

# Fallbrook Regional HEALTH DISTRICT

138 S. Brandon St. • Fallbrook CA 92028 • 760-731-9187

## BOARD OF DIRECTORS REGULAR BOARD MEETING

WEDNESDAY  
MARCH 10, 2021

6:00 PM

AT

**VIRTUAL MEETING LOCATIONS:  
ZOOM & TELECONFERENCE**

# Fallbrook Regional HEALTH DISTRICT

## AGENDA REGULAR BOARD MEETING Wednesday, March 10, 2021, 6:00 p.m.

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing will be used for this meeting. Board members, staff and members of the public will be able to participate by webinar by using the following link:

<https://us02web.zoom.us/j/89386012789?pwd=NkJjUm4wUC8yREo1aURVWEZMbXRQdz09>

Meeting ID: 893 8601 2789 Password: 894269 Participants will need to download the Zoom app on their mobile device. Members of the public will also be able to participate by telephone using the following dial in information: Dial in #: (310) 372-7549, Passcode 660448.

**A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE**

**B. APPROVAL OF THE AGENDA**

**C. PUBLIC COMMENTS**

Opportunity for board members and citizens to speak on items of interest within subject matter jurisdiction of the District. Please note that, for comments made on items not appearing on the current agenda, the Board may take no action as to the comment at the current meeting (Gov’t Code 54954.3[a]), and the Board is allowed only a brief response to the speaker’s comment. For the record, please state your name. “Request to speak” cards should be filled out in advance and presented to the Board Chair or the recording secretary. The Board has a policy limiting any speaker to not more than five minutes

**D. CONSENT ITEMS**

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D2.	Minutes of February 3, 2021 Finance Committee Meeting .....	15
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D4.	Minutes of February 12, 2021 Gov’t & Public Engagement Committee Meeting.....	25
D5.	Minutes of February 17, 2021 Strategic Planning Committee Meeting .....	29
D6.	Minutes of February 25, 2021 Facilities Committee Meeting .....	32

**E. REPORTS/POSSIBLE ACTION**

E1.	Finance Committee – Directors Jeffries and Mroz	
E2.	Gov’t and Public Engagement Committee – Directors Schwartz-Frates and Ortiz.....	36
	• Update on COVID-19 Outreach Efforts	
E3.	Facilities Committee – Directors Mroz and Salmon	
E4.	Ad Hoc Steering Committee – Directors Schwartz-Frates and Ortiz.....	45
E5.	Strategic Planning Committee – Directors Jeffries and Salmon	
F5.	Chief Executive Officer – Rachel Mason .....	47
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**F. DISCUSSION/POSSIBLE ACTION ITEMS**

F1.	Consideration of Board Development and Education – Strategic Planning for Special Districts.....	68
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## G. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

G1. Other Director/Staff discussion items

G1a. Item(s) for future board agendas

G1b. Announcements of upcoming events:

- **COVID-19 Vaccinations – Dates and Locations TBD**
- **FRHD/Catalyst Steering Committee meeting** – 4<sup>th</sup> Friday, **March 5<sup>th</sup>** 10:30am, Virtual Meeting
- **Gov't and Public Engagement Committee meeting** – 2<sup>nd</sup> Friday, **March 12<sup>th</sup>** 10:30am, Virtual Meeting
- **Community Collaborative for Health & Wellness Committee (CCH&W) meeting** – 3<sup>rd</sup> Wednesday, **March 17<sup>th</sup>** 10:30am-noon, Virtual Meeting (See [fallbrookhealth.org/calendar](http://fallbrookhealth.org/calendar))
- **Strategic Planning Committee meeting** – 3<sup>rd</sup> Wednesday, **March 17<sup>th</sup>** 5:00pm, Virtual Meeting
- **Facilities Committee meeting** – 4<sup>th</sup> Thursday, **March 25<sup>th</sup>** 10:30am, Virtual Meeting
- **COVID-19 Testing**  
**Vallecitos Elementary School** – Friday, **March 26** 9:00am-3:00pm  
5211 5th St, Rainbow, CA 92028
- **San Diego Blood Bank Blood Drive** – Wednesday, **March 31**, 11:00am - 4:00PM, FRHD Administrative Office Parking Lot, 138 S. Brandon Road., Fallbrook
- **Woman of Wellness – Postponed**
- **Finance Committee meeting** – 1<sup>st</sup> Wednesday, **April 7<sup>th</sup>** 4:30pm, Virtual Meeting
- **Budget Public Hearing – April 14<sup>th</sup>** 6:00pm, Virtual Meeting

G2. **Next Regular Board meeting** – 2<sup>nd</sup> Wednesday, **April 14**, 6:00pm, Virtual Meeting

## H. ADJOURNMENT

**NOTE:** I certify that on Friday, March 5, 2021 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Fallbrook Regional Health District, said time being at least 72 hours in advance of the meeting. The American with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of District business. If you need assistance to participate in this meeting, please contact the District office 24 hours prior to the meeting at 760-731-9187.



Board Secretary/Clerk

# CONSENT ITEMS

**Fallbrook Regional Health District**  
**BALANCE SHEET COMPARISON**  
Comparison of January 2021 to December 2020

	Jan 31, 21	Dec 31, 20	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
102.3 · Cash in Bank - Pacific Western	1,056,916.65	823,298.84	233,617.81
102.6 · Cash in Bank - LAIF	1,688,770.34	1,685,842.69	2,927.65
102.9 · Cash in Bank - CalTRUST	6,115,557.55	6,112,425.02	3,132.53
102.10 · Petty Cash	235.87	251.22	-15.35
<b>Total Checking/Savings</b>	<b>8,861,480.41</b>	<b>8,621,817.77</b>	<b>239,662.64</b>
<b>Other Current Assets</b>			
104 · Prepaid Insurance	13,277.77	16,140.96	-2,863.19
107 · Tax Apportionment Receivable	74,849.50	295,672.05	-220,822.55
110 · Reimbursement Rec'ble - CIF	-94.97	-94.97	0.00
<b>Total Other Current Assets</b>	<b>88,032.30</b>	<b>311,718.04</b>	<b>-223,685.74</b>
<b>Total Current Assets</b>	<b>8,949,512.71</b>	<b>8,933,535.81</b>	<b>15,976.90</b>
<b>Fixed Assets</b>			
121 · Equipment	64,986.31	64,986.31	0.00
121.2 · Equipment Depreciation	-33,534.96	-32,496.15	-1,038.81
<b>122.0 · Assets</b>			
122.01 · S. Brandon Road	161,578.00	161,578.00	0.00
122.011 · S. Brandon Road Improvements	145,041.84	145,041.84	0.00
122.012 · S. Brandon Road Land	129,662.00	129,662.00	0.00
122.02 · E. Mission Road	1,441,539.86	1,441,539.86	0.00
122.021 · E. Mission Road Improvements	264,632.55	263,548.32	1,084.23
122.022 · E. Mission Road Land	360,629.00	360,629.00	0.00
122.04 · Accum Depr - All Buildings	-121,052.64	-116,869.15	-4,183.49
<b>Total 122.0 · Assets</b>	<b>2,382,030.61</b>	<b>2,385,129.87</b>	<b>-3,099.26</b>
<b>Total Fixed Assets</b>	<b>2,413,481.96</b>	<b>2,417,620.03</b>	<b>-4,138.07</b>
<b>Other Assets</b>			
130 · Note Receivable - East Alvarado	487,500.00	487,500.00	0.00
<b>Total Other Assets</b>	<b>487,500.00</b>	<b>487,500.00</b>	<b>0.00</b>
<b>TOTAL ASSETS</b>	<b><u>11,850,494.67</u></b>	<b><u>11,838,655.84</u></b>	<b><u>11,838.83</u></b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
140 · Accounts Payable	25,100.17	4,132.88	20,967.29
<b>Total Accounts Payable</b>	<b>25,100.17</b>	<b>4,132.88</b>	<b>20,967.29</b>
<b>Other Current Liabilities</b>			
203 - Accrued Payroll	14,137.18	14,414.56	-277.38
204 · Accrued Vacation & Sick Leave	19,534.05	19,534.05	0.00
211 · Payroll Taxes Payable	4,439.15	4,941.84	-502.69
213 · Simple Plan Payable	726.90	726.90	0.00
220 · Refundable Deposit Payable	5,250.00	5,250.00	0.00
<b>Total Other Current Liabilities</b>	<b>44,087.28</b>	<b>44,867.35</b>	<b>-780.07</b>
<b>Total Current Liabilities</b>	<b>69,187.45</b>	<b>49,000.23</b>	<b>20,187.22</b>
<b>Total Liabilities</b>	<b>69,187.45</b>	<b>49,000.23</b>	<b>20,187.22</b>

**Fallbrook Regional Health District**  
**BALANCE SHEET COMPARISON**  
 Comparison of January 2021 to December 2020

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	Jan 31, 21	Dec 31, 20	\$ Change
<b>Equity</b>			
<b>302.2 · Community Investment Funds</b>	9,256,578.12	9,256,578.12	0.00
<b>300 · Unrestricted Operations Fund</b>	2,386,975.78	2,386,975.78	0.00
<b>Net Income</b>	137,753.32	146,101.71	-8,348.39
<b>Total Equity</b>	11,781,307.22	11,789,655.61	-8,348.39
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>11,850,494.67</b>	<b>11,838,655.84</b>	<b>11,838.83</b>

**Fallbrook Regional Health District**  
**INCOME STATEMENT**  
For the Month Ended January 31, 2021 & Fiscal Year to Date

	<u>Jan 21</u>	<u>Jul '20 - Ja...</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>400 · District Income</b>		
402 · Property Tax Revenue	74,902.50	1,205,614.77
403 · Interest / Dividends	6,060.18	41,027.68
<b>Total 400 · District Income</b>	<u>80,962.68</u>	<u>1,246,642.45</u>
<b>460 · Lease Income</b>		
460.03 · Lease Income	3,500.00	24,500.00
<b>Total 460 · Lease Income</b>	<u>3,500.00</u>	<u>24,500.00</u>
<b>Total Income</b>	<u>84,462.68</u>	<u>1,271,142.45</u>
<b>Expense</b>		
<b>Administrative Expenses</b>		
500.01 · Communications	1,035.72	5,104.78
500.02 · IT Services	380.00	1,900.00
500.03 · Refreshments	0.00	207.34
500.04 · Office Expenses	1,183.07	7,617.71
500.05 · Utilities	1,029.50	8,899.03
500.06 · Independent Contract Services	0.00	4,838.50
500.07 · Maintenance Services & Repairs	2,543.55	13,700.05
500.08 · Vehicle Expenses	197.64	907.16
500.10 · Salaries	30,754.01	215,903.86
500.12 · Payroll Taxes	2,687.69	17,754.00
500.14 · W/C Insurance	296.66	1,067.97
500.15 · Employee Health & Welfare	4,693.81	28,868.32
500.16 · Board Stipends	2,625.00	11,760.00
500.17 · Education & Conferences	0.00	975.00
500.18 · Dues & Subscriptions	1,060.92	21,254.22
500.19 · Insurance - General	2,294.03	16,058.16
500.20 · Independent Accounting Services	1,000.00	7,000.00
500.21 · Annual Independent Audit	1,250.00	9,500.00
500.22 · Medical Records Store & Service	1,839.43	14,662.18
500.23 · General Counsel	5,162.50	23,292.50
500.29 · Dist Promotions & Publications	311.10	6,229.07
500.30 · Simple IRA Expense	726.90	5,073.90
500.33 · Copier Lease	777.35	5,751.23
<b>Total Administrative Expenses</b>	<u>61,848.88</u>	<u>428,324.98</u>
<b>570 · Health &amp; Wellness Center</b>		
570.01 · Communications	118.17	572.32
570.04 · Office Expenses	0.00	35.00
570.05 · Utilities	839.22	6,219.09
570.06 · Independent Contract Services	0.00	3,012.75
570.07 · Maintenance Services & Repairs	7,320.00	9,381.49
570.19 · Insurance - General	272.50	1,907.56
570.29 · Dist Promotions & Publications	1,300.00	1,300.00
<b>Total 570 · Health &amp; Wellness Center</b>	<u>9,849.89</u>	<u>22,428.21</u>
<b>600 · Community Health Contracts</b>		
600.01 · Be Well Therapy	0.00	10,222.00
600.02 · Boys & Girls Clubs of North Cty	0.00	37,500.00
600.03 · Champions for Health	0.00	11,742.00
600.04 · D'Vine Path	0.00	8,760.00
600.05 · Fallbrook Food Pantry	0.00	77,650.00
600.06 · Fallbrook Land Conservancy	0.00	12,447.24
600.07 · Fallbrook Senior Citizens Serv	0.00	87,627.72
600.08 · Fallbrook Smiles Project	0.00	23,370.00
600.09 · Fallbrook Union High School	0.00	12,500.00
600.10 · Foundation for Senior Care	0.00	188,217.22
600.11 · Hospice of the Valleys	0.00	11,627.00
600.12 · Michelle's Place Cancer Res Ctr	0.00	20,175.00
600.13 · Neighborhood Healthcare	0.00	7,500.00

**Fallbrook Regional Health District  
INCOME STATEMENT**

For the Month Ended January 31, 2021 & Fiscal Year to Date

	Jan 21	Jul '20 - Ja...
600.14 · Palomar Family Counseling Svc	0.00	51,916.30
600.15 · REINS	0.00	58,500.00
600.16 · SSNAAPE	0.00	2,500.00
600.17 · Trauma Intervention Prog of SD	0.00	5,000.00
600.51 · NC Fire JPA (EMSO)	0.00	34,454.46
600.52 · NC Fire JPA (Public Comms)	0.00	11,463.80
<b>Total 600 · Community Health Contracts</b>	0.00	673,172.74
<b>800 · District Direct Care Services</b>		
800.01 · Health Services and Clinics	100.00	1,039.82
<b>Total 800 · District Direct Care Services</b>	100.00	1,039.82
<b>Total Expense</b>	71,798.77	1,124,965.75
<b>Net Ordinary Income</b>	12,663.91	146,176.70
<b>Other Income/Expense</b>		
<b>Other Income</b>		
406 · Unearned Gain/Loss - CalTRUST	0.00	-5,939.92
810 · Interest Income - Alvarado Str.	1,650.00	11,600.00
<b>Total Other Income</b>	1,650.00	5,660.08
<b>Other Expense</b>		
825 · Depreciation		
500.27 · Depreciation - Brandon Rd.	5,222.30	36,592.01
<b>Total 825 · Depreciation</b>	5,222.30	36,592.01
<b>830 · Community Investment Funds Used</b>		
830.01 · Consultants	17,440.00	179,835.00
<b>Total 830 · Community Investment Funds Used</b>	17,440.00	179,835.00
<b>900 · Community Investment Fund Reimb</b>	0.00	-202,343.55
<b>Total Other Expense</b>	22,662.30	14,083.46
<b>Net Other Income</b>	-21,012.30	-8,423.38
<b>Net Income</b>	<b>-8,348.39</b>	<b>137,753.32</b>

**Fallbrook Regional Health District**  
**PROFIT & LOSS YTD ACTUAL vs. BUDGET**  
 July 2020 through January 2021

	Jul '20 - Ja...	Budget	\$ Over Bu...	% of B...
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
400 · District Income				
402 · Property Tax Revenue	1,205,614.77	1,125,918.25	79,696.52	107.1%
403 · Interest / Dividends	41,027.68	120,688.07	(79,660.39)	34.0%
<b>Total 400 · District Income</b>	<b>1,246,642.45</b>	<b>1,246,606.32</b>	<b>36.13</b>	<b>100.0%</b>
460 · Lease Income				
460.03 · Lease Income	24,500.00	24,500.00	0.00	100.0%
<b>Total 460 · Lease Income</b>	<b>24,500.00</b>	<b>24,500.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Total Income</b>	<b>1,271,142.45</b>	<b>1,271,106.32</b>	<b>36.13</b>	<b>100.0%</b>
<b>Expense</b>				
<b>Administrative Expenses</b>				
500.01 · Communications	5,104.78	4,676.48	428.30	109.2%
500.02 · IT Services	1,900.00	1,330.00	570.00	142.9%
500.03 · Refreshments	207.34	1,250.00	(1,042.66)	16.6%
500.04 · Office Expenses	7,617.71	6,260.59	1,357.12	121.7%
500.05 · Utilities	8,899.03	5,550.00	3,349.03	160.3%
500.06 · Independent Contract Services	4,838.50	6,700.00	(1,861.50)	72.2%
500.07 · Maintenance Services & Repairs	13,700.05	8,060.00	5,640.05	170.0%
500.08 · Vehicle Expenses	907.16	1,250.00	(342.84)	72.6%
500.10 · Salaries	215,903.86	201,797.45	14,106.41	107.0%
500.12 · Payroll Taxes	17,754.00	18,161.76	(407.76)	97.8%
500.14 · W/C Insurance	1,067.97	1,008.99	58.98	105.8%
500.15 · Employee Health & Welfare	28,868.32	29,677.47	(809.15)	97.3%
500.16 · Board Stipends	11,760.00	18,375.00	(6,615.00)	64.0%
500.17 · Education & Conferences	975.00	4,240.00	(3,265.00)	23.0%
500.18 · Dues & Subscriptions	21,254.22	19,883.80	1,370.42	106.9%
500.19 · Insurance - General	16,058.16	16,058.25	(0.09)	100.0%
500.20 · Independent Accounting Services	7,000.00	7,000.00	0.00	100.0%
500.21 · Annual Independent Audit	9,500.00	9,000.00	500.00	105.6%
500.22 · Medical Records Store & Service	14,662.18	12,874.47	1,787.71	113.9%
500.23 · General Counsel	23,292.50	26,763.20	(3,470.70)	87.0%
500.29 · Dist Promotions & Publications	6,229.07	9,775.00	(3,545.93)	63.7%
500.30 · Simple IRA Expense	5,073.90	13,566.00	(8,492.10)	37.4%
500.33 · Copier Lease	5,751.23	5,614.98	136.25	102.4%
500.40 · Office Equipment	0.00	1,000.00	(1,000.00)	0.0%
<b>Total Administrative Expenses</b>	<b>428,324.98</b>	<b>429,873.44</b>	<b>(1,548.46)</b>	<b>99.6%</b>
<b>570 · Health &amp; Wellness Center</b>				
570.01 · Communications	572.32	355.11	217.21	161.2%
570.02 · IT Services	0.00	1,126.64	(1,126.64)	0.0%
570.03 · Refreshments	0.00	60.00	(60.00)	0.0%
570.04 · Office Expenses	35.00	349.67	(314.67)	10.0%
570.05 · Utilities	6,219.09	4,708.00	1,511.09	132.1%
570.06 · Independent Contract Services	3,012.75	2,716.77	295.98	110.9%
570.07 · Maintenance Services & Repairs	9,381.49	8,000.00	1,381.49	117.3%
570.10 · Salaries	0.00	2,400.00	(2,400.00)	0.0%
570.12 · Payroll Taxes	0.00	216.00	(216.00)	0.0%
570.14 · W/C Insurance	0.00	24.21	(24.21)	0.0%
570.15 · Employee Health & Welfare	0.00	600.00	(600.00)	0.0%
570.19 · Insurance - General	1,907.56	1,907.56	0.00	100.0%
570.23 · General Counsel	0.00	1,338.14	(1,338.14)	0.0%
570.29 · Dist Promotions & Publications	1,300.00	1,500.00	(200.00)	86.7%
570.33 · Copier Lease	0.00	802.14	(802.14)	0.0%
<b>Total 570 · Health &amp; Wellness Center</b>	<b>22,428.21</b>	<b>26,104.24</b>	<b>(3,676.03)</b>	<b>85.9%</b>

**Fallbrook Regional Health District**  
**PROFIT & LOSS YTD ACTUAL vs. BUDGET**  
 July 2020 through January 2021

	Jul '20 - Ja...	Budget	\$ Over Bu...	% of B...
<b>600 · Community Health Contracts</b>				
600.01 · Be Well Therapy	10,222.00	10,222.00	0.00	100.0%
600.02 · Boys & Girls Clubs of North Cty	37,500.00	37,500.00	0.00	100.0%
600.03 · Champions for Health	11,742.00	11,742.00	0.00	100.0%
600.04 · D'Vine Path	8,760.00	8,760.00	0.00	100.0%
600.05 · Fallbrook Food Pantry	77,650.00	77,650.00	0.00	100.0%
600.06 · Fallbrook Land Conservancy	12,447.24	12,447.26	(0.02)	100.0%
600.07 · Fallbrook Senior Citizens Serv	87,627.72	87,627.74	(0.02)	100.0%
600.08 · Fallbrook Smiles Project	23,370.00	23,370.00	0.00	100.0%
600.09 · Fallbrook Union High School	12,500.00	12,500.00	0.00	100.0%
600.10 · Foundation for Senior Care	188,217.22	188,217.28	(0.06)	100.0%
600.11 · Hospice of the Valleys	11,627.00	11,627.00	0.00	100.0%
600.12 · Michelle's Place Cancer Res Ctr	20,175.00	20,175.00	0.00	100.0%
600.13 · Neighborhood Healthcare	7,500.00	7,500.00	0.00	100.0%
600.14 · Palomar Family Counseling Svc	51,916.30	51,916.30	0.00	100.0%
600.15 · REINS	58,500.00	58,500.00	0.00	100.0%
600.16 · SSNAAPE	2,500.00	2,500.00	0.00	100.0%
600.17 · Trauma Intervention Prog of SD	5,000.00	5,000.00	0.00	100.0%
600.50 · NC Fire JPA (Ambulance)	0.00	46,666.69	(46,666.69)	0.0%
600.51 · NC Fire JPA (EMSO)	34,454.46	46,666.69	(12,212.23)	73.8%
600.52 · NC Fire JPA (Public Comms)	11,463.80	10,208.31	1,255.49	112.3%
<b>Total 600 · Community Health Contracts</b>	<b>673,172.74</b>	<b>730,796.27</b>	<b>(57,623.53)</b>	<b>92.1%</b>
<b>800 · District Direct Care Services</b>				
800.01 · Health Services and Clinics	1,039.82	1,150.00	(110.18)	90.4%
800.02 · Urgent Care	0.00	56,000.00	(56,000.00)	0.0%
800.03 · Women of Wellness	0.00	250.00	(250.00)	0.0%
<b>Total 800 · District Direct Care Services</b>	<b>1,039.82</b>	<b>57,400.00</b>	<b>(56,360.18)</b>	<b>1.8%</b>
<b>Total Expense</b>	<b>1,124,965.75</b>	<b>1,244,173.95</b>	<b>(119,208.20)</b>	<b>90.4%</b>
<b>Net Ordinary Income</b>	<b>146,176.70</b>	<b>26,932.37</b>	<b>119,244.33</b>	<b>542.8%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
406 · Unearned Gain/Loss - CalTRUST	(5,939.92)	0.00	(5,939.92)	100.0%
810 · Interest Income - Alvarado Str.	11,600.00	0.00	11,600.00	100.0%
<b>Total Other Income</b>	<b>5,660.08</b>	<b>0.00</b>	<b>5,660.08</b>	<b>100.0%</b>
<b>Other Expense</b>				
825 · Depreciation				
500.27 · Depreciation - Brandon Rd.	36,592.01	8,750.00	27,842.01	418.2%
<b>Total 825 · Depreciation</b>	<b>36,592.01</b>	<b>8,750.00</b>	<b>27,842.01</b>	<b>418.2%</b>
<b>830 · Community Investment Funds Used</b>				
830.01 · Consultants	179,835.00	0.00	179,835.00	100.0%
<b>Total 830 · Community Investment Funds Used</b>	<b>179,835.00</b>	<b>0.00</b>	<b>179,835.00</b>	<b>100.0%</b>
<b>900 · Community Investment Fund Reimb</b>	<b>(202,343.55)</b>			
<b>Total Other Expense</b>	<b>14,083.46</b>	<b>8,750.00</b>	<b>5,333.46</b>	<b>161.0%</b>
<b>Net Other Income</b>	<b>(8,423.38)</b>	<b>(8,750.00)</b>	<b>326.62</b>	<b>96.3%</b>
<b>Net Income</b>	<b>137,753.32</b>	<b>18,182.37</b>	<b>119,570.95</b>	<b>757.6%</b>

**Fallbrook Regional Health District**  
**PROFIT & LOSS - APPROVED ANNUAL BUDGET OVERVIEW**  
 July 2020 through June 2021

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	TOTAL Jul '20 - Ju...
<b>Ordinary Income/Expense</b>													
<b>Income</b>													
400 · District Income													
402 · Property Tax Revenue	30,000.00	13,000.00	27,000.00	75,000.00	707,918.25	230,000.00	43,000.00	25,900.00	400,000.00	315,000.00	35,000.00	10,000.00	1,911,818.25
403 · Interest / Dividends	13,144.66	12,175.60	11,868.43	14,743.64	12,448.64	35,480.50	20,826.60	11,264.03	12,117.90	20,374.44	6,856.42	17,751.07	189,051.93
<b>Total 400 · District Income</b>	<b>43,144.66</b>	<b>25,175.60</b>	<b>38,868.43</b>	<b>89,743.64</b>	<b>720,366.89</b>	<b>265,480.50</b>	<b>63,826.60</b>	<b>37,164.03</b>	<b>412,117.90</b>	<b>335,374.44</b>	<b>41,856.42</b>	<b>27,751.07</b>	<b>2,100,870.18</b>
460 · Lease Income													
460.03 · Lease Income	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	42,000.00
460 · Lease Income - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 460 · Lease Income</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>42,000.00</b>
<b>Total Income</b>	<b>46,644.66</b>	<b>28,675.60</b>	<b>42,368.43</b>	<b>93,243.64</b>	<b>723,866.89</b>	<b>268,980.50</b>	<b>67,326.60</b>	<b>40,664.03</b>	<b>415,617.90</b>	<b>338,874.44</b>	<b>45,356.42</b>	<b>31,251.07</b>	<b>2,142,870.18</b>
<b>Expense</b>													
<b>Administrative Expenses</b>													
500.01 · Communications	710.00	710.00	616.85	677.81	630.84	641.92	689.06	828.10	743.91	888.76	599.94	570.30	8,307.49
500.02 · IT Services	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	190.00	2,280.00
500.03 · Refreshments	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	3,750.00
500.04 · Office Expenses	1,342.45	1,161.91	802.14	1,150.20	405.20	810.73	587.96	1,074.05	708.57	1,704.16	681.67	830.61	11,259.65
500.05 · Utilities	762.00	834.00	762.00	834.00	762.00	834.00	762.00	834.00	762.00	1,554.00	762.00	834.00	10,296.00
500.06 · Independent Contract Services	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	100.00	100.00	100.00	100.00	100.00	100.00	7,200.00
500.07 · Maintenance Services & Repairs	1,440.00	935.00	935.00	1,440.00	935.00	935.00	1,440.00	935.00	935.00	1,440.00	935.00	935.00	13,240.00
500.08 · Vehicle Expenses	600.00	300.00	50.00	100.00	50.00	50.00	100.00	50.00	50.00	100.00	50.00	50.00	1,550.00
500.10 · Salaries	28,828.25	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	28,828.20	345,938.45
500.12 · Payroll Taxes	2,594.52	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	2,594.54	31,134.46
500.14 · W/C Insurance	144.15	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	144.14	1,729.69
500.15 · Employee Health & Welfare	4,239.63	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	4,239.64	50,875.67
500.16 · Board Stipends	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00	31,500.00
500.17 · Education & Conferences	530.00	0.00	1,500.00	30.00	1,500.00	650.00	30.00	1,500.00	0.00	3,530.00	0.00	0.00	9,270.00
500.18 · Dues & Subscriptions	9,804.46	1,486.02	317.48	6,508.46	532.46	702.46	532.46	8,021.40	647.46	795.46	532.46	317.46	30,198.04
500.19 · Insurance - General	2,294.07	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	2,294.03	27,528.40
500.20 · Independent Accounting Services	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	12,000.00
500.21 · Annual Independent Audit	0.00	8,500.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,000.00
500.22 · Medical Records Store & Service	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	1,839.21	22,070.52
500.23 · General Counsel	3,823.34	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	3,823.31	45,879.75
500.29 · Dist Promotions & Publications	275.00	5,200.00	1,550.00	1,075.00	200.00	1,200.00	275.00	200.00	200.00	275.00	200.00	200.00	10,850.00
500.30 · Simple IRA Expense	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	1,938.00	23,256.00
500.33 · Copier Lease	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	802.14	9,625.68
500.40 · Office Equipment	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
500.50 · General Election	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00	0.00	0.00	0.00	18,000.00
<b>Total Administrative Expenses</b>	<b>66,932.22</b>	<b>70,595.14</b>	<b>58,501.68</b>	<b>63,283.68</b>	<b>56,483.71</b>	<b>58,742.32</b>	<b>55,334.69</b>	<b>64,360.76</b>	<b>72,965.15</b>	<b>61,205.59</b>	<b>54,679.28</b>	<b>54,655.58</b>	<b>737,739.80</b>
<b>570 · Health &amp; Wellness Center</b>													
570.01 · Communications	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	50.73	608.76
570.02 · IT Services	0.00	0.00	0.00	0.00	1,000.00	63.32	63.32	63.32	63.32	63.32	63.32	63.32	1,443.24
570.03 · Refreshments	0.00	0.00	0.00	0.00	0.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	210.00
570.04 · Office Expenses	0.00	0.00	0.00	0.00	0.00	202.68	146.99	268.51	177.14	426.04	170.42	207.66	1,599.44
570.05 · Utilities	685.00	656.00	685.00	656.00	685.00	656.00	685.00	656.00	685.00	1,106.00	685.00	656.00	8,496.00
570.06 · Independent Contract Services	479.43	479.43	479.43	479.43	479.43	159.81	159.81	159.81	159.81	159.81	159.81	159.81	3,515.82
570.07 · Maintenance Services & Repairs	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	14,250.00
570.10 · Salaries	0.00	0.00	0.00	0.00	0.00	0.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	14,400.00
570.12 · Payroll Taxes	0.00	0.00	0.00	0.00	0.00	0.00	216.00	216.00	216.00	216.00	216.00	216.00	1,296.00
570.14 · W/C Insurance	0.00	0.00	0.00	0.00	0.00	0.00	24.21	24.21	24.21	24.21	24.21	24.21	145.26
570.15 · Employee Health & Welfare	0.00	0.00	0.00	0.00	0.00	0.00	600.00	600.00	600.00	600.00	600.00	600.00	3,600.00
570.18 · Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570.19 · Insurance - General	272.56	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	272.50	3,270.06
570.23 · General Counsel	191.12	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	191.17	2,293.99
570.29 · Dist Promotions & Publications	0.00	0.00	0.00	750.00	250.00	250.00	250.00	250.00	250.00	750.00	250.00	250.00	3,250.00
570.30 · Simple IRA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
570.33 · Copier Lease	0.00	0.00	0.00	0.00	0.00	401.07	401.07	401.07	401.07	401.07	401.07	401.07	2,807.49

**Fallbrook Regional Health District**  
**PROFIT & LOSS - APPROVED ANNUAL BUDGET OVERVIEW**  
 July 2020 through June 2021

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	TOTAL Jul '20 - Ju...
570.40 · Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 570 · Health &amp; Wellness Center</b>	<b>2,778.84</b>	<b>2,749.83</b>	<b>2,778.83</b>	<b>3,499.83</b>	<b>4,028.83</b>	<b>3,527.28</b>	<b>6,740.80</b>	<b>6,833.32</b>	<b>6,770.95</b>	<b>7,940.85</b>	<b>6,764.23</b>	<b>6,772.47</b>	<b>61,186.06</b>
<b>600 · Community Health Contracts</b>													
600.01 · Be Well Therapy	5,111.00	0.00	0.00	0.00	5,111.00	0.00	0.00	5,111.00	0.00	0.00	5,111.00	0.00	20,444.00
600.02 · Boys & Girls Clubs of North Cty	26,250.00	0.00	0.00	0.00	11,250.00	0.00	0.00	11,250.00	0.00	0.00	11,250.00	0.00	60,000.00
600.03 · Champions for Health	5,871.00	0.00	0.00	0.00	5,871.00	0.00	0.00	5,871.00	0.00	0.00	5,871.00	0.00	23,484.00
600.04 · D'Vine Path	4,380.00	0.00	0.00	0.00	4,380.00	0.00	0.00	4,380.00	0.00	0.00	4,380.00	0.00	17,520.00
600.05 · Fallbrook Food Pantry	38,825.00	0.00	0.00	0.00	38,825.00	0.00	0.00	38,825.00	0.00	0.00	38,825.00	0.00	155,300.00
600.06 · Fallbrook Land Conservancy	6,223.63	0.00	0.00	0.00	6,223.63	0.00	0.00	6,223.63	0.00	0.00	6,223.61	0.00	24,894.50
600.07 · Fallbrook Senior Citizens Serv	43,813.87	0.00	0.00	0.00	43,813.87	0.00	0.00	43,813.87	0.00	0.00	43,813.85	0.00	175,255.46
600.08 · Fallbrook Smiles Project	11,685.00	0.00	0.00	0.00	11,685.00	0.00	0.00	11,685.00	0.00	0.00	11,685.00	0.00	46,740.00
600.09 · Fallbrook Union High School	6,250.00	0.00	0.00	0.00	6,250.00	0.00	0.00	6,250.00	0.00	0.00	6,250.00	0.00	25,000.00
600.10 · Foundation for Senior Care	94,108.64	0.00	0.00	0.00	94,108.64	0.00	0.00	94,108.64	0.00	0.00	94,108.62	0.00	376,434.54
600.11 · Hospice of the Valleys	5,813.50	0.00	0.00	0.00	5,813.50	0.00	0.00	5,813.50	0.00	0.00	5,813.50	0.00	23,254.00
600.12 · Michelle's Place Cancer Res Ctr	10,087.50	0.00	0.00	0.00	10,087.50	0.00	0.00	10,087.50	0.00	0.00	10,087.50	0.00	40,350.00
600.13 · Neighborhood Healthcare	3,750.00	0.00	0.00	0.00	3,750.00	0.00	0.00	3,750.00	0.00	0.00	3,750.00	0.00	15,000.00
600.14 · Palomar Family Counseling Svc	25,958.15	0.00	0.00	0.00	25,958.15	0.00	0.00	25,958.15	0.00	0.00	25,958.15	0.00	103,832.60
600.15 · REINS	29,250.00	0.00	0.00	0.00	29,250.00	0.00	0.00	29,250.00	0.00	0.00	29,250.00	0.00	117,000.00
600.16 · SSNAAPE	1,250.00	0.00	0.00	0.00	1,250.00	0.00	0.00	1,250.00	0.00	0.00	1,250.00	0.00	5,000.00
600.17 · Trauma Intervention Prog of SD	2,500.00	0.00	0.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00	25,000.00	0.00	32,500.00
600.50 · NC Fire JPA (Ambulance)	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.63	80,000.00
600.51 · NC Fire JPA (EMSO)	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.67	6,666.63	80,000.00
600.52 · NC Fire JPA (Public Comms)	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.33	1,458.37	17,500.00
<b>Total 600 · Community Health Contracts</b>	<b>335,918.96</b>	<b>14,791.67</b>	<b>14,791.67</b>	<b>14,791.67</b>	<b>320,918.96</b>	<b>14,791.67</b>	<b>14,791.67</b>	<b>320,918.96</b>	<b>14,791.67</b>	<b>14,791.67</b>	<b>343,418.90</b>	<b>14,791.63</b>	<b>1,439,509.10</b>
<b>800 · District Direct Care Services</b>													
800.01 · Health Services and Clinics	50.00	50.00	50.00	850.00	50.00	50.00	50.00	50.00	50.00	50.00	500.00	50.00	1,850.00
800.02 · Urgent Care	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	96,000.00
800.03 · Women of Wellness	0.00	50.00	50.00	50.00	50.00	0.00	50.00	50.00	50.00	50.00	50.00	50.00	500.00
<b>Total 800 · District Direct Care Services</b>	<b>8,050.00</b>	<b>8,100.00</b>	<b>8,100.00</b>	<b>8,900.00</b>	<b>8,100.00</b>	<b>8,050.00</b>	<b>8,100.00</b>	<b>8,100.00</b>	<b>8,100.00</b>	<b>8,100.00</b>	<b>8,550.00</b>	<b>8,100.00</b>	<b>98,350.00</b>
<b>Total Expense</b>	<b>413,680.02</b>	<b>96,236.64</b>	<b>84,172.18</b>	<b>90,475.18</b>	<b>389,531.50</b>	<b>85,111.27</b>	<b>84,967.16</b>	<b>400,213.04</b>	<b>102,627.77</b>	<b>92,038.11</b>	<b>413,412.41</b>	<b>84,319.68</b>	<b>2,336,784.96</b>
<b>Net Ordinary Income</b>	<b>-367,035.36</b>	<b>-67,561.04</b>	<b>-41,803.75</b>	<b>2,768.46</b>	<b>334,335.39</b>	<b>183,869.23</b>	<b>-17,640.56</b>	<b>-359,549.01</b>	<b>312,990.13</b>	<b>246,836.33</b>	<b>-368,055.99</b>	<b>-53,068.61</b>	<b>-193,914.78</b>
<b>Other Income/Expense</b>													
<b>Other Income</b>													
406 · Unearned Gain/Loss - CalTRUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
810 · Interest Income - Alvarado Str.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Other Expense</b>													
825 · Depreciation													
500.27 · Depreciation - Brandon Rd.	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	15,000.00
570.27 · Depreciation - Mission Rd.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 825 · Depreciation</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>15,000.00</b>
<b>830 · Community Investment Funds Used</b>													
830.01 · Consultants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 830 · Community Investment Funds U...</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Other Expense</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>15,000.00</b>
<b>Net Other Income</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-1,250.00</b>	<b>-15,000.00</b>
<b>Net Income</b>	<b>-368,285.36</b>	<b>-68,811.04</b>	<b>-43,053.75</b>	<b>1,518.46</b>	<b>333,085.39</b>	<b>182,619.23</b>	<b>-18,890.56</b>	<b>-360,799.01</b>	<b>311,740.13</b>	<b>245,586.33</b>	<b>-369,305.99</b>	<b>-54,318.61</b>	<b>-208,914.78</b>

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

FALLBROOK REGIONAL HEALTH DISTRICT  
  
 ADMINISTRATOR  
 P.O. BOX 2587  
 FALLBROOK, CA 92088

[Tran Type Definitions](#)

**Account Number:** [REDACTED]

January 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
1/15/2021	1/14/2021	QRD	1664094	N/A	SYSTEM	2,927.65

**Account Summary**

Total Deposit:	2,927.65	Beginning Balance:	1,685,842.69
Total Withdrawal:	0.00	Ending Balance:	1,688,770.34



CaITRUST  
 c/o Ultimus Fund Solutions  
 PO Box 541150  
 Omaha, NE 68154-9150  
 www.caltrust.org  
 Email: CaITRUSTSupport@ultimusfundsolutions.com  
 Fax: 402-963-9094  
 Phone: 833-CALTRUST (225-8787)

## Investment Account Summary

01/01/2021 through 01/31/2021

### SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Jan 31 (\$)	Value on Jan 31 (\$)	Average Cost Amount (\$)	Cumulative Unrealized Gain/(Loss) (\$)
<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>						
CaITRUST Medium Term Fund	[REDACTED]	594,320.462	10.29	6,115,557.55	5,962,076.66	153,480.89
Portfolios Total value as of 01/31/2021				6,115,557.55		

### DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
<b>CaITRUST Medium Term Fund</b>		<b>FALLBROOK REGIONAL HEALTH DISTRICT</b>			<b>Account Number: [REDACTED]</b>			
Beginning Balance	01/01/2021			594,016.037	10.29	6,112,425.02		
Accrual Income Div Reinvestment	01/29/2021	3,132.53	304.425	594,320.462	10.29	6,115,557.55	0.00	0.00
Unrealized Gain/(Loss)						0.00		
Closing Balance as of	Jan 31			594,320.462	10.29	6,115,557.55		

**Fallbrook Regional Health District**  
**REPORT 7 - PROPERTY TAX REVENUE**  
 July 2020 through June 2021

Type	Date	Name	Amount	Balance
<b>400 · District Income</b>				
<b>402 · Property Tax Revenue</b>				
General Journal	07/31/2020		28,757.66	28,757.66
General Journal	08/31/2020		31,177.60	59,935.26
General Journal	09/30/2020		44,421.29	104,356.55
General Journal	10/31/2020		116,065.90	220,422.45
General Journal	11/30/2020		614,617.77	835,040.22
General Journal	12/31/2020		295,672.05	1,130,712.27
General Journal	01/31/2021		74,902.50	1,205,614.77
Total 402 · Property Tax Revenue			1,205,614.77	1,205,614.77
Total 400 · District Income			1,205,614.77	1,205,614.77
<b>TOTAL</b>			<b>1,205,614.77</b>	<b>1,205,614.77</b>

# Fallbrook Regional Health District CHECK DETAIL REPORT

January 2021

Date	Num	Name	Memo	Amount
01/04/2021		Deposit	Rock Rose January 2021 rent	\$ 3,500.00
01/04/2021		Deposit	Med+ January 2021 interest payment	\$ 1,650.00
01/04/2021		Deposit	Macro Pro witness fee	\$ 15.00
01/05/2021		Payroll clearing	January 5, 2021 payroll	\$ (14,414.56)
01/05/2021		Payroll Taxes	Payroll Taxes - Federal - January 5, 2021 pay period	\$ (4,159.93)
01/05/2021		Payroll Taaxes	State - January 5, 2021 pay period	\$ (781.91)
01/05/2021	EFT	ADP, LLC	1/5/21 payroll processing fees	\$ (113.14)
01/08/2021	11725	Culligan of Escondido	Inv. 1081517	\$ (52.50)
01/08/2021	11726	Springston Design LLC	Inv. 4173	\$ (380.00)
01/08/2021	11727	Streamline	Inv. CA0D951F-0002	\$ (200.00)
01/08/2021	11728	White Nelson - now CLA LLP	Inv. 2716517	\$ (1,250.00)
01/08/2021	11729	Susan Woodward	December 2020 accounting services	\$ (1,000.00)
01/11/2021	11730	24 Hour Elevator Inc.	Inv. 93554	\$ (200.55)
01/11/2021	11731	AT&T U-Verse	12/27/20 inv. - Brandon Rd.	\$ (79.25)
01/11/2021	11732	Aztec Cleaning & Maintenance	Inv. 199756 & 199757	\$ (280.00)
01/11/2021	11733	Catalyst - Freeman White	Inv. 15479; Phase II billing in full	\$ (17,440.00)
01/11/2021	11734	Fallbrook Directory	Inv. 20554-FBK21	\$ (191.50)
01/11/2021	11735	Fowler Pest Control, Inc.	Inv. 247139	\$ (85.00)
01/11/2021	11736	Glennie's Office Products, Inc.	12/31/20 stmt.	\$ (108.61)
01/11/2021	11737	Iron Mountain	Inv. DGHD022	\$ (1,772.40)
01/11/2021	11738	Pitney Bowes - Purchase Power	1/3/21 stmt.	\$ (89.96)
01/11/2021	11739	SDRMA	Inv. 34539 & 69517	\$ (504.76)
01/11/2021	11740	Village News	Inv. 42309; Feedback survey ad (run 4x)	\$ (1,300.00)
01/11/2021	11742	CSDA Visa - UMPQUA Bank	12/31/20 stmt.	\$ (920.12)
01/11/2021	11741	Void	Printing error	\$ -
01/13/2021	11743	Pamela Knox	Reimbursement: Medicare Sept - Dec 2020	\$ (578.40)
01/15/2021	EFT	Microsoft	Microsoft 1-year renewal	\$ (191.88)
01/20/2021		Payroll Clearing	January 20, 2021 payroll	\$ (12,514.62)
01/20/2021		Payroll Taxes	Federal - January 20, 2021 pay period	\$ (3,731.14)
01/20/2021		Payroll Taxes	State - January 20, 2021 pay period	\$ (720.49)
01/20/2021	EFT	ADP, LLC	1/20/21 payroll processing fees	\$ (99.64)
01/20/2021	EFT	ADP, LLC	W-2 Processing and delivery	\$ (133.35)
01/21/2021	EFT	Deluxe	Order No. 2048763613; credit for \$79.83 due	\$ (605.46)
01/22/2021	11744	AT&T U-Verse	1/8/21 inv. - Mission Rd.	\$ (90.27)
01/22/2021	11745	Aztec Cleaning & Maintenance	Inv. 199758, 199759, 199760 & 199761	\$ (560.00)
01/22/2021	11746	Void	Replaced with check No. 11823	\$ -
01/22/2021	11747	Edward Jones	January contributions	\$ (200.00)
01/22/2021	11748	Low Voltage	Inv. 39901 & 39902	\$ (837.75)
01/22/2021	11749	Rincon Consultants, Inc.	Inv. 27643; 6/1/20 - 12/31/20	\$ (431.25)
01/22/2021	11750	Charles Schwab & Co., Inc.	January contributions	\$ (1,253.80)
01/31/2021		December property tax received	1/20/21 actual post date	\$ 295,725.05
				<u>\$ 233,617.81</u>





**MINUTES  
FINANCE COMMITTEE**

**Wednesday, February 3, 2021 at 4:30 P.M.**

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Jennifer Jeffries called the meeting to order at 4:31 p.m.

In attendance: Committee Members Jennifer Jeffries & Barbara Mroz  
CEO Rachel Mason, Executive Assistant Linda Bannerman, Accountant Susan Woodward  
and Bookkeeper Wendy Lyon.

2. Public Comments

None

3. Review of Financial Statements for **December 2020**

- 1) Balance Sheet Comparison of **December to November**
- 2) Income Statement for the Month Ended **December & Fiscal Year to Date**
- 3) Profit & Loss Actual vs Budget **July 2020 to December 2020**
- 4) Profit & Loss Approved Annual Budget Overview **July 2020 – June 2021**
- 5) Local Agency Investment Fund (LAIF) Statement – **December 2020**
- 6) CalTrust Statement – **December 2020**
- 7) Property Tax Revenue – **July 2020 – June 2021**
- 8) Check Detail Report **December 2020**
- 9) Checkbook Report as of **October to December**

Chair Jeffries reviewed the above financial reports for the month of December 2020. She noted for the period of October through December 2020, \$99,924.90 in Community Investment Funds were spent for maintenance, repairs, permits and consultants. Detailed in Report 9, all transactions paid through the Operations Account (including Community Investment Funds) for the second quarter of this fiscal year, which total \$665,914.67, largely due to the Community Health Contracts checks distributed in November. She disclosed that the investments of the District are in compliance with the District's 2020-21 Investment Policy. LAIF represented approximately 22 percent of the District's total invested funds and CalTRUST the other 78 percent. The balances in the District's investment accounts give the District the ability to meet its expenditure requirements for the next six (6) months.

**Recommendation:** The Finance Committee recommended that the Board of Directors approve the transfer of \$4,000 from the LAIF (Community Investment Fund) account to the Operating Account to reimburse the Operation Account for funds used October through December 2020 (less the Catalyst contract expenses, which were transferred to the Operating Account back in August 2020).

**Recommendation:** The Finance Committee recommended that the Board of Directors approve the transfer of \$306,000 from CalTRUST to LAIF to rebalance the distribution of funds to a 75 percent/25 percent ratio in the accounts.

4. Discussion Items

a. FY 2021-2022 Budget Template

CEO Rachel Mason said the Fiscal Year 2021-2022 Budget Template will look different taking into consideration the wellness center as it is developed. It will also consider the new District's Foundation. In addition, there will be a staff allocation page. Discussion ensued. Informational with no action needed.

b. Financial Reserves Policy

Chair Jeffries said this new policy will be drafted by Director Jeffries and CEO Mason and brought back to the Finance Committee for approval/recommendation.

c. COVID-19 Outreach Proposal

CEO Mason said this proposal was developed following a discussion at the Government/PE Committee meeting regarding additional outreach efforts to educate the residents of the District regarding COVID-19 requirements. Included was a recommendation for two temporary employees to assist with these efforts. Lastly, a possible expense for use of a location for COVID-19 vaccinations was discussed. An estimated total amount of up to \$32,164 was proposed.

**Recommendation:** The Finance Committee recommended the Board of Directors approve allocating COVID-19 outreach efforts in the amount of \$32,164.

5. Board Member Comments and Future Agenda Items

None

6. Adjournment

There being no further business, the meeting was adjourned at 5:07 p.m.

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Jennifer Jeffries, Chair

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Board Secretary/Clerk



# Fallbrook Regional HEALTH DISTRICT

## MINUTES REGULAR BOARD MEETING Wednesday, February 10, 2021, 6:00 p.m.

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

**A. CALL MEETING TO ORDER / ROLL CALL / ESTABLISH A QUORUM / PLEDGE OF ALLEGIANCE**

Chairman Howard Salmon called the meeting to order at 6:02 p.m. and led the Pledge of Allegiance.

In attendance: Directors Stephanie Ortiz, Kate Schwartz, Jennifer Jeffries, Barbara Mroz and Howard Salmon.  
CEO Rachel Mason, Legal Counsel Jeffrey Scott, Accountant Susan Woodward, Property Manager Roy Moosa and staff members Linda Bannerman, Mireya Banuelos, Wendy Lyon, Tracy Rosalee and Pamela Knox. Public members also attended.

**B. APPROVAL OF THE AGENDA**

**Action:** It was moved by Director Jeffries, seconded by Director Schwartz to approve the agenda as presented.

**Motion carried** by the following roll call vote. 5-0

Director Ortiz .....	Aye
Director Schwartz .....	Aye
Director Jeffries .....	Aye
Director Mroz .....	Aye
Director Salmon .....	Aye

**C. PUBLIC COMMENTS**

None

**D. PRESENTATIONS**

D1. Fallbrook Healing Center Update – John Carswell, Administrator  
Fallbrook Regional Health District sold the former hospital building to Crestwood Behavioral Health who opened the Fallbrook Healing Center on September 6, 2019. Administrator John Carswell provided an overview of this facility’s first year of operation in Fallbrook. The facility has a capacity of 132 residents (referred to as guests) and the current census is 116. Admissions are suspended at this time due to the pandemic. There are 138 employees, 47 of whom live in Fallbrook, including three in leadership positions. To date, 21 guests have been discharged to their home communities. COVID-19 infections began with a staff member and totaled 112, with no serious hospitalizations and no current infections. Weekly testing is required for both guests and staff. An array of therapeutic services is ongoing for guests.  
When the situation with the pandemic normalizes, plans include a culinary no waste program, an organic garden, controlled guest outings and potential partnerships with local

non-profit organizations for guests to volunteer/work prior to their discharge back to their home communities. Approximately half of the beds are allotted for San Diego residents (considering increasing the percentage), with others accepted from San Bernardino, Riverside and Los Angeles. Mr. Carswell said the Fallbrook Healing Center looks forward to being an active partner in the community and appreciates the District’s support.

**E. CONSENT ITEMS**

- E1. Approval of December 2020 Financial Statements
- E2. Minutes of January 6, 2021 Finance Committee Meeting
- E3. Minutes of January 9, 2021 Special Board Meeting
- E4. Minutes of January 13, 2021 Regular Board Meeting
- E5. Minutes of January 15, 2021 Gov’t & Public Engagement Committee Meeting
- E6. Minutes of January 20, 2021 Strategic Planning Committee Meeting
- E7. Minutes of January 28, 2021 Facilities Committee Meeting

No Board member asked to pull any of the above listed items for further discussion.

**Action:** It was moved by Director Schwartz, seconded by Director Mroz to approve the above listed Consent Items as presented.

**Motion carried** by the following roll call vote. 5-0

Director Ortiz .....	Aye
Director Schwartz .....	Aye
Director Jeffries .....	Aye
Director Mroz .....	Aye
Director Salmon .....	Aye

**F. REPORTS/POSSIBLE ACTION**

F1. Finance Committee – Directors Jeffries and Mroz  
 Chair Jennifer Jeffries reviewed the financial statements through December 2020. Discussion ensued regarding Report 3, Profit & Loss Y-T-D, Actual vs Budget. Noted were the reasons for some line items that were under or over budget. Director Jeffries disclosed that the investments of the District comply with the District’s 2020-21 Investment Policy. LAIF represented approximately 22 percent of the District’s total invested funds and CalTRUST the other 78 percent. The balances in the District’s investment accounts give the District the ability to meet its expenditure requirements for the next six (6) months.

Report 9 Checkbook Report for October through December 2020 shows the funds invested in the community and specifically at the Mission Road property for maintenance, repairs, permits, and consultants. For this time, \$99,924.90 in Community Investment Funds were spent. It also details all transactions paid through the Operations Account (including Community Invest Funds) for the second quarter of this fiscal year, which total \$665,914.67, largely due to the Community Health Contracts checks distributed in November. Director Jeffries said the Finance Committee made the following recommendations.

**Recommendation:** That the board approve the transfer of \$4,000 from the Community Investment Fund account to the Operating account to cover expenses of \$3,744 (Catalyst contract expenses were transferred to the Operating Account back in August 2020).

**Recommendation:** That the board approve the transfer of \$306,000 from the CalTrust account to the LAIF account to rebalance the distribution of funds to a 75 percent/25 percent ratio in the accounts.

**Action:** It was moved by Director Mroz, seconded by Director Schwartz to approve the transfer of \$4,000 from the Community Investment Fund account to the Operating account to cover the expenses October through December, and approve the transfer of \$306,000 from the CalTRUST account to the LAIF account to rebalance the distribution of funds to a 75 percent/25 percent ratio in the accounts.

**Motion carried** by the following roll call vote. 5-0

Director Ortiz .....	Aye
Director Schwartz .....	Aye
Director Jeffries .....	Aye
Director Mroz .....	Aye
Director Salmon .....	Aye

The CEO recommended considering action on the below recommendation following the Gov't and Public Engagement Committee report as additional information will be presented.

**Recommendation:** That the board approve the COVID-19 Outreach Proposal in the amount of \$32,164.00 (See below)

F2. Gov't and Public Engagement Committee – Directors Schwartz-Frates and Ortiz  
 Committee Chair Kate Schwartz reviewed both national and state legislative updates regarding COVID-19 statistics and strategies including the latest eviction policies and funding to support expanded testing and vaccinations. She noted Covered California announced that anyone uninsured and eligible to enroll in health coverage can sign up effective February 1 through May 15.  
 She asked Community Health Coordinator Mireya Banuelos to review the Community Engagement Report which included an update regarding the Community Wellness Center Feedback Survey noting the deadline was extended through February 22. Updates were provided for the website, the Community Collaborative for Health & Wellness, and the Farmworker CARE Coalition. Jen Koester, Social Media Specialist/Customer Service for North County Fire Protection District and Fallbrook Regional Health District was asked to discuss social media campaigns. February is Children’s Dental Health Month, Age-related Macular Degeneration Month and Heart Health Month. COVID-19 Testing and Vaccine updates are provided on a regular basis.  
 CEO Rachel Mason then reviewed the District’s 2-month plan and budget for additional community outreach efforts regarding COVID-19 totaling \$32,164 (See attached)  
 Discussion ensued.

**Recommendation:** That the board approve the COVID-19 Outreach Proposal in the amount of \$32,164.00

**Action:** It was moved by Director Schwartz, seconded by Director Jeffries to approve the COVID-19 Outreach Proposal as presented.

**Motion carried** by the following roll call vote. 5-0

Director Ortiz .....	Aye
Director Schwartz .....	Aye
Director Jeffries .....	Aye
Director Mroz .....	Aye
Director Salmon .....	Aye

F3. Facilities Committee – Directors Mroz and Salmon  
 Committee Chair Mroz said the Facilities Committee met on January 28<sup>th</sup> to review the findings of the Property Condition Assessment Report for the District’s property at 128 S. Brandon Road. The purpose for the assessment was to identify short term and long-term maintenance issues, which can then be factored into the District’s budget planning for the next three, five, ten and fifteen years. Two immediate maintenance issues were identified.

- Parking lot resurfacing; striping and signage to ADA compliant parking space; and removal of tree due to roots lifting asphalt. Possible bid process required due to cost.
- HVAC – one of three units not working, and all are old and in need of replacement. The cost would be greater than \$25,000 requiring bid process.

Next fiscal year needs:

- Seepage of water in the elevator pit. State certification on elevator is up to date.
- Landscaping as planned, with only necessary maintenance to prevent danger.

**Recommendation:** That the board approve the HVAC and Parking Lot Projects at the Administrative Office, 138 S. Brandon Rd., with CEO responsible for appropriate follow up.

**Action:** It was moved by Director Mroz, seconded by Director Salmon to approve the HVAC and parking lot projects at the Administrative Office (138 S. Brandon Road).

**Motion carried** by the following roll call vote. 5-0

Director Ortiz .....	Aye
Director Schwartz .....	Aye
Director Jeffries .....	Aye
Director Mroz .....	Aye
Director Salmon .....	Aye

- F4. Ad Hoc Steering Committee – Directors Schwartz-Frates and Ortiz  
 Committee Chair Schwartz said the ad hoc Steering Committee met on January 22<sup>nd</sup>, to discuss progress in the Analysis of Needs phase with Catalyst representatives. She said the wellness center community survey responses have been coming in, however there have not been as many as would be optimal. She noted that she and Director Ortiz have been setting up and hosting information stations in the community to encourage survey participation and increase public awareness of Fallbrook Regional Health District. The survey deadline date was extended to February 22<sup>nd</sup>.
  
- F5. Strategic Planning Committee – Directors Jeffries and Salmon  
 Committee Chair Jeffries said the updated annual grant application was reviewed by members of the Strategic Planning Committee. She said applicants will be notified that the funding would be granted for at least one year in each application cycle, but likely not more than three years total. The District is budgeting for the development and use of the property at 1636 E. Mission Road and will not be able to allocate as much funding for grants. In addition, the District will be looking at new grant programs with an emphasis on Social Determinants of Health as part of the Statement of Need.  
 Director Jeffries said this committee also had requested a report from the Fallbrook Healing Center and thanked Administrator John Carswell for his presentation.  
 Director Salmon suggested there might be a role for the District in providing behavioral health services in our District. He asked Directors Schwartz and Ortiz, and the CEO to further investigate this possibility.
  
- F6. Chief Executive Officer – Rachel Mason  
 Rachel Mason provided an overview of the District’s efforts related to the pandemic. More than 6,000 people were tested in our District through the combined efforts of CalFire, North County Fire Protection District and our District. Plans for providing vaccine are also in place.  
 The Community Based Participation Input Survey for the wellness center development is reaching the 300 mark.  
 Ms. Mason held a grants training Zoom meeting on February 4<sup>th</sup> and updated the current and potential applicants about changes to the Community Health Contracts grant program.  
 The District’s budget has been amended to include line items and reports that will clearly outline the impact of the Wellness Center operations and the forthcoming District Foundation.  
 FRHD is listed as scheduled for the fiscal year 2020-2021 Municipal Service Review Study. No other information has been received from LAFCO.
  
- F7. General Counsel – Jeffrey Scott  
 Jeffrey Scott provided a brief overview of the effects of the COVID-19 pandemic on the State of California. The consensus continues to be the Legislature will focus on issues

targeting the impacts of the pandemic. In the health area, several issues that did not get resolved will be back including legislation on seismic requirements, hospital balance billing market consolidation in the health care area, and more attempts to control health care costs. It is also anticipated that the California Nurses Association will be sponsoring another attempt to establish a single payer health system.

On January 8, 2021, Governor Newsom released his proposed budget for 2021-2022 fiscal year. The state is in remarkably good fiscal shape given the challenges with the pandemic. There is a \$14 billion surplus projected for the coming fiscal year that the Governor plans to use with the current \$20 billion in state reserved to create a resiliency fund to provide funding for various groups suffering during the pandemic. (See report) The governor estimates that the Medi-Cal program will grow from 14,000,000 enrollees in 2020-2021 to more than 15,600,000 in 2021-2022. This growth in the Medi-Cal program is also leading to several proposals to address health care costs and affordability. (See details in full report in the board packet).

## G. DISCUSSION/POSSIBLE ACTION ITEMS

- G1. Consideration of Board Development and Education  
CEO Rachel Mason said the Special District Risk Management Authority (through which the District has insurance coverage) provides a list of webinars designed for board development and education. Staff researched the list and assigned specific trainings to coordinate with board member committee assignments. Significant cost savings can be realized by the District if board members participate in these webinars. The deadline for completion is March 31<sup>st</sup>. Other webinars are available if any member of the Board would prefer a different one than assigned.
- G2. Consideration of COVID-19 Community Communications and Outreach Efforts Regarding Testing and Vaccination  
This item was postponed to a future meeting.

## H. BOARD MEMBER COMMENTS & ITEMS FOR SUBSEQUENT MEETINGS

- H1. Other Director/Staff discussion items
- H1a. Item(s) for future board agendas
- H1b. Announcements of upcoming events:
- **COVID-19 Testing – Dates and Locations TBD**
  - **COVID-19 Vaccinations – Dates and Locations TBD**
  - **Gov't and Public Engagement Committee meeting – 2<sup>nd</sup> Friday, February 12, 10:30am, Virtual Meeting**
  - **Martin Luther King Jr. Day – District Holiday – Monday, January 18th**
  - **Community Collaborative for Health & Wellness Committee (CCH&W) meeting – 3<sup>rd</sup> Wednesday, February 17 10:30am-noon, Virtual Meeting (See [fallbrookhealth.org/calendar](http://fallbrookhealth.org/calendar))**
  - **Strategic Planning Committee meeting – 3<sup>rd</sup> Wednesday, February 17 5:00pm, Virtual Meeting**
  - **Facilities Committee meeting – 4<sup>th</sup> Thursday, February 25 10:30am, Virtual Meeting**
  - **FRHD/Catalyst Steering Committee meeting – 4<sup>th</sup> Friday, February 26, 10:30am, Virtual Meeting**
  - **Finance Committee meeting – February 1<sup>st</sup> Wednesday, February 3, 4:30pm, Virtual Meeting**
  - **Woman of Wellness – Postponed**
  - **Proposed Budget Public Hearing/Special Board Meeting – To Be Determined**
- H2. **Next Regular Board meeting – Wednesday, March 10, 2021, 6:00pm, Virtual Meeting**

**I. ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:15 p.m.

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Howard Salmon, Chair

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Board Secretary/Clerk





**AGENDA  
GOVERNMENT/PUBLIC ENGAGEMENT COMMITTEE**

**Friday, February 12, 2021 at 10:30 A.M.**

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Kate Schwartz called the meeting to order at 10:33 a.m.

In attendance: Committee Members Kate Schwartz-Frates and Stephanie Ortiz  
CEO Rachel Mason and staff members Linda Bannerman and Mireya Banuelos

2. Public Comments

None

3. Discussion Items

a. Government

i. Legislative Updates

Director Schwartz referred to the CDC COVID-19 tracker link. President Biden launched a 100-day masking challenge, began re-engaging in the World Health Organization, and named a COVID-19 Response Coordinator.

ii. San Diego County & Live Well Updates

Anyone eligible, but not insured, can sign up with Covered California up to May 15th. The Legislature has approved, and Governor Gavin Newsom has signed into law an extension of the state's eviction moratorium and allocation of federal rental and utility assistance funds.

Health and Human Services announced \$22 billion in funding to support expanded testing and vaccinations for COVID-19.

A Clinical Advisory Group brings together local and community clinical partners to provide guidance using a phased approach for vaccine distribution and provide recommendations using a health equity lens when vaccine supply is limited.

b. Public Engagement

i. Health District's COVID-19 Response

Chair Schwartz asked Community Health Coordinator Mireya Banuelos to discuss the District's public engagement efforts. Ms Banuelos said FRHD is looking to its community members of Bonsall, De Luz, Fallbrook, and Rainbow to gather feedback on the development of the future wellness center that will be housed at our 1636 E. Mission Rd., Fallbrook property that has hosted many COVID-19 testing dates and are looking forward to transforming it to continue to serve the health and wellness needs of the community.

Responses to date: English Surveys: 291 Spanish Surveys: 22

End date postponed to 2/22/2021.

Mireya commented she is providing surveys in Spanish via e-mail as that is the most preferred method of distribution.

Director Ortiz thanked volunteer helpers who assisted her to distribute the survey at local markets and businesses, as well as COVID-19 Testing and Vaccine information. She and Director Schwartz have been meeting with residents to provide this information in the community. COVID-19 updates are provided via e-mail to a list of more than 700 people having indicated interest in the updates.

ii. FRHD and Community Events

The Community Collaborative for Health and Wellness meets on the 17th. The Farmworker Care Coalition meets on the 19th. Persons with interest can sign up to attend via Zoom.

Lastly, Mireya reviewed the social media updates provided by Jen Koester and herself. Committee Chair Schwartz further discussed legislative updates as follows:

- SB89
- SB91
- New Secretary of State Shirley Weber
- Telehealth Hearing discussing beyond the pandemic
- Redistricting of political districts
- California Small Business COVID-19 Relief
- County Supervisor redistricting

Leticia Stamos thanked Director Ortiz for the opportunity to assist her in outreach efforts to the community regarding the survey and COVID-19 updates. She voiced concerns regarding what the District is doing to meet the underserved for vaccine distribution. There was clarification about her questions regarding the online survey and why the survey cannot be taken more than once on a cellphone.

Director Ortiz said regarding ongoing public engagement there will be temporary bilingual staff to assist callers with questions regarding testing, vaccines and the survey. In addition, mailers will be sent in Spanish/English throughout the District.

CEO Rachel Mason further clarified the District's Plan. She noted that we are not in control of the availability of vaccine. Banners, flyers, mailers, and a billboard are included to direct people to call FRHD. Those without digital access will be funneled to the Foundation for Senior Care and Fallbrook Senior Center. A tiered rollout is planned. Lastly, bilingual temp employees will be on staff for the next couple of months.

Ricardo Favela commented that he relies on and appreciates the District's website for updated COVID-19 information.

4. Board Comments and Future Agenda Items

Director Schwartz thanked staff for all their community engagement efforts and thanked members from the public for their interest and participation.

5. Adjournment

There being no further business, the meeting was adjourned at 11:38 a.m.

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Kate Schwartz, Committee Chair

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Board Secretary/Clerk





**MINUTES  
STRATEGIC PLANNING COMMITTEE**

**Wednesday, February 17, 2021 at 5:00 P.M.**

In accordance with the current State of Emergency and the Governor's Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Jennifer Jeffries called the meeting to order at 5:00 p.m.

In attendance: Committee Members Jennifer Jeffries and Howard Salmon  
CEO Rachel Mason and Staff Members Linda Bannerman and Mireya Banuelos.

2. Public Comments

None

3. Discussion Items

a. Status of Behavioral Health Services in the District.

Committee Chair Jeffries thanked Director Salmon for his suggestion that the District plan a summit of behavioral health and related experts to discuss the need for additional services in our community. She cautioned that with the pandemic still significantly impacting everyone, and our efforts to develop the "Wellness Center" (yet to be named) at 1636 E. Mission Road, it is important to take the time necessary to plan for such a summit. Director Salmon agreed there is no rush. Director Jeffries said she believes it would be beneficial to the District to organize this effort.

CEO Rachel Mason asked Director Salmon to define his goal(s) for this summit. Director Salmon said he would like to see the District be the catalyst for enhanced behavioral health services as needed. Community Health Coordinator Mireya Banuelos said the Community Collaborative for Health (CCHW) and Wellness has been discussing mental health needs and services in our community. Rachel Mason suggested the CCHW could be utilized for further information. In addition, she said she would discuss with Directors Schwartz and Ortiz the formation of an ad hoc committee to address behavioral health. Director Jeffries said our District might want to look at prevention of behavioral health issues as we develop the "Wellness Center."

4. Board Member Comments and Future Agenda Items

Director Salmon looks forward to the Catalyst report so that we can move forward with development of the 1636 E. Mission Road property.

CEO Rachel Mason provided an update regarding the COVID-19 Vaccine situation, noting she is working with all District partners to identify options for local vaccination efforts.

5. Adjournment

There being no further business, the meeting was adjourned at 5:17 p.m.

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Jennifer Jeffries, Chair

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Board Secretary/Clerk





**MINUTES  
FACILITIES COMMITTEE**

**Thursday, February 25, 2021 at 10:30 A.M.**

In accordance with the current State of Emergency and the Governor’s Executive Order N-25-20, of March 12, 2020 and N-33-20 of March 19, 2020, teleconferencing was used for this meeting. Board members, staff and members of the public were able to participate by webinar and members of the public were also able to participate by telephone.

1. Call to Order/Roll Call

Committee Chair Barbara Mroz called the meeting to order at 10:39 a.m.

In attendance: Committee Members Barbara Mroz and Howard Salmon  
CEO Rachel Mason, staff member Linda Bannerman and Property Manager Roy Moosa

2. Public Comments

None

3. Discussion Items

a. Sidewalk Damage Caused by Tree/Sign Posts – Brandon Rd. Property

Property Manager Roy Moosa said he contacted the County’s Public Works Department, and they determined the tree in question belongs to the District. Discussion ensued.

Since its roots are undermining the asphalt, it was recommended that the tree be removed. In addition, CEO Rachel Mason said the location could be used for a monument sign with appropriate landscaping. Further discussion ensued.

It was determined that the property manager will arrange for removal of the tree. In addition, Mr. Moosa will assure that the District works with the Fallbrook Planning Group to arrange for approval of appropriate signage. It was noted that the HVAC project will precede the repaving of the parking lot.

4. Update from Property Manager

Mr. Moosa said the only issue at the 1636 E. Mission Rd. property was a toilet that required repair.

5. Board comments and future agenda items

None

6. Adjournment

There being no further business, the meeting was adjourned at 10:54 a.m.

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Barbara Mroz, Chair

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Board Secretary/Clerk

## **REPORTS/POSSIBLE ACTION**

**REPORTS/POSSIBLE ACTION**  
Government/Public Engagement Committee

# FRHD - GOVERNMENT & PUBLIC ENGAGEMENT COMMITTEE

## March 2021 REPORT

### GOVERNMENT

#### Legislative Updates

- Senate Takes Up 1.9T Relief Bill - [Senate Democrats plan to reduce jobless payments in stimulus plan but extend them for longer.](#)
  - The overall bill, President Joe Biden's foremost legislative priority, is aimed at battling the killer pandemic and nursing the staggered economy back to health. It would provide direct payments of up to \$1,400 to most Americans and money for COVID-19 vaccines and testing, aid to state and local governments, help for schools and the airline industry and subsidies for health insurance. (APNews.com)

#### A) NATIONAL:

- [Dining at restaurants and the lack of mask mandates are each linked to the spread of the virus in the U.S., the C.D.C. says.](#) For more info: [cdc.gov/media/releases/2021/p0107-covid-19-funding.html](https://www.cdc.gov/media/releases/2021/p0107-covid-19-funding.html)
- Johnson & Johnson COVID-19 Vaccine Authorized by US FDA for Emergency Use- First Single Shot Vaccine. J & J to deliver more than 20 Million doses to US in March, 100 M doses in first half of 2021 (jnj.com)
- For Up To Date CDC Data on Vaccination Rates: <https://www.cdc.gov/covid-data-tracker/#vaccinations> As of first week of March:
- COVID Cases in US: 28,646,679 Total Vaccines Administered: 85 M
- Deaths: 526,000+

#### B) STATE:

- **Covered California Extends Open Enrollment Period:** Covered California announced that the open enrollment period for people to purchase health care coverage will be extended through May 15.
- **Eviction Protections Extended, Rental Assistance Program Gearing Up:** The Legislature has approved and Governor Gavin Newsom has [signed](#) into law an extension of the state's eviction moratorium and allocation of federal rental and utility assistance funds.
- **SB 89: Budget Bill Jr:** [SB 89](#) makes technical changes to the 2020-21 Budget Act to appropriate and implement federal funds received for rental assistance under the California Department of Housing and Community Development (HCD).
- **SB 91: Eviction Moratorium/Rental Assistance:** [SB 91](#) extends the existing statewide moratorium on evictions through June 2021 and includes provisions to allocate up to \$2.6 billion in federal stimulus funds for purposes of rental and utility assistance (\$1.1 billion for cities and counties with populations of 200,000 or greater and \$1.5 billion to the state for allocation and administration).
- **Assembly Health Committee Explores Telehealth:** Assembly Health Committee held its telehealth information hearing on February 23, the agenda can be found [here](#). Perhaps the biggest outcome of the hearings was Chair Jim Wood's clear articulation of his position on telehealth, particularly when it comes to telephone. While he is

supportive of telephone visits, he is not comfortable with the state paying the same rate for telephone visits as video or in-person visits.

- **Both Houses Discuss Behavioral Health Budget Proposals:** Senate Budget and Fiscal Review Subcommittee No. 3 and Assembly Budget Subcommittee No. 1 both held budget hearings to discuss behavioral health issues, including the proposal for \$750 million for behavioral health infrastructure and the proposal for \$400 million for student mental health in the last week.
- **School Re-opening Compromise Announced:** At an Elk Grove elementary school last week, Governor Gavin Newsom and legislative leaders announced a deal on school reopening that focuses on getting the youngest students (TK-2nd) back to school by April 1. The compromise offers \$2 billion in incentive grants to schools in counties with fewer than 25 new daily confirmed coronavirus cases per 100,000 residents.

### C) SAN DIEGO COUNTY

- Learn more about the San Diego County COVID-19 Vaccine:
  - Vaccination Sites & Appointments
  - Phased Approach for Vaccinations:  
Clinical Advisory Group: brings together local and community clinical partners to provide guidance using a phased approach for vaccine distribution and provide recommendations using a health equity lens when vaccine supply is limited
- **About the COVID-19 Vaccine - Information for Healthcare Professionals**
  - As of March 3, Of the 1.1 million COVID-19 vaccine doses delivered to the region, more than 997,000 have been logged as administered. Overall, more than 608,000 County residents have received at least one shot of two-dose vaccine. That's 22.6 percent of those eligible.
  - San Diego County's state-calculated, adjusted case rate is currently 10.8 cases per 100,000 residents (as of March 2) and the region is in Purple Tier or Tier 1.
  - 508 cases were reported to the County on March 3. The region's total is now 261,861. ([countynewscenter.com/san-diego-county-covid-19-update-3-04-202](http://countynewscenter.com/san-diego-county-covid-19-update-3-04-202))
- **Monoclonal Antibody Regional Center** - San Diego County has a site available that is free of charge for early treatment of COVID- patients over age 65 can self-refer others should be referred by their clinician. The [MARC](#) is open to treat medically eligible COVID-19 positive patients whose COVID-19 symptoms developed within the last 10 days. The MARC is scheduling patients for monoclonal antibody (mAb) infusion 7 days a week from **8:00 am to 8:00 pm** and is located at the **Palomar Medical Center Downtown** at [555 East Valley Parkway, Escondido, CA 92025](#). MAb treatment is provided at no cost to the patient, regardless of health insurance or immigration status. The MARC is available to those who live or work in San Diego County.
  - **To refer patients** who meet [FDA's EUA criteria](#), health professionals or their delegated medical staff should complete the [referral form](#) (using Chrome, Firefox, or Safari) and either **call [619-685-2500](tel:619-685-2500) or fax the form to [760-739-2851](tel:760-739-2851)**. **Patients 65 years of age or older do not require a referral** and may call [619-685-2500](tel:619-685-2500) with questions and/or to schedule an appointment for COVID-19 monoclonal antibody treatment. For more information, please see the [Health Professionals website](#), [Provider Flyer](#), and [Patient Flyer \(Spanish\)](#). Promotional videos are available in both [English](#) and [Spanish](#).

- The County’s Emergency Rental Assistance Program (ERAP) serves all areas of the San Diego region except for the cities of San Diego and Chula Vista. Residents of the cities of San Diego and Chula Vista and residents that are unsure of what program serves their area can visit [www.ERAPsandiego.org](http://www.ERAPsandiego.org) for general information about ERAP in the region. For more information, please visit [www.SDHCD.org](http://www.SDHCD.org).

**D) FALLBROOK AND BONSALL REGION**

- **New Parks Coming to Bonsall and Fallbrook!** the Board of Supervisors unanimously approved grant applications for millions of dollars to get these parks constructed.
- **COVID-19 Vaccine in our Health District:** The Health District is working alongside our community partners CAL FIRE & North County Fire Protection District to bring the COVID-19 Vaccine to our community. If you have questions regarding the COVID-19 Vaccine please call us at (760) 731-9187, or send us a message at [hello@fallbrookhealth.org](mailto:hello@fallbrookhealth.org).

**PUBLIC ENGAGEMENT:**

- 1) **Health District’s COVID-19 Response** (See Feb. 2021 Community Engagement Report)
- 2) **FRHD and Community Event Updates** (See January 2021 Community Engagement Report)

# COMMUNITY ENGAGEMENT REPORT FEBRUARY 2021

## DISTRICT EVENTS/COMMUNITY ENGAGEMENT EFFORTS

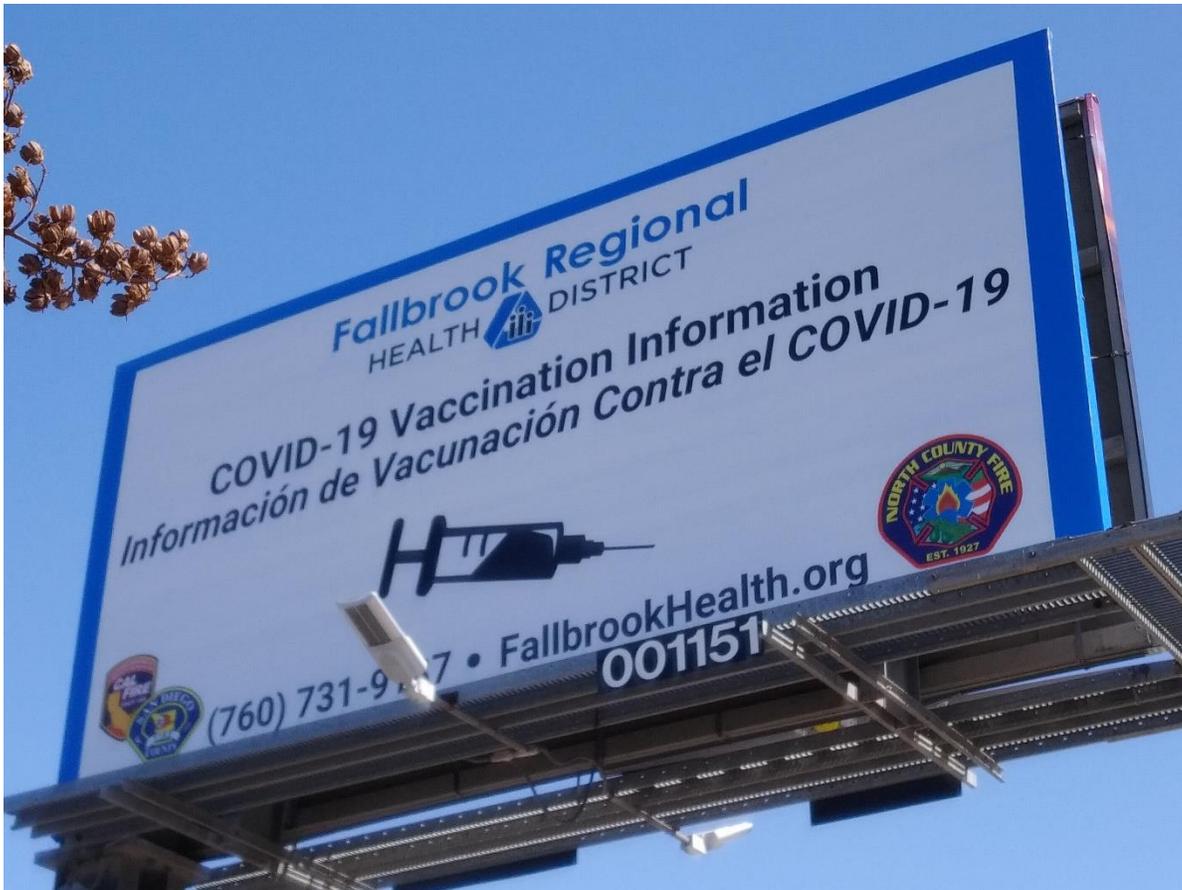
### [Community Wellness Center Feedback Survey](#)—closed on Feb 22nd

FRHD is looking to its community members of Bonsall, De Luz, Fallbrook and Rainbow to gather feedback on the development of the future wellness center that will be housed at our 1636 E. Mission Rd., Fallbrook property that has hosted many COVID-19 testing dates and we are looking forward to transforming it to continue to serve the health and wellness needs of the community.

Final Responses:      English Surveys: 319              Spanish Surveys: 25

### [COVID-19 Vaccination Updates](#)

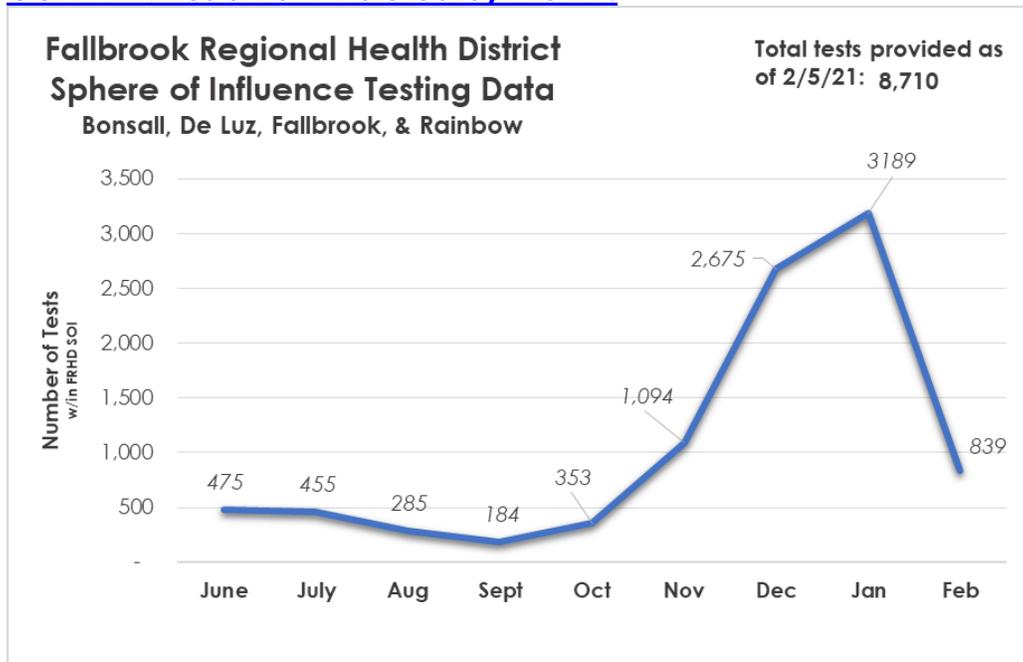
The Health District is working alongside our community partners CAL FIRE-San Diego County Fire and North County Fire Protection District to bring the COVID-19 Vaccine to our community. For more information, and to be placed on our local vaccination interest list, please fill out our interest form [here](#). For any further questions please contact us at or at (760) 731-9187 or e-mail us at [hello@fallbrookhealth.org](mailto:hello@fallbrookhealth.org). *Further information about COVID-19 Vaccination Outreach efforts will be presented in the CEO's Report.*



Picture of COVID-19 Vaccination Billboard on Fallbrook St. (between Main St. & S. Mission Rd).

**Drive-Up COVID-19 Testing in Bonsall, De Luz, Fallbrook and Rainbow**—March 26<sup>th</sup> | 9am-3pm  
 Offered by CALFIRE/San Diego County Fire, Fallbrook Regional Health District, North County Fire Protection District, in cooperation with San Diego County HHS.

**COVID-19 Tests Administered by Month:**



**Woman of Wellness (WOW)**—monthly newsletter

Our goal is to keep in touch, provide updates about the District, provide something educational, and incorporate some fun too. To sign up for the monthly newsletter e-mail [Pam Knox](mailto:Pam.Knox).

**Community Collaborative for Health & Wellness**—March 17<sup>th</sup> | 10am-12pm

To sign up for meeting notifications and updates, e-mail co-facilitator [Mireya Banuelos](mailto:Mireya.Banuelos).

**Farmworker CARE Coalition**— March 19<sup>th</sup> | 9am-11pm

To sign up for meeting notifications and updates, e-mail [fwcc.secretary@gmail.com](mailto:fwcc.secretary@gmail.com).

**WEBSITE**

**COVID-19 Information & Updates**

- [Health District’s COVID-19 Response](#)
- [COVID-19 AM Briefing](#)
  - [COVID-19 Cases](#) in 92028: 3,582 & 92003:260 \*data through March 3<sup>rd</sup>, updated March 4<sup>th</sup>

**Need a Facemask? We’ve Got You Covered.**

Health District Residents, call us at [\(760\) 731-9187](tel:7607319187) to pick up yours!

## Performance on Google: Feb 5 - Mar 4

**Views:** 5.77K

Search views: 826 (-5%)

Maps views: 4.94K (+3%)

**Searches:** 2.7K

Direct: 1.67K (-13%)

Customers who find [our] listing searching for [our] business name or address

Discovery: 1.03K (-12%)

Customers who find [our] listing searching for a category, product, or service

**Activity:** 1.18K

Website visits: 89 (-37%)

Calls: 10 (-81%)

*\*Number of calls reported above are calls initiated within the Google browser and do not include all calls received at the Health District Office\**

Photo views: 1.08K (-30%)

## SOCIAL MEDIA

Facebook [@FallbrookHealthDistrict](#)

### Insights: Feb 5 - Mar 4

New Page Likes: 27 ▼60%

Post Reach: 5,507 ▼25%

Post Engagement: 1,087 ▼37%

### March Plan

- San Diego County COVID-19 Testing
  - March 23rd at Vallecitos Elementary School
  - Vista Community Clinic Mobile Testing
- County Updates
- COVID-19 Vaccine Production Updates
- COVID-19 Vaccine Distribution Updates
- COVID-19 Vaccine Safety Information
- Health District COVID Vaccination Interest List
- Community Health Contract Grant Recipients
  - Acknowledgment Posts
  - Grantee Events
- [National Health Observances](#) & Other Health Promotion Campaigns
  - National Kidney Month
  - Endometriosis Awareness Month
  - Colorectal Cancer Awareness Month
- [Healthy People 2020/CDC](#) Social Determinants of Health(SDoH)
  - Education:
    - [Early Childhood Education and Development](#)

Instagram [@fallbrookhealth](#)

Insights: Jan 14-Feb 2

Accounts Reached: 445 -7.5% ▼ Content Interaction: -79.2% ▼ Followers: 270 +14.8% ▲

### March Plan

- Bonsall, Fallbrook, & Rainbow Dates COVID-19 Testing/Vaccine Events
- Vaccine Distribution local sites

### March [National Health Observances](#)

English	Spanish
<h3>March is National Endometriosis Awareness Month</h3> <p>Endometriosis affects about 200 million women worldwide and about 1 out of every 10 women in the United States.</p> <p>Endometriosis is a condition where tissue similar to the lining of the uterus is found elsewhere in the body such as under the ovaries or behind the uterus.</p>  <p>The cause of endometriosis is unknown. It is most common among women in their 30s and 40s. Individuals are at increased risk of endometriosis if they have a mother or sister with endometriosis or have heavy cycles that last more than 7 days.</p>  <p>75% of women with endometriosis experience pelvic pain. You can lower your risk of endometriosis by exercising regularly and maintaining a low amount of body fat.</p>  <p>Fallbrook Regional HEALTH DISTRICT</p> <p>Source: CDC</p>	<h3>MARZO ES EL MES NACIONAL DE CONCIENTIZACIÓN SOBRE LA ENDOMETRIOSIS</h3> <p>La endometriosis afecta a unos 200 millones de mujeres en todo el mundo y a aproximadamente 1 de cada 10 mujeres en los Estados Unidos.</p> <p>La endometriosis es una enfermedad en la que se encuentra tejido similar al revestimiento del útero en otras partes del cuerpo, como debajo de los ovarios o detrás del útero.</p>  <p>Se desconoce la causa de la endometriosis. Es más común entre las mujeres de entre 30 y 40 años. Individuos tienen un mayor riesgo de endometriosis si tienen una madre o hermana con endometriosis o si tienen ciclos pesados que duran más de 7 días.</p>  <p>El 75% de las mujeres con endometriosis sufren dolor pélvico. Se puede reducir el riesgo de endometriosis haciendo ejercicio regularmente y manteniendo una baja cantidad de grasa corporal.</p>  <p>Fallbrook Regional HEALTH DISTRICT</p> <p>Referencia: CDC</p>

## March is National Colorectal Cancer Awareness Month

Colorectal cancer refers to cancer in the colon and/or rectum. Most colorectal cancers develop first as polyps that may later become cancerous if not removed.

Symptoms include: a change in bowel habits, a feeling that you need to have a bowel movement that's not relieved by having one, blood in the stool, weakness and fatigue, and unexplained weight loss.



Colorectal cancer is very treatable when it is discovered early. Even if it spreads into nearby lymph nodes, surgical treatment followed by chemotherapy has proved to be very effective.

If you're age 45 or older, you should start getting screened for colorectal cancer. If you have a strong family history of colorectal polyps or cancer, talk with your doctor about your risk.



Fallbrook Regional  
HEALTH DISTRICT

Source: ACS

## MARZO ES EL MES NACIONAL DE CONCIENTIZACIÓN SOBRE EL CÁNCER COLORRECTAL

El cáncer colorrectal se refiere al cáncer en el colon y/o recto. La mayoría de los cánceres colorrectal se desarrollan primero como pólipos que más tarde pueden volverse cancerosos si no se eliminan.

Los síntomas incluyen: un cambio en los hábitos intestinales, una sensación de que necesitas tener un movimiento intestinal que no se alivia al tener uno, sangre en el excremento, debilidad y fatiga, y pérdida de peso inexplicable.



El cáncer colorrectal es muy tratable cuando se descubre a tiempo. Incluso si se propaga a los ganglios linfáticos cercanos, cirugía seguida con quimioterapia ha demostrado ser muy efectivo.

Si tiene 45 años o más, debería empezar a hacerse la prueba para detectar cáncer colorrectal. Si tiene familiares con un historial de pólipos colorrectal o cáncer, hable con su médico sobre el riesgo.



Fallbrook Regional  
HEALTH DISTRICT

Referencia: ACS

## March is National Kidney Month

Did you know? Chronic Kidney Disease (CKD) affects over 37 million Americans, which is nearly 15% of the adult population.

CKD is more common in those with a family history of the disease, as well as those who have diabetes, high blood pressure, or are over 60 years of age.



Symptoms of CKD include puffy eyes, fatigue, painful urination, blood in urine, foamy urine, and increased thirst. CKD can cause heart attack, stroke, kidney failure and more if not properly treated.

You can keep your kidney healthy by staying hydrated, exercising, eating healthy, and quitting smoking. Ask your doctor about your kidney health and how to monitor it during your next visit.



Fallbrook Regional  
HEALTH DISTRICT

Source: NKF

## MARZO ES EL MES NACIONAL DEL RIÑÓN

¿Sabías que la enfermedad renal crónica (ERC) afecta a más de 37 millones de estadounidenses, que es casi el 15% de la población adulta?

La ERC es más común en las personas con familiares que tienen la enfermedad, y también en las personas que tienen diabetes, presión arterial alta o tienen más de 60 años de edad.



Los síntomas de la ERC incluyen ojos hinchados, fatiga, dolor al orinar, sangre en la orina, orina espumosa y aumento de la sed. La ERC puede causar ataque cardíaco, accidente cerebrovascular, fallo renal y más si no se trata adecuadamente.

Puede mantener sus riñones saludables manteniéndose hidratado, haciendo ejercicio, comiendo saludable y dejando de fumar. Pregúntele a su médico sobre su salud renal y cómo controlarla durante su próxima visita.



Fallbrook Regional  
HEALTH DISTRICT

Referencia: NKF

**REPORTS/POSSIBLE ACTION**  
Ad Hoc Steering Committee

**FRHD – AD HOC STEERING COMMITTEE MEETING  
JAN 22, 2021**

**STAGE- ANALYSIS OF NEEDS-**

Community Survey to obtain broad (qualitative) input on priority social determinants-

Review of Survey Data Obtained to Date - Survey to close Feb 8, 2021

Plenty of response from residents attending COVID testing sites.

Issues of Anx/Depr stood out on survey responses, need for working Mothers support group, family events, interest in vocational offerings

Discussion of survey outreach to local boards, school districts, healthcare providers, churches, social media, Village News.

Discussion took place re. Gov/PE Committee and extending community outreach prior to survey deadline - to include public outreach with "information stations" w/ flyers at local markets, high school food distribution activities. Volunteers for same.

Discussion of increasing public awareness of connection between new WC and the FRHD COVID Response. Placement of banners in the community-would require Planning Board approval. Discussion of utilization of billboards, electronic billboard/flyers, direct mail.

Staff to f/u with pricing estimates for various modes of community outreach, to be presented to Finance Committee for consideration/approval.

Next Steps: Analysis of Community Survey Data upon completion, and Focus Groups

**REPORTS/POSSIBLE ACTION**  
Chief Executive Officer – Rachel Mason

## CHIEF EXECUTIVE OFFICER'S REPORT - MARCH

### COVID-19 Updates:

- Vaccinations: The Health District and our partners through the County's Operation Collaboration (Cal Fire and NC Fire) are still working to schedule Fallbrook area vaccination sites. The February 19<sup>th</sup> event was postponed due to inclement weather on the East Coast; which has also caused cancelled events region wide. Once we hear from CalFire that vaccines supplies have been allocated we will make announcements. The Palomar College – Fallbrook campus will be our primary vaccination event site; however, the Wellness Center site may be used for specific populations as the County rolls out new eligibility tiers.
  - We are continuing to communicate with our Senior Services partners to enlist their help getting individuals who do not have access to online services in arranging these appointments.
  - I have reached out to the Boys & Girls and Facilitating Access to Coordinated Transportation (FACT) regarding contracting for additional transportation support.
- Outreach efforts: In addition to the efforts demonstrated in the Government and Public Engagement Report, we launched a COVID-19 Vaccination Survey to gather more insights about the current status of vaccination attitudes. While this survey is in no way fully representative of the community, I wanted to get a snapshot of attitudes and experiences, so that our messaging is including the needed information. As of March 5<sup>th</sup> 2:00pm, we had received 200 responses.
  - Age: Under 25: 2, 26-40: 6, 41-55: 19, 55-70: 72, 71-85: 83, 85+: 14
  - Gender: Women - 136      Men – 60      Non-Binary – 1
  - Vaccinated: 1<sup>st</sup> dose = 85, 2<sup>nd</sup> dose = 49
  - Not vaccinated but want it = 50
  - Will not or undecided about vaccination = 10
  - Average score on “How has your experience been in securing or trying to secure a vaccination?” with 1 Very Hard and 10 Very Easy = 4
  - When asked “What was/is the biggest challenge in securing a vaccination?”, the majority of responses indicated: Online appointment process; Not enough notice before appointments are full, Locations are too far away; CA State Eligibility Tier system

I will continue to poll the community to ensure we are getting accurate information into the community and set up local sites.

- Testing: We will continue to partner with NC Fire and CalFire to provide COVID-19 testing. We expect to have monthly testing until June, after which the testing efforts we be redefined at the County level.

**Community Health & Wellness Center:**

- See Ad Hoc Committee notes

**CHC-Grants:**

- The application window for the CHC Grant program opened on March 1st. We moved to Jot Form as the online portal, because it had an easier user format and was considerably less expensive than Cybergrants.

**Budget Template & Reporting:**

- We will have a Public Hearing at our April Board Meeting to gather the community's feedback on the draft FY 21.22 budget.

**LAFCO:**

- Municipal Service Review Study is still listed as scheduled for fiscal year 2020-2021. All four Healthcare Districts are scheduled within this timeframe. No other information is available at this time.

**REPORTS/POSSIBLE ACTION**  
General Counsel – Jeffrey Scott

LAW OFFICES OF  
**JEFFREY G. SCOTT**

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DATE: March 5, 2021

TO: Board of Directors  
Rachel Mason, Chief Executive Officer

FROM: Jeffrey G. Scott, General Counsel

RE: AB 361 (Rivas)

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**AB 361:**

The 2021-2022 California legislative session has begun. One of the bills of interest relates to the Brown Act and codifies the Governor's Executive Order of last year which allowed for virtual meetings of legislative bodies.

AB 361 is authored by Assemblyman Rivas and reiterates the requirement that all meetings of a legislative body of a local agency must be open and public and that all persons be permitted to attend and participate. The Governor's Executive Order No. N-29-20 of last year suspended the Brown Act's requirements for teleconferencing during the COVID-19 pandemic provided that notice and accessibility requirements are met, the public members are allowed to observe and address the legislative body at the meeting, and that a legislative body of a local agency has a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities.

AB 361 would declare the Legislature's intent, consistent with Executive Order No. N-29-20, to improve and enhance public access to local agency meetings during the COVID-19 pandemic and future emergencies by allowing broader access through teleconferencing options. This bill would authorize a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting for the purpose of declaring or ratifying a local emergency, during a declared state or local emergency, when state or local health officials have imposed or recommended measures to promote social distancing, and during a declared local emergency, provided the legislative body makes certain determinations by a majority vote.

**BYLAWS**

**OF**

**FALLBROOK REGIONAL HEALTH  
DISTRICT FOUNDATION**

**(A California Nonprofit Public Benefit Corporation)**

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**BYLAWS  
OF  
FALLBROOK REGIONAL HEALTH DISTRICT FOUNDATION  
(A California Nonprofit Public Benefit Corporation)**

**ARTICLE I  
OBJECTIVES AND PURPOSES**

Section 1. General. Fallbrook Regional Health District Foundation (the “Foundation”) and all of its business and activities are to be operated and conducted in the promotion of its charitable and public objectives and purposes as specified in its Articles of Incorporation (the “Articles”); and in the conduct of its affairs, the management shall at all times be mindful of these charitable and public objectives and purposes.

Section 2. Specific. The Foundation is committed to supporting the Fallbrook Regional Health District (“District”), a public body organized and existing under and pursuant to the provisions of The Local Health Care District Law, namely section 32000 et seq., of the Health and Safety Code of the State of California, and its charitable and public purposes. In these bylaws, the term “district,” when not capitalized, is used in its geographic sense and means the territory over which the District exercises jurisdiction. The specific and primary purpose for which the Foundation exists is to promote the availability of and access to high quality health and wellness related services to the people of the Fallbrook Regional Health District and the communities it serves, including without limitation: (i) soliciting, receiving, and maintaining gifts of money and property for the benefit of Fallbrook Regional Health District (“District”), a public body organized and existing under and pursuant to the provisions of The Local Health Care District Law, namely section 32000 et seq. of the Health and Safety Code of the State of California, and to distribute such money and property to or for the benefit of the District; (ii) improving the availability of and access to health and wellness related services to underserved populations; (iii) improving the health status of all local residents; (iv) developing and maintaining initiatives to address health care needs and concerns; (v) providing grants and supporting or establishing programs to carry out the foregoing purposes; and (vi) otherwise serving the health-related social welfare needs of local residents.

**ARTICLE II  
STATUTORY MEMBER**

Section 1. Statutory Member. Unless and until the Articles and this Section 1 of Article II of these bylaws are amended to provide otherwise, the District shall be the sole statutory member of the Foundation as the term “statutory member” is defined in section 5056 of the California Nonprofit Corporation Law (the “Statutory Member”). No amendment to this section 1 shall be valid or effective unless and until approved by the Statutory Member. Except as otherwise provided in these bylaws and not inconsistent with law, the Statutory Member shall

have and be entitled to exercise fully all rights and privileges of a member of a nonprofit corporation under the California Nonprofit Corporation Law, as amended, and under all other applicable laws. In addition to these rights, the Statutory Member shall have the right to access all financial records, contracts, and agreements.

Section 2. Action by Statutory Member. Any and all action by the Statutory Member of the Foundation shall be effective when and as evidenced by a writing executed by an authorized representative of the Statutory Member and filed with the Secretary of the Foundation.

### **ARTICLE III** **SUPPORT GROUPS**

Section 1. General. The Board of Directors may by appropriate resolution from time to time define and establish auxiliaries, friends, and other support groups for the Foundation, but none of these auxiliaries, friends, or support groups or the constituents thereof shall be or have the rights and privileges of “members” within the meaning of section 5056 of the California Nonprofit Corporation Law with respect to the corporation.

### **ARTICLE IV** **BOARD OF GOVERNORS**

Section 1. Powers. Subject to any limitations contained in the Articles or these bylaws and the limitations of the law, the activities and affairs of the Foundation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board of Directors. The Board of Directors is (sometimes referred to herein as the “Board”). The activities and affairs of the Foundation shall be managed and all corporate powers shall be exercised under the direction of the Board.

Section 2. Limitation of Powers. Actions by the Foundation must be approved by the Statutory Member and shall include but shall not be limited to the following:

- (a) Changing the purpose or purposes of the Foundation;
- (b) Amending, repealing, or restating the Articles or bylaws of the Foundation;
- (c) Merging or consolidating the Foundation with one or more other corporations or organizations or affiliating the Foundation with one or more other corporations or organizations;
- (d) Selling or otherwise disposing of all or substantially all of the Foundation’s assets;
- (e) Voluntarily dissolving the Foundation;

(f) Forming or acquiring an interest in any corporation, partnership, company, venture, association, organization, or other entity in which the Foundation will be the majority or controlling shareholder, partner, member, manager, venturer, associate, organizer, or owner; or will exercise control of the entity, directly or indirectly, through any other mechanism or arrangement;

(g) Aggregate borrowing (including leases and sales contracts) in excess of a dollar amount stated in the bylaws or as established by the Statutory Member;

(h) Transactions outside the ordinary course of business;

(i) Approval of transactions involving the Foundation and an officer or director of the Foundation;

(j) The approval of the annual budget including any new programs or services;

(k) The appointment, termination, and compensation of the Chief Executive Officer.

Section 3. Number of Directors. The authorized number of Directors of the Foundation shall be five (5). Directors shall be appointed pursuant to section 4.

Section 4. Qualifications and Appointment. Members of the Board of Directors shall qualify as a member of the Foundation Board when he or she becomes a member of the Board of Directors of the Statutory Member and shall be appointed to the Foundation Board at that time.

Section 5. Term. The term of a Director shall run concurrent with each Director's term of office on the Board of Directors of the Statutory Member.

Section 6. Vacancies.

(a) A vacancy or vacancies on the Board shall be deemed to exist when the Director is no longer a member of the Board of Directors of the Statutory Member or as provided in section (b) below.

(b) Subject to the provisions of section 5 above and section 5226 of the California Nonprofit Public Benefit Law, any Director may resign effective upon giving written notice to the President of the Board or the Board of Directors, unless the notice specifies a later time for the effectiveness of such resignation. If a Director resigns by giving notice specifying that such resignation shall be effective at a future time, the Board shall have the power to elect a successor to take office when the resignation becomes effective.

Section 7. Place of Meetings. Regular and special meetings of the Board of Directors shall be held within the district, except under the circumstances enumerated in section 54954(b) of the Government Code of the State of California. In the absence of any other designation, meetings shall be held at the principal office of the Foundation. If, by reason of fire, flood, earthquake, or other emergency, it shall be unsafe to meet in the place designated, the meetings shall be held for the duration of the emergency at the place designated by the President of the Board or his or her designee in a notice to the local media that have requested notice, by the most rapid means of communication available at the time.

Section 8. Regular Meetings. Regular meetings of the Board shall be held at the end of the regular monthly meeting of the Statutory Member which are scheduled on the second (2nd) Wednesday of each month at approximately 7:30 p.m.; provided, however, that should said day fall on a holiday observed by the Foundation at its principal office, then said meeting shall be held at the same time on the next day thereafter which is a full business day.

Section 9. Closed Session Meetings. Nothing in these bylaws shall be construed to prevent the Board from holding closed session meetings in accordance with the Ralph M. Brown Act as amended which may include the following purposes: (i) to consider the appointment, employment, evaluation of performance, or dismissal of an employee or to hear complaints or charges brought against such employee by another person unless such employee requests a public hearing; (ii) to meet with its negotiator prior to the purchase, sale, exchange, or lease of real property by or for the Foundation, to grant authority to its negotiator regarding the price and terms of payment for the purchase, sale, exchange, or lease; (iii) based on advice of its legal counsel, to confer with or receive advice from its legal counsel regarding pending litigation when discussion in open session concerning those matters would prejudice the position of the Foundation in the litigation. The Board shall comply with all laws regarding the public reporting of actions taken by it in any closed session meeting.

Section 10. Special Meetings. Special meetings of the Board of Directors may be called at any time by the President of the Board or by a majority of the members of the Board of Directors for any purpose or purposes, by delivering personally or by mail, written notice to each member of the Board of Directors and to each local newspaper of general circulation and radio or television station requesting notice in writing. The notice shall be delivered personally or by mail and shall be received at least twenty-four (24) hours before the time of the meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted or discussed. No other business shall be considered at these meetings by the Board of Directors. The call and notice shall be posted at least twenty-four (24) hours prior to the special meeting in a location that is freely accessible to members of the public. See section 13(a) of this article V for additional notice requirements applicable to special meetings called at least one week prior to the date set for the meeting.

Section 11. Emergency Meetings. Emergency meetings of the Board of Directors may be called at any time by the President of the Board or the Vice President or by any five or more members of the Board for an emergency situation that involves matters upon which prompt action is necessary due to the disruption or threatened disruption of health care services within

the district. Emergency situations shall be limited to situations involving a work stoppage or other activity that severely impairs public health, safety, or both as determined by the Board, or a crippling disaster that severely impairs public health, safety, or both as determined by the Board. See section 13(c) of this article V for the notice requirements applicable to emergency meetings.

#### Section 12. Notice of Meetings.

(a) The Board of Directors shall mail or personally deliver notice of every regular meeting and every special meeting which is called at least one week prior to the date set for the meeting to any person who has filed a written request for such notice. Any mailed notice required pursuant to this section shall be mailed at least seventy-two (72) hours prior to the date set for the meeting to which it applies. All requests for notice shall remain in effect for one (1) year from the date on which they were filed. Renewal requests can be filed within the first three (3) months of each calendar year. The Board may establish a reasonable annual charge for providing notices of such meetings.

(b) See section 10 of this article V for additional notice requirements applicable to special meetings.

(c) Emergency meetings of the Board of Directors may be held without notice and without posting. However, each local newspaper of general circulation and radio or television station that has requested notice of special meetings shall be notified by the presiding officer of the Board, or designee thereof, one hour prior to the emergency meeting by telephone. In the event that telephone services are not functioning, the notice requirements of this section shall be deemed waived and the Board, or designee of the Board, shall notify those newspapers, radio stations, or television stations of the facts of the holding of the emergency meeting, the purpose of the meeting, and any action taken at the meeting as soon after the meeting as possible.

#### Section 13. Agenda Requirements.

(a) At least seventy-two (72) hours prior to any regular meeting, the Board of Directors, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting. A brief general description of an item generally need not exceed 20 words. The agenda shall specify the time and location of the regular meeting and shall be posted in a location that is freely accessible to members of the public.

(b) No action may be taken on any item not appearing on the posted agenda, except as follows: (i) members of the Board or its staff may briefly respond to statements made or questions posed by a person exercising their public testimony rights, (ii) a member of the Board or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, and (iii) a member of the Board, or the Board itself, may provide a reference to staff or other resources for factual information, request staff to report to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. In addition, the Board may take action on items of

business not appearing on the posted agenda: (i) upon a determination by a majority vote of the Board that an emergency situation exists; (ii) upon a determination by a two-thirds vote of the Board, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Foundation subsequent to the agenda being posted; and (iii) if the items were posted on an agenda for a prior meeting of the Board that occurred not more than five (5) calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

(c) The agenda for each regular meeting shall provide an opportunity for members of the public to directly address the Board on any item of interest to the public, before or during the Board's consideration of the item, that is within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized under subsection (b) above. However, the agenda need not provide an opportunity for members of the public to address the Board on any item that has already been considered by a committee, composed exclusively of members of the Board, at a public meeting wherein all interested members of the public were afforded the opportunity to address the committee on the item, before or during the committee's consideration of the item, unless the item has been substantially changed since the committee heard the item, as determined by the Board. Every notice for a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the notice for the meeting before or during consideration of that item. The Board may adopt by resolution reasonable regulations including limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.

Section 14. Waiver of Notice. Notice of a meeting need not be given to any Director who signs a waiver of notice or a written consent to the holding of a meeting or an approval of the minutes thereof, whether before or after the meeting, or who attends the meeting without protesting, prior thereto or at its commencement, the lack of notice to such Director. All such waivers, consents, and approvals shall be filed with the corporate records or made a part of the minutes of the meeting.

Section 15. Adjournment. The Board of Directors may adjourn any regular, adjourned regular, special, or adjourned special meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special, or adjourned special meeting was held within twenty-four (24) hours after the time of the adjournment. When a regular or adjourned regular meeting is adjourned as provided in this section, the resulting adjourned regular meeting is a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meetings by resolution, by law, or by other rule.

Section 16. Fees and Compensation. Directors of the Foundation and members of committees shall not receive compensation for their services as Directors and committee members but may be reimbursed for expenses, as may be determined by the Board of Directors.

Section 17. Rights of Inspection. The accounting books and records and minutes of proceedings of the Board and committees of the Board and Articles and bylaws of the Foundation shall be open to inspection upon written demand on the Foundation by the Statutory Member or by any Director at any reasonable time.

Section 18. Conflict of Interest. The Board, through a committee designated for that purpose, shall require not less frequently than once a year a statement from each Director setting forth all business and other affiliations that relate in any way to the business of the Foundation. Each Director shall be responsible for disclosing to the Foundation any matter that would make such Director an “interested director” within the meaning of section 5233 of the California Nonprofit Public Benefit Corporation Law. In addition, each Director shall disclose to the Foundation any relationship or other factor that would cause the Director to be considered to be an “interested person” within the meaning of section 5227 of the California Nonprofit Public Benefit Corporation Law. The Board shall establish conflict-of-interest procedures in a written policy.

Section 19. Restriction on Interested Directors. Not more than forty-nine percent (49%) of the persons serving on the Board of Directors at any time may be interested persons. An interested person is: (1) any person being compensated by the Foundation for services rendered to it within the previous twelve (12) months, whether as a full-time or part-time employee or independent contractor; and (2) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person. However, any violation of the provisions of this section shall not affect the validity or enforceability of any transaction entered into by the Foundation.

## **ARTICLE V** **COMMITTEES**

Section 1. Committees Generally. The President of the Board may establish one or more committees. Committees may be either standing or ad hoc. All committee members shall be appointed by the President of the Board. No committee shall have more than two Board members serving on the committee.

Section 2. Standing Committees. Standing committees shall consist of the Budget Committee and such other committees as the Board President may authorize from time to time. All Standing Committees shall be subject to the provision of the Ralph M. Brown Act.

Section 3. Special Ad Hoc Committees and Task Forces. Special committees and task forces may be appointed by the Board President for such special tasks as circumstances warrant. A task force shall limit its activities to the accomplishment of the task for which it is appointed and shall have no power to act except such as is specifically conferred by action of the Board of

Directors. Upon completion of the task for which appointed, such task force shall stand discharged.

Section 4. Membership; Appointment. The members of each committee shall be appointed by the Board President.

Section 5. Quorum; Meetings; Notice.

(a) A majority of the members of the committee shall constitute a quorum at any meeting of that committee.

(b) Each committee shall meet as often as is necessary to perform its duties. If a committee elects to provide for the holding of regular meetings, it must then provide, by whatever rule is utilized by the committee for conduct of its business, for the time and place for holding such regular meeting.

Section 6. Vacancies. Vacancies in any committee shall be filled by the Board President.

Section 7. Budget Committee. The Budget Committee shall include the Treasurer of the Board who shall be President of the Budget Committee. The Budget Committee shall review the annual operating budget and make recommendations to the Board of Directors. The Budget Committee also shall review the monthly financial statements of the Foundation and other programs sponsored by the Foundation and report the findings to the Board of Directors and perform other such duties as the Board of Directors may specify.

## **ARTICLE VI** **OFFICERS**

Section 1. Officers of the Foundation. The officers of the Foundation shall be a President of the Board, a Vice President/Secretary, and a Treasurer.

Section 2. Appointment of Officers. The offices of President of the Board, Vice President/Secretary, and Treasurer shall be the same individuals who serve in that capacity as serve on the Board of the Statutory Member.

Section 3. President of the Board. The President of the Board (sometimes referred to herein as the "President") shall preside at all meetings of the Board of the Foundation and shall, subject to the control of the Board of Directors, have general supervision, direction, and control of the business and officers of the Foundation. The President shall possess the power to sign all certificates, contracts, or other instruments of the Foundation when he/she is so authorized by the Board of Directors. The President shall exercise and perform such other powers and duties as may be prescribed by the Board of Directors from time to time and such powers and duties usually vested in the office of President of the Board and President.

Section 4. Vice President/Secretary. In the absence of the President or in the event of the President's disability or inability to act, the Vice President/Secretary shall perform all of the duties of the President and in so acting shall have all of the powers of the President. The Vice President/Secretary shall have such other powers and perform such other duties as may be prescribed from time to time by the Board of Directors or by the President.

Section 5. Treasurer. The Treasurer shall be the chief financial officer of the Foundation and shall keep and maintain or cause to be kept and maintained adequate and correct accounts of the properties and business transactions of the Foundation, including accounts of its assets, liabilities, receipts, disbursements, gains and losses, capital, and retained earnings. The books of account shall at all times be open to inspection by the Statutory Member or any Board member.

Section 6. Clerk of the Board. The Board shall designate a Clerk who shall keep or cause to be kept a book of minutes at the principal office, or at such other place as the Board may order, of all meetings of the Board with the time and place of holding, whether regular or special, and if special how authorized, the notice thereof. The Clerk shall give or cause to be given notice of all the meetings of the Board required by these bylaws or by law to be given and shall have such other powers and perform such other duties as may be prescribed from time to time by the Board of Directors.

Section 7. Vacancies. A vacancy in any office because of death, resignation, removal, disqualification or any other cause shall be filled in the manner prescribed in these bylaws for regular election or appointment to such office, provided that such vacancies shall be filled as they occur and not on an annual basis.

## **ARTICLE VII** **GENERAL PROVISIONS**

Section 1. Offices. The Foundation shall have and continuously maintain a registered office in Palm Springs, California, and may have other offices within the State of California as the Board of Directors may from time to time determine.

Section 2. Distribution of Documents. Budgets, financial statements, strategic plans, and other documents (the "Documents"), except for those documents not related to hospital operations, which are distributed to all or a majority of the Board or a committee delegated the authority of the Board for discussion at such Board or committee meeting, are public records under the California Public Records Act. Documents that are public records and that are distributed prior to their discussion at a Board or committee meeting shall be made available for public inspection prior to the commencement of, and during, their discussion at such meeting, unless the content of such Documents fall under an exception from disclosure under the Public Records Act or is discussed in a closed session. Documents which are public records and which are distributed during their discussion at a Board or committee meeting shall be made available for public inspection during the meeting, or as soon thereafter as is practicable, unless the content of such Documents fall under an exception from disclosure under the Public Records Act or is discussed in closed session.

Section 3. Minutes. The Foundation shall keep correct minutes of the proceedings of the Board and committees, and minutes of open meetings of the Board and committees shall be available for public inspection.

Section 4. Annual Report. The Board of Directors shall cause an annual report to be prepared and a copy sent to the Statutory Member. The report shall contain all the information required by section 6321 of the California Nonprofit Corporation Law and shall be accompanied by any report thereon of independent accountants, or if there is no such report, the certificate of an authorized officer of the Foundation that such statements were prepared without audit from the books and records of the Foundation. The books and accounts of all other sponsored programs of the Foundation will be included in the scope of the annual report. The annual report shall be furnished to all Directors.

Section 5. Recordings of Meetings. Any person attending a meeting of the Board or a meeting of one of its committees shall have the right to record the proceedings with an audio or video tape recorder or a still or motion picture camera unless the Board or committee reasonably finds that such recording cannot continue without noise, illumination, or obstruction of view that constitutes, or would constitute, a persistent disruption of the meeting.

Section 6. Disorderly Conduct at Meetings. If any Board or committee meeting is willfully interrupted by a person or persons so as to render the orderly conduct of such meeting unfeasible and if order cannot be restored by the removal of the persons who are willfully interrupting the meeting, then the Board or committee members conducting the meeting may order the meeting room closed and continue the meeting. Representatives of the press or media, except those participating in the disturbance, shall be allowed to attend any meeting held by the Board or committee after the persons who have caused the disturbance have been ejected.

Section 7. Self-Dealing. In the exercise of voting rights by members of the Board, no individual shall discuss or vote on any issue, motion, or resolution which directly or indirectly inures to his or her benefit financially or with respect to which he or she has any other conflict of interest, except that such individual may be counted in order to qualify a quorum and shall fully disclose the nature of his or her interest. The members of the Board shall also be subject to the restrictions on self-dealing set forth in section 5233 of the California Corporations Code or any such successor statute.

Section 8. Checks; Drafts; Etc. All checks, drafts, or other orders for payment of money, notes, or other evidence of indebtedness issued in the name of or payable to the Foundation and any and all securities owned or held by the Foundation shall be signed or endorsed by such person or persons and in such manner as may from time to time be determined by the Board of Directors.

Section 9. Endorsement of Documents; Contracts. Any note, mortgage, evidence of indebtedness, contract, conveyance, or other instrument in writing, and any assignment or endorsement thereof executed or entered into between the Foundation and any other person,

when signed by the President, the Secretary, or the Treasurer, shall be valid and binding on the Foundation in the absence of actual knowledge on the part of the other person that the signing officer(s) had no authority to execute the same. Any such instrument may be signed by any other officer, agent, or employees and in such manner as shall from time to time be determined by the Board of Directors and, unless so authorized by the Board of Directors, no officer, agent, or employee shall have any power or authority to bind the Foundation by any contract or engagement or to pledge its credit or to render it liable for any purpose or amount.

Section 10. Fiscal Year. The fiscal year of this Foundation shall end on June 30<sup>th</sup> of each year.

Section 11. Construction and Definitions. Unless the context requires otherwise, the general provisions, rules of construction, and definitions in the California Nonprofit Corporation Law shall govern the construction of these bylaws. Without limiting the generality of the preceding sentence, the masculine gender includes the feminine and neuter, the singular number includes the plural, the plural number includes the singular, and the term “person” includes both a legal entity and a natural person.

## **ARTICLE VIII**

### **INDEMNIFICATION AND INSURANCE**

Section 1. Right of Indemnity. To the fullest extent permitted by law, this corporation shall indemnify its Directors, officers, employees, and other persons described in section 5238(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any “proceeding,” as that term is used in that section, and including an action by or in the right of the corporation, by reason of the fact that the person is or was a person described in that section. “Expenses” as used in this bylaw shall have the same meaning as in section 5238(a) of the California Corporations Code.

Section 2. Approval of Indemnity. On written request to the Board of Directors by any person seeking indemnification under sections 5238(b) or 5238(c) of the California Corporations Code, the Board of Directors shall promptly determine under section 5238(e) of the California Corporations Code whether the applicable standard of conduct set forth in sections 5238(b) or 5238(c) has been met and, if so, the Board of Directors shall authorize indemnification. If the Board of Directors cannot authorize indemnification because the number of Directors who are parties to the proceeding with respect to which indemnification is sought prevents the formation of a quorum of Directors who are not parties to that proceeding, the Board of Directors shall promptly cause an application to be made for court authorization pursuant to Corporations Code section 5238(e)(3).

Section 3. Advancement of Expenses. To the fullest extent permitted by law and except as otherwise determined by the Board of Directors in a specific instance, expenses incurred by a person seeking indemnification under this article X, in defending any

proceeding covered by this article X, shall be advanced by the corporation before final disposition of the proceeding, on receipt by the corporation of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the corporation for these expenses.

Section 4. Insurance. The Foundation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its officers, Directors, employees, and other agents, against any liability asserted against or incurred by any officer, Director, employee, or agent in such capacity or arising out of the officer, Director, employee, or agent's status as such.

## **ARTICLE IX** **AMENDMENT OF BYLAWS**

Section 1. Amendments. These bylaws, the Articles, and any part thereof may be amended or repealed only by the Statutory Member of the Foundation.

Section 2. Record of Amendments. Whenever a new bylaw or amendment thereto is adopted, it shall be included in the corporate minute book with the original bylaws. If any bylaw or amendment thereto is repealed, the fact of repeal with the date of the meeting or action by written consent when said repeal was adopted shall be stated in a writing placed in the corporate minute book with the original bylaws.

## **DISCUSSION/POSSIBLE ACTION**

## **DISCUSSION/POSSIBLE ACTION**

Consideration of Board Development and Education

## **Board Development and Education**

Here's the link to CSDA's website: <https://www.csdanet/home>. You must be signed in to watch for free. Your username is your email address. If you can't remember your CSDA password, click on "Forgot Password" to receive an email from CSDA to change your password. Click on the "Learn" tab. Choose the drop-down menu "All Events-Register" then instead of scrolling through all the titles, the easiest way to find your course is to use the keyword search box. Remember to sign up 30 minutes before the time you want to watch the webinar. If you can't watch the same day you "purchased" the webinar then log out. The next day, sign-in, click on Learn then My Webinars. This is where you can retrieve certificates too. Save/Print the certificate as a PDF and email it lbannerman@fallbrookhealth.org. The deadline is March 31<sup>st</sup>.

**Barbara Mroz    Why Diversity and Inclusion Matters**

This course presents the foundational understanding and importance of diversity and inclusion for leaders. Leaders will explore unconscious bias and how it impacts their environment and work relationships with colleagues and staff. They will discover how their own values, culture and experiences affect interactions with colleagues, attitudes about work, and understanding of workplace values. Leaders will gain a deeper understanding of their role in promoting a diverse and inclusive work environment.

**Jennifer Jeffries    Strategic Planning for Special Districts**

A balanced and clear strategic plan is critical to the efficiency of a public agency. Brent Ives is the recognized leader in providing best practice strategic plans for special districts in California and elsewhere. In this class he provides a condensed version of his popular daylong session that has been taught to hundreds. This class provides value for today and the future and should be taken by managers and board members who need to employ a systematic process for the future.

**Kate Schwartz    The Critical Nature of Communications in the Public Agency**

To quote author, Brent Ives (52 Ways to be a Better Board, Amazon 2016), "Communication is the lubrication of the public agency organizational machine." During this webinar, Brent Ives, teaches participants how critical both internal and external communication are in highly effective public agencies of any size. Through consultation with special districts over many years, the instructor has determined that many organizational issues simply stem from poor communication. This session will focus on communication throughout the organization including: the public, the Board, the executive and professional staff. This is a must attend course for agencies seeking to optimize their district, those needing some additional help and even those in trouble.

**Stephanie Ortiz    What Every Board Member Should Know**

Being a Board member and representing the public is an obligation that most individuals never hold. It is clearly necessary that the multi-faceted responsibilities and expectations of a Board member be well understood. This class outlines the basic responsibilities of a Board member for the candidate, the newly elected, or the experienced sitting Board members.

**Howard Salmon    Understanding Board Member and District Liability Issues**

Having a complete understanding of the potential liability issues in your district can prevent problems in the future and even assist with efficiency and communication protocols. This webinar is a discussion of the legal role of the Board in the management and operation of a public agency and the role of individual Board members acting within the course and scope of their official duties.