without health insurance coverage in low income households was also withdrawn.

On May 31<sup>st</sup> the Senate Budget Committee adopted a budget rejecting a number of proposals in the Governor's May revise. The Senate Budget included some significant health cuts proposed by the Governor. **The cuts proposed by the Governor that are a part of the Senate Budget include:**

- The proposal to expand Medi-Cal to cover adult undocumented individuals will not be pursued.
- The \$1.2 billion of the Proposition 56 funds used to supplement Medi-Cal reimbursement for physicians will be repurposed to pay for the growth in the Medi-Cal program thus eliminating the supplemental provider reimbursement.
- Medi-Cal Managed Care capitated rates would be reduced by 1.5%.
- The Program approved in the 2019-2020 budget for \$20 million to place alcohol and drug counselors in emergency departments will be reversed and those funds would be moved into the Medi-Cal budget.
- The Proposal to assist with the cost of hearing aids and related services for children without health insurance coverage in low income households **is included** in Senate Budget.

The next step in the budget process is for the Senate to negotiate with the Assembly on their version of the Budget which the Assembly. Once the Senate and Assembly both agree on a Budget they will send it to the Governor for his signature. The Legislature is required to submit a balanced budget to the Governor by June 15<sup>th</sup>. The main premise for the Senate's differences in their Budget was around the expectation of monies to be received from the federal government. The Governor's May revise starts with making "trigger" cuts effective July 1, 2020 such as re-routing Proposition 56 monies from physicians to the overall Med-Cal program. If the state receives monies from the federal government those cuts would be reversed. The Senate Budget assumes the state will get money from the federal government and then if the monies are not received or only a portion of the money is received potential "trigger" cuts will be made October 1, 2020.

**There were no provisions in the Senate Budget for additional financial assistance for hospitals.**

The Assembly also met in late May and slammed the Governor's budget, criticizing his proposed cuts to public education, health care and environmental protections during a rare meeting that allowed them to question the administration directly.

Although there are only a days before the June 15<sup>th</sup> deadline there are heavy negotiations going on between not only the Senate and Assembly but also with the Governor.

## **DISCUSSION/POSSIBLE ACTION**

## **DISCUSSION/POSSIBLE ACTION**

Review of Applicants and Determination  
of Community Health Contract Awards  
Fiscal Year 2020-2021 Funding

Grant #	Agency Name	Program Name	Total Score	Recommended Amount
376	Fallbrook Food Pantry	Alleviating Hunger in Greater Fallbrook	98.5	\$120,000.00
360	D'Vine Path	Life I Can Program*	96.5	\$17,520.00
391	Champions for Health, San Diego County Medical Society Foundation	Project Access San Diego	96.5	\$16,500.00
390	San Diego County Medical Society Foundation, DBA Champions for Health	Community Wellness - Immunizations	95.5	\$6,984.00
366	Foundation for Senior Care	Adult Day Care*	92.5	\$53,827.99
364	Foundation for Senior Care	Senior Transportation Services*	91.5	\$101,280.62
367	REINS	PT,OT, Speech Therapy*	91.0	\$79,500.00
392	Senior/Special Needs Animal Assistance Project Endeavor	Senior Companion Animal Outreach	91.0	\$5,000.00
363	Foundation for Senior Care	Door-Through-Door program	90.5	\$70,508.33
379	Boys & Girls Clubs of North County	Summer Water Safety Program	89.0	\$15,000.00
365	Foundation for Senior Care	Care Advocacy Program	88.5	\$98,650.53
373	Trauma Intervention Programs of San Diego, Inc.	Trauma Intervention Programs of San Diego, Inc.	87.0	\$10,000.00
371	Fallbrook Smiles Project	Celebrate Health*	83.5	\$46,740.00
382	Palomar Family Counseling Service	Healthy Bodies, Healthy Minds*	83.5	\$66,580.80
378	Boys & Girls Clubs of North County	Triple Play Program	83.0	\$45,000.00
381	Neighborhood Healthcare	Senior Diabetic Podiatry Education	82.5	\$15,000.00
383	Palomar Family Counseling Service	Grandparents Raising Grandchildren*	82.5	\$37,251.80
362	Foundation for Senior Care & Fallbrook Food Pantry	Senior & Disabled Adults Nutrition Program	82.0	\$52,167.07



Grant #	Agency Name	Program Name	Total Score	Recommended Amount
375	Fallbrook Senior Citizens Service Club	Home Delivered Meals Program*	<b>82.0</b>	\$124,284.46
380	Michelle's Place Cancer Resource Center	Cancer Support Services	<b>81.0</b>	\$40,350.00
385	Fallbrook Land Conservancy	Vibrant Volunteer Program*	<b>79.5</b>	\$13,859.00
369	Be Well Therapy	Be Well Yoga for Cancer Recovery	<b>78.0</b>	\$20,444.00
368	REINS	Healthy Volunteer Program*	<b>78.0</b>	\$37,500.00
377	Fallbrook Food Pantry	FFP Learning Center-Educational Nutrition Programs	<b>77.5</b>	\$35,300.00
374	Fallbrook Senior Citizens Service Club	Congregate Meals Program*	<b>73.0</b>	\$50,971.00
389	Fallbrook Union High School	Wellness Center	<b>72.5</b>	\$25,000.00
372	Hospice of the Valleys	Fallbrook Community Support Program	<b>72.0</b>	\$23,254.00
384	Fallbrook Land Conservancy	Preserve and Trail Walkability Enhancement*	<b>70.0</b>	\$11,035.50
<b>Total Recommended Amount &gt;</b>				<b>\$1,239,509.10</b>
394	Healthy Adventures Foundation	Community Wellness	<b>67.5</b>	Not Recommended
388	Mental Health Systems	Fallbrook Youth Advocacy Coalition	<b>66.5</b>	Not Recommended
361	Hope Clinic for Women	A New Free Primary Care Medical Clinic for Fallbrook	<b>65.0</b>	Not Recommended
393	Life and Health Network	Diabetes Undone	<b>58.5</b>	Not Recommended
386	Fallbrook Land Conservancy	Community Trails Collaborative	<b>58.0</b>	Not Recommended
387	Social and Environmental Entrepreneurs (VETART)	Veterans Mental Health and wellness	<b>57.5</b>	Not Recommended
370	Fallbrook Village Association	Pico Promenade Community Health & Safety Revitalization Project	<b>40.5</b>	Not Recommended

## **DISCUSSION/POSSIBLE ACTION**

Consideration of Fiscal Year 2020-2021 Budget

*Recommendation from the 6/5/2020 Special Finance Meeting:*

That the board approve Fiscal Year 2020-2021 Budget.  
That the projected loss be funded by either proceeds from sale of urgent care property or investment fund account.

**FRHD FY 20.21**  
**Draft Budget Narrative**

**Objectives based upon FRHD Financial Resources List**

1. Staffing costs include SimpleIRA Contributions, COLA, and 1 FTE in Jan at Wellness Center
2. Basic Operating Cost Estimates for Wellness Center w/in basic Ops Budget
3. Assumes full expenditures for NC Fire JPA-Agreements (Med. Svcs Officer, Communications, and Ambulance support)

**Budget Narrative & Assumptions**

**INCOME:**

Property tax revenue demonstrates a 2.5% decrease for 2021 - per CSDA State projections  
Interest / Dividends is the average from the last 2 years  
Lease Income: Rock Rose for full year

**EXPENSES:**

**Admin. Expenses & Overhead**

Dues & Subscriptions, includes cybergrants (\$7,000)  
Insurance - General: 1/2 of the property ins. Cost is allocated to Mission property (\$3,270.06)  
Medical Records Store & Service was not a budgeted item last year  
Independent Contract Services: for 20.21 this is the prop mgr & prog. outcomes consultant, last year included Wendy  
Office Equipment, last year new AV in conf. room  
General Election, 2018 was the last time we had this expense

Health & Wellness Center (aka E. Mission Road) - operations only, doesn't include development or permitting costs

Salaries: and all other staff expenses assumes a new FTE in Jan  
Payroll Taxes  
W/C Insurance  
Employee Health & Welfare  
Simple IRA Expense

**Community Health Contract/Grants**

NC Fire JPA (Ambulance), less than agreement - \$80,000  
CHC Grants, presumes FY19.20 level \$1,249,992

**District Direct Care Services**

Med+ Urgent Care, presumes support at current level  
Health Services and Clinics - new line item, breaks out costs for District Events/Initiative

**FRHD FY 20.21  
DRAFT Budget**

<b>ACCT. #</b>	<b>ACCOUNT NAME</b>	<b>TOTAL</b>	<b>FY 19.20 Actuals</b>
<b>400</b>	<b>District Income</b>		
402	Property tax revenue	\$1,911,818.25	\$1,892,828.44
403	Interest / Dividends	\$189,051.93	\$156,668.65
460.01	Lease Income	\$42,000.00	\$67,200.00
<b>TOTAL DISTRICT INCOME</b>		<b>\$ 2,142,870.18</b>	<b>\$2,116,697.09</b>
<b>500</b>	<b>Admin. Expenses &amp; Overhead</b>		
500.10	Salaries	\$345,938.45	\$295,775.64
500.12	Payroll Taxes	\$31,134.46	\$26,273.43
500.14	W/C Insurance	\$1,729.69	\$1,299.12
500.15	Employee Health & Welfare	\$50,875.67	\$40,016.63
500.30	Simple IRA Expense	\$23,256.00	\$9,083.25
500.16	Board Stipends	\$31,500.00	\$21,545.00
500.17	Education & Conferences	\$9,270.00	\$11,756.17
500.18	Dues & Subscriptions	\$30,198.04	\$19,944.22
500.19	Insurance - General	\$27,528.40	\$24,620.04
500.20	Independent Accounting Services	\$12,000.00	\$12,550.00
500.21	Annual Independent Audit	\$9,000.00	\$9,200.00
500.23	General Counsel	\$45,879.75	\$52,916.11
590.11	Medical Records Store & Service	\$22,070.52	\$28,836.68
500.01	Communications	\$8,307.49	\$4,828.83
	<b>Utilities</b>	\$10,296.00	\$10,571.57
500.02	<b>I.T. Services</b>	\$2,280.00	\$7,838.28
500.03	Refreshments	\$3,750.00	\$120.02
500.04	Office Expenses	\$11,259.65	\$9,480.19
500.06	Independent Contract Services	\$7,200.00	\$34,417.01
	<b>Maintenance Services &amp; Repairs</b>	\$13,240.00	\$29,437.63
590.09	Vehicle Expenses	\$1,550.00	\$2,241.92
500.27	Depreciation	\$15,000.00	\$14,116.59
500.29	Dist Promotions & Publications	\$10,850.00	\$16,783.96
500.33	Copier Lease	\$9,625.68	\$9,679.12
500.40	Office Equipment	\$1,000.00	\$12,070.49
580.01	General Election	\$18,000.00	
<b>TOTAL 500 - ADMIN EXPENSE &amp; OVERHEAD</b>		<b>\$752,739.80</b>	<b>\$705,401.90</b>

**FRHD FY 20.21  
DRAFT Budget**

<b>ACCT. #</b>	<b>ACCOUNT NAME</b>	<b>TOTAL</b>	<b>FY 19.20 Actuals</b>
<b>570</b>	<b>Health &amp; Wellness Center</b> (aka E. Mission Road)		
	Salaries	\$14,400.00	
	Payroll Taxes	\$1,296.00	
	W/C Insurance	\$145.26	
	Employee Health & Welfare	\$3,600.00	
	Simple IRA Expense	\$432.00	
	Dues & Subscriptions	\$0.00	
	Insurance - General	\$3,270.06	
570.25.01	Communications	\$608.76	\$866.29
	Utilities	\$8,496.00	\$7,895.78
570.25.02	I.T. Services	\$1,443.24	\$0.00
	Refreshments	\$210.00	
	Office Expenses	\$1,599.44	\$108.89
570.25.06	Independent Contract Services	\$3,515.82	\$6,318.25
570.10	Maintenance Services & Repairs	\$14,250.00	\$13,253.94
	Depreciation	\$0.00	
570.29	Dist Promotions & Publications	\$3,250.00	
	Copier Lease	\$2,807.49	
	Office Equipment	\$500.00	
570.23	General Counsel	\$2,293.99	\$1,470.00
<b>TOTAL 5 Health &amp; Wellness Center</b>		<b>\$62,118.05</b>	<b>\$29,913.15</b>
<b>TOTAL 600 - COMMUNITY HEALTH CONTRACTS</b>			
800.03	NC Fire JPA (EMSO)	\$80,000.00	\$86,135.92
800.04	NC Fire JPA (Public Communications)	\$17,500.00	\$22,927.60
	NC Fire JPA (Ambulance)	\$80,000.00	\$80,000.00
	CHC GRANT AWARDEES	\$1,239,509.10	\$1,111,487.15
<b>TOTAL 600 - COMMUNITY HEALTH CONTRACTS</b>		<b>\$1,417,009.10</b>	<b>\$1,300,550.67</b>
<b>800 - DISTRICT DIRECT CARE SERVICES</b>			
800.02	Urgent Care	\$96,000.00	\$110,000.00
	Women of Wellness	\$500.00	
	Health Services and Clinics	\$1,850.00	
<b>TOTAL 800 - DISTRICT DIRECT CARE SERVICES</b>		<b>\$98,350.00</b>	<b>\$110,000.00</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>\$2,330,216.95</b>	<b>\$2,145,865.72</b>
<b>NET INCOME</b>		<b>(\$187,346.77)</b>	<b>(\$29,168.63)</b>

\*Are new line items or renamed items

\*Does not have any costs associated with the development of the WC property - those costs will be shown on our Income Statement - this is just the operating budget

## **DISCUSSION/POSSIBLE ACTION**

Consideration of Catalyst Approach to Development of Wellness Center and Board direction to pursue a contract with Catalyst

# Detailed Approach and Methodology



## **DISCUSSION/POSSIBLE ACTION**

Consideration of Community Business  
Reopening Support Plan



## **DISCUSSION/POSSIBLE ACTION**

Consideration of Resolution No. 433  
and Adoption of Memorandum of Understanding (MOU)  
with SDRMA for Ancillary Health Benefits

**RESOLUTION NO. 433**

**A RESOLUTION OF THE OF THE BOARD OF DIRECTORS OF  
FALLBROOK REGIONAL HEALTH DISTRICT APPROVING  
THE FORM OF AND AUTHORIZING THE EXECUTION OF A  
MEMORANDUM OF UNDERSTANDING AND AUTHORIZING  
PARTICIPATION IN THE SPECIAL DISTRICT RISK  
MANAGEMENT AUTHORITY’S HEALTH BENEFITS  
PROGRAM**

**WHEREAS**, Fallbrook Regional Health District, a public agency duly organized and existing under and by virtue of the laws of the State of California (the “DISTRICT”), has determined that it is in the best interest and to the advantage of the District to participate in the Health Benefits Program offered by the Special District Risk Management Authority (the “Authority”); and

**WHEREAS**, the Authority was formed in 1986, in accordance with the provisions of California Government Code 6500 et seq., for the purpose of providing risk financing, risk management programs, and other coverage protection programs; and

**WHEREAS**, participation in Authority programs requires the District to execute and enter into a Memorandum of Understanding that states the purpose and participation requirements for the Health Benefits Program; and

**WHEREAS**, all acts, conditions, and things required by the laws of the State of California to exist, to have happened, and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened, and have been performed in regular and due time, form, and manner as required by law, and the District is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner, and upon the terms herein provided.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FALLBROOK REGIONAL HEALTH DISTRICT AS FOLLOWS:**

Section 1. Findings. The District’s Board of Directors hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the District.

Section 2. Memorandum of Understanding. The Memorandum of Understanding to be executed and entered into by and between the District and the Authority, in the form presented at this meeting and on file with the District’s Secretary, is hereby approved.

The District’s Board of Directors and/or authorized officers (the “Authorized Officers”) are hereby authorized and directed, for and in the name and on behalf of the District, to execute and deliver to the Authority the Memorandum of Understanding.

Section 3. Program Participation. The District’s Board of Directors approves participating in the Special District Risk Management Authority’s Health Benefits Program.

Section 4. Other Actions. The Authorized Officers of the District are each hereby authorized and directed to execute and deliver any and all documents necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed, and approved.

Section 5. Effective Date. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Fallbrook Regional Health District on June 10, 2020, by the following roll call vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Howard Salmon, Chair, Board of Directors

ATTEST:

\_\_\_\_\_  
Barbara Mroz, Vice Chair  
Board of Directors

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## MEMORANDUM OF UNDERSTANDING

**THIS MEMORANDUM OF UNDERSTANDING (HEREAFTER "MEMORANDUM") IS ENTERED INTO BY AND BETWEEN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (HEREAFTER "SDRMA") AND FALLBROOK REGIONAL HEALTH DISTRICT (HEREAFTER "DISTRICT") WHO IS SIGNATORY TO THIS MEMORANDUM.**

**WHEREAS**, on August 1, 2006, SDRMA was appointed administrator for the purpose of enrolling small public entities into the CSAC - Excess Insurance Authority Health's ("CSAC-EIA Health") Small Group Health Benefits Program (hereinafter "PROGRAM"); and

**WHEREAS**, the terms and conditions of the PROGRAM as well as benefit coverage, rates, assessments, and premiums are governed by CSAC-EIA Health Committee for the PROGRAM (the "COMMITTEE") and not SDRMA; and.

**WHEREAS**, DISTRICT desires to enroll and participate in the PROGRAM.

**NOW THEREFORE**, SDRMA and DISTRICT agree as follows:

1. **PURPOSE.** DISTRICT is signatory to this MEMORANDUM for the express purpose of enrolling in the PROGRAM.
2. **ENTRY INTO PROGRAM.** DISTRICT shall enroll in the PROGRAM by making application through SDRMA which shall be subject to approval by the PROGRAM's Underwriter and governing documents and in accordance with applicable eligibility guidelines.
3. **MAINTENANCE OF EFFORT.** The PROGRAM is designed to provide an alternative health benefit solution to all participants of the DISTRICT including active employees, retired employees (optional), dependents (optional), and public officials (optional). DISTRICT's public officials may participate in the PROGRAM only if they are currently being covered and their own DISTRICT's enabling act, plans, and policies allow it. DISTRICT must contribute at least the minimum percentage required by the eligibility requirements.
4. **PREMIUMS.** DISTRICT understands that premiums and rates for the PROGRAM are set by the COMMITTEE. DISTRICT will remit monthly premiums based upon rates established for each category of participants and the census of covered employees, public officials, dependents, and retirees.

Rates for the DISTRICT and each category of participant will be determined by the COMMITTEE designated for the PROGRAM based upon advice from its consultants and/or a consulting Benefits Actuary and insurance carriers. In addition, SDRMA adds an

administrative fee to premiums and rates for costs associated with administering the PROGRAM. Rates may vary depending upon factors including, but not limited to, demographic characteristics, loss experience of all public entities participating in the PROGRAM, and differences in benefits provided (plan design), if any.

SDRMA will administrate a billing to DISTRICT each month, with payments due by the date specified by SDRMA. Payments received after the specified date will accrue penalties up to and including termination from the PROGRAM. Premiums are based on a full month, and there are no partial months or prorated premiums. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.

5. **BENEFITS.** Benefits provided to DISTRICT participants shall be as set forth in DISTRICT's Plan Summary for the PROGRAM and as agreed upon between the DISTRICT and its recognized employee organizations as applicable. Not all plan offerings will be available to DISTRICT, and plans requested by DISTRICT must be submitted to PROGRAM underwriter for approval.
6. **COVERAGE DOCUMENTS.** Except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the PROGRAM and will be provided by SDRMA to the DISTRICT. SDRMA will provide the DISTRICT with additional documentation, defined as the SDRMA Program Administrative Guidelines, which provide further details on administration of the PROGRAM.
7. **PROGRAM FUNDING.** It is the intent of this MEMORANDUM to provide for a fully funded PROGRAM by any or all of the following: pooling risk; purchasing individual stop loss coverage to protect the pool from large claims; and purchasing aggregate stop loss coverage.
8. **ASSESSMENTS.** Should the PROGRAM not be adequately funded for any reason, pro-rata assessments to the DISTRICT may be utilized to ensure the approved funding level for applicable policy periods. Any assessments deemed necessary to ensure approved funding levels shall be made upon the determination and approval of the COMMITTEE in accordance with the following:
  - a. Assessments/dividends will be used sparingly. Generally, any over/under funding will be factored into renewal rates.
  - b. If a dividend/assessment is declared, allocation will be based upon the DISTRICT's proportional share of total premiums paid for the preceding 3 years. The DISTRICT must be a current participant to receive a dividend, except upon termination of the PROGRAM and distribution of assets.

- c. DISTRICT will be liable for assessments for 12 months following withdrawal from the PROGRAM.
  - d. Fund equity will be evaluated on a total PROGRAM-wide basis as opposed to each year standing on its own.
9. WITHDRAWAL. DISTRICT may withdraw subject to the following condition: DISTRICT shall notify SDRMA and the PROGRAM in writing of its intent to withdraw at least 90 days prior to their requested withdrawal date. DISTRICT may rescind its notice of intent to withdraw. Once DISTRICT withdraws from the PROGRAM, there is a 3-year waiting period to come back into the PROGRAM, and the DISTRICT will be subject to underwriting approval again.
10. LIAISON WITH SDRMA. Each DISTRICT shall maintain staff to act as liaison with SDRMA and between the DISTRICT and SDRMA's designated PROGRAM representative.
11. GOVERNING LAW. This MEMORANDUM shall be governed in accordance with the laws of the State of California.
12. VENUE. Venue for any dispute or enforcement shall be in Sacramento, California.
13. ATTORNEY FEES. The prevailing party in any dispute shall be entitled to an award of reasonable attorney fees.
14. COMPLETE AGREEMENT. This MEMORANDUM together with the related PROGRAM documents constitutes the full and complete agreement of the DISTRICT.
15. SEVERABILITY. Should any provision of this MEMORANDUM be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.
16. AMENDMENT OF MEMORANDUM. This MEMORANDUM may be amended by the SDRMA Board of Directors and such amendments are subject to approval of the DISTRICT's designated representative, or alternate, who shall have authority to execute this MEMORANDUM. Any DISTRICT who fails or refuses to execute an amendment to this MEMORANDUM shall be deemed to have withdrawn from the PROGRAM on the next annual renewal date.
17. EFFECTIVE DATE. This MEMORANDUM shall become effective on the later of the first date of coverage for the DISTRICT or the date of signing of this MEMORANDUM by the Chief Executive Officer or Board President of SDRMA.

18. EXECUTION IN COUNTERPARTS. This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Special District Risk  
Management Authority

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Fallbrook Regional Health District