



MINUTES
Board of Directors Meeting
January 11, 2023, 6:00 p.m.
Hybrid Meeting at Administrative Office,
1st Floor Community Room, 138 S. Brandon Rd., Fallbrook

In accordance with California Government Code Section 54953 teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Director Bill Leach called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. In attendance: Directors Bill Leach, Barbara Mroz, Jennifer Jeffries, Terry Brown, and Mike Stanicek. CEO Rachel Mason, Accountant Susan Woodward, Legal Counsel Jeffrey Scott, and Property Manager Roy Moosa. Staff members and associates: Executive Assistant Raquel Williams, Administrative Officer Judith Oswald, Community Health & Wellness Center Administrator Theresa Geracitano. Tomedes translator, Foundation for Senior Care Executive Director Patty Sargent, and members of the public.

B. APPROVAL OF THE AGENDA

Action: It was moved by Director Jeffries seconded by Director Mroz to approve the agenda as presented.

Motion carried by the following roll call vote (0-0) – No vote needed since all are in attendance

Table with 2 columns: Name and Vote. Rows include Director Mroz, Director Jeffries, Director Brown, Director Stanicek, and Director Leach, all with 'Aye' votes.

C. PUBLIC COMMENTS - ANNOUNCEMENT

None

D. GRANTEE PRESENTATION – FOUNDATION FOR SENIOR CARE

Executive Director at Foundation for Senior Care, Patty Sargent, provided presentation about the services that are provided by this organization. She shared the history of the Foundation, and how it has developed over the years. In its current format, the non-profit has profound impacts on the senior population of Fallbrook, Bonsall, De Luz and Rainbow. She highlighted programs such as Door-through-Door, and their Care Advocates. She detailed their partnership with North County Fire Protection District and how prior grant moneys have assisted in their goal of providing care and transportation while keeping their focus on compassion, connection, and community.

Directors Brown, Mroz, and Stanicek asked questions about funding and how those resources are utilized. Director Leach commended the Foundation for Senior Care for all the wonderful work they do in the community.

E. CONSENT ITEMS

- E1. Minutes of December 7, 2022, Finance Committee Meeting
 - E2. Minutes of December 14, 2022, Board of Directors Meeting
 - E3. Consideration of Resolution 458 – Re-Ratifying the State of Emergency and Re-Authorizing Remote Teleconference Meetings
- Action:** It was moved by Director Mroz seconded by Director Brown to approve the Consent Items as presented.

Motion carried by the following roll call vote (5-0)

Director Mroz	Aye
Director Jeffries.....	Aye
Director Leach	Aye
Director Brown	Aye
Director Stanicek	Aye

F. REPORTS/POSSIBLE ACTION

- F1. Finance Committee – Directors Brown and Jeffries
Committee Chair Terry Brown reviewed the November 2022 Financials.
Disclosures: The investments of the district are in compliance with the District’s 2022-23 Investment Policy. The balances in the District’s investment accounts give the District the ability to meet its expenditure requirements for the next eighteen (18) months.
Discussion ensued about the annual audit that has not been completed and how this relates to the Financial Transaction Report that is due to State Controller’s office by January 31st.
- F2. Wellness Center Administrator - Theresa Geracitano
Wellness Center Administrator Theresa Geracitano informed the board on the total number of events occurring at the Community Health & Wellness Center (CHWC). There were 72 events of which 52 were available to the public. She emphasized new groups such as Good Dogs which is an organization that focuses on service dogs for autistic children. The Diabetic Prevention Program was also discussed as our Programs Coordinator Bianca Heyming will take part in the training.
The new position of Resource Navigator has been filled and Katia Elizondo-Márquez will be joining the team in February.
- F3. Chief Executive Officer – Rachel Mason
CEO Rachel Mason provided update on covid, then summary on Taylor Design cost estimates which will be discussed in greater detail at the upcoming Board Workshop. Regarding Community Health Contracts, the site visits will be coordinated by Executive . Assistant Raquel Williams. CEO Mason indicated the Board Portal is nearing its launch . date and this will also be covered in further detail at the Board Workshop. Lastly the accounting chart of accounts will be reset to better align these with our current operations
- F4. General Counsel – Jeffrey Scott
Legal Counsel Jeff Scott provided response to Chairman Bill Leach’s questions. Chairman Leach had a few questions on rules regarding the expenditure of funds before the Board workshop about the development of the CHWC. Legal Counsel stated that expenditure of district funds is subject to constitutional and statutory laws, provided in-depth answer to each of the five questions posed about holding funds in perpetuity, expenditures, pitfalls, and examples of legal difficulties experienced by other Healthcare districts when making financial decisions.

G. DISCUSSION/POSSIBLE ACTION ITEMS

- G1. Consideration of Grant Policy Fiscal Year 2023/2024 – Rachel Mason

CEO Rachel Mason brought the annual renewal of the Community Health Contract Grant Policy for approval.

Action: It was moved by Director Jeffries seconded by Director Brown to adopt the Grant Policy for FY 23-24

Motion carried by the following roll call vote (5-0)

Director Mroz	Aye
Director Jeffries.....	Aye
Director Leach	Aye
Director Brown	Aye
Director Stanicek	Aye

G2. Discussion of Wellness Center Development Budget - Chairman Leach and CEO Mason indicated this is an opportunity to allow Board members to discuss CHWC development budget. Chairman Leach stated the Board should be provided opportunity to discuss the dollar amount that is available to fund the development. Discussion ensued about the consultants that have been utilized to provide reports for the development of programming that best serves our community.

G3. Update LAIF Access Authorization – Rachel Mason
 CEO Rachel Mason stated we need approval to change the signer on the accounts. With Director Terry Brown serving as Treasurer, we are seeking approval to add him to LAIF, CalTrust, and Pacific Western.

Action: It was moved by Director Mroz seconded by Director Jeffries to add Director Terry Brown as a third signer on our LAIF, Cal Trust, and Pacific Western accounts.

Motion carried by the following roll call vote (5-0)

Director Mroz	Aye
Director Jeffries.....	Aye
Director Leach	Aye
Director Brown	Aye
Director Stanicek	Aye

G4. Update CALTRUST Access Authorization – Rachel Mason
 CEO Rachel Mason stated we need approval to change the signer on the accounts. With Director Terry Brown serving as Treasurer, we are seeking approval to add him to LAIF, CalTrust, and Pacific Western.

Action: It was moved by Director Mroz seconded by Director Jeffries to add Director Terry Brown as a third signer on our LAIF, Cal Trust, and Pacific Western accounts.

Motion carried by the following roll call vote (5-0)

Director Mroz	Aye
Director Jeffries.....	Aye
Director Leach	Aye
Director Brown	Aye
Director Stanicek	Aye

G5. Update Pacific Western Access Authorization – Rachel Mason
 CEO Rachel Mason stated we need approval to change the signer on the accounts. With Director Terry Brown serving as Treasurer, we are seeking approval to add him to LAIF, CalTrust, and Pacific Western.

Action: It was moved by Director Mroz seconded by Director Jeffries to add Director Terry Brown as a third signer on our LAIF, Cal Trust, and Pacific Western accounts.

Motion carried by the following roll call vote (5-0)

Director Mroz	Aye
Director Jeffries.....	Aye
Director Leach	Aye
Director Brown	Aye
Director Stanicek	Aye

G6 – LAFCO Board

CEO Rachel Mason indicated that this item is on the Agenda to gauge interest from board members about being nominated to sit on the LAFCO Board. There were no interested board members

H. COMMENTS BY MEMBERS OF THE PUBLIC ON ITEMS NOT ON THE AGENDA

None

I. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

I1. Other Director/Staff discussion items

I1a. Item(s) for future board agendas

I1b. Announcements of upcoming events:

- See the District website event calendar at

<https://www.fallbrookhealth.org/community-health-wellness-center>

***All meetings are Hybrid unless otherwise noted**

Facilities Committee – 3rd Wednesday, January 18, 2023, at 2:00pm.

Strategic Planning Committee - 3rd Wednesday, January 18, 2023, at 5:30pm.

Board Training & Strategic Planning Workshop – Saturday, January 21, 2023, from 10:00am to 2:00pm

Governmental and Public Engagement Committee – 4th Wednesday, January 25, 2023, at 5:30pm

Finance Committee - 1st Wednesday, February 1, 2023, at 4:30pm

I2. **Next Board of Directors Meeting** – 2nd Wednesday, **February 8, 2023**, 6:00pm

J. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:51 p.m.

Bill Leach, Board Chair

Board Secretary/Clerk

DRAFT