

Fallbrook Regional HEALTH DISTRICT

MINUTES
REGULAR BOARD MEETING
Wednesday, July 11, 2018, 6:00 p.m.
Fallbrook Public Utilities District, 990 E. Mission Rd., Fallbrook

Present: Directors Gordon Tinker, Howard Salmon, Stephen Abbott, Barbara Mroz and Bill Leach.
Also present: CEO Bobbi Palmer and Legal Counsel Blaise Jackson.

A. CALL MEETING TO ORDER – PLEDGE OF ALLEGIANCE

President Tinker called the meeting to order at 6:12 p.m.

B. ADDITIONS TO AGENDA

None

C. BOARD MEMBER AND PUBLIC COMMENTS

None

D. CONSENT ITEMS

- D1. Approval of May 2018 Financial Statements
- D2. Minutes of June 6, 2018 Finance Committee Meeting
- D3. Minutes of June 12, 2018 Special Board Meeting
- D4. Minutes of June 13, 2018 Regular Board Meeting

There were no Consent Items pulled for discussion.

Action: It was moved by Director Salmon, seconded by Director Abbott to approve the above listed Consent Items as presented.

Motion Carried: 5-0 by roll call vote.

E. REPORTS

- E1. Finance Committee – Committee of the Whole, Chair: Director Mroz
Committee Chair Barbara Mroz presented the report for the meeting of July 5, 2018. May 2018 financials were reviewed and in overview determined that operations were within normal ranges with explanations for variances readily identified. The Local Agency Investment Fund (LAIF) balance totaled \$1,465,604.92 in May. The account balance in CalTRUST for May was \$6,716,824.88. Property Tax Revenue through May 2018 totaled 1,852,041.98, having received \$31,291.34 in May. Another matter taken up by the Finance Committee was discussion of revising the Meeting Compensation Guidelines to better reflect current education options available to Directors.
Recommendation: The Finance Committee recommended that the policy regarding Meeting Compensation Guidelines be revised and brought to the Board for consideration.
- E2. Gov't/Public Relation/Community Relations Committee – Directors Salmon and Tinker
None
- E3. Facilities/Strategic Planning Committee – Directors Abbott and Salmon
None
- E4. Chief Executive Officer – Bobbi Palmer MBA MSW
CEO Bobbi Palmer provided her report on the status of Phase 1 outcomes. Collective Impact: Sustain Action and Impact, requires that stakeholders pursue prioritized areas for action in a coordinated way, systematically collect data, and put in place sustainable processes that enable active learning as we track progress toward a common goal.

The County of San Diego is offering 6 sessions of “Managing Chronic Pain” to our residents in English, followed by 6 sessions in Spanish. This is taking place at the location of what will be our wellness center. The District Board of Directors approved \$910,416 for Community Health Contracts with emphasis on prevention and health specific services. The integration of service delivery at the wellness center along with the alignment of the Blue Zones Project will facilitate well-being improvement designed to help make healthier choices easier by encouraging changes to communities that lead to healthier options. Creating an effective infrastructure that allows organizations to work together is under way. A community health calendar is being developed which will streamline existing collaborations, community health contracts with the concept “Health Under One Roof.” A kick-off ground breaking event is being planned for September 5th.

E5. General Counsel – Blaise Jackson

Counsel said he anticipates having comments under subsection F. In addition, he will not be able to attend the board meeting in August. His partner Jeff Scott, Esq. will attend in his absence.

F. DISCUSSION/ACTION ITEMS

F1. Consideration and Adoption of Policies and Procedures Manual Additions

Counsel Blaise Jackson said these items had been brought to the Board at the last meeting and now includes a requested inclusion from Director Salmon. Other than that, they are the same as had been presented last month. There was no further discussion since board members had reviewed the Policy & Procedure Manual additions.

Action: It was moved by Director Salmon, seconded by Director Mroz to approve the adoption of the additions to the Policy & Procedure Manual as presented.

Motion carried: 5-0

F2. Review of Board Stipend Compensation Policy

Counsel provided a review of the current policy approved in 2009. A question had been raised regarding webinars and seminars currently provided by ACHD or CSDA.

Discussion ensued. There was consensus to consider this item at the next meeting and Counsel will draft an update to the current policy for the Board members consideration after first providing it to the Finance Committee for review.

F3. Consideration and Adoption of Resolution No. 422 – Annual Statement of Investment Policy for FY 2018-2019 – First Reading

Counsel said it is customary for the Board to periodically adopt the Annual Statement of Investment. He drafted Resolution No. 422 for that purpose and this is the first reading. There was consensus that the Resolution be considered by the Finance Committee for its recommendation to the full board at the next meeting.

F4. Consideration and Possible Adoption of Memorandum of Understanding with MedPlus Urgent Care Extended Hours Contract Services

Counsel said the Board had previously recommended an extension to the MOU for Urgent Care Services operated as A+ Urgent Care by Dr. Kimes and Dr. Skeoch. Since then, Dr. Skeoch has taken over full responsibility for the Fallbrook facility and changed the name to MedPlus Urgent Care. Director Salmon expressed concern that it would now be a free-standing facility without the support of the other urgent care facilities owned by Dr. Kimes. There was further discussion regarding reference in the MOU to the “UCC” and the concern that it might give the impression that the building would belong to Dr. Skeoch and that the wording should be made clear. Following discussion, it was agreed to change the word “building” to “location”.

Action: It was moved by Director Abbott, seconded by Director Salmon to approve the MOU with the recommended wording change.

Motion carried: 5-0

F5. 2018-2019 Operational Budget

Director Salmon recommended that this budget be considered at the next Finance Committee meeting for any recommendations by the Committee. Discussion ensued and there was consensus to refer this item to the Finance Committee.

G. ITEMS FOR SUBSEQUENT MEETINGS

G1. Other Director/Staff discussion items

G1a. Item(s) for future board agendas - None

G1b. Announcements of upcoming events:

- Community Collaborative for Health & Wellness Committee (CCH&W) meeting – Monday, July 16, 9:00-10:30am, Fallbrook Public Utility District Board Room
- **ACHD 2018 Wellness Summit** – July 26, Sacramento.
- NCCCHI meeting – 1st Wednesday, August 1, 2:00-3:00pm
- Finance Committee meeting – 1st Wednesday, August 1, 5:00pm Fallbrook Regional Health District Board Room, 138 S. Brandon Rd.
- Woman of Wellness – Thursday, August 1, 6pm – Fallbrook Library
- **ACHD 66th Annual Meeting** – September 12th-14th Pismo Beach.
- **2018 CSDA Annual Conference & Exhibitor Showcase** – Monday, September 24th-27th Indian Wells.
President Tinker recommended that board members attend the ACHD Annual Meeting in September.

G2. Next Regular Board meeting – Wednesday, August 8, 2018, Fallbrook Public Utility District Board Room

H. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:40 p.m.



Gordon Tinker, President



Board Clerk/Secretary