



**MINUTES
REGULAR BOARD MEETING
Tuesday, November 9, 2021, 6:00 p.m.**

In accordance with California Government Code Section 54953 teleconferencing will be used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 6:07 p.m. and led the Pledge of Allegiance.

In attendance: Directors Jennifer Jeffries, Barbara Mroz, and Howard Salmon. Director Kate Schwartz joined the meeting at 6:15 p.m. CEO Rachel Mason and Counsel Jeffrey Scott.

Staff and associates: Theresa Geracitano, Judith Oswald, Tracy Rosalee, Linda Bannerman, Pamela Knox, Roy Moosa, Dani Vargas, and Sue Woodward. Public attending: Susan Liebes, Paulette Pagani, Ross Pike, Michelle O'Connor and Tom Frew.

B. APPROVAL OF THE AGENDA

Action: It was moved by Director Jeffries, seconded by Director Mroz to approve the agenda as presented.

Motion carried by the following roll call vote (3-2 absent)

Director Jeffries	Aye
Director Mroz	Aye
Director Salmon	Aye
Director Schwartz	Absent
Director Ortiz	Absent

C. PUBLIC COMMENTS

None

D. CONSENT ITEMS

- D1. Approval of August 2021 Financial Statements
- D2. Minutes of October 6, 2021 Finance Committee Meeting
- D3. Minutes of October 13, 2021 Regular Board Meeting
- D5. Minutes of October 20, 2021 Strategic Planning Committee Meeting
- D4. Minutes of October 27, 2021 Gov't & Public Engagement Committee Meeting
- D6. Minutes of October 28, 2021 Facilities Committee Meeting

No items were pulled for further discussion.

Action: It was moved by Director Mroz, seconded by Director Jeffries to approve the Consent Items as present.

Motion carried by the following roll call vote (3-2 absent)

Director Jeffries	Aye
Director Mroz	Aye
Director Salmon	Aye
Director Schwartz	Absent
Director Ortiz	Absent

E. REPORTS/POSSIBLE ACTION

E1. Finance Committee – Directors Jeffries and Mroz

Recommendation: That the board approve the transfer of \$22,000 from the LAIF Community Investment Fund account to the Operating account to cover expenses of \$21,506.43

Chair Jeffries said the Finance Committee recommended the approval of \$22,000 be transferred from the LAIF Community Investment Fund account to the Operating account to cover expensed of \$21,506.43. A majority of this amount was provided to grant partners.

Action: It was moved by Director Jeffries, seconded by Director Mroz to approve the transfer of \$22,000 from the LAIF Community Investment Fund account to the Operating account.

Motion carried by the following roll call vote (3-2 absent)

Director Jeffries	Aye
Director Mroz	Aye
Director Salmon	Aye
Director Schwartz	Absent
Director Ortiz	Absent

(At this time Director Schwartz joined the meeting.)

Chair Jeffries reviewed the financial reports for the month of August 2021. Discussion ensued with no issues noted.

Disclosures: The investments of the District are in compliance with the District's 2021-22 Investment Policy. The balances in the District's investment accounts give the District the ability to meet its expenditure requirements for the next eighteen (18) months.

E2. Strategic Planning Committee – Directors Jeffries and Salmon

Chair Jeffries said the committee continued discussion of the grantee review process for the next year. She noted all members of the Board will review and score all applications. Early next year a workshop for the Board will be held to assure each member has a clear understanding of the scoring process. In addition, an earlier timeline is planned for the deadlines in the grant program. There was also discussion regarding upcoming programs at the Community Health & Wellness Center (CHWC).

E3. Gov't and Public Engagement Committee – Directors Schwartz-Frates and Ortiz

Chair Schwartz reviewed national, state and county COVID-19 updates noting vaccine is now available for children 5-11. A digital copy of vaccination records is available at <https://myvaccinerecord.cdph.ca.gov>. Booster shots are now available for Pfizer, Moderna or Johnson & Johnson vaccines and it was recommended to talk with personal physicians to see if getting an additional dose is right for you. Shots can be booked at <https://myturn.ca.gov>.

Updates were provided regarding zone-based elections, telehealth and early treatment for COVID-19 and post-exposure prophylaxis with Monoclonal Antibodies.

The County Board of Supervisors approved using \$1.8 million in American Rescue Plan Act funds earlier this month to reduce or eliminate sports and camp registration fees for children to help 15,000 - 20,000 kids back out to play in the wake of the pandemic.

Lastly, Hermina Ramirez, Migrant Health & Outreach Program Manager for Vista Community Clinic spoke at the last Government & Public Engagement Committee meeting addressing outreach efforts within our communities.

- E4. Facilities Committee – Directors Mroz and Salmon
Chair Mroz reported that the County Planning Commission approved the Major Use Permit for the District’s Community Health & Wellness Center with a few small conditions to be met. In addition, a new Heating, Ventilation, Air-Conditioning and Heating (HVAC) system has been installed in the office building at 138 S. Brandon Rd. and timers were repaired for outdoor lighting. Clean-up and minor renovation (painting) efforts continue at the Community Health & Wellness Center (CHWC).

- E5. Chief Executive Officer – Rachel Mason
Rachel Mason said her report covers some of the topics already discussed, e.g., COVID-19 updates, cleanup efforts at the CHWC and approval of the Use Permit for the CHWC. She said Taylor Design will be bringing a proposal and estimate of the CHWC project costs to the upcoming Strategic Planning Committee. She noted the Fallbrook Animal Sanctuary will be using the Center for the rest of November and December to host their pop-up Christmas shop.
Regarding staff and operations, she said Wendy Lyon’s last day was Friday, November 5th as the District’s bookkeeping duties will be utilizing Marni Smith with Portero Services as our contracted bookkeeper under the guidance of Sue Woodward. Pamela Knox is retiring and her last day will be Friday, November 19th.

- E6. General Counsel Year-end Legislative Report – Jeffrey Scott
Counsel Jeffrey Scott said his legislative report is attached in the packet for review as it summarizes bills of interest during this first year of the two-year session. He noted that there continues to be a stalemate between CHS and Labor groups on making changes to the 2030 seismic standards.

F. DISCUSSION/POSSIBLE ACTION ITEMS

- F1. Consideration of Resolution 438
Authorizing Remote Teleconference Meetings During Periods of Emergencies in Accordance with The Ralph M. Brown Act – General Counsel
Counsel Scott said based on the new statute, the State has requested that this resolution be considered every month during the pandemic. He recommended approval.
Action: It was moved by Director Schwartz, seconded by Director Jeffries to approve Resolution 438 as presented.
Motion carried by the following roll call vote (4-1 absent)

Director Jeffries.....	Aye
Director Mroz	Aye
Director Schwartz	Aye
Director Salmon	Aye
Director Ortiz.....	Absent

G. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

- G1. Other Director/Staff discussion items
 - G1a. Item(s) for future board agendas
Director Mroz requested that the training for scoring of grant applications be scheduled as soon as possible.
Director Schwartz requested that dates for map zoning be scheduled as soon as possible. Counsel Jeffrey Scott said he believes the revised deadline for completion is May 22, 2022.

G1b. Announcements of upcoming events:

- **COVID-19 Vaccinations & Testing – by Operation Collaboration (CalFire/NC Fire)**
FRHD Wellness Center – Monday, November 15, 9:00am-3:00pm
1636 E. Mission Rd., Fallbrook
- **Veterans Day** – District Holiday, Thursday, November 11
- **Community Collaborative for Health & Wellness Committee (CCH&W) meeting** – 3rd Wednesday, **November 17**, 10:30am-noon, FRHD Wellness Center, 1636 E. Mission Rd., Fallbrook
- **Strategic Planning Committee meeting** – 3rd Wednesday, **November 17**, 5:00pm, Virtual Meeting
- **Gov't and Public Engagement Committee meeting** – 4th Wednesday, **November 24**, 5:30pm, Virtual Meeting
- **Thanksgiving Weekend** – District Holiday, Thursday, November 25th thru Friday, November 26th
- **Facilities Committee meeting – cancelled for November**
- **Finance Committee meeting** – 1st Wednesday, **December 1**, 4:30pm, Virtual Meeting

G2. **Next Regular Board meeting** – 2nd Wednesday, **December 8**, 6:00pm, Virtual Meeting

H. ADJOURNMENT

There being no further business the meeting was adjourned at 7:01 p.m.


Howard Salmon, Chairman


Board Secretary/Clerk