

Fallbrook Regional HEALTH DISTRICT

138 S. Brandon St. • Fallbrook CA 92028 • 760-731-9187

BOARD OF DIRECTORS REGULAR BOARD MEETING

WEDNESDAY
JULY 8, 2020

6:00 PM

AT

**VIRTUAL MEETING LOCATION:
TELECONFERENCE**

Fallbrook Regional HEALTH DISTRICT

AGENDA REGULAR BOARD MEETING Wednesday, July 8, 2020, 6:00 p.m.

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing will be used for this meeting. Board members, staff and members of the public will be able to participate by webinar by using the following link:

<https://us02web.zoom.us/j/86307673216?pwd=K2F0eHFhR0pzMGlzVlo1RTRtemJMZz09>

Meeting ID: 863 0767 3216, Password: 5GTVaz. Participants will need to download the Zoom app on their mobile device. Members of the public will also be able to participate by telephone using the following dial in information: Dial in #: (310) 372-7549 Passcode 660448.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENTS

Opportunity for board members and citizens to speak on items of interest within subject matter jurisdiction of the District. Please note that, for comments made on items not appearing on the current agenda, the Board may take no action as to the comment at the current meeting (Gov’t Code 54954.3[a]), and the Board is allowed only a brief response to the speaker’s comment. For the record, please state your name. “Request to speak” cards should be filled out in advance and presented to the Board Chair or the recording secretary. The Board has a policy limiting any speaker to not more than five minutes

D. PRESENTATIONS

D1. CalTrust Advisors

E. CONSENT ITEMS

E1.	Approval of May 2020 Financial Statements	2
E2.	Minutes of June 1, 2020 Strategic Planning Committee Meeting.....	22
E3.	Minutes of June 3, 2020 Finance Committee Meeting.....	24
E4.	Minutes of June 5, 2020 Special Board Meeting	27
E5.	Minutes of June 5, 2020 Finance Committee Meeting.....	30
E6.	Minutes of June 10, 2020 Special Board Meeting	32
E7.	Minutes of June 10, 2020 Regular Board Meeting	34
E8.	Minutes of June 17, 2020 Strategic Planning Committee Meeting.....	40
E9.	Minutes of June 24, 2020 Special Board Meeting	43
E10.	Minutes of June 26, 2020 Facilities Committee Meeting	45

F. REPORTS/POSSIBLE ACTION

F1.	Finance Committee – Directors Jeffries and Mroz	
F2.	Gov’t and Public Engagement Committee – Directors Schwartz-Frates and Mroz	48
F3.	Facilities Committee – Directors Leach and Mroz	
F4.	Strategic Planning Committee – Directors Salmon and Jeffries	
F5.	Executive Director – Rachel Mason	55
F6.	General Counsel – Jeffrey Scott	58

G. DISCUSSION/POSSIBLE ACTION ITEMS


- G1. Consideration of Painting Bid for Brandon Road Property 2nd Story – Vivify Painting... 69
Recommendation from the Facilities Committee: That the board approve the painting bid for Brandon Road property 2nd story with Vivify Painting (Not to exceed \$10,950.00)
- G2. Consideration of Amendment to the Executive Director’s Employment Agreement..... 73
- G3. Consideration of Catalyst Proposal (Not to exceed \$232,300) 75

H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

- H1. Other Director/Staff discussion items
 - H1a. Item(s) for future board agendas
 - H1b. Announcements of upcoming events:
 - **COVID-19 Testing – Tuesday, July 14 and Tuesday, July 28 at FRHD** Wellness Center, 1636 E. Mission Rd., Fallbrook
 - **Community Collaborative for Health & Wellness Committee (CCH&W)** meeting – 3rd Wednesday, **July 15**, 10:30am-noon, Virtual Meeting (See fallbrookhealth.org/calendar)
 - **Strategic Planning Committee meeting – July 15**, 5:00pm, Virtual Meeting
 - **Facilities Committee meeting – July 17**, 10:30am, Virtual Meeting
 - **Finance Committee meeting – 1st Wednesday, August 5**, 4:30pm, Virtual Meeting
 - **POSTPONED Woman of Wellness – 1st Thursday, August 6**
 - **Community Collaborative for Health & Wellness Committee (CCH&W)** meeting – 3rd Wednesday, **August 19**, 10:30am-noon, Virtual Meeting (See fallbrookhealth.org/calendar)
 - **Strategic Planning Committee meeting – Wednesday, August 19**, 5:00pm, Virtual Meeting
 - **Government/Public Engagement Committee meeting – Friday, August 28**, 10:30am, Virtual Meeting
- H2. **Next Regular Board meeting – Wednesday, August 12, 2020, 6:00pm, Virtual Meeting**

I. ADJOURNMENT

NOTE: I certify that on Thursday, July 2, 2020 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.



Board Secretary/Clerk

PRESENTATION

CONSENT ITEMS

FALLBROOK REGIONAL HEALTH DISTRICT
BALANCE SHEET COMPARISON
Comparison of May 2020 to April 2020

	May 31, 20	Apr 30, 20	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
102.3 · Cash in Bank-P.W. Oper. Acct.	580,137	940,052	(359,915)
102.6 · Cash in Bank -LAIF	1,255,309	1,303,309	(48,000)
102.9 · CalTRUST Investment Account	7,273,064	7,235,992	37,071
102.91 · Petty Cash	96	142	(46)
Total Checking/Savings	9,108,605	9,479,495	(370,890)
Other Current Assets			
104 · Prepaid Insurance	3,013	5,211	(2,197)
110 · Reimbursmnt Rec'ble - Comm Inv	(439)	173	(611)
Total Other Current Assets	2,575	5,383	(2,809)
Total Current Assets	9,111,180	9,484,878	(373,698)
Fixed Assets			
121 · Equipment	65,649	65,649	
121.2 · Equipment Depreciation	(46,649)	(45,611)	(1,039)
122.0 · Assets			
122.02 · S. Brandon Road	161,578	161,578	
122.022 · S. Brandon Road Improvements	106,753	97,153	9,600
122.023 - Brandon Road Land	129,662	129,662	
122.03 · E. Mission Road	1,440,790	1,440,790	
122.032 · E. Mission Road Improvements	241,595	237,488	4,107
122.033 - E Mission Rd Land	360,629	360,629	
122.039 · Accum Depr - E. Mission Improv.	(2,882)	(2,712)	(170)
122.07 · Accum Depr - ALL BUILDINGS	(33,873)	(33,824)	(50)
Total 122.0 · Assets	2,404,251	2,390,764	13,487
Total Fixed Assets	2,423,250	2,410,802	12,448
Other Assets			
130 · Note Receivable - Alvarado Prop	487,500	487,500	
Total Other Assets	487,500	487,500	
TOTAL ASSETS	12,021,931	12,383,181	(361,250)
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
140 · Accounts Payable	42,548	101,228	(58,680)
Total Accounts Payable	42,548	101,228	(58,680)
Credit Cards			
150.4 · CSDA - Visa		41	(41)
Total Credit Cards		41	(41)
Other Current Liabilities			
204 · Accrued Vacation & Sick Leave	17,702	17,702	

**FALLBROOK REGIONAL HEALTH DISTRICT
BALANCE SHEET COMPARISON
Comparison of May 2020 to April 2020**

	May 31, 20	Apr 30, 20	\$ Change
215 · District Wellness Initiatives			
215.23 · Health Fair	610	610	
215.39 · PSA Screening	703	703	
215.43 · Mahjong	1,007	1,007	
215.46 · FHD Promotional Float	100	100	
215.50 · Woman of Wellness (WOW)	(100)	(100)	
215.51 · Blood Drive	(518)	(518)	
Total 215 · District Wellness Initiatives	1,803	1,803	
220 · Refundable Deposit Payable	5,250	5,250	
Total Other Current Liabilities	24,754	24,754	
Total Current Liabilities	67,303	126,023	(58,720)
Total Liabilities	67,303	126,023	(58,720)
Equity			
300 · Unrestricted Operations Fund	2,147,896	2,147,896	
302.2 · Community Investment Fund	9,458,578	9,506,578	(48,000)
Net Income	348,153	602,683	(254,530)
Total Equity	11,954,628	12,257,157	(302,530)
TOTAL LIABILITIES & EQUITY	12,021,931	12,383,181	(361,250)

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended May 31, 2020 & Fiscal Year to Date

	<u>May 20</u>	<u>Jul '19 - M...</u>
Ordinary Income/Expense		
Income		
400 · District		
402 · Property tax revenue	36,502	1,868,396
403 · Interest / Dividends	8,833	151,251
406 · Unearned Inc (Loss) - Cal Trust	28,238	147,700
	<hr/>	<hr/>
Total 400 · District	73,573	2,167,348
450 · Properties		
450.02 · Cost of Elder Str Property Sale		(157,328)
		<hr/>
Total 450 · Properties		(157,328)
460 · Lease Income		
460.01 · Med+ Urgent Care (formerly A+)		25,200
460.03 · Rock Rose School	3,500	38,500
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Total 460 · Lease Income	3,500	63,700
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Total Income	77,073	2,073,720
	<hr/>	<hr/>
Gross Profit	77,073	2,073,720
	<hr/>	<hr/>
Expense		
500 · Admin. Expenses & Overhead		
500.10 · Salaries	29,418	264,954
500.12 · Payroll Taxes	2,398	23,802
500.14 · W/C Insurance	146	1,153
500.15 · Employee Health & Welfare	3,574	36,442
500.16 · Board Stipends	1,785	19,760
500.17 · Education & Conferences		11,757
500.18 · Dues & Subscriptions	115	18,734
500.19 · Insurance - General	2,052	22,567
500.20 · Independent Accounting Services	1,000	11,550
500.21 · Annual Independent Audit		9,200
500.23 · General Counsel	5,180	53,690
500.25 · Office Expense		
01 · Communications	383	4,788
02 · I.T. and Website services	507	7,583
03 · Refreshments		70
04 · Office Expenses	1,412	11,163
05 · LAFCO Admin fees		1,210
06 · Independent Contract Services		37,417
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Total 500.25 · Office Expense	2,303	62,231

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended May 31, 2020 & Fiscal Year to Date

	May 20	Jul '19 - M...
500.27 · Depreciation	1,258	12,859
500.29 · Dist Promotions & Publications	469	16,283
500.30 · Simple IRA Expense	713	6,431
500.32 · Consultant Fees		4,461
500.33 · Copier Lease	829	8,850
500.36 · Accrued Vacation & Sick Leave		3,775
500.40 · Video/AV Equipment		12,070
Total 500 · Admin. Expenses & Overhead	51,238	600,571
550 · Mgmt./Maint. - Alvarado Street		
550.10 · Maintenance Services & Repairs		728
550.22 · Property Manager		300
550.23 · General Counsel		3,605
550.29 · Dist. Promotions & Publications		123
550.32 · Consultant Fees		1,461
Total 550 · Mgmt./Maint. - Alvarado Street		6,217
570 · Mgmt./Maint. - E. Mission Road		
570.02 · Gas & Electric	194	3,739
570.03 · Water	(177)	(2,795)
570.04 · Waste Management		357
570.06 · Landscape - Grounds Environment	(1,033)	5,967
570.07 · Custodial Services		1,800
570.09 · Land Use - Permitting		3,414
570.10 · Maintenance Services & Repairs	52	4,603
570.11 · Contractor Expense		330
570.12 · Fire Alarm System		1,186
570.22 · Property Manager	1,031	5,588
570.23 · General Counsel		1,470
570.25 · Office Expense		
25.01 · Communications	87	779
25.04 · Office Expenses	33	109
25.06 · Independent Contract Services		204
Total 570.25 · Office Expense	120	1,091
570.32 · Consultant Fees		3,815
Total 570 · Mgmt./Maint. - E. Mission Road	186	30,564
590 · Mgmt./Maint. - S. Brandon Road		
590.01 · Property Manager	244	1,988
590.02 · Gas & Electric	416	7,418
590.03 · Water	233	2,503
590.04 · Waste Management		390
590.06 · Landscape - Grounds Environment	1,360	5,710
590.07 · Custodial Services	900	8,820
590.08 · Elevator	201	2,149
590.09 · Vehicle Expenses		2,275
590.10 · Maintenance Services & Repairs	1,035	10,457

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended May 31, 2020 & Fiscal Year to Date

	May 20	Jul '19 - M...
590.11 · Medical Records Store & Service	1,762	27,126
590.12 · Fire Alarm System		640
Total 590 · Mgmt./Maint. - S. Brandon Road	6,150	69,475
600 · Community Health Contracts		
600.02 · Fbk Citizens Crime Prevention		8,475
600.03 · Be Well Therapy, Inc.	5,929	23,714
600.04 · Boys & Girls Club	13,558	56,356
600.05 · Community Health Systems, Inc.	30,000	120,000
600.07 · Fbk Senior Citizens Srvc Club	34,399	131,297
600.08 · Fallbrook Smiles Project	22,545	90,180
600.11 · Palomar Family Counseling Srvc	16,856	67,423
600.17 · Foundation for Senior Care	81,289	306,260
600.18 · Fallbrook Food Pantry	38,750	142,500
600.33 · REINS Therapeutic Prgm	24,716	98,865
600.37 · Trauma Intervention Prgm of SD	2,500	10,000
600.46 · Mental Health Systems, Inc.	2,534	10,137
600.51 · North County C.E.R.T. Inc.	1,305	5,220
600.53 · Jeremiah's Ranch		(3,872)
600.57 · NC Fire Protection District		80,962
600.58 · Michelle's Place	15,775	47,630
600.60 · D'Vine Path, Inc.	1,910	7,640
600.61 · San Diego North County Lions		3,607
600.62 · Neighborhood Healthcare	3,750	15,000
Total 600 · Community Health Contracts	295,815	1,221,394
800 · District Direct Care Services		
800.02 · Med+ Urgent Care	10,000	100,000
800.03 · North County Fire JPA EMSO	17,227	51,682
800.04 · NC Fire JPA Public Comm.		5,732
Total 800 · District Direct Care Services	27,227	157,414
Total Expense	380,617	2,085,633
Net Ordinary Income	(303,544)	(11,913)
Other Income/Expense		
Other Income		
705 · Gain on Sale of Assets		
705.1 · Interest Income - Alvarado Str.	1,625	1,625
705 · Gain on Sale of Assets - Other		269,242
Total 705 · Gain on Sale of Assets	1,625	270,867
Total Other Income	1,625	270,867

FALLBROOK REGIONAL HEALTH DISTRICT
Income Statement
For the Month Ended May 31, 2020 & Fiscal Year to Date

	<u>May 20</u>	<u>Jul '19 - M...</u>
Other Expense		
900 · Community Invest Fd Reimbursmnt	(47,389)	(95,200)
911 · E. Mission Rd. Development		6,000
	<u>(47,389)</u>	<u>(89,200)</u>
Total Other Expense		
	(47,389)	(89,200)
Net Other Income	<u>49,014</u>	<u>360,067</u>
Net Income	<u>(254,530)</u>	<u>348,153</u>

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget

July 2019 through May 2020

	Jul '19 - M...	Budget	\$ Over Bu...	% of Budg...
Ordinary Income/Expense				
Income				
400. · District				
402 · Property tax revenue	1,868,396	2,016,000	(147,604)	93%
403 · Interest / Dividends	151,251	183,500	(32,249)	82%
406 · Unearned Inc (Loss) - Cal Trust	147,700	32,000	115,700	462%
Total 400. · District	2,167,348	2,231,500	(64,152)	97%
450. · Properties				
450.02 · Cost of Elder Str Property Sale	(157,328)	0	(157,328)	100%
Total 450. · Properties	(157,328)	0	(157,328)	100%
460 · Lease Income				
460.01 · Med+ Urgent Care (formerly A+)	25,200	30,800	(5,600)	82%
460.03 · Rock Rose School	38,500	21,000	17,500	183%
Total 460 · Lease Income	63,700	51,800	11,900	123%
Total Income	2,073,720	2,283,300	(209,580)	91%
Gross Profit	2,073,720	2,283,300	(209,580)	91%
Expense				
500 · Admin. Expenses & Overhead				
500.10 · Salaries	264,954	234,703	30,251	113%
500.12 · Payroll Taxes	23,802	19,250	4,552	124%
500.14 · W/C Insurance	1,153	1,604	(451)	72%
500.15 · Employee Health & Welfare	36,442	29,333	7,109	124%
500.16 · Board Stipends	19,760	27,500	(7,740)	72%
500.17 · Education & Conferences	11,757	11,000	757	107%
500.18 · Dues & Subscriptions	18,734	16,450	2,284	114%
500.19 · Insurance - General	22,567	22,568	(1)	100%
500.20 · Independent Accounting Services	11,550	7,333	4,217	158%
500.21 · Annual Independent Audit	9,200	9,000	200	102%
500.23 · General Counsel	53,690	45,833	7,857	117%
500.25 · Office Expense				
01 · Communications	4,788	5,683	(895)	84%
02 · I.T. and Website services	7,583	5,500	2,083	138%
03 · Refreshments	70	1,375	(1,305)	5%
04 · Office Expenses	11,163	11,000	163	101%
05 · LAFCO Admin fees	1,210	1,367	(157)	89%
06 · Independent Contract Services	37,417	55,000	(17,583)	68%
Total 500.25 · Office Expense	62,231	79,925	(17,694)	78%
500.27 · Depreciation	12,859	8,983	3,876	143%
500.29 · Dist Promotions & Publications	16,283	11,000	5,283	148%
500.30 · Simple IRA Expense	6,431			
500.32 · Consultant Fees	4,461	13,750	(9,289)	32%
500.33 · Copier Lease	8,850	8,617	234	103%
500.36 · Accrued Vacation & Sick Leave	3,775	6,417	(2,642)	59%
500.40 · Video/AV Equipment	12,070	10,000	2,070	121%
Total 500 · Admin. Expenses & Overhead	600,571	563,268	37,303	107%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget

July 2019 through May 2020

	Jul '19 - M...	Budget	\$ Over Bu...	% of Budg...
550 · Mgmt./Maint. - Alvarado Street				
550.10 · Maintenance Services & Repairs	728			
550.22 · Property Manager	300			
550.23 · General Counsel	3,605			
550.29 · Dist. Promotions & Publications	123			
550.32 · Consultant Fees	1,461			
Total 550 · Mgmt./Maint. - Alvarado Street	6,217			
570 · Mgmt./Maint. - E. Mission Road				
570.02 · Gas & Electric	3,739	6,875	(3,136)	54%
570.03 · Water	(2,795)	2,292	(5,086)	(122)%
570.04 · Waste Management	357	375	(18)	95%
570.06 · Landscape - Grounds Environment	5,967	11,000	(5,033)	54%
570.07 · Custodial Services	1,800	4,290	(2,490)	42%
570.08 · Architect Expense	0	13,000	(13,000)	0%
570.09 · Land Use - Permitting	3,414	13,000	(9,586)	26%
570.10 · Maintenance Services & Repairs	4,603	13,750	(9,147)	33%
570.11 · Contractor Expense	330	0	330	100%
570.12 · Fire Alarm System	1,186	2,750	(1,564)	43%
570.22 · Property Manager	5,588			
570.23 · General Counsel	1,470	55,000	(53,530)	3%
570.25 · Office Expense				
25.01 · Communications	779			
25.02 · I.T. & Website Services	0	1,375	(1,375)	0%
25.04 · Office Expenses	109	8,250	(8,141)	1%
25.06 · Independent Contract Services	204	4,583	(4,380)	4%
Total 570.25 · Office Expense	1,091	14,208	(13,118)	8%
570.29 · Dist. Promotions & Publications	0	11,000	(11,000)	0%
570.32 · Consultant Fees	3,815	27,500	(23,685)	14%
Total 570 · Mgmt./Maint. - E. Mission Road	30,564	175,040	(144,476)	17%
590 · Mgmt./Maint. - S. Brandon Road				
590.01 · Property Manager	1,988	13,750	(11,763)	14%
590.02 · Gas & Electric	7,418	9,167	(1,749)	81%
590.03 · Water	2,503	2,750	(247)	91%
590.04 · Waste Management	390	375	15	104%
590.06 · Landscape - Grounds Environment	5,710	10,083	(4,373)	57%
590.07 · Custodial Services	8,820	7,333	1,487	120%
590.08 · Elevator	2,149	2,292	(143)	94%
590.09 · Vehicle Expenses	2,275	600	1,675	379%
590.10 · Maintenance Services & Repairs	10,457	4,583	5,874	228%
590.11 · Medical Records Store & Service	27,126	20,167	6,959	135%
590.12 · Fire Alarm System	640	917	(277)	70%
590.13 · Renovations / Improvements				
.13.01. · Architect Expense	0	9,167	(9,167)	0%
Total 590.13 · Renovations / Improvements	0	9,167	(9,167)	0%
Total 590 · Mgmt./Maint. - S. Brandon Road	69,475	81,183	(11,708)	86%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss YTD Actual vs Budget

July 2019 through May 2020

	Jul '19 - M...	Budget	\$ Over Bu...	% of Budg...
600 · Community Health Contracts				
600.02 · Fbk Citizens Crime Prevention	8,475	11,300	(2,825)	75%
600.03 · Be Well Therapy, Inc.	23,714	23,714	0	100%
600.04 · Boys & Girls Club	56,356	49,240	7,116	114%
600.05 · Community Health Systems, Inc.	120,000	120,000	0	100%
600.07 · Fbk Senior Citizens Srvc Club	131,297	125,000	6,297	105%
600.08 · Fallbrook Smiles Project	90,180	90,180	0	100%
600.11 · Palomar Family Counseling Srvc	67,423	67,423	0	100%
600.17 · Foundation for Senior Care	306,260	287,362	18,898	107%
600.18 · Fallbrook Food Pantry	142,500	130,000	12,500	110%
600.33 · REINS Therapeutic Prgm	98,865	98,865	0	100%
600.37 · Trauma Intervention Prgm of SD	10,000	10,000	0	100%
600.46 · Mental Health Systems, Inc.	10,137	10,137	0	100%
600.51 · North County C.E.R.T. Inc.	5,220	5,220	0	100%
600.53 · Jeremiah's Ranch	(3,872)	0	(3,872)	100%
600.57 · NC Fire Protection District	80,962	105,000	(24,039)	77%
600.58 · Michelle's Place	47,630	32,162	15,468	148%
600.60 · D'Vine Path, Inc.	7,640	7,640	0	100%
600.61 · San Diego North County Lions	3,607	5,000	(1,393)	72%
600.62 · Neighborhood Healthcare	15,000	15,000	0	100%
Total 600 · Community Health Contracts	1,221,394	1,193,243	28,151	102%
800 · District Direct Care Services				
800.02 · Med+ Urgent Care	100,000	88,000	12,000	114%
800.03 · North County Fire JPA EMSO	51,682	71,111	(19,429)	73%
800.04 · NC Fire JPA Public Comm.	5,732	26,667	(20,935)	21%
Total 800 · District Direct Care Services	157,414	185,778	(28,364)	85%
Total Expense	2,085,633	2,198,512	(112,878)	95%
Net Ordinary Income	(11,913)	84,788	(96,701)	(14)%
Other Income/Expense				
Other Income				
705 · Gain on Sale of Assets				
705.1 · Interest Income - Alvarado Str.	1,625			
705 · Gain on Sale of Assets - Other	269,242			
Total 705 · Gain on Sale of Assets	270,867			
Total Other Income	270,867			
Other Expense				
900 · Community Invest Fd Reimbursmnt	(95,200)			
911 · E. Mission Rd. Development	6,000			
Total Other Expense	(89,200)			
Net Other Income	360,067			
Net Income	348,153	84,788	263,365	411%

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss - Approved Annual Budget Overview

July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 - Jun 20
Ordinary Income/Expense													
Income													
400 - District													
402 - Property tax revenue	26,000	15,000	68,000	152,000	635,000	350,000	50,000	50,000	430,000	200,000	40,000	30,000	2,046,000
403 - Interest / Dividends	17,500	17,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	16,500	200,000
406 - Unearned Inc (Loss) - Cal Trust	2,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	35,000
Total 400 - District	45,500	35,500	87,500	171,500	654,500	369,500	69,500	69,500	449,500	219,500	59,500	49,500	2,281,000
460 - Lease Income													
460.01 - Med+ Urgent Care (formerly A+)	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	33,600
460.03 - Rock Rose School	3,500	3,500	3,500	3,500	3,500	3,500	0	0	0	0	0	0	21,000
Total 460 - Lease Income	6,300	6,300	6,300	6,300	6,300	6,300	2,800	2,800	2,800	2,800	2,800	2,800	54,600
Total Income	51,800	41,800	93,800	177,800	660,800	375,800	72,300	72,300	452,300	222,300	62,300	52,300	2,335,600
Gross Profit	51,800	41,800	93,800	177,800	660,800	375,800	72,300	72,300	452,300	222,300	62,300	52,300	2,335,600
Expense													
500 - Admin. Expenses & Overhead													
500.10 - Salaries	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	21,337	256,040
500.12 - Payroll Taxes	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	21,000
500.14 - W/C Insurance	146	146	146	146	146	146	146	146	146	146	146	146	1,750
500.15 - Employee Health & Welfare	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	32,000
500.16 - Board Stipends	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
500.17 - Education & Conferences	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
500.18 - Dues & Subscriptions	8,811	199	100	6,000	110	50	180	100	300	300	300	150	16,600
500.19 - Insurance - General	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	2,052	24,620
500.20 - Independent Accounting Services	667	667	667	667	667	667	667	667	667	667	667	667	8,000
500.21 - Annual Independent Audit	0	9,000	0	0	0	0	0	0	0	0	0	0	9,000
500.23 - General Counsel	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	50,000
500.25 - Office Expense													
01 - Communications	517	517	517	517	517	517	517	517	517	517	517	517	6,200
02 - I.T. and Website services	500	500	500	500	500	500	500	500	500	500	500	500	6,000
03 - Refreshments	125	125	125	125	125	125	125	125	125	125	125	125	1,500
04 - Office Expenses	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
05 - LAFCO Admin fees	1,367	0	0	0	0	0	0	0	0	0	0	0	1,367
06 - Independent Contract Services	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
Total 500.25 - Office Expense	8,509	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	7,142	87,067
500.27 - Depreciation	817	817	817	817	817	817	817	817	817	817	817	817	9,800
500.29 - Dist. Promotions & Publications	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
500.32 - Consultant Fees	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
500.33 - Copier Lease	783	783	783	783	783	783	783	783	783	783	783	783	9,400
500.36 - Accrued Vacation & Sick Leave	583	583	583	583	583	583	583	583	583	583	583	583	7,000
500.40 - Video/AV Equipment	0	0	0	10,000	0	0	0	0	0	0	0	0	10,000
Total 500 - Admin. Expenses & Overhead	58,038	57,058	47,959	63,859	47,969	47,909	48,039	47,959	48,159	48,159	48,159	48,009	611,277
570 - Mgmt./Maint. - E. Mission Road													
570.02 - Gas & Electric	625	625	625	625	625	625	625	625	625	625	625	625	7,500
570.03 - Water	208	208	208	208	208	208	208	208	208	208	208	208	2,500
570.04 - Waste Management	0	75	0	75	0	75	0	75	0	75	0	75	450
570.06 - Landscape - Grounds Environment	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
570.07 - Custodial Services	390	390	390	390	390	390	390	390	390	390	390	390	4,680
570.08 - Architect Expense	0	0	0	0	0	5,000	0	4,000	0	4,000	0	0	13,000
570.09 - Land Use - Permitting	0	0	0	0	0	5,000	0	4,000	0	4,000	0	0	13,000
570.10 - Maintenance Services & Repairs	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
570.12 - Fire Alarm System	250	250	250	250	250	250	250	250	250	250	250	250	3,000
570.23 - General Counsel	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
570.25 - Office Expense													
25.02 - I.T. & Website Services	125	125	125	125	125	125	125	125	125	125	125	125	1,500
25.04 - Office Expenses	750	750	750	750	750	750	750	750	750	750	750	750	9,000
25.06 - Independent Contract Services	417	417	417	417	417	417	417	417	417	417	417	417	5,000
Total 570.25 - Office Expense	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	1,292	15,500
570.29 - Dist. Promotions & Publications	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
570.32 - Consultant Fees	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
Total 570 - Mgmt./Maint. - E. Mission Road	13,515	13,590	13,515	13,590	13,515	23,590	13,515	21,590	13,515	21,590	13,515	13,590	188,630
590 - Mgmt./Maint. - S. Brandon Road													
590.01 - Property Manager	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
590.02 - Gas & Electric	833	833	833	833	833	833	833	833	833	833	833	833	10,000
590.03 - Water	250	250	250	250	250	250	250	250	250	250	250	250	3,000
590.04 - Waste Management	0	75	0	75	0	75	0	75	0	75	0	75	450
590.06 - Landscape - Grounds Environment	917	917	917	917	917	917	917	917	917	917	917	917	11,000
590.07 - Custodial Services	667	667	667	667	667	667	667	667	667	667	667	667	8,000
590.08 - Elevator	208	208	208	208	208	208	208	208	208	208	208	208	2,500
590.09 - Vehicle Expenses	0	222	0	0	378	0	0	0	0	0	0	0	600
590.10 - Maintenance Services & Repairs	417	417	417	417	417	417	417	417	417	417	417	417	5,000
590.11 - Medical Records Store & Service	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	22,000
590.12 - Fire Alarm System	83	83	83	83	83	83	83	83	83	83	83	83	1,000
590.13 - Renovations / Improvements													
13.01 - Architect Expense	833	833	833	833	833	833	833	833	833	833	833	833	10,000
Total 590.13 - Renovations / Improvements	833	833	833	833	833	833	833	833	833	833	833	833	10,000
Total 590 - Mgmt./Maint. - S. Brandon Road	7,292	7,589	7,292	7,367	7,670	7,367	7,292	7,367	7,292	7,367	7,292	7,367	88,550

FALLBROOK REGIONAL HEALTH DISTRICT
Profit & Loss - Approved Annual Budget Overview

July 2019 through June 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL Jul '19 - Jun 20
600 - Community Health Contracts													
600.02 - Fbk Citizens Crime Prevention	2,825	0	0	0	2,825	0	0	2,825	0	0	2,825	0	11,300
600.03 - Be Well Therapy, Inc.	5,929	0	0	0	5,929	0	0	5,929	0	0	5,929	0	23,714
600.04 - Boys & Girls Club	19,240	0	0	0	10,000	0	0	10,000	0	0	10,000	0	49,240
600.05 - Community Health Systems, Inc.	30,000	0	0	0	30,000	0	0	30,000	0	0	30,000	0	120,000
600.07 - Fbk Senior Citizens Srvc Club	31,250	0	0	0	31,250	0	0	31,250	0	0	31,250	0	125,000
600.08 - Fallbrook Smiles Project	22,545	0	0	0	22,545	0	0	22,545	0	0	22,545	0	90,180
600.11 - Palomar Family Counseling Srvc	16,856	0	0	0	16,856	0	0	16,856	0	0	16,856	0	67,423
600.17 - Foundation for Senior Care	71,840	0	0	0	71,840	0	0	71,840	0	0	71,840	0	287,362
600.18 - Fallbrook Food Pantry	32,500	0	0	0	32,500	0	0	32,500	0	0	32,500	0	130,000
600.33 - REINS Therapeutic Prgm	24,716	0	0	0	24,716	0	0	24,716	0	0	24,716	0	98,865
600.37 - Trauma Intervention Prgm of SD	2,500	0	0	0	2,500	0	0	2,500	0	0	2,500	0	10,000
600.46 - Mental Health Systems, Inc.	2,534	0	0	0	2,534	0	0	2,534	0	0	2,534	0	10,137
600.51 - North County C.E.R.T. Inc.	1,305	0	0	0	1,305	0	0	1,305	0	0	1,305	0	5,220
600.57 - NC Fire Protection District	26,250	0	0	0	26,250	0	0	26,250	0	0	26,250	0	105,000
600.58 - Michelle's Place	8,041	0	0	0	8,041	0	0	8,041	0	0	8,041	0	32,162
600.60 - D'Vine Path, Inc.	1,910	0	0	0	1,910	0	0	1,910	0	0	1,910	0	7,640
600.61 - San Diego North County Lions	5,000	0	0	0	0	0	0	0	0	0	0	0	5,000
600.62 - Neighborhood Healthcare	3,750	0	0	0	3,750	0	0	3,750	0	0	3,750	0	15,000
Total 600 - Community Health Contracts	308,991	0	0	0	294,751	0	0	294,751	0	0	294,751	0	1,193,243
800 - District Direct Care Services													
800.02 - Med+ Urgent Care	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	96,000
800.03 - North County Fire JPA EMSO	0	0	0	8,889	8,889	8,889	8,889	8,889	8,889	8,889	8,889	8,889	80,000
800.04 - NC Fire JPA Public Comm.	0	0	0	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	30,000
Total 800 - District Direct Care Services	8,000	8,000	8,000	20,222	20,222	20,222	20,222	20,222	20,222	20,222	20,222	20,222	206,000
Total Expense	395,835	86,237	76,766	105,038	384,127	99,088	89,068	391,889	89,188	97,338	383,939	89,188	2,287,700
Net Ordinary Income	(344,035)	(44,437)	17,034	72,762	276,673	276,712	(16,768)	(319,589)	363,112	124,962	(321,639)	(36,888)	47,900
Net Income	(344,035)	(44,437)	17,034	72,762	276,673	276,712	(16,768)	(319,589)	363,112	124,962	(321,639)	(36,888)	47,900

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

June 01, 2020

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT

ADMINISTRATOR
 P.O. BOX 2587
 FALLBROOK, CA 92088

Tran Type Definitions

Account Number:

May 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
5/18/2020	5/15/2020	RW	1641897	N/A	WENDY LYON	-48,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,303,309.15
Total Withdrawal:	-48,000.00	Ending Balance:	1,255,309.15



CalTRUST
 c/o Ultimus Fund Solutions
 PO Box 541150
 Omaha, NE 68154-9150
 www.caltrust.org
 Email: CalTRUSTSupport@ultimusfundsolutions.com
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

05/01/2020 through 05/31/2020

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on May 31 (\$)	Value on May 31 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
FALLBROOK REGIONAL HEALTH DISTRICT						
CalTRUST Medium Term Fund		706,808.897	10.29	7,273,063.55	7,089,246.86	183,816.69
Portfolios Total value as of 05/31/2020				7,273,063.55		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Medium Term Fund		FALLBROOK REGIONAL HEALTH DISTRICT			Account Number:			
Beginning Balance	05/01/2020			705,950.480	10.25	7,235,992.42		
Accrual Income Div Reinvestment	05/29/2020	8,833.11	858.417	706,808.897	10.29	7,273,063.55	0.00	0.00
Unrealized Gain/(Loss)						28,238.02		
Closing Balance as of	May 31			706,808.897	10.29	7,273,063.55		

FALLBROOK REGIONAL HEALTH DISTRICT
Property Tax Revenue - Fiscal Year to Date
 July 2019 through May 2020

Type	Date	Name	Amount	Balance
400. · District				
402 · Property tax revenue				
Gener...	07/31/19		30,918.85	30,918.85
Gener...	08/31/19		13,012.42	43,931.27
Gener...	09/30/19		27,118.51	71,049.78
Gener...	10/31/19		74,890.12	145,939.90
Gener...	11/30/19		690,741.30	836,681.20
Gener...	12/31/19		235,934.69	1,072,615.89
Gener...	01/31/20		46,940.34	1,119,556.23
Gener...	03/31/20		396,770.21	1,516,326.44
Gener...	04/30/20		315,567.64	1,831,894.08
Gener...	05/26/20		36,502.19	1,868,396.27
Total 402 · Property tax revenue			1,868,396.27	1,868,396.27
Total 400. · District			1,868,396.27	1,868,396.27
TOTAL			1,868,396.27	1,868,396.27

FALLBROOK REGIONAL HEALTH DISTRICT
Check Detail Report - May 2020

Date	Num	Name	Memo	Amount
05/01/2020	11265	Be Well Therapy	CHC 338 - Pmt. 4 of 4	\$ (5,928.50)
05/01/2020	11266	Boys & Girls Club - Triple Play	VOID: CHC 340 - PMT. 4 of 4 - Mail stolen; Repl. w/No. 11306	\$ -
05/01/2020	11267	Community Health Systems	CHC 341 - PMT. 4 OF 4	\$ (30,000.00)
05/01/2020	11268	D'vine Path, Inc.	CHC 342 - PMT. 4 OF 4	\$ (1,910.00)
05/01/2020	11269	Fallbrook Citizens - FCCPC	VOID: CHC 344 - PMT. 4 OF 4 - No longer providing services	\$ -
05/01/2020	11270	Fallbrook Food Pantry	CHC 345 - PMT. 4 OF 4	\$ (32,500.00)
05/01/2020	11271	Foundation for Senior Care	CHC 346 - PMT. 4 OF 4	\$ (15,571.99)
05/01/2020	11272	Foundation for Senior Care	CHC 347 - PMT. 4 OF 4	\$ (10,438.73)
05/01/2020	11273	Foundation for Senior Care	CHC 348 - PMT. 4 OF 4	\$ (23,644.87)
05/01/2020	11274	Foundation for Senior Care	CHC 349 - PMT. 4 OF 4	\$ (22,184.86)
05/01/2020	11275	Fallbrook Senior Citizens Service Club	CHC 350 - PMT. 4 OF 4	\$ (31,250.00)
05/01/2020	11276	Fallbrook Smiles Project	VOID: CHC 351 - PMT. 4 OF 4 - Lost in the mail; pmt stopped 5	\$ -
05/01/2020	11277	Mental Health Systems-NICPP	CHC 352 - PMT. 4 OF 4	\$ (2,534.25)
05/01/2020	11278	Michelle's Place	CHC 353 - PMT. 4 OF 4	\$ (8,040.50)
05/01/2020	11279	Neighborhood Healthcare	CHC 354 - PMT. 4 OF 4	\$ (3,750.00)
05/01/2020	11280	NORTH COUNTY C.E.R.T.	CHC 355 - PMT. 4 OF 4	\$ (1,305.00)
05/01/2020	11281	Palomar Family Counseling Service	CHC 356 - PMT. 4 OF 4	\$ (16,855.75)
05/01/2020	11282	REINS	CHC 357 - PMT. 4 OF 4	\$ (15,000.00)
05/01/2020	11283	REINS	CHC 358 - PMT. 4 OF 4	\$ (9,716.25)
05/01/2020	11284	Trauma Intervention Programs	CHC 359 - PMT. 4 OF 4	\$ (2,500.00)
05/01/2020	11293	A+ Urgent Care, Inc.	COVID-19 funding per 4/8/20 Board meeting; month 1 of 2	\$ (2,000.00)
05/02/2020	EFT	Microsoft Office	Microsoft Office monthly subscription fee	\$ (49.50)
05/08/2020	11295	AT&T U-Verse - computer	4/27/20 inv.	\$ (68.55)
05/08/2020	11296	Aztec Cleaning & Maintenance	Inv. 447047 & 447048	\$ (360.00)
05/08/2020	11297	Culligan of Escondido	Inv. 1079619	\$ (50.00)
05/08/2020	11298	Glennie's Office Products, Inc.	4/30/20 stmt.	\$ (303.66)
05/08/2020	11299	NCFPD - N. Co. Fire Protection District	2021 Ford Ambulance Remount Project - 50% of \$161,923.00	\$ (80,961.50)
05/08/2020	11300	Ramirez Landscaping & Tree Service	Inv. 3437a & 4529	\$ (1,100.00)
05/08/2020	11301	Springston Design, LLC	Inv. 3999; May 2020 IT Services	\$ (190.00)
05/08/2020	11302	Woodward, Susan	April 2020 Accounting Services	\$ (1,000.00)
05/11/2020	11303	Streamline	Website monthly fee - May 2020 - Inv. 105033	\$ (200.00)
05/11/2020	11304	Vivify Painting	Brandon Rd. exterior painting; Inv. 42959-2	\$ (9,600.00)
05/11/2020	11305	Rachel Mason-Runnells	Reimbursement-Staff expenses	\$ (227.16)
05/11/2020	11306	Boys & Girls Club - Triple Play	CHC 340 - PMT. 4 of 4 - Replace No. 11266	\$ (10,000.00)
05/15/2020	11307	Foundation for Senior Care	COVID-19 Funding per Board Approval 5/13/20	\$ (9,449.00)
05/15/2020	11308	Boys & Girls Club	COVID-19 Funding per Board Approval 5/13/20	\$ (3,558.00)
05/15/2020	11309	Fallbrook Food Pantry	COVID-19 Funding per Board Approval 5/13/20	\$ (6,250.00)
05/15/2020	11310	Fallbrook Senior Citizens Service Club	COVID-19 Funding per Board Approval 5/13/20	\$ (3,148.65)
05/15/2020	11311	Aztec Cleaning & Maintenance	Office cleaning; inv. 448046	\$ (180.00)
05/15/2020	11312	Fallbrook Local Locksmith	Inv. 2456; 3 keys	\$ (12.93)
05/15/2020	11313	Iron Mountain SX-302	SX302/Fallbrook Hosp.	\$ (1,769.63)
05/15/2020	11314	Specialized Elevator Services	May Elevator Maintenance; Inv. 12307	\$ (200.55)
05/15/2020	11315	Termin-8 Pest Control	138 S. Brandon Extermination Services; Inv. 118834	\$ (125.00)
05/15/2020	11316	UMPQUA Bank-CSDA VISA	4/30/20 stmt.	\$ (268.99)
05/18/2020	11317	Schwab, Charles & Co., Inc.	May 2020 contributions	\$ (1,225.00)
05/18/2020	11318	Edward Jones	May 2020 contributions	\$ (200.00)
05/18/2020	11319	Fallbrook Smiles Project	CHC 351 - PMT. 4 OF 4 Replacement for No. 11276	\$ (22,545.00)
05/18/2020	11320	Rincon Consultants, Inc.	Inv. 21522; Project No. 19-08947	\$ (4,106.50)
05/22/2020	11321	AT&T 1636 E. Mission Rd.	5/8/20 inv.	\$ (87.20)
05/22/2020	11322	Aztec Cleaning & Maintenance	Office cleaning; inv. 311156	\$ (180.00)
05/22/2020	11323	CalPERS	ID No. 1559595490	\$ (3,573.65)
05/22/2020	11324	Fish Window Cleaning	Inv. 2887-15760	\$ (550.00)
05/22/2020	11325	Jim's Sign Shop	Est. 4457A; Anniversary banner/sign removal	\$ (618.60)
05/22/2020	11326	Yogurt Palace	Inv. 1021; District 70th Birthday Promotion	\$ (210.00)
05/22/2020	11327	Michelle's Place	COVID-19 Funding per Board Approval 5/13/20	\$ (7,734.00)
05/22/2020	EFT	Scott & Jackson Esq.	Professional Services April 2020	\$ (5,215.00)

FALLBROOK REGIONAL HEALTH DISTRICT
Check Detail Report - May 2020

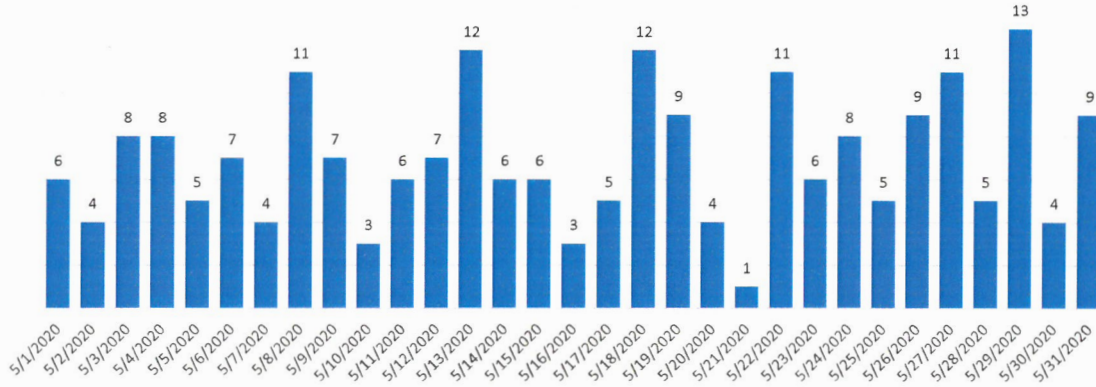
05/27/2020	11328	AT&T - phone lines	5/14/20 inv.	\$	(257.12)
05/27/2020	11329	Aztec Cleaning & Maintenance	Office cleaning; inv. 311157	\$	(180.00)
05/27/2020	11330	FPUD - 7720-001	5/20/20 inv.	\$	(174.22)
05/27/2020	11331	FPUD - 7721-000	5/20/20 inv.	\$	(58.42)
05/27/2020	11332	FPUD - Wellness Center - 7720-002	5/20/20 inv.	\$	(58.42)
05/27/2020	11333	SDG&E FHD - 6994	5/22/20 inv.	\$	(415.70)
05/27/2020	11336	Konica Minolta Leasing - qds	Inv. 35527370	\$	(836.98)
05/31/2020	11334	A+ Urgent Care, Inc.	May 2020 subsidy per 7/2019-6/20/20 MOU	\$	(8,000.00)
					<u>\$ (420,429.63)</u>

MedPlus Urgent Care Patient Counts & Details

May 2020

Telemed Patients Seen in May: 9

Total Patients Seen: 215 (42.7% Using Medi-Cal HMO coverage*)



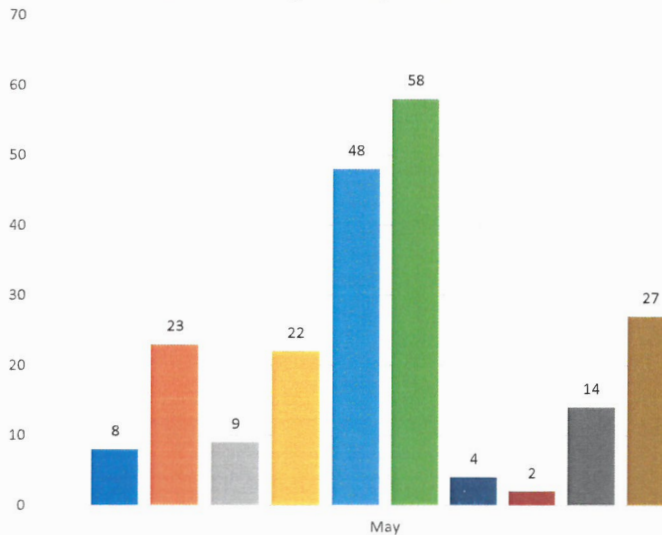
Regular Hours vs Extended Hours (Patients Seen)



Extended hours include: Monday - Friday after 5:00pm, Saturday & Sunday hours, Holiday hours
 Regular hours: Monday - Friday 9:00am - 5:00pm

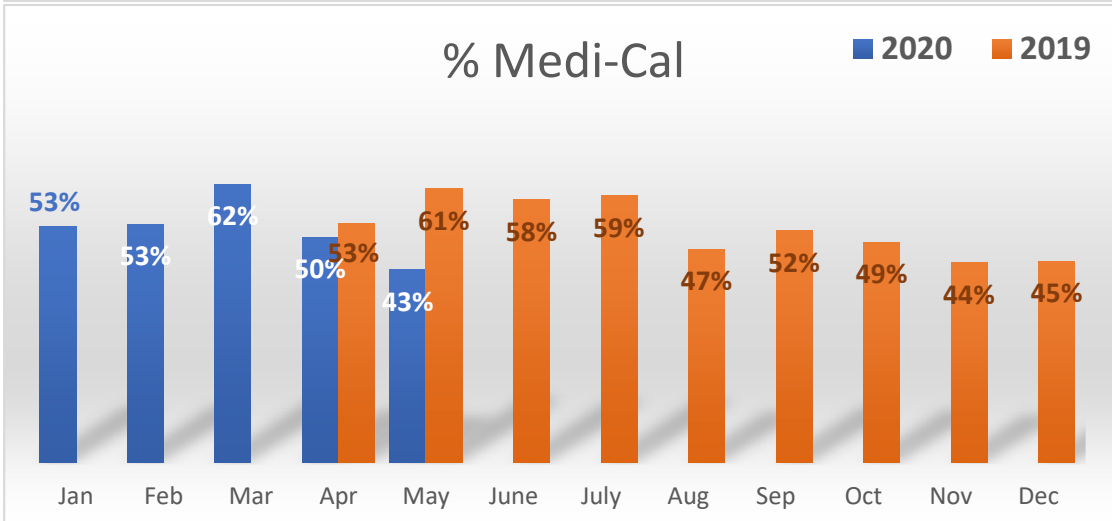
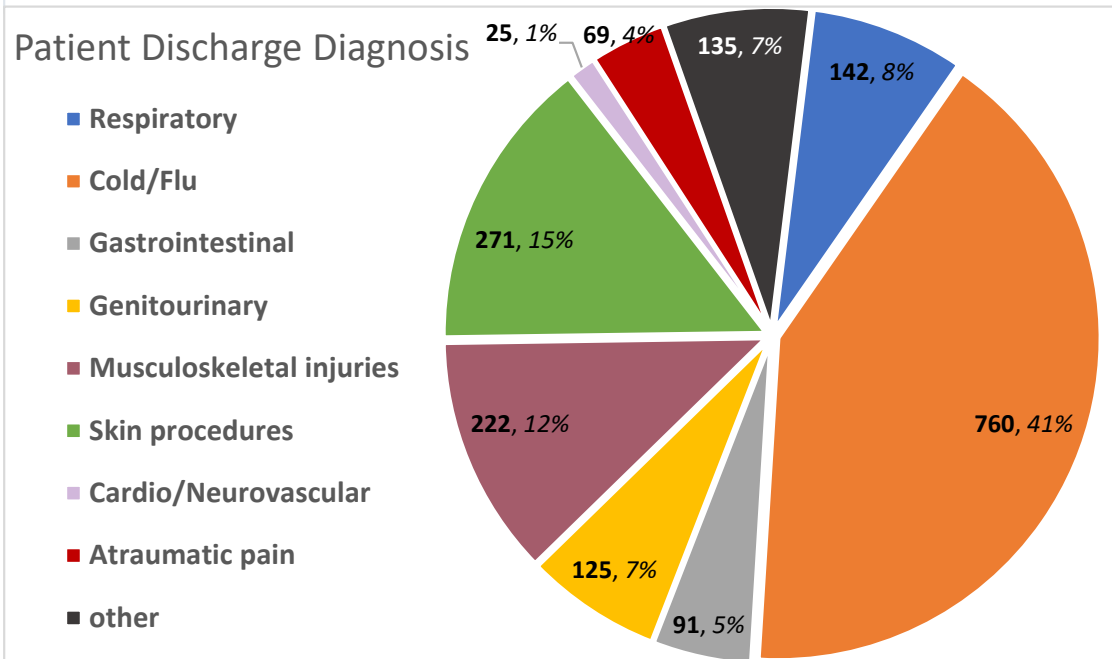
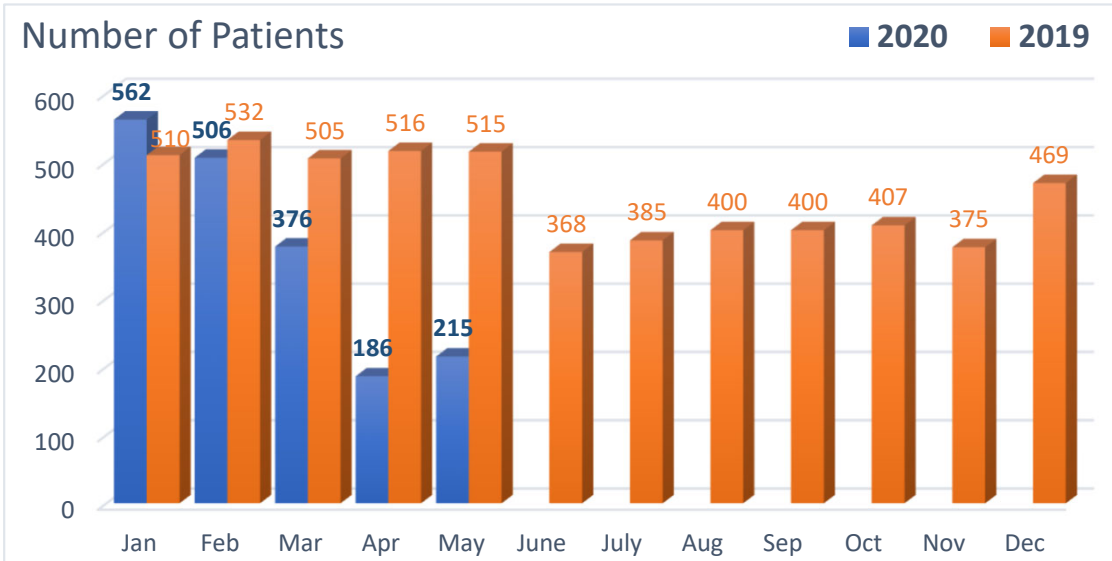
- Respiratory Problems
- Cold / Flu
- Gastrointestinal Problems
- Genitourinary Problems
- Musculoskeletal Injuries
- Skin Procedures
- Cardiovascular / Neurovascular
- Physical Exams
- Atraumatic Pain
- Other

Patient Discharge Diagnosis



Note* Medi-Cal HMO values consist of Molina, Community Health Group, Rady's Children's Hospital San Diego & Vantage Medical Group

Med+ Urgent Care Utilization Review - Year to date (2020)





**MINUTES
STRATEGIC PLANNING COMMITTEE
Monday, June 1, 2020 at 10:30 A.M.**

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Howard Salmon called the meeting to order at 10:32 a.m.

In attendance: Committee Members: Howard Salmon and Jennifer Jeffries
Executive Director Rachel Mason and Administrative Assistant Linda Bannerman

2. Public Comments

None

3. Discussion Items

a. Review approach and presentation from Catalyst

The PowerPoint presentation from Catalyst was reviewed and discussed. Discussion ensued regarding removal of some words that might be replaced with something more unifying, the addition of some examples of what is meant by root causes, and more emphasis on a community collaboration model, rather than medical model.

Rachel Mason had spoken with Debbie at Catalyst and will be in further discussion with her regarding suggestions from this meeting prior to the full board presentation.

At this point a member of the public, Armando Telles, joined the meeting. He expressed some concerns, including those regarding community engagement and it was determined it would be most appropriate for him to have a conversation with Executive Director Rachel Mason.

4. Board Member Comments and Future Agenda Items

None

5. Adjournment

There being no further business, the meeting was adjourned at 11:03 a.m.

Howard Salmon, Committee Chair

Board Secretary/Clerk



**MINUTES
FINANCE COMMITTEE
Wednesday, June 3, 2020 at 4:30 P.M.**

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Chair Jennifer Jeffries called the meeting to order 4:32 p.m.

In attendance: Committee Members Jennifer Jeffries and Barbara Mroz; Executive Director: Rachel Mason; Administrative Assistant Linda Bannerman; Accountant: Susan Woodward and Bookkeeper Wendy Lyon

2. Public Comments

None

3. Review of Financial Statements for April 2020

- 1) Balance Sheet Comparison of April to March
- 2) Income Statement for the Month Ended April 30, 2020 & Fiscal Year to Date
- 3) Profit & Loss Actual vs Budget July 2019 to April 2020
- 4) Profit & Loss Approved Annual Budget Overview July 2019 – June 2020
- 5) Local Agency Investment Fund (LAIF) Statement – April & March
- 6) CalTrust Statement – April
- 7) Property Tax Revenue – fiscal year to date
- 8) Check Detail as of April
- 9) Med+ Urgent Care Utilization Data Report

Committee Chair Jeffries reviewed the above financial statements through April of 2020. She said included in this month's reporting was \$30,139 in COVID-19 funding given to date to five non-profits in our community to provide much needed assistance during this unprecedented time. These included the following: Boys & Girls Club of North County; Fallbrook Senior Citizens Service Club; Foundation for Senior Care; Fallbrook Food Pantry and Michelle's Place. There was also \$80,962 given to North County Fire for the 2021 Ford Ambulance Remount Project. See attached report for details regarding the financial statements.

4. Discussion Items

a. Consideration of Fiscal Year 2020-2021 Budget

Discussion ensued. A budget narrative with assumptions document was provided to explain changes and what was included in some of the budget items. Chair Jeffries said the projected budget for 2020-2021 results in a projected negative net income of (\$187,346.77). This can be rectified by budget/service reductions or using funds from the District's investment account(s). Discussion ensued.

Recommendation: The Finance Committee recommended taking the proposed budget and narrative to the Special Board Meeting of June 5th for discussion and the Regular Board Meeting of June 10th for action.

b. San Diego County Investment Pool

The District's investment funds are monitored and held in two separate accounts, CalTrust and Local Agency Investment Fund (LAIF). Relevant to Resolution 430, an Investment Vehicle Comparison was provided to the Finance Committee to compare fees and ratings and included a third investment vehicle for consideration, San Diego Treasurer's Pool. (See attached) Discussion ensued. The third option could be added to our investments or replace one of the others. This will be further researched and considered by the Finance Committee in July.

5. Board Member Comments and Future Agenda Items

Consideration of the San Diego County Investment Pool as an Investment Option

6. Adjournment

There being no further business, the meeting was adjourned at 4:58 p.m.

Committee Chair Jennifer Jeffries

Board Secretary/Clerk



**MINUTES
SPECIAL BOARD MEETING
Friday, June 5, 2020, 9:00 a.m.**

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 9:07 a.m. and led the Pledge of Allegiance.

In attendance: Directors Howard Salmon, Barbara Mroz, Bill Leach, Jennifer Jeffries, and Kate Schwartz-Frates. Legal Counsel Jeffrey Scott, Executive Director Rachel Mason and staff members Linda Bannerman, Mireya Banuelos, Pamela Knox, Wendy Lyon, and Tracy Rosalee. Catalyst representatives Debbie Jacobs and Sharon Conklin.

B. PUBLIC COMMENTS

None

C. DISCUSSION/POSSIBLE ACTION ITEMS

C1. Draft Vision Statement for review

“Promote services and programs that work to measurably improve the Social Determinants of Health - Economic Stability, Education, Social and Community Context, Health and Health Care, Neighborhood and Built Environment, which lead to a great health span for all residents of the District.”

Discussion ensued regarding this “first draft” of revising the District’s Vision Statement with each member of the Board expressing ideas. Any action to revise the Vision will take place at a regular meeting of the Board of Directors.

C2. Consideration of Pre-Phase 1 Findings from Catalyst

Debbie Jacobs and Sharon Conklin shared a presentation which included the following:

- Review of the Project Objective, Timeline and Status
- Review of Existing Information
- Summary Points of Board Interviews
- Summary Points of Community-Based Organization Interviews
- Information Gaps to Develop Optimal Health & Wellness Center Programming
- Proposed Approach to Move Forward

Lengthy discussion ensued during which members of the Board asked questions and expressed their opinions/concerns. Following discussion, the representatives from Catalyst agreed to provide a cost and timeline moving forward as the Board agreed to the process outlined. Their proposal will be considered at a future special or regular meeting of the Board.

C3. Consideration of FY 2020.2021 Operations Budget & District Objectives Discussion
Director Jeffries, Chair of the Finance Committee, said the proposed Operations Budget for 2020-2021 has a net income deficit of \$187,346.77 as this budget includes a true picture of projected costs. She said the choices to offset the deficit include using funds from the sale of the E. Alvarado property, using investment funds, or cutting services. She asked the Executive Director to discuss further.
Rachel Mason said a narrative had also been included and explained that projected operations costs had been included in the budget for the E. Mission Road property, with the assumption that this property will be more fully in use in January 2021, and a full-time person at the property has been assigned and budgeted for six-months. She referred to the budget and narrative, reiterating that the budget is operations only. (See attached proposed budget and narrative). This item was brought for discussion and will be considered for action at the regular June Board meeting.

C4. Consideration of Community Business Reopening Support Plan
Director Jeffries said she thought it would serve the community as businesses begin reopening following closure due to the COVID-10 pandemic, for the District to offer a small package of items they will need. She suggested masks, a touchless thermometer and face shields be included in the package which could be offered to local businesses during a 10-day window, first come, first serve. Rachel Mason had contacted the Chamber of Commerce for a list of businesses (and offer to non-Chamber members as well). Chairman Salmon suggested determining a cost for the packages.
It was agreed to place this as an action item on the regular June meeting agenda.

Rachel Mason announced that the District, North County Fire Protection District, Cal Fire, and the County of San Diego will sponsor a COVID-19 testing site at our property on E. Mission Road. This was confirmed yesterday. The County needs to set up the site for making appointments. The dates confirmed are Monday, June 15 and Tuesday, June 30. The District's role will be hosting the site and administrative assistance.

D. ADJOURNMENT

There being no further business, the meeting was adjourned at 11:25 p.m.

Howard Salmon, Chairman

Board Secretary/Clerk



MINUTES
FINANCE COMMITTEE MEETING
Friday, June 5, 2020, 12:30 p.m.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

Bookkeeper: Wendy Lyon

1. Call to Order/Roll Call
Committee Chair Jennifer Jeffries called the meeting to order at 12:30 p.m.
In attendance: Committee Members Jennifer Jeffries & Barbara Mroz
Executive Director Rachel Mason; Administrative Assistant Linda Bannerman
and Accountant Susan Woodward
2. Public Comments
None
3. Discussion Items
 - a. Recommendation of Fiscal Year 2020-2021 Budget
Discussion ensued.
Recommendation: The Finance Committee recommended to the Board of Directors adoption of the 2020-21 Budget as presented, and that the projected deficit be funded either through the investment funds or through the proceeds from the sale of the building at 167 E. Alvarado.
4. Board Member Comments and Future Agenda Items
None
5. Adjournment
There being no further business, the meeting was adjourned at 12:33 p.m.

Committee Chair Jennifer Jeffries

Board Secretary/Clerk

Fallbrook Regional HEALTH DISTRICT

MINUTES SPECIAL BOARD MEETING Wednesday, June 10, 2020, 5:00 p.m.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Salmon called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance
In attendance: Director Howard Salmon, Barbara Mroz, Bill Leach, Jennifer Jeffries, and Kate Schwartz-Frates. Legal Counsel Jeffrey Scott.

B. PUBLIC COMMENTS

None

C. CLOSED SESSION

C1. Conference with Legal Counsel Pursuant to Government Code Section 54957 – Executive Director Evaluation

D. RETURN TO OPEN SESSION

Counsel Scott reported that the Board in closed session conducted the annual evaluation of the Executive Director.

E. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:50 p.m.

Howard Salmon, Chairman

Bill Leach, Secretary

Fallbrook Regional HEALTH DISTRICT

MINUTES REGULAR BOARD MEETING Wednesday, June 10, 2020, 6:00 p.m.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. **CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE**

Chairman Howard Salmon called the meeting to order at 6:03 p.m. and led the Pledge of Allegiance.

In attendance: Directors Howard Salmon, Barbara Mroz, Bill Leach, Jennifer Jeffries, and Kate Schwartz-Frates. Legal Counsel Jeffrey Scott; Executive Director Rachel Mason; Accountant Susan Woodward, and staff members Linda Bannerman, Mireya Banuelos, Wendy Lyon, Tracy Rosalee and Pamela Knox.

B. **APPROVAL OF THE AGENDA**

Chairman Salmon suggested and it was agreed by consensus to move the following agenda items to be considered first in the following order:

D. Presentation

C. Public Comments

G1. Review of Applicants and Determination of Community Health Contract Awards Fiscal Year 2020-2021 Funding

D. **PRESENTATIONS**

D1. Supervisor Desmond and other elected officials

5th District S.D. County Supervisor Jim Desmond and Aaron Andrews of California State Senator Brian Jones office had joined the teleconference to recognize the 70th Anniversary of the District (1950-2020). Each indicated they were impressed with the many ways in which the District supports health and wellness services, recognizing that nearly \$10 million has been provided to Community Health Contract grant recipients. Each speaker was aware that the 2020-2021 recipients were to be recognized at this meeting and offered congratulations to the awardees.

Assemblywoman Marie Waldron was unable to participate and had provided certificates of recognition to the District

C. **PUBLIC COMMENTS**

None

G1. Review of Applicants and Determination of Community Health Contract Awards Fiscal Year 2020-2021 Funding

Chairman Salmon asked Executive Director Rachel Mason to announce the Fallbrook Regional Health District Community Health Contract grant recipients for fiscal year 2020-2021. She read the list of recipients. (See attached list with amounts awarded.) \$1,239,509.10 was awarded in

total for the ensuing fiscal year to 23 organizations, including three new applications and one joint application.

Each of the grant recipients participating in the teleconference were offered the opportunity to speak. They briefly discussed their programs and thanked the District for providing the much-needed, much-appreciated support. Some also mentioned they found value in collaborations with other awardees, (along with the District) to better meet the health and wellness needs in their communities.

E. CONSENT ITEMS

- E1. Approval of April 2020 Financial Statements
- E2. Minutes of May 6, 2020 Finance Committee Meeting
- E3. Minutes of May 13, 2020 Regular Board Meeting
- E4. Minutes of May 15, 2020 Facilities Committee Meeting
- E5. Minutes of May 20, 2020 Strategic Planning Committee Meeting
- E6. Minutes of May 29, 2020 Gov't & Public Engagement Committee Meeting

There was no request to pull any consent item for further discussion.

Action: It was moved by Director Mroz, seconded by Director Jeffries to approve the Consent Items as presented.

Motion carried: By unanimous roll call vote (5-0)

F. REPORTS/POSSIBLE ACTION

- F1. Finance Committee – Directors Jeffries and Mroz
Finance Committee Chair Jeffries provided the Finance Committee report and reviewed the financial statements through April 2020. She said included in this month's reporting is \$30,139 additional funding provided to five non-profits in the community to aid with services needed during the pandemic. \$80,962 was allocated to North County Fire Protection District for an ambulance remount project. (See attached report for financial statement details.)
Director Jeffries reviewed the report from MedPlus Urgent Care, noting the drop in patients during the pandemic and its social distancing requirements.
Lastly, she said she had a telephone conference with advisors from CalTrust regarding actions we should consider in planning for the development of the E. Mission Road property. She said they recommended moving investments from medium term to short term or liquidity funds. She suggested the full board might participate in another call with the advisors. She noted the goal is to position our financial resources in the best possible way.
- F2. Gov't and Public Engagement Committee – Directors Schwartz-Frates and Mroz
Committee Chair Schwartz-Frates presented the report for June 2020. She reviewed local, county, state and federal COVID-19 information and updates. Mireya Banuelos was asked to review Community Engagement for June. She said the District celebrates its 70th Anniversary this week with the following activities:
 - Frozen yogurt giveaways at the Yogurt Palace
 - Flower deliveries to express gratitude to past & present board members, grantees, former Auxiliary members continuing to support the District and Healthcare Heroes.
 - Articles in the Village News
 - Board meeting with elected officials recognizing the District and announcement of 2020-2021 granteesDirector Schwartz-Frates said the *This Week in Sacramento* had been included in the board packet. (See attached)

- Lastly, she reminded everyone to adhere to advised recommendations regarding the COVID-19 pandemic, especially as businesses begin to reopen.
- F3. Facilities Committee – Directors Leach and Mroz
Committee Chair Bill Leach said he would defer his report to the Executive Director’s report in which Facilities updates is included.
- F4. Strategic Planning Committee – Directors Salmon and Jeffries
Committee Chair Howard Salmon said the Strategic Planning Committee had reviewed with Catalyst representatives their recommendations for moving forward with a plan for the E. Mission property. The committee members had suggestions for changes and recommended that the presentation, with changes, be considered at an upcoming regular or special meeting of the Board of Directors.
The committee also reviewed the results of scoring for the 2020-2021 Community Health Contract grants. There were recommendations for budget revisions for some applicants. Also, a recognition of the need for discussion with those applicants who were not awarded contracts, explaining the reasons and making suggestions regarding what could be changed and what the District will consider for future applicants.
Lastly, there was a suggestion for an agenda item in June for the District to consider a community business reopening support plan.
- F5. Executive Director – Rachel Mason
Ms. Mason’s report noted the celebrations associated with the 70th Anniversary of the District. She provided a COVID-19 update which included information regarding COVID-19 testing that is scheduled for June 15th at the District’s E. Mission property. Testing will also take place on June 30th and in July. Five non-profit organizations had receiving additional funding in May for COVID-19 related health activities. Three of the organizations, Food Pantry, Boys & Girls Club and Senior Center, have identified additional needs in the amount of \$12,957 for the month of June, which the District has agreed to fund. Staff evaluations are underway, and our legal counsel is assisting with a revised Employee Handbook. Dental and Vision benefits are in process for staff. Lastly, regarding facilities, the District is continuing to catch up on much of the deferred maintenance for the Admin building on S. Brandon Road and include the following:
- Security cameras were installed with live monitoring and a security gate was added to the front entrance.
 - Bids for painting and carpet for the upstairs will be presented at the next Facilities Committee meeting on June 26th.
 - The Executive Director will be introducing the need for a property condition assessment to plan for future maintenance expenses on the Brandon Rd. building.
- F6. General Counsel – Jeffrey Scott
Jeffrey Scott said his written report had been included in the packet and invited the Board to take an opportunity to review it. In addition, he noted that he had been associated with representing the District for 40 years and has seen it evolve from the Fallbrook Hospital District, to the Fallbrook Healthcare District and now the Fallbrook Regional Health District. He complimented the Board for their excellent work in developing the current grant program and their successful ongoing efforts to continue to meet health and wellness needs in the District.

G. DISCUSSION/POSSIBLE ACTION ITEMS

- G2. Consideration of Fiscal Year 2020-2021 Budget
Recommendation from the 6/5/2020 Special Finance Meeting: That the board approve Fiscal Year 2020-2021 Budget. That the projected loss be funded by either proceeds from the sale of the urgent care property or the investment fund account.
Director Jeffries said this budget had been discussed at the Special Finance Committee meeting on June 5th at which time the above recommendation was made to the Board.

She noted a deficit budget of \$187, 346.77. Options available to offset the loss include funding through proceeds from the sale of the urgent care property or from investment funds accounts or by cutting services.

Executive Director Rachel Mason said along with the proposed budget was a narrative explaining reasons for budget changes and the anticipated loss. She said expected operations costs at the E. Mission property were built into the ensuing year budget and contributes to the expected loss.

Discussion ensued.

Action: It was moved by Director Jeffries, seconded by Director Schwartz-Frates to authorize utilization of funds from the sale of the property at 617 E. Alvarado St., and if needed, investment funds to offset the projected loss for the 2020-2021 Fiscal Year Budget.

Motion carried: By unanimous roll call vote.5-0

- G3. Consideration of Catalyst Approach to Development of Wellness Center and Board direction to pursue a contract with Catalyst

Chairman Salmon said a Special Board Meeting was held last Friday to discuss the proposal from Catalyst. Discussion had ensued regarding their proposal and it was agreed that the Catalyst representatives would develop a timeline and revised proposal and submit it to the District prior to the regular meeting in July.

- G4. Consideration of Community Business Reopening Support Plan

Recommendation from the 6/5/2020 Special Board Meeting: That the board approve Community Business Reopening Support Plan

Director Jeffries said she had proposed at the June 5th Special Meeting that the Board consider providing support to local, independently owned businesses as they reopen under COVID-19 consideration guidelines. Her proposal included that the District make available on a first come, first served basis a kit containing a touchless thermometer, face masks and/or face shields. Executive Director Rachel Mason said she had discussed this idea with the Lila McDonald, Executive Director of the Fallbrook Chamber of Commerce. Ms. McDonald thought that would be very much appreciated and estimated that perhaps 100 would be needed. Ms. Mason said the estimated cost to the District would be \$75 per bag. Discussion ensued. Once the kits are assembled, it was determined that a specified time would be designated during which they would be available for pick up. Also, it would not be necessary to be a member of the Chamber of Commerce to receive a bag.

Action: It was moved by Director Jeffries, seconded by Director Schwartz-Frates, that in support of the public health interests of our communities, the District allocate funds for re-opening kits, to be available to Chamber and non-Chamber locally owned and independent businesses for a prescribed period of time to be determined by the District's Executive Director.

Motion carried: By unanimous roll call vote 5-0.

Consideration of Resolution No. 433 and Adoption of Memorandum of Understanding (MOU) with SDRMA for Ancillary Health Benefits

Rachel Mason said she reviewed the process for staff benefits and after review of the Special District Risk Management Authority (SDRMA) concluded that by contracting with them, the District can save money and provide better dental and also vision coverage for staff. Discussion ensued.

Action: It was moved by Director Jeffries, seconded by Director Schwartz-Frates to approve Resolution No. 433 and Adoption of the Memorandum of Understanding with SDRMA for Ancillary Health Benefits.

Motion carried: by unanimous roll call vote 5-0

H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

H1. Other Director/Staff discussion items

Chairman Howard Salmon said Ken Cohen, CEO of the Association of Health Districts (ACHD), is retired and their Board of Directors (of which Director Salmon is Chair) has been actively seeking a replacement. He said he anticipates they will be announcing a new CEO soon.

H1a. Item(s) for future board agendas

H1b. Announcements of upcoming events:

- **Fallbrook Regional Health District's 70th Anniversary Celebratory Week June 8-12**
- **COVID-19 Testing – Monday, June 15 and Tuesday, June 30 at FRHD Wellness Center, 1636 E. Mission Rd., Fallbrook**
- **POSTPONED Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3rd Wednesday, June 17**
- **Strategic Planning Committee meeting – Quarterly – June 17, 5:00pm, Virtual Meeting**
- **Facilities Committee meeting – Quarterly – June 26, 10:30am, Virtual Meeting**
- **Finance Committee meeting – 1st Wednesday, July 1, 4:30pm, Virtual Meeting**
- **POSTPONED Woman of Wellness – 1st Thursday, July 2**
- **Independence Day, July 4 – District Holiday**
- **Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3rd Wednesday, July 15, 10:30am-noon, Virtual Meeting (See fallbrookhealth.org/calendar)**

H2. Next Regular Board meeting – 2nd Wednesday, July 8, 6:00pm, Virtual Meeting FRHD

I. ADJOURNMENT

There being no further business, the meeting adjourned at 8:20 p.m.

Howard Salmon, Chairman

Board Secretary/Clerk



**MINUTES
STRATEGIC PLANNING COMMITTEE
Wednesday, June 17, 2020 at 5:00 P.M.**

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chairman Salmon called the meeting to order at 5:02 p.m.

In attendance: Committee Members Howard Salmon and Jennifer Jeffries; Executive Director Rachel Mason and Staff Member Mireya Banuelos.

2. Public Comments

None

3. Discussion Items

a. Catalyst – Formation of Steering Committee and Discussion Regarding Community Advisory Committee

Chairman Salmon reiterated that each phase of the project with Catalyst is being presented for approval prior to moving forward. Regarding the Steering Committee members, Directors Mroz and Leach had agreed to serve, and it had been suggested that Rachel Mason, Executive Director and Community Health Coordinator Mireya Banuelos serve as well. Discussion ensued. The Steering Committee will meet as needed, but no less than once a month.

b. Status/Update on COVID-19 Situation

Rachel Mason said the COVID-19 testing that took place at our facility on E. Mission Road was a huge success on Monday, June 15th. The County's reservation site is open to take appointments approximately 4-5 days in advance of the testing date and was only available for three days prior to Monday's event. Nonetheless, 120 people were tested. Future testing dates include Tuesday, June 30th, Tuesday, July 14th and Tuesday, July 28th. Ms. Mason said she is working with the County to set up another testing site in Rainbow targeting nursery workers. Director Jeffries suggested the same be set up for De Luz. Residents of Bonsall have greater access to utilize the testing scheduled in Fallbrook. North County Fire Protection District and Cal Fire are facilitating the testing and our District is providing the space and personnel to assist with paperwork.

Ms. Mason said she has asked the County for additional information regarding the increase in the number of COVID-19 cases and what percentage is due to community spread vs increased testing.

Director Jeffries noted there has been a significant increase in COVID-19 cases (previously our communities had been the lowest in San Diego County).

Supplies are being gathered for the kits the District is assembling for locally owned businesses to utilize as they follow the guidelines for reopening. The District is planning to make them available for pick up from June 29 – July 6 on a first-come, first served basis.

4. Board Member Comments and Future Agenda Items

Director Jeffries offered to develop a couple of scenarios for the financial resource allocation plan and to assist Ms. Mason in setting up a teleconference with CalTrust representatives to further discuss their suggestions for assuring that our investment funds are most efficiently managed as we develop the E. Mission Road property. Both will be considered at the regular meeting of the Board in July.

5. Adjournment

There being no further business, the meeting was adjourned at 5:35 p.m.

Howard Salmon, Chair

Board Secretary/Clerk

Fallbrook Regional HEALTH DISTRICT

MINUTES SPECIAL BOARD MEETING Wednesday, June 24, 2020, 5:00 p.m.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE

Chairman Howard Salmon called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

In attendance: Directors Howard Salmon, Barbara Mroz, Jennifer Jeffries, and Kate Schwartz-Frates. Legal Counsel Jeffrey Scott. Director Bill Leach was absent.

B. PUBLIC COMMENTS

None

C. CLOSED SESSION

C1. Conference with Legal Counsel Pursuant to Government Code Section 54957 – Executive Director Evaluation

D. RETURN TO OPEN SESSION

Counsel Scott reported that the Board in closed session conducted the annual evaluation of the Executive Director.

E. ADJOURNMENT

There being no further business, the meeting adjourned at 6:40 p.m.

Howard Salmon, Chairman

Bill Leach, Secretary

Fallbrook Regional HEALTH DISTRICT

MINUTES FACILITIES COMMITTEE Friday, June 26, 2020 at 10:30 A.M.

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Co-chair Barbara Mroz called the meeting to order at 10:30 a.m.

In attendance: Committee Member Barbara Mroz; Executive Director: Rachel Mason
Property Manager: Roy Moosa

2. Public Comments
None

3. Discussion Items

a. Update on Installation of Gate by Lobby and Trash Cans

A security gate near the front door to the administrative office has been installed. Additional landscaping is planned to discourage foot traffic to the north and east of the parking lot.

b. Bids – Carpet for Brandon Road Property 2nd Story

The same company having provided carpeting downstairs has submitted a bid for the 2nd story carpeting that falls within the limits of approval by the Facilities Committee. Discussion ensued.

Recommendation: The Facilities Committee recommended that the bid from Langdon Floor Covering be accepted as the total cost is within the guidelines for acceptance by the Facilities Committee.

c. Bids – Painting of Brandon Road Property 2nd Story

The vendor providing the painting services downstairs submitted a bid for the upstairs and if recommended by the Facilities Committee, would be on the agenda for full board approval as it is slightly over the amount allowed for Facilities Committee approval. Discussion ensued.

Recommendation: The Facilities Committee recommended that the bid from Vivify Painting be placed on the agenda for full board consideration at the next regular meeting.

d. Update of Use of East Mission Road Property for COVID-19 Testing Site on 6/15 & 6/30
Rachel Mason reported that all of the appointments for this testing on June 30th were filled and the District and North County Fire Protection District contacted Cal Fire (the entity in charge of the testing for unincorporated areas) and they reopened the availability for appointments. If/when that fills, there will be 300 appointments and others trying to get tested without appointments. All testing will be performed as "drive through" nasal swab. The Sheriff's Department has been contacted to facilitate traffic control. Efforts are also

underway to schedule testing in Rainbow or De Luz for the Spanish speaking migrant community.

The Rock Rose school is reopening under CDC guidelines in a limited way and is aware of the COVID-19 testing dates so they will not be there at that time.

Regarding the noise and traffic studies required for the E. Mission property, the studies have been completed and submitted to J. Whalen (project manager) and the County. We will be notified when the County Board of Supervisors will consider our permit.

e. Consideration of Property Condition Assessment

Rachel Mason said the Finance Committee had recommended that the District develop a 3-5-year plan. In order to do that, a property condition assessment needs to be done for the Brandon Street property. The Executive Director said she will obtain a couple of bids for this project and bring it back to the Facilities Committee.

4. Update from Property Manager

Property Manager Roy Moosa said he met with four landscaping companies asking for bids for maintenance of the properties on S. Brandon Road and E. Mission Road. He said he visited both properties with the landscapers to discuss what will be required. Mr. Moosa recommended Gonzales Landscaping for the E. Mission property; however, he said it would cost \$1,300 to initially clean up the property and \$660 per month thereafter. Ramirez Landscaping has been maintaining the property and charges \$700 per month. Mr. Moosa questioned why the property was not already cleaned up by Ramirez. Discussion ensued. Mr. Moosa was instructed to talk with Ramirez Landscaping to ask if he can explain why a clean-up was deemed necessary, and if he can step up to compete with the bid from Gonzales Landscaping. Otherwise, it was recommended to contract with Gonzales Landscaping. The removal of the dead palm tree branches can be accomplished by Modesto Landscaping, and two pine trees that lean toward a building could be done by Esteban Landscaping for reasonable costs. It was agreed to move forward with those companies for those projects. Regarding landscaping of the hillside on Brandon Road, the best, most complete bid appears to have come from Gonzales Landscaping. Both Ramirez and Gonzales Landscaping companies bid on maintenance for this property at \$400 per month. Lastly, a water leak occurred behind the house on the E. Mission property. Mr. Moosa said he believes the lines had been capped and too much pressure built up causing the leak. He will do an assessment of the water lines with Ramirez Landscaping.

5. Board comments and future agenda items

None

6. Adjournment

There being no further business, the meeting was adjourned at 11:08 a.m.

Barbara Mroz, Co-chair

Board Secretary/Clerk

REPORTS/POSSIBLE ACTION

REPORTS/POSSIBLE ACTION
Government/Public Engagement Committee

GOVERNMENT & PUBLIC ENGAGEMENT COMMITTEE JUNE 2020 REPORT

- a. [COVID-19 Information & Updates](#)
 - i. Federal
 - ii. State
 - iii. County
 - iv. Local
- b. Legislative
 - i. [Hurst+Brooks+Espinosa](#) “This Week in Sacramento” (*Attached*)
- c. San Diego County & Live Well Updates
 - i. [County News Center](#)
 - ii. [Live Well @Home](#): Free resource to help community residents find tips and strategies to stay healthy in both mind and body while staying at home.
- d. FRHD and Community Event Updates (*See Community Engagement Report Attached*)

This Week in Sacramento

INFORMATION & INSIGHTS FROM HURST BROOKS ESPINOSA ■ SPECIAL UPDATE: JUNE 19, 2020

Tick Tock ... Still Waiting for News on a State Budget Agreement

As we approach early evening on Friday, we still await signals from the state Capitol that a state budget deal has been struck. Although we have been hearing for several days that negotiations were progressing and that parties were closing in on a deal, there is no new information as of late-afternoon today that an overall architecture has come together. We will continue to monitor the situation over the weekend, recognizing that there are a number of critical budget issues of consequence that have been the subject of active negotiation. Once a budget deal is announced, we will begin to see trailer bill language that will outline specific provisions to carry out various elements of the state's spending plan. Stay tuned ...

Worth Noting: Correction to Monday's *This Week*

Please note that in our *This Week* update published on Monday, we erroneously reported that the Legislature – in addition to ratifying the two-house budget bill (SB 74) – passed three trailer bills. In fact, the Legislature only passed two trailer bills on Monday. Neither AB 75 nor its identical measure SB 88 – which would make supplemental appropriations to the 2019-20 budget – have been approved by both houses. We expect action to be taken on AB 75/SB 88 in a subsequent round of budget trailer bill activity.

“Compromise” Property Valuation Transfer Measure Introduced

Senators Cathleen Galgiani, Jerry Hill, and Bob Hertzberg have introduced [Senate Constitutional Amendment 2](#), the Home Protection for Seniors, Severely Disabled, Families, and Victims of Wildfire or Natural Disaster Act, as a proposed compromise between the California Association of Realtors and opponents of the Realtors' [measure](#) currently poised for the November 2020 ballot. Specifically, the compromise measure provides for the following:

- Authorizes a property owner who is 55 years of age or older, severely disabled, or a victim of a wildfire or other natural disaster to transfer the taxable value of their current primary residence to a replacement residence located anywhere in the state, regardless of location or value.
- Eliminates the inheritance exclusion for properties not used as a primary residence effective on and after February 16, 2021. Inherited properties used for any other purpose other than the inheritor's primary residence would be assessed at market value.
- Establishes the California Fire Response Fund and the County Revenue Protection Fund, which would receive any amounts of increased state personal income tax revenue (as a result of lower deductions for property taxes) or state Proposition 98 savings (resulting from

increased local property taxes), in the amounts of 75% and 15%, respectively. (Presumably, the remaining 10% stays in the state General Fund.)

The compromise measure does not include language from the original measure that broadened the scope of legal entity ownership changes that would trigger a reassessment, potentially creating confusion for voters when on the same ballot as the split roll ballot measure, which would provide for more frequent reassessment of commercial and industrial properties. (Just for fun, the inheritance issue was profiled in a great [article](#) in the *Los Angeles Times* discussing properties owned by actor Jeff Bridges and his family and the *Gimme Shelter* [podcast](#) in 2018.)

We understand that SCA 2 could be heard in the Assembly Elections and Redistricting Committee next week, should the Assembly return to Sacramento for a budget vote. Recall that the constitutional deadline to remove measures from the ballot is June 25.

Senate Tenant/Landlord Assistance Measure Introduced

[SB 1410](#), by Senator Anna Caballero and Steve Bradford, would implement the Senate's plan for tenant and landlord assistance outlined by Senate leadership earlier this year. The bill would provide tenants who were unable to pay their rent during the pandemic would receive immediate relief from their unpaid rents, which would be deferred to 2024-2033. These tenants would enjoy eviction protections and be able to apply for a reduction or forgiveness of repayment of their eventual payment amounts. Landlords would receive tax credits equal to the amount of lost rents to be used over the same ten-year period. Those tax credits would be transferable, so landlords could sell tax credits for immediate cash.

SB 1410 remains in Senate Governance and Finance Committee.

All-Mail November Election is Official

Just a few hours after receiving it, Governor Gavin Newsom signed [AB 860](#) by Assembly Member Marc Berman into law. In a lopsided bipartisan vote (63-3!), the Assembly voted to send to the Governor the measure that would require county elections officials to mail a ballot to every active registered voter in California for the November 2020. Earlier in the week, the Assembly Elections and Redistricting Committee approved the measure after considerable public testimony, including a number of members of the public, on a 6-0 vote. AB 860 contains an urgency clause and takes effect immediately.

State Appeals Court Blocks TRO on Newsom Election Order

The 3rd District Court of Appeal issued an order this week staying a temporary restraining order issued by a Sutter County court and sought by Assembly Members James Gallagher and Kevin Kiley to stop a recent [Executive Order](#) by Governor Gavin Newsom regarding November 2020 election processes.

At issue in the Executive Order is the option for counties to reduce precincts on Election Day if counties provide in-person voting centers for the weekend prior to the election. However, Assembly Members Gallagher and Kiley have also said that they challenged the Governor's order to push back on his use of executive powers, which they believe the Governor has used unconstitutionally to bypass the Legislature.

CDCR Unveils New Community Supervision Program

Citing an ongoing need to curb the spread of COVID-19 and to protect prison inmates and staff, the California Department of Corrections and Rehabilitation (CDCR) announced this week it will begin implementing an accelerated inmate release program on July 1, 2020.

Under this plan, CDCR will release eligible inmates – those who have 6 months or less to serve on their prison sentence and whose instant offense is not violent, serious, sex- or domestic violence-related – onto community supervision. Those who are released will be tested for COVID-19 and must have a housing plan in place before they are returned to the community. All released individuals will be supervised by state parole upon release except that those who would normally be subject to post-release community supervision (PRCS) will transition to a probation caseload once they reach the date they otherwise would have been discharged from prison. CDCR notes that those under the newly announced community supervision program may be remanded back to state prison for any reason to serve the remainder of their sentence.

Persons eligible for release to community supervision will be tested for COVID-19 and, if results are positive, CDCR will work with state and local public health and law enforcement officials to find housing where the incarcerated person can be safely isolated and monitored. CDCR also notes that released inmates will also be released with five reusable cloth barrier masks provided by the department with appropriate health and safety measures taken during transportation.

State Issues Guidance on Required Face Coverings in Public Spaces

The California Department of Public Health (CDPH) released [guidance](#) yesterday on the mandatory use of face masks. While the document is called guidance, CDPH's accompanying [press release](#) clarifies that mask use is mandatory in certain settings. The state's COVID [website](#) also clarifies that starting June 18, Californians must wear face coverings in common and public indoor spaces and outdoors when distancing is not possible.

The CDPH guidance document also details exceptions. Schools and child care settings are exempt due to other state guidelines. CDPH acknowledged late Thursday in the press that they are still reviewing the rules by sector (examples include gyms, bars, and retail), and there will be specific language on face coverings forthcoming as updates to existing state sector guidelines.

Updates on Bills of Note

The Senate Appropriations Committee took action on the suspense file yesterday. We have noted outcomes on a variety of measures of note, include the following.

[SB 793 \(Hill\)](#) — Flavored Tobacco Products

Senator Jerry Hill's SB 793 would ban the sale of flavored tobacco products. The bill was amended to exempt hooka products coming out of Senate Appropriations.

[SB 803 \(Beall\)](#) — Peer Support Specialists

Senator Jim Beall is authoring SB 803, which seeks to secure behavioral health peer support specialist certification under Medi-Cal. He authored a similar bill last year that was vetoed by Governor Newsom. To address costs, SB 803 was amended coming out of Senate Appropriations to add a fee schedule to recover administrative costs.

SB 852 (Pan) — Office of Drug Contracting and Manufacturing

SB 852 would create the Office of Drug Contracting and Manufacturing to increase competition, lower prices, and address shortages in the market for generic prescription drugs. The bill was amended coming out of Senate Appropriations to clarify that federally funded drug rebates are allowable. Please note that the Administration anticipates having a proposal on drug manufacturing, as was touted by the Governor in January, later this summer.

SB 855 (Wiener) — Mental Health Parity

Senator Scott Wiener’s SB 855 would repeal California’s mental health parity law and replace it with a requirement on health plans and disability insurers to cover medically necessary treatment of mental health and substance use disorders under the same terms and conditions applied to other medical conditions. The bill was amended coming out of Senate Appropriations Committee to clarify the California Department of Insurance enforcement language and definitions.

SB 977 (Monning) — Health Care System Consolidation: Attorney General Enforcement

SB 977 would require the Attorney General (AG) to approve an affiliation or acquisition between the health care system and a health care facility or provider. The bill defines health care system as any entity or system of entities that includes or owns two or more hospitals within multiple counties, or three or more hospitals within one county. Previous measures to address hospital acquisitions, mergers and affiliations have not applied to public hospitals; based on the definition currently in SB 977 it would apply to some public providers.

The measure was amended coming out of Senate Appropriations to add an expedited review for academic medical centers and to add conflict of interest provisions for board members. The amendments do not address concerns raised by the California Hospital Association. CHA argues that SB 977 would create a presumption that acquisitions and affiliations are anticompetitive, placing the burden of proof on the purchaser without due process.

SB 1431 (Glazer) – Disaster Reassessment for Properties Affected by COVID-19

Senator Steve Glazer’s SB 1431 was held in the Senate Appropriations Committee this week, likely due to state costs. Recall that this measure would require county assessors to reassess certain types of properties based on their ability to generate income from renters during the COVID-19 emergency. Essentially, landlords that have lost income as a result of the eviction moratorium would be able to claim that their property was “damaged” as a result of COVID-19.

Please feel free to contact any one of us at Hurst Brooks Espinosa with questions ...

JEAN HURST
916-272-0010 | jkh@hbeadvocacy.com

KELLY BROOKS
916-272-0011 | kbl@hbeadvocacy.com

ELIZABETH ESPINOSA
916-272-0012 | ehe@hbeadvocacy.com

JULY 2020 COMMUNITY ENGAGEMENT REPORT

DISTRICT EVENTS/COMMUNITY ENGAGEMENT EFFORTS:

Quarter 1 Community Health Contract Grant Meetings—commence July 7th

We look forward to a site visit to the Boys & Girls Club of North County Summer Water Safety Program (which runs through mid-August) and having introductory meetings with our new grantees: Champions for Health, Hospice of the Valleys, and Senior Special Needs Animal Assistance Project Endeavor.

Woman of Wellness—July 2nd postponed

Drive-Up COVID-19 Testing in Fallbrook—July 14th & 28th, 9:00am-2:00pm

Offered by North County Fire Protection District, Cal Fire/San Diego County Fire in cooperation with San Diego County HHSA, hosted at our 1636 E. Mission Rd. property.

Community Collaborative for Health & Wellness—July 15th

Committee will meet via zoom. Agenda will be available [here](#) a week before meeting.

WEBSITE:

[COVID-19 Information & Updates](#)

Updated every weekday morning.

- **Daily COVID-19 Briefing**
 - Fallbrook Region Updates
 - County Updates
 - State Updates
 - National and Beyond Updates
- **[COVID-19 Resources](#)**

SOCIAL MEDIA

Social Media Plan

- COVID-19 Testing Events
- Share County Updates as they are announced
- Share the “Health District COVID-19 AM Briefing”
- National Health Observances Messaging:
 - National Youth Sports Week from July 20 to 24
 - World Hepatitis Day on July 28th
- Social Determinants of Health Messaging:
 - Health and Health Care
- Grantees will be provided with both July National Health Observances and Social Determinants of Health messaging tailored around youth, families, and seniors for them to utilize on their social media platforms.

Insights: June 2 - June 29

New Page Likes: 97 ▲ 273% Post Reach: 12,129 ▲ 132% Post Engagements: 5,716 ▲ 341%

REPORTS/POSSIBLE ACTION
Executive Director – Rachel Mason

EXECUTIVE DIRECTOR'S REPORT - JULY

Board Self-Assessment:

- Howard and I met to review the summary results from the Board's self-assessment. There were a few areas where the Board's mean score was 3 (out of 5) and those topics will be brought forward to the Board Committees that oversee that area of concern for discussion and action to help promote to a 5. Those topics were:
 - Strategic Direction & the Strategic Planning process
 - Board Member Performance: *the board has a process for improving board member effectiveness when non-performance becomes a governance issue.*
 - Board Member Knowledge: *a regular environmental assessment is conducted, ensuring board understanding of the changes taking place in the health care environment, and their implications on the organization, its physicians, and local health care consumers.*
 - Governance Development
 - Community Relationships

COVID-19 Updates:

- Testing: We completed two testing dates at the Wellness Center 6/15 (120 served) and 6/30 (355 served). To date these are the largest testing sites that Cal Fire has seen and the efforts from NC Fire and FRHD to get the word out was validated. We have two confirmed testing dates this month: 7/14 and 7/28. The County's reservation system doesn't allow people to reserve a spot until 4-6 days prior to the date. We will notify the community when the portal opens via our website and social media.
- I have been in communication with the County's Latino community liaison regarding testing for our migrant communities in Rainbow and De Luz. We are working to identify community partners and resources to get testing sites in place within the next two months.

Facilities:

- The final upgrades to the Brandon Bldg are now in place. Pending the painting bid – proposed item. The next step will be obtaining a property

condition assessment so that we can identify those areas and systems that will require significant maintenance expenses (HVAC, paving/seal the parking lot, water seepage into the elevator shaft).

CHC Grants:

- I have met with 18 of the 23 organizations that applied for grant funding in this last cycle. I am providing them with feedback about how their applications were scored, recommendations on how their applications could receive better scores, and updating them on anticipated changes to this process in the upcoming year.
 - Using Social Determinants of Health as a framework for them to identify how to measure the impact of the efforts.
 - Understanding that the District may scale back funding for the next cycle as operating expenses for the Wellness Center comes on-line.
- As well as, getting more information about how these organizations may be able to assist the District in communicating the service options to the community. Identifying collaborative efforts and opportunities among multiple organizations.

I will like to personally thank the Board of Directors and Staff for making this first full year of my employment here so fulfilling and exciting. I am grateful for the opportunity to serve this community and look forward to the year ahead.

REPORTS/POSSIBLE ACTION
General Counsel – Jeffrey Scott

LAW OFFICES
JEFFREY G. SCOTT

16935 WEST BERNARDO DRIVE, SUITE 170
SAN DIEGO, CA 92127

JEFFREY G. SCOTT

—
(858) 675-9896
FAX (858) 675-9897

Of Counsel
JAMES R. DODSON

Date: July 1, 2020

To: Board of Directors, Fallbrook Regional Health District
Rachel Mason, Executive Director

From: Jeffrey G. Scott, General Counsel

Re: **2020 Election Calendar – Fallbrook Regional Health District**

Below is the Election Calendar for the November 3, 2020 Fallbrook Regional Health District election:

**2020 GENERAL ELECTION
FALLBROOK REGIONAL HEALTH DISTRICT**

November 3, 2020

Offices to be Filled: Two (2) members of the Board of Directors of the FALLBROOK REGIONAL HEALTH DISTRICT.

Incumbent Directors Whose Terms of Office Expire:

Vacant	Zone 2	(4 year)
Barbara Mroz	Zone 4	(4 year)

Eligible Candidates: Candidates must be registered voters residing within the specific Zone up for election in the FALLBROOK REGIONAL HEALTH DISTRICT. (Health & Safety Code § 32100.) Please contact the San Diego County Registrar of Voters if you have a question regarding what Zone you reside in. No person except as provided by Health & Safety Code section 32110, subdivisions (d) and (e) shall possess any ownership interest in any other hospital serving the same area as that served by the District Hospital of which the person is a director. In addition, no candidate shall be a director, policy-making management employee, or medical staff officer of any hospital serving the same area as the area served by the District. A hospital shall be considered to serve the same area as the District Hospital when more than 5 percent of the hospital's in-patient admissions are residents of the Hospital District. The possession of an ownership interest including stocks, bonds or other securities by the spouse or minor children or any person shall be deemed to be the possession or interest of such person. (Health & Safety Code § 32110.)

Election Calendar:

July 1

DELIVER NOTICE OF ELECTION AND BOUNDRY CERTIFICATION

(125 days)

No later than this date the District Secretary shall deliver a notice containing the elective offices to be filled and whether the District or candidate is to pay for the Candidates Statement. The District Secretary shall also deliver a Certificate of District Boundaries with the date of the last District map on file with the Registrar of Voters which shows the current boundaries of the District and Zones, if any. (Elect. Code §§ 10502, 10504, 10509, 10522).

July 6 - August 5

PUBLISH NOTICE OF ELECTION

(120 - 90 days)

Between these dates the County Registrar of Voters shall publish once in a newspaper of general circulation published in the District a Notice of Election which shall contain the following:

- Date of election.
- Name of each office for which candidates may file.
- Qualifications required by the principal act for each office.
- The location where Declaration of Candidacy may be obtained.
- Office in which completed declarations are required to be filled.

- Date and time after which no Declaration of Candidacy may be accepted for filing.
- Statement that appointment to office will be made pursuant to Election Code 10515 if there are insufficient nominees and no petition has been filed requesting the election be held.

The Notice of Election shall also be delivered to the District Secretary and posted in the District office. Elec. Code §§ 12112, 12113.)

**Between July 13 &
August 7 last day**
(113 -88)

OBTAIN AND FILE DECLARATION OF CANDIDACY

Between these dates a candidate may obtain and file a Declaration of Candidacy with the Registrar of Voters in person, or by mail. If by mail, the Declaration of Candidacy may be returned by certified mail in time to reach the Registrar of Voters by no later than the filing deadline. The ballot designation worksheet must be filed at the same time as the Declaration of Candidacy.

The Registrar of Voters will issue the Declaration of Candidacy. No Candidate shall withdraw his or her Declaration of Candidacy after 5 p.m. on the 88th day (August 7th) prior to the election. (Elec. Code §§ 10510, 13107)

**Between July 13 &
August 7 last day**
(113-88)

CANDIDATE STATEMENT

Candidates who want to file a candidate’s statement must file it with the Registrar of Voters at the same time that the Declaration of Candidacy is filed. Candidate statements are confidential until the deadline for filing has passed. (Elec. Code §§ 10540, 13307, 13309, 13311, 18351).

**Between July 13 &
August 7 last day**
(113-88)

STATEMENTS OF ECONOMIC INTEREST

The District’s Conflict of Interest Code requires candidates to file a Statement of Economic Interest, it must be filed with the Registrar of Voters by the close of the nomination period. (Govt. Code §87200 et seq.). If Candidate's Statement of Qualifications is used, it must be filed with the Nominating Petition. (Elec. Code § 10012.).

**Between July 11 &
August 7 last day**
(113-88)

CODE OF FAIR CAMPAIGN PRACTICES

At the time a candidate is issued nomination papers each candidate will be issued a Code of Fair Campaign Practices Form 720. Filing it is voluntary and it may be filed with the Registrar of Voters any time prior to the election. It is available for public inspection until 30 days after the election. (Elec. Code § 20400 et seq.)

August 7
(88 days)

FILE DECLARATION OF CANDIDACY / WITHDRAW

Last day for candidates to file their Declarations of Candidacy and Candidate Statements with the Registrar of Voters. Candidate must withdraw before 5 p.m., unless there is an extension of the nomination period. (Elec. Code § 10510).

August 12
(83 days)

EXTENSION OF NOMINATING PERIOD

If the incumbent does not file by 5 p.m. on the last day of the nomination period, any eligible person, other than the incumbent, shall have until 5 p.m. of the 83rd day prior to the election to file a Declaration of Candidacy. The nomination extension is not applicable where there is no incumbent to be elected. If this section is applicable a candidate may withdraw his or her Declaration of Candidacy up until 5 p.m. on the 83rd day before the election. (Elec. Code §10510, 10516.)

August 13
(82 days)

RANDOMIZED ALPHABET

On this date the Secretary of State shall conduct a drawing of the alphabet to determine the order of candidate's names on the ballot.

August 13
(78 days)

**REQUEST BOARD OF SUPERVISORS TO APPOINT (if
election will not be held).**

Registrar of Voters shall request the Board of Supervisors at a regular or special meeting held prior to the Monday before the first Friday in December in which the election would have been held, to appoint to such office or offices the qualified candidate(s); or if no candidate(s), the Board shall appoint any qualified person to such office. (Elec. Code §10515)

November 3

Election Day.

December 1

No later than this date the Registrar of Voters shall mail a statement of results of the election to the District and deliver a Certificate of Election to each person elected. (Elec. Code §§ 10550, 10551, 10553, 15372, 15374).

December 4

OFFICERS ARE ELIGIBLE TO TAKE OFFICE

Elective officers, elected or appointed, are eligible to take office at noon on the first Friday in December. Prior to taking offices, each new Director shall be administered the oath of office.

REPORTS/POSSIBLE ACTION
Communication Only



Community Business Re-Opening Support



**THE HEALTH DISTRICT WILL BE PROVIDING SAFE RE-OPENING
KITS TO LOCALLY OWNED BUSINESSES WITHIN FALLBROOK,
RAINBOW, BONSALE, AND DE LUZ.**

KITS WILL INCLUDE:

1 TOUCHLESS THERMOMETER

25 SURGICAL MASKS

3 FACE SHIELDS

FIRST COME, FIRST SERVED. WHILE SUPPLIES LAST.

Available June 29 - July 10

Please contact the Health District to request your kit:

 **(760) 731-9187**

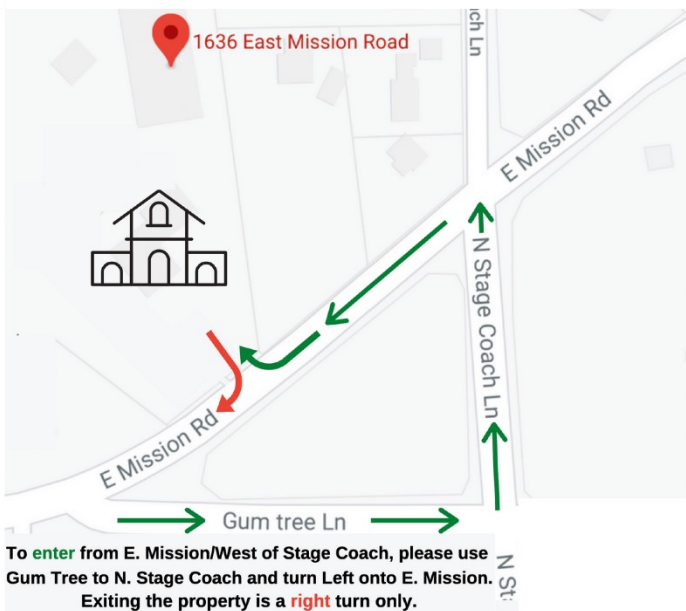
 **rmason@fallbrookhealth.org**

DRIVE-UP COVID-19 TESTING



OFFERED BY
NORTH COUNTY FIRE PROTECTION DISTRICT, FALLBROOK REGIONAL HEALTH DISTRICT,
AND CAL FIRE/SAN DIEGO COUNTY FIRE
IN COOPERATION WITH SAN DIEGO COUNTY HHS

JUNE 30th | 9:00AM - 2:00PM
JULY 14th & 28th | 9:00AM - 2:00PM



 1636 E. Mission Rd.
Fallbrook, CA

Schedule an appointment online
at: <https://211sandiego.org>
Drive-ups are welcome.

 (760) 731-9187

For more information, visit www.coronavirus-sd.com

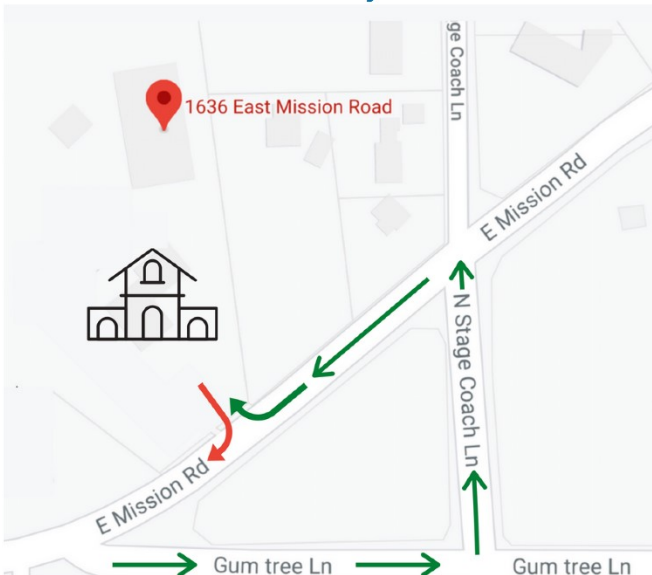


PRUEBAS DE COVID-19 DESDE EL AUTOMÓVIL O “DRIVE-UP”



OFRECIDAS POR
NORTH COUNTY FIRE PROTECTION DISTRICT, FALLBROOK REGIONAL HEALTH DISTRICT, Y CAL
FIRE/SAN DIEGO COUNTY FIRE
EN COOPERACIÓN CON EL CONDADO DE SAN DIEGO SAN DIEGO COUNTY HHSA

30de JUNIO | 9:00AM - 2:00PM
14y 28de JULIO | 9:00AM - 2:00PM



Para entrar desde E. Mission/West de Stage Coach, por favor use Gum
Tree, gire a la izquierda a N. Stage Coach y gire a la izquierda en E. Mission.
Por favor gire solo a la derecha para salir de la propiedad.

 **1636 E. Mission Rd.**
Fallbrook, CA

Tiene la opción de programar una cita en
línea: <https://211sandiego.org>
No se requiere cita.

 **(760) 731-9187**

Para más información, visite www.coronavirus-sd.com



DISCUSSION/POSSIBLE ACTION

DISCUSSION/POSSIBLE ACTION

Consideration of Painting Bid
for Brandon Road Property 2nd Story – Vivify Painting



Vivify Painting
 vivifypainting@gmail.com
 33110 Wilson Street
 Wildomar, CA 92595
 Phone # (951) 775-7522
 License Number 1008531

BIDS PER: Rachel Mason Executive Director
 Tracy Rosalee
 138 S Brandon Rd
 Fallbrook, CA 92028

Trosalee@fallbrookhealth.org
 Trosalee@fallbrookhealth.org

(760) 731-9187
 Date: 06/03/2020
 Estimate# 16436

#1 GENERAL DESCRIPTION OF WORK

Customer is looking for interior painting of 2nd floor offices, doors, casings, and common areas. This includes moving furniture.

#2 PREPARATION

This section details work to be done prior to painting.

	Description	Notes
Include	Place drop cloths in work area	masking off of all areas that will be affected by the paint.
Include	Removing	The switch plates and other items in the way of us painting will be removed before painting and reinstalled after the painting is complete.
Include	Wall prep	Fill holes, texture, prime, caulk, and repaint with top coat of paint
Include	Scrape peeling paint	
Include	Sand areas to be painted	
Include	Patch nail holes/divots in walls	*If you request for us not to, we need to know prior to starting. Elsewise we will patch all nail holes and divots in the wall.

#3 AREAS TO BE PAINTED

Customer is looking for 2nd floor to be painted walls, doors, casings, and stairrail.

	Description	Notes

	Description	Notes
Include	2 nd floor walls- EXCLUDES DIRECTORS OFFICE and Small room attached to Wendys office. Includes stairwell and common areas of 2nd floor.	\$ 6,100.00 -fill holes, texture drywall, and prime before painting -remove switch plates. -remove window coverings -paint inside of window -paint 2 coats of paint in the color you choose.
Include	Add Paint grade doors and casings.	\$ 3,300.00 take off hardware, sand and paint two coats semi gloss paint on 12nd floor only.
Include	Add handrail	\$ 1,550.00 sand, dust and paint with semi gloss DTM paint.

#4 MATERIALS TO BE USED

Dunn Edwards Products

	Description	Notes
Include	Brand of Paint	Dunn Edwards
Include	Product Name	Spartawall interior paint Aristoshiled semi gloss
Include	Other materials	includes all sundries, caulking, or any other necessary materials needed to complete the job.

#5 CLEANUP

We will clean up thoroughly each day and in full upon completion. We may store materials and equipment at Customer's residence until completion of work or until asked to remove equipment.

#6 PAYMENT SCHEDULE

Deposit and amount quoted

Description	Notes
what is included:	This quote includes all paint, supplies, and labor. Only Dunn Edwards premium, quality interior paints used. This is for a quality, professional, custom paint job.
Deposit Due at Time of Signing:	\$ 1,000.00 The deposit is due upon scheduling your job. Feel free to pay by check, cash, Venmo, or credit card (there is a 3% fee for all credit cards)
total amount quoted:	\$ 10,950.00 The balance is due in full, after job walk with Lead. We accept check, cash, Venmo, and all major credit cards(a 3% fee is added when using credit card)

Description	Notes
Expires:	This interior painting quote is good for 90 days.
Thank you!	I look forward to working with you and building a great relationship. Please let me know if you have questions or concerns. Vivify Painting takes pride in providing a quality, long lasting, professional job.

#7 REFERENCES:

BEN T.- Painted Exterior 951-764-2005

Tara W.- Painted Interior and exterior of homes 951-233-1002

Gary - Painted Exterior 951-775-7952

DISCUSSION/POSSIBLE ACTION

Consideration of Amendment to the
Executive Director's Employment Agreement

**2020 AMENDMENT TO EXECUTIVE DIRECTOR
EMPLOYMENT AGREEMENT**

The Executive Director Employment Agreement dated May 20, 2019, between Fallbrook Regional Health District (“District”) and Rachel Mason (“Employee”), is hereby amended as follows:

1. Employee’s title shall be changed from “Executive Director” to “Chief Executive Officer.”
2. Employee’s annual base salary in Section 3 in the amount of \$125,000 shall be increased six percent (6%), effective July 1, 2020, to \$132,000.
2. The terms and conditions of the May 20, 2019, Executive Director Employment Agreement and are restated and shall remain in full force and effect.
3. The effective date of this Amendment is July 8, 2020.

“Employee”:

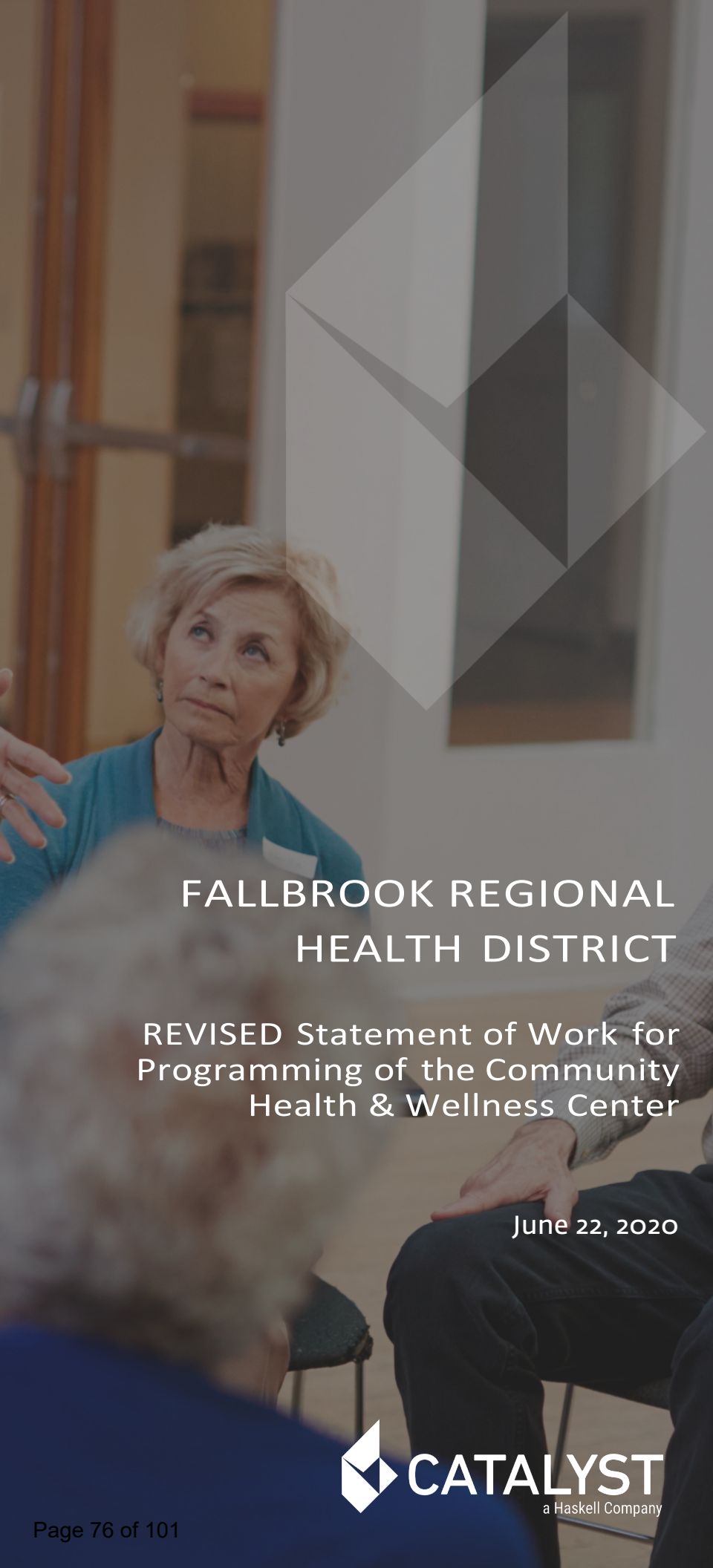
“District”:

By _____
Rachel Mason
Chief Executive Officer

By _____
Howard Salmon,
Chair, Board of Directors

DISCUSSION/POSSIBLE ACTION

Consideration of Catalyst Proposal



FALLBROOK REGIONAL HEALTH DISTRICT

REVISED Statement of Work for
Programming of the Community
Health & Wellness Center

June 22, 2020

Background and Purpose

Fallbrook Regional Health District (FRHD) is a public agency with a mission of "Promoting health for the residents of Fallbrook, De Luz, Rainbow, and Bonsall." FRHD provides funding to numerous community health contract holders to facilitate a wide range of innovative health and wellness programs that promote healthy lifestyles, physical health and fitness, emotional balance, and the provision of basic needs. The Fallbrook Hospital was closed in November 2015 and the property and hospital buildings were sold in 2017. The District purchased a 4.5-acre property with a church, parsonage house, and eight-room preschool for the intended purpose of developing a Community Health & Wellness Center.

Catalyst has completed the initial phase of due diligence, called Pre-Phase 1: Discovery, to conduct a detailed review of the planning efforts to-date and available information in order to determine the appropriate scope of work needed to define the future program and service portfolio for the Community Health & Wellness Center. On June 5th, Catalyst presented to the Board its findings from review of the community planning efforts carried out to-date including, validity and nature of the of the information collected, and input, data and information needed to inform the optimal mix of services and programs to be offered by the Community Health & Wellness Center.

The Board came to consensus on the validity, nature and scope of the planning information collected to-date and agreed with Catalyst's recommended approach to move forward. The purpose of this next phase is to collect/analyze any additional information needed to responsibly inform the optimal mix of programs and services to be offered by the Community Health & Wellness Center.

Board consensus was reached on the following 9-step approach and methodology to define the optimal future program and service portfolio for the Community Health & Wellness Center.



Approach and Methodology

Debbie Jacobs and Sharon Conklin will lead the project in collaboration with the Board of Directors to ensure the project purpose and deliverables are achieved. Given the rules of engagement associated with the COVID-19 pandemic, we will deploy remote communication platforms to the extent possible and will be responsible and judicious in the use of in person meetings. We will work with you to creatively solve how information from the community, stakeholders, and potential partners is collected in a safe and effective way. We anticipate a project duration of six months, depending on the time needed to coordinate and execute the collection of information from each of the identified target populations.

We assume that Rachel Mason, Executive Director, will work with Debbie Jacobs on a day-to-day basis to move the project forward. We would suggest that you charter a Steering Committee (sub-group of the full Board) to work with the Catalyst team to facilitate execution of the community input sessions, review analyses and findings, and provide feedback on recommendations prior to presentation to the full Board of Directors. The Steering Committee will meet on a monthly basis (5 meetings), either in person or via video- conferencing, to keep the project moving forward. The Board of Directors is ultimately responsible for ensuring the project purpose and deliverables are realized. We anticipate meeting with the Board of Directors three times over the course of the project to review findings and recommendations. We will also schedule two facilitated sessions with the Board. The purpose of the first facilitated session is to prioritize the identified list of health and social issues and the purpose of the second facilitated session is to develop programming to respond to the priority health and social needs of District residents. The table below identifies the primary purpose for each Steering Committee and Board meeting.

Meeting Type	Step	Purpose
Steering Committee 1	2	<ul style="list-style-type: none"> To finalize the segments of the population who we need to hear from and list of community organizations to interview. Develop strategy to engage those segments of the population and vehicle/mechanism to collect input.
Steering Committee 2	3	<ul style="list-style-type: none"> To review health and social analytics and implications.
Board Meeting 1	3	<ul style="list-style-type: none"> To review and provide input to Communication Plan. To review health and social analytics and implications.
Steering Committee 3	4	<ul style="list-style-type: none"> To review and help synthesize input collected from community groups and organizations.
Board Meeting 2	4	<ul style="list-style-type: none"> To review input from community groups and observations from community organizations.
Board Facilitation 1	5	<ul style="list-style-type: none"> Develop criteria to evaluate District health and social issues and facilitate Board through prioritization exercise.
Steering Committee 4	6	<ul style="list-style-type: none"> Inform the programming facilitation exercise with the Board.
Board Facilitation 2	6	<ul style="list-style-type: none"> Facilitate the Board through programming exercise for the Center.
Steering Committee 5	7	<ul style="list-style-type: none"> Inform the assumptions to drive the financial feasibility study and review the resulting key financial metrics.
Board Meeting 3	8	<ul style="list-style-type: none"> Review and approve the financial feasibility analysis, implementation plan and measures of success.

Each of the nine steps are described below.

Step 1: Review Current State and Strategize

This step was largely completed in Pre-Phase 1: Discovery and our findings reported back to the Board. If any new existing data comes to our attention, we will review the information considering what we already know. Each quarter, grant recipients provide reporting about the efficacy of their efforts. Catalyst will review the website: <https://www.fallbrookhealth.org/2019-2020-community-health-contract-grant-recipient-profiles> to gain an appreciation of the measures of success and metrics collected relative to specific initiatives. Appendix A includes the full report from Pre-Phase 1: Discovery.

Step 2: Identify and Define Distinct District Populations and Community Organizations

During Pre-Phase 1: Discovery the Board identified several segments of the population whose voice had not yet been heard including: families from all economic strata and communities within the Fallbrook Regional Health District (FRHD), Latinos, youth/pre-teen/young adult, military, parent leaders, and English learners. Using this list, together with updated Truven socioeconomic/demographic information and Catalyst's "lifestyle" analytics, we will work with the Steering Committee to finalize the distinct segments of the population whose voice and needs must be heard to inform the programming of the Health & Wellness Center. Our "lifestyle" analytics will allow you to further understand the behaviors/attitudes of segments of your population that help inform not only what the health needs are but also how they want to experience health services.

We will also confirm with the Steering Committee additional organizations in the community that can help identify health/social needs of the District population and may also be future partners. The preliminary list of additional community organizations whom we should engage with includes: FQHC, Community Chambers of Commerce, Fallbrook High School, faith-based communities, allied health, dental, primary care and chiropractic professionals, physical therapists, behavioral health providers, law enforcement and area hospitals. This statement of work supports twelve one-on-one interviews with community organizations.

Following confirmation from the Steering Committee of the population segments we need to reach out to for input and additional community organizations to be interviewed, we will develop a communication strategy and create a detailed Communication Plan that clearly identifies for each population segment/community organization, what information is desired, key questions to facilitate discussion, strategy for gaining interest/engagement, and mechanism/vehicle for soliciting information. Due to current guidelines and policies for coronavirus, it is likely that we will need to use electronic platforms to solicit and collect feedback from residents in the District and community organizations. Possible options for soliciting and collecting information include: electronic surveys such as survey monkey, text messaging, e-mail, Facebook Live, Zoom conferencing, YouTube, individual/small group facilitated sessions, other in person/social distancing interaction.

Step 3: Collect and Analyze Quantitative Data

The quantitative analysis will leverage several databases which were utilized to carry out the 2019 San Diego County Community Health Needs Assessment (CHNA). Applying the same proven methodology that was used for the San Diego CHNA the quantitative analysis incorporates information from the following databases at the census tract whenever that level of detail is available:

Input	Information Needed	Information Currently Available	Action to Get Needed Information
Demographics	Sex, age and race/ethnicity	Demographic information is provided at the District level	<ul style="list-style-type: none"> Federal & State Census Data Other Local Data
Hospital & Clinic Utilization	ED discharges, hospitalizations, and community clinic visits	Averages for the District (% of the population); no ED information; how was this information collected; need to validate hospital utilization	<ul style="list-style-type: none"> California Office of Statewide Planning & Development (OSHPD) Truven Analytics
Morbidity & Mortality	Disease prevalence and leading cause of death	Limited, averages for the District.	<ul style="list-style-type: none"> Truven Analytics County of San Diego Health Statistics
Social Determinants of Health & Health Behaviors	Conditions in the places where people live, learn, work and play.	Limited, averages for the District.	<ul style="list-style-type: none"> Public Health Alliance of Southern California Healthy Places Index (HPI) Dignity Health/Truven Health Community Need Index (CNI) Kaiser Permanente CHNA Data Platform & Analytics

By understanding the hospital and clinic utilization, morbidity and mortality rates and social determinants of health at a census tract level, as opposed to District averages, we can gain insight into the priority health and social needs at a local level. Only by appreciating the disparities in health and social issues throughout the District, can the programming for the Health & Wellness Center meet the needs of “all District residents”.

The quantitative analytics will:

- Produce a validated list of health and social issues to further evaluate;
- Provide a detailed description, i.e., number of residents impacted, trend, geographic location, of each of the health and social issues identified;
- Inform the community input sessions/or surveys;
- Allow for comparison of the health and social needs against a set of weighted criteria confirmed by the Board;
- Inform the demand assumptions for the financial feasibility analysis; and,
- Establish baseline health and social indicators for comparison purposes.

Step 4: Engage Community Organizations and Distinct Segments of the Population

Catalyst will conduct 1-on-1 interviews with the identified community organizations via electronic conferencing, i.e., Zoom, given the current coronavirus guidelines and policies. The Zoom calls proved to be an effective and efficient method of gathering information and insights in Pre-Phase 1. We suggest discussing the following topics with each of the community organizations:

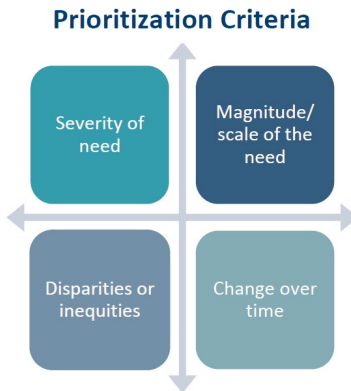
- The types of programs/services your organization offers to the residents of FRHD and the value those programs provide.
- The top social and health issues faced by the population you work with and the root cause of these social and health issues.
- Describe current program/service gaps to address these priority issues adequately.
- Opportunities to expand existing programs to other groups and add new programs to close the current gaps in services.
- Current barriers to access social services and/or healthcare services for District residents.

Up until this point, we have been working with the Steering Committee to implement the Communication Plan in order to identify, contact and gain the participation of the residents in the feedback sessions. In this step we solicit and collect information to inform the programming of the Health & Wellness Center from identified population segments. This SOW includes the development and execution of one on-line survey, 4 virtual feedback sessions via Facebook Live or Zoom and 4 in person facilitated sessions with appropriate social distancing. A significant level of planning will be required to collect the information needed from multiple distinct population groups across the District.

The feedback session questions will be informed by the quantitative analysis and the discussion with the residents will focus on validation of their top health and social needs, prioritization of those needs, likely barriers to accessing services at the Health & Wellness Center, and ways to mitigate those barriers. We will organize information collected in the feedback sessions and community organization interviews in an excel database for ease of synthesizing and applying the information.

Step 5: Prioritize District Health and Social Issues

Catalyst will conduct a facilitated session with the Board to identify criteria to evaluate and prioritize the health and social needs of District residents. The criteria used for the San Diego CHNA is depicted in the chart below.



Other criteria the Board may want to consider in evaluation of the issues are:

- Alignment with the District vision;
- Current programs/services available in the District;
- Potential to leverage existing community relationships/resources;
- Impact on related health/social issues;
- Importance to the community (voice of the residents); and,
- Implementation effort required.

Once the Board has finalized the list of evaluation criteria and weight, each of the health and social issues will be assessed using quantitative measures in order to generate a prioritized list of community health and social needs to drive the programs and services of the Center.

Step 6: Health & Wellness Center Program Analysis and Identification

Catalyst is focused on the total health and well-being of those in the communities where we live and work. Our consultants are proactive in leading and participating in conferences and education programs to stay at the forefront of healthcare trends and innovations in care delivery. Catalyst has been helping healthcare organizations navigate the new realities of delivering services in a post-COVID world. We will bring this understanding to the planning and programming of the Community Health & Wellness Center.

Using the prioritized list of community health and social needs, Catalyst will facilitate the Board through a programming session. Catalyst will provide experiential information as well as research to inform programming decisions. We are aware that the Board has available to it a wealth of information regarding the impact of programs on the underlying health and social issues. Our discussion will also include the physical space requirements needed to carry out the program. Financial sustainability of the program will be considered in conjunction with the impact on underlying disease. For the Board to achieve its vision, the Health & Wellness Center must be financially viable.

Step 7: Business Planning and Financial Feasibility Analysis

Understanding the capital investment and financial viability of the Health & Wellness Center is needed to make an informed decision regarding the mix of proposed programs and services. Key assumptions developed with the Steering Committee will inform the financial model. Assumptions might include partner funding, various types of resident fee structures, revenue for special programs, facility costs, and operational costs. Using the model and assumption scenarios, our team will run the feasibility model and provide key financial metrics to assess the long-term financial viability of the Health & Wellness Center given the proposed programming.

The business plan will serve as a final report and include the following components:

1. Overview of the programming process and objectives;
2. Summary of feedback from community feedback sessions and interviews with community organizations;
3. Analytics related to demographics, hospital and clinic utilization, morbidity and mortality and social determinants of health;
4. List of health and social issues in the District and detailed description of attributes;
5. Prioritized list of health and social needs of the District based on Board-approved evaluation criteria;
6. Scope of proposed programs and services to be provided and resources needed for implementation;
7. Financial feasibility model and assumptions;
8. High level implementation strategy; and,
9. Measures of success dashboard.

Step 8: Develop Implementation Strategy and Measures of Success

Based on the final scope of programs and services and the resources required for implementation, i.e., facilities, transportation, staff, community partnerships, we will develop an implementation strategy to bring the business plan to life. Depending on the types of programs and resources needed, a phased-implementation schedule could be considered, as some programs may be easier to launch than others. There is also a level of urgency in the community to activate health and wellness services at the Community Health & Wellness Center, so it is important to activate services at the Center as soon as is realistically possible. The implementation schedule and facility requirements will inform architectural planning and design.

Measures of success, measure and track the impact of programs on the health and social indicators of District residents. We will develop a health and wellness dashboard that will enable you to measure the health of your District resident on various measures to assess the effectiveness of the programs provided. Using currently available data we will establish baseline measures and determine target metrics against which to measure.

Step 9: Monitor and Measure Success

Once the Measures of Success are determined, baseline measured, and targets identified, we will set-up a process by which the District is able to measure results on a regular and on-going basis.

Project Deliverables include:

- Summary of feedback from community feedback sessions and interviews with community organizations;
- Analytics related to demographics, hospital and clinic utilization, morbidity and mortality and social determinants of health;
- List of health and social issues in the District and detailed description of attributes;
- Prioritized list of health and social needs of the District based on Board-approved evaluation criteria;
- Scope of programs and services to be provided and resources needed for implementation;
- Financial feasibility model and assumptions;
- High level implementation strategy;
- Measures of success dashboard; and,
- Business Plan (final report and includes all items listed above)

High-Level Timeline

The suggested timeline below depicts the sequence of project Steps and an overall duration of approximately 6 months, considering Thanksgiving and December holidays. The timeline will be reviewed and finalized with you.

	July	August	Sept	October	Nov	Dec
1. Review Current State & Strategy	Mostly Complete					
2. Identify & Define Distinct District Populations & Community Organizations						
3. Collect & Analyze Quantitative Data						
4. Engage Community Organizations & Distinct Segments of the Population						
5. Prioritize District Health & Social Issues						
6. Health & Wellness Center Program Analysis and Identification						
7. Business Planning & Financial Feasibility Analysis						
8. Develop Implementation Strategy & Measures of Success						
9. Monitor and Measure Success						On-Going

Professional Fee

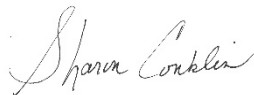
The professional fee for the scope of work and deliverables described in this Statement of Work are between \$218,000-\$228,000. The following table shows a breakdown of the fee by Step:

<u>Step</u>	<u>Step name</u>	<u>Est. Fees</u>
1	Review Current State & Strategize	\$ 4,360
2	Identify/Define Distinct District Populations & Community Organizations	\$ 21,800
3	Collect and Analyze Quantitative Data	\$ 28,340
4	Engage Community Organizations/Distinct Segments of the Population	\$ 43,600
5	Prioritize District Health and Social Issues	\$ 21,800
6	Health & Wellness Center Programming	\$ 32,700
7	Business Planning and Financial Feasibility Analysis	\$ 32,700
8	Develop Implementation Strategy and Measures of Success	\$ 21,800
9	Monitor and Measure Success	\$ 10,900
	TOTAL w/o CONTINGENCY	\$ 218,000
	FEE CONTINGENCY (if needed)	\$ 10,000
	TOTAL with CONTINGENCY	\$ 228,000

Reimbursable expenses will be invoiced as incurred. Reimbursable expenses include direct consultant travel and administrative expenses without multipliers or markup and will largely depend on the confirmed number of on-site visits and the number of consultants who participate on site. Our approach provides that we follow COVID-19 guidelines and protocols of the state, local governing body and FRHD. We will rely on the use of various telecommunication technologies to restrict person-to-person interactions as well as minimize travel expenses whenever necessary. Should our team travel and engage in in person interviews, meetings or community input sessions we follow all required COVID-19 guidelines and policies; and, organize our time on site to be maximally effective.

Catalyst is delighted to have the opportunity to continue to support FRHD as it defines the optimal programming for the Community Health and Wellness Center to support the total health needs of all residents of the District. If you have questions, please feel free to contact Debbie Jacobs at 630.745.9769 or Sharon Conklin at 843.367.6408.

Best regards,



Sharon Conklin
Director Operations



Debbie Jacobs
Director West Region

Meeting Type	Step	Purpose	In Person/ Virtual	Trip Description	Expense
Steering Committee 1	2	<ul style="list-style-type: none"> To finalize the segments of the population who we need to hear from and list of community organizations to interview. Develop strategy to engage those segments of the population and vehicle/mechanism to collect input. 	Virtual	NA	\$0
Steering Committee 2	3	<ul style="list-style-type: none"> To review health and social analytics and implications. 	Virtual	NA	\$0
Board Meeting 1	3	<ul style="list-style-type: none"> To review and provide input to Communication Plan. To review health and social analytics and implications. 	Virtual	NA	\$0
Community Feedback Sessions (5 In person)	4	<ul style="list-style-type: none"> Execute 5 community feedback sessions in person 	In Person	Organize all sessions in same week. 2 consultants; 3 nights	\$5,500
Community Feedback Sessions (5 Virtual)	4	<ul style="list-style-type: none"> Execute 5 virtual community feedback sessions 	Virtual	NA	\$0
Steering Committee 3	4	<ul style="list-style-type: none"> To review and help synthesize input collected from community groups and organizations. 	Virtual	NA	\$0
Board Meeting 2	4	<ul style="list-style-type: none"> To review input from community groups and observations from community organizations. 	Virtual	NA	\$0
Board Facilitation 1	5	<ul style="list-style-type: none"> Develop criteria to evaluate District health and social issues and facilitate Board through prioritization exercise. 	In Person	May be able to link with Board Meeting 2; 2 consultants; 2 nights	\$3,600
Steering Committee 4	6	<ul style="list-style-type: none"> Inform the programming facilitation exercise with the Board. 	Virtual	NA	\$0
Board Facilitation 2	6	<ul style="list-style-type: none"> Facilitate the Board through programming exercise for the Center. 	In Person	2 consultants; 1 night	\$2,600
Steering Committee 5	7	<ul style="list-style-type: none"> Inform the assumptions to drive the financial feasibility study and review the resulting key financial metrics. 	Virtual	NA	\$0
Board Meeting 3	8	<ul style="list-style-type: none"> Review and approve the financial feasibility analysis, implementation plan and measures of success. 	In Person	2 consultants; 1 night	\$2,600

Estimated expenses for 4 trips as indicated above is \$14,300. This is only an estimate, airfares and hotel rates are fluctuating significantly during the coronavirus pandemic.

Owner:
Fallbrook Regional Health District

(Signature)

Print Name: -----

Title: -----

Date: -----

Appendix A

Fallbrook Regional Health District Health and Wellness Center

BOARD MEETING

JUNE 5, 2020

Today's **Agenda**

- Review the Project Objective, Timeline and Status
- Review of Existing Information
- Summary Points of Board Interviews
- Summary Points of Community-Based Organization Interviews
- Informational Gaps to Develop Optimal Health and Wellness Center Programming
- Proposed Approach to Move Forward

Review Project Purpose, Timeline & Status

PURPOSE OF PRE-PHASE 1: DISCOVERY

To facilitate the Board to come to consensus on the validity, nature and scope of the planning information collected to-date, and then to agree on an approach to collect/analyze any additional information needed to responsibly inform the optimal mix of programs and services to be offered by the Community Health & Wellness Center.



Project Week	4/6	4/13	4/20	4/27	5/4	5/11	5/18	5/25	6/1	6/8	6/15
Detailed Review of Information Collected To-Date	█	█	█	█	█						
Identification of Additional Information Needed and Approach to Phase 1						█	█	█			
Board Facilitated Session to Review and Reach Consensus on Phase 1 Approach									6/5		
Present Approved Statement of Work and Fees for Phase 1										█	█

Review of Existing Information/Scope of Interviews



Review of Existing Information

- FRHD 2017 and 2018 Annual Report
- 2018 Fallbrook Community Overview CentraForce Health
- Fallbrook 2018 Pre-Diabetes Population
- Fallbrook Health & Wellness Population CentraForce
- Summary of conversations with representatives from elementary schools and the Bonsall School District
- Summary of Ideas generated on February 14, March 24 and March 31, 2018 from Wellness Advisory Committee Meetings



FRHD Board of Directors & Staff

Board of Directors

- Howard Salmon, Chair
- Jennifer Jeffries, Treasurer
- Barbara Mroz, Vice Chair
- Bill Leach, Secretary
- Kate Schwartz-Frates, Director

Executive Staff

- Rachel Mason, Executive Director



Community-Based Organization Partners

- Allison Barclay, Boys & Girls Club of North County
- Shae Gawlak, Food Pantry
- Keith Birkfeld, Foundation for Senior Care
- Patti Christensen & Lisa Turner, Palomar Family Counseling
- Dr. Graydon Skeoch, Medical & Urgent Care
- Mary Murphy, North County Fire Protection

Review of Existing Data Information



Information Informing Programs

CentraForce information is based on averages which does not represent different populations with different needs.

Information does not clearly identify the root causes driving many of the underlying community needs.

Information does not incorporate census tract data and incidence of disease.

Voice of the District Residents

Suggestions from 3 community forums (62 attendees).

The current information does not reflect input from other population segments such as Latinos, Youth, Military, and Families from all economic strata.

Voice of Community Leaders and Potential Partners

Current community partners' input was represented in the community forums.

Local hospital, primary health service providers and ancillary care representatives were not engaged in early feedback sessions about the types of resources the District could provide.

Information Gathered from the Community Forums

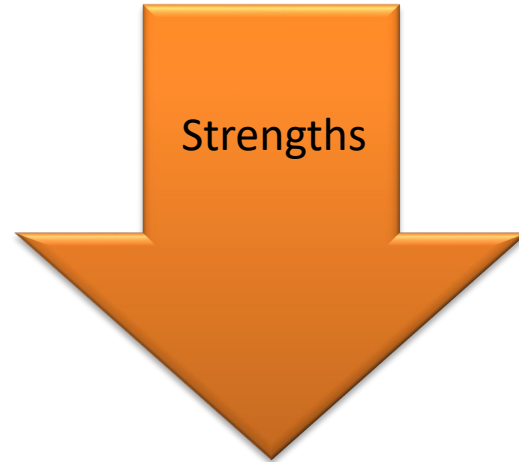
Information collected appears to reflect the wants of the community forums attendees.

Information does not appear to be correlated to any analytical platform or analysis.

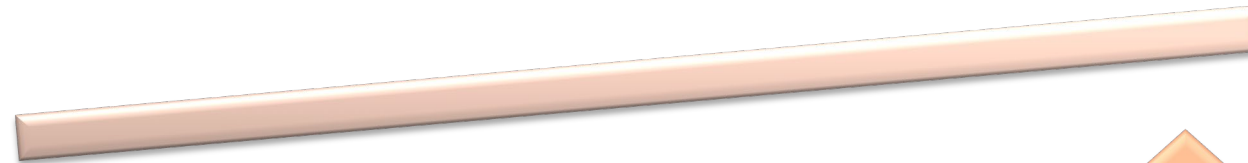
Information did not inform prioritization of programs.

No input gathered regarding challenges/barriers to accessing programs at the Center.

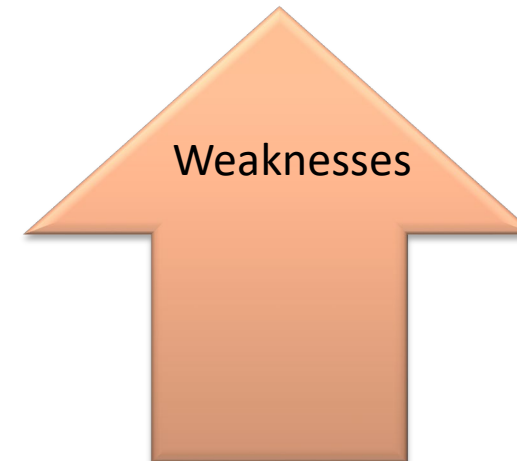
Board Interviews **Strengths & Weakness** of Prior Efforts



- Executed community forums and began to engage the community
- Input from Senior Citizens in the community
- Input from FRHD grant recipients
- Input from 3 out of 4 of the school districts
- Reports from CentraForce were directionally helpful



- Several segments of the population have not had a voice in the planning to date and there needs to be a mechanism to get their input
- Additional community-based organizations' and hospital & health service providers' input needed to fully inform the community needs and potential collaborations
- Updated and expanded data collection and analysis is needed to drive the program priorities of the community



Board Interviews – Need to Hear From



Distinct District Populations

Bonsall, De Luz, Fallbrook & Rainbow
Families
Seniors
Military
Parent Leaders
Youth/Pre-Teen/Young Adults
English Learners
Parent Leaders
Four school districts serving 10,000 K-12 students

Community Partners

- FQHC - Community Clinic
- Urgent Care
- Area Hospitals
- Chamber of Commerce for each community
- Others?

Conditions Identified by Community-Based Organizations



Health Conditions

- Obesity/Nutrient Deficient
- Behavioral Health
- Addiction
- Diabetes
- Developmental Disabilities
- Cancer
- Cardiac Disease
- Dental
- Dementia/Cognitive Impairment
- Vision Impairment

OBSTACLES TO CARE
Cultural Norms
Transportation
Language Barrier



Socioeconomic Issues

- Economic Insecurity
- Education/Literacy
- Food Insecurity
- Housing Instability/Homelessness
- Family Stress & Loneliness
- Access to Healthcare
- Transportation









Root Cause

Examples

- Poverty
- Inequalities
- Family structure

Programs/Assets Identified by **Community-Based Organizations** (not all inclusive)



	<ul style="list-style-type: none"> ✓ Youth Tutoring Program ✓ Youth After School Program – 8 sites ✓ Bus/Van Transportation ✓ Pool that is underutilized
	<ul style="list-style-type: none"> ✓ Intensive School-Based Behavioral Health ✓ Batters Treatment Services ✓ Healthy Bodies/Healthy Minds at Elementary & Middle Schools ✓ Office Counseling-sliding scale ✓ Spanish speaking parent support groups
	<ul style="list-style-type: none"> ✓ Emergency Services ✓ Ambulance Transport ✓ Education Preventive Services ✓ Collaborate with Foundation for Seniors Care
	<ul style="list-style-type: none"> ✓ Medical services, basic diagnostics ✓ Telemedicine
	<ul style="list-style-type: none"> ✓ Senior Day Care ✓ Door-through-Door program ✓ Operate 5 vans (2 disabled accessible)
	<ul style="list-style-type: none"> ✓ Food/meal distribution ✓ Building a kitchen to offer nutrition programs

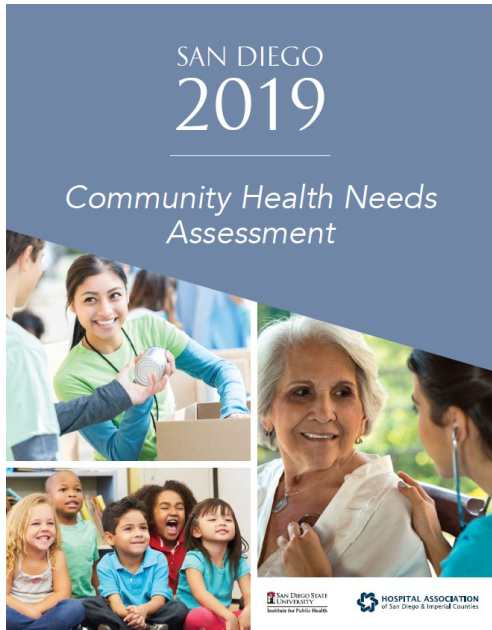
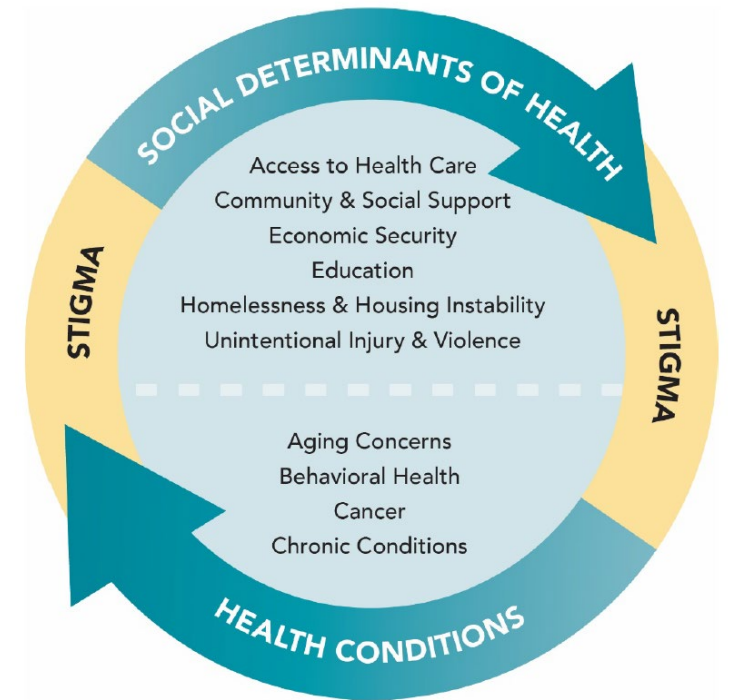
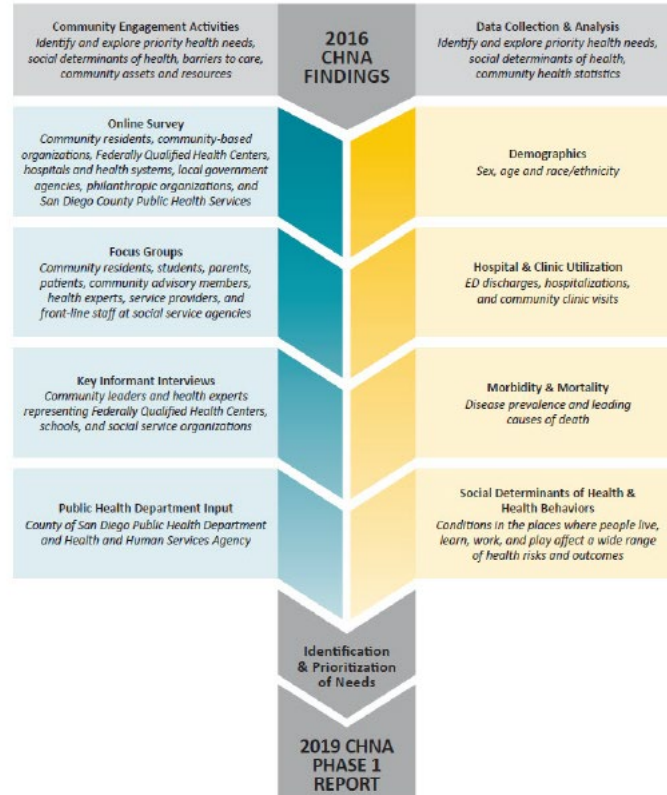


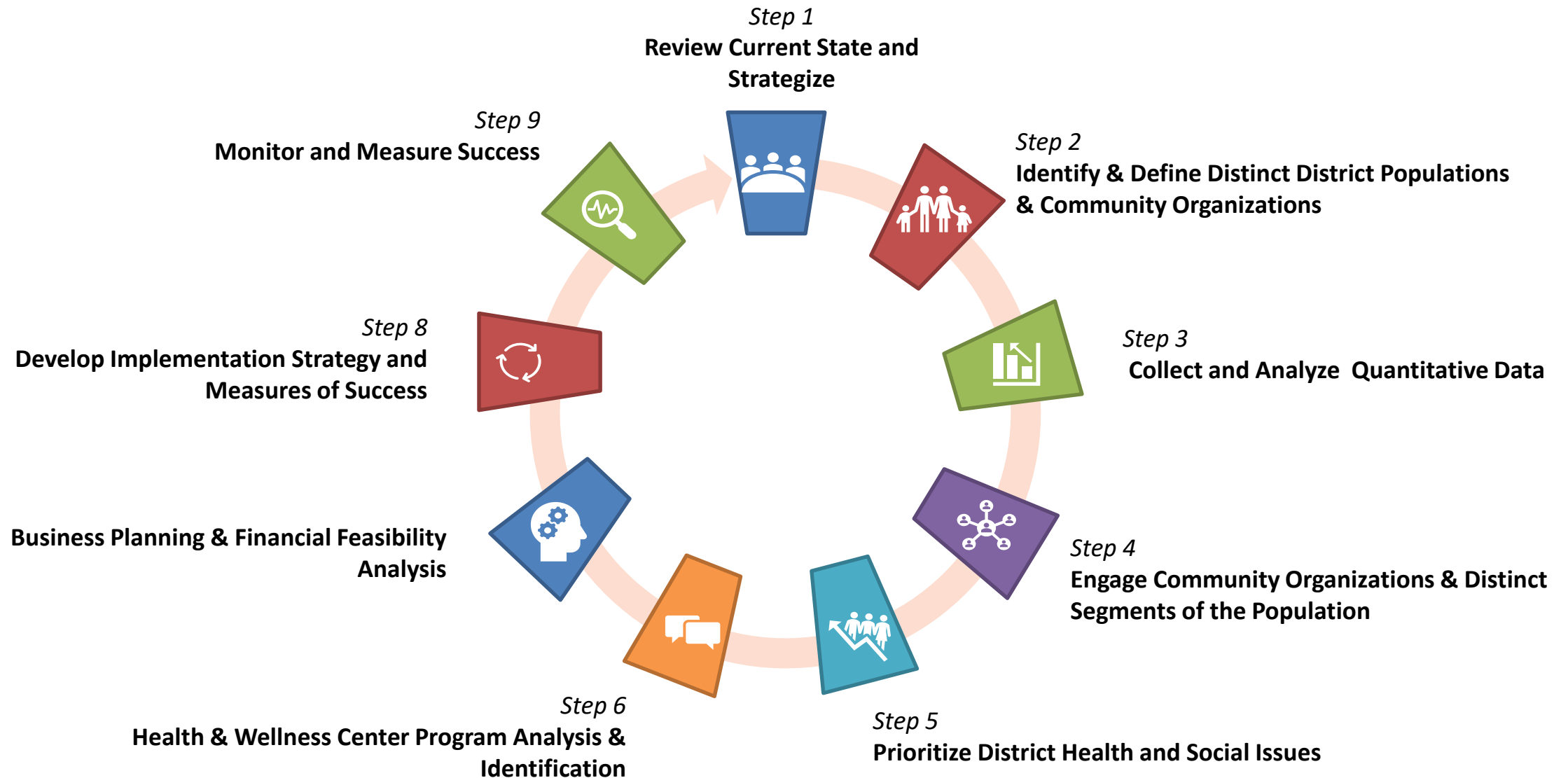
Figure 3. 2019 Community Health Needs Assessment Process Map

**2019 COMMUNITY HEALTH NEEDS ASSESSMENT (CHNA)
PROCESS MAP**



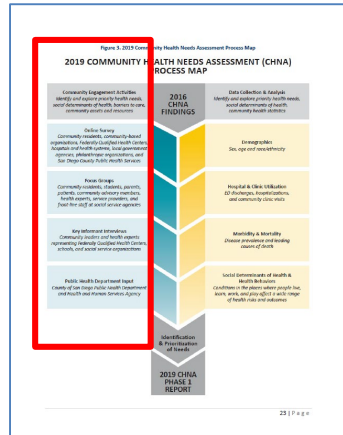
Creating Alignment Between County and District




Detailed Approach and Methodology



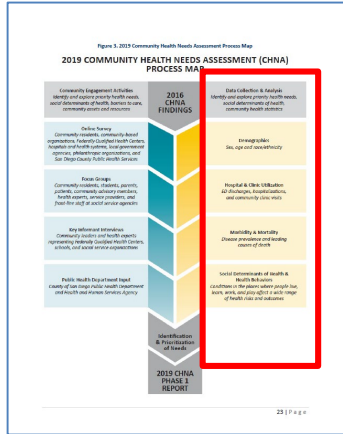
Step	We Need the Data To...	The Output We Get is...	Assessment of Existing Information
2	Identify socioeconomic attributes of specific population with specific needs	List of distinct segments of the population to ensure input from all groups	<p>The available information is not provided at a level of detail to understand the varying health and social needs for distinct populations across the district.</p> <p>The information does not include the population size, trend or geography for the identified needs.</p> <p>The list of desired programs collected during community forums represents only the voice of the Senior Citizen and is really a “wish list”.</p> <p>The information collected does not provide a basis for prioritization or input to the financial model.</p>
3	Provide a data-driven list of health and social needs for specific populations in the District	Validated list of health and social issues to further evaluate	
3	Define the health and social needs in detail, including size, growth trend, geography	Detailed description of each of the health and social issues identified	
4	Inform the questions and focus of the community forums	Community needs questionnaire/survey to allow for prioritization of needs and identification of barriers	
5	Allow for comparison of the health and social needs against a set of criteria confirmed by the Board	Prioritization of the health and social needs	
7	Provide the visit projection inputs to the financial feasibility model	Demand assumptions for financial feasibility of programs	
8	Establish baseline health and social indicators to determine if the programmatic efforts have had its intended impact	Program effectiveness dashboard- baseline, target, actual	

Qualitative Informational Gaps



Input	Information Needed	Information Currently Available	Gap	Action to Get Needed Information
<p>District Residents</p> <ul style="list-style-type: none"> Residents Students Parents Patients 	<p>Input from all segments of the district population related to social and health needs, barriers to care, & daily challenges and priorities.</p>	<p>Existing information is focused on desired programs. Lack of input from key segments of the population. Information is 2 years old.</p>	<p>Significant</p> 	<p>Collect information from key segments of the population that includes social and health needs, barriers to care & daily challenges and programming priorities.</p>
<p>Community-Based Organizations (CBO)</p>	<p>Input from non-profit organizations, FQHC, health systems, community leaders, local government agencies, & schools to explore issues, gaps and resources.</p>	<p>Provided programming suggestions at community forums. Interviews with 6 CBO provided information on current programs, social and health conditions, programs gaps & challenges</p>	<p>Moderate</p> 	<p>Collect information from key community stakeholders:</p> <ul style="list-style-type: none"> Hospitals Schools Churches FQHC Community Clinic Chamber of Commerce Others
<p>Public Organizations</p>	<p>Input from Public Health Department & Health and Human Services on information available for the District</p>	<p>No conversations with public organizations</p>	<p>Significant</p> 	<p>Interview representative from the County of San Diego Public Health Department and Health and Human Services</p>

Quantitative Informational Gap



Input	Information Needed	Information Currently Available	Action to Get Needed Information
Demographics	Sex, age and race/ethnicity	Demographic information is provided at the District level	<ul style="list-style-type: none"> Federal & State Census Data Other Local Data
Hospital & Clinic Utilization	ED discharges, hospitalizations, and community clinic visits	Averages for the District (% of the population); no ED information; how was this information collected; need to validate hospital utilization	<ul style="list-style-type: none"> California Office of Statewide Planning & Development (OSHPD) Truven Analytics
Morbidity & Mortality	Disease prevalence and leading cause of death	Limited, averages for the District.	<ul style="list-style-type: none"> Truven Analytics County of San Diego Health Statistics
Social Determinants of Health & Health Behaviors	Conditions in the places where people live, learn, work and play.	Limited, averages for the District.	<ul style="list-style-type: none"> Public Health Alliance of Southern California Healthy Places Index (HPI) Dignity Health/Truven Health Community Need Index (CNI) Kaiser Permanente CHNA Data Platform & Analytics