

# Fallbrook Regional HEALTH DISTRICT

138 S. Brandon St. • Fallbrook CA 92028 • 760-731-9187

## BOARD OF DIRECTORS REGULAR BOARD MEETING

WEDNESDAY  
FEBRUARY 10, 2021

6:00 PM

AT

**VIRTUAL MEETING LOCATIONS:  
ZOOM & TELECONFERENCE**

# Fallbrook Regional HEALTH DISTRICT

## AGENDA REGULAR BOARD MEETING Wednesday, February 10, 2021, 6:00 p.m.

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing will be used for this meeting. Board members, staff and members of the public will be able to participate by webinar by using the following link:

<https://us02web.zoom.us/j/89386012789?pwd=NkJjUm4wUC8yREo1aURVWEZMbXRQdz09>

Meeting ID: 893 8601 2789 Password: 894269 Participants will need to download the Zoom app on their mobile device. Members of the public will also be able to participate by telephone using the following dial in information: Dial in #: (310) 372-7549 Passcode 660448.

**A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE**

**B. APPROVAL OF THE AGENDA**

**C. PUBLIC COMMENTS**

Opportunity for board members and citizens to speak on items of interest within subject matter jurisdiction of the District. Please note that, for comments made on items not appearing on the current agenda, the Board may take no action as to the comment at the current meeting (Gov’t Code 54954.3[a]), and the Board is allowed only a brief response to the speaker’s comment. For the record, please state your name. “Request to speak” cards should be filled out in advance and presented to the Board Chair or the recording secretary. The Board has a policy limiting any speaker to not more than five minutes

**D. PRESENTATIONS**

D1. Fallbrook Healing Center Update – John Carswell, Administrator

**E. CONSENT ITEMS**

E1. Approval of December 2020 Financial Statements .....	3
E2. Minutes of January 6, 2021 Finance Committee Meeting.....	25
E3. Minutes of January 9, 2021 Special Board Meeting .....	28
E4. Minutes of January 13, 2021 Regular Board Meeting.....	31
E5. Minutes of January 15, 2021 Gov’t & Public Engagement Committee Meeting .....	36
E6. Minutes of January 20, 2021 Strategic Planning Committee Meeting.....	39
E7. Minutes of January 28, 2021 Facilities Committee Meeting.....	42

**F. REPORTS/POSSIBLE ACTION**

F1. Finance Committee – Directors Jeffries and Mroz <u>Recommendation:</u> That the board approve the transfer of \$4,000 from the Community Investment Fund account to the Operating account to cover expenses of \$3,744 <u>Recommendation:</u> That the board approve the transfer of \$306,000 from the CalTrust account to the LAIF account. <u>Recommendation:</u> That the board approve the COVID-19 Outreach Proposal in the amount of \$32,164.00 .....	46
F2. Gov’t and Public Engagement Committee – Directors Schwartz-Frates and Ortiz.....	48

F3.	Facilities Committee – Directors Mroz and Salmon <i>Recommendation:</i> That the board approve the HVAC and Parking Lot Projects at the Administrative Office, 138 S. Brandon Rd.....	54
F4.	Ad Hoc Steering Committee – Directors Schwartz-Frates and Ortiz	
F5.	Strategic Planning Committee – Directors Jeffries and Salmon	
F6.	Chief Executive Officer – Rachel Mason.....	56
F7.	General Counsel – Jeffrey Scott .....	60

**G. DISCUSSION/POSSIBLE ACTION ITEMS**

G1.	Consideration of Board Development and Education.....	66
G2.	Consideration of COVID-19 Community Communications and Outreach Efforts Regarding Testing and Vaccination.....	67

**H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS**

- H1. Other Director/Staff discussion items
  - H1a. Item(s) for future board agendas
  - H1b. Announcements of upcoming events:
    - **COVID-19 Testing – Dates and Locations TBD**
    - **COVID-19 Vaccinations – Dates and Locations TBD**
    - **Gov’t and Public Engagement Committee meeting – 2<sup>nd</sup> Friday, February 12, 10:30am, Virtual Meeting**
    - **Martin Luther King Jr. Day – District Holiday – Monday, January 18th**
    - **Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3<sup>rd</sup> Wednesday, February 17 10:30am-noon, Virtual Meeting (See fallbrookhealth.org/calendar)**
    - **Strategic Planning Committee meeting – 3<sup>rd</sup> Wednesday, February 17 5:00pm, Virtual Meeting**
    - **Facilities Committee meeting – 4<sup>th</sup> Thursday, February 25 10:30am, Virtual Meeting**
    - **FRHD/Catalyst Steering Committee meeting – 4<sup>th</sup> Friday, February 26, 10:30am, Virtual Meeting**
    - **Finance Committee meeting – February 1<sup>st</sup> Wednesday, February 3, 4:30pm, Virtual Meeting**
    - **Woman of Wellness – Postponed**
    - **Proposed Budget Public Hearing/Special Board Meeting – To Be Determined**
- H2. **Next Regular Board meeting – Wednesday, March 10, 2021, 6:00pm, Virtual Meeting**

**I. ADJOURNMENT**

**NOTE:** I certify that on Friday, February 5, 2021 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.

  
Board Secretary/Clerk

# **PRESENTATION**

Fallbrook Healing Center Update  
John Carswell, Administrator

## **CONSENT ITEMS**

**Fallbrook Regional Health District**  
**BALANCE SHEET COMPARISON**  
Comparison of December 2020 to November 2020

	Dec 31, 20	Nov 30, 20	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
102.3 · Cash in Bank - Pacific Western	823,298.84	325,929.44	497,369.40
102.6 · Cash in Bank - LAIF	1,685,842.69	1,685,842.69	0.00
102.9 · Cash in Bank - CalTRUST	6,112,425.02	6,108,876.13	3,548.89
102.10 · Petty Cash	251.22	153.07	98.15
<b>Total Checking/Savings</b>	<b>8,621,817.77</b>	<b>8,120,801.33</b>	<b>501,016.44</b>
<b>Other Current Assets</b>			
104 · Prepaid Insurance	16,140.96	18,855.82	-2,714.86
107 · Tax Apportionment Receivable	295,672.05	614,617.77	-318,945.72
110 · Reimbursement Rec'ble - CIF	-94.97	-94.97	0.00
<b>Total Other Current Assets</b>	<b>311,718.04</b>	<b>633,378.62</b>	<b>-321,660.58</b>
<b>Total Current Assets</b>	<b>8,933,535.81</b>	<b>8,754,179.95</b>	<b>179,355.86</b>
<b>Fixed Assets</b>			
121 · Equipment	64,986.31	64,986.31	0.00
121.2 · Equipment Depreciation	-32,496.15	-31,457.34	-1,038.81
<b>122.0 · Assets</b>			
122.01 · S. Brandon Road	161,578.00	161,578.00	0.00
122.011 · S. Brandon Road Improvements	145,041.84	141,163.91	3,877.93
122.012 · S. Brandon Road Land	129,662.00	129,662.00	0.00
122.02 · E. Mission Road	1,441,539.86	1,441,539.86	0.00
122.021 · E. Mission Road Improvements	263,548.32	263,220.14	328.18
122.022 · E. Mission Road Land	360,629.00	360,629.00	0.00
122.04 · Accum Depr - All Buildings	-116,869.15	-112,685.66	-4,183.49
<b>Total 122.0 · Assets</b>	<b>2,385,129.87</b>	<b>2,385,107.25</b>	<b>22.62</b>
<b>Total Fixed Assets</b>	<b>2,417,620.03</b>	<b>2,418,636.22</b>	<b>-1,016.19</b>
<b>Other Assets</b>			
130 · Note Receivable - East Alvarado	487,500.00	487,500.00	0.00
<b>Total Other Assets</b>	<b>487,500.00</b>	<b>487,500.00</b>	<b>0.00</b>
<b>TOTAL ASSETS</b>	<b><u>11,838,655.84</u></b>	<b><u>11,660,316.17</u></b>	<b><u>178,339.67</u></b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
140 · Accounts Payable	4,132.88	31,795.20	-27,662.32
<b>Total Accounts Payable</b>	<b>4,132.88</b>	<b>31,795.20</b>	<b>-27,662.32</b>
<b>Other Current Liabilities</b>			
203 - Accrued Payroll	14,414.56	13,992.45	422.11
204 · Accrued Vacation & Sick Leave	19,534.05	18,361.62	1,172.43
211 · Payroll Taxes Payable	4,941.84	4,616.50	325.34
213 · Simple Plan Payable	726.90	726.90	0.00
220 · Refundable Deposit Payable	5,250.00	5,250.00	0.00
<b>Total Other Current Liabilities</b>	<b>44,867.35</b>	<b>42,947.47</b>	<b>1,919.88</b>
<b>Total Current Liabilities</b>	<b>49,000.23</b>	<b>74,742.67</b>	<b>-25,742.44</b>
<b>Total Liabilities</b>	<b>49,000.23</b>	<b>74,742.67</b>	<b>-25,742.44</b>

**Fallbrook Regional Health District**  
**BALANCE SHEET COMPARISON**  
**Comparison of December 2020 to November 2020**

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	Dec 31, 20	Nov 30, 20	\$ Change
Equity			
302.2 · Community Investment Funds	9,256,578.12	9,256,578.12	0.00
300 · Unrestricted Operations Fund	2,386,975.78	2,386,975.78	0.00
Net Income	146,101.71	-57,980.40	204,082.11
<b>Total Equity</b>	11,789,655.61	11,585,573.50	204,082.11
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>11,838,655.84</b>	<b>11,660,316.17</b>	<b>178,339.67</b>

# Fallbrook Regional Health District INCOME STATEMENT

For the Month Ended December 31, 2020 & Fiscal Year to Date

	Dec 20	Jul - Dec 20
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>400 · District Income</b>		
402 · Property Tax Revenue	295,672.05	1,130,712.27
403 · Interest / Dividends	3,548.89	34,967.50
<b>Total 400 · District Income</b>	299,220.94	1,165,679.77
<b>460 · Lease Income</b>		
460.03 · Lease Income	3,500.00	21,000.00
<b>Total 460 · Lease Income</b>	3,500.00	21,000.00
<b>Total Income</b>	302,720.94	1,186,679.77
<b>Expense</b>		
<b>Administrative Expenses</b>		
500.01 · Communications	784.61	4,069.06
500.02 · IT Services	380.00	1,520.00
500.03 · Refreshments	131.00	207.34
500.04 · Office Expenses	1,772.37	6,434.64
500.05 · Utilities	1,162.24	7,869.53
500.06 · Independent Contract Services	550.00	4,838.50
500.07 · Maintenance Services & Repairs	1,213.05	11,256.50
500.08 · Vehicle Expenses	0.00	709.52
500.10 · Salaries	33,023.06	185,149.85
500.12 · Payroll Taxes	2,648.91	15,066.31
500.14 · W/C Insurance	148.33	771.31
500.15 · Employee Health & Welfare	4,115.41	24,174.51
500.16 · Board Stipends	1,365.00	9,135.00
500.17 · Education & Conferences	0.00	975.00
500.18 · Dues & Subscriptions	1,169.99	20,193.30
500.19 · Insurance - General	2,294.03	13,764.13
500.20 · Independent Accounting Services	1,000.00	6,000.00
500.21 · Annual Independent Audit	0.00	8,250.00
500.22 · Medical Records Store & Service	1,769.50	12,822.75
500.23 · General Counsel	0.00	18,130.00
500.29 · Dist Promotions & Publications	825.00	5,917.97
500.30 · Simple IRA Expense	726.90	4,347.00
500.33 · Copier Lease	828.98	4,973.88
<b>Total Administrative Expenses</b>	55,908.38	366,576.10
<b>570 · Health &amp; Wellness Center</b>		
570.01 · Communications	89.12	454.15
570.04 · Office Expenses	0.00	35.00
570.05 · Utilities	913.63	5,379.87
570.06 · Independent Contract Services	0.00	3,012.75
570.07 · Maintenance Services & Repairs	-5,269.00	1,961.49
570.19 · Insurance - General	272.50	1,635.06
<b>Total 570 · Health &amp; Wellness Center</b>	-3,993.75	12,478.32
<b>600 · Community Health Contracts</b>		
600.01 · Be Well Therapy	0.00	10,222.00
600.02 · Boys & Girls Clubs of North Cty	0.00	37,500.00
600.03 · Champions for Health	0.00	11,742.00
600.04 · D'Vine Path	0.00	8,760.00
600.05 · Fallbrook Food Pantry	0.00	77,650.00
600.06 · Fallbrook Land Conservancy	0.00	12,447.24
600.07 · Fallbrook Senior Citizens Serv	0.00	87,627.72
600.08 · Fallbrook Smiles Project	0.00	23,370.00
600.09 · Fallbrook Union High School	0.00	12,500.00
600.10 · Foundation for Senior Care	0.00	188,217.22
600.11 · Hospice of the Valleys	0.00	11,627.00
600.12 · Michelle's Place Cancer Res Ctr	0.00	20,175.00
600.13 · Neighborhood Healthcare	0.00	7,500.00
600.14 · Palomar Family Counseling Svc	0.00	51,916.30



**Fallbrook Regional Health District  
INCOME STATEMENT**

For the Month Ended December 31, 2020 & Fiscal Year to Date

	Dec 20	Jul - Dec 20
600.15 · REINS	0.00	58,500.00
600.16 · SSNAAPE	0.00	2,500.00
600.17 · Trauma Intervention Prog of SD	0.00	5,000.00
600.51 · NC Fire JPA (EMSO)	0.00	34,454.46
600.52 · NC Fire JPA (Public Comms)	5,731.90	11,463.80
<b>Total 600 · Community Health Contracts</b>	<b>5,731.90</b>	<b>673,172.74</b>
<b>800 · District Direct Care Services</b>		
800.01 · Health Services and Clinics	360.00	939.82
<b>Total 800 · District Direct Care Services</b>	<b>360.00</b>	<b>939.82</b>
<b>Total Expense</b>	<b>58,006.53</b>	<b>1,053,166.98</b>
<b>Net Ordinary Income</b>	<b>244,714.41</b>	<b>133,512.79</b>
<b>Other Income/Expense</b>		
<b>Other Income</b>		
406 · Unearned Gain/Loss - CalTRUST	0.00	-5,939.92
810 · Interest Income - Alvarado Str.	1,650.00	9,950.00
<b>Total Other Income</b>	<b>1,650.00</b>	<b>4,010.08</b>
<b>Other Expense</b>		
825 · Depreciation		
500.27 · Depreciation - Brandon Rd.	5,222.30	31,369.71
<b>Total 825 · Depreciation</b>	<b>5,222.30</b>	<b>31,369.71</b>
<b>830 · Community Investment Funds Used</b>		
830.01 · Consultants	37,060.00	162,395.00
<b>Total 830 · Community Investment Funds Used</b>	<b>37,060.00</b>	<b>162,395.00</b>
<b>900 · Community Investment Fund Reimb</b>	<b>0.00</b>	<b>-202,343.55</b>
<b>Total Other Expense</b>	<b>42,282.30</b>	<b>-8,578.84</b>
<b>Net Other Income</b>	<b>-40,632.30</b>	<b>12,588.92</b>
<b>Net Income</b>	<b>204,082.11</b>	<b>146,101.71</b>

**Fallbrook Regional Health District**  
**PROFIT & LOSS YTD ACTUAL vs. BUDGET**  
 July 2020 through December 2020

	Jul - Dec 20	Budget	\$ Over Bu...	% of Bu...
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
400 · District Income				
402 · Property Tax Revenue	1,130,712.27	1,082,918.25	47,794.02	104.4%
403 · Interest / Dividends	34,967.50	99,861.47	(64,893.97)	35.0%
<b>Total 400 · District Income</b>	<b>1,165,679.77</b>	<b>1,182,779.72</b>	<b>(17,099.95)</b>	<b>98.6%</b>
460 · Lease Income				
460.03 · Lease Income	21,000.00	21,000.00	0.00	100.0%
<b>Total 460 · Lease Income</b>	<b>21,000.00</b>	<b>21,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Total Income</b>	<b>1,186,679.77</b>	<b>1,203,779.72</b>	<b>(17,099.95)</b>	<b>98.6%</b>
<b>Expense</b>				
<b>Administrative Expenses</b>				
500.01 · Communications	4,069.06	3,987.42	81.64	102.0%
500.02 · IT Services	1,520.00	1,140.00	380.00	133.3%
500.03 · Refreshments	207.34	750.00	(542.66)	27.6%
500.04 · Office Expenses	6,434.64	5,672.63	762.01	113.4%
500.05 · Utilities	7,869.53	4,788.00	3,081.53	164.4%
500.06 · Independent Contract Services	4,838.50	6,600.00	(1,761.50)	73.3%
500.07 · Maintenance Services & Repairs	11,156.50	6,620.00	4,536.50	168.5%
500.08 · Vehicle Expenses	709.52	1,150.00	(440.48)	61.7%
500.10 · Salaries	185,149.85	172,969.25	12,180.60	107.0%
500.12 · Payroll Taxes	15,066.31	15,567.22	(500.91)	96.8%
500.14 · W/C Insurance	771.31	864.85	(93.54)	89.2%
500.15 · Employee Health & Welfare	24,174.51	25,437.83	(1,263.32)	95.0%
500.16 · Board Stipends	9,135.00	15,750.00	(6,615.00)	58.0%
500.17 · Education & Conferences	975.00	4,210.00	(3,235.00)	23.2%
500.18 · Dues & Subscriptions	20,193.30	19,351.34	841.96	104.4%
500.19 · Insurance - General	13,764.13	13,764.22	(0.09)	100.0%
500.20 · Independent Accounting Services	6,000.00	6,000.00	0.00	100.0%
500.21 · Annual Independent Audit	8,250.00	9,000.00	(750.00)	91.7%
500.22 · Medical Records Store & Service	12,822.75	11,035.26	1,787.49	116.2%
500.23 · General Counsel	18,130.00	22,939.89	(4,809.89)	79.0%
500.29 · Dist Promotions & Publications	5,917.97	9,500.00	(3,582.03)	62.3%
500.30 · Simple IRA Expense	4,347.00	11,628.00	(7,281.00)	37.4%
500.33 · Copier Lease	4,973.88	4,812.84	161.04	103.3%
500.40 · Office Equipment	0.00	1,000.00	(1,000.00)	0.0%
<b>Total Administrative Expenses</b>	<b>366,476.10</b>	<b>374,538.75</b>	<b>(8,062.65)</b>	<b>97.8%</b>
<b>570 · Health &amp; Wellness Center</b>				
570.01 · Communications	454.15	304.38	149.77	149.2%
570.02 · IT Services	0.00	1,063.32	(1,063.32)	0.0%
570.03 · Refreshments	0.00	30.00	(30.00)	0.0%
570.04 · Office Expenses	35.00	202.68	(167.68)	17.3%
570.05 · Utilities	5,379.87	4,023.00	1,356.87	133.7%
570.06 · Independent Contract Services	3,012.75	2,556.96	455.79	117.8%
570.07 · Maintenance Services & Repairs	2,061.49	6,750.00	(4,688.51)	30.5%
570.19 · Insurance - General	1,635.06	1,635.06	0.00	100.0%
570.23 · General Counsel	0.00	1,146.97	(1,146.97)	0.0%
570.29 · Dist Promotions & Publications	0.00	1,250.00	(1,250.00)	0.0%
570.33 · Copier Lease	0.00	401.07	(401.07)	0.0%
<b>Total 570 · Health &amp; Wellness Center</b>	<b>12,578.32</b>	<b>19,363.44</b>	<b>(6,785.12)</b>	<b>65.0%</b>

**Fallbrook Regional Health District**  
**PROFIT & LOSS YTD ACTUAL vs. BUDGET**  
 July 2020 through December 2020

	Jul - Dec 20	Budget	\$ Over Bu...	% of Bu...
<b>600 · Community Health Contracts</b>				
600.01 · Be Well Therapy	10,222.00	10,222.00	0.00	100.0%
600.02 · Boys & Girls Clubs of North Cty	37,500.00	37,500.00	0.00	100.0%
600.03 · Champions for Health	11,742.00	11,742.00	0.00	100.0%
600.04 · D'Vine Path	8,760.00	8,760.00	0.00	100.0%
600.05 · Fallbrook Food Pantry	77,650.00	77,650.00	0.00	100.0%
600.06 · Fallbrook Land Conservancy	12,447.24	12,447.26	(0.02)	100.0%
600.07 · Fallbrook Senior Citizens Serv	87,627.72	87,627.74	(0.02)	100.0%
600.08 · Fallbrook Smiles Project	23,370.00	23,370.00	0.00	100.0%
600.09 · Fallbrook Union High School	12,500.00	12,500.00	0.00	100.0%
600.10 · Foundation for Senior Care	188,217.22	188,217.28	(0.06)	100.0%
600.11 · Hospice of the Valleys	11,627.00	11,627.00	0.00	100.0%
600.12 · Michelle's Place Cancer Res Ctr	20,175.00	20,175.00	0.00	100.0%
600.13 · Neighborhood Healthcare	7,500.00	7,500.00	0.00	100.0%
600.14 · Palomar Family Counseling Svc	51,916.30	51,916.30	0.00	100.0%
600.15 · REINS	58,500.00	58,500.00	0.00	100.0%
600.16 · SSNAAPE	2,500.00	2,500.00	0.00	100.0%
600.17 · Trauma Intervention Prog of SD	5,000.00	5,000.00	0.00	100.0%
600.50 · NC Fire JPA (Ambulance)	0.00	40,000.02	(40,000.02)	0.0%
600.51 · NC Fire JPA (EMSO)	34,454.46	40,000.02	(5,545.56)	86.1%
600.52 · NC Fire JPA (Public Comms)	11,463.80	8,749.98	2,713.82	131.0%
<b>Total 600 · Community Health Contracts</b>	<b>673,172.74</b>	<b>716,004.60</b>	<b>(42,831.86)</b>	<b>94.0%</b>
<b>800 · District Direct Care Services</b>				
800.01 · Health Services and Clinics	939.82	1,100.00	(160.18)	85.4%
800.02 · Urgent Care	0.00	48,000.00	(48,000.00)	0.0%
800.03 · Women of Wellness	0.00	200.00	(200.00)	0.0%
<b>Total 800 · District Direct Care Services</b>	<b>939.82</b>	<b>49,300.00</b>	<b>(48,360.18)</b>	<b>1.9%</b>
<b>Total Expense</b>	<b>1,053,166.98</b>	<b>1,159,206.79</b>	<b>(106,039.81)</b>	<b>90.9%</b>
<b>Net Ordinary Income</b>	<b>133,512.79</b>	<b>44,572.93</b>	<b>88,939.86</b>	<b>299.5%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
406 · Unearned Gain/Loss - CalTRUST	(5,939.92)	0.00	(5,939.92)	100.0%
810 · Interest Income - Alvarado Str.	9,950.00	0.00	9,950.00	100.0%
<b>Total Other Income</b>	<b>4,010.08</b>	<b>0.00</b>	<b>4,010.08</b>	<b>100.0%</b>
<b>Other Expense</b>				
825 · Depreciation				
500.27 · Depreciation - Brandon Rd.	31,369.71	7,500.00	23,869.71	418.3%
<b>Total 825 · Depreciation</b>	<b>31,369.71</b>	<b>7,500.00</b>	<b>23,869.71</b>	<b>418.3%</b>
<b>830 · Community Investment Funds Used</b>				
830.01 · Consultants	162,395.00	0.00	162,395.00	100.0%
<b>Total 830 · Community Investment Funds Used</b>	<b>162,395.00</b>	<b>0.00</b>	<b>162,395.00</b>	<b>100.0%</b>
<b>900 · Community Investment Fund Reimb</b>	<b>(202,343.55)</b>			
<b>Total Other Expense</b>	<b>(8,578.84)</b>	<b>7,500.00</b>	<b>(16,078.84)</b>	<b>(114.4)%</b>
<b>Net Other Income</b>	<b>12,588.92</b>	<b>(7,500.00)</b>	<b>20,088.92</b>	<b>(167.9)%</b>
<b>Net Income</b>	<b>146,101.71</b>	<b>37,072.93</b>	<b>109,028.78</b>	<b>394.1%</b>

**Fallbrook Regional Health District**  
**PROFIT & LOSS - APPROVED ANNUAL BUDGET OVERVIEW**  
 July 2020 through June 2021

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	TOTAL Jul '20 - Ju...
<b>Ordinary Income/Expense</b>													
<b>Income</b>													
400 · District Income													
402 · Property Tax Revenue	30,000.00	13,000.00	27,000.00	75,000.00	707,918.25	230,000.00	43,000.00	25,900.00	400,000.00	315,000.00	35,000.00	10,000.00	1,911,818.25
403 · Interest / Dividends	13,144.66	12,175.60	11,868.43	14,743.64	12,448.64	35,480.50	20,826.60	11,264.03	12,117.90	20,374.44	6,856.42	17,751.07	189,051.93
<b>Total 400 · District Income</b>	<b>43,144.66</b>	<b>25,175.60</b>	<b>38,868.43</b>	<b>89,743.64</b>	<b>720,366.89</b>	<b>265,480.50</b>	<b>63,826.60</b>	<b>37,164.03</b>	<b>412,117.90</b>	<b>335,374.44</b>	<b>41,856.42</b>	<b>27,751.07</b>	<b>2,100,870.18</b>
460 · Lease Income													
460.03 · Lease Income	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	42,000.00
460 · Lease Income - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 460 · Lease Income</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>42,000.00</b>
<b>Total Income</b>	<b>46,644.66</b>	<b>28,675.60</b>	<b>42,368.43</b>	<b>93,243.64</b>	<b>723,866.89</b>	<b>268,980.50</b>	<b>67,326.60</b>	<b>40,664.03</b>	<b>415,617.90</b>	<b>338,874.44</b>	<b>45,356.42</b>	<b>31,251.07</b>	<b>2,142,870.18</b>
<b>Expense</b>													
<b>Administrative Expenses</b>													
500.01 · Communications	710.00	710.00	616.85	677.81	630.84	641.92	689.06	828.10	743.91	888.76	599.94	570.30	8,307.49
500.02 · IT Services	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	2,280.00
500.03 · Refreshments	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	3,750.00
500.04 · Office Expenses	1,342.45	1,161.91	802.14	1,150.20	405.20	810.73	587.96	1,074.05	708.57	1,704.16	681.67	830.61	11,259.65
500.05 · Utilities	762.00	834.00	762.00	834.00	762.00	834.00	762.00	834.00	762.00	1,554.00	762.00	834.00	10,296.00
500.06 · Independent Contract Services	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	100.00	100.00	100.00	100.00	100.00	100.00	7,200.00
500.07 · Maintenance Services & Repairs	1,440.00	935.00	935.00	1,440.00	935.00	935.00	1,440.00	935.00	935.00	1,440.00	935.00	935.00	13,240.00
500.08 · Vehicle Expenses	600.00	300.00	50.00	100.00	50.00	50.00	100.00	50.00	50.00	100.00	50.00	50.00	1,550.00
500.10 · Salaries	28,828.25	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	345,938.45
500.12 · Payroll Taxes	2,594.52	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	31,134.46
500.14 · W/C Insurance	144.15	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	1,729.69
500.15 · Employee Health & Welfare	4,239.63	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	50,875.67
500.16 · Board Stipends	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	31,500.00
500.17 · Education & Conferences	530.00	0.00	1,500.00	30.00	1,500.00	650.00	30.00	1,500.00	0.00	3,530.00	0.00	0.00	9,270.00
500.18 · Dues & Subscriptions	9,804.46	1,486.02	317.48	6,508.46	532.46	702.46	532.46	8,021.40	647.46	795.46	532.46	317.46	30,198.04
500.19 · Insurance - General	2,294.07	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	27,528.40
500.20 · Independent Accounting Services	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	12,000.00
500.21 · Annual Independent Audit	0.00	8,500.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,000.00
500.22 · Medical Records Store & Service	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	22,070.52
500.23 · General Counsel	3,823.34	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	45,879.75
500.29 · Dist Promotions & Publications	275.00	5,200.00	1,550.00	1,075.00	200.00	1,200.00	275.00	200.00	200.00	275.00	200.00	200.00	10,850.00
500.30 · Simple IRA Expense	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	23,256.00
500.33 · Copier Lease	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	9,625.68
500.40 · Office Equipment	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
500.50 · General Election	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00	0.00	0.00	0.00	18,000.00
<b>Total Administrative Expenses</b>	<b>66,932.22</b>	<b>70,595.14</b>	<b>58,501.68</b>	<b>63,283.68</b>	<b>56,483.71</b>	<b>58,742.32</b>	<b>55,334.69</b>	<b>64,360.76</b>	<b>72,965.15</b>	<b>61,205.59</b>	<b>54,679.28</b>	<b>54,655.58</b>	<b>737,739.80</b>
570 · Health & Wellness Center													
570.01 · Communications	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	608.76
570.02 · IT Services	0.00	0.00	0.00	0.00	1,000.00	63.32	63.32	63.32	63.32	63.32	63.32	63.32	1,443.24
570.03 · Refreshments	0.00	0.00	0.00	0.00	0.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	210.00
570.04 · Office Expenses	0.00	0.00	0.00	0.00	0.00	202.68	146.99	268.51	177.14	426.04	170.42	207.66	1,599.44
570.05 · Utilities	685.00	656.00	685.00	656.00	685.00	656.00	685.00	656.00	685.00	1,106.00	685.00	656.00	8,496.00
570.06 · Independent Contract Services	479.43	479.43	479.43	479.43	479.43	159.81	159.81	159.81	159.81	159.81	159.81	159.81	3,515.82
570.07 · Maintenance Services & Repairs	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	14,250.00
570.10 · Salaries	0.00	0.00	0.00	0.00	0.00	0.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	14,400.00
570.12 · Payroll Taxes	0.00	0.00	0.00	0.00	0.00	0.00	216.00	216.00	216.00	216.00	216.00	216.00	1,296.00
570.14 · W/C Insurance	0.00	0.00	0.00	0.00	0.00	0.00	24.21	24.21	24.21	24.21	24.21	24.21	145.26
570.15 · Employee Health & Welfare	0.00	0.00	0.00	0.00	0.00	0.00	600.00	600.00	600.00	600.00	600.00	600.00	3,600.00
570.18 · Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570.19 · Insurance - General	272.56	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	3,270.06
570.23 · General Counsel	191.12	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	2,293.99
570.29 · Dist Promotions & Publications	0.00	0.00	0.00	750.00	250.00	250.00	250.00	250.00	250.00	750.00	250.00	250.00	3,250.00
570.30 · Simple IRA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570.33 · Copier Lease	0.00	0.00	0.00	0.00	0.00	401.07	401.07	401.07	401.07	401.07	401.07	401.07	2,807.49

**Fallbrook Regional Health District  
PROFIT & LOSS - APPROVED ANNUAL BUDGET OVERVIEW**

July 2020 through June 2021

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	TOTAL Jul '20 - Ju...
570.40 · Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 570 · Health &amp; Wellness Center</b>	<b>2,778.84</b>	<b>2,749.83</b>	<b>2,778.83</b>	<b>3,499.83</b>	<b>4,028.83</b>	<b>3,527.28</b>	<b>6,740.80</b>	<b>6,833.32</b>	<b>6,770.95</b>	<b>7,940.85</b>	<b>6,764.23</b>	<b>6,772.47</b>	<b>61,186.06</b>
<b>600 · Community Health Contracts</b>													
600.01 · Be Well Therapy	5,111.00	0.00	0.00	0.00	5,111.00	0.00	0.00	5,111.00	0.00	0.00	5,111.00	0.00	20,444.00
600.02 · Boys & Girls Clubs of North Cty	26,250.00	0.00	0.00	0.00	11,250.00	0.00	0.00	11,250.00	0.00	0.00	11,250.00	0.00	60,000.00
600.03 · Champions for Health	5,871.00	0.00	0.00	0.00	5,871.00	0.00	0.00	5,871.00	0.00	0.00	5,871.00	0.00	23,484.00
600.04 · D'Vine Path	4,380.00	0.00	0.00	0.00	4,380.00	0.00	0.00	4,380.00	0.00	0.00	4,380.00	0.00	17,520.00
600.05 · Fallbrook Food Pantry	38,825.00	0.00	0.00	0.00	38,825.00	0.00	0.00	38,825.00	0.00	0.00	38,825.00	0.00	155,300.00
600.06 · Fallbrook Land Conservancy	6,223.63	0.00	0.00	0.00	6,223.63	0.00	0.00	6,223.63	0.00	0.00	6,223.61	0.00	24,894.50
600.07 · Fallbrook Senior Citizens Serv	43,813.87	0.00	0.00	0.00	43,813.87	0.00	0.00	43,813.87	0.00	0.00	43,813.85	0.00	175,255.46
600.08 · Fallbrook Smiles Project	11,685.00	0.00	0.00	0.00	11,685.00	0.00	0.00	11,685.00	0.00	0.00	11,685.00	0.00	46,740.00
600.09 · Fallbrook Union High School	6,250.00	0.00	0.00	0.00	6,250.00	0.00	0.00	6,250.00	0.00	0.00	6,250.00	0.00	25,000.00
600.10 · Foundation for Senior Care	94,108.64	0.00	0.00	0.00	94,108.64	0.00	0.00	94,108.64	0.00	0.00	94,108.62	0.00	376,434.54
600.11 · Hospice of the Valleys	5,813.50	0.00	0.00	0.00	5,813.50	0.00	0.00	5,813.50	0.00	0.00	5,813.50	0.00	23,254.00
600.12 · Michelle's Place Cancer Res Ctr	10,087.50	0.00	0.00	0.00	10,087.50	0.00	0.00	10,087.50	0.00	0.00	10,087.50	0.00	40,350.00
600.13 · Neighborhood Healthcare	3,750.00	0.00	0.00	0.00	3,750.00	0.00	0.00	3,750.00	0.00	0.00	3,750.00	0.00	15,000.00
600.14 · Palomar Family Counseling Svc	25,958.15	0.00	0.00	0.00	25,958.15	0.00	0.00	25,958.15	0.00	0.00	25,958.15	0.00	103,832.60
600.15 · REINS	29,250.00	0.00	0.00	0.00	29,250.00	0.00	0.00	29,250.00	0.00	0.00	29,250.00	0.00	117,000.00
600.16 · SSNAAPE	1,250.00	0.00	0.00	0.00	1,250.00	0.00	0.00	1,250.00	0.00	0.00	1,250.00	0.00	5,000.00
600.17 · Trauma Intervention Prog of SD	2,500.00	0.00	0.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00	25,000.00	0.00	32,500.00
600.50 · NC Fire JPA (Ambulance)	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.63	80,000.00
600.51 · NC Fire JPA (EMSO)	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.63	80,000.00
600.52 · NC Fire JPA (Public Comms)	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.37	17,500.00
<b>Total 600 · Community Health Contracts</b>	<b>335,918.96</b>	<b>14,791.67</b>	<b>14,791.67</b>	<b>14,791.67</b>	<b>320,918.96</b>	<b>14,791.67</b>	<b>14,791.67</b>	<b>320,918.96</b>	<b>14,791.67</b>	<b>14,791.67</b>	<b>343,418.90</b>	<b>14,791.63</b>	<b>1,439,509.10</b>
<b>800 · District Direct Care Services</b>													
800.01 · Health Services and Clinics	50.00	50.00	50.00	850.00	50.00	50.00	50.00	50.00	50.00	50.00	500.00	50.00	1,850.00
800.02 · Urgent Care	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	96,000.00
800.03 · Women of Wellness	0.00	50.00	50.00	50.00	50.00	0.00	50.00	50.00	50.00	50.00	50.00	50.00	500.00
<b>Total 800 · District Direct Care Services</b>	<b>8,050.00</b>	<b>8,100.00</b>	<b>8,100.00</b>	<b>8,900.00</b>	<b>8,100.00</b>	<b>8,050.00</b>	<b>8,100.00</b>	<b>8,100.00</b>	<b>8,100.00</b>	<b>8,100.00</b>	<b>8,550.00</b>	<b>8,100.00</b>	<b>98,350.00</b>
<b>Total Expense</b>	<b>413,680.02</b>	<b>96,236.64</b>	<b>84,172.18</b>	<b>90,475.18</b>	<b>389,531.50</b>	<b>85,111.27</b>	<b>84,967.16</b>	<b>400,213.04</b>	<b>102,627.77</b>	<b>92,038.11</b>	<b>413,412.41</b>	<b>84,319.68</b>	<b>2,336,784.96</b>
<b>Net Ordinary Income</b>	<b>-367,035.36</b>	<b>-67,561.04</b>	<b>-41,803.75</b>	<b>2,768.46</b>	<b>334,335.39</b>	<b>183,869.23</b>	<b>-17,640.56</b>	<b>-359,549.01</b>	<b>312,990.13</b>	<b>246,836.33</b>	<b>-368,055.99</b>	<b>-53,068.61</b>	<b>-193,914.78</b>
<b>Other Income/Expense</b>													
<b>Other Income</b>													
406 · Unearned Gain/Loss - CalTRUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
810 · Interest Income - Alvarado Str.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Other Expense</b>													
825 · Depreciation													
500.27 · Depreciation - Brandon Rd.	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	15,000.00
570.27 · Depreciation - Mission Rd.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 825 · Depreciation</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>15,000.00</b>
<b>830 · Community Investment Funds Used</b>													
830.01 · Consultants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 830 · Community Investment Funds U...</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Other Expense</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>15,000.00</b>
<b>Net Other Income</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-15,000.00</b>
<b>Net Income</b>	<b>-368,285.36</b>	<b>-68,811.04</b>	<b>-43,053.75</b>	<b>1,518.46</b>	<b>333,085.39</b>	<b>182,619.23</b>	<b>-18,890.56</b>	<b>-360,799.01</b>	<b>311,740.13</b>	<b>245,586.33</b>	<b>-369,305.99</b>	<b>-54,318.61</b>	<b>-208,914.78</b>

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

January 04, 2021

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

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FALLBROOK REGIONAL HEALTH DISTRICT

ADMINISTRATOR  
P.O. BOX 2587  
FALLBROOK, CA 92088

[Tran Type Definitions](#)

**Account Number:** [REDACTED]

December 2020 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	1,685,842.69
Total Withdrawal:	0.00	Ending Balance:	1,685,842.69



CalTRUST  
 c/o Ultimus Fund Solutions  
 PO Box 541150  
 Omaha, NE 68154-9150  
 www.caltrust.org  
 Email: CalTRUSTSupport@ultimusfundsolutions.com  
 Fax: 402-963-9094  
 Phone: 833-CALTRUST (225-8787)

## Investment Account Summary

12/01/2020 through 12/31/2020

### SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Dec 31 (\$)	Value on Dec 31 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>						
CalTRUST Medium Term Fund	[REDACTED]	594,016.037	10.29	6,112,425.02	5,958,944.13	153,480.89
<b>Portfolios Total value as of 12/31/2020</b>				<b>6,112,425.02</b>		

### DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>					Account Number: [REDACTED]	
Beginning Balance	12/01/2020			593,671.149	10.29	6,108,876.12		
Accrual Income Div Reinvestment	12/31/2020	3,548.90	344.888	594,016.037	10.29	6,112,425.02	0.00	0.00
Unrealized Gain/(Loss)						0.00		
<b>Closing Balance as of</b>	<b>Dec 31</b>			<b>594,016.037</b>	<b>10.29</b>	<b>6,112,425.02</b>		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



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## MESSAGE FROM CALTRUST

### CalTRUST 2020 Holiday Schedule

Date	Holiday
January 1, 2020	New Year's Day
January 20, 2020	Martin Luther King, Jr. Day
February 17, 2020	Presidents' Day
April 10, 2020	Good Friday
May 25, 2020	Memorial Day
July 4, 2020	Independence Day
September 7, 2020	Labor Day
October 12, 2020	Columbus Day*
November 11, 2020	Veterans Day*
November 26, 20120	Thanksgiving Day
December 25, 2020	Christmas Day
January 1, 2021	New Years Day

\* On this date, the New York Stock Exchange is open, but due to the holiday U.S. Banks will be closed.



**Fallbrook Regional Health District**  
**REPORT 7 - PROPERTY TAX REVENUE**  
 July 2020 through June 2021

---

Type	Date	Name	Amount	Balance
<b>400 · District Income</b>				
<b>402 · Property Tax Revenue</b>				
General Journal	07/31/2020		28,757.66	28,757.66
General Journal	08/31/2020		31,177.60	59,935.26
General Journal	09/30/2020		44,421.29	104,356.55
General Journal	10/31/2020		116,065.90	220,422.45
General Journal	11/30/2020		614,617.77	835,040.22
General Journal	12/31/2020		295,672.05	1,130,712.27
Total 402 · Property Tax Revenue			1,130,712.27	1,130,712.27
Total 400 · District Income			1,130,712.27	1,130,712.27
<b>TOTAL</b>			<b>1,130,712.27</b>	<b>1,130,712.27</b>

**Fallbrook Regional Health District**  
**CHECK DETAIL REPORT**  
**December 2020**

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
12/01/2020		Deposit	Rock Rose School December 2020 rent	\$ 3,500.00
12/02/2020	11664	North County Fire Protection District	Inv. 20-012	\$ (17,227.23)
12/02/2020	11665	AT&T	11/14/20 inv.	\$ (444.96)
12/02/2020	11666	Aztec Cleaning & Maintenance	Inv. 311194, 311195, 311196, & 311197	\$ (560.00)
12/02/2020	11667	Culligan of Escondido	Inv. 1081280	\$ (50.00)
12/02/2020	11668	Fallbrook Local Locksmith	Inv. 2976; duplicate key made	\$ (4.31)
12/02/2020	11669	Fallbrook Waste & Recycling	12/1/20 inv. - Mission Rd.	\$ (73.50)
12/02/2020	11670	Fallbrook Waste & Recycling	12/1/20 inv. - Brandon Rd.	\$ (80.00)
12/02/2020	11671	FPUD	11/23/20 inv. - Brandon Rd.	\$ (205.83)
12/02/2020	11672	FPUD	11/23/20 inv. - Mission Rd.	\$ (58.42)
12/02/2020	11673	FPUD	11/23/20 inv. - Mission Rd.	\$ (537.51)
12/02/2020	11674	FPUD	11/23/20 inv. - Brandon Rd.	\$ (58.42)
12/02/2020	11675	Konica Minolta	Inv. 36663806	\$ (836.98)
12/02/2020	11676	Low Voltage	Inv. 39464, 39509, & 39510	\$ (449.50)
12/02/2020	11677	Quest Diagnostics	Inv. 9190324375; balance of PSA screening tests	\$ (154.32)
12/02/2020	11678	Rotary Club of Fallbrook	Inv. 2195; Nov/Dec dues - Rachel Mason	\$ (115.00)
12/02/2020	11679	SDG&E	11/23/20 inv. - Mission Rd.	\$ (438.04)
12/02/2020	11680	SDG&E	11/23/20 inv. - Brandon Rd.	\$ (607.78)
12/02/2020	11681	Susan Woodward	November accounting services	\$ (1,000.00)
12/03/2020		Deposit	Med+ December 2020 interest payment	\$ 1,650.00
12/04/2020		Payroll Clearing	December 4, 2020 payroll	\$ (13,992.45)
12/04/2020		Payroll Taxes	Federal - December 4, 2020 pay period	\$ (3,901.59)
12/04/2020		Payroll Taxes	State - December 4, 2020 pay period	\$ (714.91)
12/04/2020	11682	Glennie's Office Products, Inc.	11/30/20 stmt.	\$ (40.93)
12/04/2020	11683	Iron Mountain	Inv. DCPC0089	\$ (1,735.94)
12/04/2020	11684	Village News	12/4/20 inv.; PSA screening ads (2) & Halloween contest	\$ (860.00)
12/04/2020	EFT	ADP, LLC	December 4, 2020 payroll processing fees	\$ (116.51)
12/07/2020		Deposit	Payment for medical record copies & postage	\$ 2.90
12/07/2020		Deposit	Payment for 10/23/20 Mission Rd. sign damage	\$ 5,970.50
12/09/2020	11685	24 Hour Elevator Inc.	Inv. 91972	\$ (200.55)
12/09/2020	11686	Ahrend Studios	Inv. 20201207; Board member portrait - Ortiz	\$ (177.79)
12/09/2020	11687	AT&T U-Verse	11/27/20 inv. - Brandon Rd.	\$ (79.25)
12/09/2020	11688	Aztec Cleaning & Maintenance	Inv. 311198 & 311199	\$ (280.00)
12/09/2020	11689	Catalyst - Freeman White	Inv. 15373	\$ (37,060.00)
12/09/2020	11690	CSDA Visa - UMPQUA Bank	11/30/20 stmt.	\$ (1,065.78)
12/09/2020	11691	Fowler Pest Control, Inc.	Inv. 246164	\$ (200.00)
12/09/2020	11692	Darren Key	Labor & materials for cabinets installed 11/23-12/4/20	\$ (1,597.93)
12/09/2020	11693	North County Fire Protection District	Inv. 20-013; Salary & benefits for Social Media 9/5-12/4/20	\$ (5,731.90)
12/09/2020	11694	Springston Design LLC	Inv. 4160	\$ (380.00)
12/09/2020	11695	White Nelson - now CLA LLP	Inv. 2688351	\$ (1,750.00)
12/11/2020	11696	Jeffrey G. Scott, Esquire	11/30/20 stmt.	\$ (2,555.00)

# Fallbrook Regional Health District CHECK DETAIL REPORT

December 2020

12/11/2020	11697	SDRMA	Inv. 34327	\$ (404.76)
12/11/2020	11698	Streamline	Inv. 108250	\$ (200.00)
12/17/2020	EFT	GoDaddy	1-year renewal of Microsoft 365	\$ (191.88)
12/18/2020		Payroll Clearing	December 18, 2020 payroll	\$ (11,861.06)
12/18/2020		Payroll Taxes	Federal - December 18, 2020 pay period	\$ (3,487.05)
12/18/2020		Payroll Taxes	State - December 18, 2020 pay period	\$ (635.91)
12/18/2020	11699	AT&T U-Verse	12/8/20 inv. - Mission Rd.	\$ (89.12)
12/18/2020	11700	Aztec Cleaning & Maintenance	Inv. 199751 & 199752	\$ (280.00)
12/18/2020	11701	Bonsall Chamber of Commerce	Inv. 10045; Non-Profit Membership	\$ (50.00)
12/18/2020	11702	Fallbrook Printing Corporation	Inv. 22939; business cards for 9 staff/board	\$ (442.31)
12/18/2020	11703	Edward Jones	December 2020 contributions	\$ (200.00)
12/18/2020	11704	Amber Marie Kirby	Notary fees for Board members' oaths of office	\$ (100.00)
12/18/2020	11705	Pitney Bowes - Purchase Power	12/2/20 stmt.	\$ (352.00)
12/18/2020	11706	Ramirez Landscape & Tree Service	Inv. 4098, 4099, 5017, & 5018	\$ (1,900.00)
12/18/2020	11707	Charles Schwab & Co., Inc.	December 2020 contributions	\$ (1,253.80)
12/18/2020	11708	Sun Realty	11/11/20 - 12/11/20 inv.	\$ (637.50)
12/18/2020	11709	Sun Realty	11/11/20 - 12/11/20 - Expense reimbursement	\$ (126.50)
12/28/2020	11710	Petty Cash	Replenish petty cash	\$ (250.00)
12/28/2020	EFT	ADP, LLC	12/18/20 PR processing fees	\$ (99.64)
12/30/2020	11711	AT&T	12/14/20 inv. - phone lines	\$ (443.60)
12/30/2020	11712	Aztec Cleaning & Maintenance	Inv. 199753, 199754, 199755, & 311200	\$ (560.00)
12/30/2020	11713	CalPERS	ID 1559595490	\$ (3,757.87)
12/30/2020	11714	Fallbrook Awards	Inv. 528636; name badge	\$ (13.91)
12/30/2020	11715	FPUD	12/22/20 inv. - Brandon Rd.	\$ (189.98)
12/30/2020	11716	FPUD	12/22/20 inv. - Mission Rd.	\$ (58.42)
12/30/2020	11717	FPUD	12/22/20 inv. - Mission Rd.	\$ (394.16)
12/30/2020	11718	FPUD	12/22/20 inv. - Brandon Rd.	\$ (58.42)
12/30/2020	11719	Cory Hester	Building & parking lot lights replaced - Brandon Rd.	\$ (2,280.00)
12/30/2020	11720	Konica Minolta	Inv. 36849673	\$ (836.98)
12/30/2020	11721	SDG&E	12/23/20 inv. - Mission Rd.	\$ (387.55)
12/30/2020	11722	SDG&E	12/23/20 inv. - Brandon Rd.	\$ (833.84)
12/30/2020	11723	Village News	Inv. 42229; COVID-19 safety msg.	\$ (325.00)
12/30/2020	11724	Whalen, J. Associates, Inc.	Inv. 10000354	\$ (328.18)
12/31/2020		November property tax received	12/15/20 actual post date	\$ 614,617.77
				\$ 497,369.40

<b>CHECKBOOK REPORT OCTOBER - DECEMBER 2020</b>
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**COMMUNITY INVESTMENT FUND OCTOBER - DECEMBER 2020:**

BEGINNING BALANCE:	\$	9,185,422.21
FUNDS SPENT:	\$	99,924.90
ENDING BALANCE:	\$	9,085,497.31

(See attached report for itemized detail)

<b>QUARTERLY TOTAL DUE* FOR REIMBURSEMENT JULY-SEPT 2020:</b>	\$	76,474.20
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<b>QUARTERLY TOTAL DUE* FOR REIMBURSEMENT OCTOBER - DECEMBER 2020:</b>	\$	99,924.90
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\*Less Catalyst fees - full contract amount of \$232,000 transferred to Op Acct in August 2020

<b>TOTAL COMMUNITY INVESTMENT FUNDS SPENT SINCE FISCAL YEAR BEGAN 7/1/20:</b>	\$	<b>176,399.10</b>
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**OPERATIONS FUND JULY-SEPTEMBER 2020:**

BEGINNING BALANCE:	\$	306,591.54
DEPOSITS:	\$	1,182,621.97
BILL PMTS./PAYROLL EXP./COMM. HEALTH CONTRACTS	\$	665,914.67
ENDING BALANCE:	\$	823,298.84

(See attached report for itemized detail)

JULY-SEPT 2020	\$	(647,666.57)
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OCTOBER-DECEMBER 2020	\$	(665,914.67)
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<b>TOTAL OPERATIONS FUNDS SPENT JULY 2020-JUNE 2021:</b>	\$	<b>(1,313,581.24)</b>
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**FALLBROOK REGIONAL HEALTH DISTRICT  
USES OF COMMUNITY INVESTMENT FUNDS  
10/1/20 - 12/31/20**

**COMMUNITY INVESTMENT FUND BEGINNING BALANCE 10/1/20: \$ 9,185,422.21**

	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>570 · Mgmt./Maint. - E. Mission Road</b>				
<b>570.01 · Communications</b>				
	10/08/2020	AT&T U-Verse	10/8/20 inv.	\$ 89.02
	11/08/2020	AT&T U-Verse	11/8/20 inv.	\$ 89.02
	12/08/2020	AT&T U-Verse	12/8/20 inv.	\$ 89.12
<b>570.04 · Office Expenses</b>				
	10/27/2020	Mireya Banuelos	Reimbursement - Joe's Hardware (key for Mission f	\$ 35.00
<b>570.05 · Utilities</b>				
	10/01/2020	Fallbrook Waste & Recycling	10/1/20 inv.	\$ 73.50
	10/22/2020	FPUD	10/22/20 inv.	\$ 58.42
	10/22/2020	FPUD	10/22/20 inv.	\$ 567.69
	10/23/2020	SDG&E	10/23/20 inv.	\$ 622.67
	11/23/2020	FPUD	11/23/20 inv.	\$ 537.51
	11/23/2020	FPUD	11/23/20 inv.	\$ 58.42
	11/23/2020	SDG&E	11/23/20 inv.	\$ 438.04
	12/01/2020	Fallbrook Waste & Recycling	12/1/20 inv.	\$ 73.50
	12/22/2020	FPUD	12/22/20 inv.	\$ 58.42
	12/22/2020	FPUD	12/22/20 inv.	\$ 394.16
	12/23/2020	SDG&E	12/23/20 inv.	\$ 387.55
<b>570.06 · Independent Contract Services</b>				
	10/07/2020	Sun Realty	Property management fees - E. Mission Rd.	\$ 281.25
	11/07/2020	Sun Realty	Property mgmt. 10/8/20 - 11/7/20	\$ 1,012.50
<b>570.07 · Maintenance Services &amp; Repairs</b>				
	10/06/2020	Aztec Cleaning	Inv. 311182	\$ 100.00
	10/07/2020	Sun Realty	Parts & labor for repairs	\$ 76.24
	10/13/2020	Aztec Cleaning	Inv. 311185	\$ 100.00
	10/20/2020	Aztec Cleaning	Inv. 311186	\$ 100.00
	10/27/2020	Aztec Cleaning	Inv. 311189	\$ 100.00
	10/28/2020	John Chisolm	10/28/20 labor charge	\$ 20.00
	10/30/2020	John Chisolm	10/30/20 labor charge	\$ 30.00
	11/01/2020	Ramirez Landscape	Inv. 4998; October landscaping (inv. rec'd. 12/18/20	\$ 700.00
	11/03/2020	Aztec Cleaning	Inv. 311164	\$ 100.00
	11/10/2020	Aztec Cleaning	Inv. 311191	\$ 100.00
	11/17/2020	Aztec Cleaning	Inv. 311193	\$ 100.00
	11/24/2020	Aztec Cleaning	Inv. 311195	\$ 100.00
	11/25/2020	Low Voltage	Inv. 39510; Annual fire extinguisher inspection/servi	\$ 104.25
	11/30/2020	Ramirez Landscape	Inv. 5018; November landscaping	\$ 700.00
	12/01/2020	Aztec Cleaning	Inv. 311197	\$ 100.00
	12/07/2020	Pro Traffic Services	Payment for 10/23/20 Mission Rd. sign damage	\$ (5,970.50)
	12/08/2020	Aztec Cleaning	Inv. 311198	\$ 100.00
	12/11/2020	Sun Realty	Labor charge re: gutter repair	\$ 75.00
	12/11/2020	Sun Realty	Labor charge re: gutter repair	\$ 126.50
	12/15/2020	Aztec Cleaning	Inv. 199752	\$ 100.00
	12/22/2020	Aztec Cleaning	Inv. 199753	\$ 100.00
	12/29/2020	Aztec Cleaning	Inv. 311200	\$ 100.00
<b>570.19 · Insurance - General</b>				
	10/31/2020	SDRMA	Property insurance	\$ 272.50
	11/30/2020	SDRMA	Property insurance	\$ 272.50
	12/31/2020	SDRMA	Property insurance	\$ 272.50
<b>800.01 · Health Services and Clinics</b>				
	10/27/2020	Quest Diagnostics	Inv. 9190102535; PSA screening	\$ 385.80
	11/24/2020	Quest Diagnostics	Inv. 9190324375; balance of PSA screening tests	\$ 154.32
	12/04/2020	Village News	PSA screening ads	\$ 360.00
<b>830 · Community Investment Funds Used</b>				
<b>830.01 · Consultants</b>				
	10/06/2020	Catalyst/Freeman White	Inv. 15202	\$ 19,880.00
	11/09/2020	Catalyst/Freeman White	Inv. 15304	\$ 39,240.00
	12/07/2020	Catalyst/Freeman White	Inv. 15373	\$ 37,060.00

**OCT - DEC 2020 TOTAL: \$ 99,924.90**

**COMMUNITY INVESTMENT FUND ENDING BALANCE 12/31/20: \$ 9,085,497.31**

**FALLBROOK REGIONAL HEALTH DISTRICT  
OPERATIONS ACCOUNT 10/1/20 - 12/31/20**

Date	Name	Memo	Debit	Credit	Balance
					<b>\$ 306,591.54</b>
10/01/2020	Deposit	Rock Rose October 2020 rent	\$ 3,500.00		\$ 310,091.54
10/02/2020	Aztec Cleaning & Maintenance	Inv. 448027 & 448028		\$ 280.00	\$ 309,811.54
10/02/2020	Culligan of Escondido	Inv. 1080784		\$ 50.00	\$ 309,761.54
10/02/2020	FPUD	9/23/20 inv. - Brandon Rd.		\$ 205.83	\$ 309,555.71
10/02/2020	FPUD - 7720-002 - E. Mission Rd.	9/23/20 inv. - Mission Rd.		\$ 58.42	\$ 309,497.29
10/02/2020	FPUD - 7720-003 - E. Mission Rd.	9/23/20 inv. - Mission Rd.		\$ 703.50	\$ 308,793.79
10/02/2020	FPUD - 7721-000	9/23/20 inv. - Brandon Rd.		\$ 58.42	\$ 308,735.37
10/02/2020	North County Fire Protection District	Inv. 20-011; Social Media salary & benefits 6/5-9/4/20		\$ 5,731.90	\$ 303,003.47
10/02/2020	Rotary Club of Fallbrook	Inv. 2125 - Rachel Mason - Sept/Oct dues		\$ 115.00	\$ 302,888.47
10/02/2020	SDG&E	9/23/20 inv. - E. Mission Rd.		\$ 471.24	\$ 302,417.23
10/02/2020	SDG&E	9/23/20 inv. - Account No.		\$ 1,164.67	\$ 301,252.56
10/02/2020	Springston Design LLC	Inv. 4113 - October IT services		\$ 190.00	\$ 301,062.56
10/02/2020	Susan Woodward	September accounting services		\$ 1,000.00	\$ 300,062.56
10/02/2020	Credit	Credit for account analysis charge	\$ 7.50		\$ 300,070.06
10/05/2020	Payroll clearing	October 5, 2020 payroll		\$ 14,153.11	\$ 285,916.95
10/05/2020	Payroll Taxes	Federal - October 5, 2020 pay period		\$ 3,863.28	\$ 282,053.67
10/05/2020	Payroll Taxes	State - October 5, 2020 pay period		\$ 675.80	\$ 281,377.87
10/05/2020	ADP, LLC	10/5/20 payroll processing fee		\$ 116.51	\$ 281,261.36
10/05/2020	Deposit	Med+ October 2020 interest payment	\$ 1,650.00		\$ 282,911.36
10/05/2020	24 Hour Elevator Inc.	Inv. 88724		\$ 200.55	\$ 282,710.81
10/05/2020	Glennie's Office Products, Inc.	9/30/20 stmt.		\$ 144.72	\$ 282,566.09
10/05/2020	Iron Mountain	Inv. CYPR069		\$ 1,827.19	\$ 280,738.90
10/05/2020	Low Voltage	Inv. 38767; annual fire alarm system test & inspection		\$ 315.00	\$ 280,423.90
10/05/2020	Pitney Bowes - Lease	Inv. 3104244840		\$ 77.32	\$ 280,346.58
10/09/2020	ACHD	Inv. 2020-1001; member dues 7/1/20-6/30/21		\$ 8,111.00	\$ 272,235.58
10/09/2020	AT&T U-Verse	9/27/20 inv. - Brandon Rd.		\$ 88.50	\$ 272,147.08
10/09/2020	Aztec Cleaning & Maintenance	Inv. 311182 & 311183		\$ 280.00	\$ 271,867.08
10/09/2020	BETA Healthcare Group	Inv. WCA1362192010-01; Add'l. contribution for 2019-20		\$ 258.00	\$ 271,609.08
10/09/2020	CSDA Visa - UMPQUA Bank	9/30/20 stmt.		\$ 1,290.42	\$ 270,318.66
10/09/2020	Fallbrook Waste & Recycling	10/1/20 inv. - Mission Rd.		\$ 73.50	\$ 270,245.16
10/09/2020	Fallbrook Waste & Recycling	10/1/20 inv. - Brandon Rd.		\$ 80.00	\$ 270,165.16
10/09/2020	Sun Realty	10/7/20 inv.		\$ 1,313.74	\$ 268,851.42
10/13/2020	Rachel Mason-Runnells	Reimbursement - Vaccination refrigerator		\$ 1,997.69	\$ 266,853.73
10/16/2020	Aztec Cleaning & Maintenance	Inv. 311184 & 311185		\$ 280.00	\$ 266,573.73
10/16/2020	Catalyst - Freeman White	Inv. 15202		\$ 19,880.00	\$ 246,693.73
10/16/2020	Low Voltage	Inv. 38937		\$ 503.00	\$ 246,190.73
10/16/2020	SDRMA	Inv. 33900 - with dependent coverage		\$ 533.48	\$ 245,657.25
10/16/2020	Streamline	Inv. 107365		\$ 200.00	\$ 245,457.25
10/16/2020	White Nelson - now CLA LLP	Inv. 209815		\$ 3,000.00	\$ 242,457.25
10/16/2020	Edward Jones	October contributions		\$ 200.00	\$ 242,257.25
10/16/2020	Charles Schwab & Co., Inc.	4899-2865		\$ 1,239.40	\$ 241,017.85
10/20/2020	Payroll clearing	October 20, 2020 payroll		\$ 11,846.80	\$ 229,171.05
10/20/2020	Payroll Taxes	Federal - October 20, 2020 pay period		\$ 3,522.87	\$ 225,648.18
10/20/2020	Payroll Taxes	State - October 20, 2020 pay period		\$ 643.33	\$ 225,004.85
10/20/2020	ADP, LLC	10/20/20 payroll processing fee		\$ 99.64	\$ 224,905.21
10/21/2020	ACHD	Inv. 88; balance of annual meeting registration - Mason		\$ 80.00	\$ 224,825.21
10/21/2020	AT&T U-Verse	10/8/20 inv. - Mission Rd.		\$ 89.02	\$ 224,736.19
10/21/2020	CalPERS	ID 1559595490		\$ 3,572.58	\$ 221,163.61

**FALLBROOK REGIONAL HEALTH DISTRICT  
OPERATIONS ACCOUNT 10/1/20 - 12/31/20**

10/21/2020	CSDA-State	10/1/20 inv.	\$	6,345.00	\$	214,818.61
10/21/2020	Darren Key	10/16/20 inv.; labor & materials to install counter tops	\$	823.65	\$	213,994.96
10/21/2020	Ramirez Landscape & Tree Service	Inv.. 3440 & 4534	\$	950.00	\$	213,044.96
10/21/2020	Whalen, J. Associates, Inc.	Inv. 10000298	\$	871.75	\$	212,173.21
10/22/2020	Tracy Rosalee	Reimbursement - gas for FRHD truck	\$	49.35	\$	212,123.86
10/22/2020	Deposit	September property tax received; 10/22/20 actual po: \$	44,421.29		\$	256,545.15
10/23/2020	AT&T - phone lines	10/14/20 inv.	\$	438.29	\$	256,106.86
10/23/2020	Aztec Cleaning & Maintenance	Inv. 311186 & 311187	\$	280.00	\$	255,826.86
10/23/2020	Termin-8 Pest Control	Inv. 120055	\$	125.00	\$	255,701.86
10/27/2020	Mireya Banuelos	Reimbursement - Joe's Hardware (key for Mission Rd.)	\$	35.00	\$	255,666.86
10/28/2020	Mireya Banuelos	Reimbursement - mileage 7/14 - 10/27/20	\$	16.82	\$	255,650.04
10/28/2020	AEI Consultants	Inv. 002-02272522; property condition assessment	\$	2,675.00	\$	252,975.04
10/28/2020	Aztec Cleaning & Maintenance	Inv. 311187 & 311189	\$	280.00	\$	252,695.04
10/28/2020	FPUD	10/22/20 inv. - Brandon Rd.	\$	189.98	\$	252,505.06
10/28/2020	FPUD	10/22/20 inv. - Mission Rd.	\$	58.42	\$	252,446.64
10/28/2020	FPUD	10/22/20 inv. - Mission Rd.	\$	567.69	\$	251,878.95
10/28/2020	FPUD	10/22/20 inv. - Brandon Rd.	\$	58.42	\$	251,820.53
10/28/2020	Impact Marketing & Design, Inc.	Inv. IN20-1139 & IN20-1140	\$	1,495.16	\$	250,325.37
10/28/2020	Konica Minolta	Inv. 36475916	\$	836.98	\$	249,488.39
10/28/2020	Jeffrey G. Scott, Esquire	9/30/20 stmt.	\$	2,240.00	\$	247,248.39
10/28/2020	SDG&E	10/23/20 inv. - Mission Rd.	\$	622.67	\$	246,625.72
10/28/2020	SDG&E	10/23/20 inv. - Brandon Rd.	\$	976.31	\$	245,649.41
10/28/2020	John Chisolm	10/28/20 labor charge; Mission Rd.	\$	20.00	\$	245,629.41
11/02/2020	Deposit	Payment for witness fee	\$	15.00		\$ 245,644.41
11/02/2020	24 Hour Elevator Inc.	Inv. 90435; November maintenance	\$	200.55	\$	245,443.86
11/02/2020	John Chisolm	10/30/20 labor charge; E. Mission Rd.	\$	30.00	\$	245,413.86
11/02/2020	Culligan of Escondido	Inv. 1081037	\$	50.00	\$	245,363.86
11/02/2020	Springston Design LLC	Inv. 4124; new monthly contract	\$	380.00	\$	244,983.86
11/02/2020	Termin-8 Pest Control	Inv. 120055	\$	125.00	\$	244,858.86
11/02/2020	Deposit	Rock Rose School November 2020 rent	\$	3,500.00		\$ 248,358.86
11/02/2020	Deposit	Med+ November 2020 interest pmt.	\$	1,650.00		\$ 250,008.86
11/04/2020	Tracy Rosalee	Reimbursement - office supplies	\$	40.14	\$	249,968.72
11/04/2020	Fallbrook Awards	Inv. 528531; 3 name badges	\$	32.48	\$	249,936.24
11/04/2020	Glennie's Office Products, Inc.	10/31/20 stmt.	\$	116.75	\$	249,819.49
11/04/2020	Woodward, Susan	October accounting services	\$	1,000.00	\$	248,819.49
11/04/2020	Fallbrook Senior Citizens Service Club	CHC 370 - PMT 2 OF 4	\$	12,742.75	\$	236,076.74
11/05/2020	Payroll clearing	November 5, 2020 payroll	\$	13,562.20	\$	222,514.54
11/05/2020	Payroll Taxes	Federal - November 5, 2020 pay period	\$	3,751.59	\$	218,762.95
11/05/2020	Payroll Taxes	State - November 5, 2020 pay period	\$	670.58	\$	218,092.37
11/06/2020	Fallbrook Senior Citizens Service Club	CHC 371 - PMT 2 OF 4	\$	31,071.11	\$	187,021.26
11/06/2020	ADP, LLC	11/5/20 Payroll processing fees	\$	116.51	\$	186,904.75
11/09/2020	Fallbrook Smiles Project	For CHK 11627 voided on 11/09/2020	\$	31,071.11	\$	155,833.64
11/09/2020	Fallbrook Smiles Project	Reverse of GJE -- For CHK 11627 voided on 11/09/20	\$	31,071.11		\$ 186,904.75
11/09/2020	Fallbrook Smiles Project	CHC 372 - PMT 2 OF 4	\$	11,685.00	\$	175,219.75
11/13/2020	Be Well Therapy	CHC 360 - PMT 2 OF 4	\$	5,111.00	\$	170,108.75
11/13/2020	Boys & Girls Club of North County	CHC 362 - PMT 2 OF 4	\$	11,250.00	\$	158,858.75
11/13/2020	Champions for Health	CHC 363 - PMT 2 OF 4	\$	1,746.00	\$	157,112.75
11/13/2020	Champions for Health	CHC 364 - PMT 2 OF 4	\$	4,125.00	\$	152,987.75
11/13/2020	D'Vine Path	CHC 365 - PMT 2 OF 4	\$	4,380.00	\$	148,607.75
11/13/2020	Fallbrook Food Pantry	CHC 366 - PMT 2 OF 4	\$	30,000.00	\$	118,607.75

**FALLBROOK REGIONAL HEALTH DISTRICT  
OPERATIONS ACCOUNT 10/1/20 - 12/31/20**

11/13/2020	Fallbrook Food Pantry	CHC 367 - PMT 2 OF 4	\$	8,825.00	\$	109,782.75
11/13/2020	Fallbrook Land Conservancy	CHC 368 - PMT 2 OF 4	\$	2,758.87	\$	107,023.88
11/13/2020	Fallbrook Land Conservancy	CHC 369 - PMT 2 OF 4	\$	3,464.75	\$	103,559.13
11/13/2020	Fallbrook Smiles Project	VOID: CHC 372 - PMT 2 OF 4 - REPL. WITH #1164	\$	-	\$	103,559.13
11/13/2020	Fallbrook Union High School District	CHC 373 - PMT 2 OF 4	\$	6,250.00	\$	97,309.13
11/13/2020	Foundation for Senior Care	CHC 374 - PMT 2 OF 4	\$	13,456.99	\$	83,852.14
11/13/2020	Foundation for Senior Care	CHC 375 - PMT 2 OF 4	\$	17,627.08	\$	66,225.06
11/13/2020	Foundation for Senior Care	CHC 376 - PMT 2 OF 4	\$	24,662.63	\$	41,562.43
11/13/2020	Deposit of reimb. CIF funds July-Sept. 2020	Approved transfer from LAIF per 11/12/20 Board met	\$	10,000.00	\$	51,562.43
11/13/2020	Deposit	Approved transfer from LAIF per 11/12/20 Board met	\$	345,000.00	\$	396,562.43
11/13/2020	Foundation for Senior Care	CHC 377 - PMT 2 OF 4	\$	25,320.15	\$	371,242.28
11/13/2020	Foundation for Senior Care	CHC 378 - PMT 2 OF 4	\$	13,041.76	\$	358,200.52
11/13/2020	Hospice of the Valleys	CHC 379 - PMT 2 OF 4	\$	5,813.50	\$	352,387.02
11/13/2020	Michelle's Place Cancer Resource Center	CHC 380 - PMT 2 OF 4	\$	10,087.50	\$	342,299.52
11/13/2020	Neighborhood Healthcare	CHC 381 - PMT 2 OF 4	\$	3,750.00	\$	338,549.52
11/13/2020	Palomar Family Counseling Service Inc.	CHC 382 - PMT 2 OF 4	\$	9,312.95	\$	329,236.57
11/13/2020	Palomar Family Counseling Service Inc.	CHC 383 - PMT 2 OF 4	\$	16,645.20	\$	312,591.37
11/13/2020	REINS Therapeutic Horsemanship Program	CHC 384 - PMT 2 OF 4	\$	9,375.00	\$	303,216.37
11/13/2020	REINS Therapeutic Horsemanship Program	CHC 385 - PMT 2 OF 4	\$	19,875.00	\$	283,341.37
11/13/2020	SSNAAPE	CHC 386 - PMT 2 OF 4	\$	1,250.00	\$	282,091.37
11/13/2020	Trauma Intervention Programs of SD	CHC 387 - PMT 2 OF 4	\$	2,500.00	\$	279,591.37
11/13/2020	CSDA-State	VOID: Inv. 52266	\$	-	\$	279,591.37
11/13/2020	AT&T U-Verse	Account No. 146524365	\$	79.25	\$	279,512.12
11/13/2020	Aztec Cleaning & Maintenance	Inv. 311163, 311164, 311190, 311191	\$	560.00	\$	278,952.12
11/13/2020	Catalyst - Freeman White	Inv. 15304	\$	39,240.00	\$	239,712.12
11/13/2020	Fallbrook Awards	Inv. 528554	\$	70.04	\$	239,642.08
11/13/2020	Iron Mountain	Inv. DBMG293	\$	1,917.74	\$	237,724.34
11/13/2020	Quest Diagnostics	Inv. 9190102535	\$	385.80	\$	237,338.54
11/13/2020	Scott, Jeffrey G., Esquire	10/31/20 stmt.	\$	1,435.00	\$	235,903.54
11/13/2020	SDRMA	Inv. 34114	\$	391.82	\$	235,511.72
11/13/2020	Streamline	Inv. 107799	\$	200.00	\$	235,311.72
11/13/2020	Sun Realty	Property mgmt. 10/8/20 - 11/7/20	\$	1,144.75	\$	234,166.97
11/13/2020	The Gallery Collection	Order 20E0060255	\$	811.14	\$	233,355.83
11/17/2020	October property tax received	11/17/20 actual post date	\$	116,065.90	\$	349,421.73
11/18/2020	AT&T U-Verse	11/8/20 inv. - Mission Rd.	\$	89.02	\$	349,332.71
11/18/2020	Aztec Cleaning & Maintenance	Inv. 311192 & 311193	\$	280.00	\$	349,052.71
11/18/2020	CSDA Visa - UMPQUA Bank	10/30/20 stmt.	\$	726.61	\$	348,326.10
11/18/2020	Fallbrook Directory	Inv. 18853-FBK21	\$	191.50	\$	348,134.60
11/18/2020	Edward Jones	November contributions	\$	200.00	\$	347,934.60
11/18/2020	Charles Schwab & Co., Inc.	4899-2865	\$	1,253.80	\$	346,680.80
11/19/2020	GoDaddy	1 year renewal of Microsoft 365; Order No. 1934417357	\$	71.88	\$	346,608.92
11/20/2020	CalPERS	ID 1559595490	\$	3,572.58	\$	343,036.34
11/20/2020	Whalen, J. Associates, Inc.	Inv. 10000327	\$	1,626.02	\$	341,410.32
11/20/2020	ADP, LLC	11.20.20 PR processing fees	\$	99.64	\$	341,310.68
11/20/2020	Payroll clearing	November 20, 2020 payroll	\$	11,445.58	\$	329,865.10
11/20/2020	Payroll Taxes	Federal - November 20, 2020 pay period	\$	3,337.69	\$	326,527.41
11/20/2020	Payroll Taxes	State - November 20, 2020 pay period	\$	597.97	\$	325,929.44
12/01/2020	Deposit	Rock Rose School December 2020 rent	\$	3,500.00	\$	329,429.44
12/02/2020	North County Fire Protection District	Inv. 20-012	\$	17,227.23	\$	312,202.21
12/02/2020	AT&T	11/14/20 inv.	\$	444.96	\$	311,757.25



**FALLBROOK REGIONAL HEALTH DISTRICT  
OPERATIONS ACCOUNT 10/1/20 - 12/31/20**

12/02/2020	Aztec Cleaning & Maintenance	Inv. 311194, 311195, 311196, & 311197	\$	560.00	\$ 311,197.25
12/02/2020	Culligan of Escondido	Inv. 1081280	\$	50.00	\$ 311,147.25
12/02/2020	Fallbrook Local Locksmith	Inv. 2976; duplicate key made	\$	4.31	\$ 311,142.94
12/02/2020	Fallbrook Waste & Recycling	12/1/20 inv. - Mission Rd.	\$	73.50	\$ 311,069.44
12/02/2020	Fallbrook Waste & Recycling	12/1/20 inv. - Brandon Rd.	\$	80.00	\$ 310,989.44
12/02/2020	FPUD	11/23/20 inv. - Brandon Rd.	\$	205.83	\$ 310,783.61
12/02/2020	FPUD	11/23/20 inv. - Mission Rd.	\$	58.42	\$ 310,725.19
12/02/2020	FPUD	11/23/20 inv. - Mission Rd.	\$	537.51	\$ 310,187.68
12/02/2020	FPUD	11/23/20 inv. - Brandon Rd.	\$	58.42	\$ 310,129.26
12/02/2020	Konica Minolta	Inv. 36663806	\$	836.98	\$ 309,292.28
12/02/2020	Low Voltage	Inv. 39464, 39509, & 39510	\$	449.50	\$ 308,842.78
12/02/2020	Quest Diagnostics	Inv. 9190324375; balance of PSA screening tests	\$	154.32	\$ 308,688.46
12/02/2020	Rotary Club of Fallbrook	Inv. 2195; Nov/Dec dues - Rachel Mason	\$	115.00	\$ 308,573.46
12/02/2020	SDG&E	11/23/20 inv. - Mission Rd.	\$	438.04	\$ 308,135.42
12/02/2020	SDG&E	11/23/20 inv. - Brandon Rd.	\$	607.78	\$ 307,527.64
12/02/2020	Susan Woodward	November accounting services	\$	1,000.00	\$ 306,527.64
12/03/2020	Deposit	Med+ December 2020 interest payment	\$	1,650.00	\$ 308,177.64
12/04/2020	Payroll Clearing	December 4, 2020 payroll	\$	13,992.45	\$ 294,185.19
12/04/2020	Payroll Taxes	Federal - December 4, 2020 pay period	\$	3,901.59	\$ 290,283.60
12/04/2020	Payroll Taxes	State - December 4, 2020 pay period	\$	714.91	\$ 289,568.69
12/04/2020	Glennie's Office Products, Inc.	11/30/20 stmt.	\$	40.93	\$ 289,527.76
12/04/2020	Iron Mountain	Inv. DCPC0089	\$	1,735.94	\$ 287,791.82
12/04/2020	Village News	12/4/20 inv.; PSA screening ads (2) & Halloween contest	\$	860.00	\$ 286,931.82
12/04/2020	ADP, LLC	December 4, 2020 payroll processing fees	\$	116.51	\$ 286,815.31
12/07/2020	Deposit	Payment for medical record copies & postage	\$	2.90	\$ 286,818.21
12/07/2020	Deposit	Payment for 10/23/20 Mission Rd. sign damage	\$	5,970.50	\$ 292,788.71
12/09/2020	24 Hour Elevator Inc.	Inv. 91972	\$	200.55	\$ 292,588.16
12/09/2020	Ahrend Studios	Inv. 20201207; Board member portrait - Ortiz	\$	177.79	\$ 292,410.37
12/09/2020	AT&T U-Verse	11/27/20 inv. - Brandon Rd.	\$	79.25	\$ 292,331.12
12/09/2020	Aztec Cleaning & Maintenance	Inv. 311198 & 311199	\$	280.00	\$ 292,051.12
12/09/2020	Catalyst - Freeman White	Inv. 15373	\$	37,060.00	\$ 254,991.12
12/09/2020	CSDA Visa - UMPQUA Bank	11/30/20 stmt.	\$	1,065.78	\$ 253,925.34
12/09/2020	Fowler Pest Control, Inc.	Inv. 246164	\$	200.00	\$ 253,725.34
12/09/2020	Darren Key	Labor & materials for cabinets installed 11/23-12/4/20	\$	1,597.93	\$ 252,127.41
12/09/2020	North County Fire Protection District	Inv. 20-013; Salary & benefits for Social Media 9/5-12/4/20	\$	5,731.90	\$ 246,395.51
12/09/2020	Springston Design LLC	Inv. 4160	\$	380.00	\$ 246,015.51
12/09/2020	White Nelson - now CLA LLP	Inv. 2688351	\$	1,750.00	\$ 244,265.51
12/11/2020	Jeffrey G. Scott, Esquire	11/30/20 stmt.	\$	2,555.00	\$ 241,710.51
12/11/2020	SDRMA	Inv. 34327	\$	404.76	\$ 241,305.75
12/11/2020	Streamline	Inv. 108250	\$	200.00	\$ 241,105.75
12/17/2020	GoDaddy	1-year renewal of Microsoft 365	\$	191.88	\$ 240,913.87
12/18/2020	Payroll Clearing	December 18, 2020 payroll	\$	11,861.06	\$ 229,052.81
12/18/2020	Payroll Taxes	Federal - December 18, 2020 pay period	\$	3,487.05	\$ 225,565.76
12/18/2020	Payroll Taxes	State - December 18, 2020 pay period	\$	635.91	\$ 224,929.85
12/18/2020	AT&T U-Verse	12/8/20 inv. - Mission Rd.	\$	89.12	\$ 224,840.73
12/18/2020	Aztec Cleaning & Maintenance	Inv. 199751 & 199752	\$	280.00	\$ 224,560.73
12/18/2020	Bonsall Chamber of Commerce	Inv. 10045; Non-Profit Membership	\$	50.00	\$ 224,510.73
12/18/2020	Fallbrook Printing Corporation	Inv. 22939; business cards for 9 staff/board	\$	442.31	\$ 224,068.42
12/18/2020	Edward Jones	December 2020 contributions	\$	200.00	\$ 223,868.42
12/18/2020	Amber Marie Kirby	Notary fees for Board members' oaths of office	\$	100.00	\$ 223,768.42

**FALLBROOK REGIONAL HEALTH DISTRICT  
OPERATIONS ACCOUNT 10/1/20 - 12/31/20**

12/18/2020 Pitney Bowes - Purchase Power	12/2/20 stmt.	\$	352.00	\$	223,416.42
12/18/2020 Ramirez Landscape & Tree Service	Inv. 4098, 4099, 5017, & 5018	\$	1,900.00	\$	221,516.42
12/18/2020 Charles Schwab & Co., Inc.	December 2020 contributions	\$	1,253.80	\$	220,262.62
12/18/2020 Sun Realty	11/11/20 - 12/11/20 inv.	\$	637.50	\$	219,625.12
12/18/2020 Sun Realty	11/11/20 - 12/11/20 - Expense reimbursement	\$	126.50	\$	219,498.62
12/28/2020 Petty Cash	Replenish petty cash	\$	250.00	\$	219,248.62
12/28/2020 ADP, LLC	12/18/20 PR processing fees	\$	99.64	\$	219,148.98
12/30/2020 AT&T	12/14/20 inv. - phone lines	\$	443.60	\$	218,705.38
12/30/2020 Aztec Cleaning & Maintenance	Inv. 199753, 199754, 199755, & 311200	\$	560.00	\$	218,145.38
12/30/2020 CalPERS	ID 1559595490	\$	3,757.87	\$	214,387.51
12/30/2020 Fallbrook Awards	Inv. 528636; name badge	\$	13.91	\$	214,373.60
12/30/2020 FPUD	12/22/20 inv. - Brandon Rd.	\$	189.98	\$	214,183.62
12/30/2020 FPUD	12/22/20 inv. - Mission Rd.	\$	58.42	\$	214,125.20
12/30/2020 FPUD	12/22/20 inv. - Mission Rd.	\$	394.16	\$	213,731.04
12/30/2020 FPUD	12/22/20 inv. - Brandon Rd.	\$	58.42	\$	213,672.62
12/30/2020 Cory Hester	Building & parking lot lights replaced - Brandon Rd.	\$	2,280.00	\$	211,392.62
12/30/2020 Konica Minolta	Inv. 36849673	\$	836.98	\$	210,555.64
12/30/2020 SDG&E	12/23/20 inv. - Mission Rd.	\$	387.55	\$	210,168.09
12/30/2020 SDG&E	12/23/20 inv. - Brandon Rd.	\$	833.84	\$	209,334.25
12/30/2020 Village News	Inv. 42229; COVID-19 safety msg.	\$	325.00	\$	209,009.25
12/30/2020 Whalen, J. Associates, Inc.	Inv. 10000354	\$	328.18	\$	208,681.07
12/31/2020 November property tax received	12/15/20 actual post date	\$	614,617.77	\$	823,298.84
		\$	1,182,621.97	\$	665,914.67
		\$		\$	823,298.84





**MINUTES  
FINANCE COMMITTEE**

**Wednesday, January 6, 2021 at 4:30 P.M.**

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

**1. Call to Order/Roll Call**

Committee Chair Jennifer Jeffries called the meeting to order at 4:33 p.m.

In attendance: Committee Members Jennifer Jeffries & Barbara Mroz, CEO Rachel Mason, Executive Assistant Linda Bannerman, Accountant Susan Woodward, and Bookkeeper Wendy Lyon.

**2. Public Comments**

None

**3. Review of Financial Statements for November 2020**

- 1) Balance Sheet Comparison of November to October 2020
- 2) Income Statement for the Month Ended November 30 & Fiscal Year to Date
- 3) Profit & Loss Actual vs Budget July 2020 to Fiscal Year to Date
- 4) Profit & Loss Approved Annual Budget Overview July 2020 – June 2021
- 5) Local Agency Investment Fund (LAIF) Statement – November 2020
- 6) CalTrust Statement – November 2020
- 7) Property Tax Revenue – July 2020 – June 2021
- 8) Check Detail as of November 2020

Director Jeffries reviewed the above financial statements for November 2020. She noted that the investments of the District are in compliance with the District's 2020-21 Investment Policy. LAIF represents 28 percent of the District's total invested funds, and CalTRUST the other 72 percent. The balances in the District's investment accounts give the District the ability to meet its expenditure requirements for the next six (6) months.

**4. Discussion Items**

**a. Review of Annual Audit**

CEO Rachel Mason said the District's new auditors had sent a management letter with questions regarding only two processes: 1) for personnel records and 2) journal entries.

Correction plans for both were then submitted and accepted. The final audit will be ready for consideration at the January regular meeting of the Board.

**Recommendation:** The Finance Committee recommends to the Board of Directors approval of the 2020 fiscal year audit report as presented.

5. Board Member Comments and Future Agenda Items

Discussion ensued regarding the next round of community health contract grants and the total amount to be allotted. A public hearing regarding the next budget will likely take place in February, after which the amount can better be determined.

6. Adjournment

There being no further business, the meeting was adjourned at 4:52 p.m.

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Jennifer Jeffries, Committee Chair

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Board Secretary/Clerk



# Fallbrook Regional HEALTH DISTRICT

## AGENDA SPECIAL BOARD MEETING Saturday, January 9, 2021, 10:00 a.m.

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

**A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE**

Board Chairman Howard Salmon called the meeting to order at 10:03 a.m. and led the Pledge of Allegiance.

In attendance: Directors Schwartz, Mroz, Ortiz, Salmon and Jeffries.

Legal Counsel Jeffrey Scott, CEO Rachel Mason and Executive Assistant Linda Bannerman.

**B. APPROVAL OF THE AGENDA**

**Action.** It was moved by Director Schwartz, seconded by Director Mroz to approve the agenda, moving item C2 to be discussed prior to C1.

**Motion carried** via the following roll call vote. 5-0

Director Mroz .....	Aye
Director Schwartz .....	Aye
Director Salmon .....	Aye
Director Jeffries .....	Aye
Director Ortiz .....	Aye

**C. PUBLIC COMMENTS**

None

**D. DISCUSSION/POSSIBLE ACTION ITEMS**

C2. Discussion Regarding Non-Profit Entity Name and Function

Rachel Mason led a discussion regarding developing an appropriate name for a new non-profit entity to support the Fallbrook Regional Health District (FRHD). Jeffrey Scott provided a background regarding the entity that is currently known as the Foundation for Senior Care, and the importance of this new non-profit entity having a distinct association with the Fallbrook Regional Health District. Formation of this entity will allow FRHD to pursue grant funding.

**Action:** It was moved by Director Jeffries, seconded by Director Mroz to use the name Fallbrook Regional Health District Foundation for the District’s non-profit entity.

Discussion ensued.

**Motion carried** by the following roll call vote. 5-0

Director Mroz .....	Aye
Director Schwartz .....	Aye
Director Ortiz .....	Aye
Director Jeffries .....	Aye
Director Salmon .....	Aye

C1. Board of Directors Orientation & Review

Jeffrey Scott provided a brief history of California Healthcare Districts and referred to the California Healthcare District law. He said meetings are run as per Roberts Rule of Order (Rosenberg's Rules of Order is an abbreviated, easier to read version). Topics included the following regarding California Healthcare Districts:

- Powers
- Roles & Responsibilities of board members
- The Board's role with management and staff
- The Brown Act
- COVID-19 Impacts
- Rights of the Public
- Public Comment
- Closed Session
- Avoiding Common Mistakes
- Conflict of Interest

Lastly, it was noted that the Association of California Health Districts, California Special Districts Association and Special Districts Risk Management Authority all provide trainings on many topics to educate and assist board members.

The Board expressed appreciation to Jeffrey Scott for his time and efforts in providing this education session.

**E. ADJOURNMENT**

There being no further business, the meeting was adjourned at 12:44 p.m.

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Howard Salmon, Chairman

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Board Secretary/Clerk





# Fallbrook Regional HEALTH DISTRICT

## MINUTES REGULAR BOARD MEETING Wednesday, January 13, 2021, 6:00 p.m.

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

**A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE**

Chairman Howard Salmon called the meeting to order at 6:04 p.m. and led the Pledge of Allegiance.

In attendance: Directors Ortiz, Schwartz, Jeffries, Mroz and Salmon. Legal Counsel Jeffrey Scott, CEO Rachel Mason, Accountant Susan Woodward and staff members Linda Bannerman, Mireya Banuelos, Wendy Lyon, Tracy Rosalee, and Pamela Knox. Members of the public were also in attendance.

**B. APPROVAL OF THE AGENDA**

**Action:** It was moved by Director Jeffries, seconded by Director Mroz to approve the agenda as presented.

**Motion carried** by the following roll call vote: 5-0

Director Jeffries .....	Aye
Director Mroz .....	Aye
Director Ortiz .....	Aye
Director Schwartz .....	Aye
Director Salmon .....	Aye

**C. PUBLIC COMMENTS**

Tom Frew said he continues to be concerned that too many residents are not taking the pandemic seriously. He encouraged the health district to double its efforts to encourage safe practices. He said efforts are needed beyond social media. The Government and Public Engagement Committee is meeting on Friday and this topic will be discussed further.

The new Executive Director of the Foundation for Senior Care, Patty Sargent, noted that they work with the District to assist in communications via e-mail and social media. Rachel Mason said that most of the District’s grantees also assist in District communications.

**D. CONSENT ITEMS**

- D1. Approval of November 2020 Financial Statements
- D2. Minutes of December 4, 2020 Finance Committee Meeting
- D3. Minutes of December 9, 2020 Regular Board Meeting
- D4. Minutes of December 16, 2020 Strategic Planning Committee Meeting
- D5. Minutes of December 18, 2020 Special Board Meeting/Public Forum

No member of the Board asked to pull any of the above items for further discussion.

**Action:** It was moved by Director Schwartz, seconded by Director Jeffries to approve the above listed Consent Items as presented.

**Motion carried** by the following roll call vote: 5-0

Director Jeffries .....	Aye
Director Mroz .....	Aye
Director Ortiz .....	Aye
Director Schwartz .....	Aye
Director Salmon .....	Aye

**E. REPORTS/POSSIBLE ACTION**

- E1. Finance Committee – Directors Jeffries and Mroz  
Committee Chair Jeffries reviewed the financial statements for November 2020. She said report three allows for tracking of each line item by actual vs. budget. She noted that the investments of the District are in compliance with the District’s 2020-21 Investment Policy. LAIF represents 28 percent of the District’s total invested funds, and CalTRUST the other 72 percent. The balances in the District’s investment accounts give the District the ability to meet its expenditure requirements for the next six (6) months.  
**Recommendation:** The Finance Committee reviewed the status of the Annual Audit for Fiscal Year 2019-20 and recommends Board approval.
- E2. Gov’t and Public Engagement Committee – Directors Schwartz-Frates and Ortiz  
Committee Chair Schwartz reviewed the latest information regarding COVID vaccine, which is updated regularly on the District website. She discussed the tier system for vaccine distribution and state and county efforts to provide locations for vaccines. The state’s initiatives for dealing with the complications from the pandemic (school closures, business closures, etc.) and the budgets allotted for each were also discussed. Mireya Banuelos, Community Health Coordinator, reviewed the Community Engagement Report, with dates and locations for COVID testing and the number of tests provided to date. She discussed the Community Collaborative for Health & Wellness and the Farmworker CARE Coalition. The District still has masks available for residents. Jen Koester, Social Media Specialist for NCFPD and FRHD, reviewed the Social Media report. Director Ortiz announced an upcoming VOCES of Fallbrook (a multi-generational grassroots organization) Zoom Webinar on Thursday, January 21<sup>st</sup> and invited participation. Their current proactive efforts are to keep the community informed regarding COVID updates.  
Lastly, Director Schwartz announced that applications for two new regional county parks have been approved by the County Board of Supervisors (one in Bonsall, one in Fallbrook).
- E3. Facilities Committee – Directors Mroz and Salmon  
Committee Chair Mroz said a Facilities Committee meeting is scheduled the last week of this month. Sodium lights have been replaced with LED lights in parking lots.
- F4. Ad Hoc Steering Committee – Directors Schwartz-Frates and Ortiz  
Committee Chair Schwartz reported that a workshop meeting had taken place with Catalyst representatives and another will be scheduled with the full Board. CEO Rachel Mason will provide additional information in her report.
- E4. Strategic Planning Committee – Directors Jeffries and Salmon  
Committee Chair Jeffries said a new application form which includes the Social Determinants of Health is being developed and was reviewed by the Strategic Planning

Committee. There was also discussion regarding the budget process, setting aside monies for both the development of the E. Mission Rd. property, and the grantees. Lastly, following review of the board member’s self-assessment results, lower scoring items in which it appears there could be improvement will be discussed at future board meetings.

- E5. Chief Executive Officer – Rachel Mason  
Rachel Mason reviewed a COVID-19 Update and discussed the Community Based Participation Input survey for the development of the programs to be offered at the property on E. Mission Rd. She recognized the receipt of Certificates of Election for Barbara Mroz (Zone 4) and Stephanie Ortiz (Zone 2), noting an orientation for the Board took place earlier in the month, conducted by Legal Counsel Jeffrey Scott. All board members agreed that the orientation was presented well and expressed their appreciation. She reviewed CEO goals from a mid-year review and noted that LAFCO has designated a Municipal Service Review for the District for fiscal year 2020-2021. (See attached.)
- E6. General Counsel – Jeffrey Scott  
Jeffrey Scott also noted the orientation of members of the board having taken place on January 9<sup>th</sup>. He said he had no further report.

**F. DISCUSSION/POSSIBLE ACTION ITEMS**

- F1. Consideration of Annual Audit for Fiscal Year 2019-2020  
Recommendation from the Finance Committee: That the board approve the annual audit for fiscal year 2019-2020  
Director Jeffries, Chair of the Finance Committee, said the following highlights are from the 2019-2020 fiscal year audit. She said the District is using a new auditing company, and she thanked Sue Woodward, Wendy Lyon and Rachel Mason for the great job they did interacting with the new auditors.
  - Auditors always have a line in the report addressing whether management and auditors have any disagreements. There were none.
  - The auditors recommended that we re-characterize ourselves from an enterprise district to a government entity. That has been completed.
  - Two areas with recommendations were personnel files and journal entries. Plans of correction were submitted and accepted.
  - All is well in our financial techniques and record keeping.
 Board Chairman Salmon said he was very pleased with the new auditors, the good report and thanked the Finance Committee members and Sue, Wendy, and Rachel for their efforts.  
**Action:** It was moved by Director Jeffries, seconded by Barbara Mroz to approve the Annual Audit for Fiscal Year 2019-2020 as presented.  
**Motion carried** by the following roll call vote: 5-0  
 Director Jeffries ..... Aye  
 Director Mroz ..... Aye  
 Director Ortiz ..... Aye  
 Director Schwartz ..... Aye  
 Director Salmon ..... Aye
- F2. Discussion of Purpose and Topics  
This was an item that Strategic Planning had recommended based on the Board self-evaluation to discuss improvement of performance. Chairman Salmon said he would like to begin this next month.

Rachel Mason said another Board Self-Assessment is forthcoming for completion by Board members.

**G. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS**

G1. Other Director/Staff discussion items

Director Jeffries said she was pleased to know that the new County Board of Supervisors unanimously approved declaring racism as a public health threat. Equity of resources is used as a filter when allocating funding.

G1a. Item(s) for future board agendas

G1b. Announcements of upcoming events:

- **COVID-19 Testing**

- Vallecitos Elementary School – **January 15<sup>th</sup> 9:00am-3:00pm.**  
5211 5th St, Rainbow, CA 92028
- Fallbrook High School **January 22<sup>nd</sup> 9:00am-3:00pm.**  
2400 S Stage Coach Ln, Fallbrook, CA 92028  
(Senior Parking Lot – Varsity Baseball Field)
- Bonsall Community Center – **January 27<sup>th</sup> 9:00am-3:00pm,**  
31505 Old River Rd, Bonsall, CA 92003
- FRHD Wellness Center – **January 30<sup>th</sup> 9:00am-3:00pm,**  
1636 E. Mission Rd., Fallbrook

- **Woman of Wellness POSTPONED**

- **Martin Luther King Jr. Day – District Holiday – Monday, January 18<sup>th</sup>**

- **Gov’t and Public Engagement Committee meeting** – Friday, **January 15,**  
10:30am, Virtual Meeting

- **Community Collaborative for Health & Wellness Committee (CCH&W) meeting** – 3<sup>rd</sup> Wednesday, **January 20,** 10:30am-noon, Virtual Meeting (See [fallbrookhealth.org/calendar](http://fallbrookhealth.org/calendar))

- **Strategic Planning Committee meeting** – 3<sup>rd</sup> Wednesday, **January 20,**  
5:00pm, Virtual Meeting

- **FRHD/Catalyst Steering Committee meeting** – 4<sup>th</sup> Friday, **January 22,**  
10:30am, Virtual Meeting

- **Facilities Committee meeting** – 4<sup>th</sup> Thursday, **January 28,** 2021 10:30am,  
Virtual Meeting

- **Finance Committee meeting** – 1<sup>st</sup> Wednesday, **February 3,** 4:30pm, Virtual Meeting

- **CHC Grant Training meeting** – Thursday, **February 4,** 2021 1:00pm, Virtual Meeting

G2. **Next Regular Board meeting** – 2<sup>nd</sup> Wednesday, **February 10,** 6:00pm, Virtual Meeting

**H. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:30 p.m.

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Howard Salmon, Chairman

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Board Secretary/Clerk





**MINUTES  
GOVERNMENT/PUBLIC ENGAGEMENT COMMITTEE**

**Friday, January 15, 2021 at 10:30 A.M.**

1. Call to Order/Roll Call

Committee Co-Chair Stephanie Ortiz called the meeting to order at 10:36 a.m.

In attendance Committee Member Stephanie Ortiz. Committee Member Kate Schwartz-Frates arrived late.

CEO Rachel Mason and staff members Linda Bannerman and Jen Koester

2. Public Comments

None

3. Discussion Items

a. Government

i. Legislative Updates

Committee Co-Chair Ortiz shared that the Centers for Disease Control and Prevention (CDC) is to provide more than \$22 billion in funding to states, localities and territories in support of the nation's response to the Covid-19 epidemic. California's Governor Newsom wants to spend more on struggling small businesses, COVID-19 vaccine, and school re-openings in his \$227.2 billion 2021 budget proposal. On January 6<sup>th</sup> he announced two immediate action items (cash support for low-income Californians and protection from eviction) in his 2021-22 State Budget proposal to help low-income Californians (named the Golden State Stimulus). Lastly, the Governor has proposed \$4.4 billion in COVID-19 relief covering testing, contract tracing, and vaccinations.

ii. San Diego County & Live Well Updates

1. County of San Diego's COVID-19 Vaccine Clinical Advisory Group

Director Ortiz shared that San Diego is using a phased approach for vaccine distribution using the tier system and will be setting up vaccination super stations.

2. Palomar federal field hospital was activated, now has 10 Patients.

b. Public Engagement

i. FRHD and Community Event Updates

1. Health District's COVID-19 Response

2. FRHD and Community Events

CEO Rachel Mason said the above items are available on the District's website. She reviewed updated COVID information. Discussion ensued regarding possible ways the District can further reach out to residents of the District to inform them with the latest updates regarding the COVID-19 pandemic. Multiple suggestions were offered, and CEO Rachel Mason and Community Health Coordinator Mireya Banuelos will follow up.

3. VOCES de Fallbrook

Director Ortiz said this is a grassroots organization consisting of multi-generational members with the purpose of discussing community matters (currently the pandemic) and assisting in providing accurate and updated information. A Zoom webinar is scheduled on January 21<sup>st</sup> at 6:30 p.m. and intends to provide reliable medical professional, community, and local agency perspectives on the COVID-19 vaccine. All interested are invited to participate.

4. Board Comments and Future Agenda Items

None

5. Adjournment

There being no further business, the meeting was adjourned at 11:45 a.m.

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Kate Schwartz, Committee Chair

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Board Secretary/Clerk







**AGENDA  
STRATEGIC PLANNING COMMITTEE**

Wednesday, January 20, 2021 at 5:00 P.M.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Jennifer Jeffries called the meeting to order at 5:03 p.m.

In attendance: Committee Members Jennifer Jeffries and Howard Salmon, CEO Rachel Mason, and staff members Linda Bannerman and Mireya Banuelos.

2. Public Comments

None

3. Discussion Items

a. Review Draft Grant Application FY 2021-2022

Discussion ensued regarding the draft grant application of 2021-2022. After a review of the draft application, the following suggestions were made:

- Applicants will provide Vision Statements as well as Mission Statements.
- Preference will be given to new and high need services.
- Applicants will be advised that funding is for one a year, possibly more depending on the success of the program.
- A project will not likely be funded for more than 3 years.
- The District seeks to fund an appropriate mix of new and existing programs that meet the needs of the community.
- Funding history will be placed at the beginning of the application.
- A more in-depth budget form will be included for the 2021-2022 applications.

By consensus, the Strategic Planning Committee approved the grant application FY 2021-2022 with the above changes.

4. Board Member Comments and Future Agenda Items

Director Jeffries suggested Crestwood representatives provide a review of their first year here in Fallbrook. It will be planned for the regular board meeting in February.

Director Salmon suggested an initiative/conversation with behavioral health experts regarding the status of behavioral health services in the District. If the need is identified, we could possibly create an FRHD center for behavioral health.

5. Adjournment

There being no further business, the meeting was adjourned at 5:39 p.m.

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Jennifer Jeffries, Committee Chair

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Board Secretary/Clerk



# Fallbrook Regional HEALTH DISTRICT

## MINUTES FACILITIES COMMITTEE

Thursday, January 28, 2021 at 10:30 A.M.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Barbara Mroz called the meeting to order at 10:30 a.m.

In attendance: Committee Members Barbara Mroz and Howard Salmon, CEO Rachel Mason, Staff Member Linda Bannerman and Property Manager Roy Moosa.

2. Public Comments

None

3. Discussion Items

a. Review Property Condition Assessment Report Findings

AEI Consultants performed a property condition assessment for the 138 S. Brandon Street property and provided their report. The purpose for the assessment was to identify short term and long-term maintenance issues, which can then be factored into the District's budget planning for the next three, five, ten and fifteen years.

Findings include the following:

Immediate needs:

- Parking lot resurfacing; striping and signage to ADA compliant parking space; and removal of tree due to roots lifting asphalt. Possible bid process required due to cost.
- HVAC – one of three units not working, and all are old and in need of replacement. The cost would be greater than \$25,000 requiring bid process.

Next fiscal year needs:

- Seepage of water in the elevator pit. State certification on elevator is up to date.
- Landscaping as planned, with only necessary maintenance to prevent danger.

Discussion ensued. Property Manager Roy Moosa suggested it would be best to begin the HVAC replacement process prior to the parking lot project due to possible damage caused by heavy equipment.

**Recommendation:** The Finance Committee recommended approval by the Board of Directors to start the bid process for the HVAC and parking lot projects

4. Update from Property Manager

Potential disaster was averted when three pine trees were cut down, just prior to the significant winds occurring during the last storm. Had they not been removed, at least one of them would have fallen onto the building currently housing Rock Rose School. In addition, all the outdoor lighting at 138 S. Brandon Road has been replaced and upgraded to LED lighting.

5. Board Comments and Future Agenda Items

Director Mroz asked about a property assessment at 1636 E. Mission Rd. Rachel Mason said it is on hold, except for any immediate fixes that might be identified.

Director Mroz asked when the COVID-19 vaccine becomes available in our community, would we use the E. Mission Rd. property for vaccine shots. Rachel Mason said the plan would be to replicate testing procedures to vaccine shots, though by necessity, each event would be much smaller than prior testing totals. Insurance is in place for community events at our property.

Discussion ensued regarding how often the Facilities Committee is scheduled to meet.

Currently, the committee is meeting monthly on fourth Thursday of month. Once repairs are completed, it could move back to a quarterly meeting.

6. Adjournment

There being no further business, the meeting was adjourned at 10:57 a.m.

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Barbara Mroz, Chairman

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Board Secretary/Clerk

## **REPORTS/POSSIBLE ACTION**

**REPORTS**  
Finance Committee



COVID-19 Vaccine Outreach Budget

	1 month	2 month	
Flyers	\$ 135.00	\$ 135.00	paper and copying
VN ads	\$ 1,400.00	\$ 1,400.00	
Billboard	\$ 2,150.00	\$ 2,000.00	1 spot for 1 month each, 1st month \$150 for vinyl
Banners (6)	\$ 1,332.00		
Direct mail	\$ 7,500.00		22,051 residences (92028, 92088, 92003)
temp staff	\$ 7,680.00	\$ 7,680.00	2 temp staff, bilingual, cust. Service/event support
	<b>\$ 20,197.00</b>	<b>\$ 11,215.00</b>	
Total 2 month investment		<b>\$ 32,164.00</b>	

Reimburse Palomar College for event days  
 4 days EST: \$ 752.00

**REPORTS/POSSIBLE ACTION**  
Government/Public Engagement Committee

**GOVERNMENT & PUBLIC ENGAGEMENT COMMITTEE  
FEBRUARY 2021 REPORT**

Government

a. Legislative Updates

i. National

- a. [CDC COVID Data Tracker](#): Cases in US, Cases in US last 30 days, Total Vaccines Administered, Deaths in US, Deaths in US last 30 days.
- b. President Biden's Day One Executive Action Included:
  - i. [Launch a "100 Days Masking Challenge" and Leading by Example in the Federal Government](#)
  - ii. [Re-Engage with the World Health Organization \(WHO\) to Make Americans and the World Safer](#)
  - iii. [Structure Our Federal Government to Coordinate a Unified National Response](#)
- c. [HHS \[Announced on Jan 6\] \\$22 Billion in Funding to Support Expanded Testing, Vaccination Distribution](#)
- d. [Centers for Disease Control and Prevention Director Dr. Rochelle Walensky signed a declaration determining that the evictions of tenants could be detrimental to public health control measures to slow the spread of SARS-Cov-2, the virus that causes COVID-19.](#)

ii. State

- a. [Covered California announced \[on Jan 28\] that effective Feb. 1, anyone uninsured and eligible to enroll in health care coverage through Covered California can sign up through May 15.](#)
- b. The Legislature has approved and Governor Gavin Newsom has [signed](#) into law an extension of the state's eviction moratorium and allocation of federal rental and utility assistance funds.

b. San Diego County

i. Learn more about the [San Diego County COVID-10 Vaccine](#):

- a. [Vaccination Sites & Appointments](#)
- b. [Phased Approach for Vaccinations](#): Right now, healthcare workers, all others in Phase 1A, and people 65 and older can make an appointment at a County vaccination site.
- b. [Clinical Advisory Group](#): brings together local and community clinical partners to provide guidance using a [phased approach](#) for vaccine distribution and provide recommendations using a health equity lens when vaccine supply is limited
- c. [About the COVID-19 Vaccine](#)
- d. [Information for Healthcare Professionals](#)

Public Engagement

- c. [Health District's COVID-19 Response](#) (See February 2021 Community Engagement Report)
- d. FRHD and Community Event Updates (See February 2021 Community Engagement Report)

## COMMUNITY ENGAGEMENT REPORT FEBRUARY 2021

### DISTRICT EVENTS/COMMUNITY ENGAGEMENT EFFORTS

#### Community Wellness Center Feedback Survey

FRHD is looking to its community members of Bonsall, De Luz, Fallbrook and Rainbow to gather feedback on the development of the future wellness center that will be housed at our 1636 E. Mission Rd., Fallbrook property that has hosted many COVID-19 testing dates and we are looking forward to transforming it to continue to serve the health and wellness needs of the community.

Responses as of 2/8/2021: English Surveys: 279 Spanish Surveys: 21

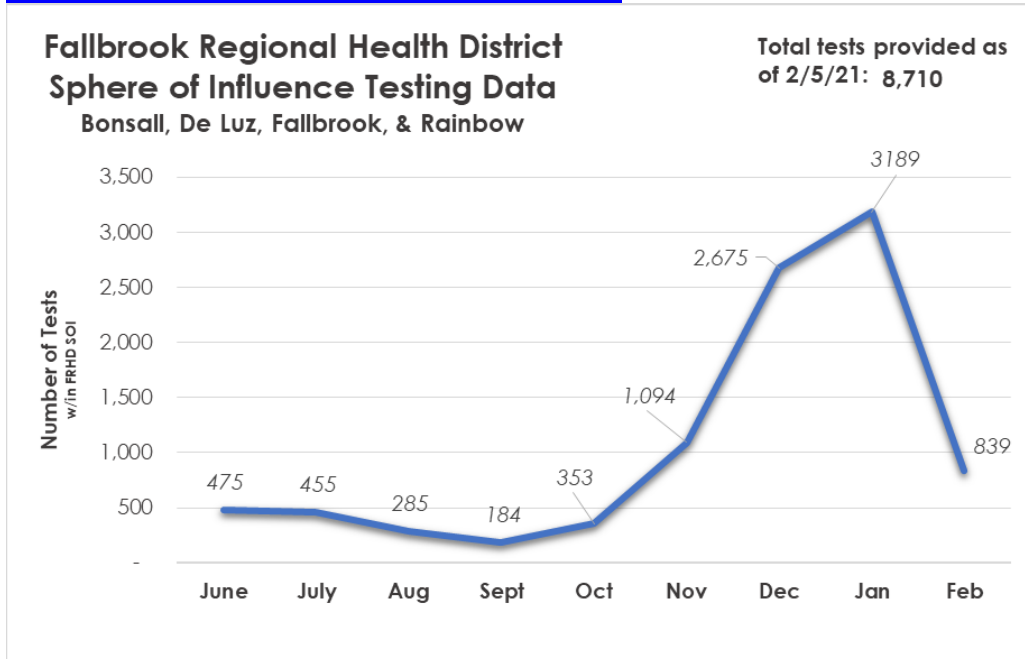
#### COVID-19 Vaccination Updates

The Health District is working alongside our community partners CAL FIRE-San Diego County Fire and North County Fire Protection District to bring the COVID-19 Vaccine to our community. For more information, and to be placed on our local vaccination interest list, please fill out our interest form [here](#). For any further questions please contact us at or at (760) 731-9187 or e-mail us at [hello@fallbrookhealth.org](mailto:hello@fallbrookhealth.org).

#### Drive-Up COVID-19 Testing in Bonsall, Fallbrook and Rainbow

Offered by CALFIRE/San Diego County Fire, Fallbrook Regional Health District, North County Fire Protection District, in cooperation with San Diego County HHS. *March date(s) to be announced.*

#### COVID-19 Tests Administered by Month:



#### Woman of Wellness (WOW)—monthly newsletter

Our goal is to keep in touch, provide updates about the District, provide something educational, and incorporate some fun too. To sign up for the monthly newsletter e-mail [Pam Knox](mailto:Pam.Knox).

**Community Collaborative for Health & Wellness**—February 17<sup>th</sup> | 10:00am-12:00pm

To sign up for meeting notifications and updates, e-mail co-facilitator [Mireya Banuelos](mailto:Mireya.Banuelos).

**Farmworker CARE Coalition**— February 19<sup>th</sup> | 9:00am-11:00pm

To sign up for meeting notifications and updates, e-mail [fwcc.secretary@gmail.com](mailto:fwcc.secretary@gmail.com).

## WEBSITE

### COVID-19 Information & Updates

- [Health District's COVID-19 Response](#)
- [COVID-19 AM Briefing](#)
  - [COVID-19 Cases](#) in 92028: 3,331 & 92003:241 \*data through Feb 6, updated Feb 7

### Safe Re-Opening Kits for Local Businesses

If you have a business in our Health District please call us at [\(760\) 731-9187](tel:7607319187) for the most current number of available supplies/kits.

### Need a Facemask? We've Got You Covered.

Health District Residents, call us at [\(760\) 731-9187](tel:7607319187) to pick up yours!

### Performance on Google: Dec 14 - Jan 10

**Views:** 6.08K

Search views: 810(+3%)

Maps views: 4.49K(-12%)

**Searches:** 3.58K

Direct: 1.56K(-27%)

Customers who find [our] listing searching for [our] business name or address

Discovery: 955(-36%)

Customers who find [our] listing searching for a category, product, or service

**Activity:** 2.2K

Website visits: 128(-6%)

Calls: 52(-24%)

*\*Number of calls reported above are calls initiated within the Google browser and do not include all calls received at the Health District Office\**

Photo views: 1.32K(-35%)

## SOCIAL MEDIA

Facebook [@FallbrookHealthDistrict](https://www.facebook.com/FallbrookHealthDistrict)

### Insights: Jan 7-Feb 3

New Page Likes: 527% ▲

Post Reach: 77% ▲

Post Engagement: 147% ▲

### February Plan

- San Diego County COVID-19 Testing
  - Bonsall, Fallbrook, & Rainbow Dates
  - FUHSD Flyer
- County Updates

- COVID-19 Vaccine Production Updates
- COVID-19 Vaccine Distribution Updates
- COVID-19 Vaccine Safety Information
- “Health District COVID-19 AM Briefing”
- Final Board of Director Bio
- [Wellness Center Survey](#)
  - Post for Final Time on FRHD Page
  - Share Final Time to Friends of Fallbrook, Fallbrook Latino, Amigos de Fallbrook, VOCES de Fallbrook, Poder Popular, Farmworker CARE Coalition, Comité de Derechos Humanos de Fallbrook
- Community Health Contract Grant Recipients
  - Acknowledgment Posts
  - Grantee Events
- [National Health Observances](#) & Other Health Promotion Campaigns
  - Low Vision Awareness
  - American Heart Month
  - Children’s Dental Health Month
- [Healthy People 2020/CDC](#) Social Determinants of Health(SDoH)
  - Education:
    - [Early Childhood Education and Development](#)


**Instagram [@fallbrookhealth](#)**

**February Plan**

- Bonsall, Fallbrook, & Rainbow Dates COVID-19 Testing/Flu Shot Events
- [National Health Observances](#) & Other Health Promotion Campaigns
- Vaccine Distribution local sites
- Wellness Center Survey
  - link in bio

**February [National Health Observances](#)**

**February is National Children's Dental Health Month**




Tooth decay is the most common childhood disease even though it is almost entirely preventable

Tooth decay in children is five times more common than asthma. Three out of every five children are affected by tooth decay.

Prevent tooth decay in children by encouraging them to brush their teeth twice a day with a fluoride toothpaste and floss before bed.

A healthy diet that limits sugary beverages and snacks will also aid in preventing tooth decay in children.

**Fallbrook Regional**  
HEALTH  **DISTRICT**

Source: ADA

**Febrero es el mes nacional de la salud dental infantil**



La caries dental es la enfermedad infantil más común a pesar de que es casi totalmente prevenible.

La caries dental en los niños es cinco veces más frecuente que el asma. Tres de cada cinco niños son afectados por la caries dental.

Se puede prevenir la caries dental en los niños con animándolos a cepillarse los dientes dos veces al día con una pasta de dientes con flúor y usar hilo dental antes de acostarse.

Una dieta saludable que limite las bebidas azucaradas y las botanas también ayudará a prevenir la caries dental en los niños.

**Fallbrook Regional**  
HEALTH  **DISTRICT**

Source: ADA

**February is  
Low Vision  
Awareness Month**

Low vision affects millions of Americans including many seniors in our community.

Unlike typical refractive errors like astigmatism, low vision cannot be corrected with eyeglasses or surgery.



Low vision is primarily caused by eye injuries, birth defects, or eye disease. Low vision can make simple things like reading, cooking, or writing, a strenuous activity.

The risk of developing low vision can be reduced by getting a comprehensive eye exam yearly and exercising and maintaining a healthy diet.



Fallbrook Regional  
HEALTH DISTRICT

Source: NEI

**Febrero es el mes  
de concientización  
sobre la baja visión**

La baja visión afecta a millones de estadounidenses, incluyendo a muchos ancianos en nuestra comunidad.

A diferencia de los errores de refracción típicos como el astigmatismo, la visión baja no se puede corregir con anteojos o cirugía.



La visión baja es causada principalmente por lesiones oculares, defectos congénitos o enfermedades oculares. La visión baja puede hacer que cosas simples como leer, cocinar o escribir, sean una actividad ardua.

El riesgo de desarrollar una visión baja se puede reducir con haciendo un examen ocular completo cada año y haciendo ejercicio y manteniendo una dieta saludable.



Fallbrook Regional  
HEALTH DISTRICT

Source: NEI

**February is  
American  
Heart Month**

Heart disease is the number one cause of death, not only in the US, but also worldwide. Heart disease causes 1 in 4 deaths in the US and is the number one killer of women in the US, causing 1 in 3 deaths.

Over 85 million people in the US live with cardiovascular disease and approximately 80% of those cases can be prevented.



By exercising for only twenty minutes a day, you can drastically reduce your chances of experiencing a heart attack.

Other preventative measures you can take include maintaining a healthy weight, eating clean, watching your salt intake, and not smoking.



Fallbrook Regional  
HEALTH DISTRICT

Source: NIH

**Febrero es el mes  
americano del corazón**

Las enfermedades cardíacas son la causa principal de muerte, no sólo en los EE. UU., sino también en todo el mundo. Las enfermedades cardíacas causan 1 de cada 4 muertes en los EE. UU. y es la primera causa de muertes de mujeres en los EE. UU., causando 1 de cada 3 muertes.

Más de 85 millones de personas en los EE. UU. viven con enfermedades cardiovasculares y aproximadamente el 80% de esos casos se pueden prevenir.



Al hacer ejercicio solo veinte minutos al día, puedes reducir drásticamente las posibilidades de sufrir un ataque cardíaco.

Otras medidas preventivas que puedes tomar incluyen mantener un peso saludable, comiendo sano, ser consciente del consumo de sal y no fumar.



Fallbrook Regional  
HEALTH DISTRICT

Source: NIH

**REPORTS/POSSIBLE ACTION**  
Facilities Committee



Construction System (as of 12.2020 review)	Good	Fair	Poor	Action	Immediate	Short Term	Over Term Years 1-15	Comments/Notes
3.1.2 Site Access, Parking, Pavement		X		Refurbish	\$20,233		\$9,654	Priority 1 - we don't want to substrate to be undermined further, plus we can then re-seal, stripe and address the Disabled Parking signage at the same time
3.1.3 Sidewalks, Curbing, Site Steps, and Ramps		X		Repair	\$500			
3.1.4 Landscaping, Fencing, Signage, Site Lighting	X	X		Refurbish		\$5,000	\$5,500	Will reach out to the Mission Resource Conservation District to get their input regarding a native, sustainable, low water design.
3.1.6 Utilities	X	X		Replace			\$24,000	this is not a current concern and can be pushed to review in 5 years
3.2.1 Foundations	X			Refurbish	\$4,000	\$3,500		Can be started in FY 20.21 - especially while rain is a potential
3.2.3 Cladding	X			Refurbish			\$13,585	this is not a current concern and can be pushed to review in 5 years
3.2.6 Doors and Windows	X			Repair			\$28,832	this is not a current concern and can be pushed to review in 5 years
3.3.1 Plumbing Systems and Domestic Hot Water	X			Replace			\$1,400	
3.3.2 Heating, Cooling, and Ventilation	X	X		Refurbish/ Replace	\$43,500			Immediate - should be completed before the summer months if possible. Likely Bid Process
3.3.4 Vertical Transportation	X	X		Refurbish	\$500		\$125,000	this is not a current concern and can be pushed to review in 5 years. Other than State Inspection, the updates to the elevator are cosmetic
3.4.3 Tenant Unit Finishes	X			Refurbish			\$17,580	With a lesser traffic pattern than normal office bldgs, we will push this to year 9.
6.1 Accessibility Survey	X	X		Refurbish	\$50			see 3.1.2 and 3.1.3
<b>Totals</b>					\$68,783	\$8,500	\$302,834	

Summary	Today's Dollars	\$/SF
Immediate Repairs	\$68,783	\$1.13

Summary	Today's Dollars	\$/SF
Short Term Repairs	\$8,500	\$6.44

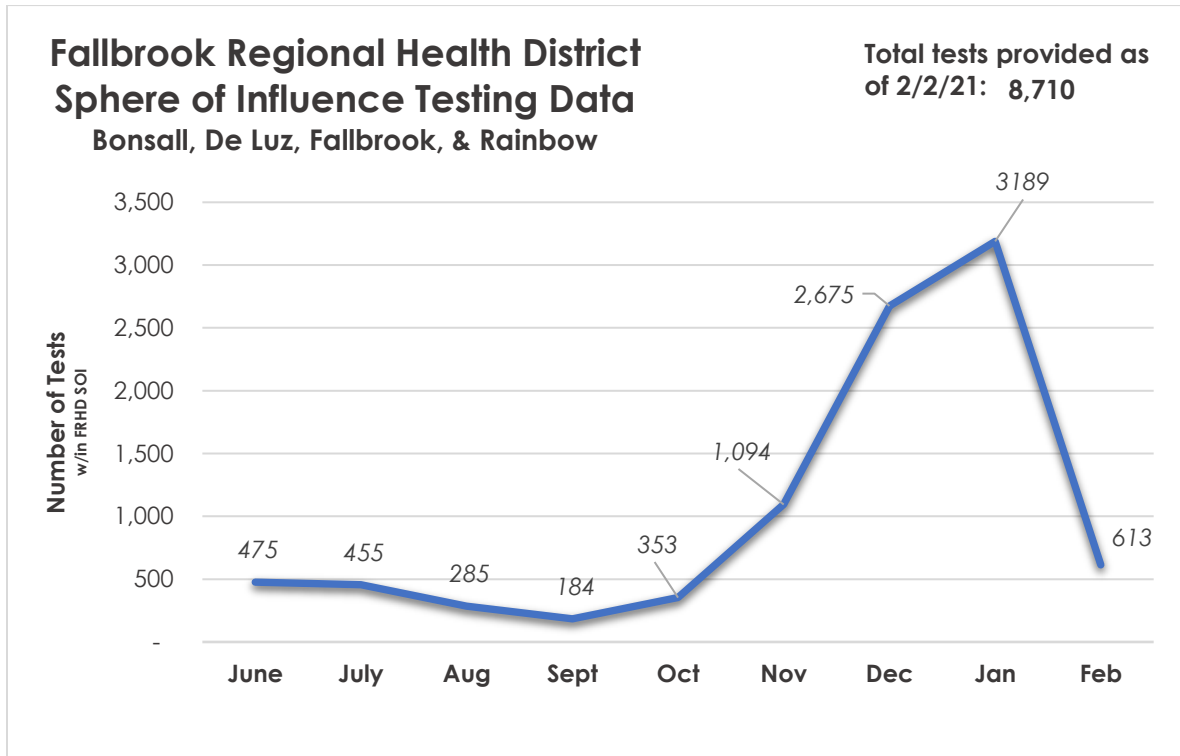
	Today's	\$/	\$/SF/Year
Replacement Reserves, today's dollars	\$302,834.00	\$67.88	\$4.53
Replacement Reserves, w/15, 3.0% escalation	\$341,790.99	\$76.62	\$5.11

**REPORTS/POSSIBLE ACTION**  
Chief Executive Officer – Rachel Mason

## CHIEF EXECUTIVE OFFICER'S REPORT - FEBRUARY

### COVID-19 Updates:

- Testing: We continue to partner with NC Fire and CalFire to provide COVID-19 testing. Testing total as of 1-8 was 6,436, and while we expect a sharp drop off, there will continue to be surveillance testing events for our Farmworker and other essential community groups.



- Vaccinations: The Health District and our partners through the County's Operation Collaboration (Cal Fire and NC Fire) will have a Fallbrook area vaccination site in the month of February. The test date and location have not been fully confirmed; however, we anticipate that the Palomar College – Fallbrook campus will be the likely site.
  - The process may include a dedicated registration link (specific to that date and location) where people can sign up for their appointment. That link will not be generated until about 2-3 days before the event, so we will be sure to communicate it via email and social media. However, there is talk that the entire system may be switched over to the MyTurn.ca.gov site by the date of our event. Our current interest list has over 500 names. The event will

only be able to support up to about 400, so we anticipate it will book immediately.

- We are communicating with our Senior Services partners to enlist their help getting individuals who do not have access to online services in arranging these appointments.

### **Community Health & Wellness Center:**

- The Community Based Participation Input survey for the wellness center development is reaching the 300 mark. We placed weekly ads in the Village News, posted via social media, emailed our CHC Grant partners, emailed all the new contacts on our COVID interest list and distributed flyers as part of the outreach campaign.

### **CHC-Grants:**

- I held a grants training Zoom meeting on 2/4 and updated the current and potential applicants about changes to our CHC grant program:
  - 3-year funding cycle only, beginning with this cycle
  - Interest in new programs to support community need
  - Expect fewer dollars available in the grant process
  - Strong emphasis on SDOH as part of the Statement of Need
  - New application and reporting

### **Budget Template & Reporting:**

- I have amended the District's budget to include line items and reports that will clearly outline the impact of the Wellness Center operations and the forthcoming District Foundation. These changes were discussed with Susan Woodward the District's Accountant and presented at the 2/3 Finance committee meeting.

### **LAFCO:**

- Municipal Service Review Study is still listed as scheduled for fiscal year 2020-2021. All four healthcare districts are scheduled within this timeframe. No other information is available at this time.

## **REPORTS/POSSIBLE ACTION**

Community Health Contracts

2<sup>nd</sup> Quarter Reports

Go to our website [FallbrookHealth.org](http://FallbrookHealth.org) to view the reports

**REPORTS/POSSIBLE ACTION**  
General Counsel – Jeffrey Scott

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JEFFREY G. SCOTT

*Of Counsel*  
JAMES R. DODSON

DATE: February 5, 2021

TO: Fallbrook Regional Health District, Board of Directors  
Rachel Mason, Chief Executive Officer

FROM: Jeffrey G. Scott, General Counsel

RE: Preview of 2021 Legislation

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**Preview of 2021 Legislation:**

Coming into 2021 there is a significant change in tone and feeling in Sacramento. Only a year ago Governor Newsom was riding the wave of an economy that seemed to surpass all expectations. The state was in great financial shape with strong reserves while chipping away at its debts. In March the pandemic hit, and the wave came crashing down. The budget quickly turned into a massive deficit and numerous programs were being cut. The Legislature was shut down for extended periods of time and the Governor began issuing numerous executive orders to try and manage the various impacts of the pandemic. For this, the Governor received both accolades for acting quickly but faced significant criticisms from both the left and right ranging from not including the Democrats in the Legislature in more of the actions around the state purchasing protective patient equipment (PPE) to bringing the economy to a screeching halt with his mandated shutdowns.

As the year wore on the criticisms became more frequent and reached a height when he was spotted at the high-end French Laundry restaurant in Napa Valley celebrating the 50<sup>th</sup> birthday of a close friend who happens to be one of the top lobbyists in town. The scene was the Governor and his wife with a dozen friends not wearing masks and seated at arguably an indoor table all of which violated the executive orders he put in place. Before this there had been some noise around a recall campaign being pushed by conservatives, but this event provided some momentum.

In December, Newsom made some changes to his staff. He brought in Dee Dee Meyers to be a senior adviser. Meyers became nationally known as press secretary for President Bill Clinton. He also brought in Jim De Boo who is a well-known Sacramento operative with strong California connections. With these additions, his Chief of Staff, Ann O'Leary resigned. Although it is common for changes in staffing within an Administration, hiring Meyers and De Boo can be seen as recognition of Governor Newsom's need for help with his critics.

With the pandemic growing, the Legislature began by delaying their return for the start of the two-year session by a week. The Legislature also has indicated the beginning of the Legislative year would look similar to last year. Limitations on the number of policy committee hearings and the number of bills that would move forward. The consensus continues to be the Legislature will focus on issues targeting the impacts of the pandemic. In the health area, several issues that did not get resolved will be back including legislation on seismic requirements, hospital balance billing, market consolidation in the health care area, and more attempts to control health care costs. It is also anticipated that the California Nurses Association will be sponsoring another attempt to establish a single payer health system.

On January 8, 2021, **Governor Newsom released his proposed budget for 2021-2022 fiscal year.** The state is in remarkably good fiscal shape given the challenges with the pandemic. There is a \$14 billion surplus projected for the coming fiscal year. Newsom is proposing to use this surplus along with an additional \$20 billion in current state reserves to create a resiliency fund to provide funding for various groups suffering during the pandemic. Below are a few of those programs:

- \$2.4 billion for Golden State Stimulus - \$600 state payment to low-income workers,
- \$575 million for grants to small business and small non-profit cultural organizations,
- Fee relief for impacted industries such as restaurants and personal services,
- \$2 billion for the safe reopening of schools
- \$400 million to increase number of students receiving preventative and early intervention behavioral health services by schools.
- \$777.5 million for a California Jobs Initiative to provide incentives targeted at accelerating investment and job creation,
- \$500 million for infill infrastructure to accelerate housing development.

There were several proposals in the health area. One statistic that stood out was the Governor estimating the Medi-Cal program will grow from 14,000,000 enrollees in



2020/2021 to more than 15,600,000 in 2021/2022. This growth in the Medi-Cal program is also leading to a number of proposals to address health care costs and affordability. These include:

- **Creation of the Office of Health Care Affordability** which will be charged with increasing transparency on cost and quality, developing cost targets for the health care industry, enforcing compliance through financial penalties, and filling gaps in market oversight of transactions that may adversely impact market competition.

The proposal also would include this new office and recast the Office of Statewide Health Planning and Development (OSHPD) under the umbrella of a new Department of Health Care Affordability and Infrastructure.

- This is interesting on a number of levels. Last year **SB 977** (Monning) was one of the most hotly lobbied bills. This bill was sponsored by the Attorney General Xavier Becerra to establish new requirements for hospitals and physician groups to obtain approval by the Attorney General for when there is an acquisition or change in control between an entity and a hospital or physician group. This bill was defeated at the very end of session. There have been consistent rumors that the Chair of the Assembly Health Committee, Jim Wood, will be introducing a new version of **SB 977** this year. It will be interesting to see how the Governor's proposal compares to what the Legislature may want to move forward.
- **Continue to launch CalAim.** This proposal was pursued last year before the pandemic hit at which time it was placed on hold. This program looks to expand on previous Medi-Cal demonstration programs to:
  - Identify and manage Medi-Cal enrollees through whole person care approaches and addressing social determinants of health,
  - Make Medi-Cal more consistent and seamless by reducing complexity and increasing flexibility,
  - Improve quality outcomes, reduce health disparities, and drive delivery system transformation and innovation through value-based initiatives, modernization of systems, and payment reform.
- **Expand utilization of health information exchange** – the stated goals with this proposal include:
  - Enable the right access to health information at the right time resulting in improved health and outcomes.
  - Identify and overcome barriers to exchanging health information between public programs, as well as with California providers and consumers.

- Engage consumers and their providers in managing medical, behavioral, and social services through appropriate, streamlined access to electronic health information.

This proposal also mentioned for hospitals, health plans, and medical groups as, a condition of participating in state health programs such as Medi-Cal, Covered California, and CalPERS, contribute to, access, exchange, and make available data through the network of health information exchanges for every person.

- **Health Plan Equity and Quality Standards** – Through the Department of Managed Health Care to establish a priority set of standard quality measures for full service and behavioral health plans, including quality and health equity benchmark standards and to take enforcement actions against non-compliant plans.
- **Funds for County Behavioral Health** – The Governor is proposing \$750 million in one-time funds for competitive grants to counties to acquire and rehabilitate real estate to expand the community continuum of behavioral health treatment resources.
- **Delay suspension of Proposition 56 Supplemental Payment Program** – A total of \$3.2 billion (\$2.2 billion in federal funds, \$718 million in Prop 56 funds, and \$275 million in General Fund) will be used to provide payments to physicians for various health programs the majority of which will be for physicians treating Medi-Cal enrollees. These funds have been largely targeted towards primary and preventative care.

Details on these proposals will be forthcoming as the Legislature begins reviewing the proposal through the budget process.

## **DISCUSSION/POSSIBLE ACTION**

## **DISCUSSION/POSSIBLE ACTION**

Consideration of Board Development and Education

## **Board Development and Education**

Here's the link to CSDA's website: <https://www.csdanet/home>. You must be signed in to watch for free. Your username is your email address. If you can't remember your CSDA password, click on "Forgot Password" to receive an email from CSDA to change your password. Click on the "Learn" tab. Choose the drop-down menu "All Events-Register" then instead of scrolling through all the titles, the easiest way to find your course is to use the keyword search box. Remember to sign up 30 minutes before the time you want to watch the webinar. If you can't watch the same day you "purchased" the webinar then log out. The next day, sign-in, click on Learn then My Webinars. This is where you can retrieve certificates too. Save/Print the certificate as a PDF and email it lbannerman@fallbrookhealth.org. The deadline is March 31<sup>st</sup>.

**Barbara Mroz    Why Diversity and Inclusion Matters**

This course presents the foundational understanding and importance of diversity and inclusion for leaders. Leaders will explore unconscious bias and how it impacts their environment and work relationships with colleagues and staff. They will discover how their own values, culture and experiences affect interactions with colleagues, attitudes about work, and understanding of workplace values. Leaders will gain a deeper understanding of their role in promoting a diverse and inclusive work environment.

**Jennifer Jeffries    Strategic Planning for Special Districts**

A balanced and clear strategic plan is critical to the efficiency of a public agency. Brent Ives is the recognized leader in providing best practice strategic plans for special districts in California and elsewhere. In this class he provides a condensed version of his popular daylong session that has been taught to hundreds. This class provides value for today and the future and should be taken by managers and board members who need to employ a systematic process for the future.

**Kate Schwartz    The Critical Nature of Communications in the Public Agency**

To quote author, Brent Ives (52 Ways to be a Better Board, Amazon 2016), "Communication is the lubrication of the public agency organizational machine." During this webinar, Brent Ives, teaches participants how critical both internal and external communication are in highly effective public agencies of any size. Through consultation with special districts over many years, the instructor has determined that many organizational issues simply stem from poor communication. This session will focus on communication throughout the organization including: the public, the Board, the executive and professional staff. This is a must attend course for agencies seeking to optimize their district, those needing some additional help and even those in trouble.

**Stephanie Ortiz    What Every Board Member Should Know**

Being a Board member and representing the public is an obligation that most individuals never hold. It is clearly necessary that the multi-faceted responsibilities and expectations of a Board member be well understood. This class outlines the basic responsibilities of a Board member for the candidate, the newly elected, or the experienced sitting Board members.

**Howard Salmon    Understanding Board Member and District Liability Issues**

Having a complete understanding of the potential liability issues in your district can prevent problems in the future and even assist with efficiency and communication protocols. This webinar is a discussion of the legal role of the Board in the management and operation of a public agency and the role of individual Board members acting within the course and scope of their official duties.

## **DISCUSSION/POSSIBLE ACTION**

Consideration of COVID-19 Community Communications and Outreach Efforts Regarding Testing and Vaccination