

Fallbrook Regional HEALTH DISTRICT

138 S. Brandon St. • Fallbrook CA 92028 • 760-731-9187

BOARD OF DIRECTORS REGULAR BOARD MEETING

WEDNESDAY
FEBRUARY 12, 2020

6:00 PM

AT

**FALLBROOK REGIONAL HEALTH DISTRICT
ADMINISTRATIVE OFFICE
138 SOUTH BRANDON ROAD
FALLBROOK, CA 92028**



AGENDA

REGULAR BOARD MEETING

Wednesday, February 12, 2020, 6:00 p.m.

Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

B. ADDITIONS TO AGENDA

Pursuant to the Brown Act, additions to the Agenda as posted are exceptional, and expressly limited to three specific situations, as set forth in Government Code 54954.2(b): (1) an “emergency” as determined by majority vote of the board; (2) a 2/3 vote of the board finding that an item requires immediate action – and the need for this action arose in time after the agenda was posted or (3) the item was continued from an earlier meeting (no more than 5 days earlier), at which time the item was validly posted on the agenda of the earlier meeting.

C. PUBLIC COMMENTS

Opportunity for board members and citizens to speak on items of interest within subject matter jurisdiction of the District. Please note that, for comments made on items not appearing on the current agenda, the Board may take no action as to the comment at the current meeting (Gov’t Code 54954.3[a]), and the Board is allowed only a brief response to the speaker’s comment. For the record, please state your name. “Request to speak” cards should be filled out in advance and presented to the Board Chair or the recording secretary. The Board has a policy limiting any speaker to not more than five minutes

D. PRESENTATIONS

D1. Introduction of New Social Media Specialist Jennifer Koester – Presenter Kevin Mahr, North County Fire Protection District Operations & EMS Division Chief

E. CONSENT ITEMS

E1. Approval of December 2019 Financial Statements 2
 E2. Minutes of January 2, 2020 Finance Committee Meeting..... 28
 E3. Minutes of January 8, 2020 Regular Board Meeting..... 31
 E4. Minutes of January 15, 2020 Strategic Planning Committee Meeting..... 36
 E5. Minutes of January 17, 2020 Facilities Committee Meeting..... 39

F. REPORTS

F1. Finance Committee – Directors Jeffries and Mroz..... 43
Recommendation: That the board approve the transfer of \$16,000.00 from Community Investment Fund account to reimburse the Operating account.
 F2. Gov’t and Public Engagement Committee – Directors Schwartz-Frates and Mroz 46
 F3. Facilities Committee – Directors Leach and Mroz
 F4. Strategic Planning Committee – Directors Salmon and Jeffries
 F5. Executive Director – Rachel Mason 62
 F6. General Counsel – Jeffrey Scott 121

G. INFORMATIONAL/POSSIBLE ACTION ITEMS

G1. San Diego Local Agency Formation Commission (LAFCO) – Notice of Proposal Preliminary Staff Report “Fallbrook PUD Latent Powers Activation – Park and Recreation et al.” 139

H. ACTION ITEMS

H1. Approval of Updated Bylaws 158
 H2. Approval of Technical Studies Proposal: Air Quality, Noise and Traffic for FRHD MUP Modification Project – Rincon Consultants, Inc. 167
Recommendation from the Facilities Committee: That the Board approve the Technical Studies Proposal by Rincon Consultants, Inc.

- H3. Approval of Professional Services Contract for Major Use Permit for 1636 East Mission Road Property – Rincon Consultants, Inc. 174
Recommendation from the Facilities Committee: That the Board approve the Professional Services Contract with Rincon Consultants, Inc
- H4. Call for Nominations – Seat B – Southern Network for California Special Districts Association Board of Directors Vacancy for the remainder of the 2021-2022 term..... 179
- H5. Call for Nominations – Seat C – Southern Network for California Special Districts Association Board of Directors Vacancy for the remainder of the 2021-2023 term..... 185
- H6. Consideration of Professional Services Agreement with Catalyst for Pre-Phase 1 SOW for the Wellness Center..... 192

I1. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

- I1. Other Director/Staff discussion items
- I1a. Item(s) for future board agendas
- I1b. Announcements of upcoming events:
- **Strategic Planning Committee meeting – February 10**, 1:00pm, FRHD Administrative Office, Community Room, 138 S. Brandon Rd., Fallbrook
 - **Presidents’ Day (District Holiday) – February 17**
 - **Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3rd Wednesday, February 19**, 10:30am-noon, FRHD Administrative Office, Community Room (downstairs) 138 S. Brandon Rd., Fallbrook
 - **Facilities Committee meeting – February 21**, 10:30am, FRHD Administrative Office, Community Room, 138 S. Brandon Rd., Fallbrook
 - **Board Workshop – February 22**, 10:00am-3:00pm, FRHD Administrative Office, Community Room, 138 S. Brandon Rd., Fallbrook
 - **Finance Committee meeting – 1st Wednesday, March 4**, 4:30pm, FRHD Administrative Office, Board Conference Room, 138 S. Brandon Rd., Fallbrook
 - **Woman of Wellness – 1st Thursday, March 4**, 6:00 – 7:30pm, Fallbrook Library
 - **Strategic Planning Committee meeting – March 18**, 5:00pm, FRHD Administrative Office, Community Room, 138 S. Brandon Rd., Fallbrook
 - **Gov’t and Public Engagement Committee meeting – March 27**, 10:00am, FRHD Administrative Office, Board Conference Room, 138 S. Brandon Rd., Fallbrook
- I2. **Next Regular Board meeting – 2nd Wednesday, March 11**, 6:00pm, FRHD Administrative Office, Community Room (downstairs) 138 S. Brandon Rd., Fallbrook


J. CLOSED SESSION

- J1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8: Property: Located at 617 East Alvarado Street Fallbrook, California 92028
 Parties: District and Dr. Graydon Skeoch
 Under Negotiation: Price and Terms

K. RETURN TO OPEN SESSION

L. ADJOURNMENT

NOTE: I certify that on Friday, February 7, 2020 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.



 Board Secretary/Clerk

PRESENTATION



**TWO SPECIAL DISTRICTS
1 GOAL
SAVING LIVES**

Fallbrook Regional Health District (FRHD) and North County Fire Protection District (NCFPD) are sharing personnel through a Joint Powers Agreement (JPA) formed in 2016. Introducing Social Media Specialist Jennifer Koester, M.A.



From left to right: New shared positions staff NCFPD Social Media Specialist Jennifer Koester, M.A., NCFPD Medical Services Officer Mary Murphy, NCFPD Chief Stephen Abbott, FRHD Executive Director Rachel Mason, FRHD Board Chair Howard Salmon and NCFPD Operations & EMS Division Chief Kevin Mahr.

CONSENT ITEMS

**FALLBROOK REGIONAL HEALTH DISTRICT
BALANCE SHEET COMPARISON**

Comparison of December 2019 to November 2019

	Dec 31, 19	Nov 30, 19	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
102.3 · Cash in Bank-P.W. Oper. Acct.	687,204	117,893	569,311
102.6 · Cash in Bank -LAIF	1,305,136	1,305,136	
102.9 · CalTRUST Investment Account	7,079,176	7,066,722	12,454
102.91 · Petty Cash	440	275	165
Total Checking/Savings	9,071,956	8,490,026	581,930
Other Current Assets			
104 · Prepaid Insurance	14,001	16,198	(2,197)
107 · Tax apportion receivable	235,935	690,741	(454,807)
110 · Reimbursmnt Rec'ble - Comm Inv	(31,327)	(31,327)	
Total Other Current Assets	218,608	675,612	(457,004)
Total Current Assets	9,290,564	9,165,638	124,926
Fixed Assets			
121 · Equipment	65,649	62,999	2,650
121.2 · Equipment Depreciation	(41,403)	(40,313)	(1,091)
122.0 · Assets			
122.01 · E. Alvarado Street	137,054	137,054	
122.012 · E. Alvarado Street Improvements	17,638	10,673	6,965
122.013 · E Alvarado St Land	154,186	154,186	
122.02 · S. Brandon Road	161,578	161,578	
122.022 · S. Brandon Road Improvements	39,571	35,446	4,125
122.023 · Brandon Road Land	129,662	129,662	
122.03 · E. Mission Road	1,440,790	1,440,790	
122.032 · E. Mission Road Improvements	40,217	34,138	6,080
122.033 · E Mission Rd Land	360,629	360,629	
122.039 · Accum Depr - E. Mission Improv.	(2,034)	(1,865)	(170)
122.07 · Accum Depr - ALL BUILDINGS	(43,047)	(42,997)	(50)
Total 122.0 · Assets	2,436,245	2,419,295	16,950
Total Fixed Assets	2,460,490	2,441,981	18,509
TOTAL ASSETS	11,751,054	11,607,619	143,435
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
140 · Accounts Payable	30,480	45,767	(15,287)
Total Accounts Payable	30,480	45,767	(15,287)
Other Current Liabilities			
204 · Accrued Vacation & Sick Leave	12,874	12,832	42
213 · Simple Plan Payable	550		550
215 · District Wellness Initiatives			
215.23 · Health Fair	610	610	
215.39 · PSA Screening	703	703	
215.43 · Mahjong	1,007	1,007	
215.46 · FHD Promotional Float	100	100	
215.50 · Woman of Wellness (WOW)	(100)	(90)	(10)
Total 215 · District Wellness Initiatives	2,321	2,331	(10)

**FALLBROOK REGIONAL HEALTH DISTRICT
BALANCE SHEET COMPARISON
Comparison of December 2019 to November 2019**

	Dec 31, 19	Nov 30, 19	\$ Change
220 · Refundable Deposit Payable	5,250	5,250	
Total Other Current Liabilities	20,995	20,413	582
Total Current Liabilities	51,475	66,180	(14,705)
Total Liabilities	51,475	66,180	(14,705)
Equity			
300 · Unrestricted Operations Fund	1,702,889	1,702,889	
302.2 · Community Investment Fund	9,522,578	9,522,578	
3900 · Retained Earnings	398,645	398,645	
Net Income	75,466	(82,674)	158,140
Total Equity	11,699,579	11,541,439	158,140
TOTAL LIABILITIES & EQUITY	11,751,054	11,607,619	143,435

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended December 31, 2019 & Fiscal Year to Date

	Dec 19	Jul - Dec 19
Ordinary Income/Expense		
Income		
400. · District		
402 · Property tax revenue	235,935	1,072,616
403 · Interest / Dividends	12,454	83,955
406 · Unearned Inc (Loss) - Cal Trust		6,936
Total 400. · District	248,388	1,163,507
450. · Properties		
450.02 · Cost of Elder Str Property Sale	(1,973)	(155,218)
Total 450. · Properties	(1,973)	(155,218)
460 · Lease Income		
460.01 · Med+ Urgent Care (formerly A+)	2,800	16,800
460.03 · Rock Rose School	3,500	21,000
Total 460 · Lease Income	6,300	37,800
Total Income	252,716	1,046,089
Gross Profit	252,716	1,046,089
Expense		
500 · Admin. Expenses & Overhead		
500.10 · Salaries	32,144	137,512
500.12 · Payroll Taxes	2,589	13,177
500.14 · W/C Insurance	146	650
500.15 · Employee Health & Welfare	4,297	17,318
500.16 · Board Stipends	1,700	12,200
500.17 · Education & Conferences	2,303	10,278
500.18 · Dues & Subscriptions	385	7,006
500.19 · Insurance - General	2,052	12,309
500.20 · Independent Accounting Services	1,000	6,550
500.21 · Annual Independent Audit		9,200
500.23 · General Counsel	3,588	22,365
500.25 · Office Expense		
01 · Communications	334	2,428
02 · I.T. and Website services	674	3,444
04 · Office Expenses	1,232	5,373
05 · LAFCO Admin fees		1,210
06 · Independent Contract Services	6,513	33,192
Total 500.25 · Office Expense	8,753	45,647
500.27 · Depreciation	1,310	6,516
500.29 · Dist Promotions & Publications	727	9,703
500.30 · Simple IRA Expense	825	3,475
500.32 · Consultant Fees		4,124
500.33 · Copier Lease	802	4,813
500.36 · Accrued Vacation & Sick Leave	42	(1,053)
500.40 · Video/AV Equipment		12,070
Total 500 · Admin. Expenses & Overhead	62,663	333,860

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended December 31, 2019 & Fiscal Year to Date

	Dec 19	Jul - Dec 19
550 · Mgmt./Maint. - Alvarado Street		
550.10 · Maintenance Services & Repairs		580
550.22 · Property Manager		300
550.29 · Dist. Promotions & Publications		123
550.32 · Consultant Fees		1,461
Total 550 · Mgmt./Maint. - Alvarado Street		2,464
570 · Mgmt./Maint. - E. Mission Road		
570.02 · Gas & Electric	457	1,950
570.03 · Water	(245)	(1,763)
570.04 · Waste Management	72	213
570.06 · Landscape - Grounds Environment		3,500
570.07 · Custodial Services	400	800
570.10 · Maintenance Services & Repairs	31	3,232
570.11 · Contractor Expense		330
570.12 · Fire Alarm System		1,186
570.22 · Property Manager	619	2,906
570.25 · Office Expense		
25.01 · Communications	88	420
25.04 · Office Expenses		72
25.06 · Independent Contract Services	121	204
Total 570.25 · Office Expense	209	695
570.32 · Consultant Fees		3,815
Total 570 · Mgmt./Maint. - E. Mission Road	1,544	16,865
590 · Mgmt./Maint. - S. Brandon Road		
590.01 · Property Manager	244	1,331
590.02 · Gas & Electric	593	4,470
590.03 · Water	219	1,345
590.04 · Waste Management	79	233
590.06 · Landscape - Grounds Environment		2,000
590.07 · Custodial Services	1,080	4,860
590.08 · Elevator	191	1,146
590.09 · Vehicle Expenses		1,536
590.10 · Maintenance Services & Repairs	844	5,955
590.11 · Medical Records Store & Service	1,893	17,995
590.12 · Fire Alarm System		640
Total 590 · Mgmt./Maint. - S. Brandon Road	5,142	41,510
600 · Community Health Contracts		
600.02 · Fbk Citizens Crime Prevention		5,650
600.03 · Be Well Therapy, Inc.		11,857
600.04 · Boys & Girls Club		29,240
600.05 · Community Health Systems, Inc.		60,000
600.07 · Fbk Senior Citizens Srvc Club		62,500
600.08 · Fallbrook Smiles Project		45,090
600.11 · Palomar Family Counseling Srvc		33,712
600.17 · Foundation for Senior Care		143,681
600.18 · Fallbrook Food Pantry		65,000
600.33 · REINS Therapeutic Prgm		49,433

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended December 31, 2019 & Fiscal Year to Date

	Dec 19	Jul - Dec 19
600.37 · Trauma Intervention Prgm of SD		5,000
600.46 · Mental Health Systems, Inc.		5,069
600.51 · North County C.E.R.T. Inc.		2,610
600.53 · Jeremiah's Ranch		(3,872)
600.58 · Michelle's Place		16,081
600.60 · D'Vine Path, Inc.		3,820
600.61 · San Diego North County Lions		5,000
600.62 · Neighborhood Healthcare		7,500
Total 600 · Community Health Contracts		547,370
800 · District Direct Care Services		
800.02 · Med+ Urgent Care	8,000	58,000
800.03 · North County Fire JPA EMSO	17,227	17,227
Total 800 · District Direct Care Services	25,227	75,227
Total Expense	94,576	1,017,296
Net Ordinary Income	158,140	28,794
Other Income/Expense		
Other Expense		
900 · Community Invest Fd Reimbursmnt		(46,673)
Total Other Expense		(46,673)
Net Other Income		46,673
Net Income	158,140	75,466

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget

July through December 2019

	Jul - Dec 19	Budget	\$ Over Bu...	% of Budg...
Ordinary Income/Expense				
Income				
400. · District				
402 · Property tax revenue	1,072,616	1,246,000	(173,384)	86%
403 · Interest / Dividends	83,955	101,000	(17,045)	83%
406 · Unearned Inc (Loss) - Cal Trust	6,936	17,000	(10,064)	41%
Total 400. · District	1,163,507	1,364,000	(200,493)	85%
450. · Properties				
450.02 · Cost of Elder Str Property Sale	(155,218)	0	(155,218)	100%
Total 450. · Properties	(155,218)	0	(155,218)	100%
460 · Lease Income				
460.01 · Med+ Urgent Care (formerly A+)	16,800	16,800	0	100%
460.03 · Rock Rose School	21,000	21,000	0	100%
Total 460 · Lease Income	37,800	37,800	0	100%
Total Income	1,046,089	1,401,800	(355,711)	75%
Gross Profit	1,046,089	1,401,800	(355,711)	75%
Expense				
500 · Admin. Expenses & Overhead				
500.10 · Salaries	137,512	128,020	9,492	107%
500.12 · Payroll Taxes	13,177	10,500	2,677	125%
500.14 · W/C Insurance	650	875	(225)	74%
500.15 · Employee Health & Welfare	17,318	16,000	1,318	108%
500.16 · Board Stipends	12,200	15,000	(2,800)	81%
500.17 · Education & Conferences	10,278	6,000	4,278	171%
500.18 · Dues & Subscriptions	7,006	15,270	(8,264)	46%
500.19 · Insurance - General	12,309	12,310	(1)	100%
500.20 · Independent Accounting Services	6,550	4,000	2,550	164%
500.21 · Annual Independent Audit	9,200	9,000	200	102%
500.23 · General Counsel	22,365	25,000	(2,635)	89%
500.25 · Office Expense				
01 · Communications	2,428	3,100	(672)	78%
02 · I.T. and Website services	3,444	3,000	444	115%
03 · Refreshments	0	750	(750)	0%
04 · Office Expenses	5,373	6,000	(627)	90%
05 · LAFCO Admin fees	1,210	1,367	(157)	89%
06 · Independent Contract Services	33,192	30,000	3,192	111%
Total 500.25 · Office Expense	45,647	44,217	1,430	103%
500.27 · Depreciation	6,516	4,900	1,616	133%
500.29 · Dist Promotions & Publications	9,703	6,000	3,703	162%
500.30 · Simple IRA Expense	3,475			
500.32 · Consultant Fees	4,124	7,500	(3,376)	55%
500.33 · Copier Lease	4,813	4,700	113	102%
500.36 · Accrued Vacation & Sick Leave	(1,053)	3,500	(4,553)	(30)%
500.40 · Video/AV Equipment	12,070	10,000	2,070	121%
Total 500 · Admin. Expenses & Overhead	333,860	322,792	11,068	103%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget

July through December 2019

	Jul - Dec 19	Budget	\$ Over Bu...	% of Budg...
550 · Mgmt./Maint. - Alvarado Street				
550.10 · Maintenance Services & Repairs	580			
550.22 · Property Manager	300			
550.29 · Dist. Promotions & Publications	123			
550.32 · Consultant Fees	1,461			
Total 550 · Mgmt./Maint. - Alvarado Street	2,464			
570 · Mgmt./Maint. - E. Mission Road				
570.02 · Gas & Electric	1,950	3,750	(1,800)	52%
570.03 · Water	(1,763)	1,250	(3,013)	(141)%
570.04 · Waste Management	213	225	(12)	95%
570.06 · Landscape - Grounds Environment	3,500	6,000	(2,500)	58%
570.07 · Custodial Services	800	2,340	(1,540)	34%
570.08 · Architect Expense	0	5,000	(5,000)	0%
570.09 · Land Use - Permitting	0	5,000	(5,000)	0%
570.10 · Maintenance Services & Repairs	3,232	7,500	(4,268)	43%
570.11 · Contractor Expense	330	0	330	100%
570.12 · Fire Alarm System	1,186	1,500	(314)	79%
570.22 · Property Manager	2,906			
570.23 · General Counsel	0	30,000	(30,000)	0%
570.25 · Office Expense				
25.01 · Communications	420			
25.02 · I.T. & Website Services	0	750	(750)	0%
25.04 · Office Expenses	72	4,500	(4,428)	2%
25.06 · Independent Contract Services	204	2,500	(2,297)	8%
Total 570.25 · Office Expense	695	7,750	(7,055)	9%
570.29 · Dist. Promotions & Publications	0	6,000	(6,000)	0%
570.32 · Consultant Fees	3,815	15,000	(11,185)	25%
Total 570 · Mgmt./Maint. - E. Mission Road	16,865	91,315	(74,450)	18%
590 · Mgmt./Maint. - S. Brandon Road				
590.01 · Property Manager	1,331	7,500	(6,169)	18%
590.02 · Gas & Electric	4,470	5,000	(530)	89%
590.03 · Water	1,345	1,500	(155)	90%
590.04 · Waste Management	233	225	8	103%
590.06 · Landscape - Grounds Environment	2,000	5,500	(3,500)	36%
590.07 · Custodial Services	4,860	4,000	860	121%
590.08 · Elevator	1,146	1,250	(104)	92%
590.09 · Vehicle Expenses	1,536	600	936	256%
590.10 · Maintenance Services & Repairs	5,955	2,500	3,455	238%
590.11 · Medical Records Store & Service	17,995	11,000	6,995	164%
590.12 · Fire Alarm System	640	500	140	128%
590.13 · Renovations / Improvements				
.13.01. · Architect Expense	0	5,000	(5,000)	0%
Total 590.13 · Renovations / Improvements	0	5,000	(5,000)	0%
Total 590 · Mgmt./Maint. - S. Brandon Road	41,510	44,575	(3,065)	93%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget

July through December 2019

	Jul - Dec 19	Budget	\$ Over Bu...	% of Budg...
600 · Community Health Contracts				
600.02 · Fbk Citizens Crime Prevention	5,650	5,650	0	100%
600.03 · Be Well Therapy, Inc.	11,857	11,857	0	100%
600.04 · Boys & Girls Club	29,240	29,240	0	100%
600.05 · Community Health Systems, Inc.	60,000	60,000	0	100%
600.07 · Fbk Senior Citizens Srvc Club	62,500	62,500	0	100%
600.08 · Fallbrook Smiles Project	45,090	45,090	0	100%
600.11 · Palomar Family Counseling Srvc	33,712	33,712	0	100%
600.17 · Foundation for Senior Care	143,681	143,681	0	100%
600.18 · Fallbrook Food Pantry	65,000	65,000	0	100%
600.33 · REINS Therapeutic Prgm	49,433	49,433	0	100%
600.37 · Trauma Intervention Prgm of SD	5,000	5,000	0	100%
600.46 · Mental Health Systems, Inc.	5,069	5,069	0	100%
600.51 · North County C.E.R.T. Inc.	2,610	2,610	0	100%
600.53 · Jeremiah's Ranch	(3,872)	0	(3,872)	100%
600.57 · NC Fire Protection District	0	52,500	(52,500)	0%
600.58 · Michelle's Place	16,081	16,081	0	100%
600.60 · D'Vine Path, Inc.	3,820	3,820	0	100%
600.61 · San Diego North County Lions	5,000	5,000	0	100%
600.62 · Neighborhood Healthcare	7,500	7,500	0	100%
Total 600 · Community Health Contracts	547,370	603,741	(56,372)	91%
800 · District Direct Care Services				
800.02 · Med+ Urgent Care	58,000	48,000	10,000	121%
800.03 · North County Fire JPA EMSO	17,227	26,667	(9,439)	65%
800.04 · NC Fire JPA Public Comm.	0	10,000	(10,000)	0%
Total 800 · District Direct Care Services	75,227	84,667	(9,439)	89%
Total Expense	1,017,296	1,147,090	(129,795)	89%
Net Ordinary Income	28,794	254,710	(225,916)	11%
Other Income/Expense				
Other Expense				
900 · Community Invest Fd Reimbursmnt	(46,673)			
Total Other Expense	(46,673)			
Net Other Income	46,673			
Net Income	75,466	254,710	(179,243)	30%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss - Approved Annual Budget Overview
 July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 - Ju...
Ordinary Income/Expense													
Income													
400 · District	26,000	15,000	68,000	152,000	635,000	350,000	50,000	50,000	430,000	200,000	40,000	30,000	2,046,000
402 · Property tax revenue	17,500	17,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	200,000
403 · Interest / Dividends	2,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	35,000
406 · Unearned Inc (Loss) - Cal Trust													
Total 400 · District	45,500	35,500	87,500	171,500	654,500	369,500	69,500	69,500	449,500	219,500	59,500	49,500	2,281,000
460 · Lease Income													
460.01 · Med+ Urgent Care (formerly A+)	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	33,600
460.03 · Rock Rose School	3,500	3,500	3,500	3,500	3,500	3,500	0	0	0	0	0	0	21,000
Total 460 · Lease Income	6,300	6,300	6,300	6,300	6,300	6,300	2,800	2,800	2,800	2,800	2,800	2,800	54,600
Total Income	51,800	41,800	93,800	177,800	660,800	375,800	72,300	72,300	452,300	222,300	62,300	52,300	2,335,600
Gross Profit	51,800	41,800	93,800	177,800	660,800	375,800	72,300	72,300	452,300	222,300	62,300	52,300	2,335,600
Expense													
500 · Admin. Expenses & Overhead													
500.10 · Salaries	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	256,040
500.12 · Payroll Taxes	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	21,000
500.14 · W/C Insurance	146	146	146	146	146	146	146	146	146	146	146	146	1,750
500.15 · Employee Health & Welfare	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	32,000
500.16 · Board Stipends	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
500.17 · Education & Conferences	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
500.18 · Dues & Subscriptions	8,811	199	100	6,000	110	50	180	100	300	300	300	150	16,600
500.19 · Insurance - General	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	24,620
500.20 · Independent Accounting Services	667	667	667	667	667	667	667	667	667	667	667	667	8,000
500.21 · Annual Independent Audit	0	9,000	0	0	0	0	0	0	0	0	0	0	9,000
500.23 · General Counsel	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	50,000
500.25 · Office Expense													
01 · Communications	517	517	517	517	517	517	517	517	517	517	517	517	6,200
02 · I.T. and Website services	500	500	500	500	500	500	500	500	500	500	500	500	6,000
03 · Refreshments	125	125	125	125	125	125	125	125	125	125	125	125	1,500
04 · Office Expenses	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
05 · LAFCO Admin fees	1,367	0	0	0	0	0	0	0	0	0	0	0	1,367
06 · Independent Contract Services	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
Total 500.25 · Office Expense	8,509	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	87,067
500.27 · Depreciation	817	817	817	817	817	817	817	817	817	817	817	817	9,800
500.29 · Dist Promotions & Publications	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
500.32 · Consultant Fees	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
500.33 · Copier Lease	783	783	783	783	783	783	783	783	783	783	783	783	9,400
500.36 · Accrued Vacation & Sick Leave	583	583	583	583	583	583	583	583	583	583	583	583	7,000
500.40 · Video/AV Equipment	0	0	0	10,000	0	0	0	0	0	0	0	0	10,000
Total 500 · Admin. Expenses & Overhead	58,038	57,058	47,959	63,859	47,969	47,909	48,039	47,959	48,159	48,159	48,159	48,009	611,277

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss - Approved Annual Budget Overview
 July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 - Ju...
570 · Mgmt./Maint. - E. Mission Road													
570.02 · Gas & Electric	625	625	625	625	625	625	625	625	625	625	625	625	7,500
570.03 · Water	208	208	208	208	208	208	208	208	208	208	208	208	2,500
570.04 · Waste Management	0	75	0	75	0	75	0	75	0	75	0	75	450
570.06 · Landscape - Grounds Environment	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
570.07 · Custodial Services	390	390	390	390	390	390	390	390	390	390	390	390	4,680
570.08 · Architect Expense	0	0	0	0	0	0	0	0	0	0	0	0	13,000
570.09 · Land Use - Permitting	0	0	0	0	0	0	0	0	0	0	0	0	13,000
570.10 · Maintenance Services & Repairs	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
570.12 · Fire Alarm System	250	250	250	250	250	250	250	250	250	250	250	250	3,000
570.23 · General Counsel	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
570.25 · Office Expense													
25.02 · I.T. & Website Services	125	125	125	125	125	125	125	125	125	125	125	125	1,500
25.04 · Office Expenses	750	750	750	750	750	750	750	750	750	750	750	750	9,000
25.06 · Independent Contract Services	417	417	417	417	417	417	417	417	417	417	417	417	5,000
Total 570.25 · Office Expense	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	15,500
570.29 · Dist. Promotions & Publications	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
570.32 · Consultant Fees	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
Total 570 · Mgmt./Maint. - E. Mission Road	13,515	13,590	13,515	13,590	13,515	13,590	13,515	13,590	13,515	13,590	13,515	13,590	188,630
590 · Mgmt./Maint. - S. Brandon Road													
590.01 · Property Manager	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
590.02 · Gas & Electric	833	833	833	833	833	833	833	833	833	833	833	833	10,000
590.03 · Water	250	250	250	250	250	250	250	250	250	250	250	250	3,000
590.04 · Waste Management	0	75	0	75	0	75	0	75	0	75	0	75	450
590.06 · Landscape - Grounds Environment	917	917	917	917	917	917	917	917	917	917	917	917	11,000
590.07 · Custodial Services	667	667	667	667	667	667	667	667	667	667	667	667	8,000
590.08 · Elevator	208	208	208	208	208	208	208	208	208	208	208	208	2,500
590.09 · Vehicle Expenses	0	222	0	222	0	222	0	222	0	222	0	222	600
590.10 · Maintenance Services & Repairs	417	417	417	417	417	417	417	417	417	417	417	417	5,000
590.11 · Medical Records Store & Service	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	22,000
590.12 · Fire Alarm System	83	83	83	83	83	83	83	83	83	83	83	83	1,000
590.13 · Renovations / Improvements													
.13.01. · Architect Expense	833	833	833	833	833	833	833	833	833	833	833	833	10,000
Total 590.13 · Renovations / Improvements	833	833	833	833	833	833	833	833	833	833	833	833	10,000
Total 590 · Mgmt./Maint. - S. Brandon Road	7,292	7,589	7,292	7,367	7,670	7,367	7,292	7,367	7,292	7,367	7,292	7,367	88,550
600 · Community Health Contracts													
600.02 · Fbk Citizens Crime Prevention	2,825	0	0	0	2,825	0	0	2,825	0	0	2,825	0	11,300
600.03 · Be Well Therapy, Inc.	5,929	0	0	0	5,929	0	0	5,929	0	0	5,929	0	23,714
600.04 · Boys & Girls Club	19,240	0	0	0	10,000	0	0	10,000	0	0	10,000	0	49,240
600.05 · Community Health Systems, Inc.	30,000	0	0	0	30,000	0	0	30,000	0	0	30,000	0	120,000
600.07 · Fbk Senior Citizens Srvc Club	31,250	0	0	0	31,250	0	0	31,250	0	0	31,250	0	125,000
600.08 · Fallbrook Smiles Project	22,545	0	0	0	22,545	0	0	22,545	0	0	22,545	0	90,180
600.11 · Palomar Family Counseling Srvc	16,856	0	0	0	16,856	0	0	16,856	0	0	16,856	0	67,423
600.17 · Foundation for Senior Care	71,840	0	0	0	71,840	0	0	71,840	0	0	71,840	0	287,362
600.18 · Fallbrook Food Pantry	32,500	0	0	0	32,500	0	0	32,500	0	0	32,500	0	130,000
600.33 · REINS Therapeutic Prgrm	24,716	0	0	0	24,716	0	0	24,716	0	0	24,716	0	98,865
600.37 · Trauma Intervention Prgrm of SD	2,500	0	0	0	2,500	0	0	2,500	0	0	2,500	0	10,000
600.46 · Mental Health Systems, Inc.	2,534	0	0	0	2,534	0	0	2,534	0	0	2,534	0	10,137
600.51 · North County C.E.R.T. Inc.	1,305	0	0	0	1,305	0	0	1,305	0	0	1,305	0	5,220

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss - Approved Annual Budget Overview
 July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	Jul '19 - Ju...
600.57 · NC Fire Protection District	26,250	0	0	0	26,250	0	0	26,250	0	0	26,250	0	105,000
600.58 · Michelle's Place	8,041	0	0	0	8,041	0	0	8,041	0	0	8,041	0	32,162
600.60 · D'Vine Path, Inc.	1,910	0	0	0	1,910	0	0	1,910	0	0	1,910	0	7,640
600.61 · San Diego North County Lions	5,000	0	0	0	0	0	0	0	0	0	0	0	5,000
600.62 · Neighborhood Healthcare	3,750	0	0	0	3,750	0	0	3,750	0	0	3,750	0	15,000
Total 600 · Community Health Contracts	308,991	0	0	0	294,751	0	0	294,751	0	0	294,751	0	1,193,243
800 · District Direct Care Services	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	96,000
800.02 · Med+ Urgent Care	0	0	0	8,889	8,889	8,889	8,889	8,889	8,889	8,889	8,889	8,889	80,000
800.03 · North County Fire JPA EMSO	0	0	0	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	30,000
800.04 · NC Fire JPA Public Comm.	0	0	0	0	0	0	0	0	0	0	0	0	0
Total 800 · District Direct Care Services	8,000	8,000	8,000	20,222	20,222	20,222	20,222	20,222	20,222	20,222	20,222	20,222	206,000
Total Expense	395,835	86,237	76,766	105,038	384,127	99,088	89,068	391,889	89,188	97,338	383,939	89,188	2,287,700
Net Ordinary Income	(344,035)	(44,437)	17,034	72,762	276,673	276,712	(16,768)	(319,589)	363,112	124,962	(321,639)	(36,888)	47,900
Net Income	(344,035)	(44,437)	17,034	72,762	276,673	276,712	(16,768)	(319,589)	363,112	124,962	(321,639)	(36,888)	47,900

California State Treasurer **Fiona Ma, CPA**



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

January 03, 2020

[LAIF Home](#)
[PMIA Average Monthly](#)
[Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT

ADMINISTRATOR
P.O. BOX 2587
FALLBROOK, CA 92088

[Tran Type Definitions](#)

Account Number:

December 2019 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,305,135.91
Total Withdrawal:	0.00	Ending Balance:	1,305,135.91



CalTRUST
 c/o Ultimus Fund Solutions
 PO Box 541150
 Omaha, NE 68154-9150
 www.caltrust.org
 Email: CalTRUSTSupport@ultimusfundsolutions.com
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

12/01/2019 through 12/31/2019

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Dec 31 (\$)	Value on Dec 31 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
FALLBROOK REGIONAL HEALTH DISTRICT						
CalTRUST Medium Term Fund		701,603.167	10.09	7,079,175.96	7,036,123.55	43,052.41
Portfolios Total value as of 12/31/2019				7,079,175.96		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Medium Term Fund		FALLBROOK REGIONAL HEALTH DISTRICT			Account Number:			
Beginning Balance	12/01/2019			700,368.921	10.09	7,066,722.41		
Accrual Income Div Reinvestment	12/31/2019	12,453.54	1,234.246	701,603.167	10.09	7,079,175.96	0.00	0.00
Unrealized Gain/(Loss)						0.00		
Closing Balance as of	Dec 31			701,603.167	10.09	7,079,175.96		

FALLBROOK REGIONAL HEALTH DISTRICT
Property Tax Revenue - Fiscal Year to Date
 July through December 2019

<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Amount</u>	<u>Balance</u>
400. · District				
402 · Property tax revenue				
Gener...	07/31/19		30,918.85	30,918.85
Gener...	08/31/19		13,012.42	43,931.27
Gener...	09/30/19		27,118.51	71,049.78
Gener...	10/31/19		74,890.12	145,939.90
Gener...	11/30/19		690,741.30	836,681.20
Gener...	12/31/19		235,934.69	1,072,615.89
Total 402 · Property tax revenue			1,072,615.89	1,072,615.89
Total 400. · District			1,072,615.89	1,072,615.89
TOTAL			1,072,615.89	1,072,615.89

FALLBROOK REGIONAL HEALTH DISTRICT
Check Detail Report - December 2019

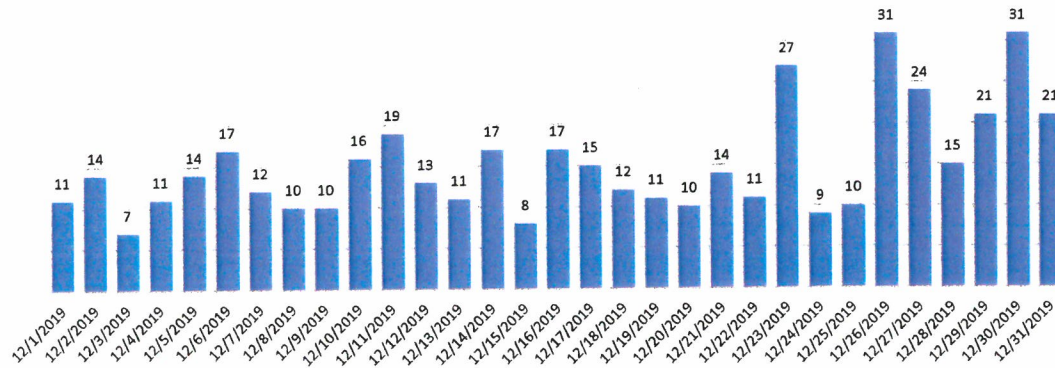
Date	Num	Name	Memo	Amount
12/02/2019	10986	Bonsall Chamber of Commerce	Membership renewal to 1/2021	-50.00
12/02/2019	10987	Culligan of Escondido	Inv. 244004	-19.90
12/02/2019	10988	Holmes, Rob	November 2019 stmt. - Sidewalk Project	-1,345.39
12/02/2019	10989	Magellan, A.D.	Inv. 1604; Progress invoice for November 2019	-8,250.00
12/02/2019	10990	Springston Design, LLC	Inv. 3884; Bi-monthly visit/status rpt.	-190.00
12/02/2019	10991	Woodward, Susan	November accounting services	-1,000.00
12/02/2019		Microsoft Office	Microsoft Office monthly subscription fee	-49.50
12/04/2019	10992	Linda Bannerman	Reimbursement-mileage 10/9-10/26/19	-104.63
12/04/2019	10993	Mireya Banuelos	Reimbursement-mileage 11/4-11/25/19	-32.48
12/04/2019	10994	Rachel Mason-Runnells	Reimbursement-mileage 8/15-10/30/19	-298.87
12/04/2019	10995	Rachel Mason-Runnells	Reimbursement-education/bldg./office expenses	-3,584.54
12/04/2019	10996	Aztec Cleaning & Maintenance	Inv. 250935, 250936	-280.00
12/04/2019	10997	FPUD	S. Brandon Rd.	-180.06
12/04/2019	10998	FPUD	S. Brandon Rd.	-54.10
12/04/2019	10999	FPUD - Wellness Center	E. Mission Rd.	-54.10
12/04/2019	11000	Low Voltage	Inv. 35802; Brandon Rd. fire extinguisher service	-145.04
12/04/2019	11001	San Diego Fence Company	Inv. 19-2012; Brandon Rd. security fencing	-5,992.00
12/04/2019	11002	VOID	VOID	0.00
12/04/2019	11003	Scott & Jackson Esq.	Professional services November 2019	-5,145.00
12/11/2019	11004	Petty Cash	Replenish Petty Cash	-250.00
12/11/2019	11005	AT&T U-Verse	U-verse	-68.55
12/11/2019	11006	Aztec Cleaning & Maintenance	Inv. 250946, 250947, 250948, 250949	-460.00
12/11/2019	11007	County of San Diego-Planning & Deve	Processing Fees	-1,500.00
12/11/2019	11008	Fallbrook Waste - Wellness Ctr	Mission Rd. Dec 2019-Jan 2020	-72.00
12/11/2019	11009	Fallbrook Waste	S. Brandon Rd. Dec. 2019-Jan2020	-78.50
12/11/2019	11010	Glennie's Office Products, Inc.	November stmt.	-189.10
12/11/2019	11011	Iron Mountain	SX302/Fallbrook Hosp.	-1,848.65
12/11/2019	11012	Key, Darren	Labor at Brandon Rd. to repair drywall/paint	-401.25
12/11/2019	11013	L & M Enterprises, Inc.	Reimbursement: Vast Conf./Adobe cc chgs.	-70.48
12/11/2019	11014	NCFPD - N. Co. Fire Protection Distric	EMSO Salary & Benefits: 8/23-11/22/2019	-17,227.23
12/11/2019	11015	Purchase Power (Pitney Bowes)	12/2/19 inv.	-201.00
12/11/2019	11016	Ramirez Landscaping & Tree Service	E. Mission and S. Brandon Rd.	-1,100.00
12/11/2019	11017	Rosalee, Tracy Ann	Reimbursement: one gallon of paint	-40.40
12/11/2019	11018	Specialized Elevator Services	December Elevator Maintenance; Inv. 4318	-191.00
12/11/2019	11019	Streamline	Website monthly fee - December 2019 - Inv. 102778	-200.00
12/11/2019	11020	Termin-8 Pest Control	138 S. Brandon Extermination Services; Inv. 117655	-125.00
12/13/2019	11021	Mireya Banuelos	Reimbursement-one year of Delta Dental PPO coverage	-789.00
12/16/2019	11022	Association of Fundraising Professioni	Rachel Mason-Runnells Fundraising Membership/Inland E	-335.00
12/16/2019	11023	Low Voltage	Inv. 35923; Brandon Rd. repaired leak going into OS&Y br	-210.00
12/16/2019	11024	Rosalee, Tracy Ann	Weeks ending 12/6 and 12/13/19	-1,147.00
12/16/2019	11025	Schwab, Charles & Co., Inc.	Dec. 2019 Staff Cont./District Match	-1,100.00
12/16/2019	11026	Sun Realty	Inv. 1284, 1348	-1,014.95
12/18/2019	11027	Aztec Cleaning & Maintenance	Inv. 250940, 250941	-280.00
12/18/2019		GoDaddy.com	Annual services/domain name renewal	-71.88
12/20/2019	11028	Linda Bannerman	Reimbursement for Dental Plan premium 12/1/2019 thru 2	-215.52
12/27/2019	11029	Pamela Knox	Reimburse - Dental, Jan-Mar 2020	-215.22
12/30/2019	11030	Pamela Knox	Reimburse - Medicare (Dec 2019 & Jan-Nov 2019 increas	-416.00
12/30/2019	11031	AT&T 1636 E. Mission Rd.	12/8/19 inv.	-88.30
12/30/2019	11032	Aztec Cleaning & Maintenance	Office cleaning; inv. 250942	-180.00
12/30/2019	11033	CalPERS	Receivable ID 1559595490	-2,661.33
12/30/2019	11034	FPUD	12/17/19 inv.	-165.10
12/30/2019	11035	FPUD	12/17/19 inv.	-54.10

FALLBROOK REGIONAL HEALTH DISTRICT
 Check Detail Report - December 2019

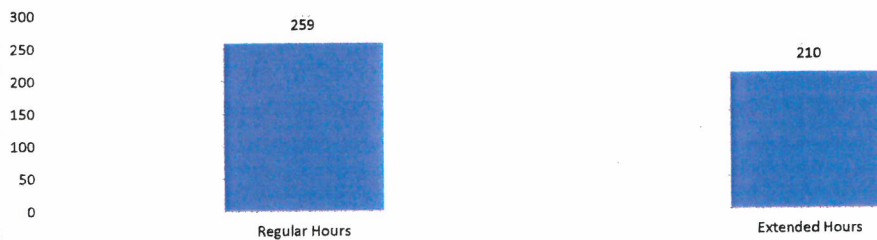
12/30/2019 11036	FPUD - Wellness Center	12/17/19 inv.	-54.10
12/30/2019 11037	Konica Minolta Leasing - qds	061-0116888-000	-810.14
12/30/2019 11038	L & M Enterprises, Inc.	December bookkeeping	-4,250.00
12/30/2019 11039	Ramirez Landscaping & Tree Service	Inv. 3445: 400' of drain pipe; 8 catch basin boxes	-4,980.00
12/30/2019 11040	Rosalee, Tracy Ann	Weeks ending 12/14 and 12/20/19 plus 12/30-12/31/19	-1,116.00
12/30/2019 11041	SDG&E - East Mission Road	12/14/19 inv.	-457.12
12/30/2019 11042	SDG&E FHD - 6994	12/14/19 inv.	-592.90
12/30/2019 11043	Springston Design, LLC	Inv. 3898; Dell tower server/hard drive/install & set up	-2,950.31
12/30/2019 11044	Whalen, J. & Associates	Inv. 19-300-09; E. Mission Road zoning/permit	-1,099.59
12/31/2019 11045	A+ Urgent Care, Inc.	December 2019 subsidy per 7/2019-6/2020 MOU	-8,000.00
			<u>-84,052.33</u>
			<u>-84,052.33</u>

MedPlus Urgent Care Patient Counts & Details December 2019

Total Patients Seen: 469 (44.7% Using Medi-Cal HMO coverage*)

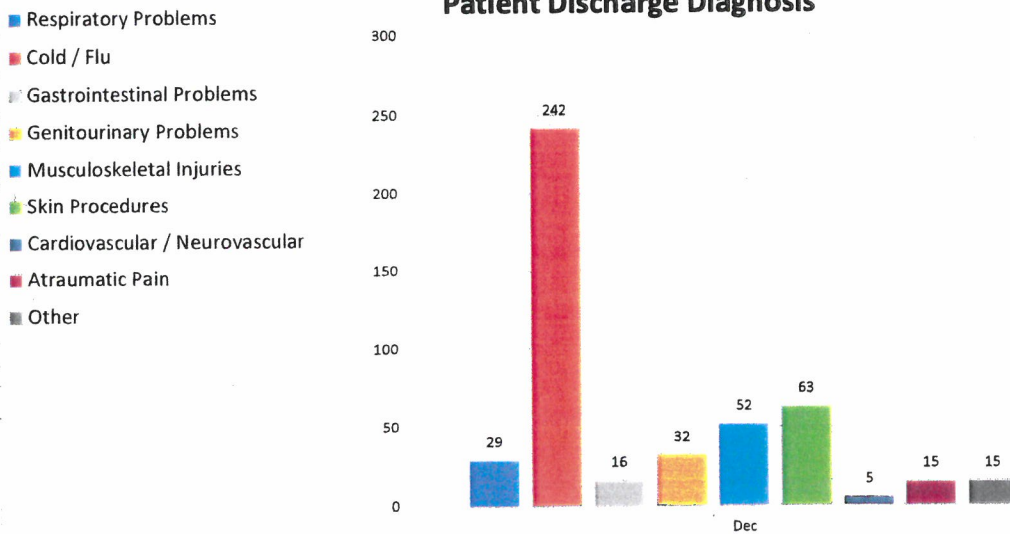


Regular Hours vs Extended Hours (Patients Seen)



Extended hours include: Monday - Friday after 5:00pm, Saturday & Sunday hours, Holiday hours
Regular hours: Monday - Friday 9:00am - 5:00pm

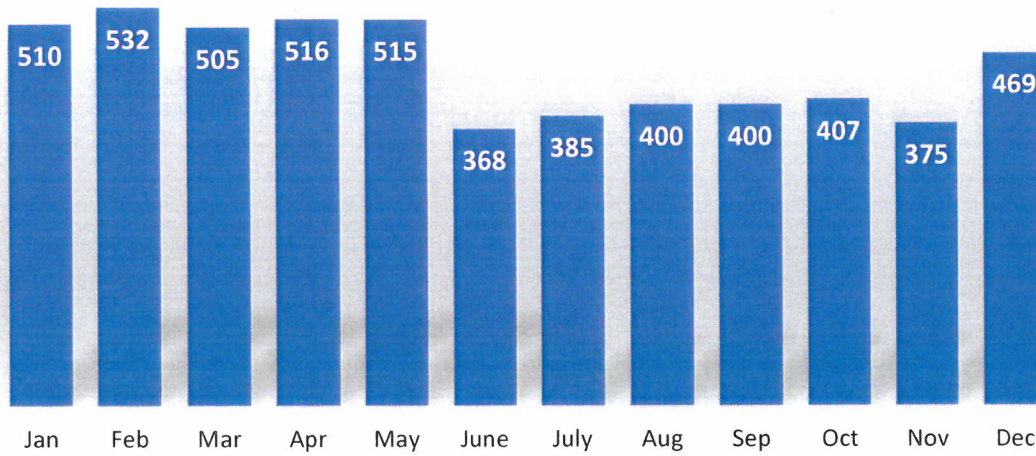
Patient Discharge Diagnosis



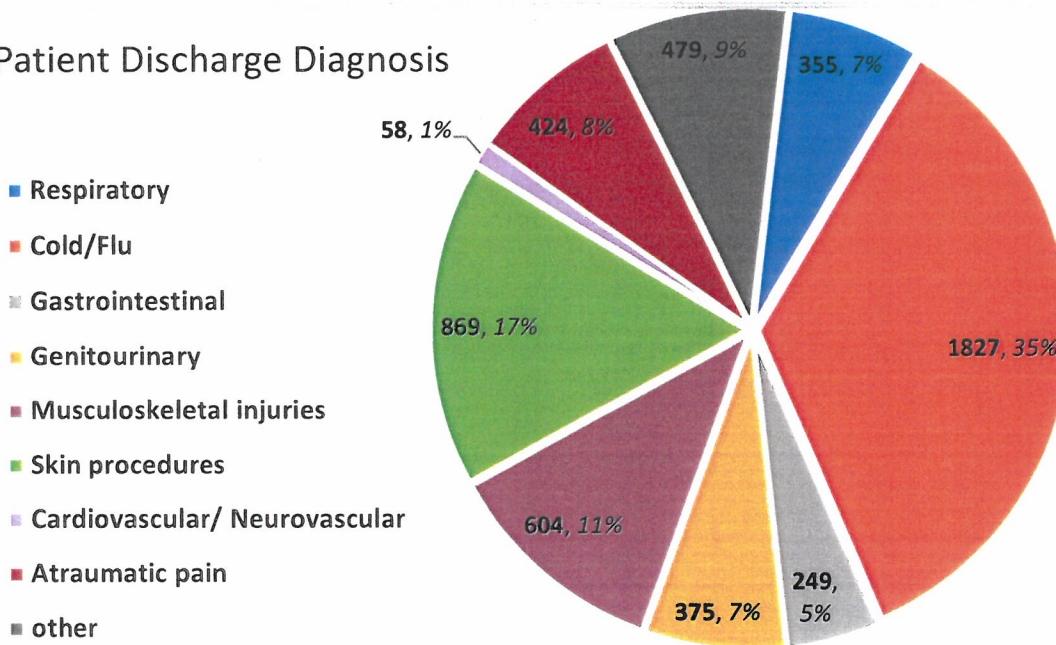
Note* Medi-Cal HMO values consist of Molina, Community Health Group, Rady's Children's Hospital San Diego & Vantage Medical Group

Med+ Urgent Care Utilization Review - Year to date (2019)

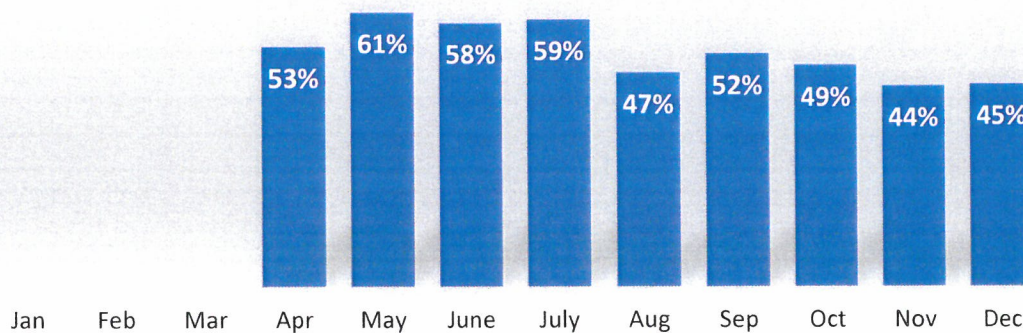
Number of Patients



Patient Discharge Diagnosis



% Medi-Cal



CHECKBOOK REPORT OCT-DEC 2019

COMMUNITY INVESTMENT FUND OCT-DEC 2019:

BEGINNING BALANCE:	\$ 9,517,491.65
FUNDS SPENT:	\$ 16,122.08
ENDING BALANCE:	\$ 9,501,369.57

(See attached report for itemized detail)

QUARTERLY TOTAL DUE FOR REIMBURSEMENT JULY-SEPT 2019:	\$ 31,688.94
--	---------------------

QUARTERLY TOTAL DUE FOR REIMBURSEMENT OCT-DEC 2019:	\$ 16,122.08
--	---------------------

TOTAL COMMUNITY INVESTMENT FUNDS SPENT SINCE FISCAL YEAR BEGAN 7/1/19:	\$ 47,811.02
---	---------------------

OPERATIONS FUND OCT-DEC 2019:

BEGINNING BALANCE:	\$ 570,132.24
DEPOSITS:	\$ 843,916.83
BILL PMTS./PAYROLL EXPENSES/COMM. HEALTH CONTRACTS:	\$ 726,845.50
ENDING BALANCE:	\$ 687,203.57

(See attached report for itemized detail)

JULY-SEPT 2019	\$ (541,687.98)
----------------	-----------------

OCT-DEC 2019	\$ (726,845.50)
--------------	-----------------

TOTAL OPERATIONS FUNDS SPENT OCT-DEC 2019:	\$ (1,268,533.48)
---	--------------------------

**FALLBROOK REGIONAL HEALTH DISTRICT
USES OF COMMUNITY INVESTMENT FUNDS
10/1/19 - 12/31/19**

COMMUNITY INVESTMENT FUND BEGINNING BALANCE 10/1/19:				\$ 9,517,491.65
	Date	Name	Memo	Amount
215 - District Wellness Initiatives				
Health Fair				
	10/31/2019	Village News	Vaccine ads run 10/3/ and 10/10/19	\$ 650.00
	10/31/2019	Petty cash	Harvest Faire refreshments/supplies	\$ 120.04
Woman of Wellness (WOW)				
	11/30/2019	Petty cash	WOW refreshments/prizes	\$ 47.23
	12/31/2019	Petty cash	WOW refreshments	\$ 10.40
570 - Mgmt./Maint. - E. Mission Road				
Gas & Electric				
	10/23/2019	SDG&E - East Mission Road	Account No. 5182 613 597 1; 10/23/19 invoice	\$ 493.98
	11/22/2019	SDG&E - East Mission Road	Account No. 5182 613 597 1; 11/22/19 invoice	\$ 478.41
	12/24/2019	SDG&E - East Mission Road	Account No. 5182 613 597 1; 12/24/19 invoice	\$ 457.12
Water				
	10/23/2019	FPUD - Wellness Center - 7720-003	Oct account chgs and credit - E. Mission Road	\$ (291.90)
	10/23/2019	FPUD - Wellness Center - 7720-002	Meter 14359987; Account No. 7720-002; 9/24-10/23/19	\$ 54.10
	11/26/2019	FPUD - Wellness Center - 7720-003	Nov. account chgs and credit - E. Mission Road	\$ (383.15)
	11/26/2019	FPUD - Wellness Center - 7720-002	Meter 14359987; Account No. 7720-002; 10/24-11/26/19	\$ 54.10
	12/17/2019	FPUD - Wellness Center - 7720-003	Dec. account chgs and credit - E. Mission Road	\$ (298.92)
	12/17/2019	FPUD - Wellness Center - 7720-002	Meter 14359987; Account No. 7720-002; 11/27-12/17/19	\$ 54.10
Waste Management				
	10/01/2019	Fallbrook Waste - 446183 Wellness Ctr	Acct. No. 20-T1 446183 Oct-Nov 2019	\$ 72.00
	12/01/2019	Fallbrook Waste - 446183 Wellness Ctr	Mission Rd. Acct. 20-T1 446183; Dec 2019-Jan 2020	\$ 72.00
Landscape - Grounds Environment				
	10/31/2019	Ramirez Landscaping & Tree Service	E. Mission Rd. - monthly landscape maintenance	\$ 700.00
	11/30/2019	Ramirez Landscaping & Tree Service	E. Mission Rd. - monthly landscape maintenance	\$ 700.00
	12/31/2019	Ramirez Landscaping & Tree Service	E. Mission Rd. - monthly landscape maintenance	\$ 700.00
Custodial Services				
	10/22/2019	Aztec Cleaning & Maintenance	E. Mission Rd. cleaning; Inv. 250927	\$ 200.00
	10/29/2019	Aztec Cleaning & Maintenance	E. Mission Rd. cleaning; inv. 250929	\$ 100.00
	11/12/2019	Aztec Cleaning & Maintenance	E. Mission Rd. cleaning; inv. 250933	\$ 100.00
	12/03/2019	Aztec Cleaning & Maintenance	E. Mission Rd. cleaning; inv. 250936	\$ 100.00
	12/10/2019	Aztec Cleaning & Maintenance	E. Mission Rd. cleaning; inv. 250938	\$ 100.00
	12/17/2019	Aztec Cleaning & Maintenance	E. Mission Rd. cleaning; inv. 250940	\$ 100.00
	12/31/2019	Aztec Cleaning & Maintenance	E. Mission Rd. cleaning; inv. 250944	\$ 100.00
Maintenance Services & Repairs				
	10/01/2019	24 Hour Fire Protection, Inc.	Inv. 5627304; E. Mission Rd. Fire Extinguisher Service Call	\$ 19.95
	10/01/2019	24 Hour Fire Protection, Inc.	Inv. 5627304; E. Mission Rd. Fire Extinguisher Annual Inspect	\$ 150.00
	10/01/2019	24 Hour Fire Protection, Inc.	Inv. 5627304; E. Mission Rd. Fire Extinguisher Safety Seal	\$ 9.50
	10/01/2019	24 Hour Fire Protection, Inc.	Inv. 5627304; E. Mission Rd. Sales Tax	\$ 0.74
	10/10/2019	Sun Realty	Reimbursement: E. Mission water heater replacement	\$ 200.00
	10/10/2019	Sun Realty	Reimbursement: E. Mission water heater repair	\$ 125.00
	10/10/2019	Sun Realty	Reimbursement: E. Mission labor charges	\$ 106.50
	10/13/2019	Chisholm, John	E. Mission Rd.: gutters cleaned	\$ 120.00
	11/09/2019	Rubright, Todd	Safety paint on E. Mission Road steps	\$ 115.00
	11/13/2019	Sun Realty	E. Mission Rd. paint for island	\$ 31.45
	11/13/2019	Sun Realty	E. Mission Rd. labor for painting island	\$ 21.00
	12/12/2019	Sun Realty	E. Mission Rd. supplies - reflective paint/tape for island	\$ 31.45
Fire Alarm System				
	10/11/2019	Aztec Fire & Safety, Inc.	Inv. 5694972; E. Mission Rd. service charge	\$ 45.00
Property Manager				
	10/10/2019	Sun Realty	E. Mission Rd. - Property mgmt.	\$ 337.50
	11/10/2019	Sun Realty	E. Mission Rd. re: improvements and tenant	\$ 562.50
	12/11/2019	Sun Realty	E. Mission Rd. re: tenant, landscaping, drainage, tree removal	\$ 618.75
Office Expenses				
Communications				
	10/08/2019	AT&T 1636 E. Mission Rd.	Acct. No. 289713009; E. Mission Road	\$ 94.56
	11/08/2019	AT&T 1636 E. Mission Rd.	Acct. No. 289713009; E. Mission Road	\$ 88.30
	12/08/2019	AT&T 1636 E. Mission Rd.	Acct. No. 289713009; E. Mission Rd.	\$ 88.30
Independent Contract Services				
	11/12/2019	Key, Darren	Labor at E. Mission to set up chairs for OA mtgs.	\$ 82.50
	12/12/2019	Sun Realty	E. Mission Rd. labor - paint island with reflective paint	\$ 121.00
Consultant Fees				
	11/30/2019	Scott & Jackson Esq.	Roofing project hours - E. Mission	\$ 175.00
122.032 - E. Mission Road Improvements				
	10/04/2019	Magellan, A. D	Inv. 1571; Add'l. Bid Facilitation Services	\$ 600.00
	10/29/2019	Whalen, J. & Associates	Inv. 19-300-07; E. Mission Road zoning/permit	\$ 1,357.23
	11/12/2019	Whalen, J. & Associates	Inv. 19-300-08; E. Mission Road zoning/permit	\$ 451.75
	12/17/2019	Ramirez Landscaping	Inv. 3445; 400' of drain pipe; 8 catch basin boxes	\$ 4,980.00
	12/20/2019	Whalen, J. & Associates	Inv. 19-300-09; E. Mission Road zoning/permit	\$ 1,099.59
OCT-DEC 2019 TOTAL:				\$ 16,122.08
COMMUNITY INVESTMENT FUND ENDING BALANCE 12/31/19:				\$ 9,501,369.57

**FALLBROOK REGIONAL HEALTH DISTRICT
OPERATIONS ACCOUNT
As of December 31, 2019**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
102.3 - Cash in Bank-P.W. Oper. Acct.							570,132.24
Check	10/01/19	10839	Mireya Banuelos	Reimburseme...		13.98	570,118.26
Check	10/02/19		Microsoft Office	Microsoft Offi...		49.50	570,068.76
Check	10/03/19	10840	Rachel Mason-Runn...	Reimburseme...		576.64	569,492.12
Bill Pmt -C...	10/04/19	10841	A+ Urgent Care, Inc.	September 2...		8,000.00	561,492.12
Bill Pmt -C...	10/04/19	10842	AT&T - phone lines	7607318344-...		225.46	561,266.66
Bill Pmt -C...	10/04/19	10843	Aztec Cleaning & M...			360.00	560,906.66
Bill Pmt -C...	10/04/19	10844	Bonsall Chamber of ...	Annual Bonsa...		40.00	560,866.66
Bill Pmt -C...	10/04/19	10845	Culligan of Escondido	244004		19.90	560,846.76
Bill Pmt -C...	10/04/19	10846	Fallbrook Chamber ...	Christmas pol...		50.00	560,796.76
Bill Pmt -C...	10/04/19	10847	Fallbrook Directory	Acct. No. 760...		191.67	560,605.09
Bill Pmt -C...	10/04/19	10848	Fallbrook Rooter & ...	Inv. 19657; sn...		629.90	559,975.19
Bill Pmt -C...	10/04/19	10849	Fallbrook Waste - 4...	Acct. No. 20-...		72.00	559,903.19
Bill Pmt -C...	10/04/19	10850	Fallbrook Waste - F...	20-T1 441078		78.50	559,824.69
Bill Pmt -C...	10/04/19	10851	FPUD - 7720-001	7720-001		165.10	559,659.59
Bill Pmt -C...	10/04/19	10852	FPUD - 7721-000	7721-000		54.10	559,605.49
Bill Pmt -C...	10/04/19	10853	FPUD - Wellness C...	7720-002		54.10	559,551.39
Bill Pmt -C...	10/04/19	10854	Holmes, Rob	September 20...		3,437.50	556,113.89
Bill Pmt -C...	10/04/19	10855	Impact Marketing & ...			613.79	555,500.10
Bill Pmt -C...	10/04/19	10856	Konica Minolta Leas...	061-0116888-...		810.14	554,689.96
Bill Pmt -C...	10/04/19	10857	L & M Enterprises, L...	Adobe cc cha...		67.96	554,622.00
Bill Pmt -C...	10/04/19	10858	L.C. Paving & Sealin...	Inv. 6253-01; ...		88,927.12	465,694.88
Bill Pmt -C...	10/04/19	10859	Magellan, A.D.	Inv. 1551; Ad...		2,475.00	463,219.88
Bill Pmt -C...	10/04/19	10860	Pitney Bowes - Lease	0018137865		77.32	463,142.56
Bill Pmt -C...	10/04/19	10861	Quest Diagnostics	Inv. 91842077...		544.00	462,598.56
Bill Pmt -C...	10/04/19	10862	Rotary Club of Fallbr...	Rachel Maso...		215.00	462,383.56
Bill Pmt -C...	10/04/19	10863	Scott & Jackson Esq.	Professional s...		7,087.50	455,296.06
Bill Pmt -C...	10/04/19	10864	SDG&E - East Missi...	5182 613 597 1		470.12	454,825.94
Bill Pmt -C...	10/04/19	10865	SDG&E FHD - 6994	40605976994		1,038.27	453,787.67
Bill Pmt -C...	10/04/19	10866	Village News	1641		50.00	453,737.67
Bill Pmt -C...	10/04/19	10867	Woodward, Susan	September 20...		1,000.00	452,737.67
Bill Pmt -C...	10/07/19	10869	Kathleen Bogle	September ac...		850.00	451,887.67
Bill Pmt -C...	10/07/19	10870	Magellan, A.D.	Inv. 1571; Ad...		1,800.00	450,087.67
Check	10/07/19	10871	Petty Cash	Replenish Pet...		250.00	449,837.67
Check	10/07/19	10868	Fallbrook Regional ...	VOID: Replen...	0.00		449,837.67
Deposit	10/07/19			Deposit	3,500.00		453,337.67
Deposit	10/07/19		A+ Urgent Care, Inc.	October Leas...	2,800.00		456,137.67
Deposit	10/09/19			Deposit	226.00		456,363.67
General Jo...	10/09/19	10-15		Payroll Tax C...		449.09	455,914.58
General Jo...	10/09/19	10-16		IRS Tax Pay...		2,476.39	453,438.19
General Jo...	10/09/19	10-2	Rachel Mason-Runn...	SALARY: Ma...		3,489.94	449,948.25
General Jo...	10/09/19	10-6	Pamela Knox	SALARY: Knox		1,280.92	448,667.33
General Jo...	10/09/19	10-8	Mireya Banuelos	SALARY: Ban...		1,323.13	447,344.20
General Jo...	10/09/19	10-4	Linda Bannerman	SALARY: Ban...		1,502.80	445,841.40
Bill Pmt -C...	10/16/19	10872	AT&T U-Verse - co...	146524365		64.70	445,776.70
Bill Pmt -C...	10/16/19	10873	Aztec Cleaning & M...			360.00	445,416.70
Bill Pmt -C...	10/16/19	10874	Aztec Fire & Safety, ...	Inv. 5694972;...		45.00	445,371.70
Bill Pmt -C...	10/16/19	10875	Fallbrook Motors Se...	Inv. 7503; gas...		1,213.57	444,158.13
Bill Pmt -C...	10/16/19	10876	Iron Mountain SX-302	SX302/Fallbro...		1,695.03	442,463.10
Bill Pmt -C...	10/16/19	10877	Key, Darren	Labor to remo...		182.50	442,280.60
Bill Pmt -C...	10/16/19	10878	Palomar Mountain P...	45919		17.19	442,263.41
Bill Pmt -C...	10/16/19	10879	Streamline	Website mont...		200.00	442,063.41
Bill Pmt -C...	10/16/19	10880	Sun Realty			1,592.79	440,470.62
Bill Pmt -C...	10/16/19	10881	Termin-8 Pest Control	138 S. Brand...		125.00	440,345.62
Bill Pmt -C...	10/16/19	10882	L & M Enterprises, L...	Reimburseme...		51.68	440,293.94
Check	10/18/19	10883	Petty Cash	Replenish Pet...		250.00	440,043.94
Check	10/18/19	10884	Rachel Mason-Runn...	Reimburseme...		1,315.52	438,728.42
Check	10/18/19	10885	Schwab, Charles & ...	Acct. 4899-28...		1,100.00	437,628.42
Check	10/23/19	10886	Rosalee, Tracy Ann	10/5-10/18/19...		1,019.13	436,609.29
General Jo...	10/23/19	10-17		Payroll tax CA...		485.20	436,124.09
General Jo...	10/23/19	10-18		IRS Tax Pay...		2,626.39	433,497.70
General Jo...	10/23/19	10-3	Rachel Mason-Runn...	SALARY: Ma...		3,774.48	429,723.22
General Jo...	10/23/19	10-7	Pamela Knox	SALARY: Knox		1,259.01	428,464.21
General Jo...	10/23/19	10-9	Mireya Banuelos	SALARY: Ban...		1,534.32	426,929.89
General Jo...	10/23/19	10-5	Linda Bannerman	SALARY: Ban...		1,374.72	425,555.17
Bill Pmt -C...	10/23/19	10887	24 Hour Fire Protect...	Inv. 5627304;...		180.19	425,374.98
Bill Pmt -C...	10/23/19	10888	AT&T - phone lines	7607318344-...		235.17	425,139.81
Bill Pmt -C...	10/23/19	10889	AT&T 1636 E. Missi...	289713009		94.56	425,045.25

**FALLBROOK REGIONAL HEALTH DISTRICT
OPERATIONS ACCOUNT
As of December 31, 2019**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill Pmt -C...	10/23/19	10890	Aztec Cleaning & M...			380.00	424,665.25
Bill Pmt -C...	10/23/19	10891	CalPERS	1559595490		2,298.59	422,366.66
Bill Pmt -C...	10/23/19	10892	CSDA-State	1589		6,191.00	416,175.66
Bill Pmt -C...	10/23/19	10893	Hester, Cory	Brandon Rd. -...		2,100.00	414,075.66
Bill Pmt -C...	10/23/19	10894	Konica Minolta Leas...	061-0116888-...		810.14	413,265.52
Bill Pmt -C...	10/23/19	10895	Specialized Elevator...	October Elev...		191.00	413,074.52
Bill Pmt -C...	10/28/19	10896	FPUD - 7720-001	7720-001		150.15	412,924.37
Bill Pmt -C...	10/28/19	10897	FPUD - 7721-000	7721-000		54.10	412,870.27
Bill Pmt -C...	10/28/19	10898	SDG&E - East Missi...	5182 613 597 1		493.98	412,376.29
Bill Pmt -C...	10/28/19	10899	SDG&E FHD - 6994	40605976994		640.79	411,735.50
Bill Pmt -C...	10/28/19	10901	FPUD - Wellness C...	7720-002		54.10	411,681.40
Bill Pmt -C...	10/30/19	10902	Aztec Cleaning & M...			280.00	411,401.40
Bill Pmt -C...	10/30/19	10903	L & M Enterprises, I...	October book...		4,432.50	406,968.90
General Jo...	10/31/19	10-19		IRS Tax Pay...		306.00	406,662.90
General Jo...	10/31/19	10-14	Kate Schwartz-Frates	STIPEND: Sc...		184.70	406,478.20
General Jo...	10/31/19	10-10	Howard Salmon	STIPEND: Sa...		461.75	406,016.45
General Jo...	10/31/19	10-11	Barbara Mroz	STIPEND-Mroz		461.75	405,554.70
General Jo...	10/31/19	10-13	William Leach	STIPEND: Le...		369.40	405,185.30
General Jo...	10/31/19	10-12	Jennifer Jeffries	STIPEND: Jef...		369.40	404,815.90
Bill Pmt -C...	10/31/19	10900	A+ Urgent Care, Inc.	October 2019...		8,000.00	396,815.90
General Jo...	10/31/19	10-28		September pr...	27,118.51		423,934.41
Deposit	11/01/19			Deposit	3,500.00		427,434.41
Check	11/02/19		Microsoft Office	Microsoft Offi...		49.50	427,384.91
Check	11/04/19	10904	Be Well Therapy	CHC 338 - P...		5,928.50	421,456.41
Check	11/04/19	10905	Boys & Girls Club - ...	CHC 340 - P...		10,000.00	411,456.41
Check	11/04/19	10906	Community Health ...	CHC 341 - P...		30,000.00	381,456.41
Check	11/04/19	10907	D'vine Path, Inc.	CHC 342 - P...		1,910.00	379,546.41
Check	11/04/19	10908	Fallbrook Citizens - ...	CHC 344 - P...		2,825.00	376,721.41
Check	11/04/19	10909	Fallbrook Food Pantry	CHC 345 - P...		32,500.00	344,221.41
Check	11/04/19	10910	Foundation for Seni...	CHC 346 - P...		15,572.00	328,649.41
Check	11/04/19	10911	Foundation for Seni...	CHC 347 - P...		10,438.74	318,210.67
Check	11/04/19	10912	Foundation for Seni...	CHC 348 - P...		23,644.86	294,565.81
Check	11/04/19	10913	Foundation for Seni...	CHC 349 - P...		22,184.86	272,380.95
Check	11/04/19	10914	Fallbrook Senior Citi...	CHC 350 - P...		31,250.00	241,130.95
Check	11/04/19	10915	Fallbrook Smiles Pr...	CHC 351 - P...		22,545.00	218,585.95
Check	11/04/19	10916	Mental Health Syste...	CHC 352 - P...		2,534.25	216,051.70
Check	11/04/19	10917	Michelle's Place	CHC 353 - P...		8,040.50	208,011.20
Check	11/04/19	10918	Neighborhood Healt...	CHC 354 - P...		3,750.00	204,261.20
Check	11/04/19	10919	NORTH COUNTY C...	CHC 355 - P...		1,305.00	202,956.20
Check	11/04/19	10920	Palomar Family Cou...	CHC 356 - P...		16,855.75	186,100.45
Check	11/04/19	10921	Reins	CHC 357 - P...		15,000.00	171,100.45
Check	11/04/19	10922	Reins	CHC 358 - P...		9,716.25	161,384.20
Check	11/04/19	10923	Trauma Intervention...	CHC 359 - P...		2,500.00	158,884.20
Check	11/04/19	10924	Mireya Banuelos	Reimburseme...		78.31	158,805.89
Bill Pmt -C...	11/04/19	10925	Culligan of Escondido	244004		19.90	158,785.99
Bill Pmt -C...	11/04/19	10926	Employment Develo...	Ltr. ID: ID L15...		422.00	158,363.99
Bill Pmt -C...	11/04/19	10927	Fallbrook Rooter & ...	Inv. 19733; sn...		210.00	158,153.99
Bill Pmt -C...	11/04/19	10928	Fechter & Company,...	6/30/2019 Au...		840.00	157,313.99
Bill Pmt -C...	11/04/19	10929	Glennie's Office Pro...	6493		171.40	157,142.59
Bill Pmt -C...	11/04/19	10930	Impact Marketing & ...	Inv. IN19-362...		919.69	156,222.90
Bill Pmt -C...	11/04/19	10931	Key, Darren	Labor/materia...		155.75	156,067.15
Bill Pmt -C...	11/04/19	10932	L & M Enterprises, I...	Reimburseme...		67.96	155,999.19
Bill Pmt -C...	11/04/19	10933	Magellan, A.D.	Inv. 1590; Ad...		8,250.00	147,749.19
Bill Pmt -C...	11/04/19	10934	Ramirez Landscapin...			1,100.00	146,649.19
Bill Pmt -C...	11/04/19	10935	Rosalee, Tracy Ann	10/19-11/1/19...		1,251.63	145,397.56
Bill Pmt -C...	11/04/19	10936	Springston Design, ...	Inv. 3855; Bi...		190.00	145,207.56
Bill Pmt -C...	11/04/19	10937	Termin-8 Pest Control	138 S. Brand...		125.00	145,082.56
Bill Pmt -C...	11/04/19	10938	ULINE	Cust. No. 148...		225.52	144,857.04
Bill Pmt -C...	11/04/19	10939	Village News	1641		650.00	144,207.04
Bill Pmt -C...	11/04/19	10940	Whalen, J. & Associ...	Inv. 19-300-0...		1,357.23	142,849.81
Bill Pmt -C...	11/04/19	10941	Woodward, Susan	October 2019...		1,000.00	141,849.81
Deposit	11/04/19			Deposit	2,800.00		144,649.81
Bill Pmt -C...	11/06/19	10942	Aztec Cleaning & M...	Office cleanin...		180.00	144,469.81
Bill Pmt -C...	11/06/19	10943	CSDA, SD Chapter	11/21/19 dinn...		30.00	144,439.81
Bill Pmt -C...	11/06/19	10944	Holmes, Rob	October 2019...		1,375.00	143,064.81
Bill Pmt -C...	11/06/19	10945	Impact Marketing & ...	Inv. IN19-368...		378.75	142,686.06
Check	11/06/19	10946	Scott & Jackson Esq.	VOID	0.00		142,686.06
Bill Pmt -C...	11/06/19	10947	Scott & Jackson Esq.	Professional s...		4,515.00	138,171.06

**FALLBROOK REGIONAL HEALTH DISTRICT
OPERATIONS ACCOUNT
As of December 31, 2019**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
General Jo...	11/06/19	11-15		Payroll Tax C...		399.65	137,771.41
General Jo...	11/06/19	11-16		IRS Tax Pay...		2,284.75	135,486.66
General Jo...	11/06/19	11-4	Linda Bannerman	SALARY: Ban...		1,538.41	133,948.25
General Jo...	11/06/19	11-8	Mireya Banuelos	SALARY: Ban...		1,187.88	132,760.37
General Jo...	11/06/19	11-6	Pamela Knox	SALARY: Knox		1,346.56	131,413.81
General Jo...	11/06/19	11-2	Rachel Mason-Runn...	SALARY: Ma...		3,198.84	128,214.97
Check	11/12/19	10948	Petty Cash	Replenish Pet...		250.00	127,964.97
Bill Pmt -C...	11/13/19	10949	AT&T U-Verse - co...	146524365		77.80	127,887.17
Bill Pmt -C...	11/13/19	10950	Aztec Cleaning & M...	Office cleanin...		180.00	127,707.17
Bill Pmt -C...	11/13/19	10951	Chisholm, John	E. Mission Rd...		120.00	127,587.17
Bill Pmt -C...	11/13/19	10952	First Impulse			13,089.46	114,497.71
Bill Pmt -C...	11/13/19	10953	Hester, Cory	Brandon Rd. -...		918.00	113,579.71
Bill Pmt -C...	11/13/19	10954	Iron Mountain SX-302	SX302/Fallbro...		1,795.89	111,783.82
Bill Pmt -C...	11/13/19	10955	Jim's Sign Shop	Inv. 0547 - tw...		122.84	111,660.98
Bill Pmt -C...	11/13/19	10956	Key, Darren	Labor/materia...		683.85	110,977.13
Bill Pmt -C...	11/13/19	10957	L.C. Paving & Sealin...	Project period...		48,247.08	62,730.05
Bill Pmt -C...	11/13/19	10958	Ramirez Landscapin...			1,100.00	61,630.05
Bill Pmt -C...	11/13/19	10959	Specialized Elevator...	November El...		191.00	61,439.05
Bill Pmt -C...	11/13/19	10960	Streamline	Website mont...		200.00	61,239.05
Check	11/20/19	10961	Karen Schwartz-Frat...	Reimburseme...		360.87	60,878.18
Check	11/20/19	10962	Pamela Knox	Reimburse - ...		440.00	60,438.18
Bill Pmt -C...	11/20/19	10963	AT&T 1636 E. Missi...	289713009		88.30	60,349.88
Bill Pmt -C...	11/20/19	10964	Aztec Cleaning & M...			280.00	60,069.88
Bill Pmt -C...	11/20/19	10965	County of San Dieg...	Trust Acct. N...		2,100.00	57,969.88
Bill Pmt -C...	11/20/19	10966	Impact Marketing & ...	Inv. IN19-384...		337.70	57,632.18
Bill Pmt -C...	11/20/19	10967	Key, Darren	Labor at E. Mi...		82.50	57,549.68
Bill Pmt -C...	11/20/19	10968	Rosalee, Tracy Ann	Weeks endin...		992.00	56,557.68
Bill Pmt -C...	11/20/19	10969	Rubright, Todd	Safety paint o...		115.00	56,442.68
Bill Pmt -C...	11/20/19	10970	Schwab, Charles & ...	Acct. 4899-2...		1,100.00	55,342.68
Bill Pmt -C...	11/20/19	10971	Springston Design, ...			2,134.47	53,208.21
General Jo...	11/20/19	11-17		Payroll tax CA...		492.43	52,715.78
General Jo...	11/20/19	11-18		IRS Tax Pay...		2,638.79	50,076.99
General Jo...	11/20/19	11-5	Linda Bannerman	SALARY: Ban...		1,520.61	48,556.38
General Jo...	11/20/19	11-9	Mireya Banuelos	SALARY: Ban...		1,570.90	46,985.48
General Jo...	11/20/19	11-7	Pamela Knox	SALARY: Knox		1,360.49	45,624.99
General Jo...	11/20/19	11-3	Rachel Mason-Runn...	SALARY: Ma...		3,489.94	42,135.05
Check	11/27/19	10972	Linda Bannerman	Reimburseme...		432.14	41,702.91
Bill Pmt -C...	11/27/19	10973	A+ Urgent Care, Inc.	November 20...		8,000.00	33,702.91
Bill Pmt -C...	11/27/19	10974	AT&T - phone lines	7607318344-...		259.26	33,443.65
Bill Pmt -C...	11/27/19	10975	CalPERS	1559595490		2,298.59	31,145.06
Bill Pmt -C...	11/27/19	10976	Konica Minolta Leas...	061-0116888-...		810.14	30,334.92
Bill Pmt -C...	11/27/19	10977	L & M Enterprises, I...	November bo...		4,517.50	25,817.42
Bill Pmt -C...	11/27/19	10978	Low Voltage			8,798.00	17,019.42
Bill Pmt -C...	11/27/19	10979	Rosalee, Tracy Ann	Weeks endin...		682.00	16,337.42
Bill Pmt -C...	11/27/19	10980	Rotary Club of Fallbr...	Inv. 1766; Ra...		215.00	16,122.42
Bill Pmt -C...	11/27/19	10981	SDG&E - East Missi...	5182 613 597 1		478.41	15,644.01
Bill Pmt -C...	11/27/19	10982	SDG&E FHD - 6994	40605976994		586.59	15,057.42
Bill Pmt -C...	11/27/19	10983	Shred-it	Inv. 81286472...		324.80	14,732.62
Bill Pmt -C...	11/27/19	10984	Sun Realty			802.45	13,930.17
Bill Pmt -C...	11/27/19	10985	Whalen, J. & Associ...	Inv. 19-300-0...		451.75	13,478.42
General Jo...	11/29/19	11-18		IRS Tax Pay...		351.90	13,126.52
General Jo...	11/30/19	11-32		3rd Qtr Invest...	32,000.00		45,126.52
General Jo...	11/30/19	11-12	Jennifer Jeffries	STIPEND: Jef...		461.75	44,664.77
General Jo...	11/30/19	11-13	William Leach	STIPEND: Le...		461.75	44,203.02
General Jo...	11/30/19	11-11	Barbara Mroz	STIPEND-Mroz		461.75	43,741.27
General Jo...	11/30/19	11-10	Howard Salmon	STIPEND: Sa...		461.75	43,279.52
General Jo...	11/30/19	11-14	Kate Schwartz-Frates	STIPEND: Sc...		277.05	43,002.47
General Jo...	11/30/19	11-33		October prop...	74,890.12		117,892.59
General Jo...	12/01/19	SMW ...	ACHD	Reverse of G...		8,111.00	109,781.59
Deposit	12/02/19			Deposit	3,500.00		113,281.59
Deposit	12/02/19			Deposit	40.90		113,322.49
Bill Pmt -C...	12/02/19	10986	Bonsall Chamber of ...	Membership r...		50.00	113,272.49
Bill Pmt -C...	12/02/19	10987	Culligan of Escondido	244004		19.90	113,252.59
Bill Pmt -C...	12/02/19	10988	Holmes, Rob	November 20...		1,345.39	111,907.20
Bill Pmt -C...	12/02/19	10989	Magellan, A.D.	Inv. 1604; Pro...		8,250.00	103,657.20
Bill Pmt -C...	12/02/19	10990	Springston Design, ...	Inv. 3884; Bi...		190.00	103,467.20
Bill Pmt -C...	12/02/19	10991	Woodward, Susan	November ac...		1,000.00	102,467.20
Check	12/02/19		Microsoft Office	Microsoft Offi...		49.50	102,417.70

**FALLBROOK REGIONAL HEALTH DISTRICT
OPERATIONS ACCOUNT
As of December 31, 2019**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Check	12/04/19	10992	Linda Bannerman	Reimburseme...		104.63	102,313.07
Check	12/04/19	10993	Mireya Banuelos	Reimburseme...		32.48	102,280.59
Check	12/04/19	10994	Rachel Mason-Runn...	Reimburseme...		298.87	101,981.72
Check	12/04/19	10995	Rachel Mason-Runn...	Reimburseme...		3,584.54	98,397.18
Bill Pmt -C...	12/04/19	10996	Aztec Cleaning & M...			280.00	98,117.18
Bill Pmt -C...	12/04/19	10997	FPUD - 7720-001	7720-001		180.06	97,937.12
Bill Pmt -C...	12/04/19	10998	FPUD - 7721-000	7721-000		54.10	97,883.02
Bill Pmt -C...	12/04/19	10999	FPUD - Wellness C...	7720-002		54.10	97,828.92
Bill Pmt -C...	12/04/19	11000	Low Voltage	Inv. 35802; Br...		145.04	97,683.88
Bill Pmt -C...	12/04/19	11001	San Diego Fence C...	Inv. 19-2012; ...		5,992.00	91,691.88
Bill Pmt -C...	12/04/19	11002	Scott & Jackson Esq.	VOID: Profes...	0.00		91,691.88
Bill Pmt -C...	12/04/19	11003	Scott & Jackson Esq.	Professional s...		5,145.00	86,546.88
General Jo...	12/04/19	12-15		Payroll Tax C...		517.80	86,029.08
General Jo...	12/04/19	12-16		IRS Tax Pay...		2,676.52	83,352.56
General Jo...	12/04/19	12-2	Rachel Mason-Runn...	SALARY: Ma...		3,489.94	79,862.62
General Jo...	12/04/19	12-4	Linda Bannerman	SALARY: Ban...		1,633.34	78,229.28
General Jo...	12/04/19	12-8	Mireya Banuelos	SALARY: Ban...		1,528.08	76,701.20
General Jo...	12/04/19	12-6	Pamela Knox	SALARY: Knox		1,266.98	75,434.22
Deposit	12/04/19			Deposit	2,800.00		78,234.22
General Jo...	12/10/19	12-35		November pro...	690,741.30		768,975.52
Check	12/11/19	11004	Petty Cash	Replenish Pet...		250.00	768,725.52
Bill Pmt -C...	12/11/19	11005	AT&T U-Verse - co...	146524365		68.55	768,656.97
Bill Pmt -C...	12/11/19	11006	Aztec Cleaning & M...			460.00	768,196.97
Bill Pmt -C...	12/11/19	11007	County of San Dieg...	Trust Acct. N...		1,500.00	766,696.97
Bill Pmt -C...	12/11/19	11008	Fallbrook Waste - 4...	Mission Rd. ...		72.00	766,624.97
Bill Pmt -C...	12/11/19	11009	Fallbrook Waste - F...	20-T1 441078		78.50	766,546.47
Bill Pmt -C...	12/11/19	11010	Glennie's Office Pro...	6493		189.10	766,357.37
Bill Pmt -C...	12/11/19	11011	Iron Mountain SX-302	SX302/Fallbro...		1,848.65	764,508.72
Bill Pmt -C...	12/11/19	11012	Key, Darren	Labor at Bran...		401.25	764,107.47
Bill Pmt -C...	12/11/19	11013	L & M Enterprises, I...	Reimburseme...		70.48	764,036.99
Bill Pmt -C...	12/11/19	11014	NCFPD - N. Co. Fire...	EMSO Salary...		17,227.23	746,809.76
Bill Pmt -C...	12/11/19	11015	Purchase Power (Pit...	80009090097...		201.00	746,608.76
Bill Pmt -C...	12/11/19	11016	Ramirez Landscapin...			1,100.00	745,508.76
Bill Pmt -C...	12/11/19	11017	Rosalee, Tracy Ann	Reimburseme...		40.40	745,468.36
Bill Pmt -C...	12/11/19	11018	Specialized Elevator...	December El...		191.00	745,277.36
Bill Pmt -C...	12/11/19	11019	Streamline	Website mont...		200.00	745,077.36
Bill Pmt -C...	12/11/19	11020	Termin-8 Pest Control	138 S. Brand...		125.00	744,952.36
Check	12/13/19	11021	Mireya Banuelos	Reimburseme...		789.00	744,163.36
Bill Pmt -C...	12/16/19	11022	Association of Fundr...	Rachel Maso...		335.00	743,828.36
Bill Pmt -C...	12/16/19	11023	Low Voltage	Inv. 35923; Br...		210.00	743,618.36
Bill Pmt -C...	12/16/19	11024	Rosalee, Tracy Ann	Weeks endin...		1,147.00	742,471.36
Bill Pmt -C...	12/16/19	11025	Schwab, Charles & ...	Acct. 4899-2...		1,100.00	741,371.36
Bill Pmt -C...	12/16/19	11026	Sun Realty			1,014.95	740,356.41
General Jo...	12/18/19	12-17		Payroll Tax C...		426.26	739,930.15
General Jo...	12/18/19	12-18		IRS Tax Pay...		2,435.29	737,494.86
General Jo...	12/18/19	12-3	Rachel Mason-Runn...	SALARY: Ma...		3,489.95	734,004.91
General Jo...	12/18/19	12-5	Linda Bannerman	SALARY: Ban...		1,454.26	732,550.65
General Jo...	12/18/19	12-9	Mireya Banuelos	SALARY: Ban...		1,372.68	731,177.97
General Jo...	12/18/19	12-7	Pamela Knox	SALARY: Knox		1,318.71	729,859.26
Bill Pmt -C...	12/18/19	11027	Aztec Cleaning & M...			280.00	729,579.26
Check	12/18/19		GoDaddy.com	Annual servic...		71.88	729,507.38
Check	12/20/19	11028	Linda Bannerman	Reimburseme...		215.52	729,291.86
Check	12/27/19	11029	Pamela Knox	Reimburse - ...		215.22	729,076.64
Check	12/30/19	11030	Pamela Knox	Reimburse - ...		416.00	728,660.64
Bill Pmt -C...	12/30/19	11031	AT&T 1636 E. Missi...	289713009		88.30	728,572.34
Bill Pmt -C...	12/30/19	11032	Aztec Cleaning & M...	Office cleanin...		180.00	728,392.34
Bill Pmt -C...	12/30/19	11033	CalPERS	1559595490		2,661.33	725,731.01
Bill Pmt -C...	12/30/19	11034	FPUD - 7720-001	7720-001		165.10	725,565.91
Bill Pmt -C...	12/30/19	11035	FPUD - 7721-000	7721-000		54.10	725,511.81
Bill Pmt -C...	12/30/19	11036	FPUD - Wellness C...	7720-002		54.10	725,457.71
Bill Pmt -C...	12/30/19	11037	Konica Minolta Leas...	061-0116888-...		810.14	724,647.57
Bill Pmt -C...	12/30/19	11038	L & M Enterprises, I...	December bo...		4,250.00	720,397.57
Bill Pmt -C...	12/30/19	11039	Ramirez Landscapin...	Inv. 3445: 40...		4,980.00	715,417.57
Bill Pmt -C...	12/30/19	11040	Rosalee, Tracy Ann	Weeks endin...		1,116.00	714,301.57
Bill Pmt -C...	12/30/19	11041	SDG&E - East Missi...	5182 613 597 1		457.12	713,844.45
Bill Pmt -C...	12/30/19	11042	SDG&E FHD - 6994	40605976994		592.90	713,251.55
Bill Pmt -C...	12/30/19	11043	Springston Design, ...	Inv. 3898; Del...		2,950.31	710,301.24
Bill Pmt -C...	12/30/19	11044	Whalen, J. & Associ...	Inv. 19-300-0...		1,099.59	709,201.65

**FALLBROOK REGIONAL HEALTH DISTRICT
OPERATIONS ACCOUNT**

As of December 31, 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
General Jo...	12/31/19	12-19		IRS Tax Pay...		260.10	708,941.55
Check	12/31/19	11045	A+ Urgent Care, Inc.	December 20...	8,000.00		700,941.55
General Jo...	12/31/19	12-34		Payroll tax CA...	533.16		700,408.39
General Jo...	12/31/19	12-35		IRS Tax Pay...	2,753.77		697,654.62
General Jo...	12/31/19	12-37		Payroll tax CA...	5.54		697,649.08
General Jo...	12/31/19	12-38		IRS Tax Pay...	84.54		697,564.54
General Jo...	12/31/19	12-37	Rachel Mason-Runn...	SALARY: Ma...	3,489.94		694,074.60
General Jo...	12/31/19	12-36	Linda Bannerman	SALARY: Ban...	1,744.13		692,330.47
General Jo...	12/31/19	12-36	Linda Bannerman	Jan-Sept 201...	84.63		692,245.84
General Jo...	12/31/19	12-39	Mireya Banuelos	SALARY: Ban...	1,499.55		690,746.29
General Jo...	12/31/19	12-39	Mireya Banuelos	Jan-Dec 2019...	102.96		690,643.33
General Jo...	12/31/19	12-39	Pamela Knox	SALARY: Kno...	1,552.41		689,090.92
General Jo...	12/31/19	12-39	Pamela Knox	Jan-Dec 2019...	317.40		688,773.52
General Jo...	12/31/19	12-11	Barbara Mroz	STIPEND-Mroz	277.05		688,496.47
General Jo...	12/31/19	12-10	Howard Salmon	STIPEND: Sa...	461.75		688,034.72
General Jo...	12/31/19	12-12	Jennifer Jeffries	STIPEND: Jef...	369.40		687,665.32
General Jo...	12/31/19	12-14	Kate Schwartz-Frates	STIPEND: Sc...	277.05		687,388.27
General Jo...	12/31/19	12-13	William Leach	STIPEND: Le...	184.70		687,203.57
Total 102.3 · Cash in Bank-P.W. Oper. Acct.					843,916.83	726,845.50	687,203.57
TOTAL					843,916.83	726,845.50	687,203.57



**MINUTES
FINANCE COMMITTEE**

**Thursday, January 2, 2020 at 6:00 P.M.
Community Room, 138 S. Brandon Rd., Fallbrook CA 92028**

1. Call to Order/Roll Call

Chair Jeffries called the meeting to order at 6:00 p.m.

In attendance were: Committee Members: Jennifer Jeffries & Barbara Mroz
Executive Director: Rachel Mason; Administrative Assistant: Linda Bannerman;
Accountant: Susan Woodward and Bookkeeper: Wendy Lyon

2. Public Comments

None

3. Review of Financial Statements for November 2019

- 1) Balance Sheet Comparison of November to October month
- 2) Income Statement for the Month Ended November 30, 2019 & Fiscal Year to Date
- 3) Profit & Loss Actual vs Budget - July 2019 to November 2019
- 4) Profit & Loss Approved Annual Budget Overview July 2019 – June 2020
- 5) Local Agency Investment Fund (LAIF) Statement – November
- 6) CalTrust Statement – November
- 7) Property Tax Revenue – Fiscal Year to Date
- 8) Check Detail as of November
- 9) Med+ Urgent Care Utilization Data Report

Chair Jeffries reviewed the financial statements through November 2019 noting they are also available on the District's website. (See attached) She commented that the Profit & Loss Actual vs Budget report percentage of budget column was added to provide insight for board members.

Graydon Skeoch, M.D., the urgent care owner is in the process of contracting with additional private insurance companies offering Medi-Cal coverage to accommodate more patients.

Executive Director Rachel Mason said she is meeting with Dr. Skeoch and his Med-Plus team, and representatives from North County Fire Protection District to begin outlining the logistics and procedures to be used in partnership when launching the healthcare access transportation through Lyft. The service will be accessed through the District during regular business hours, extended hours through urgent care or when the fire department is on-site. Each entity needs to understand the rules for use, how it is paid, and we want the services to be seamless for the patient. Lyft is working to accommodate this innovative program.

4. Board Member Comments and Future Agenda Items

Director Mroz said Mental Health Systems Youth Advocate Coalition team members were on the corner of Ammunition and Mission Road on December 30th with signs reminding people to not drink and drive. Director Mroz and Community Health Coordinator Mireya Banuelos attended this event as Mental Health Systems is a Community Health Contract recipient.

Discussion ensued regarding the Board of Directors having previously approved the District obtaining a credit card for Costco purchases. A new resolution is being drafted to change the credit card to one available through our CSDA membership and will be added to the regular board meeting agenda in January.

Recommendation: The Finance Committee recommended approval of obtaining a District credit card under our benefit of being a member of CSDA.

5. Adjournment

There being no further business, the meeting was adjourned at 6:20 p.m.

Jennifer Jeffries, Committee Chair

Board Secretary/Clerk

Fallbrook Regional HEALTH DISTRICT

MINUTES

REGULAR BOARD MEETING

Wednesday, January 8, 2020, 6:00 p.m.

Administrative Office, 1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 6:02 p.m. and led the Pledge of Allegiance.

In attendance: Directors Barbara Mroz, Kate-Schwartz-Frates, Howard Salmon, Bill Leach, and attending via teleconference Director Jennifer Jeffries.

Legal Counsel Jeffrey Scott; Executive Director Rachel Mason; Staff members Linda Bannerman and Mireya Banuelos and Consultants Susan Woodward and Wendy Lyon.

A1. Appointment of the Treasurer (Chair) and Committee Assignment(s)

- Appointment of the Treasurer – Director Jennifer Jeffries

- Committee Assignment(s)

Finance Committee – Jennifer Jeffries, Chair & Barbara Mroz

Gov't and Public Engagement Committee – Kate Schwartz-Frates, Chair & Barbara Mroz

Facilities Committee – Bill Leach, Chair & Barbara Mroz

Strategic Planning Committee – Howard Salmon, Chair & Jennifer Jeffries

Chairman Howard Salmon appointed the above listed Officer and Committee Chairs and members noting no changes from the previous year. He commended the work that is accomplished by the committees and could see no reason to change the structure for this year.

B. ADDITIONS TO AGENDA

None

C. PUBLIC COMMENTS

None

D. CONSENT ITEMS

D1. Approval of November 2019 Financial Statements

D2. Minutes of December 4, 2019 Finance Committee Meeting

D3. Minutes of December 11, 2019 Regular Board Meeting

D4. Minutes of December 17, 2019 Facilities Committee Meeting

D5. Minutes of December 27, 2019 Gov't & Public Engagement Committee Meeting

D6. Minutes of December 27, 2019 Strategic Planning Committee Meeting

There was no request to pull any minutes for further discussion.

Action: It was moved by Bill Leach, seconded by Kate Schwartz-Frates to approve the Consent Items as presented by a roll call vote.

Motion carried: 5-0 Unanimous

E. REPORTS

- E1. Finance Committee – Directors Jeffries and Mroz
Committee Chair Jeffries reviewed the financial statements through the month of November. (see attached). Regarding Med-Plus reporting, Director Salmon requested including a prior year-to-date total of patients seen for a comparison. Director Schwartz-Frates asked for data regarding uninsured patients. Rachel Mason said she will inquire and assure both requests be included in future reports.
- E2. Gov't and Public Engagement Committee – Directors Schwartz-Frates and Mroz
Chair Kate Schwartz said the community site visits by members of the Board of Directors to Community Health Contract recipients are nearly completed for the first quarter. In addition, she reviewed the District events and community engagement efforts. (See attached). She said Jen Koester, Social Media Specialist will be creating Instagram and Twitter accounts for the District as well as a communications plan.
- E3. Facilities Committee – Directors Leach and Mroz
Chair Bill Leach reported there was a Facilities Committee meeting on December 17th during which there was discussion of the roofing projects, the sidewalk project, the potential sale of the E. Alvarado St. property, and IT and fencing at the District office on S. Brandon Street. New Business included replacement of water damaged ceiling tiles, painting of damaged walls and reconfiguration of the workroom space next to the executive director's office. Lastly, Roy Moosa provided a property update report indicating the drainage problems at the East Mission Road property have been resolved and the drainage issue on S. Brandon will be resolved by the installation of drainage pipes to the street. Dead pines trees at the East Mission property and on S. Brandon Road will soon be removed. Lastly, trash bins will be needed again at the E. Mission Road property. He said the Executive Director will provide updates during her report.
- E4. Strategic Planning Committee – Directors Salmon and Jeffries
Committee Chair Salmon reported the following from the December 2, 2019 Strategic Planning Committee meeting.
Discussion items included the following:
- Review of Current Long-Range Plan Status Development of the upcoming board workshop
 - Development of Upcoming Workshop Agenda
 - Review of 2020-21 Community Health Contract Application Amendments & Criteria
 - Review of Catalyst/Taylor Design proposal components and phase objectives.
- Recommendation:** The Strategic Planning Committee recommended that the Phase 1 proposal from Catalyst/Taylor Design be placed on the agenda as an action item for the regular meeting of January 9, 2020, and further recommended its approval. Additional phases can be considered later.
- E5. Executive Director – Rachel Mason
Executive Director (ED) Rachel Mason presented her ED Report (see attached). She said regarding new roofs, the Brandon Road property is ready for certification of the replaced roof and Alvarado Street property is nearly ready. Roofing will begin at the E. Mission Road property on January 20.
A new server has been installed by Jason Springston, our IT consultant who has worked with staff to create a new core filing system, which allows the team to better file, organize and plan for the District's electronic records system. He is helping to oversee appropriate rollover of information to the new server. It is anticipated board members will have packets available to them via computer and presented visually each month on the new AV system starting in February.
To better outline our grant (Community Health Contracts) process, Rachel Mason said she has started defining those items within the grantees budget that are eligible for funding and those that are not. Specifically, understanding Indirect versus Direct

expenses. (See attached ED Report). She said it is important the Board of Directors understand the difference.

The Board Workshop is scheduled for Saturday, February 22, and will include updating the Vision Statement, development of a long-term plan for use of our facilities and resources and a refresher course on the Brown Act by legal counsel Jeff Scott.

Regarding the major use permit, J. Whalen submitted a proposal from Rincon Consultants for a noise and traffic study. This proposal was referred to legal and the Facilities Committee for review before a next step can be taken.

Regarding the Lyft program project, she has met with both North County Fire Protection District and Med-Plus to assure everyone understands how the program will work and patients will find it seamless. In addition, the portal has been set up for scheduling patient rides and is being tested.

When the Alvarado property was declared surplus property and the County and schools were notified, we received no response from either group. Further discussion will be needed by the full board as to the disposition of this property.

Lastly, the Board Chairman is in the process of reviewing the 2018-2019 Annual Report. In the past, this report followed a calendar year; however, in the future we will move to covering the fiscal calendar. The 2019-2020 Annual Report will be scheduled to be complete by October 1, 2020.

E6. General Counsel – Jeffrey Scott

Mr. Scott said he anticipates that 2020 will be a busy year in health care at the state level. He said the governor is introducing a comprehensive program for Medi-Cal recipients in which patient needs in addition to physical (housing, transition, recuperative, etc.) are to be met. He noted that federal funds help to pay for these services. Also, the governor is appointing a Healthy California for All Commission which will look at health systems in other countries (single pay, universal coverage).

F. DISCUSSION ITEMS

F1. Review of Updated Bylaws 1st Reading

Chairman Salmon said he reviewed the changes to the Bylaws and suggested one grammatical correction. The Updated Bylaws will be brought to the Board next month as an action item.

G. ACTION ITEMS

G1. Consideration of Acceptance of Elder Street/Brandon Road Sidewalk Project

Recommendation: That the Board authorize staff to file the proposed Notice of Completion with the San Diego County Recorder.

Action: Facilities Chair Bill Leach moved, Director Kate Schwartz-Frates seconded, to approve filing with the San Diego County Recorder the Notice of Completion for this project.

Motion carried: By roll call vote (5-0) Unanimous

G2. Approval of Phase 1 Proposal from Catalyst/Taylor Design

Recommendation from the Strategic Planning Committee: That the Phase 1 proposal from Catalyst/Taylor Design be approved.

Chairman Salmon said following the presentation from Catalyst/Taylor Design, the Strategic Planning Committee discussed the proposal and recommended that the Board approved Phase 1, with the understanding that subsequent phases would be considered later. Discussion ensued. Counsel Jeff Scott recommended a contract be developed for Phase 1.

Action: It was moved by Director Schwartz-Frates, seconded by Director Jeffries to approve the development of a contract for Phase 1 of the proposal from Catalyst/Taylor Design.

Motion carried: By roll call vote (5-0) Unanimous

- G3. Consideration and Adoption of Resolution No. 431 – Agreement with Umpqua Bank to Participate in the CSDA District Purchasing Card Program
Executive Director Rachel Mason said the Board of Directors had previously approved a resolution for obtaining a Costco credit card. After further research and discussion, it was determined that the District would be better served by obtaining a credit card through participation in the California Special District Association District Purchasing Credit Card Program with Umpqua Bank.
Action: It was moved by Director Jeffries, seconded by Director Mroz to approve Resolution No. 431 as presented.
Motion carried: By roll call vote (5-0) Unanimous
- G4. Call for Nominations – Regular Special District Member Election on San Diego Local Agency Formation Commission (LAFCO) Program
Chairman Salmon said the District received a communication from LAFCO which called for nominations to solicit one regular special district member to serve on the San Diego Local Agency Formation Commission (LAFCO). The incumbent, Jo MacKenzie with Vista Irrigation District is expected to seek nomination and run for a new term. Discussion ensued.
Action: It was moved by Barbara Mroz, seconded by Director Schwartz-Frates to nominate Jo MacKenzie for the upcoming special district open position.
Motion carried: By roll call vote (5-0) Unanimous

H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

- H1. Other Director/Staff discussion items
Howard Salmon asked the Executive Director to obtain contact information for several entities having received services similar to what we are seeking from Catalyst and Taylor Design.
- H1a. Item(s) for future board agendas
- H1b. Announcements of upcoming events:
- **Board Workshop** scheduled for February 22, 2020.
 - **Community Collaborative for Health & Wellness Committee (CCH&W) – January 15, 9:30am, FRHD Administrative Office, Community Room, 138 S. Brandon Rd., Fallbrook**
 - **Strategic Planning Committee meeting – January 15, 10:30am, FRHD Administrative Office, Community Room, 138 S. Brandon Rd., Fallbrook**
 - **Facilities Committee meeting – January 17, 10:30am, FRHD Administrative Office, Community Room, 138 S. Brandon Rd., Fallbrook**
 - **Martin Luther King Jr. Day – District Holiday – January 20**
 - **Finance Committee meeting – 1st Wednesday, February 5, 6:00pm, FRHD Administrative Office, Board Conference Room, 138 S. Brandon Rd., Fallbrook**
 - **Woman of Wellness – 1st Thursday, February 6, 6:00 – 7:30pm, Fallbrook Library**
 - **Gov't and Public Engagement Committee meeting – February 28, 10:00am, FRHD Administrative Office, Board Conference Room, 138 S. Brandon Rd., Fallbrook**
- H2. **Next Regular Board meeting – 2nd Wednesday, February 12, 6:00pm, FRHD Administrative Office, Community Room (downstairs) 138 S. Brandon Rd., Fallbrook**

I. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:20 p.m.

Howard Salmon, Chairman

Board Secretary/Clerk



**MINUTES
STRATEGIC PLANNING COMMITTEE**

**Wednesday, January 15, 2020 at 5:00 P.M.
Community Room, 138 S. Brandon Rd., Fallbrook CA 92028**

1. Call to Order/Roll Call

Chair Howard Salmon called the meeting to order at 5:00 p.m.

In attendance: Committee Members Directors Howard Salmon and Jennifer Jeffries
Executive Director: Rachel Mason
Staff Members: Linda Bannerman and Mireya Banuelos

2. Public Comments

None

3. Discussion Items

a. Update on Wellness Center Consultants Proposals

Rachel Mason said she had discussed with Catalyst the time allotted for each project in Phase 1. They agreed to determine most critical tasks for Phase 1, the hours anticipated to accomplish those tasks and get the information back to Rachel. Discussion ensued during which Director Jeffries suggested a more reasonable total of hours might be around 450.

b. Update on Lyft Pilot Program

Rachel Mason said the three entities involved in this project, Med-Plus Urgent Care, North County Fire Protection District (NCFPD) and Fallbrook Regional Health District (FRHD) are developing a script to use to assure that all information required and shared with the person(s) calling for this service is obtained and provided. NCFPD has three shifts to train, so this will take additional time. This project is still in progress.

c. Update February Board Workshop Agenda

The workshop has been scheduled for February 22, at the FRHD Community Room from 10:00 a.m. – 3:00 p.m., and the agenda includes the following topics:

Review of short and long-term planning process for the District (Vision Statement)

Review of use of District resources; especially as relates to real estate holdings

Refresher on the Brown Act from legal counsel

Discussion ensued regarding a possible SWOT Analysis. Director Jeffries will send her format to Rachel Mason.

4. Board Member Comments and Future Agenda Items

Director Jeffries reviewed the excellent coordination of services represented at the Community Collaborative for Health & Wellness meeting this morning.

Chair Salmon suggested the need for further discussion regarding the Alvarado Street property.

5. Adjournment

There being no further business, the meeting was adjourned at 5:22 p.m.

Howard Salmon, Chair

Board Secretary/Clerk



**MINUTES
FACILITIES COMMITTEE**

**Friday, January 17, 2020 at 10:30 A.M.
Community Room, 138 S. Brandon Rd., Fallbrook CA 92028**

1. Call to Order/Roll Call

Committee Chair Bill Leach called the meeting to order at 10:32 a.m.

In attendance: Committee Members Bill Leach and Barbara Mroz

Executive Director: Rachel Mason

Staff Members: Linda Bannerman and Pam Knox. Consultant: Roy Moosa

2. Public Comments

None

3. Discussion Items

a. Elder St. Sidewalk Project

Final paperwork (Notice of Completion) is at the County of San Diego today.

b. Major Use Permit

i. Review Technical Studies Proposal: Air Quality, Noise and Traffic for FRHD MUP Modification Project – Rincon Consultants, Inc.

Discussion ensued regarding the studies required by San Diego County. J. Whalen had referred these studies to Rincon Consultants, Inc. and Rachel Mason reported that she reviewed their proposal for the studies and forwarded it to legal for review.

Discussion ensued.

Recommendation: The Facilities Committee recommended moving this proposal to the next regular meeting of the Board, pending input and approval by legal counsel.

ii. Review Professional Services Contract – Rincon Consultants, Inc.

Rachel Mason forwarded this contract to legal for review. It will be taken to the Board following review and input from legal counsel.

Discussion ensued regarding the property on E. Alvarado Street.

Recommendation: The Facilities Committee recommended that a discussion item regarding the E. Alvarado Street property be placed on the regular meeting agenda in February.

4. Property Manager Update

Property Manager Roy Moosa provided update on the following items:

- The dead Pine trees on the S. Brandon Road property have been removed. Staff is requesting that Crestwood Behavioral Health remove the tree(s) on their property as well.
- Also, on the S. Brandon Road property, a drainage pipe was installed on the south side of Admin building to remove rainwater to the road. In addition, a retaining wall was added. He said there will be additions to the retaining wall.
- Ground cover is recommended for the S. Brandon Road property.
- The drainage issue on the E. Mission Road property has been resolved and landscaping is in process.
- Expecting certificates of completion from A.D. Magellan for the roof projects on E. Alvarado and Brandon Road. Monday will begin the final roofing replacement on E. Mission Road.

5. Adjournment

There being no further business, the meeting was adjourned at 10:47 a.m.

Bill Leach, Chair

Board Secretary/Clerk

REPORTS

REPORTS
Finance Committee

JANUARY 2020 BOARD MEETING

FALLBROOK REGIONAL HEALTH DISTRICT TREASURER'S REPORT FOR THE MONTH OF NOVEMBER 2019

Report 1 – Balance Sheet Comparison of November to October:

Total Liabilities and Equity for October: \$11,340,745
Total Liabilities and Equity for November: \$11,607,369
This reflects a month-to-month decrease/increase of: \$266,624

Report 2 – Income Statement:

Total net income for November is a positive \$345,726, largely due to November's property tax apportionment.

Report 3 – Profit & Loss Actual vs Budget

Based on the approved budget, the District is currently under budget in net income by \$60,921, largely due to the sidewalk project expense of \$153,245 to date, which gets allocated against the proceeds of the sale of the Elder Street building.

Report 4 – Profit & Loss Approved Annual Budget Overview

This is our Approved Annual Budget. No changes to this report.

Report 5 – LAIF Account Statement

LAIF has a balance of \$1,305,135.91, which reflects a quarterly Community Investment Fund transfer to the Operating Account of \$32,000 for July through September 2019.

Report 6 – CalTRUST Account Statement

The District earned \$11,484.67 in interest this month and experienced an unrealized loss of \$13,984.62, which resulted in an ending balance of \$7,066,722.41. This reflects a total decrease of \$2,499.95.

Report 7 – Property Tax Revenue

The District accrued a tax apportionment of \$690,741.30 for November and has received a total of \$836,681.20 in tax revenue since the beginning of the fiscal year.

Report 8 – Check Detail Report

This report details the payables for November, including the 2nd installment of funds (\$268,501) to our Community Health Contract recipients and the 20 programs the District funds in the community, which support residents from youth to seniors. A total of \$547,370 has been given so far this year, with 2 more funding installments to come.

Report 9 – Med+ Urgent Care Patient Counts & Details

This monthly report summarizes various data points for services provided by Med+ Urgent Care during the most recent reported month and for the calendar year.

In the month of November, 218 patients were seen during regular business hours and 157 during extended hours. Of the 375 patients seen, 44.3% were covered by Medi-Cal HMO insurance. As noted in the calendar year graph, the Med+ Urgent Care has served between 368 and 532 patients, on a monthly basis, since January 2019.

REPORTS

Government/Public Engagement Committee



ACHD

ASSOCIATION OF CALIFORNIA
HEALTHCARE DISTRICTS

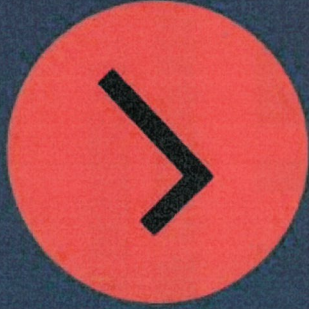
NEW LAWS FOR 2020

Amber King, ACHD
Jean Hurst, HBE
Kelly Brooks, HBE

AGENDA



NEW LAWS



BALLOT INITIATIVES



CALAIM

SB 227 (LEYVA): NURSE-PATIENT RATIOS

- Maximum Violations:
 - \$75,000 for first penalty
 - \$100,00 for second penalty
 - \$125,000 for all subsequent violations
- After three years from the last issued violation, the next violation is considered the first.
- Not subject to Administrative Penalty if the hospital demonstrates all of the following:
 - Any fluctuation in required staffing levels was unpredictable & uncontrollable
 - Prompt efforts were made to maintain the required levels
 - In those efforts, the hospital exhausted on-call list of nurses and the charge nurse.

AB 1486 (TING): SURPLUS LAND

- The bill expands the requirements of the Surplus Land Act (SLA) to ensure that first right of refusal for surplus lands is provided to affordable housing
- Defines “agency use” to exclude commercial or industrial uses or activities, including nongovernmental retail or office development.
- In the case of an agency that is a special district, “agency use” may include these activities if the body declares in a public meeting that the use of the site will:
 - Directly further the express purpose of agency work or operations
 - Be expressly authorized by a statute governing the local agency

AB 1486 CONTINUED...

- For land that is sold by a local agency outside of these guidelines that is zoned residential or is re-zoned within 5 years, 15% of all residential units developed must be affordable.
- The 15% requirement does not apply to projects as defined by Section 32121 of the Health and Safety Code
- Establishes a 30% penalty of the final sale price of the land for violations of the SLA, and 50% penalty for subsequent violations.
- The law is extremely complicated, we recommend consulting with legal counsel before and during a sale or transfer of property.

AB 5 (GONZALEZ): EMPLOYEES AND INDEPENDENT CONTRACTORS

- AB 5 codifies the *Dynamex* decision and the so-called “ABC” test.
- The “ABC” test is used to establish that a worker is an independent contractor for the purposes of wages and benefits.
- To hire an independent contractor the hiring entity must prove that the worker is:
 - a. Free from the company’s control and direction in connection with the performance of the work.
 - b. Is doing work that is not central to the company’s business
 - c. Has an independent business in that industry.
- AB 5 exempts several occupations, while other exemptions will continue to be debated.
- Licensed health care professionals are included in the exempt occupations.

AB 2019 (2018): 2020 BILL REQUIREMENTS

Grants policies must now include the following guidelines:

- Awarding grants to underserved individuals and communities, and organizations that meet the needs of these populations.
- Considering circumstances under which grants may be awarded to multiple or single recipients, and exceptions to these circumstances.
- Considering the types of programs eligible for grant funding, including direct patient care, preventive care, and wellness programs.
- Evaluating the financial need of grant applications.
- Considering circumstances under which grants may be provided to prior grant recipients, and exceptions to these circumstances.
- Considering sponsorships of charitable events.
- Funding other government agencies
- Awarding grant to, and limiting funds for, foundations that are sponsored or controlled by, or associated with, a separate grant recipient.

AB 744 (AGUIAR-CURRY): TELEHEALTH

- By 2021, requires health plans to cover telehealth-delivered services and payment parity.
- Plans may negotiate rate of reimbursement with providers; coverage may not be limited only to services delivered by select third party telehealth providers.
- AB 744 does not apply to Medi-Cal managed care plans.

SB 276 (PAN): IMMUNIZATIONS: MEDICAL EXEMPTIONS

- Requires that the California Department of Public Health (CDPH) create an electronic standardized statewide medical exemption request registry by 2021.
- Makes CDPH the single authority regarding whether a medical exemption meets the CDC's guidelines.
- Requires physicians to inform a parent or guardian of the bill's requirements and examine the child and submit an exemption to CDPH per the bill's guidelines.
- Also requires CDPH to review immunization reports from schools to identify immunization rates of less than 95% and physicians who submitted 5 or more medical exemptions.
- Establishes an appeal process for individuals who feel a medical exemption was improperly denied.

OTHER BILLS OF NOTE

- AB 25 (Chau): California Consumer Privacy Act of 2018
- AB 51 (Gonzalez): Employment discrimination: enforcement
- SB 142 (Weiner): Employees: lactation accommodation
- SB 188 (Mitchell): Discrimination: hairstyles

BALLOT INITIATIVES OF INTEREST

Qualified for Circulation for 2020:

- Vaccines Referendum (PULLED)
- Split Roll
- MICRA

Pending:

- Gig employee classification

QUALIFIED FOR CIRCULATION

- **Referendum Challenging 2019 Law Increasing State Oversight of Medical Exemptions X2:**
Would roll back the provisions set forth in SB 267 and SB 714 signed into law by Governor Newsom this year.
- **Increases Funding For Public Schools, Community Colleges, and Local Government Services By Changing Tax Assessment of Commercial and Industrial Property:**
Also referred to as “split roll” this initiative would make changes to Proposition 13 for commercial properties.
- **Adjusts Limitations in Medical Negligence Cases:**
This initiative would roll back protections of the Medical Injury Compensation Reform Act (MICRA), including increasing the limit established in 1975 of \$250,000 for quality-of-life and survivor damages.

PENDING TITLE AND SUMMARY

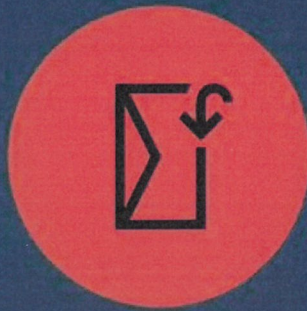
- **Gig employee classification:**

This initiative is in direct response to the passage of AB 5 and establishes a new classification category for gig workers. The measure is sponsored by Uber, Lyft, Postmates, and other app-based businesses.

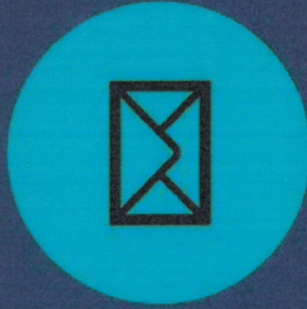
CALIFORNIA ADVANCING AND IMPROVING MEDI-CAL (CALAIM)

- The Newsom Administration released a comprehensive, multi-year approach to improving Medi-Cal in the fall of 2019. It is intended to be a framework for California’s approach to the renewal of the 1115 and 1915B federal waivers, both of which expire in 2020.
- Main Goals
 1. Pursuing whole person approaches to address social determinants of health
 2. Making Medi-Cal more rational
 3. Transforming the delivery system, including value-based initiatives
- CalAIM is comprised of 22 discrete, interrelated proposals
- DHCS has begun a formal working group process to solicit input from stakeholders
- CalAIM proposals requiring policy legislation or budget funding will likely be considered during the 2020 legislative year

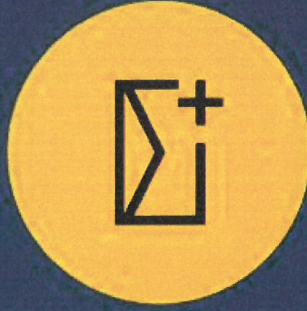
CONTACT US



AMBER KING:
AMBER.KING@ACHD.ORG



KELLY BROOKS:
KBL@HBEADVOCACY.COM



JEAN HURST:
JKH@HBEADVOCACY.COM

REPORTS

Executive Director – Rachel Mason

EXECUTIVE DIRECTOR'S REPORT - FEBRUARY

Facilities:

Admin: New Carpet and paint for the lower level of the building were forwarded to Facilities for approval. Researching a company to fix and install blinds on many of the office windows and the downstairs hallway.

IT: Board Chromebooks were updated and are now able to assist with Board members ability to access all committee reports and board packets with ease.

1636 E. Mission:

- J Whalen submitted a proposal from Rincon Consultants for a noise and traffic study – action item on this agenda.

Community Health Contracts - Grants:

We held two grant workshops to update our past and potential grantees on changes to our upcoming grant application. We had 48 attendees at the two sessions; including representatives from 11 new organizations that have not been funded in the past. Lots of work going into helping the applicants understand the need for clear results reporting and expectations on the types of data we need to collect from them in the future.

- Working with Cybergrants on our onboarding process with an expectation of a March 2nd grant window opening.

Other:

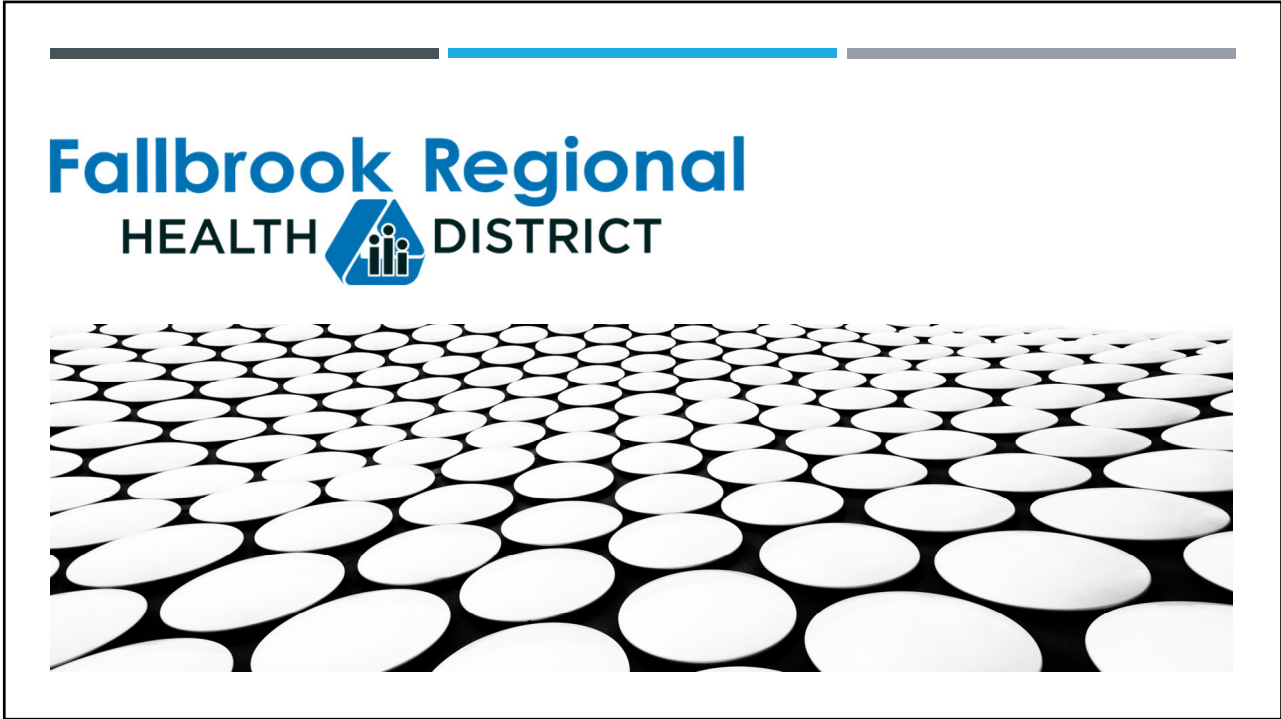
February 22 – Board Workshop: Agenda includes development of our new Vision statement, outline a process to develop our long-term plan for the use of our facilities and resources, and have refresher course on the Brown Act by Jeff Scott. Director Jefferies with assist by conducting a SWOT Analysis while Chair Salmon will conduct the Visioning Session.

Community Presentations:

January has been a very busy month for presenting to the community about the District's support.

Jan 22 – Meeting with prominent nonprofit leaders, Jan 29 – Rotary Club of Fallbrook; Feb 1 – AAUW with Director Schwartz-Frates, two grant trainings.

I have attached the basic informational presentation that I am doing for any group of interest.



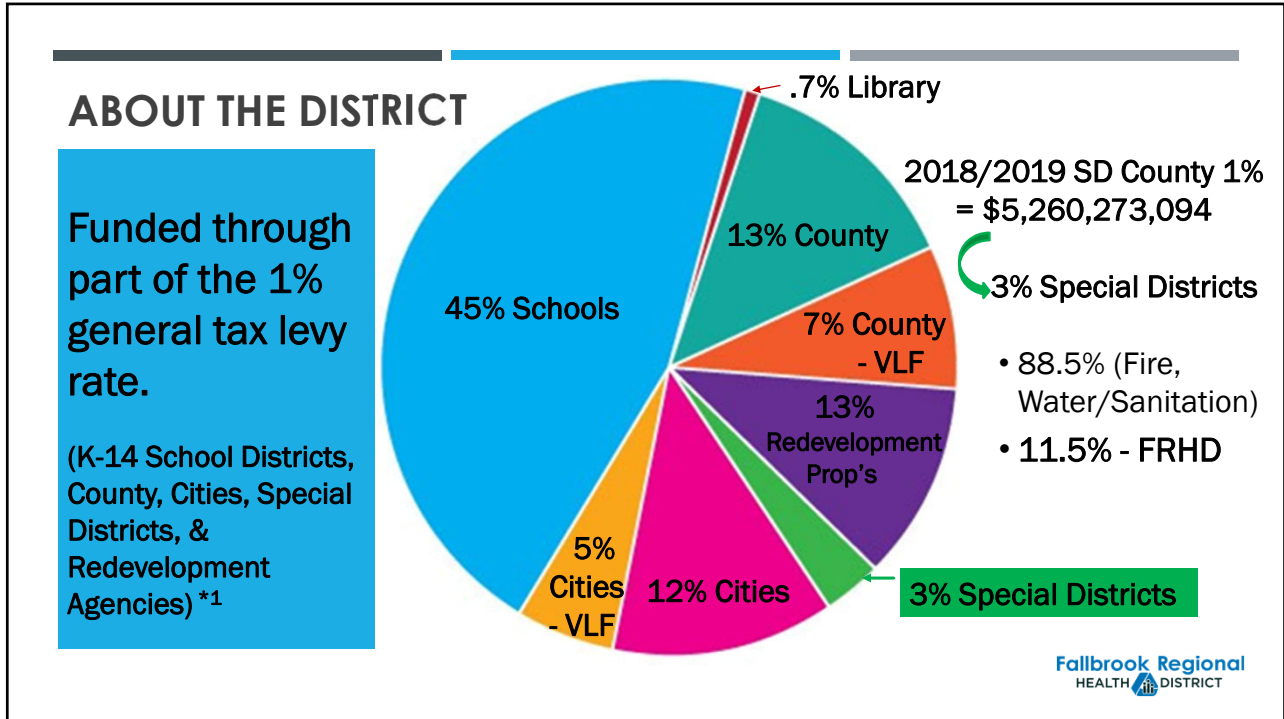
1

ABOUT THE DISTRICT

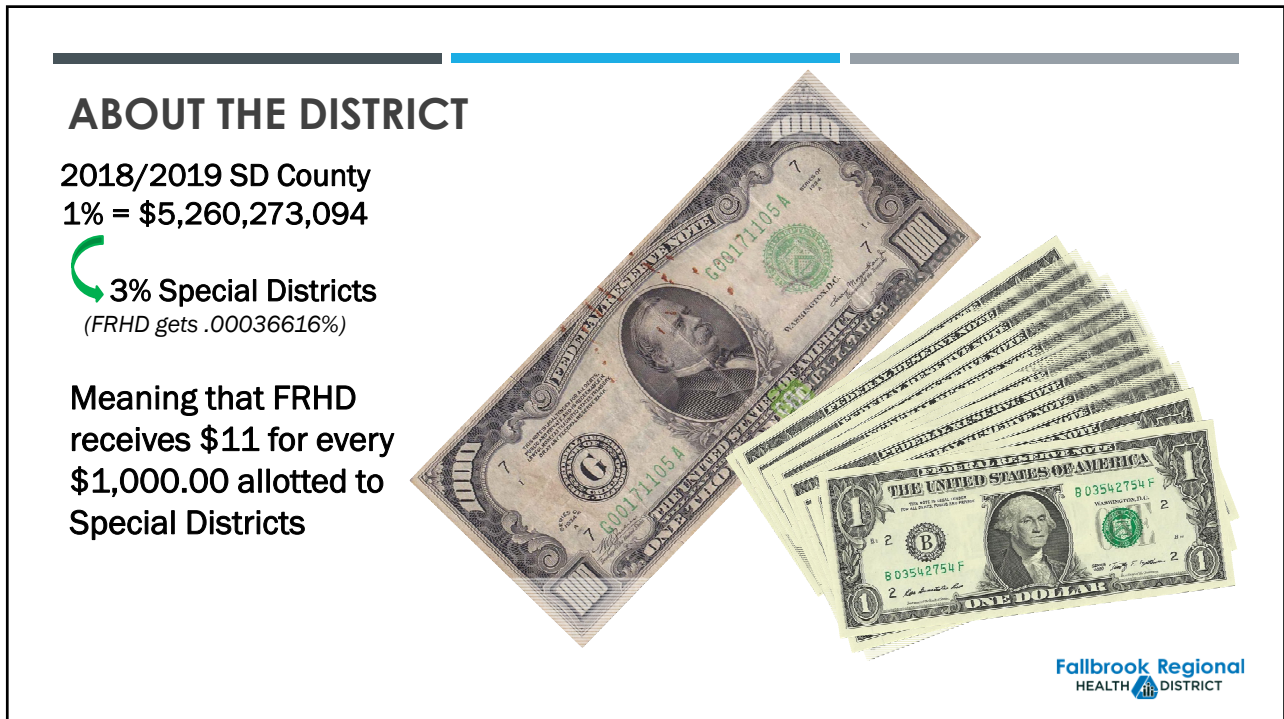
<p>Created in 1950 to develop and operate the Fallbrook Hospital.</p>	<p>1998 - Fallbrook Hospital leased to Community Health Systems.</p> <p>1999 - Fallbrook Healthcare District begins making grants to community health providers.</p>	<p>2014 - lease terminated after CHS reported a net loss of \$8.072,323 in revenue.*1</p> <p>2015 - Fallbrook Hospital closed.</p> <p>2017 - Hospital building was sold.</p>
---	--	--

Fallbrook Regional HEALTH DISTRICT

2



3



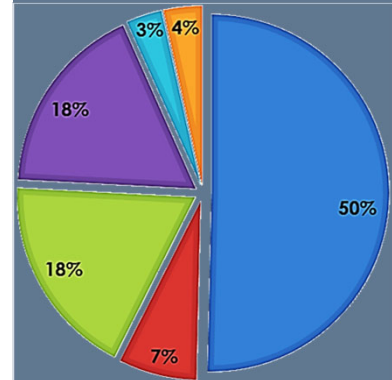
4

ABOUT THE DISTRICT

A public agency with a mission of,
Promoting health for the residents of Fallbrook, De Luz, Rainbow, and Bonsall.

Robust grant funding:
 1999-2019
\$10,809,605
 Serving all members of our community.

50% of District Expenses Grants & District Direct Care Services*3



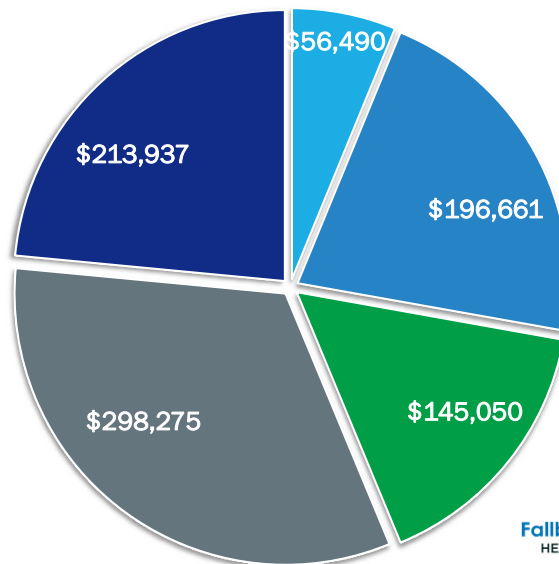
Fallbrook Regional HEALTH DISTRICT

5

COMMUNITY HEALTH CONTRACT GRANTS – 2018-2019

Grants x Service Type

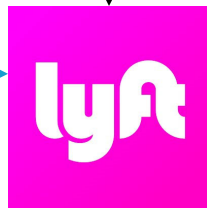
- Youth Programming
- School Site Based Youth Services
- Community Health & Fitness
- Senior Citizens
- Support Services for Special Populations



Fallbrook Regional HEALTH DISTRICT

6

FRHD DIRECT CARE SERVICES



Providing on demand transportation access to health care services.

Pilot Program approved, estimated start date April 2020



7

WHAT'S NEXT COMMUNITY HEALTH, EDUCATION & WELLBEING CENTER



1636 E. Mission Rd.

- Change to the Major Use Permit: remove religious use provision
 - Traffic & Noise Study
- New roof on the school building
- New landscaping
 - Repairs to drainage
- Identify Programs & Space Use Consultants



8

WHAT'S NEXT COMMUNITY HEALTH, EDUCATION & WELLBEING CENTER



Based on our findings from the Community Needs Assessments we'll be able to identify how the space should be designed to maximize health and well-being programs.



9



Considering all populations and service needs.



10

Fallbrook Regional Health District 2019 Districting

Yellow

Proposed Election Sequence:
2020: Districts 2 and 4
2022: Districts 1, 3 and 5

Map layers
 Yellow
 Tracts by blk mrg
 Water Area
 Railroad
 River
 Streets
 Census Places

Board of Directors approved a Zone-Based Election Map on June 19, 2019.

2020 will elect for Zone 2
2022 will elect for Zone 1, 3 & 5
2024 will elect for Zone 2 & 4

Transition from At-Large To District-Based Elections Pursuant to Elections Code 10010(e)(J)(A). The California Voting Rights Act of 2001 (“CVRA”), effective January 1, 2003, made fundamental changes to minority voting rights in California, and drove changes to at-large voting systems.

11

THANK YOU

Rachel Mason, M.S., M.S.
Executive Director

rmason@fallbrookhealth.org
760.731.9187

<p>Administration Office: 138 S. Brandon Rd. Fallbrook, CA 92028</p>	<p>Wellness Center: 1636 E. Mission Rd. Fallbrook, CA 92028</p>
---	--

2020 Board of Directors

 <small>JENNIFER JEFFERIES TREASURER</small>	 <small>BARBARA MROZ VICE CHAIR</small>	 <small>HOWARD SALMON CHAIR</small>
 <small>WILLIAM "BILL" LEACH SECRETARY</small>	 <small>KAREN "KATE" SCHWARTZ-FRATES DIRECTOR</small>	

12

REPORTS
Community Health Contracts
2nd Quarter Reports

2019-2020 COMMUNITY HEALTH CONTRACT
338 Be Well Yoga for Cancer Recovery

Quarter 2 (October-December) Reporting Form

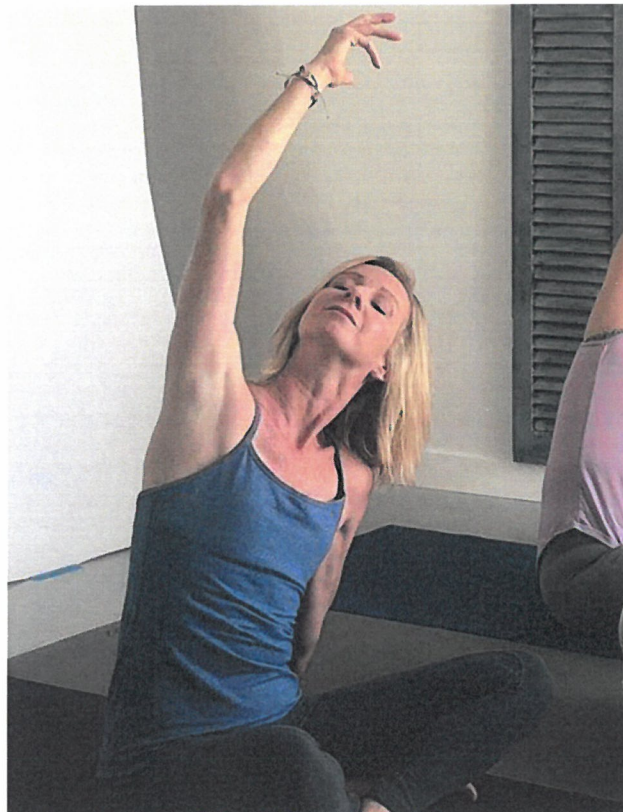
Goal 2	
Begin two new Yoga for Cancer Recovery Classes; one at Saga Yoga Studio Bonsall and one at the location determined by Fallbrook Regional Health District October 1, 2019. Additionally, train all 6 teachers in reiki Level 1 and Level 2, one Reiki Master and purchase props for new classes. Pay teacher, assistant, and administrative stipends.	
S.M.A.R.T. Objective 2a	
Be Well certified Yoga for Cancer Recovery Teacher and Reiki Master will conduct both Reiki Level 1 and Reiki Level 2 trainings to fulfill Be Well's desire to have all certified teachers trained in both Yoga for Cancer Recovery and Reiki Level 1 and Level 2. This healing modality will support and enhance the many health benefits of yoga.	
Projected Cost:	Contract Dollars Expended to Date:
\$12,175.00	\$5,160.21
Progress/Accomplishment of Goals & Objectives	
<p>Be Well conducted Reiki Level 2 training along with Reiki Master training in Quarter 2 as outlined in the S.M.A.R.T. Objectives. Adding this healing modality as an additional tool and skill set for our certified Yoga for Cancer Recovery teachers will support and enhance our students healing and over all well-being. The healing energy of Reiki allows our students to ease their nervous systems from sympathetic to para-sympathetic. This helps emotionally, physically, and mentally by allowing the body to reduce stress, anxiety and anxiousness to name a few.</p> <p>Be Well not only successfully holds two Yoga for Cancer Recovery classes at Sage Studios, one in Fallbrook and one in Bonsall, but was able to start its first Spanish speaking class at Fallbrook Wellness Center in mid November.</p> <p>Be Well purchased props for the new classes to provide the necessary tools and comfort to safely support our students. Blankets, blocks, and bolsters are standard for all Be Well classes.</p> <p>Funds were spent to create flyers, class schedules, student in-take and sign in forms for the new classes.</p> <p>Funds were spent on teacher, assistant and administrative duties stipends as outlined in the contract.</p> <p>Banners have been displayed in two locations proudly acknowledging FRHD as the supporter who made of all the Be Well classes possible.</p>	



338 Be Well Yoga for Cancer Recovery
Impact Narrative

The Be Well weekly yoga classes in Fallbrook/Bonsall taught by Laura and Debbie have been helping me so much, I have gained more strength and balance and an over all sense of well-being. I have enjoyed these special yoga classes and look forward to going so I can keep up my healthy lifestyle!

Warmly~ Diane Hawkins

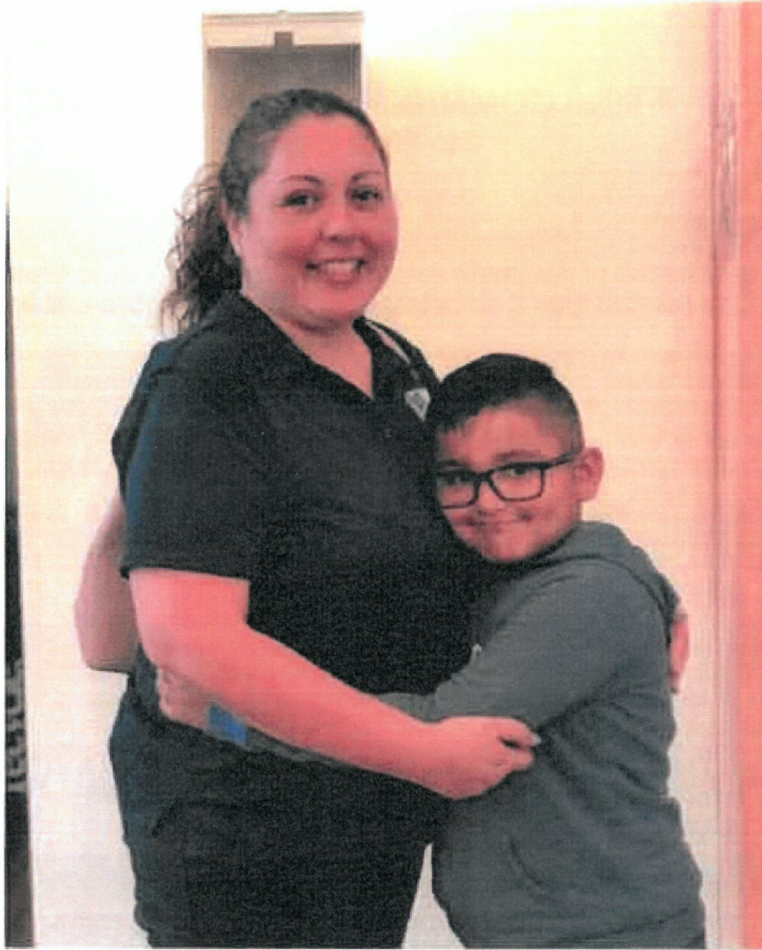


**2019-2020 COMMUNITY HEALTH CONTRACT
340 Triple Play**

Quarter 1 (July-September) Reporting Form

Goal 1	
To improve the overall health of the youth members of the Boys & Girls Clubs of North County, specifically working to prevent type 2 diabetes, obesity, hypertension and improve behavioral health.	
S.M.A.R.T. Objective 1a	
Hire and train staff members. Provide daily Triple Play activities to approximately 480 youth each day at each Boys & Girls Club site in September 2019, which will improve their nutrition, physical fitness, stress management skills and interpersonal relationships, thereby preventing diabetes, hypertension and obesity and improving behavioral health.	
Projected Cost:	Contract Dollars Expended to Date:
\$4,500 \$ 5,000 . 00	\$5439.50
S.M.A.R.T. Objective 1b	
Provide 60 minutes of vigorous physical activity each day to approximately 480 youth participating in the Triple Play program.	
Projected Cost:	Contract Dollars Expended to Date:
\$4,500 \$ 5,000 . 00	\$5439.50
Progress/Accomplishment of Goals & Objectives	
<p>Objective 1a. Staff were hired and trained to deliver Triple Play activities. During September, staff delivered programs including Healthy Habits, Positive Action, and SMART Moves. These programs emphasize importance of nutrition, stress management and interpersonal relationships.</p> <p>Objective 1b. All sites provide 60 minutes of vigorous physical activity everyday for an average of 662 children in September.</p>	

September Success Story



Gabriela Murillo and Sergio Cabrera

The partnership between the Boys & Girls Clubs of North County and Community Housing Works at Turnagain Arms Apartments has had a positive impact on many families living in the apartment complex. In particular, one family stands out as a notable success story. Sergio Cabrera and his mother, Mrs. Murillo, have had positive experiences in this new program. Sergio comes from a working family, and he needs a safe and positive place to stay during afterschool hours. The collaboration between the Boys & Girls Club and Community Housing Works has allowed the program at Turnagain Arms Apartments to be open every weekday after school until 6 p.m., and this has been an invaluable support for Mrs. Murillo. The convenience of the program being located at their apartment complex and being free alleviates emotional and economic stress on Sergio's family. Sergio has been a member of the Boys & Girls Clubs for many years and he enjoys coming to the program. The program at CHW allows for smaller group sizes and more individualized attention, which nourishes Sergio's social-emotional skill building. Sergio's story is just one example of how this partnership benefits not only the member, but also their families.

2019-2020 COMMUNITY HEALTH CONTRACT
342 Life I Can Program

Quarter 1 (July-September) Reporting Form

Goal 1	
DVP will increase enroll students to capacity per session in our Program.	
S.M.A.R.T. Objective 1a	
DVP will increase class enrollment to full capacity of 10 students by using community referrals, community presentations, open house events and will have 80% of the applications turned in to weeks before session starts.	
Projected Cost:	Contract Dollars Expended to Date:
Rent and utilities-\$1,500 / month x 12 months = \$18,000.00	\$1,910.00
Progress/Accomplishment of Goals & Objectives	
<p>DVP has enrolled students 2 weeks before the Fall Session in the Life I Can Program by using: Social Media (FB and Instagram).</p> <p>DVP Community and On-Site Presentations: July 3- DVP participated with Senator Brian Jones's (representing the 38th district of California) non-profit Expo in Bonsall. Julie Trafford represented. D'Vine Path received an "Outstanding Community Service" Award. July 10- DVP students also gave a vineyard tour & presentations to grant director Miereya and staff to illustrate their program. July 18- Meeting with Department of Apprenticeship Standards to present our program. July 22- Meeting with REINS staff to inform them of our services. August 22- DVP Rotary Club presentation about DVP services September 4- DVP student presentations to San Diego Regional Center for vendorship for more possible students.</p> <p>All the above presentations resulted in 9 student enrollment in the Life I Can Program.</p>	

Impact Narrative

The grant for the Life I Can Program we received from the CHC has greatly impacted many of our students. It has especially affected one of our students, "Jordan". When "Jordan" first arrived to the program he was very shy, reserved and had a hard time making eye contact. After 30 weeks of class social interaction with his peers, field trips, guest speakers, and many viticulture presentations to various organizations and communities he now stands up taller, looks you in the eye and is a new man. His latest presentation was in front of almost 200 people and he enjoyed it! His family is thrilled and over-joyed that their son has found a healthy new purpose in life. Because of his confidence he also has been offered multiple job opportunities.

This CHC grant afforded us to hire peer mentors to whom he could look up to, model after and feel safe to discuss sensitive personal matters. The nutritionist and Fitness trainer reinforced healthy lifestyle living and has given him tools to assure being able to live everyday with a sound body and mind.

2019-2020 COMMUNITY HEALTH CONTRACT
343 Lions Gift of Sight Event

Quarter 1 (July-September) Reporting Form

Goal 1	
To obtain the required amount of licensed doctors and technicians as well as the necessary amount of quality volunteers along with a venue suited for our needs.	
S.M.A.R.T. Objective 1a	
We will contact eye care professionals in the Fallbrook, Bonsall, De Luz, and Rainbow to volunteer their time and service to screen men, women and children on their vision care.	
Projected Cost:	Contract Dollars Expended to Date:
0	
S.M.A.R.T. Objective 1b	
We will recruit volunteers to assist at the Gift of Sight project to help the event run smoothly and efficiently throughout the day. Volunteers will be translators, help with sign -in, crowd control inside and outside and answer question or with information.	
Projected Cost:	Contract Dollars Expended to Date:
0	
S.M.A.R.T. Objective 1c	
To provide a large indoor area to hold at least 200 people at a time. Also to notify the public with acknowledgment of the date, time, place of the service we will be providing at the Gift of Sight project.	
Projected Cost:	Contract Dollars Expended to Date:
\$1,500	

2019-2020 Community Health Contract
3433 Lions Gift of Sight Event Quarter 1 (July-September) Reporting

1. Goal 1: To obtain the required amount of doctors and technicians as well as the necessary amount of quality volunteers along with a venue suited for our needs.

S.M.A.R.T. Objective 1a

A. In July we began the process of obtaining the required doctors; optometrist/ophthalmologist and medical technicians. We wrote letters to all optometrist/ophthalmologist in the Fallbrook area which, included Bonsall, DeLuz and Rainbow (a sample letter is included with this report). Names of some of the Doctors where referred and the others were obtain through Google search. Numerous letters were sent out the first week in August. A follow up email if available was sent after a two week period and a follow up phone call was made to all doctors contacted by mail. Dr. Brain Van Dusen, O.D. with California Lions Friends in Sight. Dr. Brain oversees the volunteer doctors and is the doctor in charge during the screenings. He confirmed that he was available for our Lions Gift of Sight and would be participating. This process of researching available doctors and licensed technicians was very time consuming. Unfortunately every doctor we contacted was not able to participate due to conflicting schedules or no longer practicing. We had several letters returned. We than reached out to doctors and technicians in the Oceanside, Vista, Encinitas and San Diego areas with the same process with no positive results. The search continued. By September we were making regular cold phone calls and by referral to doctors. Not until October and November did we get confirmation of 3 optometrist that were able to volunteer their time and knowledge. One optometrist from Encinitas, one from Vista and one from Orange County. No optometry technicians volunteers were available by the second week of November therefore an email was send to Dr. Brain with CLFIS and they were able to acquire 4 volunteers from Orange and Riverside counties.

A-1. We were awarded \$5,000.00 grant. Expended was \$108.31 for admin supplies and stamps

S.M.A.R.T Objective 1b

B. During this quarter an email was sent to fellow Lion clubs in San Diego county to request for volunteers to work at the Gift of Sight included the email included an attachments with a flier in English and Spanish. We attended several events where we spoke about the Gift of Sight and our need for volunteers. We also attended the Collaborative for Health and Wellness (CCHW) meeting and shared our need for volunteers and to past out fliers. We had a positive response with people we spoke with. Right away we had people signing up to volunteer. We took their names and contact information in order to send them information of date, time and schedules. By the first week of November we had 40 volunteers confirmed. There were 25 CLFIS volunteers for a total of 65 volunteers; for this event was just perfect.

B-1. This part of the project did not have any expends.

S.M.A.R.T Objective 1c

C. On 1/08/2019 we had applied for Facility use Request with the Fallbrook Union Elementary School District but once we were granted an award by Fallbrook Regional Health District and after sharing our situation of payment with the FUESD, they offered the FRHD facility at 1636 E. Mission Rd., Fallbrook. We sent a request of approval to the CLFIS for the facility approval. Once an approval from all agencies was given an email was send to FUESD to cancel the facility request form. Several visits were made to the FRHD Gift of Sight facility to go over plans on how the facility would work for the screening with all the equipment and people attending. Once that was set a report was send to CLFIS.

Fliers of the event were printed and distributed at special events, by visiting local business. Information was placed at the Fallbrook chamber website and a press release was sent out to Village press. (fliers and press release are enclosed). A banner was placed at the site facility in November. Emails with flier attachments were sent to family, friends, Lions clubs, and area business. On the first week of November we visited several local Fallbrook business to ask if fliers could be put up; grocery stores, laundry mats on business bulletin boards, restaurants. Flier was posted on facebook and many fb friends shared the post.

C-1. We were awarded \$5,000.00 grant. Expended was \$97.08 for fliers in English & Spanish.

Fallbrook Regional HEALTH DISTRICT

Serving Bonsall, De Luz, Fallbrook, Rainbow

QUARTER 2 (October- December)

GOAL 2: To prep and train all volunteers for the upcoming event as well as prepare reservations for vehicle/equipment rentals and catered meals.

Key Component	Objective 2a
Specific – <i>What is the specific task?</i>	Volunteer information meeting
Measurable – <i>What are the standards or parameters?</i>	Get together to discuss everyone's duties
Achievable – <i>Is the task feasible?</i>	yes
Realistic – <i>Are sufficient resources available?</i>	yes
Time-Bound – <i>What are the start and end dates?</i>	First week of November 2019
SMART objective 2a: All volunteers will be given their assigned duties and will be issued name badges, hand sanitizer, tee shirts, to identify them as volunteers and their start and end times. Water & snack will be provided.	
Projected Cost: \$100.00	
Key Component	Objective 2b
Specific – <i>What is the specific task?</i>	Vehicle and Equipment Rental
Measurable – <i>What are the standards or parameters?</i>	Mid size van, 4 tables, 20 chairs & 3 canopies
Achievable – <i>Is the task feasible?</i>	yes
Realistic – <i>Are sufficient resources available?</i>	yes
Time-Bound – <i>What are the start and end dates?</i>	November 22, 2019 to November 24, 2019
SMART objective 2b: Van is needed to transport equipment for location of event. Tables, chairs and canopies are needed for volunteers to take breaks and during meal time.	
Projected Cost: \$500.00	
Key Component	Objective 2c
Specific – <i>What is the specific task?</i>	Meals for Volunteers
Measurable – <i>What are the standards or parameters?</i>	Breakfast, lunch, snacks and drink
Achievable – <i>Is the task feasible?</i>	yes
Realistic – <i>Are sufficient resources available?</i>	yes
Time-Bound – <i>What are the start and end dates?</i>	November 23, 2019
SMART objective 2c: This is an all day event and individuals are volunteering their time and are participating in servicing the community, and for their hard work we would like to provide nourishing substance to sustain them for the day.	
Projected Cost: \$3,480.00 (87 volunteers at approximately \$40.00 per person)	

2019-2020 Community Health Contract
3433 Lions Gift of Sight Event Quarter 2 (October-December) Reporting

1. Goal 2: To prep and train all volunteers for the upcoming event as well as prepare reservations for vehicle equipment rentals and catered meals.

S.M.A.R.T. Objective 2a

A. Our object was met by contacting volunteers by email, phone call and or text to confirm their participation, to choose volunteer shift, and get information of duties. It was decided to distribute volunteer tee-shirts, badges and any other equipment needed during the event check-in.

A1. No expenses made during this time.

S.M.A.R.T Objective 2b

B. The rental of the van was not needed due to the availability of a truck. Instead a 6x12 enclosed trailer was rented to haul most of the equipment needed for the day. On November 14, 2019, trailer, extra tables, chairs, canopies and ice chests were reserved and paid for. Ice chests were rented to keep food items cold and protected. Ice chests were rented before we were informed of the use of the mini refrigerators. To be protected from the elements, we decided to rent canopies. We also used one canopy for the children's area where they could do crafts and coloring to help past the time and give their parents a break. The extra tables came in very handy as the CLFIS needed more tables than anticipated. Items were picked up the day before the event on November 22, 2019.

B1. Expenses for rental \$315.00.

S.M.A.R.T Objective 2c

C. Meals for all volunteers consisted of breakfast, lunch, drinks and snacks on the event day. Continental Breakfast of yogurt, fruit, bagels and cream cheese, danishes, hard boiled eggs, juice and coffee, were provided in the early morning. Lunch was provided from Ed's Filipino Cuisine which was discounted for us due to Lion's Club association. Lunch consisted of chicken adobo, pancit, white rice, and vegetable lumpia. Snacks of cookies, fruit, peanuts and drinks were provided throughout the day. Volunteers were very appreciative and complimented the meals they received.

C1. Expenses for meals, paper goods along with cleaning supplies \$951.51

**2019-2020 Community Health Contract
3433 Lions Gift of Sight November 23, 2019
Event Reporting**

Goal:

Our goal was to provide free vision screening, free consultation, free prescription eye glasses to men, women and children as well as free glaucoma testing for individuals over the age of 40. Also, our goal was to serve our local community with pride, compassion and kindness.

Goals Met:

We met our goal of providing vision services to 180 patrons:

- 35 needing no prescriptions
- 23 prescription lenses were sent to an optical lab
- 122 received recycled glasses.

Out of the 180 the following patron also were diagnosed with the following:

- 2 need surgical treatment for a pterygium on at least one eye.
- 14 need assessment/treatment for glaucoma
- 1 needs assessment/treatment for diabetic maculopathy
- 57 received eyeglasses for the first time
- 33 were children under the age of 18

Patrons with diagnoses of conditions were given resources for follow up. Prescription lenses that were sent to an optical lab were sent to Lions president and will be followed up by calling patrons for distributions.

Out of the 180 patrons that were screened:

- 119 Fallbrook 92028
- 1 Pala 92029
- 14 Oceanside 92054, 92056, 92057, 92058
- 9 Vista 92084
- 6 San Marcos 92078
- 2 Escondido 92025, 92026
- 2 Murrieta 92063
- 1 Menifee 92587
- 3 Ramona 92065

- 5 Temecula 92582
- 2 Hemet 92545
- 1 San Jacinto 92583

- 2 Lake Elsinore 92530
- 2 Banning 92220
- 1 Mission Valley 92123
- 1 La Habra 92631

(Unfortunately there was some patrons who did not sign in for our survey.)

Event Day:

On November 22, 2019, the night before the event. Mireya opened up the venue for volunteers to unload trailer with the rental items and do a pre set-up of the tables and chairs. Arrival and set up time for the event started at 6:45 am on November 23, 2019, the trailer was unloaded and items were placed in designated areas. California Lions in Sight arrived shortly after at approximately 7:15. Along with volunteers and their trailers were unloaded and all their equipment was set up.

Volunteers arrived throughout the morning and checked in:

- Optometrist
- Optometrist technicians
- Interpreters
- Outside Traffic Control
- Line leaders
- Door monitors
- Set Up & breakdown
- Kitchen
- Crowd traffic control
- Eyeglass distribution
- Children area volunteers
- Registration

Volunteers received:

- Volunteer badge
- Tee-shirt
- Lunch Ticket
- parking vest (if traffic control)
- walkie talkie (if lead)
- Job Assignment station

Please see attached schedule forms for volunteer schedule.

Our volunteers were enthusiastic, positive and ready to serve our community. They came prepared and were ready to work. In appreciation to our volunteers they were given a tee shirt, breakfast, a hot lunch and snacks.

Doors Opened at 8:00 am
Arrival of Patrons:

Patrons checked in and received paperwork for their consultation and they checked in for the Fallbrook Regional Health District survey. Please see attached forms for their step by step vision screening process.

Impact Narrative:

We had several positive comments about the event, stating, "I'm so glad you are here for us.", "thank you for the eye screening we wouldn't of been able to do this on our own.", "thank you for being here." Many patrons appreciated the fact that there was interrupters for them. There were many patrons who were amazed that this event was completely free and that they were receiving free prescription eyeglasses that same day.

Lion Cristina had a women tell her she attended the vision screening in Oceanside three years ago and was very grateful for another screening because she felt she needed a new prescription.

District Recognition:

Please see attached forms for pictures, flyers, ect.

Statement of Funds:

\$5,000.00 - Money awarded by Fallbrook Regional Health District

\$3,606.85 - Money spend

\$1,393.15 - Money not spend

Enclosed is an expanse report along with check #1040 for the amount of \$1,393.15 for funds that were not spend.

Please see Expense Report attached

We are so thankful having you, Fallbrook Regional Health District, for all the help we received, not only monetarily but with your guidance and the help of the venue, tables, chairs etc. We are also appreciative of the assistance from vendors who offered their discounted rates, individuals who wanted no more than to help and serve.

2019-2020 COMMUNITY HEALTH CONTRACT
344 GANAS

Quarter 2 (October-December) Reporting Form

Goal 2	
During the second quarter of this contract, the GANAS Mentoring Program will implement the group mentoring program serving up to 40 underserved youth at two site locations in Fallbrook and the surrounding areas that focuses on guiding youth to make positive health and lifestyle choices.	
S.M.A.R.T. Objective 2a	
Two to four GANAS Mentoring groups will meet once a week at two site locations in Fallbrook, with six to eight mentors serving up to 40 youth mentees.	
Projected Cost:	Contract Dollars Expended to Date:
\$5,500	\$4246.82
S.M.A.R.T. Objective 2b	
The FCCPC Board Members will recruit mentors and invite youth to join the GANAS Mentoring Program as needed and as space allows by placing posts on Facebook and distributing flyers throughout the local community	
Projected Cost:	Contract Dollars Expended to Date:
\$900	\$39.06
Progress/Accomplishment of Goals & Objectives	
See next page	

Progress/Accomplishment of Goals and Objectives:

The Fallbrook Citizens Crime Prevention Committee (FCCPC) Board meeting was held 11/4/2019. The next meeting of the board is scheduled for 1/6/2020.

During the second quarter of this contract, the two adult individuals who were recruited by the FCCPC board to become mentors for the 2019-20 program year completed and passed their background checks. The first GANAS Mentoring Program group met on Wednesday, October 16, 2019 at the VFW in Fallbrook. The groups continued to meet every Wednesday, except for the weeks that school was not in session, through the end of December. Mentee participants ranged in age from eight to 14. The number of participants each week ranged from four to 12 youth, with an average weekly attendance of 8 youth.

FCCPC board members and GANAS mentors continue to seek community members to serve as GANAS mentors in order to meet our goal of obtaining six to eight mentors to conduct three to four group meetings per week.

Guest speakers included three visits from the Nursing Program students at CSUSM with presentations focused on safety and first aid, hygiene education, preventing the spread of germs, and hands on practice with nursing equipment such as stethoscopes, gloves, etc. Youth mentees participated in presenting a banner to members of the VFW and thanking them for their serviced. Veteran Chris Ingraham spoke with the mentees about PTSD and educated them about service animals with the assistance of his service dog, Mattis.

2019-2020 COMMUNITY HEALTH CONTRACT
345 Alleviating Hunger in the Greater Fallbrook Area

Quarter 2 (October-December) Reporting Form

Goal 2

Alleviate Hunger in the Greater Fallbrook Area

S.M.A.R.T. Objective 2a

We will provide a weekly menu of supplemental nutritious food to everyone who demonstrates they need assistance.

Projected Cost:	Contract Dollars Expended to Date:
-----------------	------------------------------------

\$79,500	\$65,000.00
----------	-------------

Progress/Accomplishment of Goals & Objectives

Please see attached document



IMPACT NARRATIVE

Jason is a single dad, raising his six-year old son in Fallbrook. Two years ago, hardship and unfortunate circumstances put them both on the streets. They are a homeless family of two, living out of their broken-down car, sustaining themselves one day at a time. Jason came to the pantry last year with nothing but the clothes on his back and old wore-out shoes on his feet, holding his boys' hand—a sweet little face—with eyes as big as saucers filled with wonderment. Jason had asked if we could please help them. He said they had been getting food from the pantry for several months, but they have no means of keeping food cold because they were homeless and needed items they didn't have to keep refrigerated. *"With a young growing boy, they need more than just canned processed food and peanut butter and jelly sandwiches to eat."*, said Shae Gawlak, Executive Director of the Fallbrook Food Pantry.



After learning more about their personal story and hearing that they had just walked four miles to get to the pantry, our wrap around team embraced them and began working to help improve their situation. Jason had told us that his car was broken down, they had no food, no clean clothes and they needed to find some shelter before the cold winter months approached.

It is because of the funds provided by the Fallbrook Regional Health District, that we were able to assist them with food, a cooler to keep refrigerator items cold, clothing and bed linens. We were also able to connect Jason to a mechanic who was willing to help get his truck back on the road so he could find a job. Today, Jason is a part time employee. They still need food assistance, but they now have a reliable car to get them back and forth to the pantry, avoiding an eight-mile round trip walk while carrying bags of food back to their car. They have found temporary shelter and hopefully this year they will qualify for transitional housing nearby.

2019-2020 COMMUNITY HEALTH CONTRACT
346 Door-Through-Door

Quarter 2 (October-December) Reporting Form

Goal 2	
To provide more and broader Door-Through-Door program services to both pre and post care setting discharge clients during the FRHD CHC year.	
S.M.A.R.T. Objective 2a	
Provide more FRHD senior residents who experience a hospitalization of stay at a skilled nursing facility with DTD services.	
Projected Cost:	Contract Dollars Expended to Date:
\$15,572* project cost is the same across both objectives	\$15,572
S.M.A.R.T. Objective 2b	
Collect data regarding the numbers and types of services DTD client need during both pre and post care setting discharge	
Projected Cost:	Contract Dollars Expended to Date:
\$15,572* project cost is the same across both objectives	\$15,572
Progress/Accomplishment of Goals & Objectives	
<p>S.M.A.R.T. Objective 1a</p> <p>NUMBER OF NEW AND EXISTING CLIENTS: NEW CLIENTS: 11 – THIS 42% DECREASE FROM PREVIOUS QUARTER IS DUE TO THE RESIGNATION OF A CARE ADVOCATE AND OUR DTD COORDINATOR FILLING IN THAT ROLE FOR ONE MONTH OF THE REPORTING PERIOD. IT ALSO REFLECTS A PARTICULAR CLIENT WHOSE NEEDS FAR EXTENDED BEYOND THE CUSTOMARY DTD CLIENT. EXISTING CLIENTS: 27</p> <p>S.M.A.R.T. Objective 1b</p> <p>SERVICES / CONTACTS MADE: 285 – REDUCTION FROM PREVIOUS QUARTER CONSISTENT WITH NOTATION ABOVE.</p> <p>MEDICAL AND HEALTH SERVICES: HOSPITALS - 102 o CAREGIVER - 99 o SKILLED NURSING - 74 oHOME HEALTH - 31 o FALLS - 16 o TRANSPORTATION – 14 o DEMENTIA - 9 o HOSPICE - 7 o HYPERTENSION - 1 o OBESITY - 1 o DIABETES - 0</p> <p>SOCIAL SERVICES: ADULT PROTECTIVE SERVICES - 8 o NORTH COUNTY FIRE DEPT. – 9 o FOOD - 1 VA - 10 o IHSS – 34</p> <p>LEGAL AND FINANCIAL SERVICES: FINANCIAL - 41 o MEDI-CAL/INSURANCE - 30 o LEGAL - 48 o SOCIAL SECURITY - 4 o OTHER - 77</p>	

FOUNDATION FOR SENIOR CARE

IMPACT NARRATIVE

DOOR-THROUGH-DOOR PROGRAM

Clients: Lonnie

You wouldn't know it by her reserved demeanor and self-effacing humor, but Lonnie has spent 94 years on this planet, flying the skies as an amateur Pilot, working as a teacher and trekking around various parts of a state that she's witnessed progress from a land of sparsely located homesteaders to the flood of residents that flocked to Southern California over the past century.

Lonnie lost her husband some years back and her family moved out of state, leaving her primarily alone in Fallbrook, the town she's called home for 25 years. Fiercely independent, this solitude never presented a problem until she fell recently in the aisle at Church, breaking her hip. Her Orthopedist had previously mentioned that her bone density was remarkable given her age, but that there was weakness in her right hip. Naturally, that's precisely where she took the brunt of her fall. The hip was a clean break thankfully. But finding someone to call and help her urgently was a real challenge as there were no close relations or neighbors to jump in.

As Lonnie was intimately familiar with the Foundation for Senior Care and the assistance that we offer in such situations, and desiring strongly to stay out of a Skilled Nursing Facility, our Door-Through-Door Coordinator was contacted immediately and was already at the Hospital by the time surgery was completed, coordinating with the discharge Nurse on when Lonnie was scheduled to leave the hospital. As part of the Door-Through-Door protocol, our Coordinator personally picked up Lonnie in our Care Van and brought her home, conducting a thorough home-safety evaluation to make certain that she could optimally recover at home. The Coordinator identified that a shower stool was essential for bathing, procured a more suitable rolling walker, as well as a toilet seat for ease in the bathroom. The Coordinator also made Lonnie aware of a certain uneven tile pattern around her home entrance that would need to be paid special attention to in navigating so as not to slip and fall when retrieving mail or answering the door.

The DTD Coordinator also immediately reached out to a trusted Home Health Care company, having a Caregiver in place within 24 hours to help Lonnie recover. With daily in-person and phone follow-ups over the next week, Lonnie was carefully guided towards a full and healthy recovery with no readmittance required, serving our mission of not only helping Seniors age and heal safely at home but also reducing the strain on an overburdened healthcare system.

2019-2020 COMMUNITY HEALTH CONTRACT

347 Respite Care-Adult Day Care Program

Quarter 2 (October-December) Reporting Form

Goal 2	
The goal of Respite Caret at the Adult Day Care program is to provide ongoing – nonresidential caregiving relief care for clients’ suffering from dementia or other senility related diagnosis whose family members do not have the financial means to afford day care services, to allow clients the opportunity to receive socialization and enrichment through participation in day care programs, activities and events, and for the caregivers to have the time to attend to other matters that this respite support can facilitate.	
S.M.A.R.T. Objective 2a	
Provide respite support for Four to Twelve low-income District residents, who will receive at least 400 days of respite care at The Club.	
Projected Cost:	Contract Dollars Expended to Date:
\$10,439* this amount will support both objectives	\$10,438.74
S.M.A.R.T. Objective 2b	
Identify, educate and support the clients’ caregivers on caregiving issues that have shown to have a negative impact on the caregiver’s health.	
Projected Cost:	Contract Dollars Expended to Date:
\$10,439* this amount will support both objectives	\$10,438.74
Progress/Accomplishment of Goals & Objectives	
<p>S.M.A.R.T. Objective 1a</p> <p>Client 1 - ID 10000017 - Scholarship / Respite Days Provided: 52 Client 2 - ID 10002008 - Scholarship / Respite Days Provided: 12 Client 3 - ID 10000469 - Scholarship / Respite Days Provided: 10 Client 4 - ID 10000501 - Scholarship / Respite Days Provided: 7 Client 5 - ID 10004423 - Scholarship / Respite Days Provided: 6 Client 6 - ID 10000825 - Scholarship / Respite Days Provided: 5</p> <p>S.M.A.R.T. Objective 1b</p> <p>From the Caregiver Surveys conducted, a consistent response is centered on the dietary, and connected nutritional, impact of receiving respite care assistance. Caregivers are able to better maintain proper meal times and habits. Caregivers preparing meals for those in their care often de-prioritize their own nutritional needs.</p> <p>Caregiver genders were predominately Female in this past quarter, with an average age of 75.</p>	

FOUNDATION FOR SENIOR CARE

IMPACT NARRATIVE

PROGRAM: ADULT DAY CARE

Client: Tony

Tony has already gained acclaim in The Club as the client who sings *Unchained Melody* with unusual passion...especially for being a die-hard bachelor. He served in the Air Force for many years with *Top Secret Security Clearance*, so he has numerous stories to tell. After the war, Tony spent several years living and surfing in Hawaii with his younger brother until he returned to his home state of California and started running a local plumbing business here in Fallbrook.

Always an athlete, Tony has enjoyed playing baseball and softball his entire life. This has led to two World Softball Championship titles earned while playing Catcher for the Senior Men's Division. Sitting down with Tony and talking about the transition from baseball to softball and the "swing mechanics" involved is a ball-player's dream—he'll demonstrate the require hip torque and upper-cut swing that helped him launch balls over 400 feet.

Tony has never married nor had children of his own. He lives with his two brothers and their wives on the family property here in Fallbrook, but he can tend to get lonely at home, as they are frequently out working. The Club has been a place for him to make friends and engage in the activities he loves; singing ballads to the ladies, dancing like nobody's watching, outdoor walks, fruit-picking excursions, and snacking on Shelia's treats. Tony proves that while cognitive issues can be a challenge in later life, with the right supportive environment like the care and friendship he receives at The Club, they don't have to diminish the passion or spirit we offer the world in any way.

2019-2020 COMMUNITY HEALTH CONTRACT
348 Senior Transportation Services

Quarter 2 (October-December) Reporting Form

Goal 2	
Provide affordable, easily attainable, and wheelchair accessible transportation services to seniors and disabled adults throughout the greater Fallbrook area for the purpose of gaining access to basic services, medical care, and social opportunities.	
S.M.A.R.T. Objective 2a	
Provide transportation services to at least 200 seniors or disabled adults in the greater Fallbrook area.	
Projected Cost:	Contract Dollars Expended to Date:
\$23,645* This amount includes support for both objectives	\$23,644.87
S.M.A.R.T. Objective 2b	
Ensure at least 25 appointments per month for FRHD residents to gain access to medical care from providers who are up to 55 miles from Fallbrook (e.g., VA Clinic, Scripps, Sharp and Temecula Valley).	
Projected Cost:	Contract Dollars Expended to Date:
\$23,645* This amount includes support for both objectives	\$23,644.87
Progress/Accomplishment of Goals & Objectives	
<p>S.M.A.R.T. Objective 1a Active Riders (Total Care Van Program): 387 New Riders: 29 Total Trips: 1,395 Distribution of Services: Home - 687 Day Care - 220 Grocery Store - 100 Doctor - 100 Wheelchair - 46 Physical Therapy - 102 Pharmacy - 24 Beauty Shop - 22 Other -139</p> <p>S.M.A.R.T. Objective 1b Expanded Rides: 80 Total Locations: Temecula/Murrieta - 20 Escondido - 18 San Marcos - 18 Carlsbad - 8 Poway - 8 Oceanside - 4 Vista - 2 San Diego - 2 Wheelchair - 6</p>	

FOUNDATION FOR SENIOR CARE

IMPACT NARRATIVE

PROGRAM: SENIOR TRANSPORTATION

Client: Patricia

(Provided by Care Van Driver)

“Patricia came booming into my life a year and a half ago. She is petite, with gorgeous white hair, and walks with a cane and is very lively! Her lovely British accent has held strong since she and her late husband immigrated “across the pond” to Fallbrook in 1963. Having a career as a VIP stewardess in a classic era, this 93-year-old woman knows service. She shares tales of seeing the Kennedys, and a very intimate conversation with Winston Churchill.

After her husband passed, Patricia battled cancer, suffers from increasingly poor vision and had to give up driving and a lot of her independence. She loves Major Market (and will occasionally disappear into that store!). What it means to her that we are able to accommodate her when her fridge is bare and she has no-one else to help isn’t something spoken in so many words, but the love and gratitude pours out of her each ride.

Since driving Patricia in the CareVan we have fused into family--I even spent last Thanksgiving with her and it’s already one of my favorite memories. Transportation, community participation and real human connection is made possible through the amazing service that we offer with our Care Vans and we’re blessed to have the Fallbrook Regional Health District supporting this program.”

2019-2020 COMMUNITY HEALTH CONTRACT

349 Senior Care Advocacy Program

Quarter 2 (October-December) Reporting Form

Goal 1	
Our goal is to ensure that seniors in need of housing, care giving resources, or other age-in-place services are supported.	
S.M.A.R.T. Objective 2a	
Enroll at least 80 new clients, and conduct home safety visits to at least half to ensure they have the resources necessary to meet their in-home safety needs.	
Projected Cost:	Contract Dollars Expended to Date:
\$22,185* project cost is the same across both objectives	\$22,184.86
S.M.A.R.T. Objective 2b	
Collect data regarding the numbers and types of services seniors need to be safe and secure in their home setting.	
Projected Cost:	Contract Dollars Expended to Date:
\$22,185* project cost is the same across both objectives	\$22,184.86
Progress/Accomplishment of Goals & Objectives	
<p>Overview: The Senior Care Advocacy Program has provided services or resources for 384 residents in the Fallbrook Regional Health District in Q2 FY2019-2020. The Care Advocates handled a total of 1,618 contacts with clients for this period.</p> <p>S.M.A.R.T. Objective 1a Number of New and Existing clients for Q2 2019-2020: New Clients: 114 - this exceeds the objective of 80 new clients by 42.5%.</p> <p>S.M.A.R.T. Objective 1b We continue to accurately account for the services and activities provided in accordance with this objective:</p> <p>Medical and Health services: o Hospital - 105 o Dementia - 97 o Falls - 33 o Cancer - 17 o Heart Disease - 15 o Diabetes - 8 o Hypertension - 4 o Obesity - 2</p> <p>Social services: o Food - 183 o IHSS - 134 o Medical Equipment - 102 o Housing Assistance - 102 o Home Visits - 84 o APS - 71 o NCFPD Fire - 20 o Home Repair - 10 o Skilled Nursing - 10</p> <p>Legal and Financial services: o Medi-Cal/Insurance - 160 o Financial - 147 o Legal - 75 o Social Security - 33</p>	

FOUNDATION FOR SENIOR CARE

IMPACT NARRATIVE

PROGRAM: SENIOR CARE ADVOCACY

Client: Samantha

Age: 90

Status: Lived alone in a senior affordable housing development

Marital Status: Widow

Family Situation: Estranged from her children, who all live out of the area

Health Issue: Severe short-term memory, filling in memory gaps, by believing that someone was entering her apartment stealing the things that she was misplacing, Keys, money, license, important documentation.

Care Advocate received multiple calls concerned about Samantha, from friends, manager of apartment who could not obtain information needed to re-certify Samantha for affordable housing. The Foundation's transportation department also referred Samantha, because she had set up an appointment for a doctor's office that she did not belong to, and for an appointment that she did not have. Samantha then left the Dr. Office without waiting for our transport to drive her back home.

The foundation got involved by stabilizing the situation. Samantha had no food because she said someone had gotten into her bank and she had no more money. We provided an emergency food box and set her up on weekly food delivery from the Food pantry. We also brought her a stock of incontinence products, from our donated stock.

Advocate obtained family contact information, and connected family members by emailing and detailing the cognitive decline and recommendations for care options with family contributions, VA benefits or County benefits such as Medi-Cal (with a share of cost) that the advocate would help put in place for Samantha

Options provided:

1. Assisted living care/ Board and Care or home care by gathering family funds to help Samantha pay for the care
2. Family help in obtaining documentation so our office could help Samantha apply for Aide and Attendance through her deceased husband's veteran benefit
3. Family help in obtaining documentation to help Samantha apply for Medi-Cal and ultimately tap into In-Home Support Service, for home care. Samantha is over the Medi-Cal financial criteria, we needed the family to help with the financial information to reduce the share of cost for the benefit.

2019-2020 COMMUNITY HEALTH CONTRACT
350 Home-Delivered Meals Program to local Home Bound Seniors

Quarter 2 (October-December) Reporting Form

Goal 2	
To provide Home-Bound seniors a nutritious meal.	
S.M.A.R.T. Objective 2a	
The SMART objective is to continue to provide meals to our Home-Bound Seniors.	
Projected Cost:	Contract Dollars Expended to Date:
\$68,750.00	\$31,250.00
Progress/Accomplishment of Goals & Objectives	
<p>The progress/accomplishment of goals and objectives in measurable terms is the satisfaction of serving local home-bound seniors healthy food for the sustenance of life and their livelihood Monday through Friday.</p> <p>The cost for the second quarter, including December 2019: \$56,347.95 This is the revised report including the December 2019 financial statements.</p> <p>The outcome of the Home Delivered Meal Program to date, including December 2019: Total Home Delivered Meals -3,168</p> <p>The contract dollars spent to date, including December 2019: Auto Expense = 1,178.26 Fuel = 1,405.47 Food = 15,632.27 Salaries = 29,947.83 Insurance = 1,967.27 Professional/Outside Fees = 3,063.00 Rent = 792.00 Kitchen Supplies = 1,348.07 Taxes & Licenses = 58.25 Telephone = 324.69 Utilities = 630.84</p> <p>This is a necessary program for our local home-bound seniors. The community is benefited by the Fallbrook Regional Health District and the Fallbrook Senior Center's collaborative effective effort to serve our home-bound seniors with daily nutritious meals.</p>	

IMPACT NARRATIVE

THE FALLBROOK SENIOR CENTER EXECUTIVE DIRECTOR RECEIVED A CALL FROM A HOME-BOUND SENIOR DURING THE PERIOD OF TIME THAT REASSESSMENT FORMS WERE BEING DELIVERED BY THE DRIVER. THE PARTICIPANT EXPRESSED HER HEARTFELT THANKS FOR THE PROGRAM BECAUSE SHE COULD NO LONGER STAND TO COOK FOR HERSELF OR HER HUSBAND.

A RECENT NUTRITION EDUCATION SURVEY WAS CONDUCTED FOR THE HOME DELIVERY PARTICIPANTS SO THAT THE FALLBROOK SENIOR CENTER IS AWARE OF NUTRITION TOPICS THEY ARE INTERESTED IN LEARNING MORE ABOUT IN 2020. ONE OF THE CLIENTS WROTE THE FOLLOWING COMMENT ON THEIR SURVEY: "WE WOULD LIKE TO POSITIVELY RECOGNIZE THE DRIVER FOR HIS OUTSTANDING JOB PERFORMANCE. HE IS ALWAYS POSITIVE ABOUT HIS JOB AND CHEERFUL."

A VOLUNTEER FOR THE CONGREGATE MEAL PROGRAM WROTE: "I AM A SENIOR LIVING IN FALLBROOK AS WELL AS A VOLUNTEER WORKING AS A CASHIER AT THE MID-DAY SENIOR MEAL HELD IN THE FALLBROOK COMMUNITY CENTER MONDAY THROUGH FRIDAY. I WANT TO COMPLIMENT THE DIETICIAN AND THE CHEF FOR THE QUALITY OF FOOD PROVIDED THERE. IT IS MUCH MORE LIKE A HIGH END RESTAURANT THAN A CAFETERIA. I HAD THE BEEF POT ROAST TODAY, IT WAS TENDER AND JUICY AND BETTER THAN HOME COOKED. ALSO, THE SALADS ARE ALWAYS FRESH AND CRISP AND THE QUANTITY IS PLENTIFUL."

2019-2020 COMMUNITY HEALTH CONTRACT
351 Celebrate Health

Quarter 2 (October-December) Reporting Form

Goal 2	
Conduct activities that improve child and adult health in the community.	
S.M.A.R.T. Objective 2a	
Conduct school based dental screenings in the Fallbrook Union Elementary School District, Bonsall School District and Vallecitos School District.	
Projected Cost:	Contract Dollars Expended to Date:
\$90,180.00	\$34,776.63
S.M.A.R.T. Objective 2b	
Conduct community health screening and promotional events.	
Projected Cost:	Contract Dollars Expended to Date:
\$90,180.00	\$34,776.63
S.M.A.R.T. Objective 2c	
Facilitate monthly Community Collaborative for Health and Wellness meetings.	
Projected Cost:	Contract Dollars Expended to Date:
\$90,180.00	\$34,776.63

2019-2020 COMMUNITY HEALTH CONTRACT
351 Celebrate Health

Quarter 2 (October-December) Reporting Form

Progress/Accomplishment of Goals & Objectives

Objective 2A: Conduct school based dental screenings in the Fallbrook Union Elementary School District, Bonsall School District and Vallecitos School District.

Measurable Goal: At least 90% of the screenings will be completed.

Eight of eleven (73%) of the elementary schools in the Fallbrook, Bonsall and Vallecitos Elementary School Districts have had their dental screenings/education completed. Two schools are scheduled in January 2020. The date for the Vallecitos screening/education has not been able to be scheduled due to school issues. All data except from two school sites (San Onofre School and La Paloma Elementary) are included. It will be included with the next quarter's data.

Objective 2B: Conduct community health screenings and promotional events.

Measurable Goal: At least 4 screenings will be conducted.

A total of three community health screenings were held this quarter:

Senior Screening: October 9 (21 individuals screened) and November 13 (17 individuals screened).

Neighborhood Distribution Screening: October 30 (33 individuals screened).

We were not able to complete more community screenings due to the school schedule for the CSUSM Nursing Students.

Objective 2c: Facilitate monthly Community Collaborative for Health and Wellness (CCHW) meetings.

Measurable Goal: A minimum of 2 meetings will be facilitated.

Two meetings were held: October 16 which had 32 attendees and November 20 which had 24 attendees. December is traditionally a dark month for the meeting.

Grant dollars funded: \$90,180.00

Grant dollars expended to date:

Quarter 1: \$15,782.83 (18%)

Quarter 2: \$18,993.80 (21%)

Total: \$34,776.63 (39%)



To Whom it May Concern,

Each year Fallbrook Union Elementary School District provides free hearing testing to hundreds of students. Those assessed include all Transitional Kindergarten, Kindergarten, Second grade, Fifth grade and Eight grade. Additional students are also assessed upon parent/teacher request when a child struggles to achieve academic goals. It is through regular hearing testing that students with hearing deficits are typically identified. While pediatrician's also assess for hearing, many children are first identified as having a hearing deficit through his/her school hearing conservation program. In order to assess this incredible volume of students, a school screening day is hosted by the District Nurses with the help of the Licensed Vocational Nurses.

During the screening day, students are expected to respond to tones that are emitted through audiometer headphones. Students struggle to do this when the screening environment is less than ideal due to the chatter from nearby classmates, shuffling of papers, or the loud equipment used by the landscaping professionals just outside the screening room. Due to the numerous factors that compromise the soundfield of the screening room, many students fail the first hearing test and must be pulled out of class again, 2-6 weeks later to be re-tested.

In previous years as many as 140 students needed to be re-tested for failing the initial test. This resulted in students unnecessarily missing educational time. Many of the 140 students had normal hearing, but were tested in an inferior environment. After failing a second hearing test, 50 students were referred to a hearing specialist for suspicion of a clinical hearing problem. Approximately half of those students were shown to have normal hearing when assessed in a sound-proof booth by an audiologist. The current practice did not produce accurate enough results.

Two Amplivox headphones were recently funded by Fallbrook Regional Health Care District through a grant. The headphones have large, soft covers that encircle the entire external ear to provide a secondary line

Governing Board

Darryl Buntin

Patty de Jong

Lisa Masten

Patrick Rusnell

Siegrid Stillman

of protection against outside noise. The headphones produced immediate results that were evident by the way students responded to tones during testing. Most of the students assessed would respond to tones faster when compared to students who were not using Amplivox headphones. This faster response time is likely due to the students' ability to hear the sounds more clearly and definitively. Put simply - the test was easier for the children because they were not distracted by chatter, shuffling papers or leaf blowers.

In addition to the ease of testing, the results showed an improvement in the accuracy of data collected. During the 2019-20 school year, only 27 hearing referrals were completed for suspicion of a clinical hearing problem. Compared to the average of 50 referrals from previous years, the District Nurses are hopeful that these results reflect an accurate representation of students with *real hearing deficits*, saving the other 23 families from the time and cost of an unnecessary doctor visit.

In one instance, a 5th grade student was identified as having total hearing loss in his left ear. The referral came as a shock to the family, as his hearing loss was unidentified until that point. The student had recently moved to California with his family and had not had hearing testing done in his previous state. The boy's right ear had excellent hearing and had been compensating for his left-ear hearing loss. With the help of Amplivox headphones, the District Nurse was able to quickly identify that there was a significant issue. Given the excellent testing environment and the use of the noise-cancelling Amplivox headphones, the registered nurse elected to *not* re-test him in 2-6 weeks and immediately completed a referral for the parent. The student is receiving treatment and is expected to have a better outcome because his hearing loss was identified in early childhood.

There are 26 more success stories just like this, thanks to the Amplivox headphones that were made available to Fallbrook Union Elementary School District, courtesy of Fallbrook Regional Health Care District and Janine Loescher, who made the recommendation to include FUESD in the grant. The nurses, administrators and families of FUESD thank you!

Kitty McNeil, BSN RN PHN

District Nurse

Fallbrook Union Elementary School District

2019-2020 COMMUNITY HEALTH CONTRACT
352 NICP Fallbrook Youth Advocacy Coalition
Quarter 2 (October-December) Reporting Form

Goal 2	
Raise awareness of current and emerging trends among youth around the issues of underage drinking and illegal use of alcohol other drugs.	
S.M.A.R.T. Objective 2a	
FYAC will plan, organize, and coordinate at least one Red Ribbon Week event or activity with a high school in the FRHD area.	
Projected Cost:	Contract Dollars Expended to Date:
\$844.75	\$930.03
S.M.A.R.T. Objective 2b	
FYAC will plan, organize, and coordinate at least one Red Ribbon Week event or activity with a middle school in the FRHD area.	
Projected Cost:	Contract Dollars Expended to Date:
\$844.75	\$930.04
S.M.A.R.T. Objective 2c	
FYAC will plan, organize, and coordinate at least one drugged driving prevention event or activity in the FRHD area.	
Projected Cost:	Contract Dollars Expended to Date:
\$844.75	\$930.04
Progress/Accomplishment of Goals & Objectives	

F-YAC Meetings

- 18 members attended October 10, 2019
- 1 member attended November 1, 2019
- 20 members attended November 26, 2019
- 18 members attended December 20, 2019
- 22 members attended December 30, 2019

Training:

- 20 members received Spokesperson training November 26, 2019

Activities:

- 6 F-YAC members participated in the Fallbrook Family Health Center Clinic workshop #3 on October 10, 2019 to train community youth on the health risks of vaping flavors, nicotine, and marijuana (THC), and other substances.
- F-YAC members led Fallbrook School District's Migrant Education Department youth in building a community altar section at the Fallbrook's Public Library on October 17, 2019 for a community "El Dia de los Muertos" project. This project was designed to honor those who lost their life due to alcohol or drugs and to reinforce the fact that these deaths could have be prevented.
 - F-YAC attended and participated in the "El Dia de los Muertos" event on November 1, 2019 at the California Center for the Arts, Escondido. They helped assemble a special altar section in the Center's "El Dia de los Muertos" community altar area to honor those who lost their life due to alcohol or drugs and to reinforce the fact that these deaths could have be prevented. They assisted community members in building altars and completing a specially designed card to honor a loved one who died due to drugs or alcohol.
 - F-YAC attended the "El Dia de los Muertos" event at the Fallbrook Public Library November 2, 2019. They assisted community members in building their own altars and completing the specially designed card to honor a loved one who died due to drugs or alcohol. F-YAC members were interviewed by Spanish media.
 - 22 F-YAC members created posters with messages about Drugged Driving Prevention to inform the community that DUIs are 100% Preventable December 20, 2019.
 - 20 F-YAC members co-led and participated in Drugged Prevention Rally on December 30, 2019. Including F-YAC members, there were 51 people present at the rally. To date, this was the biggest attendance at a Drugged Prevention Rally since the first one in 2015.

Impact Narrative

When F-YAC member Ciana Mejia, 13, applied to join the group in April 2019, she described herself as highly motivated to help people and make a difference in her community. She jumped right into that as soon as she joined the group.

An outgoing teen who enjoys public speaking, Ciana quickly volunteered to be an interviewer for short videos with other F-YAC members. She asked them about their reasons for joining the group, what they liked about F-YAC, and what it was like to participate in some of the group's activities.

Ciana also soaked up information about alcohol and drugs and the ways they can harm communities. Then she began to share that information with friends at school and other people she ran into around Fallbrook.

"I find them being very interested in it and asking me more questions about it, and I'm just getting their attention about it," the teen said. "I'm so happy that I find myself doing it....I think it's a good habit that I can develop and use to be a social influencer that helps my community get healthier.

"I think it will make an impact. It's making my peers more aware of what drugs can do to you at such a young age. And hopefully I will change somebody's life by telling them the information." Projects F-YAC carried out in October, November and December gave her with more opportunities to make a positive difference. Ciana said a Dia de los Muertos altar the group created in the Fallbrook Library was one of her favorite F-YAC efforts.

Also known as Day of the Dead, Dia de los Muertos is a holiday that offers participants an opportunity to commemorate family members or others who have passed away. F-YAC's altar highlighted people killed by drunk or drugged drivers.

The project received a lot of kudos from people who were touched by the highlighted victims' photos and stories. Ciana's excitement about the project and its outcome came through in her voice as she talked about the altar.

"I loved how we did it at the library so everyone could see it," she said. "I think it helped people realize that a lot of people lost their family members because of someone who was driving under the influence. So I think it helped people realize that we weren't making that altar just for fun. We were very serious because this is something that definitely affects the health of people in the community."

Other F-YAC efforts challenged the group's members to come up with as many sentences that started with "#WeedWon't" as they could, with the results to be used for a future social media campaign. Ciana said the group produced a long list of slogans that included "help you with life," "fix your problems" and "help you get an education."

“We (also) made posters that could go up on school about DUIs, reminders that drugs don’t help with brains that are developing, and things like that,” she added.

Cianya said a drugged driving prevention rally F-YAC held in December was her favorite recent F-YAC project of all, though. Roughly 50 people held signs warning about the dangers of drugged driving or reminding people that driving high also falls in the category of driving under the influence during the event at a major intersection along Fallbrook’s S. Mission Road.

Cianya said she thought the event was “amazing” because it used a fun and positive method to draw attention to the group’s serious messages about a serious public issue.

“It’s definitely affecting health and wellness in our community because people are getting killed or badly hurt when other people drive under the influence, but you still don’t hear a lot about that problem,” said the teen. “Because of that, the rally definitely was one that I very much enjoyed and the one that sticks out to me the most.”

The intersection in question is heavily traveled by drivers, bicyclists and pedestrians. Cianya said many of them voiced enthusiastic support for the rally.

“A lot of people that were walking around told us they were glad we were out there bringing attention to it, and drivers put down their windows and told us that this is such a great thing that you guys are doing here – thank you so much; you guys are doing such a great job,” she said. “It made me feel really proud and that I was doing something really amazing for my community.”

Cianya said she looks forward to participating in “many, many more” F-YAC projects. “It’s an amazing group, and I am so proud to be in it,” she said.



Cianya Meja at Drugged Driving Prevention Rally December 29, 2019

2019-2020 COMMUNITY HEALTH CONTRACT
353 Cancer Assistance Program

Quarter 2 (October-December) Reporting Form

Goal 1	
Facilitate screening mammograms and diagnostic breast health services to women in Fallbrook, Bonsall, De Luz and Rainbow.	
S.M.A.R.T. Objective 1a	
Host three mobile screening events at the Jack E. Johns clinic three times in 2019 and three times in 2020 to ensure the women of the FRHD receive their annual screening mammograms.	
Projected Cost:	Contract Dollars Expended to Date:
\$7,500	1375.00
S.M.A.R.T. Objective 1b	
Facilitate diagnostic breast health services to clients that have received their screening mammogram and need additional testing.	
Projected Cost:	Contract Dollars Expended to Date:
\$6,000	0
Progress/Accomplishment of Goals & Objectives	
<p>Obj. 1a. A mobile screening event was held at the Fallbrook Family Health Center on December 10. Michelle's Place provided information on our resources as well as helped several clients who did not qualify for screening and/or needed additional testing.</p> <p>Obj. 1b. Invoices for additional testing have not been received yet. Until those invoices are received, there is no cost associated with this objective.</p>	

Goal 2	
Educate the residents of the FRHD on early detection of cancer and resources available to cancer patients.	
S.M.A.R.T. Objective 2a	
The Community Coordinator and/or Patient Navigator will attend five community events to educate and highlight the importance of early detection through screenings and a healthy lifestyle as well as provide information on resources available to cancer patients through Michelle's Place within one year.	
Projected Cost:	Contract Dollars Expended to Date:
\$1,262	729.80
S.M.A.R.T. Objective 2b	
Facilitate three educational seminars on early detection and risk factors of cancer within the FRHD within one year.	
Projected Cost:	Contract Dollars Expended to Date:
\$2,200	1,468.00
Progress/Accomplishment of Goals & Objectives	
<p>Obj. 2a. Michelle's Place attended the screening mammogram event on December 10 at the Fallbrook Family Health Center and hosted a booth to provide information and resources to the community at large.</p> <p>Obj. 2b. Patient Navigator, Laura Lawrence provided an educational seminar on October 10 at the Fallbrook Family Health Center in Spanish on early detection of cancer.</p>	

Goal 3	
Provide cancer patients within the FRHS with the support and resources they need to go through their cancer journey.	
S.M.A.R.T. Objective 3a	
Patient navigators will provide 175 cancer patients with 350 free services within the FRHD in one year.	
Projected Cost:	Contract Dollars Expended to Date:
\$9,400	2,915.00
S.M.A.R.T. Objective 2b	
Provide 10 cancer patients with temporary financial assistance within on year	
Projected Cost:	Contract Dollars Expended to Date:
\$2,500	1,350.00
Progress/Accomplishment of Goals & Objectives	
Michelle's Place has provided 31 Fallbrook residents with 141 services this quarter. Three clients received financial assistance services, including one male client.	

2019-2020 COMMUNITY HEALTH CONTRACT
354 Diabetes Footcare Education

Quarter 2 (October-December) Reporting Form

Goal 2	
To increase community awareness and knowledge of diabetes foot care.	
S.M.A.R.T. Objective 2a	
By December 31, 2019, at least 200 community members will receive information about diabetes foot care through community events conducted by outreach workers.	
Projected Cost:	Contract Dollars Expended to Date:
Not provided in original application	\$3335.36
S.M.A.R.T. Objective 2b	
By December 31, 2019, increase community-level awareness of the importance of diabetes foot care through targeted mailings to at least 1500 low-income households.	
Projected Cost:	Contract Dollars Expended to Date:
Not provided in original application	*0
Progress/Accomplishment of Goals & Objectives	
<p>We updated our plan and shared it with Mireya Banuelos and Howard Salmon in December. We adjusted some tactics to take advantage of new support that we have in our organization. The attached revised plan has details of deliverables and tactics that we will employ.</p> <p>Currently we have ordered educational models (which were used to present during the Fallbrook Community Health Meeting on January 15, 2019). We have ordered signs to be installed at the Ingold Sports Park as well as promotional items to be given out during outreach events. We have created content that includes flyers (attached) and a video that Dr. Kenneth Rehm (our podiatry champion) starred in. You can see the video on youtube: https://www.youtube.com/watch?v=_dICNKN_V60</p> <p>Dr. Kenneth Rehm presented at the Fallbrook Community Meeting on January 15 (27 people in attendance) and is scheduled to present at the Fallbrook Senior Center on January 28. We are finalizing our content for our targeted mailing campaign which is outlined in our updated proposal (attached). *We have the second round of spending planned for the end of the month attached to the mailing and additional marketing materials.</p>	

**2019-2020 COMMUNITY HEALTH CONTRACT
355 CPR/AED Upgrades & Instructor Training**

Quarter 2 (October-December) Reporting Form

Goal 2	
Train 1 additional certified instructor for a subtotal of 2 of 3 to teach AED, CPR, and first aid and advertise classes.	
S.M.A.R.T. Objective 2a	
Ensure that at this point, 2 instructors are trained in CRP/AED instruction.	
Projected Cost:	Contract Dollars Expended to Date:
\$300	0
S.M.A.R.T. Objective 2b	
Keep the public's interest aware and provide repetitive information to keep the information out in front of people to remember and sign up for classes to prepare and stay updated.	
Projected Cost:	Contract Dollars Expended to Date:
\$150	300.85
Progress/Accomplishment of Goals & Objectives	
<p>Progress of Goals and Objectives Now that two instructors are trained in AED, CPR, and First Aid, ads starting with CERT classes has commenced, with new classes in the January and February timeframes. Still acquiring signups for CPR classes; however, these skills are reviewed in CERT classes and used in triage. Backlog of equipment ordered arrived before the close of 2019, thus completing the first purchases of AED trainers, manikins, and supplies. Challenges include coordinating schedules of instructors, additional funding for higher-than-anticipated ad costs for newspapers, and low number of attendees at CERT meetings to promote CPR classes for those who need updates or new training.</p>	
<p>Goal 2 Objective 2a: Train one additional certified instructor for a subtotal of 2 of 3 to teach AED, CPR, and first aid and advertise classes. Two instructors were trained last year and have already been reported. We are actively pursuing the possibility of training a third person (optional) and have several candidates in mind. This activity may be closed, pending the interest of additional candidates for training. We are comfortable with two trainers, although it's always nice to have a third. 1-3 trainers trained; actual: 2. Possibly complete.</p>	
<p>Objective 2b: Complete</p>	
<p>(continued)</p>	

FREE DISASTER PREPAREDNESS CLASSES IN JANUARY ANNOUNCED BY NORTH COUNTY CERT

Fallbrook, CA – On January 11th and 18th, the citizens of Bonsall, DeLuz, Fallbrook, and Rainbow have a unique opportunity to take free classes in disaster preparedness. The community can learn how to be prepared for any type of disaster, whether natural or man-made, such as fire, earthquake, or terrorist attack. Students will be taught wildfire prevention, basic first aid, light search and rescue, fire suppression, how to put together a go-bag, assess/triage the wounded, lift or “crib” heavy objects off of people, and learn about the psychological impact of disasters as well as other vital training. North County Community Emergency Response Team (NCCERT) will be teaching these classes, which are possible due to sponsorship from North County Fire Protection District (NCFPD) and from grants from the San Diego County Board of Supervisors, Fallbrook Regional Health District, and San Diego Gas & Electric. NCCERT Public Information Officer Mike Crain noted that, “CERT training is an easy way to help understand what to do right after a disaster whether large scale or local. You can meet the amazing volunteer neighbors that have gone through the training and have peace of mind knowing you are prepared when you might need to be. It’s truly an amazing organization.” NCCERT has trained 632 volunteers in our community and those who have taken CERT are then eligible to attend monthly potluck meetings with interesting speakers and ongoing training available to the volunteers.

These free classes are offered as a two-Saturday session starting with classroom instruction and concluding in a disaster simulation drill on the final Saturday. Classes will be held at NCFPD’s Scout Hut at 231 E. Hawthorne in Fallbrook from 9 am to 6 pm on January 11 & 18. Community members 16 or older who are interested in attending the classes should contact Linda at 760-330-7979.

2019-2020 COMMUNITY HEALTH CONTRACT

356 Healthy Bodies, Healthy Minds

Quarter 2 (October-December) Reporting Form

Goal 2	
Promote behavioral health and encourage healthy lifestyles for the Fallbrook community.	
S.M.A.R.T. Objective 2a	
75% of students completing treatment will show improved functionality as measured by the Columbia Impairment Scale.	
Projected Cost:	Contract Dollars Expended to Date:
\$13,148	\$13,026
S.M.A.R.T. Objective 2b	
75% of families completing family counseling will show improved functionality as measured by the Barkley Functional Impairment Scale.	
Projected Cost:	Contract Dollars Expended to Date:
\$1,011	\$1,002
S.M.A.R.T. Objective 2c	
75% of workshop participants will demonstrate improved knowledge of healthy lifestyles as evidenced by pre/post- tests.	
Projected Cost:	Contract Dollars Expended to Date:
\$6,068	\$6,012

2019-2020 COMMUNITY HEALTH CONTRACT
356 Healthy Bodies, Healthy Minds

Quarter 2 (October-December) Reporting Form

Progress/Accomplishment of Goals & Objectives

Objective 2a---During the second quarter PFCS provided counseling services to 24 new students for a total of 45 students enrolled to date. According to Objective 2a, we were to treat 20 students. We have exceeded this goal. Of the 45 students, only 2 were closed during this quarter. Both students demonstrated improvement as measured by the Columbia Impairment Scale. Students enrolled in treatment are struggling with potential homelessness, parental divorce, death of a parent, substance abuse, and family violence.

Objective 2b---We enrolled 2 new clients for family counseling this quarter. During the first quarter we served 13 clients (we were only to serve 2). The total for both quarters is 15 clients, which exceeds the 6 clients that were to be enrolled for both quarters. A total of 3 clients were closed, all of whom showed improvement at the conclusion of the counseling.

Objective 2c---The stated objective is for 25 participants to complete Health Bodies, Healthy Minds workshops. This quarter 53 participants completed the workshop, however only 25 participants completed the post survey. Of these, 85% said that they gained a great deal of knowledge about parenting, and 90% reported that they felt better able to parent their children because of the information gained through the workshops. In addition to acquiring parenting skills, parents also gained insight into healthy living habits, emotional well being of their families, and how to integrate both concepts.

Impact Statement for Second Quarter 2019/2020

Palomar Family Counseling Service has had the pleasure of serving the Fallbrook community for many decades. We have always strived to provide the highest quality behavioral/mental health services, while seeking to improve and augment our service delivery.

Every client we serve, every family we see, and every partnership we establish impacts not only those directly involved with PFCS, but the Fallbrook community as well. Our mission statement best sums up our purpose, “The enduring mission of Palomar Family Counseling Service is to support and strengthen children, youth, adults, families, schools, and communities.”

PFCS actively practices this mission within the Fallbrook community, most noticeably through our parent workshops. By reaching the parents with educationally focused workshops we have instilled the desire to build healthy bodies and healthy minds in the participants. This is reflected in the way in which they communicate these ideas to their families.

The following are ways in which PFCS enriches the concept of family and health.

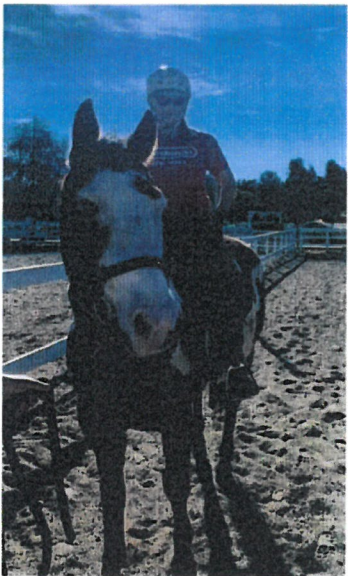
- PFCS staff presented at a parent resource fair on 11/21/19, which was not part of our parent workshop series. The topic was “Helping Your Child Cope with Worry and Anxiety”. Twenty five parents attended this event sponsored by Potter Jr. High.
- Parent workshops focused on self-care and care for family. A highlight of this series was a “healthy salsa” contest that involved 9 parents who brought special dishes that were judged and shared with the others.
- A guest speaker worked with parents on being “beautiful outside and inside”
- Workshops included sharing creative and culturally focused ways in which to honor the holidays.
- One very important and unexpected highlight of the parent workshops this quarter was seeing the parents take ownership of the topics presented.
- Many parents reported that the workshops are the highlight of their week!

The notion that families of the students we serve within Fallbrook schools need counseling is validated by the increase in the requests for counseling by parents of enrolled students. In many cases the problems within the family are reflected in the children's behaviors and state of mental health. This concept is substantiated by seeing the same issues presented by family members. Families and students struggle with some of the issues listed below:

- Potential homelessness
- Death of a spouse
- Chronic illness
- Divorce
- Substance abuse
- Domestic violence
- Family separation

PFCS seeks to reach as many troubled individuals and families as possible by providing counseling services through the Fallbrook schools, the Boys and Girls Club sites, and in our Fallbrook clinical office.

2019-2020 COMMUNITY HEALTH CONTRACT
357 Physical, Occupation, Speech and Behavioral Therapy Program
Quarter 2 (October-December) Reporting Form

Goal 2	
The goal is to provide the residents of the district a comprehensive equine-assisted therapy program that can focus on all physical, mental and emotion needs of our students.	
S.M.A.R.T. Objective 2a	
We will evaluate each student, set goal for the therapy and report to FRHD the quarterly results.	
Projected Cost:	Contract Dollars Expended to Date:
\$15,000	\$27,320.03
Progress/Accomplishment of Goals & Objectives	
<p><u>Progress & Accomplishments:</u></p> <p>In this second quarter we have continued to schedule and provide therapy to the district students. Three therapists consult to better meet the individual therapeutic needs of our resident students.</p> <p>Please see below the narrative of a student that has benefited from this program for the past 9 years.</p> <p><u>Impact Narrative: Olivia Wadsworth</u> In 2006 Olivia had surgery to remove a brain tumor from her cerebellum. Her balance and motor skills were greatly affected.</p> <p>In 2011, Olivia began riding at REINS and it was game changing and life changing. Olivia tells us that when she first began riding she felt like a "drunken sailor"...</p> <p>Fast forward to 2020 Olivia rides independently and has now progressed to walking with assistance. To Olivia and her family "REINS is not just a place for therapy that they go twice a week, it's where they have developed relationships that they consider family".</p>	
	

**2019-2020 COMMUNITY HEALTH CONTRACT
358 District Resident Healthy Volunteer Program**

Quarter 2 (October-December) Reporting Form

Goal 2

To provide the residents of the district a healthy volunteer program that “gives back” to the community and improves their overall general health of all who participate.

S.M.A.R.T. Objective 2a

We will record steps and monitor the health vitals of the participating volunteers to demonstrate the value of volunteering at REINS.

Projected Cost:

Contract Dollars Expended to Date:

\$9,716.25

\$19,583.43

Progress/Accomplishment of Goals & Objectives

Progress/Accomplishments:

As you can see from the attached information, we recorded the data that demonstrates the healthy impact that this program is for our local resident volunteers. We have tracked the number of steps taken during each lesson for each volunteer.

We are proud to report that our volunteers took over 370,000 steps while assisting in lessons at REINS for the second quarter!

Impact Narrative: Lydia Choiane (pictured on right) (Fallbrook Resident) began volunteering in 2018. To date she has volunteered over 250 hours. Given that Lydia is home schooled, REINS has become instrumental in her social and emotional well-being. Lydia has become friends with Hannah Yoder, another longtime volunteer. They volunteer together Monday afternoons and have become better friends through this shared experience. Lydia's favorite part of volunteering at REINS is meeting all the hardworking and kind people that work and volunteer here as well. This is just one example how our Volunteer program nurtures and enhances the emotional and physical needs of members of our community. Volunteering creates stronger bonds between friends, family, and coworkers. People build closer relationships, better connections, and more powerful attachments to people when they work together.



2019-2020 COMMUNITY HEALTH CONTRACT
359 Trauma Intervention Programs

Quarter 2 (October-December) Reporting Form

Goal 2	
To ensure the TIP liability policy remains in place to protect volunteers while on scene.	
S.M.A.R.T. Objective 2a	
Ensure the TIP insurance policy remains in place to protect TIP volunteers while on scene. TIP prides itself on the fact that a claim has not been made since inception, thus allowing us a more fiscally responsible insurance rate.	
Projected Cost:	Contract Dollars Expended to Date:
\$6,000	Quarter 2: \$0
Progress/Accomplishment of Goals & Objectives	
<p>Please note that funds for Quarter 2 have not been expended at this time. This is because TIP San Diego has recently changed to a different broker and still waiting for a statement to pay for the liability insurance policy. The statement of the amount due will be received in Quarter 3 and will be shown in the Quarter 3 report.</p>	



Impact Narrative

Please see the below feedback from actual community members that have been impacted by the TIP program and volunteers.

“Thank you for all your many helpful things you said and did, I’m making a horrible time more bearable. I might have fallen apart but for your assistance.” – TIP Client

“Peggy helped us tremendously during this difficult step. I wouldn’t have known what to do next or thereafter. She presented us with information that was very helpful.” – TIP Client

“At a traumatic time like that, one doesn’t know what to ask. Having someone trained, patient, out-of-the-way but ‘present’ is reassuring. Thank you.” – TIP Client

“Joe really was an angel sent to us. He helped organize and advise us every step. There were so many people here, police, EMTs, firefighters, I would have been really lost without him. Thank you for all your help and professionalism.” – TIP Client

“Thank you for letting me spend as much time as I needed with my husband and giving me valuable resources to deal with aftermath. I can’t praise her enough for her sympathy and thoughtfulness on the worse day of my life. Thank you Donna!” – TIP Client

“Thank you Kat. Keep doing what you do. For someone like me who is not religious, spiritual and basically a grumpy dramatic; you were an angel and a God-send. Thank you for helping with my friends.” – TIP Client

“Do thank Mike for his calm, compassionate and steady demeanor. He is a very kind person. I am thankful he was there.” – TIP Client

“Thank you so much for your support. Helping people through something as traumatic as what I went through cannot be easy on you. This takes the kindest of hearts!” – TIP Client

“Thank you Bob for being there for me but also for how you are helping others through this program. You are giving so much of yourself at a time when we need you the most! Thank you!” – TIP Client



REPORTS

General Counsel – Jeffrey Scott

LAW OFFICES
JEFFREY G. SCOTT

16935 WEST BERNARDO DRIVE, SUITE 170
SAN DIEGO, CA 92127

JEFFREY G. SCOTT

(858) 675-9896
FAX (858) 675-9897

Of Counsel
JAMES R. DODSON

Date: January 28, 2020

To: Board of Directors
Dr. Conrado E. Barzaga, CEO
Desert Healthcare District/Foundation

From: Jeffrey G. Scott, General Counsel

Re: **January 2020 Legislative Report - Desert Healthcare District**

The Legislature is back in full swing as we head into the second year of our two-year session. Governor Newsom is starting his second year in office and continues to have an ambitious agenda. There is no better view into the Governor's agenda than reviewing his budget proposal which he released January 10, 2020.

The proposed budget for the 2020/2021 fiscal year includes more than \$222 billion in spending which is a roughly 3% increase over last year's budget. This budget also includes a surplus of \$5.6 billion. \$2 billion of the surplus is proposed to be moved into reserves which would grow total state reserves to \$21 billion. Although the budget continues to be strong, Governor Newsom is wary to establish any new ongoing spending and warns on an impending recession.

Homelessness has been a major focus for the Governor and he is proposing an additional \$1 billion in funds to house many unsheltered individuals living in California, by launching the California Access to Housing and Services Fund with a \$750 million initial investment. This Fund will create a structure for developing affordable housing units, supplementing and augmenting rental subsidies, and stabilizing board and care homes.

A big part of the discussion from the Governor around his budget was on healthcare and

the need to control healthcare costs. The Governor described the need to transform and improve the Medi-Cal program to better address not only the medical needs of its enrollees but also the social determinants of health. His belief is by treating the “Whole Person”, Medi-Cal enrollees will ultimately stay healthier and will lead to lower overall health costs.

Many of these changes to the Medi-Cal program will be included in this year’s Medicaid waiver application which occurs once every five years. The waiver application is an opportunity for states to try out different ways of running their Medicaid programs with the federal government funding a portion. The Governor envisions the Medi-Cal program providing other services such as housing transition and sustaining services, recuperative services, home and community-based wrap around services, and other non-clinical services. This will be a big focus not only in the budget but also in legislation for this year.

To also help control costs the Governor proposed a new CalRx generic drug program which would make California the first state to create its own generic drug label and making the state’s generic prescription drugs available for sale to all Californians. Governor Newsom believes this will “transform Medi-Cal to a more consistent and seamless system by reducing complexity and increasing flexibility and establishes a single market for drug pricing within the state.”

The Governor did not talk about or mention “single payer” but he did discuss the idea of universal coverage. He has proposed expanding Medi-Cal to cover undocumented low-income adults 65 and older.

Other aspects of the health budget include:

- Vaping tax on e-cigarette products. Funds would be used to expand some workforce programs.
- A ban on flavor e-cigarette products. This would take legislation which has already been introduced this week (SB 793- Hill)
- The establishment the Behavioral Health Task Force at the Health and Human Services Agency. The Task Force will bring together relevant state departments, counties, consumers, health plans, providers, and other stakeholders. The Task Force will review existing policies and programs to improve the quality of care, and coordinate system transformation efforts to better prevent and respond to the impacts of mental illness and substance use disorders in California’s communities.

- Currently, Mental Health Services Act funds (Prop 63) cannot be used for substance use disorder treatment. The Governor is proposing to update the Act to better focus on people with mental illness who are also experiencing homelessness, who are involved in the criminal justice system, and for early intervention for youth. The Administration will submit a proposal in the spring regarding this proposed reform.
- Addressing the surprise billing issue. A surprise bill is when a patient, who has health insurance, receives a bill for health services that were unknowingly provided by an out-of-network provider. There was legislation on hospitals sending surprise bills in California (AB 1611 - Chiu) and there have also been multiple bills at the federal level on this issue.
- The Governor also reiterated his dissatisfaction with how health plans are not providing parity for mental health services. Current law is clear on the parity requirements for mental health services and the Governor is directing the Department of Managed Health Care to be more vigorous in handing out fines for health plans who are violating the law. The Governor went on to say he will highlight those health plans who are violating the law in a very visible fashion.

REPORTS
Legislative Communication



January 9, 2020

The Honorable Lorena Gonzalez
Chair, Assembly Appropriations Committee
State Capitol, Room 2114
Sacramento, CA 95864

**Re: AB 890 (Wood): Nurse Practitioners
As Amended 4/22/19– SUPPORT**

Dear Assemblymember Gonzalez:

The Association of California Healthcare Districts (ACHD) is pleased to support AB 890, which would authorize nurse practitioners to practice to the full extent of their education and training without the involvement of physicians.

ACHD represents 79 Healthcare Districts throughout California, in both urban and rural settings. The Districts offer a variety of services aimed at improving community health including acute hospital care, public health services, ambulance services, primary care clinics, dental clinics, and long-term care/skilled nursing. In many instances, Healthcare Districts are the sole source of health care in the community – serving as an integral part of the safety net for the State’s uninsured and underinsured.

Healthcare Districts located in rural and remote areas of the state are continually challenged with recruiting and retaining health professionals, particularly physicians, to their areas. In many communities, physicians cannot support themselves financially in an independent practice. This makes it extremely difficult for rural communities to attract and retain physicians. ACHD has historically supported various efforts to remedy the workforce and access to care challenges faced by Healthcare Districts in rural and underserved areas of the state. AB 890 is just one solution.

According to a recent report published by the California Future Health Workforce Commission, California is projected to have a shortage of 4,103 primary care clinicians by 2030. Additionally, the report concludes that 75% of primary care services could be provided by nurse practitioners and physicians assistants, who are more likely to practice in rural communities than physicians. In fact, the Commission’s report highlighted maximizing the role of nurse practitioners to fill gaps in primary care, as one of their top 10 priorities for increasing the health care workforce in the state.

AB 890 allows nurse practitioners to provide services consistent with their education and training without supervision by a physician. These services, including diagnosing patients, performing therapeutic procedures, prescribing medications and devices, are already being provided to patients throughout the state. Removing the physician supervision requirement for nurse practitioners will allow patients direct access to these services, that may not have access otherwise.

For these reasons, ACHD supports AB 890 and urges your 'aye' vote on this important measure. Should you have any questions about our position, please do not hesitate me at 916.266.5207, or amber.king@achd.org with any questions.

Sincerely,



Amber King
Vice President, Advocacy & Membership

cc: The Honorable Jim Wood, Member, California State Assembly
Members, Assembly Appropriations Committee
Lisa Murawski, Consultant, Assembly Appropriations Committee
Bill Lewis, Principal Consultant, Assembly Republican Caucus

Fallbrook Regional HEALTH DISTRICT

January 9, 2020

The Honorable Lorena Gonzalez
Chair, Assembly Appropriations Committee
State Capitol, Room 2114
Sacramento, CA 95864

**Re: AB 890 (Wood): Nurse Practitioners: scope of practice: unsupervised practice
As Amended 4/22/19 – SUPPORT**

Dear Assemblymember Gonzalez:

Fallbrook Regional Health District, is pleased to support AB 890, which would authorize nurse practitioners to practice to the full extent of their education and training without the involvement of physicians.

Our district encompasses the communities of Bonsall, De Luz, Fallbrook and Rainbow in northern San Diego County with a population of approximately 57,000 residents.

Healthcare Districts located in rural and remote areas of the state are continually challenged with recruiting and retaining health professionals, particularly physicians, to their areas. In many communities, physicians cannot support themselves financially in an independent practice. This makes it extremely difficult for rural communities to attract and retain physicians. AB 890 is one solution.


AB 890 allows nurse practitioners to provide services consistent with their education and training without supervision by a physician. These services, including diagnosing patients, performing therapeutic procedures, prescribing medications and devices, are already being provided to patients throughout the state. Removing the physician supervision requirement for nurse practitioners will allow patients direct access to these services, that may not have access otherwise.

Our local hospital closed in 2015 due to not being sustainable. In our view, residents in our communities can benefit by the passage of AB 890.

For these reasons, Fallbrook Regional Health District supports AB 890. Should you have any questions about our position, please do not hesitate to contact me at Howard Salmon, 801-541-5045 or hsalmon@fallbrookhealth.org with any questions.

Sincerely,


Howard Salmon, Board Chair
Fallbrook Regional Health District


Rachel Mason, Executive Director
Fallbrook Regional Health District

cc: The Honorable Jim Wood, Member, California State Assembly
Assemblywoman Marie Waldron
Association of California Healthcare Districts



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

MEMORANDUM

January 13, 2020

TO: Independent Special Districts in San Diego County

FROM: Tameron Lockett, Executive Assistant / Election Official

SUBJECT: **Independent Special Districts Election Results |
 Appointment of Special District Advisory Committee Representatives**

This memorandum serves as notice by the San Diego County Local Agency Formation Commission (LAFCO) of the election results for eight seats on the 16-member Special District Advisory Committee. The election was performed by mail-ballot consistent with adopted policies and concluded on January 6, 2020. A prerequisite quorum for the election was achieved with 30 independent special district casting ballots. The top eight candidates with the most votes are identified below and immediately commence four-year terms on the Advisory Committee.

Special District Advisory Committee Member Election Results		
Nominee	Agency	Votes Received
Kimberly Thorner (incumbent)	Olivenhain Municipal Water District	24
Tom Kennedy (incumbent)	Rainbow Municipal Water District	23
Jack Bebee (incumbent)	Fallbrook Public Utility District	22
James E. Gordon	Deer Springs Fire Protection District	22
Robert Thomas (incumbent)	Pomerado Cemetery District	19
Albert C. Lau	Santa Fe Irrigation District	19
Mark Roback (incumbent)	Otay Water District	19
Michael (Mike) Sims	Bonita-Sunnyside Fire Protection District	18
Brian Boggeln	Alpine Fire Protection District	15
Courtney G. Provo	Mission Resources Conservation District	11
Fred Cox* (incumbent)	Rancho Santa Fe Fire Protection District	8
TOTAL VOTES		200

* Write-In Nominee

A listing of all ballots returned for elections is attached.

Administration Keene Simonds, Executive Officer County Operations Center 9335 Hazard Way, Suite 200 San Diego, California 92123 T 858.614.7755 F 858.614.7766 www.sdlafco.org	Jim Desmond County of San Diego Dianne Jacob, Chair County of San Diego Greg Cox, Alternate County of San Diego	Mary Casillas Salas City of Chula Vista Bill Wells City of El Cajon Paul McNamara, Alternate City of Escondido	Mark Kersey City of San Diego Chris Cate, Alternate City of San Diego	Jo MacKenzie Vista Irrigation Barry Willis Alpine Fire Protection Erin Lump, Alternate Rincon del Diablo MWD	Andy Vanderlaan, Vice Chair General Public Harry Mathis, Alternate General Public
--	--	---	--	---	--

SPECIAL DISTRICTS BALLOT RETURNED

Alpine Fire Protection District
Bonita-Sunnyside Fire Protection District
Deer Springs Fire Protection District
Fallbrook Public Utility District
Fallbrook Regional Health District
Helix Water District
Lakeside Fire Protection District
Lakeside Water District
Leucadia Wastewater District
Lower Sweetwater Fire Protection District
Mootami Municipal Water District
North County Fire Protection District
North County Cemetery District
Olivenhain Municipal Water District
Otay Water District
Padre Dam Municipal Water District
Pomerado Cemetery District
Rainbow Municipal Water District
Rancho Santa Fe Fire Protection District
Resource Conversation District of Greater San Diego County
Rincon del Diablo Municipal Water District
San Miguel Consolidated Fire Protection District
Santa Fe Irrigation District
South Irrigation District
Tri-City Healthcare District
Vallecitos Water District
Valley Center Fire Protection District
Valley Center Municipal Water District
Vista Irrigation District
Wynola Water District

30 Ballots

REPORTS
Communication Only

Reimbursement Reports (Govt. Code §53065.5)

In compliance with state law, an annual reimbursements report is published for viewing on January 31st. Per Government. Code §53065.5 reports disclosing each reimbursement to officials and employees for an "individual charge" of \$100 or more (e.g., one meal, one day's lodging, transportation, a registration fee) must be published and made available for public inspection at least annually by a date determined by the district.

The report has been published on the website.

**FALLBROOK REGIONAL HEALTH DISTRICT
BOARD AND STAFF REIMBURSEMENT REPORT FY 2018-19**

	Date	Check No.	Memo	Amount
Howard Salmon				
	07/13/18	9918	Reimbursement: ACHD Legislative Days expenses (April 2018)	\$846.75
	10/12/18	10128	Reimbursement: ACHD Annual Meeting expenses (Sept 2018)	\$891.36
	06/03/19	10606	Reimbursement: ACHD Legislative Days expenses (April 2019)	\$1,199.89
	08/30/19	10780	Reimbursement: ACHD Annual Meeting expenses (July 2019)	\$1,170.41
Total Howard Salmon				\$4,108.41
Karen Schwartz-Frates				
	02/01/19	10365	Reimbursement: ACHD Leadership Academy expenses	\$704.52
	11/20/19	10961	Reimbursement: ACHD Annual Meeting expenses	\$360.87
Total Karen Schwartz-Frates				\$1,065.39
William Leach				
	07/26/18	9876	Advance: Mileage to ACHD Wellness Summit	\$555.50
	08/15/18	9997	Reimbursements: ACHD Legislative Days Feb & March	\$323.61
	09/07/18	10032	Reimbursement: ACHD Annual Meeting mileage	\$305.80
	09/28/18	10096	Reimbursement: ACHD Annual Meeting expenses	\$111.22
	02/04/19	10368	Reimbursement: Mileage to Redondo Beach for Blue Zone research	\$115.50
Total William Leach				\$1,411.63
Jennifer Jeffries				
	01/29/19	10351	Reimbursement: ACHD Leadership Academy expenses	\$999.97
Total Jennifer Jeffries				\$999.97
Pamela Knox				
	07/17/18	9924	Reimbursement: Dental 7/1-9/30/18	\$215.22
	07/18/18	9929	Reimbursement: Medicare May-June 2018	\$330.00
	08/01/18	9947	Reimbursement: WOW event prizes; office supplies; Wellness Cei	\$172.89
	09/19/18	10063	Reimbursement: Medicare Aug/Sept 2018	\$220.00
	09/19/18	10064	Reimbursement: Dental 10/1-12/31/18	\$215.22
	10/26/18	10160	Reimbursement: WOW and Harvest Faire event supplies	\$147.29

FALLBROOK REGIONAL HEALTH DISTRICT

11/15/18	10186	Reimbursement: Coffeemaker for office	\$135.93
11/19/18	10230	Reimbursement: Medicare Oct/Nov 2018	\$220.00
12/19/18	10287	Reimbursement: Medicare Dec 2018; Dental premium 1/1-3/31/19	\$325.22
03/25/19	10457	Reimbursement: Medicare Jan-Mar 2019; Dental premium 4/1-6/31	\$545.22
04/10/19	10488	Reimbursement: WOW event prizes and refreshments	\$206.57
05/29/19	10600	Reimbursement: Medicare Apr-May 2019	\$220.00
			<hr/>
Total Pamela Knox			\$2,953.56

Mireya Banuelos

07/27/18	9946	Reimbursement: ACHD Wellness Summitt mileage/meals	\$170.01
09/07/18	10044	Reimbursement: Wellness Center Groundbreaking event breakfas	\$119.60
09/19/18	10065	Reimbursement: ACHD Annual Meeting expenses	\$164.16
11/28/18	10241	Reimbursement: Dental plan annual premium	\$453.77
			<hr/>
Total Mireya Banuelos			\$907.54

Linda Bannerman

08/30/18	10027	Reimbursement: Event supplies/paint/primer	\$198.74
09/24/18	10074	Reimbursement: Dental insurance 9/1-11/30/18	\$215.22
09/26/18	10084	Reimbursement: Wire shelving racks (4)	\$517.11
12/14/19	10284	Reimbursement: Dental insurance 12/1-2/28/19	\$215.22
04/10/19	10487	Reimbursement: Dental insurance 3/1-5/31/19	\$215.22
			<hr/>
Total Linda Bannerman			\$1,361.51

Frauke Nasdal-Sebbo (temporary staff)

10/25/18	10157	Reimbursement: Board Secretary training mileage/meals	\$424.55
			<hr/>
Total Frauke Nasdal-Sebbo			\$424.55

Rachel Mason-Runnells

06/12/19	10619	Reimbursement: CSDA Sample Policy Handbook	\$225.00
06/25/19	10658	Reimbursement: CSDA Leadership Academy expenses	\$1,050.97
			<hr/>
Total Rachel Mason-Runnells			\$1,275.97



County of San Diego

MARK WARDLAW
DIRECTOR

PLANNING & DEVELOPMENT SERVICES
5510 OVERLAND AVENUE, SUITE 310, SAN DIEGO, CA 92123
(858) 505-6445 General • (858) 694-2705 Codes • (858) 565-5920 Building Services
www.SDCPDS.org

KATHLEEN A. FLANNERY
ASSISTANT DIRECTOR

January 30, 2020

FALLBROOK HEALTHCARE DISTRICT

Via e-mail to: bookkeeper@fallbrookhealth.org

SUBJECT: PROPOSED URBAN AGRICULTURE INCENTIVE ZONES FOR THE UNINCORPORATED COUNTY OF SAN DIEGO

To Whom It May Concern,

California Assembly Bill 551 ("Urban Agriculture Incentive Zones Act" or "Act") added Chapter 6.3, commencing with Section 51040, to Part 1 of Division 1 of California Government Code, amended Section 402.1 of the California Revenue and Taxation Code, and added Section 422.7 to the California Revenue and Taxation Code. The Act seeks to incentivize the use of privately owned, vacant or unimproved land for urban agriculture in order to eliminate blight, provide additional green space, and create local food sources for communities. The Act authorizes local governments (Cities and Counties), with approval from the legislative body and applicable County Board of Supervisors, to designate certain areas within their boundaries as Urban Agriculture Incentive Zones. The Act further authorizes local governments and certain owners of land located within an Urban Agriculture Incentive Zone (UAIZ) to enter into a contract, in which the land must be used for urban agriculture in return for a potential lower property tax rate.

The land subject to a UAIZ contract shall be valued for assessment at the lowest of three values; the value based on the average per-acre value of irrigated cropland in California, the current fair market value, or the factored base year value (Proposition 13 value). The 2020 average per-acre value of irrigated cropland as reported by the US Department of Agricultural Statistics Service is \$15,100 per acre. The assessment would be adjusted proportionally to reflect the acreage under contract.

The Assessor will perform its assessment only for properties that have a valid and effective UAIZ contract executed by all parties as of the January 1 lien date. Contracts executed and effective after January 1 will be assessed utilizing the UAIZ methodology on the following lien date. UAIZ benefits are limited to the land portion of the property's assessment. The potential UAIZ reduction in assessment does not apply to the assessment of any pre-existing or subsequently constructed structures that support the agricultural use of the site. Additionally, any business personal property related to the property remains subject to property tax.

January 30, 2020
To Whom It May Concern
Page 2

The County of San Diego is in the process of establishing a UAIZ program encompassing approximately 4,165 eligible parcels in the unincorporated County, however properties within your agency's jurisdiction represent a much smaller portion. If the annual fiscal \$250,000 program cap (4.3% participation or 180 parcels) was reached, the FALLBROOK HEALTHCARE DISTRICT could see a possible reduction in annual revenue of \$679.29. However, due to low program participation locally, and statewide, we anticipate the actual participation and fiscal impact to be much lower.

This letter serves as notice of potentially reduced income tax as a result of the proposed UAIZ program. This letter also serves as notice that the County Board of Supervisors will hold a public hearing to establish a UAIZ tentatively scheduled for Wednesday February 26, 2020. The meeting starts at 9:00 a.m. at the County Administration Center, Room 310, 1600 Pacific Highway, San Diego, CA. If you have any questions about this meeting please contact the Clerk of the Board of Supervisors, at (619) 531-5600. This public hearing is accessible to individuals with disabilities. If interpreter services for the hearing impaired are needed, please call the hearing secretary at (858) 694-3816, or California Relay Service, if notifying by TDD, no later than seven days prior to the date of the hearing.

If you have any questions regarding this project, please contact Timothy Vertino, Land Use / Environmental Planner, at (858) 495-5468, or via e-mail at timothy.vertino@sdcounty.ca.gov. For up to date project information please see the UAIZ project website: <https://www.sandiegocounty.gov/content/sdc/pds/advance/uaiz.html>.

Sincerely,



Eric Lardy, AICP
Chief, Advance Planning Division
Planning & Development Services

INFORMATIONAL/POSSIBLE ACTION ITEMS

INFORMATIONAL/POSSIBLE ACTION ITEMS

- San Diego Local Agency Formation Commission (LAFCO)
 - Notice of Proposal Preliminary Staff Report
 - “Fallbrook PUD Latent Powers Activation
 - Park and Recreation et al.”



**NOTICE OF PROPOSAL
 PRELIMINARY STAFF REPORT**

Title of Proposal: “Fallbrook PUD Latent Powers Activation – Park and Recreation et al.” | Proposed Activation of the Fallbrook PUD’s Latent Powers for Park and Recreation; Roads, Streets, and Highways; and Street Lighting Functions
Reference No.: LP(a)19-27
Affected APNs: District-wide, or approximately 28,160 acres
Date Received: November 26, 2019
Applicant: Fallbrook PUD, by Resolution
Subject Agency: Fallbrook PUD
Sphere Amendment: No
Project Manager: Robert Barry | robert.barry@sdcounty.ca.gov

I. Proposal Request

The San Diego Local Agency Formation Commission (LAFCO) has received a resolution of application from the Fallbrook Public Utility District (PUD) requesting approval for activation of the District’s latent powers for Park and Recreation; Roads, Streets, and Highways; and Street Lighting functions, with specified classes. The affected territory for the proposed latent powers activation would include all the present jurisdictional boundary for the Fallbrook PUD, or approximately 28,160 acres. The affected territory is entirely unincorporated and within the Fallbrook Community Planning Area in northern San Diego County. The affected territory is generally located north of the City of Oceanside, east of Camp Pendleton, south of the Riverside County border, and west of the I-15. A proposal vicinity map and copy of the key proposal materials are attached.

II. Proposal Purpose

The purpose of the proposal is to activate the Fallbrook PUD’s latent powers for exercise of the following functions with specified classes: parks and recreation (development/maintenance); roads, streets and highways (improvement/maintenance); and street lighting. Activation of the specified latent powers would authorize the Fallbrook PUD to exercise the designated functions and provide the associated service classifications within its existing jurisdictional service area and sphere of influence. The Fallbrook PUD has submitted a resolution of application, provided a plan for services, and has determined the proposal is either not subject to the California Environmental Quality Act (CEQA) or is categorically exempt from environmental review per State CEQA Guidelines.

Administration Keene Simonds, Executive Officer County Operations Center 9335 Hazard Way, Suite 200 San Diego, California 92123 T 858.614.7755 F 858.614.7766 www.sdlafco.org	Jim Desmond County of San Diego	Mary Casillas Salas City of Chula Vista	Mark Kersey City of San Diego	Jo MacKenzie Vista Irrigation	Andy Vanderlaan, Vice Chair General Public
	Dianne Jacob, Chair County of San Diego	Bill Wells City of El Cajon	Chris Cate, Alternate City of San Diego	Barry Willis Alpine Fire Protection	Harry Mathis, Alternate General Public
	Greg Cox, Alternate County of San Diego	Paul McNamara, Alternate City of Escondido		Erin Lump, Alternate Rincon del Diablo MWD	

III. LAFCO Considerations

An initial review of the proposal identifies the following pertinent item(s) germane to LAFCO staff’s review and ahead of the Commission’s deliberations:

Latent Powers Activation Timing -

The timing of the proposed latent powers activation serves as the primary focus of the analysis given the affected territory is entirely located within the existing sphere of influence and jurisdictional boundary of the Fallbrook PUD. This analysis is prefaced on addressing the factors required for Commission consideration of proposed jurisdictional changes and enumerated under Government Code 56668. The majority of the prescribed review factors for the proposed latent powers activation will focus on the service and financial capacities of the subject agency, Fallbrook PUD.

IV. Proposal Referrals

This proposal notice and preliminary staff report is being provided to all of the following agencies:

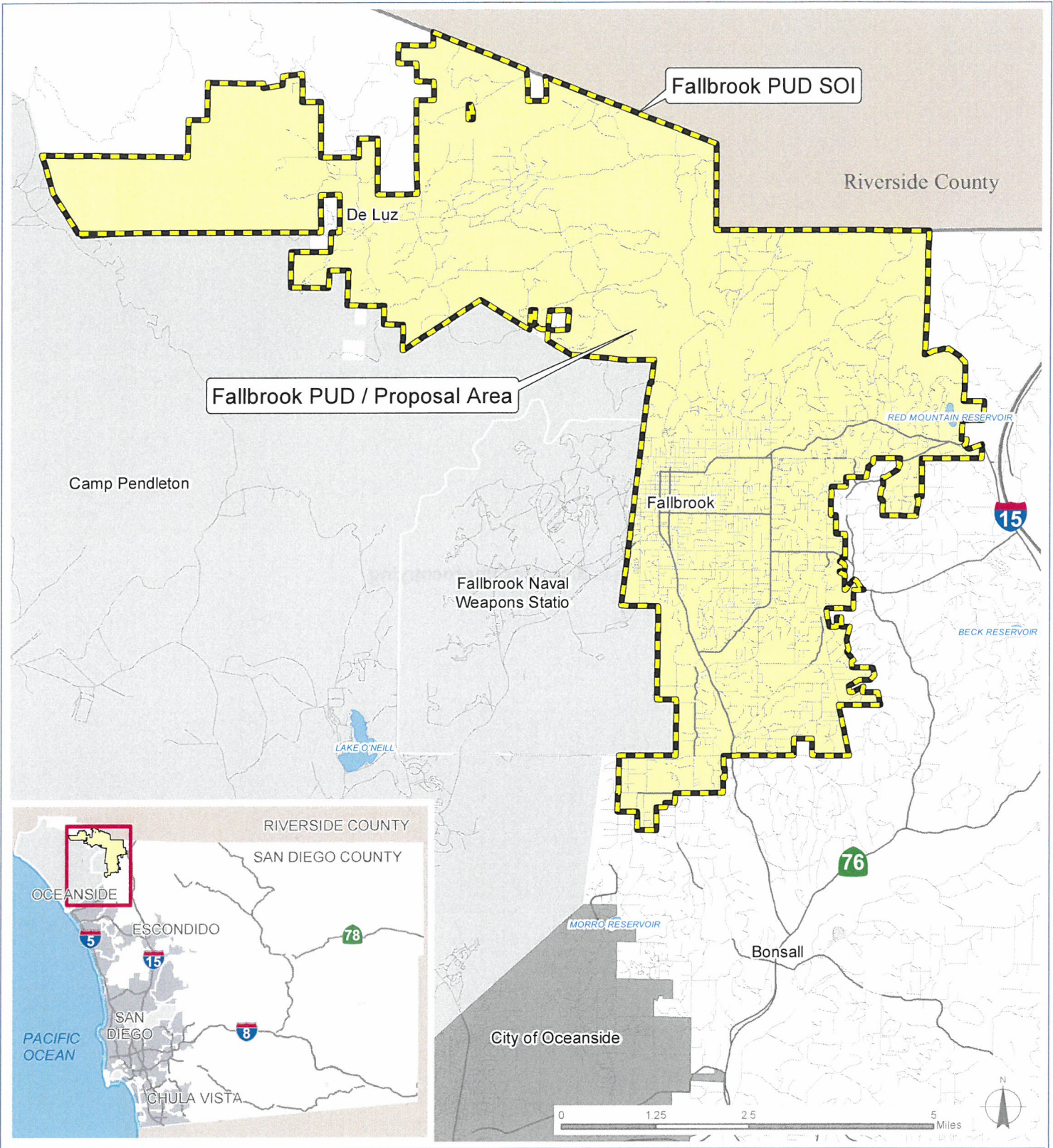
- County of San Diego | County Service Area No. 81 (Fallbrook Local Parks); County Service Area No. 135 (Regional Communications); Department of Planning and Development Services; Auditor/PTS; Assessor/Mapping; San Diego County Flood Control District; San Diego County Street Lighting District; District 5, Office of Supervisor Desmond
- Fire Protection | North County Fire Protection District; San Diego County Fire Authority
- Water District | San Diego County Water Authority; Metropolitan Water District of SC
- Other Agencies | Fallbrook Union Elementary School District; Fallbrook Union High School District; Palomar Community College District; Fallbrook Regional Healthcare District; Mission Resource Conservation District; Fallbrook Community Planning Group

V. Review and Comment

All interested agencies and related stakeholders are invited to review and submit comments on the proposal – including any requested terms – by **Friday, February 21, 2020**. Comments should be directed to LAFCO Chief Analyst Robert Barry at robert.barry@sdcounty.ca.gov.

Attachments:

- 1) Proposed Latent Powers Activation Area Vicinity Map
- 2) Proposal Materials – Resolution of Application, Plan for Services



LP(a)19-27

PROPOSED "FALLBROOK PUD LATENT POWERS ACTIVATION - PARK AND RECREATION ET AL." | ACTIVATION OF THE FALLBROOK PUD'S LATENT POWERS FOR PARK AND RECREATION; ROADS, STREETS, AND HIGHWAYS; AND STREET LIGHTING FUNCTIONS

- Fallbrook PUD / Proposal Area
 - Fallbrook PUD SOI
- SOI = Sphere of Influence



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

This map is provided without warranty of any kind, either express or implied, including but not limited to the implied warranties of merchantability and fitness for a particular purpose. Copyright LAFCO and SanGIS. All Rights Reserved. This product may contain information from the SANDAG Regional Information System which cannot be reproduced without the written permission of SANDAG. This map has been prepared for descriptive purposes only and is considered accurate according to SanGIS and LAFCO data.
 G:\GIS\Vicinity_Maps\legendamaps2019\19-26 Fallbrook PUD NEW Vicinity.mxd

Created by Dieu Ngu -- 1/24/2020

Page is Blank for Photocopying

RESOLUTION NO. 4983

A RESOLUTION OF APPLICATION BY THE FALLBROOK PUBLIC UTILITY DISTRICT REQUESTING THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION APPROVE ACTIVATION OF THE POWER TO EXERCISE PARKS AND RECREATION, STREET LIGHTING, AND ROADS AND STREETS FUNCTIONS WITHIN ITS BOUNDARIES AS MORE PARTICULARLY DESCRIBED HEREIN AND FINDING THAT THE ACTION IS NOT A "PROJECT" UNDER CEQA OR IS, ALTERNATIVELY, EXEMPT FROM CEQA

WHEREAS, the Fallbrook Public Utility District ("FPUD") is a Public Utility District organized under the Public Utility District Act, (Public Utility Code § 15500 et seq.), authorized to provide water, wastewater, and reclaimed water services, within all or part of its boundaries; and

WHEREAS, the Board of Directors of FPUD desires to initiate proceedings pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Division 3, commencing with Section 56000 of the California Government Code for the activation of the power to exercise parks and recreation, street lighting, and roads and streets functions within its boundaries as more particularly described herein; and

WHEREAS, the Board of Directors of FPUD specifically requests that the San Diego Local Agency Formation Commission (LAFCO) approve activation of the District's power to exercise parks and recreation, street lighting, and roads and streets functions within its boundaries, specifically with regard to the services set forth in Public Utilities Code section 16463, as follows: public parks, public playgrounds, public recreation buildings, buildings used for a public purpose, street lighting systems and works to provide for the drainage of roads, streets, and public places, including but not limited to, curbs, gutters, sidewalks, and pavement of streets ("Public Park and Recreation Facilities/ Street Lighting and Road Improvements Powers" or "Activated Powers"); and

WHEREAS, the reason for the proposed activation of powers is to permit FPUD to exercise the Activated Powers in a manner that supplements and not replaces services provided by the County within the area; and

WHEREAS, FPUD proposes to exercise and fund the Activated Powers as more particularly described in the draft Plan for Services attached hereto as Exhibit "A," and by this reference incorporated herein; and

WHEREAS, a map of the external boundary of FPUD is attached hereto as Exhibit "B," and by this reference incorporated herein; and

WHEREAS, this proposal is consistent with the sphere of influence of the FPUD; and

WHEREAS, the approval of the power to exercise the Activated Powers is not a project within the meaning of CEQA because it does not have the potential to result in a direct physical change in the environment or a reasonably foreseeable indirect physical change to the environment. (Pub. Res. Code § 21065; CEQA Guidelines § 15378(a). The activation of powers itself will not change any existing land use or result in construction of new parks or buildings. Rather, the activation will involve re-allocation of FPUD's existing property tax revenue to support and enhance existing parks and recreation services, street lighting services, and street and road drainage services that are currently provided by other entities. Further, the activation of powers does not authorize any construction or development of land. If a construction or development project is proposed in the future, the proposed construction or development would be subject to environmental review as appropriate at that time; and

WHEREAS, even if the approval of the power to exercise the Activated Powers is considered a "project" within CEQA's meaning, it is exempt under the Class 1 exemption for existing facilities (CEQA Guidelines § 15301) as the activation would provide a stable source of funding for maintenance and/or minor alterations of existing parks, playgrounds, recreation or other public buildings, street lighting, curbs, gutters, sidewalk and street pavement. The maintenance and/or minor alterations will not expand, or will result in only negligible expansion of, the existing use of the parks, playgrounds, recreation or other public buildings, street lighting, curbs, gutters, sidewalk and street pavement. There is no evidence that the activation involves any unusual circumstances that might cause a significant effect on the environment. (CEQA Guidelines § 15300.2(c).); and

WHEREAS, even if the approval of the power to exercise the Activated Powers is considered a "project" within CEQA's meaning, it is exempt under the Class 20 exemption for changes in the organization of local agencies. (CEQA Guidelines § 15320.) Under section 15320, changes in the organization of a local governmental agency are exempt if the changes do not modify the geographical area in which previously existing powers are exercised. This exemption applies because activation of latent powers is a "change of organization" under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, and because the activation does not change the District's geographical area or the geographical area within which the District exercises its powers. This exemption also applies because the County of San Diego already exercises these powers within the District's boundaries and as such, there is no

expansion of powers. Finally, the exemption applies because the proposed activation simply seeks authorization from LAFCO to activate powers that the District already possesses under the Public Utility District Act. There is no evidence that the activation involves any unusual circumstances that might cause a significant effect on the environment. (CEQA Guidelines § 15300.2(c).); and

WHEREAS, even if the approval of the power to exercise the Activated Powers is considered a “project,” it is also exempt under the “common sense” exemption because it can be seen with certainty that there is no possibility that activation may have a significant effect on the environment. (CEQA Guidelines § 15061(b)(3).) The activation will leverage existing administrative and procurement resources to help better execute projects to support community facilities and public projects within the scope of the activated powers. There is no possibility that activation—which will simply support and enhance existing services—could have a significant impact on the environment. Further, the activation of powers itself does not authorize any construction or development of land. If a construction or development project is proposed in the future, the construction or development would be subject to environmental review as appropriate at that time. Because the site and project-specific details of any potential future construction or development project are unknown at this time, impacts of such potential future development are speculative; and

WHEREAS, the Board of Directors has considered all written and/or oral comments or testimony made by any affected local agency, affected county or any interested person submitted prior to or at the public hearing scheduled and held on November 8, 2019, the notice for which was published pursuant to Government Code sections 56153 and 56154.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Directors of the Fallbrook Public Utility District as follows:

1. **Recitals.** The forgoing recitals are true and correct and are incorporated herein and are made an operative part of this Resolution of Application.
2. **Public Hearing.** As the decision-making body for the Fallbrook Public Utility District, the Board of Directors has considered all written and/or oral comments or testimony made by any affected local agency, affected county, or any interested person submitted prior to or at the public hearing scheduled and held on November 8, 2019 on the Resolution of Application. Notice of the public hearing was published pursuant to the requirements of Government Code sections 56153 and 56154 as required by Government Code section 56824.14.
3. **CEQA Compliance.** For all the reasons set forth in the above Recitals, and based upon all of the substantial evidence in the record as a whole, the Board of

Directors of the Fallbrook Public Utility District finds that the approval of the power to exercise the Activated Powers: (1) is not a "project" subject to environmental review under CEQA pursuant to Public Resources Code § 21065 and State CEQA Guidelines § 15378 (a); (2) alternatively, is exempt from CEQA under the Class 1 exemption for existing facilities (CEQA Guidelines § 15301); (3) alternatively, is exempt from CEQA under the Class 20 exemption as a "change in organization" (State CEQA Guidelines § 15320); (4) alternatively, is exempt from CEQA under the "common sense" exemption because it can be seen with certainty that there is no possibility that activation may have a significant effect on the environment. (CEQA Guidelines § 15061(b)(3).); and 5) none of the exceptions to the application of these exemption exist under State CEQA Guidelines § 15300.2.

- a. The Board of Directors hereby directs that all documents and other materials constituting the record of proceedings related to this Resolution of Application for approval of the power to exercise the Activated Powers, be maintained by the General Manager of the Fallbrook Public Utility District, or his designee, on file at the Fallbrook Public Utility District 990 East Mission Road, Fallbrook, CA 92028.
 - b. The Board of Directors directs Staff to file a Notice of Exemption with the County Clerk for the County of San Diego.
4. **Adoption.** This Resolution of Application is hereby adopted and approved by the Board of Directors of the Fallbrook Public Utility District and San Diego LAFCO is hereby requested to initiate proceedings as authorized and in the manner provided by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 for the activation of the FPUD's power to exercise parks and recreation, street lighting, and roads and streets functions within its boundaries, specifically with regard to the Activated Powers described herein.
 5. **Plan for Services.** The Board of Directors directs staff to finalize the draft Plan for Services attached hereto as Exhibit "A."
 6. **Submission of Resolution of Application and other Application Materials.** The Board of Directors further authorizes and directs the Fallbrook General Manager to file a certified copy of this Resolution of Application together with the required LAFCO application, finalized Plan for Services, FPUD map and other documents with the Executive Officer of the San Diego Local Agency Formation Commission.

7. **Effective Date.** This Resolution shall take effect immediately upon adoption by the Board of Directors of the Fallbrook Public Utility District.

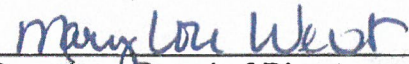
PASSED AND ADOPTED by the Board of Directors of the Fallbrook Public Utility District at a special meeting of the Board held on the 8th day of November, 2019, by the following vote:

AYES: Directors Baxter, DeMeo, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: Director Endter



President, Board of Directors

ATTEST:



Secretary, Board of Directors

Page is Blank for Photocopying

Fallbrook Public Utility District
Plan for Providing
Activated Powers Services
Prepared by FPUD Staff
July 29, 2019

Background of District

History

Fallbrook is an unincorporated community in San Diego County. The first permanent recorded settlement in Fallbrook was in 1869, in the east area of the District, which later became Live Oak County Park. While agriculture has always played a major role in the community, the first plantings were olives and citrus. These crops were replaced in the 1920's by avocados and it wasn't long before Fallbrook became generally recognized as the "Avocado Capital of the World."

Fallbrook Public Utility District (District) was formed on June 5, 1922 to serve water from local area wells along the San Luis Rey River. Soon after it was established, the District began to grow. Annexations into the District have expanded the service area from 500 acres to 28,000 acres (44 square miles). To meet the growing demand for water, additional ground water supplies were developed along both the San Luis Rey and Santa Margarita rivers.

The District became a member of the San Diego County Water Authority (SDCWA) at SDCWA's formation on June 9, 1944, and thus was eligible to receive a portion of Colorado River water that would be diverted by the Metropolitan Water District of Southern California (MWD). When Colorado River water became available in 1948, consumption within the District gradually increased to approximately 10,000 acre-feet per year by 1959. Then in 1978, MWD augmented its supply system with water from the California State Water Project and began delivering water from both systems to San Diego County. Today, the SDCWA provides virtually all of the District's potable water through direct connections to MWD pipelines in Southwest Riverside County.

Governance and Organizational Structure

The District's Board is made up of five community members who serve overlapping four-year terms. In March 2016, the Board unanimously approved a resolution to change the method of electing board members to "election by district" and approved a map identifying five territorial units within the District. Each director, therefore, is elected by the registered voters of the sub-district in which he or she resides within the District's service area. To run for office, a candidate must live in the area he or she is running to represent, must be at least eighteen years of age, a citizen of the State of California, and a registered voter in the County of San Diego. Prior to 2016, directors would win a seat on the board by being the top vote-getters, regardless of where they lived within the District.

Current Board of Directors:

District #1 – Dave Baxter

District #2 - Ken Endter

District #3 - Jennifer DeMeo, Vice-President

District #4 - Don McDougal, President

District #5 - Charley Wolk

Service Area and Local Economy

San Diego County is the second-most populous county in the state and the fifth-most populous in the United States. The District is located in the north-east region of the county and is rural in character. The District is bordered to the west by the Naval Weapons Station and U.S. Marine Corps Base Camp Pendleton, making the District's service area a bedroom community for Camp Pendleton's active military and civilian-service workers. The service area's 2017 population is estimated to be 34,330 with 11,418 households. Fallbrook's population has remained relatively unchanged over the past several years.

The median household income in Fallbrook was \$60,510, which is less than the state median of \$67,739 and slightly higher than the national average of \$59,039. San Diego County's unemployment rate is 3.7%, which is lower than the State's 4.3%.

The San Diego Association of Governments (SANDAG) projects that the County's population will approach 4.4 million residents in 2050, up from 3.3 million in 2016. The District's 2050 housing density is expected to increase slightly as housing demands increase. Employment is also expected to slightly increase by 2050.

Enumeration and Description of the Services to be Provided

The District seeks approval to exercise parks and recreation, street lighting, and roads and streets functions within its boundaries, specifically with regard to the services set forth in Public Utilities Code section 16463, as follows: public parks, public playgrounds, public recreation buildings, buildings used for a public purpose, street lighting systems and works to provide for the drainage of roads, streets, and public places, including but not limited to, curbs, gutters, sidewalks, and pavement of streets ("Public Park and Recreation Facilities/ Street Lighting and Road Improvements Powers" or "Activated Powers") within the boundaries of the district. This request is based on a request from local non-profit groups that are currently providing these services. The intent is, that if approved by LAFCO, the District would exercise its Activated Powers as a supplement to and not replacement to services provided by the County within the area.

The existing service providers for many of the parks and recreation services are through non-profit entities, such as the Fallbrook Village Association, Save our Forest, Fallbrook Beautification Alliance, Live Oak Park Coalition, The Fallbrook Trails Council and the Fallbrook Land Conservancy. These funds would help support and enhance these efforts. County Service Area (CSA) 81 also provides park and recreation services to County owned facilities within the proposed area. If approved the District would be authorized to provide additional Public Park and Recreation Facilities/ Street Lighting and Road Improvements in addition to what is currently provided through CSA 81.

A summary of potential projects, identified by the community groups, is summarized below:

Installation and maintenance of trees, planters, lighting and benches in public spaces. Improvements to preserves, pocket parks, and community areas. Creation and/or expansion of parks and preserves, including but not limited to: The Railroad Heritage Park, a skate park, and an agriculture park. Ongoing maintenance for the abovementioned parks and preserves, as well as other projects identified by the community.

Level and range of services to be provided

The total amount of support provided by the District for additional Activated Powers services will be based on the available funding and a priority list of projects identified. The priority list of projects will be developed by a volunteer committee appointed by the District Governing Board. The Activated Powers volunteer committee will recommend a list of projects and anticipated costs to the District Board for approval. A summary of the proposed organization of the oversight committee and a draft of potential policy and procedures to be adopted by the FPUD Board for this oversight committee are included in Exhibit A.

The types of projects and services to be provided are summarized above.

An indication of when services can feasible be extended

Since this request does not require any reorganization or additional staffing it is anticipated the services can be initiated with 3-4 months after LAFCO approves the Activated Powers. From a financial accounting and budget control perspective, it is preferred to initiate services at the start of the Fiscal Year (July 1), so that the new additional Activated Powers fund can be initiated as part of the District budget adoption process.

Required Improvements or Upgrades of Facilities

It is not anticipated that the District will require additional property or facilities to exercise the Activated Powers.

Total Estimated cost to provide services

The initial allocation of funds is based on a proposed reallocation of existing property tax revenues from the water enterprise, of an amount equivalent to \$5 per meter per month for a total of \$546,420 (approximately 60% of the District-Wide Property Tax Revenues). The District will only provide funding and services for additional Activated Powers services within the allocated funding amount. If funding is fully allocated, no additional projects related to the Activated Powers will be undertaken until further revenue is collected. If the amount allocated is not spent in a given fiscal year, it will remain in the Activated Powers enterprise fund for subsequent use.

Existing Service Providers

Governmental

County of San Diego: The County currently provides park and recreation services in the district 44 square mile service area. It also collects additional funds through CSA 81 to provide services at county owned facilities. The county owned facilities in the service area include:

- Santa Margarita Preserve: 221 acres
- Fallbrook Community Center: Playfields and meeting areas
- Don Dussault County Park: 0.75 acre playground

- Clemmens Lane Park: Playfields and picnic area

Wildlands Conservancy: Owns and manages the 1380 acre Santa Margarita River Preserve that provides recreation opportunities for hiking, horseback riding and mountain biking.

Fallbrook Land Conservancy: Owns and manages multiple preserves in the District service area that are open to the public for recreation. Owns and manages a historic building, meeting space & sculpture garden available for public use.

Fallbrook Sports Association: Manages sports programs at Ingold Sports Park on County airport property through an agreement with the County.

Fallbrook Village Association: Owns and manages Jackie Heyneman Park, Vince Ross square and the Railroad Heritage Park.

Fallbrook Beautification Alliance: Keep Fallbrook litter free program, Graffiti abatement, Flower pots on Main Ave., Mission Medians and shared responsibility for Welcome Home Military Flag

Save our Forest: Installation and stewardship of community trees and benches, stewardship of Pico Promenade, environmental education program for elementary schools in the District service area, and shared responsibility for Welcome Home Military Flag.

Fallbrook Art Association: Art in Public Places

Latent Powers Proposal

The request will include the activation of the additional Public Park and Recreation Facilities/ Street Lighting and Road Improvements functions specifically with regard to the services set forth in Public Utilities Code Section 16463, as follows: public parks, public playgrounds, public recreation buildings, buildings used for a public purpose, street lighting systems and works to provide for the drainage of roads, streets, and public places, including but not limited to, curbs, gutters, sidewalks, and pavement of streets . There is no requested change to any other existing service being provided by the District.

Plan for Financing the establishment of a new of different service function

The proposed Activated Powers related to the Parks and Recreation function would largely be provided through existing nonprofit entities providing public parks and recreation services (public parks, public playgrounds, public recreation buildings, buildings used for a public purpose, The District currently projects to collect a total of \$1,918,296 of property tax revenue, some of which (a projected \$912,422) comes from property tax on parcels in the entire District ("District-Wide Property Tax Revenues"), The District currently allocates the District-Wide Property Tax Revenues to the water enterprise as described in more detail below. The District also collects additional property tax for parcels within the sewer service area, which is collected from properties within only a portion of the District boundary (Improvement District "S"). To support the Activated Powers, the District proposes to allocate 60% of the projected District-Wide Property Tax Revenues (a projected \$546,420) to fund a new Activated Powers enterprise fund. As stated above, the District currently allocates the District-Wide Property Tax Revenues to the District's water enterprise—using the funds to pay a portion of the District cash funded

(PAYGO) water capital improvement program which funds water infrastructure replacement and rehabilitation. The PAYGO CIP program is budgeted to be between \$3 - \$5 million per year. The reallocation of the District-Wide Property Tax Revenues would require the District to charge additional fees to maintain the currently targeted fund balances for its water enterprise and offset the loss in PAYGO CIP revenues. Any additional fees charged by the District will need to be part of a separate rate setting process that must comply with Proposition 218 requirements.

Alternatives for establishing new or different functions or classes of services.

The coalition of community groups involved in this effort evaluated a number of alternatives before requesting that the District submit a request for expansion of services:

1. Establishment of a landscape and lighting District under the County: This alternative was explored in detail with the county, but it was determined by the coalition of groups that a preference for local control of the funds was preferred. The county had also initially indicated a need for a substantial overhead cost to establish the new funding mechanism, which would reduce the amount of funds available to invest back in the community.
2. Establishment of a new parcel tax. Due to the time and expense to establish a new parcel tax, the coalition identified the utilization of existing property tax revenue as a preferred alternative.

ACTION ITEMS

ACTION ITEMS

Consideration of Approval of Updated Bylaws

**AMENDED & RESTATED BYLAWS
OF
FALLBROOK REGIONAL HEALTH DISTRICT (January 2020)**

**ARTICLE I
DEFINITIONS**

- 1.1 “Administrator” means the Executive Director or Chief Executive of the District.
- 1.2 "Board" means the Board of Directors of the District.
- 1.3 “Director” means an elected/appointed member of the Board of Directors.
- 1.4 "District" means the Fallbrook Regional Health District.
- 1.5 "Facilities" means the health care facilities and services operated by the District.

**ARTICLE II
ORGANIZATION, POWERS AND PURPOSES**

- 2.1 ORGANIZATION. The District is a political subdivision of the State of California organized under the Local Health Care District Law, Division 23 of the Health and Safety Code.
- 2.2 GENERAL PURPOSES AND POWERS. The District is organized for the purposes described in the Local Hospital District Law and shall have and may exercise such powers in the furtherance of its purposes as are now or may hereafter be set forth in the Local Health Care District Law and any other applicable statutes, rules, or regulations of the State of California. The powers of the District include, but are not necessarily limited to, all of those powers authorized by Health and Safety Code Sections 32121 through 32138, inclusive.
- 2.4 DISSOLUTION. Any proposal for dissolution of the District shall be subject to confirmation by the voters of the District in accordance with Cortese-Knox Local Government Reorganization Act of 1985 (Gov. Code, § 56000 et seq.).

**ARTICLE III
OFFICES**

- 3.1 PRINCIPAL OFFICE. The principal office of the District is hereby fixed and located at 138 South Brandon Road, Fallbrook, California 92028.

ARTICLE IV
BOARD

- 4.1 GENERAL POWERS. The Board is the governing body of the District. All District powers shall be exercised by or under the direction of the Board. The Board is authorized to make appropriate delegations of its powers and authority to officers and employees. The Board shall evaluate the performance of its principal Administrator, as well as the Board's own performance.
- 4.2 OPERATION OF FACILITIES. The Board shall be responsible for the operation of all Facilities owned, leased, or operated by the District, according to the best interests of the public health, and shall make and enforce all rules, regulations, and bylaws necessary for the administration, government, protection, and maintenance of the Facilities under the Board's management and all property belonging thereto, and may prescribe the terms upon which patients may be admitted thereto.
- 4.3 NUMBER AND QUALIFICATION. The Board shall consist of five (5) members, each of whom shall be a registered voter residing in the District.
- 4.4 ELECTION AND TERM OF OFFICE. An election shall be held in the District on the first Tuesday after the first Monday in November in each even-numbered year, at which a successor shall be chosen to each Director whose term shall expire on the first Friday of December following such election. The election of Board members shall be an election by Zones pursuant to Health & Safety Code section 32499.3 at large within the District and shall be consolidated with the statewide general election. The candidates receiving the highest number of votes in the Zones for the offices to be filled at the election shall be elected thereto. The term of office of each elected Board member shall be four (4) years or until the Board member's successor is elected and has qualified, except as otherwise provided by law in the event of a vacancy. An orientation shall be provided which familiarizes each new Board member with his or her duties and responsibilities, including the Board's responsibilities for quality care and the Facilities' quality assurance programs. Continuing education opportunities shall be made available to Board members.
- 4.5 VACANCIES. When a vacancy occurs on the Board of Directors, and except as otherwise specified by statute, the remaining Board members may fill any vacancy on the Board by appointment as outlined in Government Code Section 1780. An Appointed Board member must be a registered voter residing in the Zone in from which the vacancy occurred.
- 4.6 RESIGNATION OR REMOVAL. Any Board member may resign effective upon giving written notice to the Chairman, the Secretary, or the Board, unless the notice specifies a later time for the effectiveness of such resignation. The term of any member of the Board shall expire if the member is absent from three consecutive regular meetings or from

three of any five consecutive meetings of the Board and if the Board by resolution declares that a vacancy exists on the Board. All or any of the members of the Board may be recalled at any time by the voters following the recall procedure set forth in Division 16 of the Elections Code.

- 4.8 COMPENSATION. Each Director shall be compensated as authorized by the Local Health Care District Law (Health & Saf. Code, § 32103) at the rate of One Hundred Dollars (\$10~~50~~) per meeting, with a limit of ~~sixfive (65)~~ meetings per month. For purposes of this paragraph, the word “meeting” includes all regularly scheduled Board meetings, special Board meetings, Board committee meetings, and sanctioned meetings inclusive of events sponsored by other local governments at which the District is expected or is invited to be represented as an official participant; meetings and/or events of agencies of which the District is a member or a subscribing participant, including events presented or sponsored by the Association of California Healthcare Districts (“ACHD”), the California Special District’s Association (“CSDA”), and any Board-approved educational seminars, including attendance at periodic ethics and harassment training prescribed by Assembly Bill 1234. Additionally, included are any and all occasions that constitute the performance of official duties such as District-sponsored special events, activities promotional of District-sponsored events, and in conducting review and/or site visits of District grant program applicants or recipients.

ARTICLE V

BOARD MEETINGS

- 5.1 BOARD MEETING. A meeting of the Board is any congregation of a majority of the members of the Board at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the Board. A meeting is also the use of direct communication, personal intermediaries, or technological devices that is employed by a majority of the members of the Board to develop a collective concurrence as to action to be taken on an item by the members of the Board.
- 5.2 REGULAR MEETINGS. Regular meetings of the Board shall be held as follows:
- On the second Wednesday of each month at 6:00 p.m. at 138 S. Brandon Road~~1636 E. Mission Road~~, Fallbrook, California 92028; provided, however, that should said date fall upon a legal holiday, then the meeting shall be held at the same time on the next business day.
- 5.3 ANNUAL ORGANIZATION MEETING. The Board's annual organizational meeting shall be held on the second Wednesday in December at the place designated in a resolution by the Board. At that meeting, the Board shall organize by the election of one of its members as ChairPresident, one as Vice-ChairPresident, and one as Secretary. The ChairPresident shall appoint a Treasurer who shall serve at the pleasure of the Board. The Board shall also fix the date, time, and location for the regular Board meetings for the ensuing year.

- 5.4 SPECIAL MEETINGS. A special meeting may be called at any time by the Board ~~Chair~~President or by a majority three-fifths (3/5th) of the Board members, by delivering personally or by mail written notice to each Board member and to each local newspaper of general circulation, radio, or television station requesting notice in writing. Such notice must be delivered personally, by mail, or by electronic or digital means at least twenty-four (24) hours before the time of such meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at special meetings.
- 5.5 QUORUM. A majority of the members of the Board shall constitute a quorum for the transaction of business. The act of a majority of the Board members present at a meeting at which a quorum is present shall be the act of the Board. No action shall be taken by secret ballot.
- 5.6 ADJOURNMENT. The Board may adjourn any regular, adjourned regular, special, or adjourned special meeting to a time and place specified in the Order of Adjournment. Less than a quorum may so adjourn from time to time. A copy of the Order or Notice of Adjournment shall be conspicuously posted on or near the door of the place where the meeting was held within twenty-four (24) hours after the time of the adjournment.
- 5.7 RULES AND REGULATIONS. The Board may adopt rules, regulations, and standard procedures governing the Board, the District, and any District Facilities and programs. Any rules, regulations, or procedures shall not conflict with these Bylaws.
- 5.8 MEMBERS OF THE PUBLIC. The public shall be entitled to attend the open session portion of every Board meeting. Every agenda for regular meetings shall provide an opportunity for members of the public to address the Board on items of interest to the public that are within the jurisdiction of the Board, regardless of whether such items are on the current agenda. If a member of the public addresses an item within the Board's jurisdiction that is not on the agenda, the Board shall take no action respecting the item addressed by the member of the public. The Board may adopt reasonable regulations concerning the amount and duration of time individual speakers are permitted to address the Board. The Board shall not prohibit any speaker from raising public criticism of any District program or action taken by the Board, or public criticism of any District rule, regulation, or standard procedure.

ARTICLE VI

BOARD COMMITTEES

- 6.1 APPOINTMENT. All committees, whether standing or special (ad hoc), shall be appointed by the Board ~~Chair~~President and shall be comprised of not more than two (2) members of the Board of Directors and such additional members as may be appropriate. The chairman of each committee shall be appointed by the ~~Chair~~President. All committees shall be advisory only to the Board unless otherwise specifically authorized to act by the Board.

6.2 **STANDING COMMITTEES.** Standing Committees shall meet periodically. The District shall have the following Standing Committees:

Finance. This committee shall be responsible for review of budgetary and financial matters related to the District including the annual audit and community health contracts program. This committee shall also be responsible for review of the District investments and appraisal of market conditions relating to prudent investment of District funds. The Finance committee shall meet monthly.

Facilities. This committee shall be responsible for periodic inspection of buildings owned by the District and for review and consideration of real estate matters. The committee shall meet at least quarterly.

Strategic Planning. This committee shall determine health needs of the District residents and prioritize those needs, recommend long-term services and programs to address those needs. The committee shall meet at least quarterly.

Governmental and Public Engagement. This committee shall be responsible for monitoring of healthcare legislation and public policy and for advisement of the District Board of possible/probable impact on matters of the District as/when indicated and for the initiation of appropriate action as/when indicated. This committee shall be responsible for interface with other agencies, including other government levels, as well as the public; inclusive of speeches or public appearances, press releases, etc. for the purpose of edification of the District's position/action on matters within the jurisdiction of the District.

6.3 **SPECIAL OR AD HOC COMMITTEES.** A special or ad hoc committee is an advisory committee composed solely of the members of the Board, which are less than a quorum of the Board and which does not have continuing subject matter jurisdiction and does not have a meeting schedule fixed by resolution or formal action of the Board. Special or ad hoc committees may be appointed by the President for special tasks as circumstances warrant and upon completion of the task for which appointed such special or ad hoc committee shall stand discharged.

6.4 **ADDITIONAL CONSULTANTS.** A committee chairman may invite additional individuals with expertise in a pertinent area to meet with and assist the committee. Such consultants shall not vote or be counted in determining the existence of a quorum and may be excluded from any committee session.

6.5 **MEETINGS AND NOTICE.** Meetings of a committee may be called by the Chairman or President of the Board, the chairman of the committee, or a majority of the committee's voting members. Meetings and notice of all standing committees, and of any other committee, board, or other body, irrespective of their composition, whether permanent or

temporary, decision-making or advisory, created by resolution or formal action of the Board, excluding special or ad hoc committees as defined in section 6.3 above, shall be noticed and held in accordance with the requirements of The Ralph M. Brown Act.

- 6.6 **QUORUM.** A majority of the voting members of a committee shall constitute a quorum for the transaction of business at any meeting of such committee. Each committee shall keep minutes of its proceedings.
- 6.7 **MANNER OF ACTING.** The act of a majority of the members of a committee present at a meeting at which a quorum is present shall be the act of the committee so meeting. No act taken at a meeting at which less than a quorum was present shall be valid unless approved in writing by the absent members. For special or ad hoc committees, action may be taken without a meeting by a writing setting forth the action so taken signed by each member of the committee entitled to vote.
- 6.8 **TENURE.** Each member of a standing committee shall hold office for a period of one (1) year or until a successor is appointed. Any member of a committee may be removed at any time by the Chairman or President subject to the consent of the Board. A member of the Board shall cease to hold committee membership upon ceasing to be a Board member.

ARTICLE VII **OFFICERS**

- 7.1 **BOARD CHAIR.** The Board shall elect one of its members as Board Chair at the annual organizational meeting, and the Board Chair shall hold office until a successor is elected. In the event of a vacancy in the office of Board Chair, the Board may elect a new Chairperson. The Board Chair shall be the principal officer of the District and shall preside at all meetings of the Board. The Board Chair shall appoint all Board committee members and committee chairmen, shall consult with the Administrator in the preparation of meeting agendas, and shall perform all duties incident to the office and such other duties as may be prescribed by the Board from time to time.
- 7.2 **VICE CHAIR.** The Board shall elect one of its members as Vice Chair at the annual organizational meeting, and the Vice Chair shall hold office until a successor is elected. In the absence of the Board Chair the Vice Chair shall perform the duties of the Board Chair.
- 7.3 **SECRETARY.** The Board shall elect one of its members as Secretary at the annual organizational meeting, and the Secretary shall hold office until a successor is elected. The Secretary shall provide for or coordinate the keeping of minutes of all meetings of the Board. The Secretary shall give or cause to be given appropriate notices in accordance with these Bylaws, or as required by law, and shall authenticate all resolutions and other official reports and records of the District as needed.

- 7.4 TREASURER. The Board Chair shall appoint a Treasurer who shall serve at the pleasure of the Board. The Treasurer shall be charged with the safekeeping and disbursal of the funds in the treasury of the District. The Treasurer shall also serve as the chairman of the Finance/~~Audit/Grant/Investment~~ Committee.
- 7.5 DISTRICT ADMINISTRATOR. The Board shall select and employ a District Administrator who shall serve as Executive Director or Chief Executive, and shall report to the Board. The Administrator be a full-time employee of the District and shall be responsible for the day-to-day administration of the District and the implementation of policies adopted by the Board. The Board shall develop, maintain, and periodically update a job description for the District Administrator, which job description shall outline in greater detail the functions and responsibilities of the Administrator's position with the District.

ARTICLE VIII **AMENDMENT**

These Bylaws may be amended or repealed by vote of at least three (3) members of the Board at any Board meeting. Such amendments or repeal shall be effective immediately, except as otherwise indicated by the Board.

SECRETARY'S CERTIFICATE

I, the undersigned, the duly appointed, qualified, and acting Secretary of the Board of Directors for the Fallbrook Regional Health District, do hereby certify that attached hereto is a true, complete and correct copy of the current Bylaws of Fallbrook Regional Health District, duly adopted by the Board of Directors on _____, 2019.

Dated: _____, 2019

Secretary

ACTION ITEMS

Consideration of Approval of Technical Studies Proposal:
Air Quality, Noise and Traffic for
FRHD MUP Modification Project
– Rincon Consultants, Inc.

Recommendation from the Facilities Committee:
*That the Board approve the Technical Studies
Proposal by Rincon Consultants, Inc.*

January 3, 2020
Project No. 19-08947

Ms. Rachel Mason, MS, MA, Executive Director
Fallbrook Regional Health District
138 S. Brandon Road
Fallbrook, California 92028
c/o: tyler@jwhalen.net

Subject: Proposal to Prepare Technical Studies for the Fallbrook Regional Health District MUP Modification Project, Fallbrook, San Diego County, California

Dear Ms. Mason:

Rincon Consultants, Inc. (Rincon) is pleased to submit this proposal to provide technical reports for the Fallbrook Regional Health District MUP Modification Project in Fallbrook, San Diego County in support of the California Environmental Quality Act (CEQA) process with the County of San Diego (County).

The project entails a modification to the existing Major Use Permit to allow the existing St. Stephen Lutheran Church buildings and facilities, to be used for community health classes, events, and summer day camps sponsored by the Fallbrook Regional Health District (District). No new construction or on-site parking reconfiguration would result from the project. The 4.81-acre property is located on the north side of East Mission Road, between North Stage Coach Lane and Convertible Lane, and consists of one parcel (APN 105-092-22) in the RR.5 (Rural Residential) zone district.

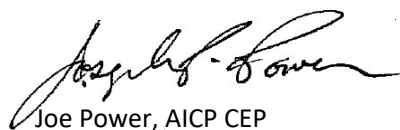
This proposal outlines Rincon's proposed scope of work, cost, and schedule for completing technical documents in the areas of Air Quality, Noise, and Traffic. The County determined the aforementioned documents would be necessary based on their preliminary review of the project application. This scope of work includes optional tasks for a Vehicle Miles Traveled (VMT) Analysis, Air Quality Technical Report, and a Climate Action Plan (CAP) memorandum. We have partnered with Linscott, Law, and Greenspan to complete the traffic analysis tasks for the project.

Thank you for considering Rincon for this assignment. If you have questions about this proposal or need additional information, please do not hesitate to contact Lynette Leighton at 760-932-0649 or lleighton@rinconconsultants.com.

Sincerely,
Rincon Consultants, Inc.



Lynette Leighton, MEM AICP
Senior Planner, Project Manager



Joe Power, AICP CEP
Principal

Scope of Work

Task 1 Project Kickoff Meeting

The Rincon team will host a project kickoff conference call meeting with the J. Whalen Associates Project Manager, County staff, and the Linscott, Law, and Greenspan (LLG) team to confirm the scope of technical services, deliverables, and project schedule. Rincon will use this opportunity to ensure proposed technical approaches are aligned with the County's request and schedule any additional meetings that may be required between the project team and the County (e.g. vehicle miles travelled [VMT] requirements). Rincon will prepare an agenda and identify any outstanding document and information needs prior to the kickoff meeting and will prepare and circulate minutes identifying action items after the kickoff meeting.

Task 2 Traffic and Parking Impact Analysis

The traffic and parking impact analysis will be completed by LLG, and will include the following tasks:

- Trip Generation Memorandum: Confirm the development description, work schedule, and assumptions to be utilized in the trip generation memorandum with the client. Discuss assumptions to be used associated with the project completion year and anticipated phasing, if any. Obtain a current project site plan that illustrates the access scheme to the project site in both hard copy and digital formats. A trip generation forecast will be prepared for the proposed project for a typical weekday over a 24-hour period, as well as for the commuter AM and PM peak hours. The project trip generation rates will be compared to the previous use.
- Access Assessment: Assign traffic to the street system and recommend an access scheme for the project.
- Parking Assessment: Determine the amount of parking needed using County code. Estimate the amount of parking required based on projected attendance and vehicle occupancy rate. Conduct calculations for both weekdays and weekends.
- Sight Distance Assessment: Conduct a field review of the current available sight distance. Conduct an 85% speed survey on Mission Road. Determine the amount of sight distance required. Determine if adequate sight distance is provided.

Task 3 Noise Analysis

The noise analysis will include the following tasks:

- Conduct site survey to identify existing noise sources and measure existing noise levels. Two long-term (12-24 hour) noise level measurements will be conducted to determine nighttime noise levels and characterize traffic flows throughout the day. Short-term (15-30 minute) measurements will be taken at up to three (3) locations at and in the vicinity of the project site. Measurement locations will be selected to provide an understanding of the variability of noise levels on and in the vicinity of the project site.
- Estimate future vehicular traffic noise levels using the Federal Highway Administration Traffic Noise Model. The traffic noise analysis will consider noise caused by existing and future traffic on existing and future local roadways and evaluate potential impacts to off-site receivers due to the change in

noise conditions adjacent to roadways affected by project related traffic. The results of the model will be expressed in community noise equivalent levels (CNEL).

- Prepare an analysis of the potential for on-site noise generators (e.g., proposed events [crowd noise and amplified speakers], HVAC equipment, etc.) to impact adjacent properties using the SoundPlan model. Source noise levels for identified equipment will be obtained from equipment specification sheets, if applicable and available. If specific equipment has not been selected, we can assist in the development of typical equipment to be included in the project based on previous experience. Operational noise levels from proposed events will be evaluated based on a conservative scenario (e.g., high number of events on site, high number of event attendees, and high number of vehicles).
- Determine appropriate mitigation measures for any identified significant impacts. The analysis will calculate the necessary barrier heights, operational restrictions, or other mitigation options to reduce noise levels to standards set by the County of San Diego.
- Prepare a noise technical report that conforms to the County of San Diego's *Guidelines for Determining Significance – Noise and Report Format & Content Requirements – Noise*. The report will describe the study methods, results, and mitigation measures (if applicable) outlined above.

Task 4 Air Quality Analysis

Depending on the conclusions and recommendations in the project traffic and parking analysis (Task 2), an air quality letter report or technical report will be prepared. The following tasks are included for an air quality letter report:

- Calculate expected project operation emissions of criteria pollutants using the California Emissions Estimator Model (CalEEMod) and U.S. EPA AP-42 emission factors as necessary. Evaluate the significance of any air quality impacts based on the air quality thresholds defined by the County of San Diego and San Diego Air Pollution Control District.
- Evaluate the potential for the project to cause odor impacts to off-site uses.
- The analysis will include a determination of project conformity with the Air Quality Management Plan.
- Evaluate mitigation measures for identified potentially significant air quality impacts per the standards set by the County of San Diego.
- The analysis will follow the County of San Diego's *Guidelines for Determining Significance – Air Quality and Report Format & Content Requirements – Air Quality* for assessing localized impacts.
- Prepare an air quality letter report that will describe the study methods, results, and mitigation measures (if applicable) outlined above.

Optional Tasks

Task 2a VMT Analysis

Based on discussions with the County to confirm the approach for tasks outlined in Task 2, above, the County may determine a VMT analysis is required for the project. In the event that a VMT analysis is required, LLG can complete the task with authorization from the client.

Task 4a Air Quality Technical Report

The cost estimate provided entails the work required to prepare an air quality letter report. Should the County determine an air quality technical report is required based on the project traffic analysis (Task 2), the report will be prepared in conformance with the County of San Diego Guidelines for Determining Significance and Report Format & Content Requirements – Air Quality. In the event a technical report is required, the cost estimate for Task 4a (\$5,500) would be substituted for Task 4 (\$4,000).

Task 5 Climate Action Plan/Greenhouse Gas Memorandum

Based on our recent experience on projects completed with the County, a Climate Action Plan/Greenhouse Gas (CAP/GHG) memorandum has generally been requested to accompany the CAP Consistency Review Checklist. The need for a CAP/GHG memorandum can be confirmed with the County during the project kickoff meeting (Task 1). The CAP/GHG memorandum will include the following tasks:

- Calculate expected project operation emissions of GHG emissions using CalEEMod. Evaluate the significance of any GHG impacts based on the County’s CAP Checklist and CAPCOA’s 900 metric tons of carbon dioxide equivalent screening level.
- Prepare a CAP/GHG memorandum that summarizes CalEEMod assumptions, operational emissions, and project impacts.

Assumptions

The preceding scope is based on the following assumptions:

- Project kickoff meeting (Task 1) will be scheduled following receipt of a stable project description (that includes project operations, day-to-day, special events, classes, estimated maximum attendance for events and classes, etc.), stable project site plan, and existing technical studies from the previous Major Use Permit modification (2001).
- The project schedule may be refined based on the project kickoff meeting (Task 1), and/or other discussions with the County.
- Client will have up to three business days to review draft studies and provide comments for revisions.
- One round of revisions to each study in response to comments from the client, completed within three business days.
- The project site is accessible, and a suitable location is available to set up equipment for long-term noise level measurements.
- Adjustments required as a result of changes to the project description, once technical analyses are underway, are not included in this scope and may require additional funding.
- Based on our experience with similar projects in the region and throughout California, we do not expect the proposed project to cause severe congestion at a major intersection that would result in a local carbon monoxide (CO) “hotspot.” Therefore, this scope of work does not include dispersion modeling for the CO analysis. If dispersion modeling is required for local air quality impact analysis based on the project traffic study (Task 2), Rincon can provide an additional scope and budget for that task.
- No construction analysis will be included in the reports because the project does not include any new construction or parking reconfiguration.
- Additional intersection or street segment counts, preparation of preliminary opinions of probable costs of recommended mitigation measures, preparation of conceptual roadway improvement

plans, subsequent report submittals, and/or attendance at additional meetings or public hearing support may require a contract amendment.

- Revisions to the studies based on the County's review are not included in this scope. The level of effort required to address the County's comments will be determined upon receipt of comments and following discussion with the County, if needed. The client will be provided with a task amendment that accurately captures the work required to revised studies for resubmittal.
- All draft and final documents will be provided electronically. Printing and shipping costs may be provided if hard copies are request.

General Project Management

The Principal in Charge of this contract will be Joe Power. The Project Manager for this project will be Lynette Leighton, Senior Planner. Ms. Leighton will act as the primary point of contact between the client and the County of San Diego staff as needed. She can be reached at Rincon's Carlsbad office via telephone, 760-932-0649 or email, lleighton@rinconconsultants.com.

Schedule

Rincon will submit the draft technical studies within six (6) weeks of notice to proceed; receipt of a \$2,500 project initiation fee; and receipt of all available project details, including a stable project description, stable project site plan, and existing technical studies from the previous Major Use Permit modification (2001). Our scope of work includes an administrative draft version of each study, one round of revisions to each study based on consolidated comments received from the applicant team, and a final version of each study to be submitted to the County. All studies will be transmitted digitally via e-mail; no hard copies will be provided. The project schedule will be refined during the project kickoff meeting (Task 1) and is subject to change according to the County's schedule and request.

Cost

The total cost for the reports will be **\$25,855**, as indicated in the table below. We are available to commence this work program immediately upon receipt of a signed contract and payment of a \$2,500 project initiation fee. The initiation payment will be used toward the direct costs and project mobilization (contract finalization with LLG, and project kickoff and coordination request with the County).

Task	Cost
Task 1: Project Kickoff Meeting	\$675
Task 2: Traffic and Parking Impact Analysis	\$12,880
Task 3: Noise Study	\$6,600
Task 4: Air Quality Analysis (Letter Report)	\$4,000
General Project Management	\$1,700
Total	\$25,855
Optional Tasks	
Task 2a: VMT Analysis	\$4,700
Task 4a: Air Quality Technical Report	\$5,500
Task 5: Climate Action Plan/Greenhouse Gas Memorandum	\$2,800

Additional services beyond those identified herein would be provided at your request, on a time and materials expense reimbursement basis in accordance with our standard fee schedule (attached). No other services would be provided without your express written authorization. This cost estimate is in effect for a period of 30 days during which time the scope, cost, and schedule of this proposal are negotiable to meet the needs of the proposed project.

ACTION ITEMS

Consideration of Approval of Professional Services
Contract for Major Use Permit for
1636 East Mission Road Property
– Rincon Consultants, Inc.

*Recommendation from the Facilities Committee:
That the Board approve the Professional Services
Contract with Rincon Consultants, Inc*

RINCON CONSULTANTS, INC.

GENERAL CONTRACT FOR PROFESSIONAL SERVICES

Rincon Consultants, Inc. is pleased to offer this contract for professional services. This Agreement for Consulting Services (“AGREEMENT”) is made and entered into in the County of Ventura, State of California, by and between Fallbrook Regional Health District (“CLIENT”), and Rincon Consultants, Inc. (“Rincon”). The following sections describe the terms and conditions under which our services will be provided. Rincon Consultants, Inc. is founded on the principle of building sound, long-standing relationships with our clients where client/consultant responsibilities are well understood. We have found that these mutual understandings coupled with good communication are critical ingredients to successful project execution.

1.0 SCOPE OF SERVICES

The scope of services, hereinafter referred to as SERVICES, covered by this AGREEMENT is specified in our proposal number 19-08947 dated December 19, 2019, which is herein incorporated into this AGREEMENT.

2.0 RISKS AND RESPONSIBILITIES

The client understands that there are risks and responsibilities that the CLIENT will maintain during the execution of the project by Rincon. These risks include:

2.1 Toxic and Hazardous Materials

In the event that Rincon is performing work at CLIENT work locations, CLIENT will provide to Rincon all of the information that CLIENT has pertaining to the presence or possible occurrence of toxic or hazardous substances at the site being investigated. If unanticipated toxic or hazardous materials are encountered during the course of our work, we reserve the right to demobilize our equipment and personnel from the field at the CLIENT’s expense. Remobilization will occur following an appraisal of the field conditions by our site safety coordinator and the CLIENT’s acceptance of the proposed safety measures and fee modification.

2.2 Right of Entry

Unless otherwise agreed, CLIENT will furnish right of entry and obtain the permits necessary for Rincon to conduct its field work.

2.3 Damage to Property

Rincon will take reasonable precautions to minimize the damage to land or other property caused by the execution of the field work. The cost to repair any damage is not included in the fee for this project. If the CLIENT wishes that the damages be repaired or that we pay for the damages, we will undertake the repairs and add the cost plus administrative charges to our fee for the project.

2.4 Utilities and Pipelines

During the course of our field work, we will take precautions to avoid damaging above ground or subterranean or subaqueous structures, utilities, or pipelines. It is the responsibility of the CLIENT to mark the presence of subterranean structures, pipelines, or utilities prior to us performing any subterranean exploration or sampling. CLIENT agrees to hold Rincon and its officers, agents, employees, and subcontractors harmless for any damage to such structures, pipelines, or utilities that are not called to our attention and accurately identified to us prior to the commencement of field work.

3.0 LIABILITY

Rincon's liability to CLIENT for damages or injury to property or persons arising out of work performed for CLIENT and for which legal liability may be found to rest upon us will be limited to our available general liability insurance coverage. CLIENT and Rincon agree to a mutual waiver of consequential damages that may occur as a result of the work performed.

4.0 WARRANTY

In performing the requested work scope, Rincon will strive to conduct such work in a manner consistent with the level of care and skill ordinarily exercised by members of the same profession currently practicing under similar conditions and in the same locality. No warranty, either expressed or implied, is made or intended by our proposal, contract, reports, or any other oral or written communication.

CLIENT acknowledges that conditions on a site may vary across the site and over the course of time. Our interpretations and recommendations are based solely on data collected at specific locations on a site and at the time collected. Field data collected may not be fully representative of site conditions. CLIENT acknowledges the limitations inherent in any limited sampling program. Rincon will be responsible for our data, interpretations, and recommendations. Rincon shall not be responsible for the interpretation by others on the information developed. CLIENT agrees to hold Rincon harmless for any inverse condemnation or devaluation of said property that may result if Rincon's report or information generated during our performance of services is used for other purposes. Also, this information is issued with the understanding that it is to be used only in its entirety, and the CLIENT may not reference this report unless it is used in this manner.

Rincon does not guarantee the accuracy of possible or probable costs associated with planning or environmental services or regulatory compliance that may be estimated. Such estimated costs are only Rincon's judgment as a professional corporation and, if furnished, are to be used only for CLIENT's general guidance.

5.0 INVOICES AND PAYMENT

Payment for all services is due and payable on completion of services rendered. Payment is due upon receipt of the invoice or as otherwise specified in the proposal for this project. The invoice is considered past due if not paid within 15 working days from the specified due date. If the CLIENT objects to all or any portion of the invoice, the CLIENT shall so notify Rincon within 10 calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice, if any, not in dispute. CLIENT agrees to pay a service fee of 1.5 percent per month (or the maximum allowable by law, whichever is greater), on past due accounts, with the exception of any portion of the invoiced amount in dispute and resolved in favor of the CLIENT. If CLIENT fails to pay undisputed invoiced amounts within 10 calendar days from the invoice due date, Rincon may then and at any time, without waiving any claims or incurring any liability, suspend this agreement. All claims, disputes or controversies arising out of, or in connection with the interpretation, application, or enforcement of this agreement shall be decided by arbitration in accordance with the then most current rules of the American Arbitration Association. Any attorney's fees or other costs incurred on collecting any delinquent amount shall be paid by the CLIENT. If the amount owed can be resolved through the Small Claims Court system, then the Arbitration provision described above shall be waived.

6.0 DATA, SAMPLES, AND RECORDS

All samples collected will be discarded within 15 days following submittal of our report unless CLIENT advises us otherwise. Upon written request, we will deliver the samples in accordance with CLIENT's instructions, or we will store the samples for an agreed charge. All pertinent records relating to services performed shall be retained for two years after completion of the work. CLIENT shall have access to the records at all reasonable times during this period. CLIENT gives Rincon Consultants the express permission to use and modify any image, map, or other graphic provided by CLIENT or CLIENT's subcontractors or subconsultants.

7.0 INDEMNIFICATION

CLIENT shall defend, indemnify, and hold harmless Rincon and its directors, officers, shareholders, employees, contractors, subcontractors, agents, or affiliates from and against any and all suits, legal or administrative proceedings, claims, demands, actual damages, fines, punitive damages, losses, costs, liabilities, interest, and attorneys' fees (including any such fees and expenses incurred in enforcing this indemnity) which, irrespective of Rincon's negligence: (a) exceed the limitation of Rincon's liability provided for in Article 3 of this contract, or (b) result from, arise out of, or are in any way connected with (1) acts or omissions of CLIENT's

employees, agents, and subcontractors, and their employees or agents; (2) the release of any hazardous substance; or (3) any other generation, treatment, or transport of waste material.

8. TERM and TERMINATION

The Term of this Agreement shall commence upon the below date or as authorized in writing by the CLIENT and shall continue until completion of the Services identified per Section 1. Notwithstanding the foregoing, this AGREEMENT may be terminated by either party seven (7) days after written notice in the event of any breach of any provision of this AGREEMENT; in the event of substantial failure of performance by either party; or if CLIENT suspends the SERVICES for more than three (3) months. In the event of termination, CONSULTANT will be paid for SERVICES performed prior to the date of termination plus reasonable termination expenses including, but not limited to, the cost of completing analyses, records, and reports necessary to document job status at the time of termination.

Authorization:

Client: Fallbrook Regional Health District

RINCON CONSULTANTS, INC.

Signature

Signature

Rachel Mason, MS, MA, Executive Director

Name/Title

Name/Title

Date

Date

ACTION ITEMS

Consideration of Approval
Call for Nominations – Seat B – Southern Network for
California Special Districts Association Board of Directors
Vacancy for the remainder of the 2021-2022 term

RECEIVED
1/28/2020



**California Special
Districts Association**
Districts Stronger Together

DATE: January 22, 2020

TO: CSDA Voting Member Presidents and General Managers –
Southern Network

FROM: CSDA Elections and Bylaws Committee

SUBJECT: **CSDA BOARD OF DIRECTORS VACANCY –
CALL FOR NOMINATIONS: SEAT B – SOUTHERN NETWORK**

The CSDA Elections and Bylaws Committee is looking for independent special district Board Members or their General Managers from the Southern Network who are interested in leading the direction of the California Special Districts Association for the remainder of the 2020 - 2022 term, Seat B which is currently vacant.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the Southern Network (see attached CSDA Network Map).

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the summer/fall.
*(CSDA does **not** reimburse travel related expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event, however registration fees are covered)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

- Complete Annual Chief Executive Officer Evaluation.

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is March 6, 2020. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination.

CSDA Southern Network Board Members will conduct interviews of candidates that submitted nominations on March 9 – 13, 2020.

A Board appointment recommendation will be submitted by CSDA Southern Network Board Members for consideration by the full Board on March 27, 2020.

The newly appointed Board Member for the Southern Network Seat B will take office April 1, 2020.

If you have any questions, please contact Amber Phelen at amberp@csda.net.



**California Special
Districts Association**
Districts Stronger Together

**2020-2022 BOARD APPOINTMENT
FOR SEAT B SOUTHERN NETWORK
NOMINATION FORM**

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: SOUTHERN _____

District Telephone: _____

Candidate Direct Telephone: _____

Best Time to Arrange a Call: AM PM
Monday Tuesday Wednesday Thursday Friday Saturday

E-mail: _____

Nominated by (optional): _____

**Return this form and a Board resolution/minute action supporting the candidate
and Candidate Information Sheet by mail or email to:**

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732 (916) 442-7889 fax
amberp@cda.net

DEADLINE FOR RECEIVING NOMINATIONS – March 6, 2020



**2020-2022 CSDA BOARD APPOINTMENT
SEAT B SOUTHERN NETWORK
CANDIDATE INFORMATION SHEET**

The following information **MUST** accompany your nomination form and Resolution/Minutes:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Additional Candidate Statement** – Please provide an additional statement that includes any personal or professional information that will assist the Board of Directors in making their selections. The preferred formatting for the statement is to be typed with 1-inch margins, 1.5 spacing, 12 pt. Times New Roman font, and no more than 2 pages.



California Special Districts Association

DISTRICT NETWORKS



ACTION ITEMS

Consideration of Approval
Call for Nominations – Seat C – Southern Network for
California Special Districts Association Board of Directors
Vacancy for the remainder of the 2021-2023 term

RECEIVED
1/31/2020



**California Special
Districts Association**

Districts Stronger Together

DATE: January 27, 2020
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT C**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2021 - 2023 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event, however does comp registration for the two events)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

- Complete Annual Chief Executive Officer Evaluation.

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is March 26, 2020. Nominations and supporting documentation may be mailed, faxed, or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
Fax: 916.442.7889
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on May 25, 2020. All votes must be received through the system no later than 5:00 p.m. July 10, 2020. The successful candidates will be notified no later than July 14, 2020. All selected Board Members will be introduced at the Annual Conference in Palm Desert, CA in August 2020.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network Seat C-Fred Ryness, Director, Burney Water District*
Sierra Network Seat C-Pete Kampa, GM, Saddle Creek Community Services District*
Bay Area Network Seat C-Stanley Caldwell, Director, Mt. View Sanitary District*
Central Network Seat C-Sandi Miller, GM, Selma Cemetery District*
Coastal Network Seat C-Vincent Ferrante, Director, Moss Landing Harbor District*
Southern Network Seat C-Arlene Schafer, Director, Costa Mesa Sanitary District*

(* = Incumbent is running for re-election)

If you have any questions, please contact Amber Phelen at amberp@csda.net.

AGAIN, THIS YEAR!

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district May 25, 2020. All votes must be received through the system no later than 5:00 p.m. July 10, 2020.*

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail Amberp@cdda.net **by March 26, 2020** in order to ensure that you will receive a paper ballot on time.*

CDDA will mail paper ballots on May 25, 2020 per district request only. ALL ballots must be received by CDDA no later than 5:00 p.m. July 10, 2020.

The successful candidates will be notified no later than July 14, 2020. All selected Board Members will be introduced at the Annual Conference in Palm Desert, CA in August 2020.



**California Special
Districts Association**
Districts Stronger Together

2021-2023 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE DIRECTLY)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by mail, or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732 (916) 442-7889 fax
amberp@csla.net

DEADLINE FOR RECEIVING NOMINATIONS – March 26, 2020



2021-2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 26, 2020 will not be included with the ballot.**



California Special Districts Association

DISTRICT NETWORKS



ACTION ITEMS

Consideration of Approval of Professional Services Agreement
with Catalyst for Pre-Phase 1 SOW for the Wellness Center

**PROFESSIONAL SERVICES AGREEMENT
TO PROVIDE
HEALTHCARE CONSULTING SERVICES
FOR
FALLBROOK REGIONAL HEALTH DISTRICT**

This Professional Services Agreement To Provide Consulting Services for Fallbrook Regional Healthcare, California (Agreement), is made and entered into by and between the Fallbrook Regional Health District (District), a local healthcare district organized and operating pursuant to California Health and Safety Code Sections 32000 et seq., having its principal office at 1636 E. Mission Road Fallbrook, California 92028, and Catalyst, an operating unit of Freeman White Inc., a North Carolina corporation (Consultant) lawfully authorized to do business in the State of California with its principal offices at 101 W. Broadway, Suite 1240 San Diego, California 92101.

R-E-C-I-T-A-L-S

1. In October 2019, the District issued a Request for Introductory Proposals (RFIP) for a consultant to provide strategic consulting services to assist the District as it develops a 4.5-acre property from a former church and small preschool into a community based, health education and wellness program center. In accordance with the RFIP, the consultant would provide professional expertise to help inform the District's strategic direction relating to community needs, programs, services, partnerships, and innovations that will support and sustain the center for preventive health and wellbeing programs and services.

2. Consultant is in the business of providing healthcare consulting services, including various levels of on-site facility expertise, to hospitals and other healthcare organizations.

3. Consultant responded to the RFIP and has been working with the District to determine the appropriate scope of work based on prior planning efforts and resultant information, and acceptable professional fees.

4. Consultant has provided a Statement of Work (SOW), which is attached to this agreement as Exhibit "A", sets forth the description of the scope of services in the Pre-Phase 1: Discovery Statement of Work.

5. It is anticipated that Consultant will provide 3 additional SOW's which include Phase 1 Vision & Community Needs Assessment; Phase II Functional Programming and Space Planning; and Phase 3 Feasibility Analysis.

6. Consultant has represented to District that it is lawfully authorized to provide and has the knowledge, skill, expertise, and other resources necessary to provide such services as required by this Agreement.

7. The District has relied on Consultant's representations in selecting Consultant to perform the consulting services and Consultant desires to provide District with such services, in accordance with the terms and conditions of this Agreement.

C-O-V-E-N-A-N-T-S

1. CONSULTANTS SERVICES.

1.1 Services. Consultant shall provide District with the services described in Exhibit "A" SOW attached hereto and incorporated herein by this reference.

1.2 Scope. Consultant may determine the method, manner, and means of performing the Services to be carried out for District. District may not control the manner or determine the method of accomplishing such Service. District may, however, require Consultant to observe at all times the security and safety policies of District. District shall be entitled to exercise a general power of supervision and review of the results of Services performed by Consultant to insure satisfactory performance. The power of supervision shall include the right to inspect any work product, stop the performance of any or all Services, make suggestions or recommendations as to the details of the Service, and request modification to the scope of a SOW, as contemplated above.

1.3 Duties of Consultant. The obligations of Consultant pursuant to this Agreement include the following:

A. Consultant shall perform its duties hereunder in a professionally competent manner, using the standard of care customary among providers of similar health care management consulting services in the United States and in compliance with all pertinent provisions of federal, state and local statutes, rules, regulations and standards.

B. Consultant shall assign consultants as needed to perform the Services set forth in a SOW. Consultant will ensure that the Services are provided as needed in the normal course of District's operations.

C. Consultant shall assign such additional consultants as needed to perform the Services set forth in a SOW. Consultant will ensure that the Services are provided as needed in the normal course of District's operations.

D. Because additional consultants shall remain employees of Consultant throughout the duration of this Agreement, Consultant will retain its employer responsibilities such as payroll and employee benefits and tax and social security withholding with regard to additional consultant.

E. Consultant shall carry general liability insurance coverage pursuant to Section 6. herein.

F. Consultant shall comply with District policies and procedures concerning workplace safety and conduct.

G. Consultant shall maintain in confidence the appropriate proprietary District information that is provided to District, or generated by Consultant, pursuant to the Services provided hereunder.

1.4 Duties of District. The District's obligations pursuant to this Agreement are as follows:

A. Designate an appropriate District contact at the Executive Leadership level or higher, as the on-site contact for Consultant and Consultant's management team to facilitate project progression, assign appropriate District employees to assist in; data collection, data validation, minutes assimilation and distribution, meetings, and others as deemed appropriate.

B. Provide the Consultant's management team with an orientation to District, its staff, facilities, policies and procedures with which Consultant will be expected and required to comply.

C. Authorize Consultant's management team to participate in meetings and on committees of District as reasonably necessary for the provision of Services.

D. Comply with all workplace safety regulations including, but not limited to, those promulgated by the Occupational Safety and Health Administration.

E. Retain ultimate responsibility for hiring, training, supervising, disciplining and terminating its employees.

F. Keep Consultant informed in a timely manner of all policies, events, plans and other issues that are relevant to the Services to be provided hereunder.

G. Establish appropriate priorities that relate to Services and communicate the same to Consultant. District recognizes that changes in such priorities may result in additional fees hereunder for additional staff or reordering other priorities to provide Services within current budgeted fees.

H. Carefully inspect and review all reports and other output by Consultant and notify Consultant of any incorrect reports or output within three (3) business days of receipt of reports or output. If District fails to so notify Consultant, it shall be deemed to have waived its rights and assumed all risks with respect thereto.

I. Assist and cooperate with Consultant in performing the Services, establishing best practices, complying with all other duties, express and implied, herein, and making available all resources needed to allow Consultant to successfully provide all Services.

1.5 Replacement of Consultant Personnel.

A. If District is dissatisfied with any Consultant employee engaged hereunder and desires that such employee be replaced, District shall so notify Consultant in writing, providing all pertinent reasons, and Consultant will provide a replacement acceptable to District as soon as practicable.

B. In the event Consultant terminates or reassigns any Consultant employee engaged hereunder, Consultant shall provide District as much advance written notice as possible and will provide a replacement acceptable to District as soon as practicable.

C. In the event of a change of a Consultant employee engaged hereunder for any reason, Consultant will make immediate provisions acceptable to District to ensure that District is provided with an acceptable transition so that there is no lapse or reduction in the Services provided hereunder.

1.6 Nondiscrimination. Consultant represents that it is an equal opportunity employer and that it shall not discriminate against any worker, employee, applicant for employment, or any member of the public, because of race, religion, color, national origin, ancestry, sex, age, sexual orientation, disability, marital status, domestic partner status, medical condition, or any other classification protected by federal or state law, or otherwise commit an unfair labor practice. Consultant's actions of non-discrimination shall include, without limitation, all activities related to initial employment, upgrading or promotion, demotion, transfer, recruitment or recruitment advertising, layoff, or termination.

2. FEES AND PAYMENTS.

2.1 Compensation. For Consultant's complete performance of all the Services required under this Agreement, District shall compensate Consultant in accordance with the attached Exhibit "A" SOW.

2.2 Invoices. Consultant shall deliver an invoice to District no later than the 10th day of each month for Services, any authorized Additional Services, or expenses performed or incurred for the prior calendar month.

A Each invoice shall identify the amount to be paid and contain a detailed breakdown of the Services and expenses according to the charges identified in the attached Exhibit "A" SOW.

B If District reasonably determines that Consultant's invoice lacks sufficient information, it shall be returned to Consultant, but in no event later than seven (7) days after receipt, accompanied by a written statement setting forth the basis for the District's determination.

2.3 Payment. The District shall remit payment for all amounts due to Consultant within thirty (30) days after receipt of invoices. In the event District disputes any portion of Consultant's invoice, it shall timely pay any undisputed amounts invoiced

and notify Consultant in writing of the specifics of any disputed amounts within thirty (30) days of its receipt of the invoice. The parties shall resolve the subject of any disputed amounts in accordance with Paragraph 13, Disputes. Any such dispute shall not relieve Consultant of its obligation to continue diligently performing the Services.

2.4 Payments Withheld. No deduction shall be made from the compensation due Consultant set forth on Consultant's invoice except for amounts disputed by District in a timely manner as provided in Paragraph 2.3. District shall be entitled to dispute amounts and withhold payment from all or any portion of an invoice and/or final invoice for this purpose, even if such dispute or objection was not made with respect to one or more earlier monthly invoices. Payment to Consultant shall not be withheld or made contingent upon receipt by District of offsetting reimbursement or credit from parties not within Consultant's reasonable control. District shall not withhold amounts from Consultant's compensation to impose a penalty or liquidated damages on the Consultant, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Consultant agrees or reasonably may be found liable for the amounts.

3. TERM.

3.1 Term of Agreement. The term of this Agreement shall run from the date this Agreement is fully executed until Consultant has satisfactorily completed the Services in the Pre-Phase 1 SOW and any authorized additional SOW services.

3.2 Termination for Convenience by District. District may at any time, in the exercise of its sole discretion, terminate this Agreement in whole or in part, with or without cause, by providing notice to Consultant of its intention to terminate the Agreement for convenience at least ten (10) days before the effective date of termination. So long as the Consultant is not in default under this Agreement at the time of such termination, District shall make an equitable adjustment to the compensation due Consultant taking into account the following:

A All compensation and Reimbursable Expenses due to Consultant for Services performed up to the effective date of termination.

B Consultant's actual and reasonable costs of termination.

C The amount of any advance payments made by District to Consultant.

D Any amounts owing by Consultant to District under the terms of this Agreement, including any amounts that may be withheld by District pursuant to Paragraphs 2.3 and 2.4.

Consultant hereby expressly waives any and all claims for damages and/or compensation arising under this Paragraph 3.2, except as set forth herein, in the event of such termination. District's right to terminate this Agreement for cause is described in Paragraph 11 of this Agreement.

4. INDEPENDENT CONTRACTOR.

District has retained Consultant to provide, and Consultant shall provide, the Services as an independent contractor. Consultant shall maintain exclusive direction and control over its employees and shall file all documents and pay all taxes required by any applicable federal, state, or local laws related to its hiring and compensation of such employees.

5. OWNERSHIP OF DOCUMENTS.

All documents prepared by Consultant in connection with the Services for submittal to District under this Agreement shall be owned by District.

6. INSURANCE.

Consultant shall procure and maintain, at its sole cost and expense, and at all times during the performance of the Services, policies of insurance providing coverage in the amounts and types set forth below, insuring against claims for professional liability, injuries to persons and/or damages to property which may arise out of or in connection with Consultant's negligent performance of the Services. Consultant shall not commence conducting the Services until it has provided District with satisfactory evidence that such policies have been procured and are in effect. The policies of insurance shall be obtained from an insurer authorized to do business in the State of California having a rating of at least A: VII or better as listed in Best's Insurance Guide. Proof of renewal shall be provided to District two weeks before any such policy of insurance expires during the term of the Agreement. To the extent permitted by law, Consultant's insurance policies shall be primary to any insurance or other coverage available to District, which shall be deemed excess to Consultant's policies of insurance and non-contributing. All deductible amounts under Consultant's policies of insurance are payable by Consultant and shall be in amounts approved by District. Each insurance policy required hereunder shall provide that coverage shall not be suspended, voided, reduced (other than by endorsement), or cancelled except on thirty (30) days written notice by certified mail, return receipt requested, to District (except 10 days notice if cancellation is due to non-payment of premium). The Commercial General Liability and Automobile policies of insurance shall name District as an additional insured. The policies of insurance shall not preclude Consultant from waiving the right of subrogation prior to a loss, and Consultant hereby waives all rights of subrogation against District. To the extent Consultant cannot procure occurrence policies of insurance, it shall procure insurance covering claims made as a result of the performance of this Agreement for not less than three years following the completion of performance of this Agreement. Consultant's agreements with Subconsultants shall each contain provisions making such Subconsultants subject to the same insurance requirements as required of Consultant under this Paragraph, including the requirement for Professional Liability insurance coverage, unless other requirements are approved by District in writing.

A Commercial General Liability Insurance with coverage limits of not less than Two Million Dollars (\$1,000,000.00) combined single limit per occurrence and an aggregate of Two Million Dollars (\$2,000,000.00) for products and operation hazard, contractual insurance, broad form liability, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.

B Professional Liability Insurance with coverage limits of not less than Two Million Dollars (\$2,000,000.00) covering acts, errors, and omissions and contractual liability. Such policy of insurance shall be maintained for a period of four (4) years following the completion of the Services.

C Automobile Liability Insurance providing coverage for vehicles used in connection with the performance of this Agreement, whether owned, hired, leased, or borrowed with limits not less than One Million Dollars (\$1,000,000.00) per claimant and One Million Dollars (\$1,000,000.00) per accident, for bodily injury and property damage.

D Worker's Compensation Insurance as required by the laws of the State of California.

7. INDEMNIFICATION.

Consultant agrees to defend, indemnify and hold the District, its governing body, directors, officers, employees, representatives, agents, successors and assigns (collectively the District Indemnities), harmless from and against any and all losses, liabilities, claims, causes of action or proceedings in any court or administrative forum, judgments, penalties, costs and expenses of whatever nature or kind, in law or equity (Indemnity Claims), incurred or suffered by the District Indemnities, or any of them, including Indemnity Claims arising by reason of any personal injury (including, without limitation, disease, injury, or death) or property damage (including loss, loss of use, or damage), to the extent the same arise out of or in connection with the negligent act(s) or omission(s), recklessness, or willful misconduct of Consultant, its officers, employees, subcontractors, representatives, agents, successors or assigns related to the performance of this Agreement. District shall promptly notify Consultant of its receipt of any claim made against the District by a third party relevant to this Paragraph and/or this Agreement. For any loss or liability brought against the District Indemnities by any employee of the Consultant, any additional consultant, anyone directly or indirectly employed by them or anyone for whose acts any of them may be liable, the indemnification obligations under this Paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Consultant or any subconsultant, or other persons, as appropriate, under worker's compensation acts, disability benefit acts, or other employee benefit acts. The provisions of this Paragraph shall survive any termination of this Agreement.

8. PROTECTION OF CONFIDENTIAL INFORMATION.

Prior to and during the course of the performance of this Agreement, Consultant has received, and may receive, written or verbal information from District, its representatives or agents related to the Services not in the public domain. Such information shall be identified by District and may include District's financial information, know how, trade secrets, and other proprietary and confidential information. In addition, Consultant may generate information, reports, or other documents on behalf of District relevant to the Services based on District's confidential and proprietary information, and Consultant agrees to treat the same as the confidential information of District in like manner. Consultant agrees that neither it nor its officers, employees, representatives, agents, successors or assigns will disclose any of such confidential information to any third party or use the same in any manner without the prior written consent of District. Moreover, Consultant agrees to safeguard such proprietary and confidential information from unauthorized disclosure and/or use using the same degree of care it uses to protect its own proprietary and confidential information, but not less than a reasonable standard of care. If Consultant is served with a subpoena or similar document under law or regulation requiring the production of documents or information which it believes constitutes or may constitute District's confidential information under this Paragraph, Consultant will immediately notify District in writing and provide a copy of the subpoena to District in sufficient time to allow the District to attempt to quash, or take other action in relation to, the subpoena or other similar document.

9. NOTICE.

All notices to be given under this Agreement shall be in writing and shall be deemed effective upon receipt when personally served or two business days after mailing by certified mail, return receipt requested, to the following addresses:

To: District
Fallbrook Regional Health District
Attention: Rachel Mason, Executive Director
1636 E. Mission Road
Fallbrook, California 92028

To: Consultant
Freeman White, Inc.
Attention: Michelle Mader, Principal
And or Debbie Jacobs, Director
101 W. Broadway, Suite 1240
San Diego, California 92101

District or Consultant may, from time to time, change the address and/or persons to which notices will be sent by giving notice to the other party in the manner provided in this Paragraph.

10. DISTRICT DESIGNATED REPRESENTATIVE.

The District designated representative shall have full authority to act for the District on all matters under this Agreement. The District's Chief Executive Officer (CEO) shall be the District's designated representative. The CEO may delegate all or some of his authority to another person upon written notice to Consultant.

11. TERMINATION FOR CAUSE BY DISTRICT.

11.1 Events of Default. Each of the following occurrences constitutes an Event of Default by Consultant under this Agreement:

A Any representation of Consultant set forth in this Agreement, or otherwise delivered to District pursuant to this Agreement, which is false in any material respect when so made or furnished;

B Consultant's material failure to perform any of its obligations under this Agreement.

11.2 District's Remedies. Should Consultant fail to perform any of its obligations under this Agreement, or otherwise fail to complete the Services within the time prescribed by this Agreement, Consultant shall be liable to District for the actual damages incurred. If an Event of Default occurs and continues beyond ten (10) days (or such longer period as District in its reasonable discretion, may determine if such failure is not capable of being cured within such 10-day period) after the date on which written notice of the Event of Default has been given to Consultant by District (Cure Period), then District may exercise any right, power or remedy available to it under this Agreement, or otherwise available at law or in equity and has, in particular, without limiting the generality of the foregoing, the right to terminate this Agreement upon written notice to Consultant, in which event District has no further obligations hereunder or liability to Consultant except as to payment for Services actually received and accepted by District through the effective date of termination, subject to set off of any claims of District against Consultant for failure to perform the Services. No courses of dealing on the part of District or delay or failure on the part of District to exercise any right will operate as a waiver of such right or otherwise prejudice District's rights, powers or remedies. District's decision to terminate this Agreement is not subject to claim or dispute under Paragraph 13.

11.3 Flow Down to Consultants' Subconsultants. Consultant shall include comparable provisions giving effect to this Paragraph in its contracts with Subconsultants.

12. REMEDIES NOT EXCLUSIVE.

No right or remedy in the Agreement conferred on District is exclusive of any other right or remedy provided or permitted under this Agreement, law, or in equity, but each is

cumulative of every other right or remedy given in the Agreement or now or hereafter existing at law or in equity, and may be enforced concurrently or from time to time.

13. DISPUTES.

All Claims arising under, related to or in connection with the terms of this Agreement or its interpretation, whether involving law or fact or both, including matters concerning compensation and all claims for alleged breach of contract, shall first be presented to the District's Designated Representative. All claims and disputes which can not be resolved, by discussion with the District's Designated Representative the parties shall first try in good faith to settle the claim or dispute by mediation under the rules of the American Arbitration Association before resorting to arbitration or other legal remedy.

14. CONSEQUENTIAL DAMAGES.

The District and Consultant waive, and in no event shall either party be liable in contract, tort, strict liability, warranty, or otherwise for any, special, indirect, incidental, or consequential damages arising out of or in connection with this Agreement, even if such damages were foreseeable. Without in any way limiting the generality of the foregoing, this mutual waiver is applicable, without limitation, to all special, indirect, incidental, and consequential damages due to either party's termination or suspension of this Agreement.

15. PERSONAL LIABILITY.

The parties acknowledge and agree that the directors, officers, and employees of the District shall have no personal liability under this Agreement; and, that the shareholders, directors, officers, and employees of Consultant shall have no personal liability under this Agreement, except to the extent the "corporate veil" may be pierced under California law.

16. MISCELLANEOUS PROVISIONS.

16.1 Venue. Venue shall lie only in the federal or state courts in the County of San Diego, State of California.

16.2 Modification. This Agreement may not be altered in whole or in part except by a modification, in writing, executed by all the parties to this Agreement.

16.3 Entire Agreement. This Agreement, together with all the Schedules attached to this Agreement, contains all representations and the entire understanding between the parties with respect to the subject matter of this Agreement. Any prior correspondence, memoranda, or agreements, whether or not such correspondence, memoranda, or agreements are in conflict with this Agreement, are intended to be replaced in total by this Agreement and its Schedules.

16.4 Assignment. Consultant shall not be entitled to assign all or any portion of its rights or obligations contained in this Agreement without obtaining the prior written consent of the District. Nothing in this Agreement shall obligate the District

to give such consent. Any purported assignment without the District's prior written consent shall be void.

16.5 Binding Effect. This Agreement shall inure to the benefit of and be binding upon the parties and their respective purchasers, successors, heirs, and assigns.

16.6 Unenforceable Provisions. The terms, conditions, and covenants of this Agreement shall be construed whenever possible as consistent with all applicable laws and regulations. To the extent that any provision of this Agreement, as so interpreted, is held to violate any applicable law or regulation, the remaining provisions shall nevertheless be carried into full force and effect and remain enforceable.

16.7 Representation of Capacity to Contract. Each party to this Agreement represents and warrants that he has the authority to execute this Agreement on behalf of the entity represented by that individual.

16.8 No Waiver. No action or failure to act by District or Consultant shall constitute a waiver of any right or duty afforded under this Agreement, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach hereunder, except as may be specifically agreed upon in writing.

16.9 Counterparts. This Agreement and any amendments to this Agreement may be executed in multiple counterparts, each of which shall be deemed an original and all of which together shall constitute one agreement. An executed version of this Agreement and any amendments which has been transmitted by facsimile shall be deemed to be an original.

This Agreement is entered into in San Diego County, California.

Fallbrook Regional Health District

Freeman White, Inc.

By: _____

By: _____

Rachel Mason,
Executive Director

Dated: _____

Dated: _____

EXHIBIT "A"

Fallbrook Regional Health District
 Community Health & Wellness Center
 Pre-Phase 1 Discovery
 Hours by Activity

		Hours	Fees*
Step 1	Detailed Review of Information Collected to-Date	60	\$ 19,500
	Understand the process of the planning efforts to-date, including how information was collected, who provided the information and who collected the information	4	\$ 1,300
	Review the substance of the information collected to-date, including the reliability, validity and relevance	24	\$ 7,800
	Determine alignment of community health "wants" versus "needs" based on an understanding of the demographics profile and disease prevalence	16	\$ 5,200
	Interview 6 community-based organizations selected by the Board to hear their perspectives on the current and future health needs of the community	8	\$ 2,600
	Meet 1-on-1 with each of the Board members to understand their perspective of the strengths and weaknesses of the prior planning efforts and what needs to be done to move the project forward	8	\$ 2,600
Step 2	Identification of Additional Information Needed and Approach to Phase 1	32	\$ 10,400
	Identify gaps in the information collected relative to geographies, ethnicities, demographics, content relevance, content scope, etc.	16	\$ 5,200
	Develop a "strawman" approach to Phase 1 to fill in the information gaps to allow for the development of a comprehensive description of community programming and service needs and priorities across the District	16	\$ 5,200
Step 3	Board Facilitated Session to Review and Reach Consensus on Phase 1 Approach	32	\$ 10,400
	Develop summary report to summarize assessment of the information collected to-date, gap relative to information needed and "strawman" approach to fill in the additional information need	16	\$ 5,200
	Execute facilitated Board work session to come to consensus on an approach to collect/synthesize the additional information needed to inform the community programming and service needs	16	\$ 5,200
Step 2	Identification of Additional Information Needed and Approach to Phase 1	12	\$ 3,900
	Modify and finalize the approach to move the project forward based on the direction provided by the Board	4	\$ 1,300
	Document the Phase 1 approach in a Statement of Work to include a detailed discussion of the scope and commensurate fees.	8	\$ 2,600
\$ 325	*Weighted hourly rate of the Catalyst Team	136	\$ 44,200

