



**MINUTES
FALLBROOK HEALTHCARE DISTRICT
REGULAR BOARD MEETING**

**Wednesday, November 9, 2016, 6:00 p.m.
Fallbrook Public Utilities District, 990 E. Mission Rd., Fallbrook**

A. CALL MEETING TO ORDER – PLEDGE OF ALLEGIANCE

President Gordon Tinker called the meeting to order at 6:12 p.m.
Board members present: Gordon Tinker, Barbara Mroz, Dr. Frank Winton and Stephen Abbott. Director Howard Salmon was out of town and unable to teleconference.
Also present: Executive Director Bobbi Palmer, Legal Counsel Blaise Jackson and Accountant Kathy Bogle.
President Tinker led the Pledge of Allegiance.

B. ADDITIONS TO AGENDA

There were no additions to the agenda.

C. BOARD MEMBER AND PUBLIC COMMENTS

There were no requests for comments.

D. PRESENTATION

D1. Community Health Systems Inc.: Jack E. Johns Fallbrook Family Health Center
A framed photograph of all of the volunteers at the 2016 Prostate Cancer Screening Event held at the Jack E. Johns Fallbrook Family Health Center in September was presented to Jack Johns. Mr. Johns is CEO of CHS, Inc.CA, which operates several health centers in Southern California (including the Fallbrook Family Health Center). Fallbrook Healthcare District chose to recognize Mr. Johns for his many years of providing health services and working collaboratively with Fallbrook Healthcare District. Mr. Johns provided a brief update, noting that their patient care visits increased to 30,000 annually and now includes behavioral health services. Mr. Johns' wife, Mary, and members of his staff in attendance were also introduced.

E. CONSENT ITEMS

E1. Minutes of October 12, 2016 Regular Board Meeting

E2. Approval of September 2016 Financial Statements

Discussion: There was no request by any Director to pull an item for discussion.

Action: Director Mroz moved and Director Abbott seconded to approve the consent items as presented. Motion carried (4-0).

F. REPORTS

F1. Finance Committee – Director Salmon and Mroz

In the absence of Chairman Salmon, Finance Committee member Barbara Mroz provided the Finance Committee report. She reviewed the Financial Statements and the LAIF and Cal-Trust accounts. (See attached)

F2. Community Healthcare Programs Committee – Directors Mroz and Abbott

Director Mroz said at the November Woman of Wellness (WOW) event and Acupuncturist Randall Wegener presented "Healing the Modern Woman with Ancient Medicine" and answered many questions from the audience. No event will take place in December; the next event is scheduled for January 5, 2017.

- F3. Gov't and Community Relations Committee – Directors Tinker and Salmon
 Committee Chair Gordon Tinker noted that Executive Director Bobbi Palmer serves on an ACHD advisory committee which has been meeting with the Little Hoover Commission. This Commission was created in 1962 and has been called into action several times. This time they were called into action to again look at Special Districts in relation to each District's role and relevance. Recently, Ms. Palmer attended and addressed the Little Hoover Commission meeting in Sacramento, providing specific examples of FHD's role and relevance in our communities.
- F4. Facilities Committee – Director Tinker and Winton
 Committee Chair Gordon Tinker noted that the Executive Director in her review of contracts had arranged to cut in half the cost of landscaping services.
- F5. Long Range Planning Committee – Directors Salmon and Winton
 No report
- F6. Executive Director – Bobbi Palmer
 Executive Director Palmer reviewed her report which included various activities and screenings facilitated by the North County Communities Collaborative Health Initiative (NCCCHI). This seven-member collaborative consists of a college, CSUSM, and the following local non-profit organizations: Fallbrook Smiles; Fallbrook Family Health Center; the Senior Center; the Foundation for Senior Care; the Fallbrook Food Pantry and Fallbrook Healthcare District (a special district). The RN students from CSUSM volunteer at these entities or work in conjunction with them to provide health services to agricultural workers and education for students at the local schools. She reviewed community engagements in which FHD participated, e.g. North County Fire Prevention Open House and the Halloween Festival. Lastly, Ms. Palmer reviewed her attendance/participation in events related to legislative advocacy, e.g. Little Hoover Commission – Advisory Committee Hearing in Sacramento and Congressman Hunter's Small Roundtable Community Leaders Forum.
- F7. General Counsel – Blaise Jackson
 Legal Counsel Blaise Jackson deferred his comments to Discussion/Action items and Closed Session.

G. DISCUSSION/ACTION ITEMS

- G1. Draft of Compensation Policy for ACHD Certification
 The Executive Director said this policy is required for ACHD certification. FHD has applied for this certification, which is valid for three (3) years and represents that the District meets the specific qualifications for certification. (See attached MEMO to Board of Directors.) Twelve healthcare districts have received this certification to date. Legal Counsel drafted the policy (which is attached). Following review, the Board determined to take action.
Action: On motion duly made by Director Abbott, seconded by Director Winton, the Board approved the Compensation Policy for Executive and Key Employees as presented. Motion carried (4-0).
- G2. Extended Hours Urgent Care Support Agreement
Discussion: Dr. Coen had joined the meeting and President Tinker asked him if he wanted to address the Board. He had submitted and redistributed a communication to the Board stating his position regarding urgent care services he continues to provide in the community. Discussion ensued regarding Dr. Coen's providing of both family practice and urgent care services, as well as

discussion regarding service to Medi-Cal and Medi-Cal HMO patients. In addition, there was discussion of the history of the need for emergency/urgent care services caused by the closure of the hospital.

Executive Director Palmer presented a recommendation that the Board consider continuing to provide operational support for the extended hours services provided by A+ Urgent Care, at a monthly cost not to exceed \$10,000.00, to provide extended hours services on Monday – Friday from 5 pm – 7 pm; with Saturday – Sunday and Holidays from 9 am – 2 pm.

Further discussion ensued regarding continuing support for urgent care services and the need for A+ to provide adequate and timely information as requested by the District.

Recommendation: Legal Counsel was directed to draft an agreement and bring it to the next meeting for consideration.

- G3. Medical Liquidation Services – Centurion Service Group
Executive Director Bobbi Palmer said Centurion Service Group (“CSG”) had previously inventoried the equipment of the hospital and also responded to the RFP for Medical Equipment Liquidation. The proposal was included in the meeting packet for consideration.
Action: Director Mroz moved and Director Abbott seconded to approve the proposal received from CSG for liquidation of equipment and move forward with negotiating a contract with CSG . Motion carried (4-0).

- G4. JPA Palomar Health
After meeting with representatives from Palomar Health, it was concluded that the JPA’s intended role was met and there is not a need for the JPA at this time. If a need for services provided by another healthcare district is identified, it can be facilitated through a Memorandum of Understanding (MOU).

Action: It was moved by Director Abbott, seconded by Director Mroz to initiate termination of the JPA with Palomar Health. Motion carried (4-0).

H. ITEMS FOR SUBSEQUENT MEETINGS

- H1. Other Director/Staff discussion items
H1a. Item(s) for future board agendas
No recommendations
H1b. Announcements of upcoming events:
• Fallbrook Christmas Parade – Saturday, December 3, 5:00pm,
Downtown Fallbrook
H2. Next Regular Board meeting – Wednesday, December 14, 2016, Fallbrook
Public Utility District Board Room

I. CLOSED SESSION

- I1. CONFERENCE WITH REAL ESTATE NEGOTIATOR REGARDING SALE OF REAL PROPERTY PER GOVT CODE 54956.8 -Conference shall include Price and Terms.
District Negotiator: Travis Ives
APN #s 105-811-01 and 103-246-51. (Former Hospital Property – 624 Elder Street/138 Brandon Road)”

I2. PERSONNEL MATTERS PURSUANT TO GOVERNMENT CODE SECTION 54957 -
Evaluation of Executive Director

The Board adjourned to Closed Session at 7:35 p.m.

J. **RETURN TO OPEN SESSION**

The Board reconvened into Open Session at 7:53 p.m.

During Closed Session the following action was taken: No action was taken on the Real Estate Matter (I1). The Board discussed the performance of the Executive Director in Closed Session (I2).


Director Tinker advised that the Board was generally pleased with Ms. Palmer's first year of performance, and made a motion to adjust Ms. Palmer's annual compensation by four (4) percent, effective February 1, 2017. Director Salmon seconded. The motion carried unanimously.

K. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:53 p.m.



Gordon Tinker, President



Stephen Abbott, Secretary